

ORCUTT UNION SCHOOL DISTRICT  
Regular Meeting of the Board of Trustees  
Wednesday, February 18, 2015  
Closed Session – 6:45 P.M.  
Public Session – 7:15 P.M.  
District Office Board Room  
500 Dyer Street, Orcutt, CA 93455

**CALL TO ORDER** 6:45 P.M.

A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 7:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of February 18, 2015 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OCAF Report
2. Olga Reed School's "Parents in Action" Presentation
3. Strategic Planning Update

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

G. Public Hearing - None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting December 10, 2014
- E. Minutes, Regular Meeting January 14, 2015
- F. Minutes, Special Meeting January 8, 2015

It is recommended that the Board of Trustees approve Consent Agenda Items A through F, as submitted.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. Acceptance of Gifts

Alice Shaw Elementary received a \$300 donation from the California Women for Agriculture to be used by the Garden Club to purchase plants and supplies for the school garden.

Ralph Dunlap School received a \$150 donation from Dr. David Alford for the Dunlap K-Kids.

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to California Women for Agriculture and Dr. David Alford.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. 2015 CSBA Delegate Assembly Election

The Board as a whole may vote for 1 candidate for CSBA Delegate Assembly. The candidates for Subregion 11-A (Santa Barbara County) are S. Monique Limon and Janet Zilli.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. 2014/2015 Resolution No. 12, Local Reserves Cap

It is recommended that the Board of Trustees adopt 2014/2015 Resolution No. 12, Local Reserves Cap.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. BUSINESS

1. Association of Applied Behavior Analysis International Annual Convention

Staff recommends that the Board of Trustees authorize travel for three of the District Psychologists to attend the Association of Applied Behavior Analysis Annual Convention in San Antonio, Texas from May 22-26, 2015.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

C. EDUCATIONAL SERVICES

1. Safe School Plans

Staff recommends the Board of Trustees approve the Safe School Plans for Ralph Dunlap, Pine Grove, Patterson Road, Joe Nightingale, Alice Shaw, Olga Reed, Lakeview Jr. High and Orcutt Jr. High. Copies of the plans are available for review at the District Office, 500 Dyer Street, Orcutt, CA M-F 7:30 a.m.-4:30 p.m.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. California Department of Education Library Surveys
2. Board Financial Report
3. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, March 11, 2015, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A Special Curriculum Board Meeting will be held on Wednesday, March 4, 2015 beginning at 6:00 p.m. in the District Office Board Room.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

Classified Personnel Action Report  
February 18, 2015

TO: Deborah Blow, Ed.D.  
SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources  
SUBJECT: Recommendations for Board Approval



SITE	CLASSIFICATION	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Ed Services	LVN	3.75	\$19.64/hr	02/12/15	Permanent/Probationary
District	Noon Duty		\$13.64/hr	01/16/15	Substitute
MOT	Bus Driver	3.25	\$17.34/hr	01/26/15	Permanent/Probationary
Olga Reed	Computer Specialist	2.00	\$18.19/hr	01/12/15	Additional hours for Migrant Ed Program
Patterson Rd.	Inst Assistant I	3.50	\$13.23/hr	01/12/15	Permanent/Probationary
Child Nutrition	Child Nutrition Worker		\$125/mo	03/01/15	Longevity – 10 years
Pine Grove CC	Child Care Assistant	2.00	\$11.70/hr	01/13/15	Permanent/Probationary
Alice Shaw CC	Child Care Assistant	3.75	\$13.54/hr	01/12/15	Increase in hours
Computer Technician I				04/17/15	Retirement
Child Nutrition	Child Nutrition Worker		\$125/mo	03/01/15	Longevity – 10 years
Lakeview Jr. High	Inst Assistant I			02/27/15	Resignation
Orcutt Jr. High	Noon Duty Supervisor		\$9.45/hr	02/12/15	Substitute
Patterson Rd.	Noon Duty		\$9.45/hr	02/04/15	Substitute
Child Nutrition	Child Nutrition Worker		\$125/mo	03/01/15	Longevity – 10 years
Patterson Rd.	Noon Duty Supervisor		\$11.70/hr	01/26/15	From Substitute to Permanent
Ed Services	LVN	3.75	\$19.64/hr	02/10/15	Permanent/Probationary
Joe Nightingale	Inst Assistant I		\$175/mo	03/01/15	Longevity – 20 years
Patterson Rd.	Media Specialist		\$200/mo	03/01/14	Longevity – 25 years
MOT	Maintenance Craftsperson		\$150/mo	02/01/15	Longevity – 15 years

