

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, January 14, 2015  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

- A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- B. Public Report on Action Taken in Closed Session

- C. Adoption of January 14, 2015 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OAHS Choir
2. ASB President's Report

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a Request for Public Comment Form which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration.

An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

G. Public Hearing

None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, December 10, 2014
- C. Hiring of Coaches 2014/2015

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. Acceptance of Gifts

The Rosie Chavez Memorial Scholarship Fund received a donation of \$50 from Mr. and Mrs. Joe Dana and \$50 from Mr. and Mrs. James Woodard.

OAHS Robotics Team received a \$2,000 grant award from Best Buy Foundation, a \$2,500 donation from PG & E Employee Matching Program (Employee Mindy Downum) and a \$3,000 donation from Santa Clarita Community College District.

OAHS Choir received a \$1,500 donation from Melfred Borzall, Inc.

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Mr. and Mrs. Joe Dana, Mr. and Mrs. James Woodard, Best Buy Foundation, PG & E, Mindy Downum, Santa Clarita Community College District and Melfred Borzall, Inc.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. OAHS Choir Trip to Disneyland Music in the Park Festival

Staff requests that the Board of Trustees approve the Orcutt Academy High School Choir trip to participate in the Music in the Park Festival at Disneyland, CA on April 24-25, 2015.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. OAHS Trip to the Play *Wicked*

Staff requests that the Board of Trustees approve the OAHS student trip to attend the Broadway Play *Wicked* at the Pantages Theatre in Hollywood, CA on January 17-18, 2015.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, **February 18, 2015**, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent of Human Resources

**DATE:** Board Meeting of January 14, 2015

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<b>SCHOOL</b>	<b>CLASS/ STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Charter HS	Extra Duty	11/19-11/20/14	Articulation, Science, 3 hr
Charter HS	Extra Duty	11/4-11/25/14	Intervention, 3 hrs
Charter HS	Extra Duty	11/18-11/19/14	Articulation, Math, 4 hrs
Charter K-8	Extra Duty	12-5-12-6-14	Digital Media Academy, 10 hrs
Charter HS	Extra Duty	12-5-12-6-14	Digital Media Academy, 10 hrs
Charter HS	Extra Duty	11/4-11/25/14	Detention, 6 hrs
Charter K-8	Stipend	2014-15	Girls Basketball Coach
Charter HS	Extra Duty	11/7-11/14/14	Band, Football, 7 hrs
Charter HS	Extra Duty	11/10-11/25/14	Intervention, 6 hrs
Charter HS	Stipend	2014-15	Dive Coach (shared stipend)
Charter HS	Extra Duty	11/19-11/20/14	Articulation, 3 hrs
Charter HS	Extra Duty	11/6-11/18/14	Intervention, 3 hrs
Charter HS	Extra Duty	12-5-12-6-14	Digital Media Academy, 10 hrs
Charter HS	Extra Duty	11/10-11/25/14	Intervention, 6 hrs
Charter HS	Extra Duty	11/17/14	Intervention, 1 hr
Charter HS	Stipend	2014-15	Dive Coach (shared stipend)

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
December 10, 2014**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 10, 2014 beginning with Dr. Peterson calling Public Session to order at 6:00 p.m. Bob Hatch led the Pledge of Allegiance. Members Present: Peterson, Phillips, Zilli, Hatch and Buchanan. Absent: None. Administrators Present: Blow, Edds, Ochej and Nicholson. Absent: None. It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:01 p.m.

**RECONVENE TO PUBLIC SESSION**

It was moved by Bob Hatch; seconded by Jan Zilli and carried to reconvene the meeting to Public Session at 6:22 p.m. Dr. Peterson reported that no action was taken in Closed Session. It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adopt the December 10, 2014 agenda, as presented.

**SUPERINTENDENT'S REPORT**

Superintendent Blow reported that she recently attended the OAHS Winter Concert and was very proud of the outstanding performances by the Choir and Band. Special thanks to teachers Dona Kintzi and Brenda Hascall for their continued dedication to the music program. The Choir will perform at the January Board Meeting.

ASB President, John Vilarino, reported that the winter sports programs have begun. He recently attended the Varsity Boys Basketball opener with Valley Christian Academy (VCA) and was happy to report they won 56-46. He also attended the home Varsity Soccer game with Atascadero and although they did not win (2-0) it was an exciting game. The ASB Winter Formal will be held on December 13<sup>th</sup> with proceeds going to the OAHS Choir. There will be a Candyland themed sports rally on the Friday after Winter Break. Students are busy preparing for upcoming finals.

Principal Carter was proud to announce that teacher Steve Blackie was honored as a finalist in the California League of Schools Educator of the Year Awards.

