

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, December 11, 2013
Public Session —6:15 p.m.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

A. Pledge of Allegiance

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. ASB Report
2. OAHS Choir
3. SPIN (Specialized Instruction – RTI)

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

1. Golden Bell Award

F. Public Hearing – None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, November 13, 2013

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

OAHS received a \$700 donation from the Orfaea Foundation to be used towards college tours for Orcutt Academy High School students.

Staff recommends that the Board of Trustees accept this gift and direct that a letter of acceptance and appreciation be forwarded to the Orfaea Foundation.

Moved _____

Second _____

Vote _____

2. OAHS Cheer Team Trip to Long Beach, CA.

Staff requests that the Board of Trustees approve the Orcutt Academy High School Cheer Team trip to Cal State University Long Beach to participate in a cheer qualifier competition January 11-12, 2014.

Moved _____ Second _____ Vote _____

3. OAHS Cheer Team Trip to Las Vegas, NV

Staff requests that the Board of Trustees approve the Orcutt Academy High School Cheer Team trip to Las Vegas, NV to participate in JAMZ Nationals February 19-23, 2014.

Moved _____ Second _____ Vote _____

4. OAHS College Trip to Fashion Institute of Design & Merchandising (FIDM)

Staff requests that the Board of Trustees approve the trip to FIDM LA Campus March 21-22, 2014.

Moved _____ Second _____ Vote _____

5. OAHS Dance Team Trip to Knott's Berry Farm

Staff requests that the Board of Trustees approve the OAHS Dance Team trip to Knott's Berry Farm in Buena Park, CA to participate in a dance competition at the Charles M. Schultz Theatre March 28-29, 2014.

Moved _____ Second _____ Vote _____

6. OAK-8 and OAIS Team Trip to FIRST Lego League Regionals

Staff requests that the Board of Trustees approve the Orcutt Academy's K-8 and K-8 Independent Study teams to attend the FIRST Lego League Regional Championships at South High School in Torrance, CA December 14-15, 2013.

Moved _____ Second _____ Vote _____

B. CURRICULUM

1. Single School Plan for Student Achievement

Staff recommends that the Single School Plan for Student Achievement for Orcutt Academy be approved, as submitted. A copy of the Single School Plan is available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 a.m. to 4:30 p.m.

Moved _____ Second _____ Vote _____

C. BUSINESS

1. First Interim Report, Orcutt Academy Charter School 2013-2014

A copy of the First Interim Report, Orcutt Academy Charter School, 2013-2014 is available for review at the District Office, 500 Dyer Street, Orcutt, CA. between the hours of 7:30 a.m. to 4:30 p.m. Monday – Friday.

It is recommended that the Board of Trustees approve the First Interim Report with a positive certification for 2013-2014 and for the next two years.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 15, 2014 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: Board Meeting of December 11, 2013

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/STEP	EFFECTIVE DATE	ACTION INFORMATION
OAK8	Stipend	2013-14	Common Core Writing Assessment Leadership Team
Academy HS	Extra Duty	10/23-10/24/13	SAT Test Prep, 4 hrs
Academy HS	Extra Duty	10/1-10/31/13	Detention, 9 hrs
Academy HS	Extra Duty	10/19-10/25/13	Pep Band, 7 hrs
Academy HS	Extra Duty	10/23-10/24/13	SAT Test Prep, 4 hrs
OAK8	Stipend	2013-14	Common Core Writing Assessment Leadership Team
Academy HS	Extra Duty	10/1-10/29/13	Intervention, 9 hrs
Academy HS	Extra Duty	10/1-10/31/13	Intervention, 12 hrs
Academy HS	Extra Duty	10/23-10/24/13	SAT Test Prep, 4 hrs
Academy HS	Extra Duty	10/1-10/31/13	Intervention, 13 hrs
Academy HS	Hourly	2013-14	Choir Pianist, 3 hr wk as needed

*To be prorated

Classified Personnel Action Report
Orcutt Academy Charter School
December 11, 2013

