

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, April 10, 2013  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OAHs ASB Report – Kaitlin Tilley, ASB President
2. Robotics Team Update – Ted Lyon
3. OAK-8 ASB Report – Michelle Clayton & ASB Officers

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing - None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, March 13, 2013

It is recommended that the Board of Trustees approve Consent Agenda Items A and B, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

A. GENERAL

1. Acceptance of Gifts

A donation of \$50 to the Rosie Chavez Memorial Scholarship Fund was received from Joe and Angie Dana and an additional \$50 donation was received from John and Leann Purdum.

The Robotics Team received donations totaling \$11,000 to be used to cover the cost of competitions and supplies from the following companies:

- Lockheed Martin \$5,000
- General Dynamics \$5,000
- JC Penney \$1,000

Staff requests that the Board of Trustees accepts the gifts and direct that a letter of acceptance and appreciation be forwarded to Joe and Angie Dana, John and Leann Purdum, Lockheed Martin, General Dynamics and JC Penney.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. OAHS Senior Grad Night at Disneyland

Staff requests that the Board of Trustees approve the OAHS Senior Grad Night trip to Disneyland on June 5-6, 2013.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. BUSINESS

1. Approval of Copier Agreement

Staff recommends that the Board of Trustees authorize staff to enter into lease agreements with More Office Solutions as authorized by California State University agreement Bid No. 70818.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, May 8, 2013, 2013 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Bob Bush  
District Superintendent

**FROM:** Jan Yanagisako  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of April 10, 2013

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<b>SCHOOL</b>	<b>CLASS/ STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Charter HS	Extra Duty	2/4-2/28/13	Intervention, 9 hrs
Charter HS	Stipend	3/12/13	No Reasonable Assurance
Charter HS	Extra Duty	2/5-2/26/13	Detention, 7 hrs
Charter	VI-11	6/8/13	Retirement
Charter I/S	Hourly	2/26-2/28/13	NWEA, 15.5 hrs
Charter HS	Hourly	2/5-2/28/13	Choir Accompanist, 9.5 hrs
Charter HS	Extra Duty	2/19/13 2/7-2/28/13	Math Placement, 3 hrs CAHSEE Prep, 8 hrs
Charter HS	Stipend	12/01/2012	No Reasonable Assurance
Charter HS	Extra Duty	2/5-2/28/13	Geometry Support, 7 hrs
Charter HS	Extra Duty	2/4-2/28/13	Intervention, 8 hrs
Charter	Hourly	2/6-2/28/13	Consultant, 29 hrs
Charter HS	Stipend	3/13/13	Jr. Varsity Baseball Coach
Charter HS	Extra Duty	2/7-2/28/13	Intervention, 8 hrs

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
March 13 2013**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, March 13, 2013, with Jan Zilli calling Public Session to order at 6:03 p.m. Members Present: Buchanan, Peterson, Hatch Zilli and Phillips. Absent: None. Administrators Present: Bush, Yanagisako, Edds and Ochej. Absent: None.

**ADJOURN TO CLOSED SESSION**

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:05 p.m.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by a Boy Scout from the audience. Board President Zilli reported that no action was taken in Closed Session.

**SUPERINTENDENT'S REPORT**

Kaitlin Tilley, ASB President gave her meeting report. Cinderella's Closet was a great success and special thanks to Katie Ayers who headed up the event for OAHS. Due to rain, the "R" Rally was moved to March 21<sup>st</sup>. This rally is in support of the Special Olympics and Best Buddies Annual Day of Awareness. The 5<sup>th</sup> Annual Talent Show will be held on April 11<sup>th</sup> at 6:30 p.m. The senior class is putting on a *Mr. Spartan Pageant* on March 22<sup>nd</sup> to raise money for their class.

Laurel Ciervo, Dean of Counseling, gave a demonstration on a new student response system that was funded by SOAAR (Supporting Orcutt Academy's Academic Resources). Each student is able to use a "clicker" to provide answers for testing and data collection. These are currently being used by Mr. Lasserma in his Physics classes.

Mr. Dana introduced Richard Antles, President of SOAAR (Supporting Orcutt Academy's Academic Resources). SOAAR was founded in 2011 to provide financial support to Orcutt Academy Charter School and "has developed a Mission that is specific to supporting academic resources with a current emphasis on technology modernization." Mr. Antles reviewed the Business Plan outlining their Key Strategies for fundraising.

