

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, May 9, 2012
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
Instructional Media Center
500 Dyer Street Building H, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. ASB President Report – David Sparks
 2. Robotics World Championship – Ted Lyon
 3. Senior Awards Night – Ted Lyon
 4. PTA/PTSA Recognition

- D. **Public Comment**
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

- E. **Written Communication**
Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

- F. **Public Hearing**
Tier III Flexibility Provision

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. **Certificated Personnel Action Report**
- B. **Classified Personnel Action Report**
- C. **Regular Charter Board Minutes, April 18, 2012**

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. **GENERAL**

1. **Acceptance of Gifts**

A donation of \$50 to the Rosie Chavez Memorial Scholarship Fund was received from Joe and Angie Dana.

Staff recommends that the Board of Trustees accept this gift and direct that a letter of acceptance and appreciation be forwarded to Joe and Angie Dana.

Moved _____ Second _____ Vote _____

2. OAK-8 8th Grade Trip to Getty Villa

Staff requests that the Board of Trustees approve the OAK-8 8th grade trip to Getty Villa in Malibu, CA. on May 18, 2012.

B. BUSINESS

1. 2012/2013 Charter Fund Tier III Flexibility

It is recommended that the Board of Trustees approve the proposed 2012/2013 Tier III Flexibility provisions.

Moved _____ Second _____ Vote _____

C. CURRICULUM

1. Disposal of Obsolete Textbooks and Library Books

Staff recommends that the Board of Trustees approve the immediate disposal of the library books and instructional materials which fall into the specified categories in accordance with district policy.

Moved _____ Second _____ Vote _____

2. 2012/2013 Rancho Alegre Outdoor School Contract

Staff recommends that the Board of Trustees approve the 2012/2013 Rancho Alegre Outdoor School contract as submitted.

Moved _____ Second _____ Vote _____

D. PERSONNEL

1. Orcutt Academy Charter K-8 2012/2013 School Calendar

Staff recommends that the Board of Trustees adopt the Orcutt Academy Charter K-8 2012/2013 Calendar, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, June 13, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special board meeting is scheduled for Wednesday, June 20, 2012 with Public Session starting at 6:00 p.m. in the District Office Board Room.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of May 9, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Academy HS	V-9	2012-13	Request 80% Part-Time and 20% Leave
Academy HS	Extra Duty	3/29/12	Site, 1.5 hrs
Academy HS	Extra Duty	3/1-3/29/12	Detention, 9 hrs
Academy HS	Hourly	3/1-3/29/12	Pianist, 10.5 hrs
Academy HS	Extra Duty	3/7-3/28/12	Band, 8 hrs
Academy HS	Extra Duty	3/1-3/29/12	8 hrs
Academy HS	Extra Duty	3/1-3/29/12	Block, 11 hrs
Academy HS	VI	7/1/12	Counselor I, 196 Days
Charter	Hourly	3/5-3/29/12	Consultant, WASC, 57.5 hrs
Academy HS	IV-7	2012-13	20% Contract
Academy HS	Hourly	3/1-3/30/12	PE, 20.5 hrs
Casmalia	Hourly	3/5-3/12/12	GATE, 3.5 hrs

*To be prorated

Classified Personnel Action Report
 Charter School
 May 9, 2012

TO: Bob Bush
 Superintendent

SUBMITTED BY: Jan Yanagisako
 Assistant Superintendent, Human Resources

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

Jan Y.

SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
OAHS	HS Career Media Specialist			\$70.00/mo	04/01/12	1 Additional Professional Growth Increment (2 total)
OAHS	HS Attendance/Registrar Technician	19/6	8.00	\$18.84/hr	08/01/12	Increase in hours for 2012/2013

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
April 18, 2012**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, April 18, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:02 p.m. It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the meeting to Closed Session at 6:03 p.m. Members Present: Peterson Buchanan Hatch Zilli and Meissner. Absent: None Administrators Present: Bush, Edds and Yanagisako. Absent: Ochej.

RECONVENE TO PUBLIC SESSION

The meeting was reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by Kathy Meissner.

