

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, September 9, 2015
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

- A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- B. Public Report on Action Taken in Closed Session
- C. Adoption of September 9, 2015 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OCAF Report
2. Staff Development Day
3. Technology Department Report

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting, August 19, 2015
- E. Board Policy 3312, Contracts, for second reading
- F. Board Policy 0460, Local Control and Accountability Plan, for second reading
- G. Board Policy 5113.1m Chronic Absence and Truancy, for second reading
- H. Board Policy 5125, Student Records, for second reading
- I. Board Policy 5126, Awards for Achievement, for second reading
- J. Board Policy 6158, Independent Study, for second reading
- K. Board Policy 6170.1, Transitional Kindergarten, for second reading
- L. Board Policy 6174, Education for English Language Learners, for second reading
- M. Surplus Items
- N. Hiring of Coaches for 2015-16 School Year
- O. Memorandum of Understanding with Santa Barbara County Education Office, Migrant Education Program, Region XVIII

It is recommended that the Board of Trustees approve Consent Agenda Items A through O as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Orcutt Children's Arts Foundation (OCAF) 2015/2016 Budget

It is recommended that the Board of Trustees approve the OCAF 2015/2016 budget as submitted.

Moved _____ Second _____ Vote _____

2. Santa Barbara Maritime Museum's Before the Mast Tall Ship Fieldtrips

Staff requests that the Board of Trustees approve the Pine Grove 3rd, 4th and 5th grade trip to participate in the Santa Barbara Maritime Museum's Before the Mast Tall Ship Program. Mr. Maderas' class will depart on October 5 and return on October 6, 2015; Mr. Robertson's class will depart October 6 and return on October 7, 2015; and Ms. Riezebos' class will depart on October 7 and return on October 8, 2015.

Moved _____ Second _____ Vote _____

3. Olga Reed School 6th Grade Trip to Catalina Island Marine Institute

Staff requests that the Board of Trustees approve the Olga Reed School 6th grade trip to Catalina Island Marine Institute on September 16-18, 2015.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Approval of SVA Architects Professional Services Agreement

Staff recommends that the Board of Trustees approve the SVA Architects agreement as presented.

Moved _____ Second _____ Vote _____

2. District Certification of Unaudited Actuals

It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report as submitted. A copy of the report is available for review at the District Office, 500 Dyer Street, M-F 7:30 a.m.-4:30 p.m.

Moved _____ Second _____ Vote _____

3. 2015/2016 Resolution No. 4, GANN Limit

It is recommended that the Board of Trustees adopt 2015/2016 Resolution No. 4, GANN Limit Adoption.

Moved _____ Second _____ Vote _____

4. School Bus Purchase Authorization

Staff recommends that the Board of Trustees approve the purchase of a 2015 Bluebird bus for \$105,137 from AZ Bus Sales.

Moved _____ Second _____ Vote _____

C. EDUCATIONAL SERVICES

1. Board Policy 5111, Admissions

It is recommended that the Board of Trustees adopt Board Policy 5111, Admission, for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

D. HUMAN RESOURCES

1. Internship Credential Program Agreement with National University

It is recommended that the Board of Trustees approve the National University Internship Credential Program Agreement with the Orcutt Union School District.

Moved _____ Second _____ Vote _____

2. Ratification of Updated Agreements with Classified, Certificated, Confidential and Management Employee Groups; and Public Disclosure of Proposed Agreements

It is recommended that the Board of Trustees approve the agreements with Orcutt Union School District Classified, Certificated, Confidential and Management Employee groups effective July 1, 2015.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, October 14, 2015, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
September 9, 2015

TO: Deborah Blow, Ed.D. ABZ
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
 SUBJECT: Recommendations for Board Approval

SITE	CLASSIFICATION	CLASS STEP	EFFECTIVE	ACTION INFORMATION
Ed Services	LVN	27/2	09/02/15	Permanent/Probationary
Alice Shaw	Inst Assistant I		10/01/15	Longevity 15 years
Olga Reed	Inst Assistant I		08/28/15	Resignation
Pine Grove	Child Care Assistant		10/01/15	Longevity 15 years
Olga Reed	Inst Assistant		08/31/15	Substitute
Pupil Services	Inst Assistant II		09/01/15	Substitute
Child Nutrition	Child Nutrition Worker		08/31/15	Substitute
Olga Reed	Inst Assistant I		10/01/15	Longevity 25 years
Alice Shaw	Child Care Assistant		10/01/15	Longevity 20 years
Pupil Services	Inst Assistant I		09/01/15	Substitute
Pupil Services	Inst Assistant II		09/01/15	Substitute
Pine Grove	Inst Assistant I		08/28/15	Resignation
Patterson Rd.	Office Assistant		08/01/15	(1) Professional Growth Increment
Pine Grove	Office Assistant		10/01/15	Longevity 15 years
Patterson Rd.	Inst Assistant I	11/1	09/08/15	Permanent/Probationary
Campus Connection	Child Care Assistant		08/28/15	Substitute
Olga Reed	Inst Assistant I		10/01/15	Longevity 10 years
Child Nutrition	Child Nutrition Worker		08/28/15	Substitute
Olga Reed	Child Nutrition Worker		10/01/15	Longevity 15 years
Ed Services	Support Clerk		08/01/15	(1) Professional Growth Increment
	Inst Assistant I		10/01/15	Longevity 15 years
Ralph Dunlap	Inst Assistant I	11/1	09/03/15	Permanent/Probationary
Joe Nightingale	Inst Assistant II		10/01/15	Longevity 25 years

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of September 9, 2015

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Orcutt	Stipend	2015-16	Cheer Advisor (shared)
Orcutt	Stipend	2015-16	Girls Volleyball Coach
Nightingale	Hourly	2015-16	ACAD, 27.5 hrs wk After School, 4 hrs wk
Shaw	V-20	2015-16	Increase to 70% Contract
District	Extra Duty	7/8-7/21/15	Report Card Committee, 26 hrs
Olga Reed	Hourly	2015-16	Garden, 6 hrs wk
Patterson	Hourly	2015-16	Computer Lab, 30 hrs wk
Lakeview	Stipend	2015-16	Track Coach
Orcutt	Stipend	2015-16	Track Coach
Nightingale	Hourly	2015-16	ACAD, 27.5 hrs wk
Lakeview	Stipend Extra Duties	2015-16	Yearbook Advisor SYSOP, 50 hrs max
District	Extra Duty	7/8-7/21/15	Report Card Committee, 28 hrs
Shaw	Stipend	2015-16	Teacher in Charge (split)
District	Extra Duty	7/8-7/21/15	Report Card Committee, 22.5 hrs
Orcutt	Stipend	2015-16	Cheer Advisor (shared)
Orcutt	Stipend	2015-16	7 th Grade Boys Basketball Coach
District	Extra Duty	7/6-8/11/15	Summer Compass Teacher, 76 hrs
Dunlap	Stipend	2015-16	Yearbook Advisor
Lakeview	Stipend	2015-16	Teacher in Charge
Nightingale	Stipend	2015-16	Teacher in Charge (split)
Nightingale	Extra Duty	7/8-7/9/15	Report Card Committee, 12.75 hrs
Nightingale	Stipend	2015-16	Teacher in Charge (split)
Nightingale	Hourly	2015-16	ACAD, 27.5 hrs wk After School, 4 hrs wk

*To be prorated

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Olga Reed	Stipend	2015-16	Girls Basketball Coach
District	Extra Duty	7/8-8/4/15	Report Card Committee, 23.5
Lakeview	Stipend	2015-16	Girls Volleyball Coach
Lakeview	Stipend	2015-6	7 th Girls Basketball Coach 8 th Girls Basketball Coach
District	Extra Duty	7/8--8/5/15	Report Card Committee, 36 hrs
Lakeview	Stipend	2015-6	7 th Boys Basketball Coach
District	Extra Duty	7/27/15	Report Card Committee, 6.5 hrs
Shaw	Stipend	2015-16	Yearbook Advisor
District	Extra Duty	7/8-7/9/15	Report Card Committee, 13 hrs
District	Stipend	2015-16	JHS Band Director
Pine Grove	V-20	6/30/2016	Request Early Retirement
District	Extra Duty	7/8-7/9/15	Report Card Committee, 12.75 hrs
Pine Grove	Stipend	2015-16	Yearbook Advisor
Orcutt	Extra Duty	2015-16	SYSOP, 25 hrs max
Patterson	IV-2	10/2016	Requesting unpaid leave of absence for 20 days with FMLA.
District	Extra Duty	7/8-7/9/15	Report Card Committee, 12.75 hrs
Patterson	IV-5	2015-16	Correction to placement
Shaw	IV-1	9/1/15	Temporary, .9355 %
District	Extra Duty	7/7-7/29/15	Summer Chromebooks, 31.5 hrs
Shaw	V-18	2015-16	Reduced to 30% contract
Olga Reed	Stipend	2015-16	Track Coach Boys Basketball Coach Teacher in Charge
Nightingale	Stipend Hourly	2015-16	Track Coach Title 1, 27.5 hrs wk
Olga Reed	Stipend	2015-16	ASB Advisor
Shaw	Hourly	2015-16	Computer Lab, 23 hrs wk
Lakeview	Stipend	2015-16	Boys Volleyball Coach ASB Advisor
Lakeview	Stipend	2015-6	8 th Boys Basketball Coach

*To be prorated

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Nightingale	Stipend Extra Duty	2015-16 7/8-8/4/15 7/1-7/23/15	Yearbook Advisor Report Card Committee, 31.5 hrs Summer Compass Learning, 24 hrs
Orcutt	Stipend	2015-16	Teacher in Charge
Nightingale	IV-2	2015-16	Completed Units for Movement
Pine Grove	Stipend	2015-16	Teacher in Charge Track Coach
District	Hourly	7/27/15	Report Card Committee, 6.5 hrs
Shaw	Stipend	2015-16	Teacher in Charge (split)
Orcutt	Stipend	2015-16	7 th Grade Girls Basketball Coach 8 th Grade Girls Basketball Coach
Orcutt	Stipend Extra Duty	2015-16	8 th Grade Boys Basketball Coach ASB Advisor Yearbook Advisor SYSOP, 25 hrs max Athletic Director, 15 hrs max
Patterson	Stipend	2015-16	Teacher in Charge Yearbook Advisor
District	Hourly	7/8-7/21/15	Report Card Committee, 26 hrs
Pine Grove	Hourly	2015-16	ACAD, 18.8 hrs wk
Dunlap	Stipend	2015-16	Teacher in Charge
Orcutt	Stipend	2015-16	Boys Volleyball Coach
Shaw	Hourly Stipend	2015-16	Title 1, 12 hrs wk Track Coach
Lakeview	Stipend	2015-16	Cheer Advisor
Olga Reed	Hourly	2015-16	Title 1, 24 hrs wk
Nightingale	IV-2	2015-16	Completed Units for Movement
District	Hourly	7/8-8/13/15	Summer Compass Learning, 44 hrs
Dunlap	Stipend	2015-16	Track Coach
Lakeview	Extra Duty	2015-16	Athletic Director, 15 hrs max Summer Compass Learning, 36 hrs
Lakeview	V-2	2015-16	Completed Units for Movement
District	Hourly	8/11-8/12/15	Summer Compass Learning Sub, 8 hrs
District	Extra Duty	4/4-8/6/15	Report Card Committee, 40 hrs
District	Extra Duty	7/8-7/21/15	Report Card Committee, 24.5 hrs
District	Extra Duty	7/8/4-8/5/15	Report Card Committee, 29 hrs

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
August 19, 2015**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, August 19, 2015 beginning with Mr. Hatch calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Rob Buchanan. Members Present: Buchanan, Hatch, Peterson and Phillips. Absent: Zilli. Administrators Present: Blow, Edds, Nicholson, Conn and Fell. Absent: None

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adjourn to Closed Session at 6: 47 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:15 p.m. and Mr. Hatch reported that no action was taken in Closed Session. It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt the August 19, 2015 agenda, as presented. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

SUPERINTEDEDENT'S REPORT

Dr. Blow reported for OCAF. Arts Attack training will be held in September or October. The CREATE Summer Camp had 80 students participate. On Saturday, September 26, 2015 from 10 a.m.-5 p.m. OCAF will hold its Fourth Annual OCAF Chalk Festival in Old Town Orcutt.

The Superintendent and Cabinet visited each school on Opening Day. Everything ran smoothly. There were some concerns from parents who tried to access the Parent Portal to get their student class assignment. The intent was to stagger the postings so that not every school was trying to access the Portal at the same time.