# ORCUTT UNION SCHOOL DISTRICT

## Certificated Personnel Action Report

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of February 18, 2015

**RE:** ***RECOMMENDATIONS FOR APPROVAL AND RATIFICATION***

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Lakeview	Extra Duty	12/3/14 12/9/14 12/3-12/17	Worked prep period, 1 hr Detention, 1 hr Homework Club, 2 hrs
Dunlap	Extra Duty	12/11/14	5 <sup>th</sup> Grade Collaboration, 6 hrs
Lakeview	Extra Duty	12/1-12/15/14	Basketball Supervisor, 2 games
Nightingale	Hourly	1/28/15	Title 1, 18 hr wk
Olga Reed	Hourly	12/2-12/19/14	Administrative Support, 48 hrs
Lakeview	Extra Duty	12/2-12/18/14	Detention, 4 hrs
Lakeview	Extra Duty	10/15-12/10/14 12/2-12/16/14 12/1-12/15/14	SM Valley Articulation, 7 hrs Homework Club, 4 hrs Basketball Supervisor, 3 games
Dunlap	Daily	1/16/15	Sub Administrator, 1 day
Orcutt	Extra Duty	11/3-12/18/14	Basketball Supervisor, 6 games
Nightingale	Hourly	1/28/15	Intervention, 8 hrs wk
District	Hourly	12/1-12/17/14	Tech Support, 45 hrs
Lakeview	Extra Duty	12/8/14	Basketball Supervisor, 1 game
Lakeview	Extra Duty	12/18/14	Homework Club, 1 hr
Orcutt	Extra Duty	11/1-12/10/14	SM Valley Articulation, 4 hrs
Orcutt	Extra Duty	12/8/14	Basketball Supervisor, 1 game
District	Daily	11/7/14	Sub Administrator, 1 day
District	Extra Duty	12/10-12/18/14	Home & Hospital, 6.75 hrs
Orcutt	Extra Duty	11/3-12/18/14	Basketball Supervisor, 7 games
Lakeview	Extra Duty	12/3/14	Worked prep period, 1 hr

<i><b>SCHOOL</b></i>	<i><b>CLASS/ STEP</b></i>	<i><b>EFFECTIVE DATE</b></i>	<i><b>ACTION INFORMATION</b></i>
Lakeview	Extra Duty V-1	12/1-12/15/14 6/30/2015	Basketball Supervisor, 3 games Resignation
Patterson	Extra Duty	12/4/14	3 <sup>rd</sup> Grade Collaboration, 6 hrs
Patterson	V-20	6/30/15	Retirement
	Extra Duty	12/2/14	4 <sup>th</sup> Grade Collaboration, 6 hrs
District	Hourly	1/12/2015	ELD, 21 hrs wk
Lakeview	Extra Duty	11/19/14	SM Valley Articulation, 3 hrs
District	Extra Duty	12/1-12/19/14	Home & Hospital, 13 hrs
District	II	2/24/15	Admin School Nurse (84 days) Mileage Reimbursement Cell Phone Reimbursement
District	Hourly	12/2-12/5/14	Beginning Strings, 11 hrs
Lakeview	Extra Duty	12/3-12/12/14	Detention, 3 hrs
Orcutt	Extra Duty	12/2-12/18/14	Detention, 7 hrs
District	Extra Duty	12/10-12/19/14	Home & Hospital, 5.5 hrs
Lakeview	Extra Duty	10/27-12/15/14	Basketball Supervisor, 6 games
Orcutt	Extra Duty	12/9/14	Worked prep period, 1 hr
Orcutt	Extra Duty	11/3-12/18/14	Basketball Supervisor, 7 games

\*Pro-rated

## Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.



**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
December 10, 2014**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 10, 2014 beginning with Dr. Peterson calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Rob Buchanan. Members Present: Peterson, Phillips, Zilli, Hatch, and Buchanan. Absent: None. Administrators Present: Blow, Edds, Ochej and Nicholson. Absent: None. It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:52 p.m.