REPORT ON ACTION TAKEN IN CLOSED SESSION

Mr. Buchanan reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

ASB President, David Sparks reported that the boys' tennis and volleyball teams have won their last games. He reminded everyone to attend the *West Side Story* production which will include students from Lakeview Jr. High, Orcutt Jr. High, Orcutt Academy High School as well as Righetti High School. An "anti-prom – MORP" is being held on April 27, 2012 with the regular Prom being held May 19th. Their first outdoor rally will be May 18, 2012.

The Robotics Team and support staff were in attendance to report on the Madera Competition. Connectivity issues with the robot resulted in replacing every electrical component. Grace Douglass received the Dean's List Award. A fundraising BBQ was held in the JC Penney's parking lot to raise funds for the St. Louis trip. At the St. Louis competition the team will be competing against 380+ teams, unlike the approximately 60 teams at the Long Beach and Madera competitions.

Mr. Dana gave the Board an update on process leading up to the WASC Accreditation Visit in October. A mock visit will be held on September 12th.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, March 14, 2012

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve Consent Agenda Items A and B, as submitted.

ITEMS SCHEDULED FOR ACTION

Acceptance of Gifts

It was moved by Kathy Meissner, seconded by Bob Hatch and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Jose & Monique Segura and family.

Trips

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to approve the Robotics Team trip to St. Louis, MO. on April 25-28, 2012 to compete in the FIRST World Championships.

Orcutt Academy Charter High School 2012/2013 School Calendar

It was moved by Kathy Meissner, seconded by Bob Hatch and carried to adopt the Orcutt Academy Charter High School 2012/2013 Calendar, as submitted.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report and California Department of Education Library Survey were presented for information and discussion.

Items From the Board

The Board wished the Robotics Team "good luck" in St. Louis.

GENERAL ANNOUNCEMENTS

The next regular board meeting is scheduled for Wednesday, May 9, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room.

ADJOURN

It was moved by Jan Zilli, seconded by Kathy Meissner and carried to adjourn the meeting at 7:50 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MJD* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 9, 2012

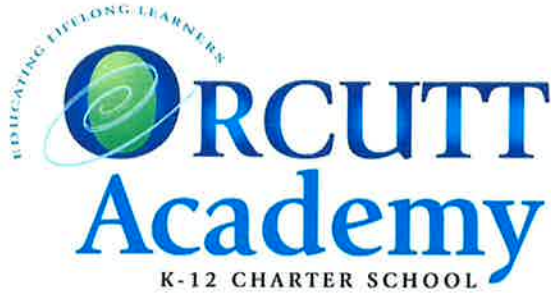
BOARD AGENDA ITEM: Acceptance of Gifts

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to the following individuals and their donation amount:

Joe and Angie Dana \$50.00

RECOMMENDATION: Staff recommends the acceptance of the \$50 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Rosie Chavez Memorial Scholarship Fund



May 2, 2012

To: Bob Bush, Superintendent, and Board of Trustees, Orcutt Union School District
From: Joe Dana, Director, Charter Programs
Re: Request for Approval for Eighth Grade Trip

On behalf of the students participating, I am writing to request board approval for a day-long field trip for the graduating eighth graders of the Orcutt Academy's K-8 campus in Casmalia. Our destination this spring again will be the **Getty Villa in Malibu**, and we are planning to take the trip on **Friday, May 18**. We have nine eighth graders, and teacher Michelle Clayton and I would like to provide the trip as a culminating activity for an excellent group. We took last year's eighth graders to the Getty Villa, and the students greatly enjoyed seeing the art on display at the Getty Villa and then seeing Malibu afterward. We are expecting that this trip will be equally educational, memorable, and fun.

Mrs. Clayton and I will be transporting the students in charter vehicles. The trip schedule is as follows:

- 6:30 a.m. – Departure from District Office
- 9:30 a.m. – Arrival at Getty Villa
- 1:00 p.m. – Departure from Getty Villa
- 1:00-3:00 p.m. – Driving tour of Malibu area (including a stop at Zuma Beach)
- 3:00 p.m. – Departure from Malibu
- 6:00 p.m. – Arrival at District Office

The students' parents are apprised of our plans, and all parents are prepared to provide funding for lunch at the Getty Villa. With your approval, we can proceed with the trip.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MLO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 9, 2012

BOARD AGENDA ITEM: 2012/2013 Charter Fund Tier III Flexibility

BACKGROUND: SBX3 4 (Education Code Section 42605) authorizes complete Flexibility in the use of funds appropriated in 39 budget act items. For fiscal year 2008-09 through 2013-14, school districts may use funds from these 39 programs for any educational purpose. The funds are therefore unrestricted. A school district has discretion to use the funds as they did before, however this will all be accounted for in the unrestricted part of the budget. This is now a local decision as allowed by the flexibility provision. There are no longer state restrictions or requirements, such as expenditure reports or compliance reviews associated with this funding.