EMC Research reviewed the results from their phone survey of Orcutt Union School District voters. They concluded that a bond measure for Orcutt Union School District appears feasible. The next steps in the process are to reach out to key stakeholders, opinion leaders and parents, develop mailers to raise basic awareness of school facility needs and to increase community interest in our schools.

PUBLIC COMMENT

Steve Blackie commented on "working with and managing people".

OEA President, Monique Segura reported that OEA is working on updating their Bylaw and Standing Rules and holding OEA Rep elections. OEA and CSEA are planning a joint social. Monique expressed that she would like to meet monthly with the Board. She is also implementing a monthly contract "fun fact" that will help educate membership.

Pat Brickey stated that he felt the year was off to a "good start". He commented on water conservation concerns and issues regarding questions asked on the voter telephone survey which were reported on earlier in the meeting.

WRITTEN COMMUNICATION

An Approval of Fiscal Year 2015-16 Adopted Budget was received from Santa Barbara County Education Office as well as a letter approving the 2015-16 LCAP.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting, June 10, 2015
- F. Minutes, Special Meeting, June 2, 2015
- G. Minutes, Special Meeting, June 17, 2015
- H. School-Connected Organization Authorization – Lakeview Jr. High

I. 2015/2016 Resolution No. 3, OUSD May Grisham Early Learning Center

J. Consolidated Application

K. Quarterly Report on Williams/Valenzuela Uniform Complaints – April-June 2015

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve Consent Agenda Items A through K, as submitted.

ITEMS SCHEDULED FOR ACTION

Gifts

It was moved by Liz Phillips, seconded by Rob Buchanan and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Santa Mari Breakfast Rotary Club and Karen Gearhart-Jensen. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Orcutt Children's Arts Foundation

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve the 2015/2016 OCAF Officers. . Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the 2015/2016 OCAF Budget. It was moved by Rob Buchanan and seconded by Jim Peterson to withdraw the previous motion and table the approval of the 2015/2016 OCAF Budget until further clarification is available. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

2015/2016 Resolution No. 1, Delegation of Authority to District Staff

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to adopt 2015/2016 Resolution No. 1, Delegation of Authority to District Staff, as submitted. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Board Policy – Business

It was moved by Jim Peterson, seconded by Liz Phillips and carried to adopt Board Policy 3312, Contracts for first reading and that it is placed on the next Consent Agenda for second reading. . Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Discretionary Commercial Warrants Audit

It was moved by Jim Peterson, seconded by Liz Phillips and carried to authorize staff to renew the Memorandum of Understanding for Discretionary Commercial Warrants Audit. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Acceptance of Donation

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to accept the top soil donation from Orcutt United Soccer League (OUSL) and direct that a letter of acceptance and appreciation be forwarded to them. Ayes: Hatch, Peterson, Buchanan. Phillips absent for vote. Absent: Zilli. Dr. Peterson asked about the testing of the product.

Educational Services Board Policies

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adopt Board Policy 0460, Local Control and Accountability Plan for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adopt Board Policy 51113.1, Chronic Absence and Truancy for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adopt Board Policy 5125, Student Records for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to adopt Board Policy 5126, Awards for Achievement for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Jim Peterson, seconded by Liz Phillips and carried to adopt Board Policy 6158, Independent Study for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adopt Board Policy 6170.1, Transitional Kindergarten for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Jim Peterson, seconded by Liz Phillips and carried to adopt Board Policy 6174, Educating for English Language Learners for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli
Update to Local Education Agency Plan

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to approve the revisions the LEA Plan, as submitted. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Public Hearing

Mr. Hatch opened the Public Hearing on the Initial Collective Bargaining Proposal with the Orcutt Educators Association (OEA) for 2015-16. Monique Segura commented that the cover memo did not include Article VIII, Class Size but it was reflected in the back up material. There being no further comment, the Public Hearing was closed.

OEA

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to accept the Initial Proposal for negotiations for the 2015-16 school year from the Orcutt Educators Association (OEA). Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt the District's Initial Proposal for negotiations with Orcutt Educators Association (OEA) for the 2015-16 school year. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Public Hearing

Mr. Hatch opened the Public Hearing on the Initial Collective Bargaining Proposal with the California School Employees' Association (CSEA). There being no comment the hearing was closed.

CSEA

It was moved by Jim Peterson, seconded by Liz Phillips and carried to accept the Initial Proposal for negotiations for the 2015-16 school year from the California School Employees' Association (CSEA). Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt the District's Initial Proposal for negotiations with the California School Employees' Association (CSEA) for the 2015-16 school year. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

Technology Purchase

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the purchase of mobile learning labs in support of the District's Strategic Plan goals and digital academies. Ayes: Hatch, Peterson, Buchanan and Phillips. Absent: Zilli

ITEMS FOR INFORMATION/DISCUSSION

Dr. Peterson was honored on August 12th as the Robert P. Hatch Citizen of the Year by the Santa Maria Valley Chamber of Commerce and Visitor and Convention Bureau. Dr. Peterson thanked his fellow Board members and Superintendent Blow for attending the event.

Rob Buchanan asked where the District was in the RFP process for Key Site 17. Walter Con said he will review the file and bring an update to the Board.

Members Peterson and Buchanan requested that the Board have computers at the next meeting. Kirby assured them that would happen. Superintendent Blow asked the Board to check their calendars for October 28, February 17th and April 27th as possible dates for Curriculum Board Meetings.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 9, 2015 beginning with Public Session at 7:15 p.m. in the District Office Board Room., 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adjourn the meeting to Closed Session at 8:53 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Lizbeth Phillips, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: Surplus Items

BACKGROUND: In accordance with Education Code Sections 39520- 39530 and BP 3260; staff has inspected the equipment turned in and recommends that the following items be declared surplus and unusable property.

Item	Description	Fixed Asset #
Bus #9	1994 Ford 1FDJE37M4RHA42570	002374
Bus #19	1990 Ford 1FDJE34M3MHA04261	20020254

RECOMMENDATION: Staff recommends to surplus the items as stated above.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: September 9, 2015

RE: ***NOTIFICATION TO BOARD –HIRING OF COACHES FOR 2015-16
SCHOOL YEAR***

Alice Shaw:

Bob Severance Track

Joe Nightingale:

Christa Macdonald Track

Olga Reed:

Mike Luis Track
Tom Ferdinandi Girls Basketball
Mike Luis Boys Basketball

Pine Grove:

Don Robertson Track

Ralph Dunlap:

Jenette Stites Track

Lakeview Junior High:

Elaine Furst Girls Volleyball
Kristi Partida Boys Volleyball
Brad Gitchell 7th and 8th Grade Girls Basketball
Simon Griffin 7th Grade Boys Basketball
Richard Partida 8th Grade Boys Basketball
Patsy Shaffer Cheer
Al Cabanting Track

Orcutt Junior High:

Heather Allen	Girls Volleyball
Chris Schmidt	Boys Volleyball
Sal Ruiz	7 th & 8 th Grade Girls Basketball
Patrick Crowley	7 th Grade Boys Basketball
Ernie Salinas	8 th Grade Boys Basketball
Regina Cosma	Cheer
Marley Adams	Cheer
Alert Cabanting	Track

Unpaid Volunteer Assistant Coaches:

Victoria Foster	Girls Volleyball
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*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District

2015–16 MIGRANT EDUCATION PROGRAM, REGION XVIII MOU

Districts that have an enrollment of fewer than 200 migrant students or an allocation of less than \$25,000 have the option of completing this Memorandum of Understanding.

District Name: Orcutt Union School District

District Contact: Joe Dana, Principal

CONTENTS

- Section I: MOU/Signature Page
- Section II: District Demographic Profile (number of migrant/non-migrant students)
- Section III: District Migrant Parent Advisory Council Membership Roster
- Section IV: Memorandum of Understanding Service Planning/Evaluation
- Section V: Assurances (link)

SECTION I

MIGRANT EDUCATION – REGION 18

402 Farnel Rd, Suite D
Santa Maria, California
(805) 922-0788

MEMORANDUM OF UNDERSTANDING

Between

Santa Barbara County Education Office, Migrant Education Program, Region XVIII
and
Orcutt Union School District

This Memorandum of Understanding (MOU) is established between the following twelve districts: Blochman Union School District, Buellton Union School District, Carpinteria Unified School District, College School District, Cuyama Joint Unified School District, Goleta Union School District, Lompoc Unified School District, Los Olivos School District, Orcutt Union School District, Santa Barbara Unified School District, Santa Ynez Valley Union High School District, and Solvang School District, to continue to operate as a consortium for the purpose of coordinating the Migrant Education Program services within the boundaries of the above-mentioned districts and with the approval and financial support of the Santa Barbara County Education Office (SBCEO), Migrant Education Program, Region XVIII.

This agreement is between Santa Barbara County Education Office, Migrant Education Program, Region XVIII hereinafter referred to as the region and Orcutt Union School District herein after referred to as the district.

The period covered by this agreement shall be from July 1, 2015 to June 30, 2016.

The purpose of this Memorandum of Understanding is to clarify the intended relationship between all of the above districts while unifying and coordinating our services to migrant families and their children who reside within our districts and the fiscal mechanism to be used for costs incurred in implementing the Migrant Education Program services, as specified in the Consortium Service Agreement. This coordination allows the Santa Barbara County Consortium to use local control over existing fiscal and human resources and thereby substantially increase services and accountability for our Migrant Education Program.

Based on the needs of its Migrant students, the district agrees to provide supplemental service(s) as identified in SECTION IV, which is the district's proposed Service Planning and Evaluation.

The consortium districts agree to allow SBCEO to hire and house the administrator who is completely funded by the Migrant Education Program.

These employees will be under the policies and guidelines of the SBCEO with the understanding that they will follow and abide by each district's program protocol as the need arises to visit each of the consortium district sites. The Migrant Education Program Administrator will communicate and collaborate with consortium district administrators or designees on a quarterly basis and will have access to information and files of Migrant Education Program participants.

The following staff for the Region will deliver the following services.

1. Regional Director will:
 - Serve as the administrator to coordinate staff that will deliver all services agreed on all sections
 - Support the data collection to establish needs and services needed
 - Hire and supervise staff needed to deliver the agreed services
 - Train and evaluate staff hired to deliver agreed services
 - Support the process of generating an ILP for each participating student in the district
 - Support the data collection for identification and recruitment purposes
 - Support the data collection for evaluation purposes
 - Document services and activities for accountability to all stakeholders

2. Administrative Assistant will:
 - Process all contracts, agreements, invoices, purchases needed to deliver all services agreed on all sections
 - Support the documentation process for compliance and accountability purposes
 - Process all fiscal, payroll, and human resources forms needed for the staff who are hired to deliver the agreed services
 - Support in the coordination of evaluation and training needed for staff hired to deliver agreed services
 - Support the in the communication needed with districts, staff, contractors, students, and parents to deliver the agreed services

3. Migrant Education Assistant will:
 - Review and approve Certificates of Eligibility completed by the MESS for families in the district
 - Maintain quality control procedures for eligibility and recruitment of students in the district
 - Document this process for accountability to all stakeholders
 - Support the data collection to meet the data entry requirements for MSIN, MSIX, and COEstar
 - Support the data collection for evaluation and identification and recruitment purposes
 - Maintain communication with district data person designated to maintain the district's data system and CalPads by sending quarterly reports

4. Accounting Technician will:
 - Support the budget development process with allocations, budgets, budget revisions, budget amendments, budget transfers, and any other fiscal matters
 - Support in the training of parents as needed
 - Support with processing of all fiscal and payroll details needed for all expenditures
 - Support in completing of all budget related forms and reports required by district, region, SBCEO, CDE, and federal office for programs, accountability, oversight, and compliance
 - Support the in the communication needed with districts regarding fiscal questions
 - Maintain proper accounting of budgets and expenditures designated to this district

5. Migrant Education Services Specialist (MESS) will:

- **Process the Identification and Recruitment of all families and students living within the district boundaries and monitor continued student eligibility**
- **Conduct Community Recruitment and Collaboration (CRC) activities to screen or interview parents or Out of School Youth (OSY) to determine eligibility and to inform and collaborate with the community and work places**
- **Assist all families living within the district boundaries in securing health services, support services, education, welfare services, interpret verbal or written including home visits to guide or coordinate services as agreed in Section III and Section IV**
- **Coordinate parent involvement activities such as the Parent Advisory Committee meetings**
- **Maintain and track student academic progress and testing.**
- **Maintain educational, health and any other services records**
- **Maintain regular contact with the families and students and document on a Family Needs Assessment or Recertification form and do follow ups as needed**
- **Submit statistical reports and documents to the Regional Office; compile, maintain**
- **Perform other job related duties and responsibilities as assigned by supervisor, such as supporting the coordination for Saturday School and Summer Programs including calls to families and chaperone student field trips and parent trips.**
- **Assist on development of the DSA and/or MOU with data, feedback, revisions, and communication with districts**

