

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, October 8, 2014
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Adoption of October 8, 2014 Agenda

Moved _____

Second _____

Vote _____

PUBLIC COMMENT ANNOUNCEMENT

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A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OCAF Report
2. Ralph Dunlap School Presentation

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting September 10, 2014
- E. Minutes, Special Meeting September 16, 2014
- F. Minutes, Special Meeting September 23, 2014
- G. Board Policy 6141.5, Advanced Placement for second reading
- H. Surplus Equipment
- I. Hiring of Coaches 2014/2015

It is recommended that the Board of Trustees approve Consent Agenda Items A through I as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Olga Reed School Field Trip to Santa Barbara Maritime Museum

Staff requests that the Board of Trustees approve the Olga Reed School Trip to Santa Barbara Maritime Museum October 9-10, 2014.

Moved _____ Second _____ Vote _____

2. Governance Team Protocols

Staff recommends that the Board of Trustees adopt the Orcutt Union School District Governance Protocols.

Moved _____ Second _____ Vote _____

3. Orcutt Union School District Strategic Goals 2014-14

Staff recommends that the Board of Trustees adopt the 2014-15 Strategic Goals.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Award Abatement Contractor for Olga Reed Library Project

Staff recommends that the Board of Trustees award bid to the lowest responsive bidder, MEC, Inc. for \$28,743.77.

Moved _____ Second _____ Vote _____

2. District Approval for Proposal and Agreement with CLEARResult for Prop 39 Energy Expenditure Plan

Staff recommends that the Board of Trustees authorize moving forward with CLEARResult as proposed and enter into a Prop 39 SEE Bonus Agreement to secure funds.

Moved _____ Second _____ Vote _____

3. CompuClaim Contract

Staff recommends that the Board of Trustees approve the contract with CompClaim as presented.

Moved _____ Second _____ Vote _____

4. School Bus Purchase Authorization

Staff recommends that the Board of Trustees approve the purchase of a 2015 42 passenger Bluebird bus from AZ Bus Sales, as presented.

Moved _____ Second _____ Vote _____

5. Exchange Server Project

Staff recommends that the Board of Trustees approve the project and purchase the main hardware from PCM-G for \$21,381.37 and the additional eight hard drives from Direct Technology for \$5,054.54 as presented.

Moved _____ Second _____ Vote _____

6. Firewall Purchase

Staff recommends that the Board of Trustees approve the purchase of the Palo Alto firewall from Trac3 for \$17,920.00.

Moved _____ Second _____ Vote _____

C. CURRICULUM

1. Approval of Orcutt Union School District Digital Media Academy

Staff recommends approval of the OUSD 2014-15 Digital Media Academy.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Board Financial Report
2. Williams/Valenzuela Uniform Complaint Quarterly Report
3. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 12, 2014, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A Special Curriculum Board Meeting is scheduled for Wednesday, October 29, 2014 beginning at 6:00 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
October 8, 2014

TO: Deborah Blow, Ed.D., Superintendent
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
 SUBJECT: Recommendations for Board Approval

| SITE | CLASSIFICATION | SALARY | EFFECTIVE | ACTION INFORMATION |
|-----------------|---------------------------------|------------|-------------------|-------------------------------------|
| MOT | Grounds Maintenance I | \$175/mo | 11/01/14 | Longevity – 15 years |
| Transportation | Bus Attendant | \$16.08/hr | 08/18/14 | Reinstate from Layoff |
| MOT | Grounds Maintenance Worker Lead | \$3419/mo | 09/10/14 | Promotion Permanent/Probationary |
| Pine Grove | Noon Duty Supervisor | \$11.14/hr | 09/30/14 | Permanent |
| Pupil Services | Inst Assistant I | \$10.56/hr | /08/18/14 | Substitute |
| Pupil Services | Inst Assistant II | \$10.79/hr | /08/18/14 | Substitute |
| Alice Shaw | Inst Assistant/PE | \$16.08/hr | 10/01/14 | Reinstate from Layoff |
| Transportation | Bus Driver | \$16.52/hr | 09/15/14 | Permanent/Probationary |
| Transportation | Bus Driver | \$16.52/hr | 09/15/14 | Permanent/Probationary |
| Joe Nightingale | Noon Duty Supervisor | \$9.45/hr | 08/27/14 | Substitute |
| Transportation | Bus Driver | \$14.98/hr | 09/08/14 | Substitute |
| Health Services | Health Assistant | \$200/mo | 11/01/14 | Longevity – 25 years |
| Patterson Road | Inst Assistant I | \$14.59/hr | 10/06/14 | Permanent/Probationary |
| Pine Grove | Inst Assistant/PE | \$13.89/hr | 10/14/14 | Reinstate from Layoff |
| Patterson Road | Inst Assistant/PE | \$15.32/hr | 09/02/14 | Reinstate from Layoff |
| MOT | Maintenance Craftsperson Lead | \$4472/mo | 09/10/14 | Promotion Permanent/Probationary |
| Joe Nightingale | Inst Assistant/PE | \$14.59/hr | 09/08/14 | Reinstate from Layoff |
| Ralph Dunlap | Child Nutrition Cashier | \$14.56/hr | 09/25/14 | Permanent/Probationary |
| Ralph Dunlap | Child Nutrition Cashier | | 10/16/14-10/30/14 | Request Leave of Absence |
| Ralph Dunlap | Child Care Assistant | \$200/mo | 11/01/14 | Longevity – 20 years |
| Ralph Dunlap | Cashier | | 08/18/14 | Resignation |
| Pupil Services | Inst Assistant I | \$10.56/hr | 09/10/14 | Substitute |
| Pupil Services | Inst Assistant II | \$10.79/hr | 09/10/14 | Substitute |
| Ralph Dunlap | Inst Assistant/PE | \$14.59/hr | 10/01/14/ | Reinstate from Layoff |
| Patterson Road | Inst Assistant/PE | \$12/60/hr | 09/15/14 | Permanent/Probationary |
| Orcutt Jr. High | Utility Worker | \$200/mo | 11/01/14 | Longevity – 20 years |
| Inst Assistant | Ralph Dunlap | | 09/30/14 | Resignation |
| Transportation | Bus Attendant | \$16.08/hr | 03/18/14 | Reinstate from Layoff |