**WRITTEN COMMUNICATION**

Mr. Bush shared formal notification from the Western Association of Schools and Colleges (WASC) of the six-year accreditation term for the Orcutt Academy High School. This is a tremendous statement for the school's overall education program.

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, February 13, 2013
- C. Hiring of Additional Charter High School Coaches 2012/2013
- D. Certification of Coaches 2012/2013

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to approve Consent Agenda Items A through D as submitted.

**ITEMS SCHEDULED FOR ACTION**

It was moved by Bob Hatch, seconded by Jim Peterson and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Los Alamos Valley Men's Club.

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the OAHS IFly field trip to Union City, CA on April 19, 2013 by students from the Conceptual Physics, Physics and AP Physics classes.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to receive the Charter School Renewal Petition and by doing so, the 30- and 60-day timelines mentioned in the Submission of Charter Renewal Evidence and Documentation memo begin.

Marysia gave a 2012/2013 Second Interim Report presentation. It was moved by Liz Phillips, seconded by Rob Buchanan and carried to approve the 2012/2013 Second Interim Report as presented and authorize the filing of a positive certification with the Santa Barbara County Education Office.

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

The Charter Financial Report was presented for information/discussion. Marysia reported that nothing unusual was contained in the report.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, April 10, 2013 with Closed Session at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adjourn the meeting at 6:56 p.m.

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Bob Bush, Board Secretary

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Dr. James Peterson, Clerk, Board of Trustees



## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Bob Bush, Superintendent

FROM: *MCO* Marysia Ochej  
Assistant Superintendent, Business Services

BOARD MEETING DATE: April 10, 2013

BOARD AGENDA ITEM: Acceptance of Gifts

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to the following individuals and their donation amount:

J.D. and L.M. Purdum	\$ 50.00
Joe and Angie Dana	<u>\$ 50.00</u>
	\$100.00

RECOMMENDATION: Staff recommends the acceptance of the \$100 gifts to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Rosie Chavez Memorial Scholarship Fund



## Orcutt Academy Administration Office

**TO:** Mr. Bob Bush, Superintendent

**FROM:** Mr. Ted Lyon, Jr., OAHS Principal

**BOARD MEETING DATE:** April 10, 2013

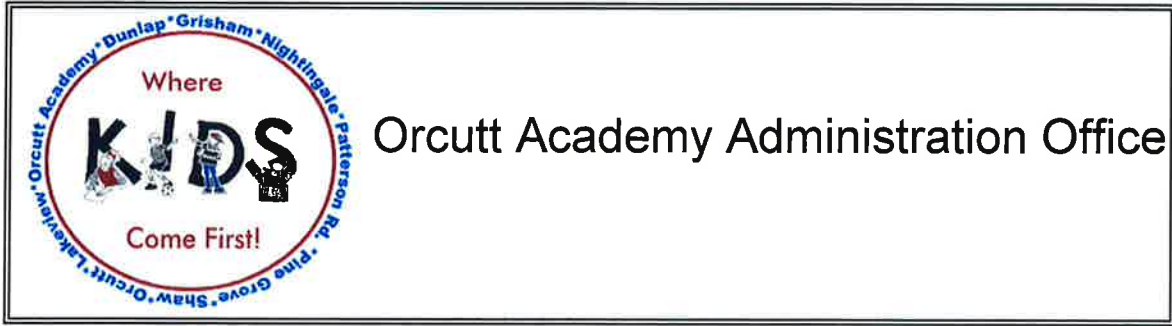
**BOARD AGENDA ITEM:** Acceptance of Gift from Lockheed Martin, General Dynamics & JC Penney

**BACKGROUND:** Our Robotics Team recently received a generous check in the amount of \$11,000.00 from the following companies: Lockheed Martin (\$5000), General Dynamics (\$5000) and JC Penney (\$1000). This donation will be used to cover the cost of competitions and supplies for our Robotics Team.

**RECOMMENDATION:** Please join me in accepting this generous gift from the Lockheed Martin, General Dynamics & JC Penney.

**FUNDING:** No Impact on General Fund





## Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: April 10, 2013

BOARD AGENDA ITEM: OAHS Senior Grad Night at Disneyland

**BACKGROUND:** Orcutt Academy High School seniors will be attending their second Grad Night at Disneyland. This trip will take place on Wednesday, June 5, 2013. Transportation will be provided by a charter bus, which will leave campus at 1:00 p.m. on June 5<sup>th</sup> and return to the campus at 8:00 a.m. on June 6<sup>th</sup>. Our students will have the opportunity to visit Disneyland and California Adventure during this trip. Up to six staff members will be accompanying the 118 students (senior class). The cost is \$110 per student, which will be paid by the parent. This amount will cover admissions and transportation. Food will be an additional cost.

