

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, June 13, 2012
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
Instructional Media Center
500 Dyer Street Building H, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. Senior Class Events – Ted Lyon
 2. WASC Site Visit – Joe Dana
 3. 2012/2013 School Year – Ted and Joe

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing - None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, May 9, 2012
- C. Revised Orcutt Academy Charter K-8 2012/2013 School Calendar

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

The following donations were made to the Rosie Chavez Memorial Scholarship:

- Jim and Arlene Peterson \$100
- Orcutt Educators Association \$100
- Patricia and Patrick Ortiz \$100

In addition Rosie's grandmother, Sandi Chavez, had the opportunity to work the snack bar at the Vendetta Wrestling event at Lakeview Jr. High and was able to donate \$405 from profits free and clear due to supply donations from Fresh and Easy Neighborhood Market, Smart and Final and Costco.

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Jim and Arlene Peterson, Orcutt Educators Association, Patricia and Patrick Ortiz, Sandi Chavez, Fresh and Easy Neighborhood Market, Smart and Final and Costco.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 8, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special board meeting is scheduled for Wednesday, June 20, 2012 with Public Session starting at 6:00 p.m. in the District Office Board Room.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush.
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of June 13, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/STEP	EFFECTIVE DATE	ACTION INFORMATION
Charter HS	VI-20	2012-13	Prob 1, Biology/Earth Science
Charter HS	Extra Duty	4/23/12	Intervention, 1 hr
Charter HS	Extra Duty	4/2-4/30/12	Intervention, 9.5 hrs
Charter HS	V-1	2012-13	Prob 1, English
Charter HS	III-7 Extra Duty	2012-13 10/22-3/17/12	Additional 20% contract (teaching 1 additional period) WASC, 15 hrs
Charter HS	VI-8	2012-13	Permanent
Charter HS	Extra Duty	4/2-4/24/12	Detention, 4 hrs
Charter HS	VI-10	2012-13	50% Consultant Contract
Charter HS	Hourly	4/3-4/26/12	Choir Accompanist, 5.5 hrs
Charter HS	Extra Duty	4/18-4/25/12	Band, 2 hrs
Charter HS	V-2	2012-13	Prob 2
Charter HS	Extra Duty	4/15/12	Placement Test, 1 hr
Charter HS	Extra Duty	4/2-4/30/12	Intervention, 10.58 hrs
Charter HS	VI	2012-13	Counselor I Phone Reimbursement
Charter HS	I-2	2012-13	Prob 1, 20% Contract, Mandarin
Charter	Hourly	4/2-4/26/12	Consultant, 20.5 hrs
Charter HS	IV-7 Stipend	2012-13	Prob 1, 20% Contract Football Coach
Charter HS	VI-20	2012-13	Temporary Contract, 20%

*To be prorated

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Charter HS	Hourly	4/2-4/27/12	PE, 10.5 hrs
Charter HS	VI	2012-13	Dean of Counseling & Student Services Phone Reimbursement
Charter HS	Extra Duty	10/22-3/17/12	WASC, 15 hrs

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
May 9, 2012**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, May 9, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:02 p.m. It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting to Closed Session at 6:03 p.m. Members Present: Peterson Buchanan Hatch Zilli and Meissner. Absent: None Administrators Present: Bush, Ochej and Yanagisako. Absent: Edds.

RECONVENE TO PUBLIC SESSION

The meeting was reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by David Sparks.

REPORT ON ACTION TAKEN IN CLOSED SESSION

Mr. Buchanan reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

David Sparks, ABS President reported on the final events of the school year. AP (Advance Placement) tests are being given. May 10th is the 4th Annual Talent Show which will showcase about 18-20 performances. There will be a staff/student volleyball fundraiser game on May 11th. An outdoor Spring Sports rally will be held on May 18th, the Prom on May 19th and Grad Night at Disneyland on June 6th and 7th.

Principal Ted Lyon reported that the Robotics team placed in the top 25% at the Robotics World Championships. After a long trip the team all returned on Monday for CST testing. \$75,000 was raised and spent to send the team and support members to St. Louis. Ted reminded everyone of the upcoming Spartan Showcase, the Senior Awards Night on May 31st and Graduation on June 8th at 5:30 p.m. in the Hancock gym.

The PTA/PTSA Presidents for the Charter Schools were recognized for all their hard work. Ted Lyon introduced his PTSA President, Loriann Heaney. Joe Dana reported that his PTA President from OAK-8, Rebecca Fanshier was unable to attend since she was attending the California State PTA Annual Convention in Anaheim but introduced two other "key players" at OAK-8, Ken Cardona, Treasurer and Pack Rojo, Vice President of Programs.