6. Clerk I will:

- **Do some data entry into COEStar of Identification and Recruitment and updates needed for all families living within the district boundaries**
- **Maintain record of all academic, health, and support services provided.**
- **Assist with mailings and phone calls needed for all families living within the district boundaries**
- **Maintain inventory of all supplies and materials and fill request from staff assigned to the district (if funding allows)**
- **Provide support needed at regional events**

7. Student Data Specialist will:

- **Do the data entry into COEStar of all the Identification and Recruitment forms needed for all families living within the district boundaries**
- **Do the data entry of all services provided into COEStar for all the families living within the district boundaries**
- **Do the data entry into MSIN for all the families living within the district boundaries**
- **Do the data entry into MSIX for all the families living within the district boundaries**
- **Work collaboratively with CalPADS district coordinator to ensure all MEP students are adequately reported**
- **Provide reports as needed**
- **Provide support needed at regional events**

8. Instructional Assistant, II will:

- Provide supplemental instructional services to students living within the district boundaries in center based setting during summer and Saturday programs as agreed in Section IV
- Document the services provided as required
- Follow the district and SBCEO process and procedures in the delivery of the supplemental instructional services
- Meet the requirements of the position needed to deliver those instructional services

9. Summer Teacher will:

- Provide instructional services to students living within the district boundaries in either home based or center based setting as agreed in Section IV in the Summer Programs and on Saturdays (Orcutt students will be invited to attend at the Lompoc site).
- Plan and provide instructional services to students living within the district boundaries in either home based or center based setting as agreed in Section IV during summer session and on Saturdays (Orcutt students will be invited to attend at the Lompoc site).
- Assess all students participating in these services
- Provide a final report to include attendance, progress achieved, and sample work of students participating, lesson plans, and list of materials used
- Follow the district and SBCEO process and procedures in the delivery of the instructional services
- Meet the requirements of the position needed to deliver those instructional services

The following staff for the District will deliver the following services:

1. Holly Edds, Assistant Superintendent, Educational Services

- Provide administrative program management
- Work closely with Regional Director and Principal to evaluate and amend the plan as needed

2. Joe Dana, Principal:

- coordinate direct services during the school year to Migrant Education students in after-school Compass Learning Program and school readiness for migrant preschoolers
- work closely with fiscal staff to invoice the Migrant Education Program for staff costs associated with those services on a quarterly basis
- Support coordination of summer program implementation
- Support coordination of services to students identified with specific challenges and barriers
- Provide administrative support in the implementation of the programs, especially with coordination of facilities, schedules, and data collection.

3. Leticia Velasco, Bilingual Secretary

- Support the documentation process for compliance and accountability purposes
- Support in the communication needed with district staff, students, and parents to deliver the agreed services
- Provide most current demographic and academic data available to region
- Work closely with Nancy Contreras to be sure all Migrant students are accounted for in CalPADS, local system, and COEStar and any enrollment issues clarified

4. Fiscal Analyst

- Process expenditures associated with Migrant Education Program
- Invoice SBCEO, Migrant Education Program no less than quarterly
- Work closely with Chris Rhodes at Migrant Education Program to do any budget changes

5. Instructional Staff

- Identify and address migrant preschool students' needs
- Provide instruction to migrant preschool students assigned
- Take attendance and submit to Regional Office
- Conduct a pre-assessment for each student
- Conduct a post-assessment for each student
- Complete a time sheet of hours worked
- Complete a final services report
- Complete Enrollment report

6. Instructional Staff

- Identify and address migrant Transitional Kinder thru 12th grade students' needs
- Provide instruction to migrant Transitional Kinder thru 12th grade students assigned
- Take attendance and submit to Regional Office
- Conduct a pre-assessment for each student
- Conduct a post-assessment for each student
- Complete a time sheet of hours worked
- Complete a final services report
- Complete Enrollment report

The Region certifies that the Migrant Education District Parent Advisory Council has participated in the development of the Migrant Education program as described. A minimum of six (6) meetings a year will be convened to comply with statutory requirements and provide identified parent training needs.

The District identifies and addresses the needs of migrant children in coordination with other categorical programs. The District will list the services to Migrant students in the LEA plan and in the Single Plan for Student Achievement.

In witness whereof, the following parties have executed this agreement:

Maurice Avant-Carpine
Regional Director

Kathy Hollis
SBCEO, Assistant Superintendent

Deborah A. Brown
District Superintendent

7/9/2015
Date

7/9/15
Date

7/15/15
Date

Section II: DISTRICT DEMOGRAPHIC PROFILE

District: Orcutt Union School District															
Number of Migrant Students Enrolled at Each Grade Level in the District during funding for 2013-14															
	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
PFS		1		1	1	2									5
Migrant	5	6	3	6	4	10	5	4	6	2	0	0	0	0	51
All*	5	7	3	7	5	12	5	4	6	2	0	0	0	0	56

*All includes PFS and Migrant students.

Note: If a grade level does not have at least 10 migrant students (to comply with CDE data suppression requirements), combine this with another grade (or grades) to equal no fewer than 10 students.

District: Orcutt Union School District															
Number of Migrant Students Enrolled at Each Grade Level in the District															
	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
PFS		1		1	1	2									5
Migrant	8	3	5	1	4	2	6	3	3	3	0	0	0	0	38
All*	8	4	5	2	5	4	6	3	3	3	0	0	0	0	43

SECTION III: DISTRICT MIGRANT PARENT ADVISORY COUNCIL (SANTA BARBARA COUNTY CONSORTIUM)

District Parent Advisory Council Membership:	
PAC Member Name	Eligible Migrant Parent? Yes/No
Jose Luis Cuevas	Carpinteria, No
Claudia Barragan	Orcutt, Yes
Monica Diaz	Orcutt, Yes
Alejandra Leon	Orcutt, Yes
Guillermina Urbano	Orcutt, Yes
Carina Alonso	Orcutt, Yes
Veronica Rosas	Orcutt, Yes
Leticia Guzman	Orcutt, Yes
Patricia Garcia	Orcutt, Yes

MIGRANT EDUCATION PROGRAM, REGION XVIII
2015–16 Memorandum of Understanding
Academic Service Planning/Evaluation for Regular Year
 Complete one for each High Quality Intervention

DISTRICT NAME: Orcutt Union School District

PROPOSED PROJECT COST: \$38,489

PROPOSED AREA OF SERVICE:

School Readiness	<input checked="" type="checkbox"/>	English Language Arts	<input checked="" type="checkbox"/>	Mathematics	<input checked="" type="checkbox"/>	High School Graduation	<input checked="" type="checkbox"/>
OSY	<input type="checkbox"/>	Health	<input checked="" type="checkbox"/>	Parent Involvement	<input checked="" type="checkbox"/>	I&R	<input checked="" type="checkbox"/>

Description of Proposed Service	
Name of Service:	After School Program, Technology, and Summer Program
The Need (Include data & how service is supplemental to core program)	<p>School Readiness thru Kinder: At least 12 preschoolers thru kindergarteners and their parents will need school readiness services. The focus will be to:</p> <ul style="list-style-type: none"> Increase time to further develop parent and student activities (opportunity for both parent and child to learn from each other and spending time together) in the home. Provide education for our parents about the importance of preschool and their presence in their child's life as well as to increase their understanding of appropriate child development and how to support their child's growth. <p>1st-8th grade: At least 31 students will need support to make adequate progress to be promoted to next grade level and to meet proficiency in CELDT.</p>
How (describe the academic focus, the service and the strategies)	<p>Instruction: Focus will be on math, reading comprehension and vocabulary development, as well as completion of homework and teacher assigned projects. Service: Direct instruction Methods will include the following:</p> <ul style="list-style-type: none"> Direct instruction and one-to-one support at home or appointment in the office Parent Workshops in order to best address the parenting education and to practice the skills parents need to be developing at home. Academic Instruction thru technology
School Year or Summer School Service:	(Check one) <input checked="" type="checkbox"/> Regular School Year <input checked="" type="checkbox"/> Summer School
If School Year Service, when:	(Check one) <input type="checkbox"/> Before School <input checked="" type="checkbox"/> After School <input checked="" type="checkbox"/> Saturday

PART 1: PARTICIPANTS TO BE SERVED DURING 2015-16 (based on spring 2015 eligible)

Grade	# Enrolled	Projected # Participants			Actual # Participants		
		# PFS	# Non-PFS	TOTAL	PFS	Non-PFS	TOTAL
PK-K	12	1	11	12			
1-6	25	4	21	25			
7-8	6	0	6	6			
9-12	0	0	0	0			
TOTALS	43	5	38	43			

PART 2: LOCATION, DATES, TIME OF DELIVERY

School Readiness Program Operated by District				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
30 minutes	1 day per week	33 weeks	33 hours	
Start Date	August 26, 2015		End Date	May 30, 2016
Location of Service	Home Based			
After School Technology Program (Compass Learning) Operated by District				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
2:00-4:00 pm 120 min. (2 hrs/day)	Monday-Thursday 4 days	25 weeks	200 hours	
Start Date	Sept. 1, 2015		End Date	May 30, 2016
Location of Service	Olga Reed Elementary School, Computer Lab			
Summer School Program Operated by Region				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
9:00-1:00 pm 240 minutes (4 hrs per day)	Monday-Friday 5 days	4 weeks summer	80 hours	
Start Date	June 22, 2015		End Date	July 17, 2015
Location of Service	La Escuelita, Room 15 and Room 16 and 22 (El Camino Community Center) Lompoc			
Saturday School Program in Lompoc Operated by Region				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
1:00 – 2:00 pm (1 hrs per day)	Saturdays 1 day	15 weeks	60 hours	
Start Date	Sept. 12, 2015		End Date	April 9, 2016
Location of Service	La Escuelita, Room 15 and Room 16 and 22 (El Camino Community Center)			

PART 3: RESEARCH BASED CURRICULUM:

Grade Level Cluster	Curriculum	Research Based?
PK-K	Listos, Circle, and Thematic Units	Yes
1-6	Homework assigned by teachers, Compass Learning, online sites such as CoolMath Games, FunBrain, and many more.	Yes
7-12	District adopted textbooks, PASS/Cyber High, and online sources for research	Yes
PK-K	Bridges and California Kids Learn for summer session	Yes
K-12	Targeted Reading and Math Intervention by Teacher Created Materials for summer session	Yes

PART 4: METHOD OF INSTRUCTION:

<i>Instructional Strategies to be Used</i>
Direct Instruction with differentiation for individual needs
Groupings for specific small group work by grade level
...D Strategies for reading comprehension, vocabulary development, and writing

PART 5: EXPECTED OUTCOMES (learning that will occur due to implementation of this program):

Local Quantitative Measures	Targeted Outcome		% Projected Participants to Reach Targeted Outcome		Actual % that reached targeted outcome		Target Met, Not Met, Partially Met?		Why No Comment
	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	
Measureable Objective 1.1: By May 2016, the percent of the eligible migrant preschool children receiving a high-quality early childhood education will be at 85%.	0	8	0	85%					
Measureable Objective 1.2: By May 2016, the percentage of children in MEP- funded-center or home-based programs who are ready for kindergarten by age 5 will increase by 5 percent.	0	8	0	50%					
Measureable Objective 1.3: By June 2016, the percentage of migrant kindergartners who enroll in kindergarten after the age of 5.9 years will be less than 10%	0	1	0	5%					
By June 2016, 50% of ELL will achieve the one level growth on CELDT.	5	28	50%	50%					
By June 2016, students taking the pre and post assessment will have a 5% growth.	5	28	80%	75%					
By June 2016, 80% of students taking CAHSEE will pass the Math section.	0	0	0	0%					
By June 2016, 75% of students taking CAHSEE will pass the ELA section.	0	0	0	0%					

Local Qualitative Measures	Description of Projected Measures	Comments on Results
Interview and Focus Groups:	Interviews conducted with the students by the lead teacher	
Surveys:	Student and Parent Survey	
Observations:	Teacher and support staff observations	

PART 6: PERSONNEL:

Staffing							
Title	Certificated		Classified		Percent Funded by DSA	Percent Funded by Other	Name of Other Program Funding Source
	#	FTE	#	FTE			
Summer Teacher- Oliva Rubalcaba	1	hrly			100%		
Saturday School Teacher – Enedina Castaneda	1	hrly			100%		
MESS- Olga Lopez			1	15%	100%		
Instructional Assistant II- Maria Cobian			1	12.5%	100%		
Summer Instructional Assistant II-Maria Cobian			1	hrly	100%		
Consultant-Media Specialist-TBD by District			1	hrly	100%		

Professional Development				
Need	Title	Description	Dates	Expected Outcomes
Weekly Planning	Staff Meetings	Staff meet to strategize how to work on identified needs of students being served	Mondays 2:00-2:30 meeting with individuals working on details after the meeting	Individualized plans for all students with identified needs
All staff need to learn and practice strategies to reach and engage migrant English learners	Regionwide-Inservice	All instructional staff will be invited to attend two full day trainings; one in fall and one in winter	September 4 January 8 May 20 June 17	Staff will learn how to use specific strategies for English language learners to any text student are required to read so they can help them improve their reading comprehension and writing skills.