**RECONVENE TO PUBLIC SESSION**

It was moved by Liz Phillips, seconded by Bob Hatch and carried to reconvene the meeting to Public Session at 7:18 p.m. Dr. Peterson reported that no action was taken in Closed Session. It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adopt the December 10, 2014 agenda, as submitted. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

**ANNUAL ORGANIZATIONAL MEETING**

Superintendent Blow administered the Oath of Office to newly elected Board Members Rob Buchanan, Robert Hatch and James Peterson.

**Organization of Board Officers**

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to elect Robert Hatch to serve as President of the Board of Trustees for the ensuing year. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to elect Lizbeth Phillips to serve as Clerk of the Board of Trustees for the ensuing year. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to designate Deborah Blow as Secretary to the Board of Trustees for the ensuing year. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

Mr. Hatch presented Dr. Peterson with a plaque from the District and Board members in recognition of his outstanding leadership as Board President.

**Board Meetings**

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to set the second Wednesday of the month as the regular board meetings for 2015. Superintendent Blow requested that the February 2015 meeting be moved to the third Wednesday due to a conference conflict. The meeting schedule was approved, as amended. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

**County Committee on School District Organization**

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to re-elect Janice Zilli as the representative to the County Committee on School District Organization.

Board Member Peterson was excused from the meeting at 7:35 p.m.

**SUPERINTENDENT'S REPORT**

Superintendent Blow reported that the Digital Academy Launch was held on December 5-6<sup>th</sup> with 30 teachers in attendance. Everything went very smoothly thanks to the assistance of our great tech staff members, Janet Bertoldi and David Roberts.

The next Strategic Planning Committee meeting will be held on December 9<sup>th</sup>.

OCAF Executive Director, Hannah Rubalcava reported that the Glee Club had a performance at the Orcutt Presbyterian Church and would be participating in the Orcutt Christmas Parade. She presented the District with a check in the amount of \$4,219 for Teacher Mini-Grants.

Mr. Maderas explained that as a teacher at Olga Reed School he began a relationship with the Santa Barbara Maritime Museum. With his relocation to Pine Grove School he brought with him a great experience for his 4<sup>th</sup> grade students. The Museum brings the Spirit of Dana Point, a replica of a 1830s tall ship, to the Santa Barbara Harbor every October. It gives students an opportunity to spend 18 hours aboard the ship, living the life of a sailor. Students reported on some of their favorite memories of their overnight stay.

#### **PUBLIC COMMENT**

CSEA President Rich Jensen reported that this would be his last meeting reporting as CSEA President. Newly elected officers are Phyllis Jackson, President, Michelle Gitchell, 1<sup>st</sup> Vice President, he would be staying on as 2<sup>nd</sup> Vice President, Kara Miller as Secretary and Nicki Draper would remain Treasurer. He felt that serving as the President had given him an opportunity to look at things from a different perspective.

#### **WRITTEN COMMUNICATION**

Dr. Blow shared an email forwarded from Principal Julie Koziel from Major Russell Waight, currently serving in Kabul, Afghanistan. Joe Nightingale 1<sup>st</sup> and 2<sup>nd</sup> students had put together a care package with "goodies" and individual notes and letters written by the students. Thanks to teachers Angela Moose, April Harrison, Kelly Greenup, Cheryl Dahl, Laura Ahler and Ann Kardel for coordinating this project which truly touched Major Waight.

#### **CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting November 12, 2014
- E. Hiring of Coaches 2014/2015
- F. Board Policy 1312.3, Uniform Complaint Procedure for second reading
- G. Board Policy 5145.7, Sexual Harassment for second reading
- H. Board Policy 6142.94, History-Social Science Instruction for second reading

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to remove Consent Agenda Item A, Classified Personnel Action Report from the Consent Agenda. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0. Absent: Peterson It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve Consent Agenda Items B-H, as presented. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0. Absent: Peterson It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve Consent Agenda A, as amended. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

#### **ITEMS SCHEDULED FOR ACTION**

##### Gifts

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Deanna Barnes, Your Orcutt Youth Organization, Dr. Satya-Murti, Alice Shaw PTA, Ozzie's Frozen Yogurt, Mr. and Mrs. David Silva, Debbie Oliphant and Santa Maria Rotary South. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

##### CSBA Delegate Assembly

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to nominate Janet Zilli as the CSBA Delegate Assembly Representative for Region 11. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

##### First Interim Report

Assistant Superintendent of Business Services, Marysia Ochej provided a PowerPoint presentation explaining the First Interim Report. She thanked Rebecca Holmes, Makenzie Johns and Alice Salazar for the long hours put in preparing the document.