Classified Personnel Action Report
October 8, 2014

TO: Deborah Blow, Ed.D., Superintendent
SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
SUBJECT: Recommendations for Board Approval



| SITE | CLASSIFICATION | SALARY | EFFECTIVE | ACTION INFORMATION |
|----------------|-------------------|------------|-----------|--------------------|
| Pupil Services | Inst Assistant I | \$10.56/hr | 09/29/14 | Substitute |
| Pupil Services | Inst Assistant II | \$10.79/hr | 09/29/14 | Substitute |
| Patterson Road | Inst Assistant/PE | | 09/12/14 | Resignation |

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of October 8, 2014

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

| <i>SCHOOL</i> | <i>CLASS/ STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|---------------|--------------------|-----------------------|---|
| Shaw | Hourly | 2014-15 | Overage Teacher, 20 hrs wk |
| Nightingale | Hourly | 2014-15 | Compass Learning, 30 hr wk |
| Orcutt | VI-20 | 2014-15 | .05 FTE, Additional class, 1 Quarter |
| Dunlap | Hourly | 2014-15 | PE Teacher, 30 hrs wk |
| Nightingale | Hourly | 8/22/15 | ELD Set Up, 5.5 hrs |
| Nightingale | Hourly | 2014-15 | Title 1, 22 hrs wk |
| Olga Reed | Hourly | 8/18-8/26/14 | Admin Support, 32 hrs |
| Nightingale | Extra Duty | 8/1/14 | CPM, 6 hrs |
| Pine Grove | V-8 | 2014-15 | Completed units for column movement |
| Dunlap | Extra Pay | 2014-15 | Combo Class |
| District | Hourly | 8/28/14 | CELDT, 2 hrs |
| District | Daily | 8/29/14 | Admin Support, 1 day |
| Dunlap | Extra Duty | 8/12/14 | CPM, 6 hrs |
| Dunlap | Extra Pay | 2014-15 | Combo Class |
| District | V-11 | 9/23/2014 | Reduction of the extra .10 FTE (*\$922.31 for yr) |
| Shaw | Hourly | 2014-15 | Compass Learning, 30 hr wk |
| Patterson | Hourly | 2014-15 | Compass Learning, 30 hr wk |
| Pine Grove | Extra Pay | 2014-15 | SysOp (tech support) for Site |
| Pine Grove | Stipend | 2014-15 | Yearbook Advisor |
| District | Hourly | 8/28-8/29/14 | CELDT, 6.25 hrs |