**RECOMMENDATION:** Staff recommends this trip be approved as submitted.

**FUNDING:** No Impact on General Fund



# BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Bob Bush, Superintendent

FROM: *MWO* Marysia Ochej,  
Assistant Superintendent, Business Services

BOARD MEETING DATE: April 10, 2013

BOARD AGENDA ITEM: Approval of Copier Agreement

BACKGROUND: The copier leases are coming due for (4) of the (18) copies purchased through one agreement for the District which are due to expire between August – October 2013. The District would like utilize an excellent value by piggy backing with the University of California Agreement Number 7081 lease which expires April 30, 2013. This overall will produce a savings to the District.

The District pays \$55,740 on the current lease and the total for the new lease will be \$54,588, which is a savings of \$1,152.00 per year. Total maintenance costs based on per page are approximately the same. The structure now provides for all sites to recognize a great deal of additional savings if small printers are removed and the new copiers are utilized instead.

The copiers pricing for this piggyback is as follows:

Qty.	Copier	Color/B/W	Mo. Lease Rate	Maint. * B/W	Maint.* Color
1	IRC5235	Color B/W	\$159.33	0.0100	0.0553
1	IR4051	B/W	\$189.92	0.007	N/A
2	IR6255	B/W	\$211.63	0.0055	N/A

\*Cost per page

RECOMMENDATION: Staff recommends that the Board of Trustees authorize staff to enter into lease agreements with More Office Solutions as authorized by California State University agreement Bid No. 70818.

FUNDING: Charter Fund

# Board Report

## District 16 -- Orcutt Union

### Fund 09 -- Charter School Special RevenueFund

As of 3/31/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	502,041.62	232,190.88	1,134,842.34	0.00	1,636,883.96
9200 -- Accounts Receivable	1,130,025.20	0.00	(1,130,025.20)	0.00	0.00
9310 -- Due from Other Funds	128,941.00	0.00	(128,941.00)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	11,060.70	0.00	(11,060.70)	0.00	0.00
<b>Total Assets</b>	<b>1,772,068.52</b>	<b>232,190.88</b>	<b>(135,184.56)</b>	<b>0.00</b>	<b>1,636,883.96</b>
9500 -- Accounts Payable (Current Liabilities)	16,090.93	240.94	(15,032.84)	0.00	1,058.09
9610 -- Due to Other Funds	66,618.35	0.00	(66,618.35)	0.00	0.00
<b>Total Liabilities</b>	<b>82,709.28</b>	<b>240.94</b>	<b>(81,651.19)</b>	<b>0.00</b>	<b>1,058.09</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,689,359.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,635,825.87</b>
9791 -- Net Beginning Balance	1,689,359.24	0.00	1,689,359.24	0.00	1,689,359.24
8010 -- Revenue Limit Sources	3,975,571.14	245,339.00	1,929,255.00	0.00	2,046,316.14
8300 -- Other State Revenues	495,599.17	9,619.32	234,891.83	0.00	260,707.34
8600 -- Other Local Revenue	225,815.98	31,284.50	221,647.74	0.00	4,168.24
8910 -- Other Financing Sources	48,000.00	0.00	48,000.00	0.00	0.00
<b>Total Revenues</b>	<b>4,744,986.29</b>	<b>286,242.82</b>	<b>2,433,794.57</b>	<b>0.00</b>	<b>2,311,191.72</b>
1000 -- Certificated Personnel Salaries	2,154,442.37	0.00	1,323,657.98	0.00	830,784.39
2000 -- Classified Personnel Salaries	413,348.93	0.00	224,168.53	0.00	189,180.40
3000 -- Employee Benefits	744,747.09	0.00	448,377.29	0.00	296,369.80
4000 -- Books and Supplies	397,355.94	12,711.18	190,918.31	13,564.86	192,872.77
5000 -- Services and Other Operating Expenditures	1,276,742.83	41,581.70	300,205.83	83,586.71	892,950.29
7000 -- Other Outgo & Transfers Out	71,959.00	0.00	0.00	0.00	71,959.00
<b>Total Expenditures</b>	<b>5,058,596.16</b>	<b>54,292.88</b>	<b>2,487,327.94</b>	<b>97,151.57</b>	<b>2,474,116.65</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,375,749.37</b>	<b>0.00</b>	<b>1,635,825.87</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None