TO: Bob Bush, Superintendent
SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
SUBJECT: Recommendations for Board Approval

SITE	CLASSIFICATION	CLASS STEP	EFFECTIVE	ACTION INFORMATION
OAHS	Attendance Support	n/a	11/15/13- 12/20/13	Temporary Assignment

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
November 13, 2013**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, November 13, 2013 beginning with Jan Zilli calling Public Session to order at 6:00 p.m. Members Present: Zilli, Peterson Buchanan, Hatch and Phillips. Absent: None Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. The Pledge of Allegiance was let by Zoe Hull. It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:03 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:16 p.m. Ms. Zilli reported that no action was taken in Closed Session

SUPERINTENDENT'S REPORT

ASB President, Zoe Hull, reported:

- plans are being made for a Sadie Hawkins Dance
- winter sports – basketball and soccer
- winter Sport Rally theme “Minute to Win It”
- Halloween Spirit Day
- participating in Cinderella’s Closet again this year
- Booster Dinner/Auction was very successful
- Nick Murillo going to CIF Cross Country

Principal Carter gave the Board an update on the School Makeover Project. Scott Stearns has been working with Coast Hills, contractors and Frazee Paint to find out what options we have in order to get the project completed.

Shawna Wilson, Stacey Lovell and students from OAK-8 were fortunate to have John Zeretzke, an artist out of Ojai, visit their school to present “Found Sound”. He taught the children to listen to the sounds around them and then using items “found” he helped the students create instruments. The students’ demonstrated jaguar and bird calls made from PVC pipe as well as drums made from “found” materials.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, October 16, 2013
- C. Hiring of Additional Charter High School Coaches for 2013/2014

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A through C, as submitted.

ITEMS SCHEDULED FOR ACTION

Trips

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve the Varsity Boys Basketball Team trip to Carmel, CA on December 19-21, 2013.

Gift – Rosie Chavez Memorial Scholarship Fund

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Nilly Mauck.

CCCSS Implementation Funds Plan

It was moved by Liz Phillips, seconded by Jim Peterson and carried to approve the CCCSS Implementation Funds Plan, as submitted.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Charter Financial Report was presented for information/discussion. Marysia reported that all items were within budget.

Mr. Hatch thanked OAK-8 for the invitation to their Veterans' Day Ceremony. He felt honored to be a part of such a special event put on by the students.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, December 11, 2013 beginning with Public Session at 7:15 p.m.

ADJOURN

It was moved by Jim Peterson, seconded by Liz Phillips and carried to adjourn the meeting at 6:46 p.m.

Bob Bush, Board Secretary

Robert Hatch, Clerk, Board of Trustees



Orcutt Academy High School Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: December 11, 2013

BOARD AGENDA ITEM: Acceptance of Gifts from Orfalea Foundation

BACKGROUND: The Orfalea Foundation selected Orcutt Academy High School to be a recipient of personal discretionary funds totaling \$700 to use towards College tours. The college tours will be under the direction of our counselor Monica Michel. We have a variety of college trips planned throughout the 2013-2014 school year.

RECOMMENDATION: Please join me in accepting this generous gift from the Orfalea Foundation

FUNDING: No Impact on General Fund



October 11, 2013

Bob Bush
Orcutt Academy High
500 Dryer Street
Orcutt, CA 93455

Dear Bob,

We are pleased to inform you that our co-worker, Julissa Garcia, has selected your organization, Orcutt Academy High, to be a recipient of personal discretionary funds totaling \$700 towards College tours at Orcutt Academy High at the direction of the school counselor Monica Michel. Please note this is a one time gift; the check is enclosed.

We extend our best wishes for your organization's continued success. No public acknowledgement of the Orfalea Foundation for this funding is necessary.

Kind Regards,

A handwritten signature in blue ink that reads "Lois Mitchell".