*To be prorated

| <i>SCHOOL</i> | <i>CLASS/ STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|---------------|---------------------|-----------------------|--|
| Orcutt | VI-7 | 2014-15 | .05 FTE, Additional class, 1 Quarter |
| District | Hourly | 8/28/14 | CELDT, 1.5 hrs |
| Nightingale | Extra Duty | 8/14/14 | CPI Training, 5.5 hrs |
| Nightingale | Extra Duty | 8/1/14 | CPM, 6 hrs |
| Pine Grove | VI-20 | 6/30/15 | Retirement |
| Patterson | Extra Pay | 2014-15 | Combo Clasa |
| Pine Grove | Hourly | 2014-15 | PE, 24 hr wk |
| Dunlap | Extra Duty | 8/12/14 | CPM, 6 hrs |
| District | Hourly | 8/29/14 | CELDT, 2 hrs |
| Patterson | V-20 | 2014-15 | Completed units for column movement |
| Lakeview | Extra Duty | 8/4-8/7/14 | CPM, 24 hrs |
| Olga Reed | Extra Pay | 2014-15 | Combo Clasa |
| Nightingale | Hourly | 2014-15 | PE Teacher, 24 hrs wk |
| Lakeview | Extra Duty | 8/6/14 | CPM, 2 hrs |
| Shaw | Hourly | 2014-15 | PE Teacher, 17.5 hrs wk |
| District | Hourly | 8/22-8/29/14 | CELDT, 6.75 hrs |
| Lakeview | VI-20 Extra Duty | 2014-15 8/6/14 | Additional .20 FTE, Geometry CPM, 5 hrs |
| Lakeview | IV-1 | 2014-15 | Completed units for column movement |
| Shaw | Extra Duty | 8/4-8/7/14 | CPM, 24 hrs |
| Shaw | Extra Duty | 8/4-8/7/14 | CPM, 24 hrs |
| District | Hourly | 8/1-8/7/14 | Summer Chrome Pilot, 9 hrs |
| Orcutt | VI-20 | 2014-15 | .05 FTE, Additional class, 1 Quarter |
| Pine Grove | Hourly | 2014-15 | Compass Learning, 30 hrs wk |
| Nightingale | Extra Duty | 8/1/14 | CPM, 6 hrs |
| Orcutt | VI-20 | 2014-15 | Additional .20 FTE, PE |
| Dunlap | Hourly | 2014-15 | Compass Learning, 30 hrs wk |
| Dunlap | Stipend | 2014-15 | Track Coach |
| Shaw | Extra Pay VI-19 | 2014-15 | Combo Class Completed Master's Program |
| District | Hourly | 8/5-8/7/14 | Summer Compass Learning, 8 hrs |
| Lakeview | Hourly | 2014-15 | Compass Learning, 30 hrs wk |

*To be prorated

| <i>SCHOOL</i> | <i>CLASS/ STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|---------------|--------------------|-----------------------|--------------------------------------|
| Patterson | Hourly Stipend | 2014-15 | PE Teacher, 22 hr wk Track Coach |
| Orcutt | V-14 | 2014-15 | .05 FTE, Additional class, 1 Quarter |
| Patterson | Hourly | 2014-15 | PE Teacher, 14 hr wk |
| Lakeview | IV-1 | 2014-15 | Temporary Teacher, 100% |

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
September 10, 2014**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, September 10, 2014 beginning with Dr. Peterson calling Public Session to order at 6:45 p.m. Members Present: Phillips, Zilli, Hatch, Peterson and Buchanan. Absent: None. Administrators Present: Blow, Ochej, Nicholson and Edds. Absent: None. It was moved by Rob Buchanan, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:46 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:18 p.m. Rob Buchanan led the Pledge of Allegiance

Dr. Peterson reported that no action was taken in Closed Session. It was moved by Jan Zilli, seconded by Rob Buchanan and carried to approve the September 10, 2014 agenda, as presented. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

SUPERINTENDENT'S REPORT

Maintenance, Operations & Transportation Director, Scott Stearns gave a report on the Transportation Department. The bus drivers will be making their final route draws on September 12th. Two additional part time drivers will be hired within the next week and the district is in great need for substitute drivers He thanked mechanic, Tim Romine for his great work in keeping the "fleet" on the road and his assistance in acquiring replacement vehicles.

Superintendent Blow reported that she has attended all Back to School Nights, except Patterson Road which is in conflict with tonight's Board Meeting. She thanked the Board for their attendance as well.

PUBLIC COMMENT

Kristen Palera addressed concerns regarding the bus stops in the Lake Marie area. Staff was asked to research walking distances in other districts.

Monique Segura, OEA President, reported that her Negotiating Team was very impressed with the positive and professional manner they experienced at the first session and look forward to a successful conclusion. She thanked Dr. Blow and the Board for their presence at the school sites. The staff is very appreciative for this support.

Pat Brickey reported that he is teaching a new elective class, Sports and Statistics and that he will be talking some students to an upcoming Cal-Poly Football game.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Special Meeting July 2, 2014
- E. Minutes, Special Meeting July 16, 2014
- F. Minutes, Special Meeting August 14, 2014
- G. Minutes, Regular Meeting August 20, 2014
- H. 2014/2015 Resolution No. 5, Close Orcutt Union School District Fund 21
- I. 2014/2015 Resolution No. 4, GANN Limit
- J. Surplus Item
- K. Board Policy 3260, Fees and Charges for second reading
- L. Board Policy 3513.3, Tobacco Free Schools for second reading
- M. Board Policy 5131.62, Tobacco for second reading
- N. Board Policy 5144, Discipline for second reading
- O. Board Policy 5144.1, Suspension and Expulsion/Due Process for second reading

- P. Board Policy 6142.92, Mathematics Instruction for second reading
- Q. Board Policy 6162.5, Student Assessment for second reading
- R. Board Policy 6162.54, Test Integrity/Test Preparation for second reading
- S. Board Policy 6163.1, Library Media Centers for second reading
- T. Hiring of Coaches 2014/2015

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to approve Consent Agenda Items A through T, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

ITEMS SCHEDULED FOR ACTION

Trips

It was moved by Liz Phillips, seconded by Bob Hatch and carried to approve the Pine Grove 4th Grade Trip to Santa Barbara Maritime Museum's Before the Mast Tall Ship Program on October 6-7, 2014. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the Olga Reed School 6th Grade Trip to Catalina Island Marine Institute September 17-19, 2014. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Unaudited Actuals