The governing board is approving the acceptance of and uses of funds to meet educational needs as part of the Public Hearing on Tier III flexibility programs as follows:

Program:

Charter School Categorical Block Grant

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed 2012/13 Tier III flexibility provisions.

FUNDING: Fund 09



Educational Services

Holly Edds - Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

TO: Robert Bush, Superintendent

FROM: Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 9, 2012

BOARD AGENDA ITEM: Disposal of Obsolete Textbooks and Library Books

BACKGROUND: In accordance with BP 3260, Sales and Disposal of Books, Equipment and Supplies, we are requesting permission to dispose of obsolete textbooks and instructional materials.

Instructional materials may be considered obsolete or unusable when they:

1. Contain information rendered inaccurate or incomplete by new discoveries or technologies.
2. Are replaced by more recent versions or editions.
3. Are no longer an adopted textbook.
4. Are damaged beyond use or repair.

Process used in discarding obsolete materials:

- Principals are informed of procedures regarding disposal of obsolete instructional materials.
- Media Specialists are requested to send obsolete instructional materials to the IMC.
- District teachers are notified concerning the availability of discarded and obsolete instructional materials. All district teachers have the opportunity to review and select any materials before discard occurs.
- Private schools and nonprofit organizations are notified of the availability of discarded and obsolete instructional materials. Private schools and nonprofit organizations have the opportunity to take any of the obsolete materials.

After a thorough review of the holdings in each school's library and district instructional materials, it has been determined that the following types of library books and instructional materials are obsolete and should be disposed of according to district policy.

- ✓ Fiction library books which have not been checked out in a number of years.
- ✓ Non-fiction library books which have not been checked out in a number of years and/or which have inaccurate or outdated factual information.
- ✓ Any textbook which has been declared obsolete and still remains in the district's possession.

RECOMMENDATION: Staff recommends that the library books and instructional materials which fall into the above categories be approved for immediate disposal in accordance with district policy.

FUNDING: No fiscal impact.



Educational Services

Holly Edds - Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

TO: Bob Bush, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 9, 2012

BOARD AGENDA ITEM: Outdoor School Contract 2012 – 2013

BACKGROUND: It is time to submit the Rancho Alegre Outdoor School contract for the 2012 – 2013 school year. The district projects sending 493 sixth grade students to Outdoor School. The camp cost for remittance to the Los Padres Council is \$263 per student. In addition, the transportation cost for each camper and their luggage to travel to and from outdoor school is \$10 per student.

The total remittance to The Outdoor School is \$129,659. The total transportation cost, which the students will remit to the district, is \$4,930.

The total cost per camper is \$273. There was no increase this year.

RECOMMENDATION: Staff recommends this contract be approved as submitted.

FUNDING: There will be no planned fiscal impact on the district since each camper funds their own outdoor school fee and transportation cost.



The Outdoor School

teaching respect, inspiring wonder

2680 Highway 154
Santa Barbara, CA 93105
Phone (805) 686-5167
Fax (805) 686-5175
info@theoutdoorschool.org

April 19th, 2012

Dear District Superintendent,

Enclosed you will find a contract between your School District & the Los Padres Council, Learning for Life. The contract lists all the schools in your district that will attend The Outdoor School for the 2012-2013 school year. It also lists the dates of attendance as well as the numbers of students planning to attend. We realize that this number may fluctuate due to the nature of changing enrollment. Thus, schools attending have until the specified dates to change the number of contracted students attending:

FALL: Schools attending between September and December of 2012 will need finalized numbers by October 1st, 2012.

WINTER: Schools attending between January and March of 2013 will need finalized numbers by December 1st, 2012.