Lois Mitchell
President



Orcutt Academy High School Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: December 11, 2013

BOARD AGENDA ITEM: OAHS Cheer Team

BACKGROUND: The Orcutt Academy High School Cheer Team will be participating in a cheer qualifier competition in Long Beach, CA. This contest will take place on January 12, 2014 at California State University Long Beach. Coach Alicia Pasko will be traveling with our Cheer Team to this event.

This will be an overnight trip with reservations at a hotel in Long Beach, CA. Our team will be departing on January 11, 2014 and returning on January 12, 2014. Transportation will be provided by Coach Pasko and parents.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund



Orcutt Academy High School Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: December 11, 2013

BOARD AGENDA ITEM: OAHS Cheer Team

BACKGROUND: The Orcutt Academy High School Cheer Team will be participating in JAMZ Nationals in Las Vegas, NV. This competition will take place February 20, 2014 thru February 22, 2014. Coach Alicia Pasko and 3 parents will be traveling with our Cheer Team to this event.

This will be an overnight trip with reservations at the Gold Coast Hotel in Las Vegas, NV. Our team will be flying Allegiant Airlines to this event departing on Wednesday, February 19th and will return on Sunday, February 23rd.

RECOMMENDATION: Staff recommends that this overnight trip and transportation arrangements be approved as submitted.

FUNDING: No Impact on General Fund



Orcutt Academy High School Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: December 11, 2013

BOARD AGENDA ITEM: OAHS College Trip

BACKGROUND: Laurel Ciervo, OAHS Dean of Counseling and Monica Michel, OAHS Counselor will be taking a small group of students on a college trip to the FIDM LA Campus. This event takes place on Friday, March 21, 2014. The students will be attending the DEBUT Runway Show and L.A. Campus Open House

This will be an overnight trip with reservations at a hotel near the Santa Monica area. Our students and staff will be leaving on the morning of Friday, March 21, 2014 and returning on Saturday, March 22, 2014. Transportation will be provided by a school vehicle driven by a staff member.

RECOMMENDATION: Staff recommends that this overnight trip approved as submitted.

FUNDING: No Impact on General Fund



Orcutt Academy High School Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: December 11, 2013

BOARD AGENDA ITEM: OAHS Dance Team

BACKGROUND: The Orcutt Academy High School Cheer Team will be participating in a dance competition at Knotts Berry Farm in the Charles M. Schulz Theatre. This contest will take place on Saturday, March 29, 2014. Coach Alicia Perrod will be traveling with 8 dancers from our Dance Team to this event.

This will be an overnight trip with reservations at a hotel in Buena Park, CA. Our team will be departing on the evening of March 28, 2014 and returning on March 29, 2014. Transportation will be provided by parents.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund

Memo



To: Bob Bush, Superintendent, and Board of Trustees
From: Joe Dana, Director of Charter Programs
Date: December 6, 2013
Re: Request for Approval for OAK-8 and OAS Team Trips to FIRST Lego League Regionals

On behalf of the students, staff, and families participating, I would like to request that the Orcutt Union School District Board of Trustees approve a trip by the Lego League teams of the Orcutt Academy's K-8 campus and K-8 Independent Study Program to the FIRST Lego League Regional Championships at South High School in Torrance December 14 and 15.

The OAK-8 team – which has 10 students in grades 5-8 – will be participating in the regionals on Saturday, December 14. Teacher Stacey Lovell will be present, and all of the students will have at least one parent on hand. Mrs. Lovell will be driving some of the students and their parents in an Orcutt Academy vehicle; the rest of the students will be transported by their parents.

The OAS team – which has seven students in grades 2-8 – will be participating on Sunday, December 15. Teacher Susan Degner will be present, and all of the students will have at least one parent in attendance. Mrs. Degner will transport herself to and from the event, and each student will be transported by his/her parents.

The regionals are a full-day affair; on both Saturday and Sunday, teams are expected to report to South High School at 8:00 a.m. and remain on campus until the conclusion of the event at 6:00 p.m. Needless to say, both teams are greatly looking forward to taking part in the championships!