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve and certify the Unaudited Actuals Finance Report, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Board Policy 6141.5, Advanced Placement

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adopt Board Policy 6141.5, Advanced Placement for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Obsolete Textbooks and Library Books

It was moved by Jan Zilli, seconded by Bob Hatch and carried to dispose of the designated library books and instructional materials in accordance with district policy. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Public Hearing

It was moved by Bob Hatch, seconded by Jan Zilli and carried to open the Public Hearing for Textbook Sufficiency at 7:41 p.m. There being no discussion it was moved by Bob Hatch, seconded by Liz Phillips and carried to close the Public Hearing at 7:43 p.m.,

2014/2015 Resolution No. 6, Sufficiency of Instructional Materials

It was moved by Jan Zilli, seconded by Liz Phillips and carried to adopt 2014/2015 Resolution No. 6, Sufficiency of Instructional Materials. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

2014/2015 Revised Calendar

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to approve the revised 2014/2015 Junior High Calendar, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Financial Report was presented for discussion. Mrs. Ochej reported that all items were within budget.

Mrs. Ochej gave the Board an update on the work that has been completed on the Olga Reed Gymnasium.

Superintendent Blow reported that she attended the Quarterly Schools Meeting along with board members Jim Peterson and Bob Hatch. Every district in the valley is experiencing an increase in enrollment. Our district is up approximately 142 students over what was projected. The meeting concluded with a visit to the Santa Maria-Bonita's new Acquistapace school site. It appears that the district will be taking possession early in 2015.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, October 8, 2014 beginning with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special Board Meeting is scheduled for Tuesday, September 23, 2014.

ADJOURN

It was moved by Bob Hatch and seconded by Liz Phillips to adjourn to Closed Session at 7:49 p.m.

Deborah L. Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
BOARD STUDY SESSION
September 16, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday September 16, 2014 beginning with Dr. Peterson calling Public Session to order at 1:00 p.m. Bob Hatch led the Pledge of Allegiance. Members Present: Hatch, Zilli Buchanan, Phillips and Peterson. Absent: None. Administrator Present: Blow.

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt the September 16, 2014 agenda, as presented. Ayes: Hatch, Peterson, Phillips, Buchanan and Zilli.

BOARD STUDY SESSION

The focus of the Study Session was setting Governance Protocols and Strategic Goals for the year.

ADJOURN

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn the meeting at 3:09 p.m.

Deborah Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
September 23, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday September 23, 2014 beginning with Dr. Peterson calling Public Session to order at 2:00 p.m. Bob Hatch led the Pledge of Allegiance. Members Present: Hatch, Zilli and Peterson. Absent: Buchanan and Phillips. Administrators Present: Blow, Ochej, Nicholson and Edds.

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt the September 23, 2014 agenda, as presented. Ayes: Hatch, Peterson and Zilli Absent: Phillips, Buchanan.

ITEMS SCHEDULED FOR ACTION

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve the purchase of a 2015 Bluebird school bus for \$62,841.64 from AZ Bus Sales. Ayes: Hatch, Peterson and Zilli Absent: Phillips, Buchanan.

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt 2014/2015 Resolution No. 7, Approving the City of Santa Maria's Proposal for Leasing the Library Building at Olga Reed School and Finding the Library Project Exempt From the California Environment Quality Act. Ayes: Hatch, Peterson and Zilli Absent: Phillips, Buchanan.

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the Friends of the Los Alamos Public Library Agreement for Renovation of District- Owned Vacant Library. Ayes: Hatch, Peterson and Zilli Absent: Phillips, Buchanan.

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the agreement with Orcutt Union School District Classified, Certificated, Confidential and Management employee groups effective July 1, 2014. Ayes: Hatch, Peterson and Zilli Absent: Phillips, Buchanan.

ADJOURN

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn the meeting at 2:09 p.m.

Deborah Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *YNO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Surplus Items

BACKGROUND: In accordance with Education Code Sections 39520- 39530 and BP 3260; staff has inspected the equipment turned in and recommends that the following items be declared surplus and unusable property.

| Item | Description | Fixed Asset # |
|------------|----------------------------|---------------|
| Bus | 1985 Bluebird All American | 20020241 |
| Van | 1986 Ford Van | 20020253 |
| Dump Truck | 2000 Ford Dump Truck | 002053 |
| Tractor | 1997 John Deer Tractor | 20020288 |
| Mower | 1999 Hustler Mower | 20020235 |
| Truck | 1990 Ford Pickup | 20020274 |
| Stereo | Panasonic Stereo (IMC) | 009123 |
| Stereo | Panasonic Stereo (IMC) | 009124 |

RECOMMENDATION: Staff recommends to surplus item as stated above.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT

TO: District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: October 8, 2014

RE: ***NOTIFICATION TO BOARD –HIRING OF COACHES FOR 2014-15
SCHOOL YEAR***

Ralph Dunlap:

Jennette Stites

Track

Unpaid Volunteer Assistant Coaches:

*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District

October 8, 2014

To: Dr. Debbie Blow, Superintendent, and
Board of Trustees

From: Joe Dana, Principal

Re: Board Approval of Olga Reed School Overnight Field Trip
to Santa Barbara Maritime Museum



On behalf of Tom Gularte's fourth- and fifth-grade combination class at Olga Reed School, I am requesting that the Orcutt Union School District Board of Trustees approve an overnight field trip to the **Santa Barbara Maritime Museum** on Thursday, October 9, and Friday, October 10. Mr. Gularte's class of eight fourth graders and 24 fifth graders will be staying aboard the tall ship Spirit of Dana Point, which is a replica of a privateer from the era of the late 18th Century and early 19th Century. During the field trip Mr. Gularte, and parent chaperones will assume the roles of the crew of a tall ship sailing off the coast of Alta California.

This will be the third consecutive year in which Olga Reed has participated in this trip. In the past two years, it has successfully brought history to life for Olga Reed students, as they have been able to experience multiple aspects of the maritime life, including raising sails, tying knots, rowing to shore to pick up hides, swabbing decks, keeping night watch, sleeping below deck, and more. The staff of Spirit of Dana Point (which is operated by the Ocean Institute of Dana Point) are quite skilled at working with students. Following the trip, students routinely remark that it was one of their favorite (if not the favorite) learning experiences ever! (The photos below are from last year's trip.)

During the field trip experience, Spirit of Dana Point remains docked in Santa Barbara Harbor adjacent to the Santa Barbara Maritime Museum. Mr. Gularte, his students, and parent chaperones will be transported by Student Transportation of America (STA) from Los Alamos to Santa Barbara early on the afternoon of October 9. They will return home, also via STA, on the morning of October 10. Special thanks to the Santa Barbara Maritime Museum, which provides this field trip pro bono to Olga Reed School!





MEMORANDUM FROM THE OFFICE OF THE SUPERINTENDENT

TO: Board of Trustees

FROM: Deborah Blow, Ed.D.

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Governance Team Protocols

BACKGROUND: On September 16 a Study Session was held to discuss the establishment of agreements and processes for how the board and superintendent will work together as a Governance Team. During that time we developed protocols in the areas of : 1) Confidentiality, 2) Receiving Community or Staff Concerns or Complaints, 3) Requesting Information from Staff, 4) Role of the Board President and Agenda Setting, and 5) Visiting Schools and School Events.

The attached document reflects the Protocols that were agreed upon for adoption.

RECOMMENDATION: Staff recommends that the Board adopt the Orcutt Union School District Governance Protocols

FUNDING: N/A



MEMORANDUM FROM THE OFFICE OF THE SUPERINTENDENT

TO: Board of Trustees

FROM: Deborah Blow, Ed.D.

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Orcutt Union School District Strategic Goals 2014-15

BACKGROUND: A Study Session was held on September 16 to discuss goals and direction for the Orcutt Union School District for the 2014-15 School Year. The attached Strategic Goals were developed during this session.

RECOMMENDATION: Staff recommends adoption of the 2014-15 Strategic Goals

FUNDING: N/A



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *4/160* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Award Abatement Contractor for Olga Reed Library Project

BACKGROUND: The library building located on the Olga Reed campus was tested and found to have lead in all surface paints inside and out which triggered the requirement to abate these surfaces. Scott Stearns, working with the Los Alamos Friends of the Library came up with a scope of work for this abatement based on renovation plans. There were two scopes of work that were discussed. One was a minimal abatement of restrooms that had to be remodeled, windows to be removed and exterior peeling and chipping paint on stucco and overhangs. The second alternative was to completely remove all lead based material from the inside of the building in order to make it as safe as possible in the future for any bookcase installations, picture hanging etc. It would also include windows to be removed, as well as the removal of exterior peeling and chipping paint on stucco and overhangs and stabilize all surfaces for new paint.

The scope of work excluded monitoring and air clearances, which the Friends of the Library will be responsible for financing, in addition to this contract. The Friends of the Library will also be responsible for the reimbursement of the abatement permit of \$500 through the County of Santa Barbara Air Pollution Control District. Upon receiving the permit, there is a ten day waiting period before work can commence. The school district will provide in-kind support and do preparatory work inside the building prior to abatement which will include removal of the toilets, sinks, a few conduits that need to be disconnected, baseboard heater removal and the installation of a temporary fence to separate the garden from the abatement work. The district will also clear anything away from the building such as sheds, potting benches, seating etc.

There were only two abatement contractors that bid this project, which was shared with the Friends of the Library. After much discussion, the Friends of the Library voted to go with the second alternate bidding which came in as follows:

| Name of Company | Bid Amount |
|-----------------|--------------|
| MEC, Inc. | \$ 28,743.77 |
| Abateco | \$41,000.00 |

RECOMMENDATION: Staff recommends the Board of Trustees award the bid to the lowest responsive bidder, MEC, Inc. for \$28,743.77.