PART 7: PARENT COMMUNICATION:

Describe plans to communicate with parents to support this intervention: orientation, graduation, home visits, daily phone calls for attendance, etc.

Parents will be informed of this service at PAC Meetings, by phone, by letter, and one on one basis when contacting or visiting the parent during initial contact or at time of interview for eligibility.

Describe Other Support Services Plans (transportation, etc):

Staff will pick up students who cannot be dropped off or picked up by their parents. They will also coordinate for nutrition to be provided by agencies that do the summer meals.

2015-16 PROPOSED SERVICE

BUDGET DETAIL

Please follow regional protocol regarding object codes, making sure that they reflect the district's general ledger

(Check one) Regular School Year Summer School

Please identify all costs related to the proposed service. For each line item, use the Standardized Account Code Structure (SACS) object codes. (Insert additional rows as needed.)

Object Code	Description	Amount Service	Amount Admin	Total Projected Amount	Actual Amount
1100	Teachers	\$2,700		\$2,700	
	Summer Teachers	\$3,600		\$3,600	
1200	Pupil Support Services				
1300	Supervisor/Administrators				
1900	Other Certificated Salaries				
2100	Instructional Aides	\$4,826		\$4,826	
	Summer Aides	\$1,680		\$1,680	
2200	Support Services Salaries				
2300	Supervisor/Administrators				
2400	Clerical, Technical, Office Staff				
2900	Other Classified Salaries MESS	\$5,955		\$5,955	
	Summer MESS				
3000-3900	Employee Benefits	\$4,642		\$4,642	
	Summer Benefits	\$1,502		\$1,502	
4100	Textbooks Curricula Materials				
4200	Books & Reference Materials				
4300	Materials & Supplies	\$100	\$100	\$200	
4400	Non Capitalized Equipment				

4700	Food	\$233		\$233
5100	Sub agreements for Services			
5200	Travel & Conferences	\$200	\$200	\$400
	Summer Staff Travel			
5300	Dues & Memberships			
5400	Insurance			
5500	Operations & Housekeeping			
5600	Rentals, Leases, Repairs & Noncap Improvements			
5700	Transfers of Direct Costs			
5800	Prof/Cons/Serv & Operating Expenses:			
	Compass Learning Staff	\$8,000		\$8,000
	Summer Transportation-20 days x \$150	\$2,500		\$2,500
	Saturday Transportation-15 days x \$150	\$2,250		\$2,250
5900	Communications			
TOTAL PROPOSED EXPENSES				\$38,489
7000	INDIRECT COST	SBCEO - IDC		\$2,790
TOTAL COST OF PROPOSED SERVICE				\$41,279

When project ends, complete the blue-shaded areas to evaluate the objective:

1. The **outputs** – did we implement the program as planned?
2. The **outcomes** - what did students gain from the program's outputs?

Complete and submit the final document 2 weeks after project end-date.

ASSURANCES

<http://www.cde.ca.gov/fq/fo/fm/generalassur2012.asp>

Assurances must be signed by both Region and District Administrators.

General Assurances 2012-13

California Department of Education General Assurances and Certifications for fiscal year 2012-13.

1. Programs and services are and will be in compliance with Title VI and Title VII of the Civil Rights Act of 1964; the California Fair Employment Practices Act, Government Code §11135; and Chapter 4 (commencing with §30) of Division 1 of Title 5, *California Code of Regulations (CCR)*
2. Programs and services are and will be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972. Each program or activity conducted by the LEA will be conducted in compliance with the provisions of Chapter 2, (commencing with §200), Prohibition of Discrimination on the Basis of Sex, of Part 1 of Division 1 of Title I of the *Education Code*, as well as all other applicable provisions of state law prohibiting discrimination on the basis of sex.
3. Programs and services are and will be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services are and will be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for individuals with disabilities are in compliance with the disability laws. (PL 105-17; 34 CFR 300, 303; and Section 504 of the Rehabilitation Act of 1973)
6. When federal funds are made available, they will be used to supplement the amount of state and local funds that would, in the absence of such federal funds, be made available for the uses specified in the state plan, and in no case supplant such state or local funds. (20 USC §6321(b)(1); PL 107-110 §1120A(b)(1))
7. All state and federal statutes, regulations, program plans, and applications appropriate to each program under which federal or state funds are made available through this application will be met by the applicant agency in its administration of each program.
8. Schoolsite councils have developed and approved a Single Plan for Student Achievement (SPSA) for schools participating in programs funded through the consolidated application process, and any other school program they choose to include, and that school plans were developed with the review, certification, and advice of any applicable school advisory committees. (EC §64001)
9. The local educational agency (LEA) will use fiscal control and fund accounting procedures that will ensure proper disbursement for state and federal funds paid to that agency under each program. (CCR T5, §4202)
10. The LEA will make reports to the state agency or board and to the Secretary of Education as may reasonably be necessary to enable the state agency or board and the Secretary to perform their duties and will maintain such records and provide access to those records as the state agency or board or the Secretary deems necessary. Such records will include, but will not be limited to, records which fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for three years after the completion of the activities for which the funds are used. (34 CFR 76.722, 76.730, 76.731, 76.734, 76.760; 34 CFR 80.42)
11. The local governing board has adopted written procedures to ensure prompt response to complaints within 60 days, and has disseminated these procedures to students, employees, parents or guardians, district/school advisory committees, appropriate private school officials or representatives, and other interested parties. (CCR T5, §4600 et seq.)
12. The LEA declares that it neither uses nor will use federal funds for lobbying activities and hereby complies with the certification requirements of 34 CFR Part 82.
13. The LEA has complied with the certification requirements under 34 CFR Part 85 regarding debarment, suspension and other requirements for a drug-free workplace. (34 CFR Part 85)
14. The LEA provides reasonable opportunity for public comment on the application and considers such comment. (20 USC §7846(a)(7); 20 USC, §1118(b)(4); PL 107-110, §1118(b)(4))
15. The LEA will provide the certification on constitutionally protected prayer that is required by PL 107-110, §9524 and 20 USC §7904.
16. The LEA administers all funds and property related to programs funded through the Consolidated Application. (20 USC §6320(d)(1); PL 107-110, §1120(d)(1))

17. The LEA will adopt and use proper methods of administering each program including enforcement of any obligations imposed by law on agencies responsible for carrying out programs and correction of deficiencies in program operations identified through audits, monitoring or evaluation. (20 USC §7846 (a)(3)(B))
18. The LEA will participate in the Standardized Testing and Reporting program. (20 USC §6316(a)(1)(A-D); PL 107-110, §1116(a)(1)(A-D); EC §60640, et seq.)
19. The LEA assures that classroom teachers who are being assisted by instructional assistants retain their responsibility for the instruction and supervision of the students in their charge. (EC §45344(a))
20. The LEA governing board has adopted a policy on parent involvement that is consistent with the purposes and goals of EC Section 11502. These include all of the following: (a) to engage parents positively in their children's education by helping parents to develop skills to use at home that support their children's academic efforts at school and their children's development as responsible future members of our society; (b) to inform parents that they can directly affect the success of their children's learning, by providing parents with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home; (c) to build consistent and effective communication between the home and the school so that parents may know when and how to assist their children in support of classroom learning activities; (d) to train teachers and administrators to communicate effectively with parents; and (e) to integrate parent involvement programs, including compliance with this chapter, into the school's master plan for academic accountability. (EC §§11502, 11504)
21. Results of an annual evaluation demonstrate that the LEA and each participating school are implementing Consolidated Programs that are not of low effectiveness, under criteria established by the local governing board. (CCR T5, §3942)
22. The program using consolidated programs funds does not isolate or segregate students on the basis of race, ethnicity, religion, sex, sexual orientation or socioeconomic status. (USC, Fourteenth Amendment; Calif. Constitution, art. 1, §7; Gov.C §§11135-11138; 42 USC §2000d; CCR T5, §3934)
23. Personnel, contracts, materials, supplies, and equipment purchased with Consolidated Program funds supplement the basic education program. (EC §§62002, 52034(l), 52035(e)(l), 54101; CCR T5, §§3944, 3946)
24. At least 85 percent of the funds for School Improvement Programs, Title I, Title VI and Economic Impact Aid (State Compensatory Education and programs for English learners) are spent for direct services to students. One hundred percent of Miller-Unruh apportionments are spent for the salary of specialist reading teachers. (EC §63001; CCR T5, §3944(a)(b))
25. State and federal categorical funds will be allocated to continuation schools in the same manner as to comprehensive schools, to the maximum extent permitted by state and federal laws and regulations. (EC §48438)
26. Programs and services are and will be in compliance with Section 8355 of the California Government Code and the Drug-Free Workplace Act of 1988, and implemented at CFR Part 84, Subpart F, for grantees, as defined at 34 CFR Part 84, Sections 84.105 and 84.110.
27. Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email when driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009.

Thomas Harris-Lucy
Regional Director

Kathy Hollis
SBCEO, Assistant Superintendent

Debra L. Blo
District Superintendent

2/15/15
Date

7-15-15
Date

07/15/15
Date

Orcutt Children's Arts Foundation Budget Worksheet

	Actual	Budget	Actual	Budget	Actual	Budget
	Gala		Membership		Operations	
Income						
43300 · Direct Public Grants						
43310 · Corporate and Business Grants						
43320 · Discounts - Long-term Grants						
43330 · Foundation and Trust Grants					8,300.00	
43340 · Nonprofit Organization Grants						
Total 43300 · Direct Public Grants	0.00		0.00		8,300.00	
43400 · Direct Public Support						
43410 · Corporate Contributions						
43440 · Gifts in Kind - Goods						
43450 · Individ, Business Contributions			14,252.00		15,000.00	
43460 · Legacies and Bequests						
43470 · Cash Donation						
Total 43400 · Direct Public Support	0.00		14,252.00		15,000.00	0.00
45000 · Investments						
45030 · Interest-Savings, Short-term CD					313.00	400.00
45000 · Investments - Other					1,270.00	1,300.00
Total 45000 · Investments	0.00		0.00		1,583.00	1,700.00
47200 · Program Income						
47240 · Arts Academy						
Total 47200 · Program Income	0.00		0.00		0.00	
49000 · Special Events Income						
49010 · Special Events Contributions	54,231.00	59,654.10				
49020 · Special Events Sales (Nongift)	0.00	0.00				
Total 49000 · Special Events Income	54,231.00	59,654.10	0.00		0.00	
Total Income	54,231.00	59,654.10	14,252.00	15,000.00	9,883.00	1,700.00

Orcutt Children's Arts Foundation Budget Worksheet

Expense	Gala	Membership	Operations	
60300 · Awards and Grants				
60320 · Cash Awards and Grants				
60330 · Teacher Mini-Grants				
60340 · School-Wide Grants				
60900 · Business Expenses				
60920 · Business Registration Fees			262.00	500.00
60940 · Taxes - Not UBIT			60.00	60.00
60960 · Bank Service Fees			1,012.00	500.00
60970 · Insurance			500.00	500.00
Credit Card Processing Fees			3,313.00	3,500.00
Total 60900 · Business Expenses	0.00	0.00	1,834.00	5,060.00
62100 · Contract Services				
62150 · Outside Contract Services	6,418.29	6,610.84	7,748.71	
62150 · Independent Contractors				
62150 · LiveScan/TB Test				
Total 62100 · Contract Services	6,418.29	6,610.84	7,748.71	
65000 · Operations				
65010 · Books, Subscriptions, Reference				
65020 · Postage, Mailing Service	1,118.00	1,151.54	59.00	50.00
65030 · Printing and Copying	1,583.00	1,630.49	769.00	50.00
65040 · Supplies	2,261.00	2,328.83	575.00	400.00
Computer				1,000.00
65050 · Telephone, Telecommunications				
65060 · WebPage			63.00	100.00
Total 65000 · Operations	4,962.00	5,110.86	1,344.00	1,600.00
65100 · Other Types of Expenses				
65110 · Advertising Expenses				
65120 · Insurance - Liability, D and O				500.00
65150 · Memberships and Dues	1,957.00	2,015.71		23.00