SPRING: Schools attending between April and June of 2013 will need finalized numbers by March 1st, 2013.

After reviewing, please sign and return one copy of the contract and send to our office by June 4th, 2012 in order to guarantee dates for your schools. Please keep the enclosed secondary contract for your records. I have mailed a confirmation letter and courtesy contract to each school for their own records.

We look forward to another great adventure outdoors with your students! If you have any questions, don't hesitate to call me at (805) 686-5167.

Thank you for supporting The Outdoor School!

Justin Canty
Education Director
The Outdoor School

This AGREEMENT, made and entered into this date by the Executive Director, LOS PADRES COUNCIL, LEARNING FOR LIFE (hereinafter referred to as COUNCIL) and a school district in the State of California, (hereinafter referred to as DISTRICT), under which COUNCIL and DISTRICT, by virtue of Education Code 8760, for the purpose of providing the DISTRICT with programs and classes in Environmental Education, mutually agree with respect to the following:

- 1. Guaranteed Minimum Attendance.** DISTRICT will enroll a guaranteed minimum number of pupils at the Outdoor School during the 2012-2013 school year as follows:

Name of School	Scheduled Minimum Number of Pupils	Scheduled Session of Attendance
Alice Shaw	94	December 11 th -14 th , 2012
Patterson Road	100	January 15 th -18 th , 2013
Pine Grove	90	February 19 th -22 nd , 2013
Nightingale	110	March 5 th -8 th , 2013
Orcutt Academy	9	March 5 th -8 th , 2013
Dunlap	90	June 4 th -7 th , 2013

- 2. Guaranteed Attendance.** Guarantees the larger of the following number of pupils:
- 2.1. the number of pupils actually attending the Outdoor School, or
 - 2.2. ninety percent (90%) of the scheduled minimum number of pupils per scheduled session.
 - 2.3. Changes in District's registered students require written notification to the COUNCIL no later than the following dates:
 - Schools attending between October and December 2012 must submit final numbers by October 1st, 2012.
 - Schools attending between January and March 2013 must submit final numbers by Dec. 1st 2012.
 - Schools attending between April and June 2013 must submit final numbers by March 1st, 2013.
 - 2.4. COUNCIL reserves the right to lower the minimum number of pupils reported by the DISTRICT.
- 3. Overbooking.** Attendance above the scheduled minimum number of pupils must have Outdoor School approval in writing. Unapproved overbooking is not permitted.
- 4. Withdrawal.** After this contract is signed by both DISTRICT and COUNCIL a DISTRICT/School may withdraw from the Outdoor School providing that a replacement DISTRICT/School can be substituted with an enrollment no less than ninety percent (90%) of the Scheduled Minimum Number of Pupils of the DISTRICT/School wishing to withdraw. Should the provisions of this section not be adhered to, COUNCIL may bill DISTRICT and DISTRICT agrees to pay COUNCIL on the basis of the scheduled minimum number of pupils.
- 5. Cancellation.** COUNCIL reserves the right to change or cancel DISTRICT's scheduled session of attendance under conditions which would make the operation of the Outdoor School imprudent or unsafe, such as, but not limited to, threat of fire, flood, storm or other natural or manmade disturbances. In such event, COUNCIL will make every effort to provide reasonable advance notice to DISTRICT for rescheduling or a refund of the fees and booking fee.
- 6. Costs-Pupils.** For each scheduled session of attendance, DISTRICT will pay COUNCIL \$263.00 per pupil for a four-day week. The per pupil payment includes rental of the Los Padres Council Facility, for purposes of conducting the DISTRICT program and classes, food and lodging for pupils, and the services of the naturalists and program supplies.
- 7. Costs-District Personnel.** DISTRICT will be charged \$131.50 per person for district personnel, based on a four-day week.
- 8. Booking Fee.** It is understood and agreed to by both parties there is a booking fee required in the amount of \$1,500.00 per session of attendance for schools with 31 or more students or \$1,000.00 for schools with 30 or less students. This fee confirms the scheduled session of attendance at the Outdoor School. The booking fee is nonrefundable but will be included as payment towards the final invoice.
- 9. Discount.** A discount is available to those schools that pay 20% of total fees (based on your original contract) by October 1st, 2012. The discounted amount is \$10.00 per pupil for a four-day week.
- 10. Payment of 90% of the total cost accrued under this AGREEMENT will be made by the DISTRICT to the Outdoor School, 2680 Hwy 154, Santa Barbara, CA 93105, 30-days prior to the scheduled session of attendance at the Outdoor School. DISTRICT will receive a correction invoice upon departure, net due in 21 days.**
- 11. Late charge of two percent (2%) per month on the invoiced unpaid balance will be charged to the DISTRICT beginning on the first day after the payment deadline.**
- 12. Insurance coverage shall be as follows:**
- 12.1. DISTRICT shall hold harmless, defend and indemnify the National Council, and the Los Padres Council, Boy Scouts of America, and their officers, agents, and employees from any and all claims for damage resulting from acts or omissions of DISTRICT, its officers, agents, employees and pupils with respect to the Outdoor School.
 - 12.2. DISTRICT agrees to carry a comprehensive general liability insurance policy in the amount of not less than one million dollars (\$1,000,000.00) for each person and one million dollars (\$1,000,000.00) for each occurrence, and property damage in the amount of not less than two hundred thousand dollars (\$200,000.00) in the form acceptable to the COUNCIL.
 - 12.3. DISTRICT agrees to secure a specific endorsement on its liability policy stating: "Such insurance as is afforded by this policy for the National Council, and the Los Padres Council, Boy Scouts of America and their officers, agents, and employees shall be primary, and any insurance carried by the National Council, and the Los Padres Council, Boy Scouts of America and their officers, agents, and employees shall be in excess and noncontributory." It is further agreed that DISTRICT shall provide COUNCIL with a certificate of insurance naming the National Council, and the Los Padres Council, Boy Scouts of America and their officers, agents, and employees as additional insured under its comprehensive general liability policy and provide a thirty (30) day cancellation or reduction of coverage clause.

