

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, September 11, 2013
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
District Office Board Room
500 Dyer Street, Orcutt, CA. 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. ASB Report
 2. Mechatronics and ROP
 3. Assessment Data Overview
 4. School Makeover Video

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration.

An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing – Textbook Sufficiency

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, August 21, 2013
- D. Board Policy 0420.42, Charter School Renewal for second reading
- E. Board Policy 0420.43, Charter School Revocation for second reading
- F. Hiring of Charter High School Coaches for 2013-14 School Year

It is recommended that the Board of Trustees approve Consent Agenda Items A through F, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. OAHS Cross Country Meet

Staff requests that the Board of Trustees approve the OAHS Cross Country Team trip to participate at the Desert Twilight SC Festival in Mesa, Arizona October 4-5, 2013.

Moved _____ Second _____ Vote _____

2. OAHS Barber Shop Quartet Trip

Staff requests that the Board of Trustees approve the OAHS Barber Shop quartet trip to participate in the Youth Harmony Camp in Pollack Pines, CA. September 20-22, 2013.

Moved _____ Second _____ Vote _____

3. OAHS Tennis Field Trips

Staff requests that the Board of Trustees approve the OAHS Varsity Girl's Tennis Team trip to attend the First Serve Tennis Tournament at Edison High School in Long Beach, California on August 8, 2013 and the OAHS Varsity Girl's Tennis Team trip to play the Arlington High School Tennis Team in Orange County and attend the First Serve Tournament on September 7-8, 2013.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Charter Fund District Certification of Unaudited Actuals

It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report, as submitted. A copy of the 2012/13 Unaudited Actuals Finance Report is available for review at the District Office, 500 Dyer Street, Orcutt, CA. M-F 7:30 a.m. – 4:30 p.m.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, October 9, 2013, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: Board Meeting of September 11, 2013

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Casmalia	Extra Duty	8/15/2013	Special Ed Workshop, 2 hrs
Casmalia	Stipend	2013-14	Teacher in Charge
Charter HS	Extra Duty	7/31/2013	Tech Training, 1 hr
Charter HS	Stipend	2013-14	Gym Supervisor
Charter HS	VI-11	6/30/2013	Retirement
Charter HS	Extra Duty	8/4-8/7/2013	Band Camp, 12 hrs
Casmalia	Extra Duty	8/12/2013	Tech Training, 1 hr
	Stipend	2013-14	Teacher in Charge
Ind. Study	Hourly	8/12/2013	Tech Training, 1 hr
Charter HS	II-3	2013-14	Completed Units
Charter	Hourly	7/2-7/15/2013	Consultant, 7.25 hrs
Casmalia	Stipend	2013-14	Teacher in Charge

*To be prorated

Classified Personnel Action Report
 Orcutt Academy Charter School
 September 11, 2013

TO: Bob Bush
 Superintendent

SUBMITTED BY: Don Nicholson
 Assistant Superintendent, Human Resources

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
OAHS	Student Worker/Cafeteria			\$8.00/hr	08/14/13-06/06/14	Temporary Assignment
OAHS	ASB/Activities Technician	21/4	8.00	\$17.96/hr	08/05/13	Increase in Hours
OAHS	ASB/Activities Technician			\$1600/yr	2013/2014	Gym Supervisor Stipend
OAHS	Student Worker/Cafeteria			\$8.00/hr	08/14/13-06/06/14	Temporary Assignment
OAHS	AVID Tutor			\$10.00/hr	08/14/13-06/06/4	Temporary Assignment
OAHS	Student Worker/Cafeteria			\$8.00/hr	08/14/13-06/06/14	Temporary Assignment
OAHS	AVID Tutor			\$10.00/hr	08/14/13-06/06/4	Temporary Assignment

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
August 21, 2013**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, August 21, 2013 beginning with Jan Zilli calling Public Session to order at 6:01 p.m. Members Present: Zilli, Hatch, Peterson and Phillips. Absent: Buchanan. Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:04 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by Dr. Jim Peterson. Ms. Zilli reported that no action was taken in Closed Session

SUPERINTENDENT'S REPORT

Zoe Hull, OAHS ASB President was introduced. She reported that she and 4 other students had the opportunity to attend CADA (California Association of Directors of Activities) Leadership Camp. The Homecoming game is October 25th followed on the 26th with the Homecoming Dance, *Rendezvous in Paris*. The Fall Sports Rally will be held earlier this year and will include a class competition event.

Don Nicholson introduced new staff; Rhett Carter, OAHS Principal, Kelly Gill, Photo, Video and Yearbook teacher and Lauren Oaks, English and PE teacher.

Rhett reported that the school year was off to a great start and his staff will be focusing on PLCs, Common Core and staff collaboration.

Joe Dana reported that enrollment at the Charter campuses includes 71 students in Independent Study, 81 students at OAK-8 and 589 students at OAHS. All 9th grade applicants to the OAHS from within the district boundaries have now been accepted.