Orcutt Children's Arts Foundation Budget Worksheet

	Gala	Membership	Operations	
65160 · Other Costs				
65170 · Staff Development			150.00	200.00
Total 65100 · Other Types of Expenses	1,957.00	0.00	673.00	1,200.00
Expense (Cont.)				
66000 · Payroll Expenses				
66100 · Wages			33,600.00	33,600.00
66200 · Payroll Tax Expense			3,917.00	3,917.00
66300 · Payroll Fees			674.00	700.00
Total 66000 · Payroll Expenses	0.00	0.00	38,191.00	38,217.00
66900 · Reconciliation Discrepancies				
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting				
Total 68300 · Travel and Meetings	0.00	0.00	0.00	0.00
Total Expense	13,337.29	13,737.41	1,344.00	2,500.00
			48,949.71	46,077.00
Net Income	40,893.71	45,916.69	12,908.00	12,500.00
			(39,066.71)	(44,377.00)

Orcutt Children's Arts Foundation Budget Worksheet

	Actual	Budget	Actual	Budget	Actual	Budget
	Arts Academy		School Programs		Chalk	
Income						
43300 · Direct Public Grants						
43310 · Corporate and Business Grants						
43320 · Discounts - Long-term Grants						
43330 · Foundation and Trust Grants			39,500.00	12,000.00		
43340 · Nonprofit Organization Grants						
Total 43300 · Direct Public Grants	0.00		39,500.00	12,000.00	0.00	
43400 · Direct Public Support						
43410 · Corporate Contributions						
43440 · Gifts In Kind - Goods						
43450 · Individ. Business Contributions						
43460 · Legacies and Bequests						
43470 · Cash Donation						
Total 43400 · Direct Public Support	0.00		0.00	0.00	0.00	
45000 · Investments						
45030 · Interest-Savings, Short-term CD						
45000 · Investments - Other						
Total 45000 · Investments	0.00		0.00	0.00	0.00	
47200 · Program Income						
47240 · Arts Academy	16,470.00	20,000.00				
Total 47200 · Program Income	16,470.00	20,000.00	0.00	0.00	0.00	0.00
49000 · Special Events Income						
49010 · Special Events Contributions					7,647.00	14,600.00
49020 · Special Events Sales (Nongift)					7,647.00	14,600.00
Total 49000 · Special Events Income	0.00		0.00	0.00	7,647.00	14,600.00
Total Income	16,470.00	20,000.00	39,500.00	12,000.00	7,647.00	14,600.00

Orcutt Children's Arts Foundation Budget Worksheet

Expense	Arts Academy	School Programs	Chalk		
60300 · Awards and Grants					
60320 · Cash Awards and Grants		37,219.00	8,000.00		
60330 · Teacher Mini-Grants					
60340 · School-Wide Grants					
60900 · Business Expenses					
60920 · Business Registration Fees			200.00	200.00	
60940 · Taxes - Not UBIT				900.00	
60960 · Bank Service Fees					
60970 · Insurance			324.00	0.00	
Credit Card Processing Fees					
Total 60900 · Business Expenses	0.00	37,219.00	8,000.00	524.00	1,100.00
62100 · Contract Services					
62150 · Outside Contract Services	7,436.00	8,000.00	0.00	324.00	604.00
62150 · Independent Contractors					
62150 · LiveScan/TB Test	250.00	300.00			
Total 62100 · Contract Services	7,686.00	8,300.00	28,920.00	324.00	604.00
65000 · Operations					
65010 · Books, Subscriptions, Reference					
65020 · Postage, Mailing Service					
65030 · Printing and Copying	131.00	200.00		1,182.00	1,800.00
65040 · Supplies	1,336.00	2,000.00	19,872.00	2,572.00	2,454.00
Computer					
65050 · Telephone, Telecommunications					
65060 · WebPage					
Total 65000 · Operations	1,467.00	2,200.00	19,872.00	3,754.00	4,254.00
65100 · Other Types of Expenses					
65110 · Advertising Expenses				639.00	2,800.00
65120 · Insurance - Liability, D and O					
65150 · Memberships and Dues					

Orcutt Children's Arts Foundation Budget Worksheet

	Arts Academy	School Programs	Chalk	
65160 · Other Costs				
65170 · Staff Development				
Total 65100 · Other Types of Expenses	0.00	0.00	639.00	2,800.00
Expense (Cont.)				
66000 · Payroll Expenses				
66100 · Wages				
66200 · Payroll Tax Expense				
66300 · Payroll Fees				
Total 66000 · Payroll Expenses	0.00	0.00	0.00	
66900 · Reconciliation Discrepancies				
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting				
Total 68300 · Travel and Meetings	0.00	0.00	0.00	
Total Expense	9,153.00	10,500.00	86,011.00	23,000.00
			5,241.00	8,758.00
Net Income	7,317.00	9,500.00	(46,511.00)	(11,000.00)
			2,406.00	5,842.00
				18,381.69



Pine Grove Elementary School

1050 E. Rice Ranch Road Santa Maria CA 93455 Phone (805) 938-8800 FAX (805) 938-8849

August 28, 2015

To: Board of Trustees, Orcutt Union School District

Re: Request for Approval, Before the Mast Tall Ship Program, Oct. 5, 6, 7, 8

Request Board approval for our three fourth grade classes, Mr. Maderas's (30 students), Mr. Robertson's (31 students), and Ms. Riezebos's (30 students, a 4th/5th combination class) to participate in the Santa Barbara Maritime Museum's Before the Mast Tall Ship Program. This is an overnight program where students, parent chaperones (4-5), and teachers go back in time to the early 1800's as sailors aboard a Boston trading vessel. The tall ship, named "The Spirit of Dana Point", remains docked in Santa Barbara Harbor for the entire program, which runs for 18 hours. Specific class/trip info. follows:

Mr. Maderas – Begin program at 3:00 P.M. on Oct. 5; conclude at 9:00 A.M. on Oct. 6.

Mr. Robertson – Begin program at 3:00 P.M. on Oct. 6; conclude at 9:00 A.M. on Oct. 7.

Ms. Riezebos – Begin program at 3:00 P.M. on Oct. 7; conclude at 9:00 A.M. on Oct. 8.

These 18 hours aboard ship serving as sailors provides a unique learning environment to reinforce the 4th grade Social Studies curriculum for our students.

Mr. Maderas has taken three previous classes on this trip, two while assigned to Olga Reed School, and his fourth grade class here at Pine Grove last year. You'll recall that at last year's December Board meeting, he presented a photostory and had four of his students share their experiences from the trip. Our initial plan this year was to provide a second fourth grade class this experience, but due to a cancellation, are now extremely happy to provide this experience to all of our fourth grade students here at Pine Grove School. We hope to continue our participation on an annual basis.

There is no cost to our school, or parents, for the program. District transportation is currently planned to support each of these trips, and the host of the program, the Santa Barbara Maritime Museum, has agreed to reimburse the District for bussing costs.

Thank you in advance for your continued support of this outstanding program.

Susan Salucci

Principal

Pine Grove Elementary School

August 28, 2015

To: Dr. Debbie Blow, Superintendent, and
Board of Trustees

From: Joe Dana, Principal

Re: Board Approval of Olga Reed School Sixth Grade Trip to
Catalina Island Marine Institute



On behalf of the sixth graders of Olga Reed School, I am requesting that the Orcutt Union School District Board of Trustees approve a three-day, two-night camp experience at the **Catalina Island Marine Institute (CIMI)**. Olga Reed's class of 25 sixth graders will be attending camp at CIMI from Wednesday, September 16, through Friday, September 18. Following is a brief overview of the CIMI experience and the transportation arrangements we have made.

The CIMI Experience

The Catalina Island Marine Institute is located at Fox Landing, which is approximately four miles northwest of Avalon on the east side of Catalina Island. CIMI hosts numerous school and youth groups for overnight camp experiences that teach about marine science and island ecology. Groups are transported to and from Fox Landing via Catalina Classic Cruises, which is based next to the Queen Mary in Long Beach.



Olga Reed sixth graders have participated in "Science Camp" at CIMI for many years. Cost for a three-day, two-night camp experience is \$245 per student, not including the cost of bus transportation to and from Long Beach. Due to school fund-raising, the trip is substantially funded, although we are needing to seek donations to help defray the cost. Two staff members – 5/6 combination class teacher Tanya Lee and 6/7 combination class teacher Nick Spaht – will accompany the students on the trip. We expect to have at least one parent chaperone also accompany the group.

The camp experience itself includes snorkeling, kayaking, hiking, labs, squid dissection, and more. The curriculum is aligned with state science standards. All activities are guided by two CIMI instructors. All water activities are well supervised, with life jackets worn during snorkeling and kayaking activities.

Transportation

A charter bus from Roadrunner Shuttle will transport our group to and from Long Beach. The itinerary is as follows:

Wednesday, September 16: Leave Olga Reed at 3:30 a.m. Arrive at Queen Mary Terminal in Long Beach by 8:15 a.m.

Friday, September 18: Leave Queen Mary Terminal in Long Beach at 3:00 p.m. Stop for dinner in Camarillo. Return to Olga Reed at approximately 8:00 p.m.

As you know, for many years the CIMI trip has been a highly anticipated and incredibly memorable experience for the Olga Reed students who participate. I respectfully request your approval.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: Approval of SVA Architects Professional Services Agreement

BACKGROUND: The District advertised a Request for Proposal for Master Planning and Architectural Services on April 22, 2015. We received eight proposals and from the eight we selected three firms to interview. From the interview process we narrowed the selection to SVA Architects and BCA Architects. Reference checks indicated SVA Architects has a reputation for providing quality service to school districts. We feel SVA is the firm that will best meet the needs of our District.

The next step would be for the architect to develop, in concert with district staff and stakeholders, a District-wide Facilities Master Plan to identify facility improvements. District staff is in the process of exploring a General Obligation Bond that would be the vehicle to fund district site improvements. SVA Architects would also become our district's architect of record through the facility design and construction process.

RECOMMENDATION: It is recommended that the Board of Trustees approve the SVA Architects agreement as presented.

FUNDING: Fund 40



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: District Certification of Unaudited Actuals

BACKGROUND: Educational Code Section 42100 states that “on or before September 15, the governing board of each school district shall approve on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools.”

In keeping with that provision the Orcutt Union School District is providing the final unaudited actual revenues and expenditures for the 2014-15 year for all funds of the district.

Carryover balances and their respective designations, as well as other budgetary changes, will not be in the budget until the First Interim Report presented later in the year.

With the exception of the beginning balance and reserves, the 2015-16 budget remains unchanged from that adopted on June 10, 2015. Changes in the estimated fund balances due to the 2014-15 actuals are incorporated into the beginning balances for 2015-16 for all funds.

The state requires that the Board of Trustees certify that they have reviewed the Unaudited Actuals Financial Report for the district at a Board meeting.

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report as submitted.

FUND: All Funds



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: Resolution No. 4 GANN Limit

BACKGROUND: E.C. 42132 "On or before September 15th of each year, the governing board shall adopt a resolution to identify, pursuant to Division 9 (commencing with Section 7900) of title 1 of the Government Code, the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for preceding fiscal year.

In simple terms the Gann Spending Limit is a ceiling, or limit, on each year's appropriations of tax dollars by the state, cities, counties, school districts, and special districts. Proposition 4, an initiative passed in November 1979, added controls on appropriations in Article XIIIB of the California Constitution. Using 1978-79 as a base year, subsequent years' limits have been adjusted for: (1) an inflation increase equal to the change in the Consumer Price Index or per capita personal income, whichever is smaller; and, (2) the change in population, which for school agencies is the change in ADA. Proposition 111, adopted in June 1990, amended the Gann limit inflation factor to be based only on the change in per capita personal income.

This District does not exceed the Gann Limit and a resolution is attached for Board adoption.

RECOMMENDATION: It is recommended that the Board of Trustees adopt 2015/2016 Resolution No. 4 GANN Limit Adoption.

FUNDING: N/A

RESOLUTION NO. 4

2015/2016

Resolution of the Governing Board of the
Orcutt Union School District

GANN LIMIT ADOPTION

Whereas, in November 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2014/2015 fiscal year and a projected Gann Limit for the 2015/2016 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2014/2015 and 2015/2016 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2014/2015 and 2015/2016 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with appropriate attachments to interested citizens of this District;

Passed and adopted by the Board of Trustees of the Orcutt Union School District this 9th day of September, 2015 by the following vote:

AYES: NOES: ABSENT:

(Signed) _____
Board President



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: School Bus Purchase Authorization

BACKGROUND: On September 23, 2014 a recommendation was approved by the board to purchase additional buses to replace the buses that are over 29 years old. The Board authorized \$230,000 in the 2015-2016 budget to purchase (1) 24 passenger bus and (1) 42 passenger bus.