PUBLIC HEARING

Mr. Buchanan opened the Tier III Flexibility Provisions Hearing and discussion followed. The hearing was closed.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, April 18, 2012

It was moved by Kathy Meissner, seconded by Bob Hatch and carried to approve Consent Agenda Items A through C, as submitted.

ITEMS SCHEDULED FOR ACTION

Acceptance of Gifts

It was moved by Kathy Meissner, seconded by Jim Peterson and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Joe and Angie Dana. Ted Lyon reported that there will be three \$500 recipients of The Rosie Chavez Memorial Scholarship to be presented at the Senior Awards Night.

Trips

It was moved by Jan Zilli, seconded by Kathy Meissner and carried to approve the OAK-8 8th grade trip to the Getty Villa in Malibu, CA. on May 18, 2012.

2012/2013 Charter Fund Tier III Flexibility

It was moved by Bob Hatch, seconded by Jim Peterson and carried to approve the proposed 2012/2013 Tier III Flexibility provisions, as submitted.

Disposal of Obsolete Textbooks and Library Books

It was moved by Kathy Meissner, seconded by Jan Zilli and carried to approve the immediate disposal of the library books and instructional materials which fall into the specified categories in accordance with district policy.

2012/2013 Ranch Alegre Outdoor School Contract

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to approve the 2012/2013 Rancho Alegre Outdoor School contract as submitted.

Orcutt Academy Charter K-8 2012/2013 School Calendar

It was moved by Kathy Meissner, seconded by Jim Peterson and carried to adopt the Orcutt Academy Charter K-8 2012/2013 School Calendar, as submitted.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented for information/discussion. Marysia reported that the report contained nothing out of the ordinary.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular meeting is scheduled for Wednesday, June 13, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the Instructional Media Center, 500 Dyer Street, Building H, Orcutt, CA. A special board meeting is scheduled for Wednesday, June 20, 2012 with Public Session starting at 6:00 p.m. in the District Office Board Room.

ADJOURN

It was moved by Kathy Meissner, seconded by Jim Peterson and carried to adjourn the meeting at 6:45 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees

Pending Board
Approval
6/13/12

ORCUTT ACADEMY CHARTER K-8 2012/2013 SCHOOL CALENDAR

Revised 5/10/11

Student
Days
Reporting
Periods

M T W T F					M T W T F					M T W T F					M T W T F					Student Days	Reporting Periods
July 16 17 18 19 20					23 24 25 26 27					30 31 Aug 1 2 3					6 7 8 9 10						
13 14 15 16 17 ♦					20 21 22 ▲ ▲ ▼ 23 24					27 28 29 30 31					Sep 3 ■ 4 5 6 7					12	1
10 11 12 13 14					17 18 ◆ ◆ 19 20 21					24 25 26 27 28					Oct 1 2 3 4 5					18	2
8 9 10 11 12					15 16 17 18 19					22 23 24 25 26					29 30 31 Nov 1 ◆ 2					19	3
5 6 7 8 9					12 ■ 13 14 15 16					19 20 21 22 23 ● ■ ●					26 27 28 29 30					16	4
Dec 3 4 5 6 7					10 11 12 13 14					17 18 19 20 21 ● ● ● ● ●					24 25 26 27 28 ● ■ ● ● ●					10	5
31 Jan 1 2 3 4 ● ■ ● ● ●					7 8 9 10 11					14 15 16 17 18					21 ■ 22 23 24 25					14	6
28 29 30 31 Feb 1					4 5 6 7 8					11 ■ 12 13 14 15					18 ■ 19 20 21 22					18	7
25 26 27 28 Mar 1					4 5 6 7 8					11 12 13 14 15					18 19 20 21 22					20	8
25 26 27 28 29 ■					Apr 1 2 3 4 5 ● ● ● ● ●					8 9 10 11 12					15 16 17 18 19					14	9
22 23 24 25 26					29 30 May 1 2 3					6 7 8 9 10					13 14 15 16 17					20	10
20 21 22 23 24					27 ■ 28 29 30 31					Jun 3 4 5 6 7					10 11 12 13 14 ▲					19	11