Educational Services

Holly Edds – Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

To: Bob Bush, Superintendent

From: Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: December 11, 2013

Board Agenda Item: Single School Plan for Orcutt Academy

Background: In 2001, the California Legislature amended the planning requirement for schools that participate in state and federal categorical programs. These changes streamline the planning process and consolidate the plans for all categorical funds expended at each school site under the umbrella of one plan. The plan is revised annually by the school site council.

Recommendation: This evening the Single School Plan for Student Achievement is submitted for board approval as required in California statute. Staff recommends the plan be approved as submitted.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *YMO* Marysia Ochej, Assistant Superintendent, Business Services
Rebecca Holmes, Director, Fiscal Services

BOARD MEETING DATE: December 11, 2013

BOARD AGENDA ITEM: First Interim Report, Orcutt Academy Charter School 2013-2014

BACKGROUND: The First Interim is predicated upon the State's adopted budget which was signed by Governor Brown June 27, 2013. The First Interim Report covers the period ending October 31, 2013. Please refer to the narrative in the budget document for more information.

Based on multi-year projections as of October 31, 2013, the Board will be filing a positive certification that the Charter will be fiscally solvent in the 2013-2014 fiscal year, and the subsequent two fiscal years for the charter funds. Carryover funds and deferred revenue are included in the First Interim Report.

RECOMMENDATION: It is recommended that the Board of Trustees approve the First Interim Report with a positive certification for 2013/2014 and for the next two years.

FUNDING: Charter School Fund

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 11/30/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	718,836.65	(231,016.52)	1,123,669.82	0.00	1,842,506.47
9200 -- Accounts Receivable	743,740.75	0.00	(743,740.75)	0.00	0.00
9310 -- Due from Other Funds	205,755.62	0.00	(205,755.62)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	10,892.80	0.00	(10,892.80)	0.00	0.00
Total Assets	1,679,225.82	(231,016.52)	163,280.65	0.00	1,842,506.47
9500 -- Accounts Payable (Current Liabilities)	14,277.30	103.61	(13,517.50)	0.00	759.80
9610 -- Due to Other Funds	35,570.28	0.00	(35,570.28)	0.00	0.00
Total Liabilities	49,847.58	103.61	(49,087.78)	0.00	759.80
Fund Balance (Beginning Balance/Actual)	1,629,378.24	0.00	0.00	0.00	1,841,746.67
9791 -- Net Beginning Balance	1,629,378.24	0.00	1,629,378.24	0.00	1,629,378.24
8010 -- Revenue Limit Sources	4,704,638.59	84,132.00	1,401,809.00	0.00	3,302,829.59
8300 -- Other State Revenues	188,082.65	70,674.00	145,822.34	0.00	42,260.31
8600 -- Other Local Revenue	205,348.61	26,920.80	83,509.08	0.00	121,839.53
Total Revenues	5,098,069.85	181,726.80	1,631,140.42	0.00	3,466,929.43
1000 -- Certificated Personnel Salaries	2,365,560.41	241,242.92	702,964.19	0.00	1,662,596.22
2000 -- Classified Personnel Salaries	453,350.04	33,552.26	145,263.64	0.00	308,086.40
3000 -- Employee Benefits	766,615.89	72,473.15	229,595.26	0.00	537,020.63
4000 -- Books and Supplies	351,285.13	24,401.36	147,579.60	31,452.83	172,252.70
5000 -- Services and Other Operating Expenditures	1,335,168.77	41,177.24	193,369.30	202,805.92	938,993.55
6000 -- Capital Outlay	53,000.00	0.00	0.00	12,966.00	40,034.00
7000 -- Other Outgo & Transfers Out	26,965.00	0.00	0.00	0.00	26,965.00
Total Expenditures	5,351,945.24	412,846.93	1,418,771.99	247,224.75	3,685,948.50
Fund Balance (Budget/Actual)	1,375,502.85	0.00	1,841,746.67	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None