In August we were contacted by Stockton Unified School District to inform us that they had (31) 24 passenger buses available to purchase. The buses were almost like new with very minimal mileage. To purchase the same bus new we were quoted \$65,961. We purchased (2) of the buses at \$39,900 for a total cost of \$79,800.

In addition to the (2) buses referenced above, our District needs to purchase a (42) passenger bus to maintain our current level of student transportation. We do not need to go out to bid because the purchase has a piggyback bid #01/12 through Waterford Unified School District, with AZ Bus Sales.

The quote from AZ Bus Sales for the 42-passenger bus, which includes tax is \$105,137.03. The total cost for the purchase of (3) buses are as follows:

Vendor	Make	Year	Cost
Stockton Unified SD	Thomas	2014	\$ 39,900.00
Stockton Unified SD	Thomas	2014	\$ 39,900.00
AZ Bus Sales	Bluebird	2016	\$105,137.03
Total			\$184,937.03
Budget			\$230,000.00
Savings			\$45,062.97

RECOMMENDATION: Staff recommends the purchase of the 2015 Bluebird bus for \$105,137 from AZ Bus Sales.

FUNDING: General Fund



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,
Assistant Superintendent, Educational Services

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: Board Policy 5111

ADMISSION

BACKGROUND: Policy updated to reflect new law (AB 2706, 20104) which requires district enrollment forms to include information about affordable health care options and available enrollment assistance. Policy also adds language to ensure that enrollment of a homeless student, foster youth, or child of military family is not delayed for lack of records, and reflects new law (AB 2276, 2014) which prohibits districts from denying enrollment to children from juvenile court schools for the sole reason of their contact with the juvenile court system.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 5111.

FUNDING: No funding implications.

Students

ADMISSION

The Board of Trustees encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of students entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

Before enrolling any child in a district school, the Superintendent or designee shall verify the student's age, residency, immunization and any other admission eligibility criteria specified in law the accompanying administrative regulation, or applicable Board policy or administrative regulation and in Board policies and regulations.

~~(cf. 0410— Nondiscrimination in District Programs and Activities)
(cf. 5111.1 - District Residency)
(cf. 5111.12 - Residency Based on Parent/Guardian Employment)
(cf. 5125 – Student Records)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)~~

The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of a military family is not delayed because of outstanding fees or fines owed to the child's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.

~~(cf. 6173 – Education for Homeless Children)
(cf. 6173.1 – Education for Foster Youth)
(cf. 6173.2 – Education of Children of Military Families)~~

In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. (Education Code 48645.5)

~~The Superintendent or designee may admit to the ninth grade only those students who have graduated from eighth grade or who are recommended in writing by their eighth grade principal as capable of profiting from high school instruction.~~

~~(cf. 5123— Promotion/Acceleration/Retention)~~

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

EDUCATION CODE

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of pupils desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48631 Open Enrollment Act

48850-48859 Educational placement of foster youth

49076 Access to records by persons without written consent or under judicial order

49408 Information of use in emergencies

49700-49704 Education of children of military families

HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements

121475-121520 Tuberculosis tests for pupils students

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 42

11431-11435 McKinney Homeless Assistance Act

Management Resources:

CSBA PUBLICATIONS

Transitional Kindergarten, Issue Brief, July 2011

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Dear Colleague Letter, May 6, 2011

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Office for Civil Rights, U.S. Department of Education: <http://www2ed.gov/about/offices/list/ocr>

Policy Adopted: ~~03/14/2012~~ 08//2015

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: September 9, 2015

RE: National University

BACKGROUND: National University is requesting approval of the Internship Credential Program Agreement with the Orcutt Union School District.

RECOMMENDATION: It is recommended that the Board of Trustees approve the National University Internship Credential Program Agreement with the Orcutt Union School District.

FUNDING: N/A



INTERNSHIP CREDENTIAL PROGRAM AGREEMENT

This Internship Credential Program Agreement (“**Agreement**”) is entered into effective August 20, 2015 (“**Effective Date**”) by and between Orcutt Union Elementary School District, a legal association of school districts who have partnered for the purpose of providing contractual services for students, or state-supported K-12 educational service unit, which is located in the State of California, County of Santa Barbara (individually or collectively, “**District**”), and National University (“**University**”), a California nonprofit, private university.

RECITALS

- A. **University** is accredited by the Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC). **University** has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (CTC) to offer the following internship credential programs (“**Programs**”): Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential – School Counseling, Pupil Personnel Services Internship Credential – School Psychology;
- B. California Education Code Sections 44452 and 44321 authorize a public school district or county office of education in cooperation with an approved college or university to establish an internship program meeting the provisions of applicable California statutes and CTC regulations. **District** is a public school district (or state-supported K-12 educational service unit) or county office of education and **University** is an approved university within the meaning of Ed Code Section 44452; and
- C. **District** and **University** wish to partner to deliver services in support of the Programs that meet the regulations and standards of CTC. Attached as Exhibit “A” to this Agreement and incorporated herein by this reference is a list of the Programs that **District** and **University** will be supporting through this partnership.

Based on these recitals, **District** and **University** agree as follows:

1. **Term.** The term of this Agreement shall commence as of the Effective Date above and shall continue until such time as either party gives 30 days notice of its intent to terminate this Agreement. All Interns placed with **District** and who are in good standing with **District** and **University** as of the date of termination of this Agreement shall be permitted to complete their internship experience with **District**.
2. **Placement of Interns.** **University** students, certified as qualified and competent by **University** to provide intern services to **District**, may, at **District's** discretion, be accepted and assigned to its schools for services as interns (“**Interns**”). **University** and **District** shall coordinate the process of selection and placement of Interns. **University** reserves the right to make the final determination on any Intern's acceptance into the Program, while **District** reserves the right to make the final determination on any Intern's employment. Neither **University** nor **District** shall discriminate in the selection or acceptance of, or participation by, any Intern pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran's status, medical condition, marital status, or citizenship, within the limits imposed by law.
3. **Program Requirements.** Each Intern accepted into the Program must have met all of the following qualifying minimum criteria:
 - a. Recommendation to a Program by a **District** designee.
 - b. Interview and screening by **District** staff, including a background check, district administrator interview and paper screening, Department of Justice fingerprint clearance, and a baccalaureate degree from an accredited institution.
 - c. Interview and screening by **University** staff, including a personal interview, written self-evaluation regarding teaching and learning, and verification of coursework and prior experience with K-12 students in a multicultural, multilingual setting.
 - d. Interview with a **University** Support Provider/Supervisor and a lead faculty member for the Program.
 - e. Passage of the CBEST exam or proof of basic skills assessment and verification of subject matter competence by completion of an approved program or passage of the CSET.
 - f. All service preconditions required by the CCTC shall have been met.

4. Intern Employment Status. Interns shall be **District** employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation contributions, vacation pay, sick leave, retirement benefits or any other payments or benefits for or on behalf of Interns.
5. Reservation of Right to Payment. Pursuant to Education Code Section 44462, **District** reserves the right to request an adjustment of any Intern's salary to cover supervision services pursuant to this Agreement.
6. Non-Displacement of Certificated Employees. Pursuant to CTC requirements, upon request **District** shall provide written certification to **University** that each Intern placed with **District** has not displaced a certificated **District** employee, which shall enable **University** to verify to CTC that all statutory and CTC requirements have been met.
7. Intern Advisory Committee. **District** and **University** will collaborate to develop an Intern Advisory Committee comprised of **community members, institutional administrators, teachers, faculty members, and at least one Intern representative, which will serve to provide guidance and support for the Programs.**
8. Teacher and Special Education Intern Support.
 - a. To support Education Credential Interns, **District** and **University** will each provide a qualified supervisor to assist each Intern in a Program. **District** supervisors are called "Site Support Providers". **University** supervisors are called "University Support Providers". **District** Site Support Providers will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by visiting the classroom to conduct real time observations with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction. **University** Support Providers will provide guidance and mentorship in weekly planning for all students including, but not limited to English Language Learners via virtual communication, in-classroom coaching and mentoring as deemed appropriate.
 - b. **District** Site Support Providers will hold a valid Clear or Life Credential, three years of successful teaching experience, and a valid English Learner Authorization or CLAD Certificate issued pursuant to section 80015 or valid bilingual authorization issued pursuant to section 80015.1. **University** Support Providers will have current knowledge in their subject-matter area; ability to model best practices in teaching, scholarship and service; working knowledge about diversity (abilities, culture, language, ethnic, gender); and understanding of academic standards, frameworks and accountability for public schools. **District** and **University** shall independently determine the qualifications of their respective supervisors.
 - c. **District's** Site Support Provider and **University's** Support Provider will together meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
 - d. **District's** Site Support Provider/Site Supervisors and **University's** Support Providers will meet without the Intern to discuss the Intern's progress, as needed.
 - e. Concurrent with an Intern's experience at **District**, **University** will hold Program orientation seminars for Interns and training seminars for **District** Site Support Providers/Supervisors. During the Site Support Providers'/Site Supervisors' training, **University** representatives will review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to Site Support Providers.
 - f. **District** will include Interns in appropriate **District** support programs and regularly scheduled staff development activities.
 - g. **District** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance to Interns at **District**.
 - h. **University** Support Providers will visit Interns at their sites on a regularly scheduled basis to monitor each Intern's progress. **District** Site Support Providers will provide supervision and ongoing support for a minimum of 72 hours. Interns without an English Language Authorization must receive focused English Language instruction support. **University** Support Providers will provide supervision and ongoing support for a minimum of 72 hours. Interns without an English Language Authorization must receive a minimum of 45 hours of focused English Language instruction support. **University** Support Providers will monitor the completion of employer-provided support via a Intern Support Verification Form to verify the clockwork hours provided by Site Support Providers and/or employer support personnel. Forms must be turned in as part of the intern's clinical practice course assignments.
9. Counseling, Psychology and Administrative Services Intern Support
 - a. To support Services Credential Interns, **District** and **University** will each provide a qualified supervisor to assist each Intern in a Pupil Personnel Services School Counseling, Pupil Personnel Services School Psychology, and Administrative Services Programs. **District** supervisors are called "Site Support Providers/Site Supervisors". **University** supervisors are called "Support Providers/University Supervisors".
 - b. **District** and **University** shall independently determine the qualifications of their respective supervisors.
 - c. **District's** Site Support Provider/Site Supervisors and **University's** Support Provider/University Supervisors will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
 - d. **District's** Site Support Provider/Site Supervisors and **University's** Support Providers/University Supervisors will meet without the Intern to discuss the Intern's progress, as needed.
 - e. Concurrent with an Intern's experience at **District**, **University** will hold Program orientation seminars for Interns and training seminars for **District** Site Support Providers/Supervisors. During the Site Support Providers'/Site Supervisors' training, **University** representatives will review supervising techniques, establish procedures for conducting observations and providing

- assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to Site Support Providers.
- f. **District** will include Interns in appropriate **District** support programs and regularly scheduled staff development activities.
 - g. **District** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance to Interns at **District**.
 - h. **University** Support Providers will visit Interns at their sites on a regularly scheduled basis to monitor each Intern's progress.
10. **Academic Responsibility.** **University** shall have exclusive control over all academic issues involving the Programs, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior experience and education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.
 11. **Duration of Internship.** Once a student has been accepted as an Intern by **District**, and if the student remains in good standing in the Program at **University** and within the **District's** policies and performance standards, the Intern will be permitted to finish his/her internship at **District**. However, an Intern who performs below acceptable **District** or **University** standards, after appropriate support and advice efforts have been exhausted, may be removed from the paid internship position by the **District** and/or removed from his/her Program by the **University**. All services provided by **University** and **District** pursuant to this Agreement shall terminate upon an Intern's removal from the **District** or termination of participation in a Program.
 12. **Assessment.** Assessment is a function of the Teacher Education Internship Seminar course (for the Teacher Education Internship Credential), Specialist Education Clinical Practice Seminar courses (for the Special Education Internship Credential), Intern Field Experience course (for the Preliminary Administrative Services Internship Credential) and Best Practices Internship Seminar for School Counseling and School Psychology (for the Pupil Personnel Services Internship Credential). Students in those classes will pre-assess their teaching or administrative skills, develop a plan for growth, and assess their growth at the close of the course. This pre-assessment, development and post-assessment will occur in collaboration with the **District** Site Support Provider/Site Supervisor and the **University** Support Provider/University Supervisor.
 13. **Indemnity.** The **District** shall defend, indemnify and hold the **University**, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the **District**, its officers, employees, or agents.