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the First Interim Report, Orcutt Union School District General Fund 2014-2015 as presented and authorize the

filing of a positive certification with the Santa Barbara County Education Office. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

2014/2015 Resolution No. 10, Accounting of Developer Fees

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adopt 2014/2015 Resolution No. 10 with Exhibits in addition to the Annual and Five-Year Developer Fee Report, as presented.

Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

2014/2015 Audit Report

It was moved by Liz Phillips, seconded by Jan Zilli and carried to accept the 2013/2014 Audit Report ending June 30, 2014, as presented. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

Piper Jaffray & Co. Agreement

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to approve the Agreement to Provide Continuing Disclosure Consulting Services between the Orcutt Union School District and Piper Jaffray & Co. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

2014/2015 Resolution No. 9, Authorization of Signatures

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to adopt 2014/2015 Resolution No. 9, Delegation of Authority to District Staff. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

Single School Plans for Student Achievement

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the Single School Plan for Student Achievement for Ralph Dunlap Elementary, Patterson Road Elementary, Pine Grove Elementary, Lakeview Junior High and Orcutt Junior High schools, as submitted. Ayes: Hatch, Zilli, Phillips and Buchanan Noes: 0 Absent: Peterson

**ITEMS FOR INFORMATION/DISCUSSION**

Timothy Carty representing Piper Jaffray & Co. spoke regarding a General Obligation Bond Refinancing Opportunity. The Board was given an opportunity to ask questions of Mr. Carty. Mr. Hatch stated that Dr. Blow would be communicating with Mr. Carty regarding bringing this item to the Board for action.

The Board Financial Report was presented for information/discussion. It was reported that all items were within budget.

Mr. Buchanan wished everyone a happy holiday.

Mr. Hatch reported on an event which took place on December 9<sup>th</sup> at the Freedom Monument Veterans Memorial in Santa Maria. Two men killed while serving during the Vietnam War were honored in a ceremony in front of the Abel Maldonado Center. The reason he brought this up was to emphasize that this memorial was intentionally placed in an area where young people would pass and hopefully recognize the sacrifices of the individuals represented.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, January 14, 2015 beginning with Closed Session beginning at 6:45 p.m. followed by Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN TO CLOSED SESSION**

It was moved by Liz Phillips, seconded by Jan Zilli to adjourn to Closed Session at 8:31 p.m.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 8:45 p.m. and Mr. Hatch reported that no action was taken in Closed Session.

**ADJOURN**

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to adjourn the meeting at 8:46 p.m.

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Deborah L. Blow, Ed.D., Board Secretary

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Liz Phillips, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
January 14, 2015**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, January 14, 2015 beginning with Mr. Hatch calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Liz Phillips. Members Present: Peterson, Phillips, Zilli, Hatch, and Buchanan. Absent: None. Administrators Present: Blow, Edds, Ochej and Nicholson. Absent: None. It was moved by Jim Peterson seconded by Jan Zilli and carried to adjourn to Closed Session at 6:52 p.m.

**RECONVENE TO PUBLIC SESSION**

It was moved by Liz Phillips, seconded by Rob Buchanan and carried to reconvene the meeting to Public Session at 7:15 p.m. Mr. Hatch reported that no action was taken in Closed Session. It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt the January 14, 2015 agenda, as submitted. Ayes: Hatch, Peterson, Zilli, Phillips. Absent: Buchanan out of the room during vote.

**SUPERINTENDENT'S REPORT**

Superintendent Blow thanked the Maintenance Department for everything that they were able to accomplish during Winter Break and reported that the Olga Reed Gym was almost near completion.

She also reported that the OCAF Gala was coming up on February 21<sup>st</sup> with an "Off to the Races" theme. She feels honored to have been asked to be the Keynote Speaker for the evening.

Former MOT Director, Rita Jermyn, spoke on behalf of Jesse Ruiz, retired Custodian at Lakeview Jr. High and Monette Gomes, retired School Bus Driver. She expressed that she had worked with both of these employees for many years and thanked them for their service and dedication to the students of the district. Her sentiments were echoed by the Board as each was presented with a retirement plaque.

**PUBLIC COMMENT**

CSEA President, Rich Jensen introduced Phyllis Jackson who will be stepping up as President effective next week. He also thanked the Board for their support during his time serving as CSEA President.