Teacher Tiffany Barr, Susan Degner and Tanya Lee from the Independent Study Program were excited to report on the IS move to the Casmalia site. They all expressed how excited they are to have their own "home". The parents and staff are working closely to make it the best learning environment for the students. The School Garden is providing an additional teaching tool for staff and students love it!

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, November 12, 2014
- D. Hiring of Charter High School Coaches 2014/2015

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to approve Consent Agenda Items A through D, as submitted. Ayes: Peterson, Hatch, Buchanan, Phillips and Zilli Noes: None

**ITEMS SCHEDULED FOR ACTION**

**Gifts**

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Energy Partners Fund. . Ayes: Peterson, Hatch, Buchanan, Phillips and Zilli Noes: None

**First Interim Report, Orcutt Academy Charter School 2014-2015**

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the First Interim Report, Orcutt Academy Charter School 2014-2015 with a positive certification for 2014-2015 and for the next two years. . Ayes: Peterson, Hatch, Buchanan, Phillips and Zilli Noes: None

Single School Plan for Student Achievement

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the Single School Plan for Student Achievement for the Orcutt Academy Charter, as submitted. . Ayes: Peterson, Hatch, Buchanan, Phillips and Zilli Noes: None

**ITEMS FOR INFORMATION/DISCUSSION**

The Charter Financial Report was presented for information/discussion. Marysia reported that all items were within budget.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 14, 2015 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA

**ADJOURN**

It was moved by Liz Phillips, seconded by Bob Hatch to adjourn the meeting at 6:50 p.m.

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Deborah L. Blow, Ed.D., Board Secretary

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Liz Phillips, Clerk, Board of Trustees

# ***ORCUTT ACADEMY CHARTER SCHOOLS***

## ***ORCUTT UNION SCHOOL DISTRICT***

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent of Human Resources

**DATE:** January 14, 2015

**RE:** ***NOTIFICATION TO BOARD –HIRING OF CHARTER SCHOOL  
COACHES FOR 2014-15 SCHOOL YEAR***

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### ***Orcutt Academy Charter K-8 School:***

Angela Gibbs                      Girls Basketball

### ***Orcutt Academy Charter High School:***

Stephanie Hull                      Dive Coach (shared)  
Kailey Roux                          Dive Coach (shared)

### **Volunteers:**


Paul Santiago                      Girls Varsity Softball

\*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District



## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Deborah Blow, Ed.D.

FROM:  Marysia Ochej  
Assistant Superintendent, Business Services

BOARD MEETING DATE: January 14, 2015

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to Mr. and Mrs. Joe Dana and Mr. and Mrs. James Woodard for their \$50.00 donations to the "Rosie Chavez Memorial Scholarship".

RECOMMENDATION: Staff recommends the acceptance of the \$100 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Charter Fund





## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** January 14, 2015

**BOARD AGENDA ITEM:** Acceptance of Gifts from Best Buy Foundation

**BACKGROUND:** Our Robotics Team recently received a grant award in the amount of \$2000.00 from Best Buy Foundation. This award will be used toward material costs throughout the 2014-2015 school year for our Robotics.

**RECOMMENDATION:** Please join me in accepting this generous gift from Best Buy Foundation.

**FUNDING:** No Impact on General Fund



## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** January 14, 2015

**BOARD AGENDA ITEM:** Acceptance of Gifts from PG & E

**BACKGROUND:** Our Robotics Team recently received a generous donation in the amount of \$2500.00 from the PG & E Employee Matching Program. This donation will be used toward material costs throughout the 2014-2015 school year for our Robotics.

**RECOMMENDATION:** Please join me in accepting this generous gift from the PG & E Employee Matching Program.

**FUNDING:** No Impact on General Fund



## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** January 14, 2015

**BOARD AGENDA ITEM:** Acceptance of Gifts from Santa Clarita Com College Dist

**BACKGROUND:** Our Robotics Team recently received a generous donation in the amount of \$3000.00 from Santa Clarita Com College Dist. This donation will be used toward material costs throughout the 2014-2015 school year for our Robotics.

**RECOMMENDATION:** Please join me in accepting this generous gift from Santa Clarita Com College Dist.

**FUNDING:** No Impact on General Fund



## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** January 14, 2015

**BOARD AGENDA ITEM:** Acceptance of Gifts from Melfred Borzall, Inc.

**BACKGROUND:** Melfred Borzall, Inc. donated \$1500 towards the OAHS Choir Program. This gift will be used for expenses for performances needed throughout the 2014-2015 school year.