SOAAR (Supporting Orcutt Academy's Academic Resources) has begun their individual donor "ask" campaign as outlined in their Business Plan which was presented to the Board in March 2013. Joe was happy to announce that Rich Antles has agreed to stay on as President even though his student graduated last year.

Superintendent Bush informed the Board that two Girls' Varsity Tennis trips would be coming to the Board for approval at the next meeting.

PUBLIC COMMENT

None

WRITTEN COMMUNICATION

None

PUBLIC HEARING

None

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, June 12, 2013
- C. Corrected 2013/2014 Orcutt Academy Charter High School Calendar

It was moved by Bob Hatch, seconded by Jim Peterson and carried to approve Consent Agenda Items A through C, as submitted. Vote: 4 Ayes, 1 Absent

ITEMS SCHEDULED FOR ACTION

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt Board Policy 0420.42, Charter School Renewal for first reading and that it is placed on the next Consent Agenda for second reading. 4 Ayes, 1 Absent

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adopt Board Policy 0420.43, Charter School Revocation for first reading and that it is placed on the next Consent Agenda for second reading. 4 Ayes, 1 Absent

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented for discussion. Marysia reported that all items were within budget.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, September 11, 2013 beginning with Public Session at 7:15 p.m.

ADJOURN

It was moved by Jim Peterson, seconded by Liz Phillips and carried to adjourn the meeting at 6:42 p.m.

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees

ORCUTT ACADEMY CHARTER HIGH SCHOOL

ORCUTT UNION SCHOOL DISTRICT

TO: Robert Bush
District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: September 11, 2013

RE: ***NOTIFICATION TO BOARD –HIRING OF CHARTER HIGH SCHOOL COACHES FOR 2013-14 SCHOOL YEAR***

Orcutt Academy Charter High School:

Alicia Pasko	Cheerleading
Tony Payne	Football
Justin Magdaleno	Football Assistant
Jim West	Volunteer Football Assistant – unpaid
Joe McGill	Volunteer Football Assistant - unpaid
Nathan Sparks	Volunteer Football Assistant – unpaid
Jared Hart	Volunteer Football Assistant - unpaid
Annika Walker	Varsity Girls Volleyball
Brenda Sullens	JV Girls Volleyball
Margaret Elfering	Volunteer Girls Asst. Volleyball - unpaid
Shane Davis	Varsity Boys Volleyball
Tim Papworth	Volunteer Asst. Boys Volleyball - unpaid
Roger Fabing	Varsity Cross Country
Joseph Warrick	Cross Country Assistant
Stephanie Krouse	Varsity Track
Marc Tosche	Track Assistant
Danny Avila	Varsity Girls Basketball
Elias Soto	Volunteer Girls Varsity Basketball – unpaid
Tom Sullivan	Volunteer Girls Varsity Basketball - unpaid
Gilbert Fierros	JV Girls Basketball
Darrell Black	Varsity Boys Basketball
Dave Rapson	Volunteer Boys Varsity Basketball - unpaid
	JV Boys Basketball
Manuel Baro	Varsity Boys Soccer
Bill Tjaden	Volunteer Boys Soccer - unpaid
Andrew Crisp	JV Boys Soccer
Rick Velasco	Varsity Girls Soccer
Henry Bermudez	Volunteer Girls Soccer - unpaid

Brian Speers
Stephanie Hull
Trish Gooley
Darren Wright
Raymond Kinsey
John Cartwright
Raymond Kinsey
Deanna Ayers
Brittany Enthoven
Alicia Pasko
Karl Cudworth
Karl Cudworth
Robert Pena
Jim Rose
Kurt Mason
Christian Allen
Greg Guererro
Angie Guererro

JV Girls Soccer
Varsity Girls Tennis
Volunteer Girls Tennis – unpaid
Volunteer Girls Tennis – unpaid
JV Girls Tennis
Varsity Boys Tennis
JV Boys Tennis
Varsity Swim
Swim Assistant
Dive
Boys Golf
Girls Golf
Varsity Baseball
JV Baseball
Volunteer Asst. Baseball – unpaid
Volunteer Asst. Baseball – unpaid
Varsity Softball
Volunteer Asst. Softball – unpaid
JV Softball



Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: September 11, 2013

BOARD AGENDA ITEM: OAHS Cross Country Meet

BACKGROUND: Orcutt Academy High School Cross Country Team has been invited to participate at the Desert Twilight XC Festival in Mesa, Arizona. We will be sending seven of our team members to this meet which takes place on October 4, 2013. Coach Roger Fabing will be accompanying our team.

This trip will be an overnight trip with reservations at the Hampton Inn & Suites in Mesa, Arizona. Our team will depart from OAHS on the morning of Friday, October 4, 2013 at 6:00 am and return on the night of Saturday, October 5, 2013.