FUNDING: Funded by the Los Alamos Friends of the Library



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *UNCO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: District Approval for Proposal and Agreement with CLEARResult for Prop 39 Energy Expenditure Plan

BACKGROUND: The School Energy Efficiency Program (SEE) helps Pacific Gas and Electric Company's public school districts to identify, evaluate and implement energy efficiency retrofit measures. The program recommends projects that reduce energy use and school operating costs while providing an improved learning environment for teachers and students. Increased energy efficiency also benefits the environment by conserving our natural resources and reducing air emissions. PG&E has contracted with CLEARResult, a third party energy efficiency implementation specialist to implement this program.

The steps to enroll are as follow:

- Sign a SEE Access Agreement (we signed some time ago when we originally benchmarked our district) and a Prop 39 SEE Bonus Agreement to secure funds
- The SEE team, working with the district, provides the district with a summary of high potential energy saving recommendations
- The SEE team submits the Energy Efficiency Program (EEP) to the California Energy Commission (CEC) and processes the Bonus

Services include but are not limited to:

- Benchmarking
- Analysis of historical SmartMeter data
- Building energy assessments or audits
- Project/measure prioritization and sequencing
- Savings to Investment Ratio (SIR) calculations
- EEP development and submittal
- Identifying applicable utility incentives to reduce costs

CLEARResult has a history of working with the district and already has a lot of our documentation. They benchmarked all of our sites in 2009 and then analyzed Los Alamos in 2010. Their recommendations have been instrumental in helping the district receive rebates for much of our energy retrofits over the years.

Currently the State has allocated \$197,475 for Prop 39 to our district for the 2013-14 school year, of which the State has allowed \$130,000 for planning. The State will continue to allocate funds over a five-year period. As of today, we have not received this year's allocation. CLEAResult will allow us to use most of the money on actual projects instead of having high planning costs.

RECOMMENDATION:

Staff recommends that the Board of Trustees authorize moving forward with CLEAResult as proposed and enter into a Prop 39 SEE Bonus Agreement to secure funds.

FUNDING:

N/A



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *LYCO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: CompuClaim Contract

BACKGROUND: Northern California Medi-Cal Administrative Services Joint Powers Authority, (NMAS-JPA) is our current vendor for our Medi-Cal Administrative Activities (MAA) and Local Billing Options (LBO), which deals with the qualified healthcare professional direct billing through the District. NMAS-JPA contacted us on June 13th informing us that they will be closing their doors; however, they will continue serving us until December 2014 on prior invoicing.

Kern County our Local Educational Consortium (LEC) for Region 8 will take over handling the MAA component. CompuClaim will handle the Local Education Agency (LEA) side of direct billing options (LBO). Kern County will be signing with CompuClaim to handle their LEA accounts and recommends that the districts within the JPA do the same. On September 2, 2014, some key staff of the JPA was hired by CompuClaim, which will provide continuity of service for districts that were under the NMAS-JPA. The fee will be .5% less with CompuClaim than we were paying with the NMAS-JPA.

CompuClaim originated in 1992 and serves over 15 states. They currently service the following California school districts and education offices:

| | |
|---------------------------------------|--------------------------------|
| Stanislaus County Office of Education | Simi Valley School District |
| Alameda County Office of Education | Santee School District |
| Santa Barbara School District | El Monte Union School District |
| Wisona School District | Mojave School District |

RECOMMENDATION: Staff recommends that the Board of Trustees approve the contract with CompuClaim as presented.

FUNDING: General Fund 01.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *UNO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: School Bus Purchase Authorization

BACKGROUND: The District has budgeted \$200,000 for school buses in fiscal year 2014-15. The transportation department has requested two buses. On September 23, 2014 the Board of Trustees approved the purchase of a 24 passenger special education bus for \$62,841.64

The other 2015 Bluebird 42 passenger bus requested will be used for special education and regular education students. This new bus will replace the current 2000 Bluebird 42 passenger bus that has 265,000 miles on it. Our mechanic would like to keep the old bus in the yard as a backup vehicle. This size bus is very versatile due to the fact that it can maneuver in and out of tight neighborhoods and still complete regular bus routes due to its capacity.

The District is using a piggyback bid # 01/12 from Waterford Unified School District through AZ Bus Sales. Bid #01/12 School Bus – addendum #1 has been extended through December 31, 2014. The purchase amount is \$93,293.28 plus \$7,463.46 for tax for a total of \$100,756.74.

RECOMMENDATION: Staff recommends approval to purchase a 2015 Bluebird from AZ Bus Sales as presented.

FUNDING: General Fund



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: LMO Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Exchange Server Project

BACKGROUND: Currently we contract with SchoolinSites for our email system. Through this system, we do not have access to communal calendaring, shared address groups, and other useful features. By utilizing an exchange server within the District, teachers and administrators will be able to share calendars, appointments, and email address groups through Microsoft Outlook, locally as well as on-line. This will greatly improve our efficiency and our ability to collaborate. Email data will be duplicated to a back-up server. In the case that a hard drives fails, email data will be restored within minutes.