▼ **ELEMENTARY & JR HIGH SCHOOL SCHEDULE**

August 17..... New Teachers Begin
 August 20..... All Staff Meeting - Convocation
 August 21..... Teacher Work Day
AUGUST 22..... FIRST DAY OF CLASSES
 September 3..... Labor Day
 September 5..... Early Release Day
 September 17..... Staff Development Day
 September 18..... Staff Development Day
 October 3..... Early Release Day
 November 1..... Staff Development Day
 November 7..... Early Release Day
 November 12..... Veteran's Day / End of First Trimester
 November 22..... Non-School Day
 November 21 to 23..... Thanksgiving Holiday
 December 5..... Early Release Day
 December 17 to January 4..... Winter Recess
 January 21..... Martin Luther King Day
 February 1..... Early Release Day / PLC
 February 11..... Lincoln's Birthday
 February 18..... Presidents' Day
 March 1..... End of Second Trimester
 March 6..... Early Release Day
 March 29 to April 5..... Spring Break
 April 10..... Early Release Day
 May 1..... Early Release Day
 May 27..... Memorial Day
June 14..... LAST DAY OF SCHOOL (Early Release Day)

▲	Pre-service Day (<i>returning teachers</i>) 185
♦	In-service Day (<i>new teachers</i>) 186
■	Legal Holiday (<i>no school</i>)
●	No School - Board Holiday
▼	Shortened Day or Minimum Day / In-service
◆	Staff Development Day

▼ **ELEMENTARY SCHOOL PARENT CONFERENCES**

K-6 - Parent Conferences - Early Release Day.....Sept 24-28
 K-6 - Parent Conferences - Early Release Day.....Jan 23-25



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *WMO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 13, 2012

BOARD AGENDA ITEM: Acceptance of Gifts

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to the following individuals and their donation amount:

Jim and Arlene Peterson	\$100.00
Orcutt Educators Association	\$100.00
Patricia and Patrick Ortiz	\$100.00
Fund Raising	\$405.00

Sandi Chavez had the opportunity to work the snack bar at the Vendetta Wrestling event at Lakeview Jr. High on Friday, May 11th. It was a great success for her and she was able to earn \$405.00 to go towards the "Rosie Chavez Memorial Scholarship." She was able to earn the profits free and clear due to supply donations from the following companies:

Fresh and Easy Neighborhood Market
Smart and Final
Costco

The above donations bring the "Rosie Chavez Memorial Scholarship" to \$2,180.00 for 2011-2012 fiscal year.

RECOMMENDATION: Staff recommends the acceptance of the total \$705 gifts to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Rosie Chavez Memorial Scholarship Fund

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special RevenueFund

As of 5/31/2012

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	763,346.09	(542,186.63)	(64,939.14)	0.00	698,406.95
9200 -- Accounts Receivable	672,840.07	0.00	(672,840.07)	0.00	0.00
9310 -- Due from Other Funds	116,922.95	0.00	(116,922.95)	0.00	0.00
Total Assets	1,553,109.11	(542,186.63)	(854,702.16)	0.00	698,406.95
9500 -- Accounts Payable (Current Liabilities)	13,335.15	2.63	(13,013.77)	0.00	321.38
9610 -- Due to Other Funds	200,060.00	0.00	(200,060.00)	0.00	0.00
Total Liabilities	213,395.15	2.63	(213,073.77)	0.00	321.38
Fund Balance (Beginning Balance/Actual)	1,339,713.96	0.00	0.00	0.00	698,085.57
9791 -- Net Beginning Balance	1,339,713.96	0.00	1,339,713.96	0.00	1,339,713.96
8010 -- Revenue Limit Sources	3,598,844.37	161,851.00	2,418,187.87	0.00	1,180,656.50
8100 -- Federal Revenue	1,515.00	0.00	0.00	0.00	1,515.00
8300 -- Other State Revenues	410,767.29	4,713.00	312,468.65	0.00	98,298.64
8600 -- Other Local Revenue	272,000.78	46,116.76	282,432.03	0.00	(10,431.25)
Total Revenues	4,283,127.44	212,680.76	3,013,088.55	0.00	1,270,038.89
1000 -- Certificated Personnel Salaries	1,865,219.69	180,566.60	1,647,535.06	0.00	217,684.63
2000 -- Classified Personnel Salaries	374,179.64	30,829.60	296,567.80	0.00	77,611.84
3000 -- Employee Benefits	663,495.86	62,459.03	572,961.32	0.00	90,534.54
4000 -- Books and Supplies	452,879.69	28,078.87	310,619.04	19,488.63	122,772.02
5000 -- Services and Other Operating Expenditures	821,745.60	452,935.92	760,472.70	39,401.30	21,871.60
6000 -- Capital Outlay	67,000.00	0.00	66,561.02	0.00	438.98
Total Expenditures	4,244,520.48	754,870.02	3,654,716.94	58,889.93	530,913.61
Fund Balance (Budget/Actual)	1,378,320.92	0.00	698,085.57	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None