Transportation will be provided by an OAHS vehicle. All costs will be paid out of our Cross Country Team fundraising budget.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund



Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: September 11, 2013

BOARD AGENDA ITEM: OAHS Barber Shop Quartet Trip

BACKGROUND: Orcutt Academy High School Barber Shop Quartet which consists of eight students will be participating in the Youth Harmony Camp in Pollack Pines, CA. Youth Harmony Camp is sponsored by the Barbershop Harmony Society and is said to be a once in a life time opportunity for high school students. Dona Kintzi our Choir teacher will be traveling with our quartet to this event.

This trip will be an overnight stay from September 20-22, 2013. Our students will be staying at the camp during this event.

The cost of the trip is \$80.00 per student which will be paid by the parents or if granted scholarships are available. No student will be turned down for lack of financial resources.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund

ORCUTT ACADEMY HIGH SCHOOL

610 Pinal, Orcutt, California 93455 • (805) 938-8900

Rhett Carter, Principal

August 19, 2013

Members of the Board of Trustees:

The members of the Orcutt Academy High School Varsity Girls' Tennis Team request your approval for an overnight trip to attend the First Serve Tennis Tournament at Edison High School in Long Beach, California on August 8, 2013.

The team plans to play the Arlington High School tennis team in Orange County on Friday, September 7, 2013, after which they will spend the night at the home of Gus and Paula Bashline, grandparents of player, Jordan Bashline.

On the morning of Saturday, September 8, they will attend the First Serve Tournament, and plan to return to Orcutt Academy during the evening of that same day.

Thank you for your consideration.

Sincerely,



STEPHANIE SOUTHWICK HULL
Varsity Tennis Coach



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 11, 2013

BOARD AGENDA ITEM: Charter Fund District Certification of Unaudited Actuals

BACKGROUND: Educational Code Section 42100 states that "on or before September 15, the governing board of each school district shall approve on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools."

In keeping with that provision the Orcutt Union School District is providing the final unaudited actual revenues and expenditures for the 2012-13 year for all funds of the district.

With the exception of the beginning balance and reserves, the 2012-13 budget remains unchanged from that adopted on June 12, 2013. Changes in the estimated fund balances due to the 2012-13 actuals are incorporated into the beginning balances for 2013-14 for this fund. Budget revisions approved at the August 9, 2013 board meeting due to the Local Control Funding Formula (LCFF) implementation will be reflected in the first interim report.

The state requires that the Board of Trustees certify that they have reviewed the Unaudited Actuals Financial Report for the district at a Board meeting.

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report as submitted.

FUND: Charter (Fund 09)

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 8/31/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	718,836.65	279,400.92	739,246.52	0.00	1,458,083.17
9200 -- Accounts Receivable	743,740.75	0.00	0.00	0.00	743,740.75
9310 -- Due from Other Funds	205,755.62	(192,666.00)	(205,755.62)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	10,892.80	0.00	(10,892.80)	0.00	0.00
Total Assets	1,679,225.82	86,734.92	522,598.10	0.00	2,201,823.92
9500 -- Accounts Payable (Current Liabilities)	14,277.30	249.14	(3,754.98)	0.00	10,522.32
9610 -- Due to Other Funds	35,570.28	(31,907.78)	(35,570.28)	0.00	0.00
Total Liabilities	49,847.58	(31,658.64)	(39,325.26)	0.00	10,522.32
Fund Balance (Beginning Balance/Actual)	1,629,378.24	0.00	0.00	0.00	2,191,301.60
9791 -- Net Beginning Balance	1,629,378.24	0.00	1,629,378.24	0.00	1,629,378.24
8010 -- Revenue Limit Sources	4,176,354.63	195,328.00	657,450.00	0.00	3,518,904.63
8300 -- Other State Revenues	519,347.68	74,239.00	179,716.10	0.00	339,631.58
8600 -- Other Local Revenue	10,300.00	1,733.29	6,699.93	0.00	3,600.07
Total Revenues	4,706,002.31	271,300.29	843,866.03	0.00	3,862,136.28
1000 -- Certificated Personnel Salaries	2,120,190.24	34,078.55	57,409.31	0.00	2,062,780.93
2000 -- Classified Personnel Salaries	399,201.36	27,553.47	38,085.87	0.00	361,115.49
3000 -- Employee Benefits	727,204.22	8,989.50	13,594.16	0.00	713,610.06
4000 -- Books and Supplies	225,879.25	35,133.93	79,811.80	68,340.43	77,727.02
5000 -- Services and Other Operating Expenditures	1,223,544.40	47,151.28	93,041.53	177,953.14	952,549.73
6000 -- Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
7000 -- Other Outgo & Transfers Out	22,401.00	0.00	0.00	0.00	22,401.00
Total Expenditures	4,728,420.47	152,906.73	281,942.67	246,293.57	4,200,184.23
Fund Balance (Budget/Actual)	1,606,960.08	0.00	2,191,301.60	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None