The **University** shall defend, indemnify and hold the **District**, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the **University**, its officers, employees, or agents.
 14. **Relationship of Parties.** Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership or agency relationship between the parties.
 15. **Publicity.** Neither **University** nor **District** shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.
 16. **Records.** It is understood and agreed that all employment records shall remain the property of **District**, and all student records, including Intern assessments, will remain the property of **University**.
 17. **Entire Agreement and Severability.** If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
 18. **Assignment.** Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.
 19. **Notices.** All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.
 20. **Representations.** Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.
 21. **General Provisions.** The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assigns, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at San Diego, California.

This Agreement is executed by and between:

University: **National University**

Contact: Frank Adame
Credentials Contract Coordinator
9980 Carroll Canyon Road
San Diego, CA 92131
Telephone (858) 642-8300
Facsimile (858) 642-8717
credcontracts@nu.edu

By: Randy C. Frisch
Randy C. Frisch, Esq.
Vice Chancellor, Business and Administration

Dated: 8/24/15

District: **Orcutt Union Elementary School
District**

By: WJL

Name: WALTER J. CON

Title: ASST. SUPERINTENDENT, BUSINESS SVCS

Address: 500 DYER RD

ORCUTT, CA 93455

Telephone: 805-938-8917

Dated: 8-24-15

EXHIBIT A
Internship Programs

District and University wish to partner to support the following Programs:

Teacher Education Internship Credential
Special Education Internship Credential
Preliminary Administrative Services Internship Credential
Pupil Personnel Services Internship Credential – School of Counseling
Pupil Personnel Services Internship Credential – School of Psychology



Orcutt Union School District

Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Don Nicholson, Assistant Superintendent/Human Resources

BOARD MEETING DATE: September 9, 2015

BOARD AGENDA ITEM: Ratification of Updated Agreements with Classified, Certificated, Confidential, and Management Employee Groups; and Public Disclosure of Proposed Agreements

BACKGROUND: Agreements with employee groups – Classified, Certificated, Confidential, and Management – call for compensation to be determined annually by the Board of Trustees. Tentative Agreements/Memorandums of Understanding have been reached with all employee groups regarding the health and welfare portion of total compensation for the 2015/2016 school year.

FINANCIAL IMPACT: Total increased cost to the district for this increase in the Health and Welfare portion of total compensation is \$305,534. The increased costs apply to the General Fund, Charter Fund, Child Development Fund, and the Cafeteria Fund.

RECOMMENDATION: Before entering into a written agreement with employees, the District is required to disclose at a public meeting the costs to be incurred under the agreement for the current and subsequent years in a format established for this purpose (Ref. Govt. Code 3457.5(a)). In addition, the District Superintendent and Assistant Superintendent of Business Services must certify, in writing, the costs incurred under the agreement (Ref. Govt. Code 3457.5(b)).

To fulfill this disclosure requirement, we have attached the *Public Disclosure of Proposed Collective Bargaining Agreement* form including the multi-year projections as required by the Santa Barbara County Office of Education.

It is recommended that the Board of Trustees approve the agreements with Orcutt Union School District Classified, Certificated, Confidential, and Management Employee groups effective July 1, 2015.

ATTACHMENT: Public Disclosure of Proposed Collective Bargaining Agreement

**Santa Barbara County Education Office
School Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3540.2(a), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District:	Orcutt Union School District
Name of Bargaining Unit:	OEA, CSEA, Management, Confidential
Certificated, Classified, Other:	Certificated, Classified, Management, Confidential

The proposed agreement covers the period beginning: July 1, 2015 and ending: June 30, 2016
(date) (date)

The Governing Board will act upon this agreement on: September 9, 2015
(date)

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined	Current Budget (Prior to Proposed Agreement)	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		FY -	FY -	FY -
1. Salary Schedule Including Step and Column	\$ 25,750,582	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ -	\$ -	\$ -
Description of Other Compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 4,235,735	\$ -	\$ -	\$ -
		0.000%	0.00%	0.00%
4. Health/Welfare Plans	\$ 4,499,369	\$ 305,534	\$ -	\$ -
		6.79%	0.00%	0.00%
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 34,485,686	\$ 305,534	\$ -	\$ -
		0.886%	0.00%	0.00%
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	422.88			
7. Total Compensation Average Cost per Bargaining Unit Employee	\$ 81,550	\$ 723	\$ -	\$ -
		0.886%	0.00%	0.00%

Orcutt Union School District
OEA, CSEA, Management, Confidential

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

N/A

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

N/A

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

During the 2015/16 school year the District will contribute the premium cost for single coverage of the bargaining unit member and eighty percent (80%) of the two-party and family coverage, with the remaining twenty (20%) of the premium cost payable by the bargaining unit member. The District's contribution for single, two-party, and family coverage beyond 2015/16 shall remain at the same dollar amount as in 2015/2016 unless modified in future negotiations as part of total compensation.

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

Orcutt Union School District
OEA, CSEA, Management, Confidential

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

N/A

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

F. Source of Funding for Proposed Agreement:

1. Current Year

General Fund, Charter Fund, Child Development Fund, Cafeteria Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

Projected state revenue.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Sources 8010-8099	\$ 33,079,885		\$ (104,351)	\$ 32,975,534
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ 3,301,797		\$ 21,396	\$ 3,323,193
Other Local Revenue 8600-8799	\$ 971,050		\$ -	\$ 971,050
TOTAL REVENUES	\$ 37,352,732		\$ (82,955)	\$ 37,269,777
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 15,957,111		\$ 75,000	\$ 16,032,111
Classified Salaries 2000-2999	\$ 3,905,122		\$ -	\$ 3,905,122
Employee Benefits 3000-3999	\$ 6,233,125	\$ 270,770		\$ 6,503,895
Books and Supplies 4000-4999	\$ 2,810,376		\$ 298,863	\$ 3,109,239
Services, Other Operating Expenses 5000-5999	\$ 1,249,432		\$ 177,168	\$ 1,426,600
Capital Outlay 6000-6999	\$ 92,570		\$ 1,375,664	\$ 1,468,234
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ (87,186)		\$ -	\$ (87,186)
TOTAL EXPENDITURES	\$ 30,160,550	\$ 270,770	\$ 1,926,695	\$ 32,358,015
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ 6,000		\$ -	\$ 6,000
Transfers Out and Other Uses 7600-7699	\$ 259,664		\$ -	\$ 259,664
Contributions 8980-8999	\$ (4,781,282)		\$ -	\$ (4,781,282)
OPERATING SURPLUS (DEFICIT)*	\$ 2,157,236	\$ (270,770)	\$ (2,009,650)	\$ (123,184)
BEGINNING FUND BALANCE	\$ 4,025,243			\$ 4,025,243
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 6,182,480	\$ (270,770)	\$ (2,009,650)	\$ 3,902,060
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ 28,398		\$ -	\$ 28,398
Restricted Amounts 9740				
Committed Amounts 9750-9760				\$ -
Assigned Amounts 9780	\$ 4,954,798		\$ (2,369,677)	\$ 2,585,121
Reserve for Economic Uncertainties 9789	\$ 1,198,255		\$ 90,286.15	\$ 1,288,541
Unassigned/Unappropriated Amount 9790	\$ 1,029	\$ (270,770)	\$ 269,741	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Restricted General Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Sources 8010-8099	\$ 937,269			\$ 937,269
Federal Revenue 8100-8299	\$ 1,358,508			\$ 1,358,508
Other State Revenue 8300-8599	\$ 2,287,178		\$ 27,427	\$ 2,314,605
Other Local Revenue 8600-8799	\$ 145,375			\$ 145,375
TOTAL REVENUES	\$ 4,728,330		\$ 27,427	\$ 4,755,757
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 2,995,799			\$ 2,995,799
Classified Salaries 2000-2999	\$ 2,125,696			\$ 2,125,696
Employee Benefits 3000-3999	\$ 1,603,664			\$ 1,603,664
Books and Supplies 4000-4999	\$ 448,745		\$ 812,073	\$ 1,260,818
Services, Other Operating Expenses 5000-5999	\$ 1,861,136			\$ 1,861,136
Capital Outlay 6000-6999	\$ 171,000			\$ 171,000
Other Outgo 7100-7299 7400-7499				\$ -
Indirect/Direct Support Costs 7300-7399	\$ 19,572			\$ 19,572
TOTAL EXPENDITURES	\$ 9,225,612	\$ -	\$ 812,073	\$ 10,037,685
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ 12,000			\$ 12,000
Transfers Out and Other Uses 7600-7699	\$ 296,000			\$ 296,000
Contributions 8980-8999	\$ 4,781,282			\$ 4,781,282
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ (784,646)	\$ (784,646)
BEGINNING FUND BALANCE				
9791	\$ 784,646			\$ 784,646
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 784,646	\$ -	\$ (784,646)	\$ 0
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -			\$ -
Restricted Amounts 9740	\$ 784,646		\$ (784,646)	\$ -
Committed Amounts 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789	\$ -			\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**

Bargaining Unit:

Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of Adopted Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Sources	8010-8099	\$ 34,017,154		\$ (104,351)	\$ 33,912,803
Federal Revenue	8100-8299	\$ 1,358,508		\$ -	\$ 1,358,508
Other State Revenue	8300-8599	\$ 5,588,975		\$ 48,823	\$ 5,637,798
Other Local Revenue	8600-8799	\$ 1,116,425		\$ -	\$ 1,116,425
TOTAL REVENUES		\$ 42,081,062		\$ (55,528)	\$ 42,025,534
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 18,952,909	\$ -	\$ 75,000	\$ 19,027,909
Classified Salaries	2000-2999	\$ 6,030,818	\$ -	\$ -	\$ 6,030,818
Employee Benefits	3000-3999	\$ 7,836,789	\$ 270,770	\$ -	\$ 8,107,559
Books and Supplies	4000-4999	\$ 3,259,121		\$ 1,110,936	\$ 4,370,057
Services, Other Operating Expenses	5000-5999	\$ 3,110,568		\$ 177,168	\$ 3,287,736
Capital Outlay	6000-6999	\$ 263,570		\$ 1,375,664	\$ 1,639,234
Other Outgo	7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ (67,614)		\$ -	\$ (67,614)
TOTAL EXPENDITURES		\$ 39,386,162	\$ 270,770	\$ 2,738,768	\$ 42,395,700
OTHER FINANCING SOURCES/USES					
Transfer In and Other Sources	8900-8979	\$ 18,000	\$ -	\$ -	\$ 18,000
Transfers Out and Other Uses	7600-7699	\$ 555,664	\$ -	\$ -	\$ 555,664
Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ 2,157,236	\$ (270,770)	\$ (2,794,296)	\$ (907,830)
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 4,809,890			\$ 4,809,890
ENDING FUND BALANCE		\$ 6,967,126	\$ (270,770)	\$ (2,794,296)	\$ 3,902,060
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ 28,398	\$ -	\$ -	\$ 28,398
Restricted Amounts	9740	\$ 784,646	\$ -	\$ (784,646)	\$ -
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 4,954,798	\$ -	\$ (2,369,677)	\$ 2,585,121
Reserve for Economic Uncertainties	9789	\$ 1,198,255	\$ -	\$ 90,286	\$ 1,288,541
Unassigned/Unappropriated Amount	9790	\$ 1,029	\$ (270,770)	\$ 269,741	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 12 - Child Development Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue	8100-8299	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ 162,145	\$ -	\$ 162,145
Other Local Revenue	8600-8799	\$ 100	\$ -	\$ 100
TOTAL REVENUES		\$ 162,245	\$ -	\$ 162,245
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 3,295	\$ -	\$ 3,295
Classified Salaries	2000-2999	\$ 99,294	\$ -	\$ 99,294
Employee Benefits	3000-3999	\$ 44,131	\$ -	\$ 44,131
Books and Supplies	4000-4999	\$ 7,080	\$ -	\$ 7,080
Services, Other Operating Expenses	5000-5999	\$ 2,600	\$ -	\$ 2,600
Capital Outlay	6000-6999	\$ -	\$ -	\$ -
Other Outgo	7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ 5,845	\$ -	\$ 5,845
TOTAL EXPENDITURES		\$ 162,245	\$ -	\$ 162,245
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ -	\$ -	\$ -
BEGINNING FUND BALANCE				
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ -	\$ -	\$ -
ENDING FUND BALANCE		\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ -	\$ -	\$ -
Committed Amounts	9750-9760	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 13/61 - Cafeteria Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources 8010-8099				\$ -
Federal Revenue 8100-8299	\$ 900,000			\$ 900,000
Other State Revenue 8300-8599	\$ 74,000			\$ 74,000
Other Local Revenue 8600-8799	\$ 633,000			\$ 633,000
TOTAL REVENUES	\$ 1,607,000		\$ -	\$ 1,607,000
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -			\$ -
Classified Salaries 2000-2999	\$ 747,476			\$ 747,476
Employee Benefits 3000-3999	\$ 250,755			\$ 250,755
Books and Supplies 4000-4999	\$ 653,000			\$ 653,000
Services, Other Operating Expenses 5000-5999	\$ 30,050			\$ 30,050
Capital Outlay 6000-6999	\$ 10,000			\$ 10,000
Other Outgo 7100-7299 7400-7499	\$ -			\$ -
Indirect/Direct Support Costs 7300-7399	\$ 61,769			\$ 61,769
TOTAL EXPENDITURES	\$ 1,753,050	\$ -	\$ -	\$ 1,753,050
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -			\$ -
Transfers Out and Other Uses 7600-7699	\$ 12,000			\$ 12,000
OPERATING SURPLUS (DEFICIT)*	\$ (158,050)	\$ -	\$ -	\$ (158,050)
BEGINNING FUND BALANCE 9791	\$ 1,482,168			\$ 1,482,168
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 1,324,117	\$ -	\$ -	\$ 1,324,117
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ 17,625	\$ -	\$ -	\$ 17,625
Restricted Amounts 9740	\$ 1,306,492	\$ -	\$ -	\$ 1,306,492
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: **Charter School Special Revenue Fund**
 Bargaining Unit: **OEA, CSEA, Management, Confidential**