- 12.4. Such insurance as is afforded by the parent's health and/or accident policy for the pupil(s) shall be primary, and any insurance carried by the DISTRICT or the National Council, the Los Padres Council, Boy Scouts of America or the DISTRICT shall be secondary.
- 13. DISTRICT will provide certificated personnel (one per class) who will assist in instruction and supervision at the Outdoor School. Minimum certificated personnel to student ratio allowed is 1:35.
 - 13.1. At least one certificated person from DISTRICT must remain at the Outdoor School facility at all times during the period of attendance to assure administrative control.
 - 13.2. DISTRICT shall maintain administrative control of its pupils from time of departure from the home school until time of return to the home school.
- 14. Supervision. DISTRICT will provide cabin leaders/chaperones in such numbers as are necessary to meet the Outdoor School requirements. DISTRICT should select these cabin leaders/chaperones according to DISTRICT policy. DISTRICT is responsible for supervision and discipline of cabin leaders/chaperones. COUNCIL will pay costs of food and lodging for cabin leaders/chaperones (up to 12 cabin leaders/chaperones) at the Outdoor School. Additional cabin leader/chaperone will be charged at the district personnel rate.
- 15. Damages. DISTRICT will be responsible for any and all damages to Rancho Alegre/Outdoor School property, which may reasonably be attributed to the actions of the attending DISTRICT.
- 16. Rules and Regulations. DISTRICT will abide by the rules and regulations of established by COUNCIL for the operation of the Outdoor School.
- 17. Naturalist Services. The services provided by the naturalist in implementing the DISTRICT's program and classes in outdoor science and conservation education shall be under the exclusive control and management of the DISTRICT and shall comply with all guidelines established by the Superintendent of Public Instruction relating to outdoor educational programs.
 - 17.1. The naturalist shall be supervised by a certificated employee of the DISTRICT.
 - 17.2. The naturalist is subject to the provisions of the Education Code sections 45125 (use of personal identification cards to ascertain conviction of crimes) and 49406 (examination for tuberculosis).
 - 17.3. No person who has been convicted of any sexual offense defined in Education Code 44010, or any controlled substance offense defined in Education Code 44011, shall be permitted to render service as a naturalist.
- 18. COUNCIL will provide a curriculum that follows the standard California framework. The COUNCIL's curriculum may not be altered once the contract is signed.
- 19. Refund Policy: A student that attends The Outdoor School in conjunction with their public or private school will owe the respective fees appropriated for each student (\$263.00 per student; or \$236.70 for students attending with a school that is participating in their first year at The Outdoor School) payable by the student's guardian to the student's public or private school at the appropriate date designated by that institution. The contracted institution will then owe The Outdoor School for the number of students that attend OR must pay for 90% of the contracted number of students) (Sec. 2).
 In the event that a student attends The Outdoor School and must go home for a major circumstance (such as illness, death in the family, medical emergency) the Outdoor School and the COUNCIL reserves the right to charge for the dismissed student(s) in full; partial; or forgiven (non-charged) amount.
 A student leaving within the first 24 hours of programming will typically be forgiven the due amount or be charged a partial fee of 1/4 the 4 day rate: \$65.75 (returning schools)/\$59.18 (new schools). A student leaving between Day 2 and Day 4 of the program is typically charged the full tuition of \$263.00 (returning schools)/\$236.70 (new schools). All circumstances and rates are subject to change under the administration of the COUNCIL, and The Outdoor School at Rancho Alegre.
 The student's public or private institution may also choose to refund the guardian of the respective student(s) in full or partial amounts based on transportation costs; in meeting 90% of the contracted numbers; or other designated criteria.
 Students that are dismissed from the program for behavioral infractions/discipline at any time during the program will not be eligible for a refund.