**RECOMMENDATION:** Please join me in accepting this generous gift from Melfred Borzall, Inc.

**FUNDING:** No Impact on General Fund



## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** January 14, 2015

**BOARD AGENDA ITEM:** OAHS Choir – Disneyland Music in the Park Festival

**BACKGROUND:** Orcutt Academy High School Choir will be participating in Music in the Park Festival in Disneyland, Anaheim, CA. Dona Kintzi our Choir Teacher will be traveling with our choir to this event. This Music Festival is an incredible experience where music students have a chance to perform for judges who give ratings and encouragement to participating choirs.

This trip will be an overnight trip with reservations at the Days Inn & Suites in Fullerton, CA for 2 nights. Our choir will depart from OAHS on the morning of Friday, April 24, 2015 and return on the evening of Sunday, April 26, 2015.

It is anticipated that the total amount will be paid out of funds raised by the students or paid by the participants. No participant will be denied participation due to cost.

**RECOMMENDATION:** Staff recommends that this overnight trip be approved as submitted.

**FUNDING:** No Impact on General Fund



## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** January 14, 2015

**BOARD AGENDA ITEM:** OAHS Trip to Wicked Broadway Play

**BACKGROUND:** Forty-seven Orcutt Academy High School students will be attending the Broadway Play Wicked at the Pantages Theatre in Hollywood, CA. Mr. Chad McKenzie and 8 staff members will be accompanying our students to this show. The cost of this trip which includes transportation, show ticket and dinner is \$90.00. Each student will be responsible to provide the cost of this event.

The staff and students will depart from OAHS on Saturday, January 17, 2014 at 1:30 pm. The play starts at 8:00 pm and ends around 10:45 pm. The buses will be departing from the theatre at 11:00 pm and arrive back at OAHS at 1:30 am (morning of January 18, 2014).

Transportation will be provided by Charter Buses.

**RECOMMENDATION:** Staff recommends that this trip be approved as submitted.

**FUNDING:** No Impact on General Fund

# Board Report

## District 16 -- Orcutt Union

### Fund 09 -- Charter School Special RevenueFund

As of 12/31/2014

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	1,700,288.61	84,777.91	650,557.52	0.00	2,350,846.13
9200 -- Accounts Receivable	529,341.56	0.00	(529,341.56)	0.00	0.00
9310 -- Due from Other Funds	206,231.04	0.00	(206,231.04)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	5,982.48	0.00	(5,982.48)	0.00	0.00
<b>Total Assets</b>	<b>2,441,843.69</b>	<b>84,777.91</b>	<b>(90,997.56)</b>	<b>0.00</b>	<b>2,350,846.13</b>
9500 -- Accounts Payable (Current Liabilities)	39,248.24	66.62	(38,064.85)	0.00	1,183.39
9610 -- Due to Other Funds	553,541.63	0.00	(553,541.63)	0.00	0.00
<b>Total Liabilities</b>	<b>592,789.87</b>	<b>66.62</b>	<b>(591,606.48)</b>	<b>0.00</b>	<b>1,183.39</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,849,053.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,349,662.74</b>
9791 -- Net Beginning Balance	1,849,053.82	0.00	1,849,053.82	0.00	1,849,053.82
8010 -- Revenue Limit Sources	5,406,053.00	499,671.00	2,288,492.00	0.00	3,117,561.00
8100 -- Federal Revenue	3,000.00	0.00	0.00	0.00	3,000.00
8300 -- Other State Revenues	254,676.81	0.00	74,184.97	0.00	180,491.84
8600 -- Other Local Revenue	144,610.06	17,604.87	143,237.14	0.00	1,372.92
8910 -- Other Financing Sources	57,970.00	0.00	57,970.00	0.00	0.00
<b>Total Revenues</b>	<b>5,866,309.87</b>	<b>517,275.87</b>	<b>2,563,884.11</b>	<b>0.00</b>	<b>3,302,425.76</b>
1000 -- Certificated Personnel Salaries	2,548,019.96	246,427.27	1,085,421.90	0.00	1,462,598.06
2000 -- Classified Personnel Salaries	498,598.15	37,523.47	197,526.73	0.00	301,071.42
3000 -- Employee Benefits	894,306.32	86,905.14	372,207.90	0.00	522,098.42
4000 -- Books and Supplies	448,758.56	12,851.02	147,161.24	46,991.82	254,605.50
5000 -- Services and Other Operating Expenditures	1,563,504.32	48,857.68	252,157.42	159,274.59	1,152,072.31
6000 -- Capital Outlay	150,379.00	0.00	7,800.00	0.00	142,579.00
7000 -- Other Outgo & Transfers Out	23,401.00	0.00	1,000.00	0.00	22,401.00
<b>Total Expenditures</b>	<b>6,126,967.31</b>	<b>432,564.58</b>	<b>2,063,275.19</b>	<b>206,266.41</b>	<b>3,857,425.71</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,588,396.38</b>	<b>0.00</b>	<b>2,349,662.74</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None