We have received three quotes as for the main hardware as follows:

| Vendor | Bid Amount |
|--------------|-------------|
| CDW-G | \$24,574.25 |
| Tiger Direct | \$22,271.13 |
| PCM-G | \$21,381.37 |

We have received three quotes for eight additional hard drives for the back-up process and they are as follows:

| Vendor | Bid Amount |
|-------------------|------------|
| PCM-G | \$5,819.35 |
| MNJ Technologies | \$5,126.90 |
| Direct Technology | \$5,054.40 |

Spam filtering will be added. Messages will be archived for legal purposes.

RECOMMENDATION: Staff recommends that the Board of Trustees approve this project and purchase the main hardware from PCM-G for \$21,381.37 and the additional eight hard drives from Direct Technology for \$5,054.40 as presented.

FUNDING: One-time General Fund Carry-over



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: *UNO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Firewall Purchase

BACKGROUND: The Juniper firewall that was purchased in 2008 for the Casmalia campus has failed and needs to be replaced. In 2012, a Palo Alto firewall was purchased to serve all of our schools except Los Alamos and Casmalia. With the significant increase in demand of online activity for these schools during the past two years and the required increase in bandwidth to support these activities, we are already at the ceiling of efficiency in our firewall for all these locations.

It is likely that within the next few years there will be a further increase in demand for online activity and thus increases in bandwidth will be required. Staff proposes that we move the Palo Alto firewall that currently serves our local schools to Casmalia Independent Study site and purchase a new, more robust firewall to serve our local schools, with the exception of Los Alamos, which has their own firewall. We received two quotes as follows:

| Vendor | Bid Amount |
|-----------------|-------------|
| CDW-G (CalSave) | \$22,570.76 |
| Trace3 | \$17,920.00 |

RECOMMENDATION: Staff recommends that the Board of Trustees approves the purchase of the Palo Alto firewall from Trace3 for \$17,920.00 as presented.

FUNDING: One-time General Fund Carry-over



MEMORANDUM FROM THE OFFICE OF THE SUPERINTENDENT

TO: Board of Trustees

FROM: Deborah Blow, Ed.D.

BOARD MEETING DATE: October 8, 2014

BOARD AGENDA ITEM: Approval of Orcutt Union School District Digital Media Academy

BACKGROUND: Literacy skills have always been, and will remain an important component of our educational programs; they provide our students with the ability to communicate their thoughts and learning. In today's world our students have the ability to communicate in many different ways than in the past, and our educational system is charged with training students in the use of these "new" skills – Digital Literacy Skills. "Children learn these skills as part of their lives, like language, which they learn without realizing they are learning it." (N. Andersen, *New Media and New Media Literacy: The Horizon Has Become the Landscape—New Media Are Here*,; report produced by Cable in the Classroom, 2002, pp. 30–35)

Examples of Digital Literacy Skills include:

- Understanding how to use web browsers, search engines, email, text, wiki, blogs, Photoshop, PowerPoint, video creation/editing software, etc. to showcase learning.
- Choosing appropriate media to showcase learning - understand what platforms will best illustrate your message and learning to peers and educators.
- Encouraging students to use technology to showcase their learning.

- Students and teachers creating digital content to be utilized both in and out of the classroom

In order to provide professional development and training for our teachers and students, the Orcutt Union School District will be launching a Digital Media Academy (See Attached Digital Media Academy Description) for up to 30 Teachers. Participants in the Academy will receive both the training and equipment to produce Digital Media Projects as listed in the Description.

RECOMMENDATION:

Staff recommends approval of the OUSD 2014-15 Digital Media Academy

FUNDING:

One-Time General Fund Carryover



Orcutt Union School District

Digital Media Academy

Description

2014-15

Requirements of participants

- Completed application for the Digital Media Academy
- Commitment to integration of technology into instruction
- Participation in the Digital Media Academy Trainings
 - Kick-Off Event – Friday evening and Saturday (Fall TBD)
 - Monthly 2 hour meetings
 - Full Day Training – (Winter TBD)
- Attendance and participation in the Educational Media Innovation (EMI) Awards (Spring TBD)
- A minimum of **two** completed videos submitted to the EMI Awards
- A minimum of one completed iAuthor Book

Components of Professional Development/Areas of Study

- How video can be a powerful learning tool for all students
- Building upon the integration of technology into Common Core State Standards-based instruction
- Application of 21st Century Skills for learning
- Increasing student creativity and innovation
- Increasing student collaboration and problem-solving skills
- Fostering the use of engaging learning environments
- Digital Video Production and Editing
- Videography for Educators
- Use of iAuthor to create digital books

Participants will receive

- Mac Book Pro Computer
- Digital Video Camcorder
- Boom Microphone
- Multimedia and productivity software
- USB Storage Device
- HDMI compatible projector
- Apple TV
- Professional Development Units or other incentives

* Schools with two or more participants will receive a Mac Book Cart with 32 computers for the school to be used in the development of digital literacy production.