This contract is null and void if not signed and returned within 60 days, beginning June 4, 2012. Terms of this AGREEMENT may only be modified at any time, in writing, by mutual agreement of both parties.
 This agreement shall be in effect July 1, 2012-June 30, 2013.

After reviewing, please make a copy of this contract and sign and return it by June 4, 2012 to:
THE OUTDOOR SCHOOL
 2680 HWY. 154
 SANTA BARBARA, CA 93105

APPROVED FOR THE GOVERNING BOARD OF
 THE DISTRICT

BY: _____
 TITLE _____
 DATE _____

APPROVED FOR THE LOS PADRES OUTDOOR SCHOOL
 LEARNING FOR LIFE
 OWNER AND OPERATOR, THE OUTDOOR SCHOOL



 Ron Walsh
 Executive Director
 DATE 4.23.12

DISTRICT ADDRESS:
 Orcutt School District
 500 Dyer St.
 Orcutt, CA 93455
 Attn: Bob Bush, Holly Edds

Pending Board
Approval
5/9/12

ORCUTT ACADEMY CHARTER K-8 2012/2013 SCHOOL CALENDAR

Student
Days
Reporting
Periods

M T W T F					M T W T F					M T W T F					M T W T F					Student Days	Reporting Periods
July 16 17 18 19 20					23 24 25 26 27					30 31 Aug 1 2 3					6 7 8 9 10						
13 14 15 16 17 ♦ ▲					20 21 ▲ ▼ 22 23 24					27 28 29 30 31					Sep 3 ■ 4 5 6 7					13	1
10 11 12 13 14					17 18 ◆ ◆ 19 20 21					24 25 26 27 28					Oct 1 2 3 4 5					18	2
8 9 10 11 12					15 16 17 18 19					22 23 24 25 26					29 30 31 Nov 1 ◆ 2					19	3
5 6 7 8 9					12 ■ 13 14 15 16					19 20 21 22 23 ● ■ ●					26 27 28 29 30					16	4
Dec 3 4 5 6 7					10 11 12 13 14					17 18 19 20 21 ● ● ● ● ●					24 25 26 27 28 ● ■ ● ● ●					10	5
31 Jan 1 2 3 4 ● ■ ● ● ●					7 8 9 10 11					14 15 16 17 18					21 ■ 22 23 24 25					14	6
28 29 30 31 Feb 1					4 5 6 7 8					11 ■ 12 13 14 15					18 ■ 19 20 21 22					18	7
25 26 27 28 Mar 1					4 5 6 7 8					11 12 13 14 15					18 19 20 21 22					20	8
25 26 27 28 29 ■					Apr 1 2 3 4 5 ● ● ● ● ●					8 9 10 11 12					15 16 17 18 19					14	9
22 23 24 25 26					29 30 May 1 2 3					6 7 8 9 10					13 14 15 16 17					20	10
20 21 22 23 24					27 ■ 28 29 30 31					Jun 3 4 5 6 7					10 11 12 13 14 ▼ ▲					18	11