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Sources/ Federal Revenue 8100-8299	\$ 6,022,092		\$ (19,589)	\$ 6,002,503
Other State Revenue 8300-8599	\$ 579,498		\$ 2,596	\$ 582,094
Other Local Revenues 8600-8799	\$ 18,100		\$ -	\$ 18,100
TOTAL REVENUES	\$ 6,619,690		\$ (16,993)	\$ 6,602,697
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 2,681,278	\$ -	\$ -	\$ 2,681,278
Classified Salaries 2000-2999	\$ 464,970	\$ -	\$ -	\$ 464,970
Employee Benefits 3000-3999	\$ 938,959	\$ 34,764	\$ -	\$ 973,723
Books and Supplies 4000-4999	\$ 268,939		\$ 216,138	\$ 485,077
Services, Other Operating Expenses 5000-5999	\$ 1,481,030		\$ -	\$ 1,481,030
Capital Outlay 6000-6999	\$ 10,000		\$ -	\$ 10,000
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 5,845,175	\$ 34,764	\$ 216,138	\$ 6,096,077
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 22,401	\$ -	\$ -	\$ 22,401
OPERATING SURPLUS (DEFICIT)*	\$ 752,114	\$ (34,764)	\$ (233,131)	\$ 484,219
BEGINNING FUND BALANCE 9791	\$ 1,815,162			\$ 1,815,162
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 2,567,276	\$ (34,764)	\$ (233,131)	\$ 2,299,381
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 170,935	\$ -	\$ -	\$ 170,935
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,396,341	\$ -	\$ (267,895)	\$ 2,128,446
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ (34,764)	\$ 34,764	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District
OEA, CSEA, Management, Confidential

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ (82,955)	Revision on approved state budget LCFF, discretionary grant, lottery, & educator effectiveness
Expenditures	\$ 1,926,695	1 Certificated FTE, One-time expenditures from discretionary grant
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ 27,427	Updated Restricted Lottery projection
Expenditures	\$ 812,073	Prior year carryover (Lottery \$527,967, Prop 39 \$130,000), one-time designations
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fur.	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ (16,993)	Revision on approved state budget LCFF, discretionary grant, lottery, & educator effectiveness
Expenditures	\$ 216,138	Prior year carryover (Prop 39 \$53,601, Other-Local Donations \$117,334), one-time designations
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:



Orcutt Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Unrestricted General Fund MYP**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2015-16	2016-17	2017-18
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Sources 8010-8099	\$ 32,975,534	\$ 33,402,934	\$ 33,821,104
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 3,323,193	\$ 740,621	\$ 740,697
Other Local Revenue 8600-8799	\$ 971,050	\$ 971,694	\$ 972,403
TOTAL REVENUES	\$ 37,269,777	\$ 35,115,249	\$ 35,534,204
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 16,032,111	\$ 16,111,403	\$ 16,189,994
Classified Salaries 2000-2999	\$ 3,905,122	\$ 3,966,823	\$ 4,029,499
Employee Benefits 3000-3999	\$ 6,503,895	\$ 6,913,936	\$ 7,438,646
Books and Supplies 4000-4999	\$ 3,109,239	\$ 825,992	\$ 843,314
Services, Other Operating Expenses 5000-5999	\$ 1,426,600	\$ 1,321,364	\$ 1,536,930
Capital Outlay 6000-6999	\$ 1,468,234	\$ 92,570	\$ 92,570
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ (87,186)	\$ (87,186)	\$ (87,186)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 32,358,015	\$ 29,144,902	\$ 30,043,767
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 6,000	\$ 6,000	\$ 6,000
Transfers Out and Other Uses 7600-7699	\$ 259,664	\$ 259,664	\$ 259,664
Contributions 8980-8999	\$ (4,781,282)	\$ (4,902,615)	\$ (4,948,169)
OPERATING SURPLUS (DEFICIT)*	\$ (123,184)	\$ 814,068	\$ 288,604
BEGINNING FUND BALANCE 9791	\$ 4,025,243	\$ 3,902,060	\$ 4,716,128
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 3,902,060	\$ 4,716,128	\$ 5,004,732
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 28,398	\$ 28,398	\$ 28,398
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,585,121	\$ 3,517,329	\$ 3,776,277
Reserve for Economic Uncertainties 9789	\$ 1,288,541	\$ 1,170,401	\$ 1,200,057
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcutt Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Restricted General Fund MYP**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2015-16	2016-17	2017-18
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Sources 8010-8099	\$ 937,269	\$ 937,269	\$ 937,269
Federal Revenue 8100-8299	\$ 1,358,508	\$ 1,358,508	\$ 1,358,508
Other State Revenue 8300-8599	\$ 2,314,605	\$ 2,315,192	\$ 2,359,308
Other Local Revenue 8600-8799	\$ 145,375	\$ 83,211	\$ 83,211
TOTAL REVENUES	\$ 4,755,757	\$ 4,694,180	\$ 4,738,296
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 2,995,799	\$ 3,030,088	\$ 3,064,772
Classified Salaries 2000-2999	\$ 2,125,696	\$ 2,157,192	\$ 2,189,184
Employee Benefits 3000-3999	\$ 1,603,664	\$ 1,614,434	\$ 1,625,355
Books and Supplies 4000-4999	\$ 1,260,818	\$ 451,541	\$ 454,840
Services, Other Operating Expenses 5000-5999	\$ 1,861,136	\$ 1,868,967	\$ 1,877,742
Capital Outlay 6000-6999	\$ 171,000	\$ 171,000	\$ 171,000
Other Outgo 7100-7299	\$ -	\$ -	\$ -
7400-7499			
Indirect/Dirrect Support Costs 7300-7399	\$ 19,572	\$ 19,572	\$ 19,572
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 10,037,685	\$ 9,312,795	\$ 9,402,464
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 12,000	\$ 12,000	\$ 12,000
Transfers Out and Other Uses 7600-7699	\$ 296,000	\$ 296,000	\$ 296,000
Contributions 8980-8999	\$ 4,781,282	\$ 4,902,615	\$ 4,948,169
OPERATING SURPLUS (DEFICIT)*	\$ (784,646)	\$ -	\$ -
BEGINNING FUND BALANCE			
9791	\$ 784,646	\$ 0	\$ 0
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 0	\$ 0	\$ 0
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -	\$ -	\$ -
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 0	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcutt Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2015-16	2016-17	2017-18
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Sources 8010-8099	\$ 33,912,803	\$ 34,340,203	\$ 34,758,373
Federal Revenue 8100-8299	\$ 1,358,508	\$ 1,358,508	\$ 1,358,508
Other State Revenue 8300-8599	\$ 5,637,798	\$ 3,055,813	\$ 3,100,004
Other Local Revenue 8600-8799	\$ 1,116,425	\$ 1,054,905	\$ 1,055,614
TOTAL REVENUES	\$ 42,025,534	\$ 39,809,429	\$ 40,272,499
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 19,027,909	\$ 19,141,492	\$ 19,254,766
Classified Salaries 2000-2999	\$ 6,030,818	\$ 6,124,014	\$ 6,218,683
Employee Benefits 3000-3999	\$ 8,107,559	\$ 8,528,370	\$ 9,064,001
Books and Supplies 4000-4999	\$ 4,370,057	\$ 1,277,533	\$ 1,298,154
Services, Other Operating Expenses 5000-5999	\$ 3,287,736	\$ 3,190,331	\$ 3,414,672
Capital Outlay 6000-6999	\$ 1,639,234	\$ 263,570	\$ 263,570
Other Outgo 7100-7299	\$ -	\$ -	\$ -
7400-7499			
Indirect/Direct Support Costs 7300-7399	\$ (67,614)	\$ (67,614)	\$ (67,614)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 42,395,700	\$ 38,457,696	\$ 39,446,232
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 18,000	\$ 18,000	\$ 18,000
Transfers Out and Other Uses 7600-7699	\$ 555,664	\$ 555,664	\$ 555,664
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (907,830)	\$ 814,068	\$ 288,604
BEGINNING FUND BALANCE 9791	\$ 4,809,890	\$ 3,902,060	\$ 4,716,128
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 3,902,060	\$ 4,716,128	\$ 5,004,732
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 28,398	\$ 28,398	\$ 28,398
Restricted Amounts 9740	\$ -	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,585,121	\$ 3,517,329	\$ 3,776,277
Reserve for Economic Uncertainties 9789	\$ 1,288,541	\$ 1,170,401	\$ 1,200,057
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcutt Union School District
 OEA, CSEA, Management, Confidential

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2014-15	2015-16	2016-17
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 42,951,364	\$ 39,013,360	\$ 40,001,896
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 42,951,364	\$ 39,013,360	\$ 40,001,896
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or \$50,000)	\$ 1,288,541	\$ 1,170,401	\$ 1,200,057

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,288,541	\$ 1,170,401	\$ 1,200,057
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ (0)	\$ 0	\$ 0
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 1,288,541	\$ 1,170,401	\$ 1,200,057
f.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2014-15	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

Orcutt Union School District
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5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$	305,534
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$	(270,770)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$	-
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$	-
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$	-
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$	(34,764)
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$	-
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$	(305,534)
	Variance	\$ -

Variance Explanation:

N/A

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/(Deficit)	(Deficit) %	Deficit primarily due to:
2014-15 Surplus/(Deficit) before settlement(s)?	\$ 2,157,236	5.40%	
2014-15 Surplus/(Deficit) after settlement(s)?	\$ (907,830)	(2.11%)	Spending down fund balance with one-time exp.
2015-16 Surplus/(Deficit) after settlement(s)?	\$ 814,068	2.09%	
2016-17 Surplus/(Deficit) after settlement(s)?	\$ 288,604	0.72%	

Deficit Reduction Plan (as necessary):

The District recognizes its obligation to remain solvent and if necessary will make reductions should revenues change in future years.

7. Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 2015-16 and/or 2016-17?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet or use Page 9a.

MYP	Amount	"Other Adjustments" Explanation
2015-16 Unrestricted, Page 5a	\$ -	
2015-16 Restricted, Page 5b	\$ -	
2016-17 Unrestricted, Page 5a	\$ -	
2016-17 Restricted, Page 5b	\$ -	

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2(a) and 3547.5, the Superintendent and Chief Business Official of the Orcutt Union School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2015 to June 30, 2016.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	(72,521)
\$	3,260,440
\$	(3,332,961)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

Deborah L. Blaw
District Superintendent
(Signature)

9/3/15
Date

I hereby certify I am unable to certify

[Signature]
Chief Business Official
(Signature)

9/3/15
Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

Orcutt Union School District
OEA, CSEA, Management, Confidential

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

N/A

Concerns regarding affordability of agreement in subsequent years (if any):

N/A

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Orcutt Union School District

District Name

District Superintendent
(Signature)

Date

Rebecca Holmes

Contact Person

(805) 938-8915

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on September 9, 2015, took action to approve the proposed agreement with the Certificated, Classified, and Management Bargaining Unit(s).

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.