Board Report
District 16 -- Orcutt Union
Fund 01 -- General Fund

As of 9/30/2014

| | Beginning Bal/ WrkBudget | Month-To-Date Actual | Year-To-Date Actual | Year-To-Date Encumbrances | Ending Bal/ Remaining Bal |
|---|-----------------------------|-------------------------|------------------------|------------------------------|------------------------------|
| 9110 -- Cash in County Treasury | 3,308,119.75 | (144,684.03) | 1,857,766.62 | 0.00 | 5,165,886.37 |
| 9130 -- Revolving Cash/Fiscal Agent | 15,500.00 | 0.00 | 0.00 | 0.00 | 15,500.00 |
| 9200 -- Accounts Receivable | 3,606,378.77 | 0.00 | (3,606,378.77) | 0.00 | 0.00 |
| 9310 -- Due from Other Funds | 732,127.61 | 20,000.00 | (705,305.01) | 0.00 | 26,822.60 |
| 9320 -- Stores | 13,927.06 | 0.00 | 10,067.52 | 0.00 | 23,994.58 |
| 9330 -- Prepaid Expenditures (Expenses) | 27,960.17 | 0.00 | (27,960.17) | 0.00 | 0.00 |
| Total Assets | 7,704,013.36 | (124,684.03) | (2,471,809.81) | 0.00 | 5,232,203.55 |
| 9500 -- Accounts Payable (Current Liabilities) | 1,130,196.89 | 506.60 | (1,128,766.28) | 0.00 | 1,430.61 |
| 9610 -- Due to Other Funds | 1,072,524.71 | 0.00 | (1,072,524.71) | 0.00 | 0.00 |
| 9650 -- Deferred Revenue | 8,025.49 | 0.00 | (8,025.49) | 0.00 | 0.00 |
| Total Liabilities | 2,210,747.09 | 506.60 | (2,209,316.48) | 0.00 | 1,430.61 |
| Fund Balance (Beginning Balance/Actual) | 5,493,266.27 | 0.00 | 0.00 | 0.00 | 5,230,772.94 |
| 9791 -- Net Beginning Balance | 5,493,266.27 | 0.00 | 5,493,266.27 | 0.00 | 5,493,266.27 |
| 8010 -- Revenue Limit Sources | 30,164,140.00 | 2,370,445.00 | 4,093,921.61 | 0.00 | 26,070,218.39 |
| 8100 -- Federal Revenue | 1,216,012.00 | 73,356.00 | (1,734.90) | 0.00 | 1,217,746.90 |
| 8300 -- Other State Revenues | 3,053,100.00 | 321,183.10 | (488,153.35) | 0.00 | 3,541,253.35 |
| 8600 -- Other Local Revenue | 1,057,968.54 | 160,223.39 | 240,245.55 | 0.00 | 817,722.99 |
| 8910 -- Other Financing Sources | 18,000.00 | 0.00 | 0.00 | 0.00 | 18,000.00 |
| 8980 -- Contributions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 35,509,220.54 | 2,925,207.49 | 3,844,278.91 | 0.00 | 31,664,941.63 |
| 1000 -- Certificated Personnel Salaries | 17,018,514.49 | 1,577,905.83 | 1,986,464.09 | 0.00 | 15,032,050.40 |
| 2000 -- Classified Personnel Salaries | 5,640,197.19 | 501,869.32 | 1,077,962.20 | 0.00 | 4,562,234.99 |
| 3000 -- Employee Benefits | 6,866,572.79 | 677,469.27 | 798,861.00 | 0.00 | 6,067,711.79 |
| 4000 -- Books and Supplies | 1,758,871.47 | 92,139.50 | 298,022.15 | 538,389.46 | 922,459.86 |
| 5000 -- Services and Other Operating Expenditures | 2,961,851.80 | 180,652.95 | (99,814.44) | 1,432,569.23 | 1,629,097.01 |
| 6000 -- Capital Outlay | 368,500.00 | 20,361.25 | 45,277.24 | 82,418.90 | 240,803.86 |
| 7000 -- Other Outgo & Transfers Out | 791,545.00 | 0.00 | 0.00 | 0.00 | 791,545.00 |
| Total Expenditures | 35,406,052.74 | 3,050,398.12 | 4,106,772.24 | 2,053,377.59 | 29,245,902.91 |
| Fund Balance (Budget/Actual) | 5,596,434.07 | 0.00 | 5,230,772.94 | 0.00 | 0.00 |

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None

Quarterly Report

on

Williams/Valenzuela Uniform Complaints

[Education Code § 35186]

2014

District: Orcutt Union School District

Name of person completing this form: Alice Salazar

Title of person completing this form: Administrative Assistant

Please provide the date when this information will be reported publicly at the district governing board meeting:

October 8, 2014

Quarterly report submission date (check one):

April (Jan.—March)

July (April—June)

October (July—Sept.)

January (Oct.—Dec.)

| General Subject Area | Total no. of complaints | No. of complaints resolved | No. of complaints unresolved |
|---|-------------------------|----------------------------|------------------------------|
| Textbooks and instructional materials | 0 | | |
| Teacher vacancy or misassignment | 0 | | |
| Facilities conditions | 0 | | |
| <i>Valenzuela/CAHSEE</i> intensive instruction and services | | | |
| TOTALS | 0 | 0 | 0 |

Signature of district superintendent

Date