▼ **ELEMENTARY & JR HIGH SCHOOL SCHEDULE**

August 16 New Teachers Begin
 August 17 All Staff Meeting - Convocation
AUGUST 21 FIRST DAY OF CLASSES
 September 3 Labor Day
 September 5 Early Release Day
 September 17 Staff Development Day
 September 18 Staff Development Day
 October 3 Early Release Day
 November 1 Staff Development Day
 November 7 Early Release Day
 November 12 Veteran's Day / End of First Trimester
 November 22 Non-School Day
 November 21 to 23 Thanksgiving Holiday
 December 5 Early Release Day
 December 17 to January 4 Winter Recess
 January 21 Martin Luther King Day
 February 1 Early Release Day / PLC
 February 11 Lincoln's Birthday
 February 18 Presidents' Day
 March 1 End of Second Trimester
 March 6 Early Release Day
 March 29 to April 5 Spring Break
 April 10 Early Release Day
 May 1 Early Release Day
 May 27 Memorial Day
June 13 LAST DAY OF SCHOOL (Early Release Day)
 June 14 Staff Work Day

- | |
|--|
| ▲ Pre-service Day (returning teachers) 185 |
| ♦ In-service Day (new teachers) 186 |
| ■ Legal Holiday (no school) |
| ● No School - Board Holiday |
| ▼ Shortened Day or Minimum Day / In-service |
| ◆ Staff Development Day |

▼ **ELEMENTARY SCHOOL PARENT CONFERENCES**

K-6 - Parent Conferences - Early Release Day Sept 24-28
 K-6 - Parent Conferences - Early Release Day Jan 23-25

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 4/30/2012

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	763,346.09	18,783.46	476,712.29	0.00	1,240,058.38
9200 -- Accounts Receivable	672,840.07	0.00	(672,840.07)	0.00	0.00
9310 -- Due from Other Funds	116,922.95	0.00	(116,922.95)	0.00	0.00
Total Assets	1,553,109.11	18,783.46	(313,050.73)	0.00	1,240,058.38
9500 -- Accounts Payable (Current Liabilities)	13,335.15	64.48	(13,016.40)	0.00	318.75
9610 -- Due to Other Funds	200,060.00	0.00	(200,060.00)	0.00	0.00
Total Liabilities	213,395.15	64.48	(213,076.40)	0.00	318.75
Fund Balance (Beginning Balance/Actual)	1,339,713.96	0.00	0.00	0.00	1,239,739.63
9791 -- Net Beginning Balance	1,339,713.96	0.00	1,339,713.96	0.00	1,339,713.96
8010 -- Revenue Limit Sources	3,454,394.00	257,101.00	2,256,336.87	0.00	1,198,057.13
8300 -- Other State Revenues	414,163.00	71,787.11	307,755.65	0.00	106,407.35
8600 -- Other Local Revenue	247,315.40	34,955.84	235,780.07	0.00	11,535.33
Total Revenues	4,115,872.40	363,843.95	2,799,872.59	0.00	1,315,999.81
1000 -- Certificated Personnel Salaries	1,850,607.67	182,104.90	1,466,968.46	0.00	383,639.21
2000 -- Classified Personnel Salaries	368,422.47	29,380.17	265,738.20	0.00	102,684.27
3000 -- Employee Benefits	658,320.81	62,485.38	510,502.29	0.00	147,818.52
4000 -- Books and Supplies	586,845.95	11,003.27	282,540.17	26,760.19	277,545.59
5000 -- Services and Other Operating Expenditures	481,565.02	60,151.25	307,536.78	52,899.63	121,128.61
6000 -- Capital Outlay	77,000.00	0.00	66,561.02	0.00	10,438.98
Total Expenditures	4,022,761.92	345,124.97	2,899,846.92	79,659.82	1,043,255.18
Fund Balance (Budget/Actual)	1,432,824.44	0.00	1,239,739.63	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None