Monique Segura, OEA President, reported that as in the past, they will be purchasing two tickets to the OCAF Gala that will be raffled off to their members. OEA has begun their scholarship application process. A \$750 scholarship will be awarded to a student from the Orcutt Academy High School and one to a son/daughter of one of their OEA members. She reminded everyone of the upcoming *Unconscious Bias Workshop* being held at Allan Hancock on January 29<sup>th</sup> and 30<sup>th</sup>.

**CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting December 10, 2014

Dr. Peterson asked that Consent Item D be pulled from the Consent Agenda and be brought back to the next meeting. It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve Consent Agenda Items A-C, as submitted. Ayes: Hatch, Peterson, Phillips, Buchanan and Zilli.

**ITEMS SCHEDULED FOR ACTION**

**Approval of Consultant for Specialized Services Regarding Key Site 17**

It was moved by Jan Zilli and seconded by Jim Peterson to approve Agreement No. 15018 for consultant services regarding Key Site 17. During the discussion Rob Buchanan suggested that

language be added to require certificates of insurance to this and all future contracts. Mr. Hatch requested that the motion be withdrawn and restated. Jan Zilli withdrew her motion and Jim Peterson withdrew the second. Jim Peterson moved that the Board approve Agreement No. 15018 for consultant services regarding Key Site 17 with the addition that certificates of insurance be required. The motion was seconded by Rob Buchanan. Ayes: Hatch, Peterson, Phillips, Buchanan and Zilli.

#### 2013/2015 Resolution No. 11

It was moved by Jan Zilli, seconded by Liz Phillips and carried to adopt 2014/2015 Resolution No. 11, authorizing the refinancing of 2005 Refunding General Obligation Bonds and authorizing the appointment of certain professionals in connection therewith. Dr. Blow explained that this would give Piper Jaffray authorization to move forward with the process and develop documents. It was moved by Jan Zilli, seconded to Liz Phillips and carried to adopt 2014/2015 Resolution No. 11. Ayes: Hatch, Peterson, Phillips, Buchanan and Zilli. Dr. Peterson expressed that he felt good about being able to pass the net savings on to the taxpayers. Mr. Buchanan added that it be on record that there will be no cost to the District.

#### Single School Plans for Student Achievement

It was moved by Liz Phillips, seconded by Jim Peterson and carried to approve the Single School Plan for Student Achievement for Olga Reed Elementary School, as submitted. Ayes: Hatch, Peterson, Phillips, Buchanan and Zilli.

#### Approval of Job Description

It was moved by Liz Phillips, seconded by Jan Zilli and carried to approve the job description for Chief Technology Officer (CTO) as presented. Ayes: Hatch, Peterson, Phillips, Buchanan and Zilli.

#### **ITEMS FOR INFORMATION/DISCUSSION**

The Quarterly Report on Williams/Valenzuela Uniform Complaints was presented with no items to report.

The Board Financial Report was presented with everything within budget.

Dr. Peterson thanked everyone for the well wishes during his recovery from surgery.

Due to calendar conflicts the February 25, 2015 Curriculum Board meeting will need to be rescheduled.

#### **GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, February 18, 2015 beginning with Closed Session at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

#### **ADJOURN**

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 7:47 p.m.

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Deborah L. Blow, Ed.D., Board Secretary

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Lizbeth Phillips, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
January 8, 2015**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Thursday January 8, 2015 beginning with Robert Hatch calling Public Session to order at 5:00 p.m. Rob Buchanan led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan Phillips and Peterson. Absent: None. Administrators Present: Blow and Nicholson.

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adopt the January 8, 2015 agenda, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ADJOURN TO CLOSED SESSION**

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to adjourn to Closed Session at 5:03 p.m. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:10 p.m. and Mr. Hatch reported that no action was taken in Closed Session.

**ADJOURN**

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn the meeting at 6:12 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Lizabeth Phillips, Clerk, Board of Trustees



# Shaw Elementary School

759 Dahlia Place  
Santa Maria, California 93455  
Orcutt Union School District  
www.aliceshawschool.net

Phone: (805) 938-8850

Fax: (805) 938-8899

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Date 01/23/15

Dr. Blow  
Superintendent &  
The Board of Trustees  
Orcutt Union School District  
501 Dyer St.  
Orcutt, CA 93455

Dear Dr. Blow and Board:

On behalf of Alice Shaw School, I am requesting that the Board of Trustees accept a donation of \$300.00 from California Women for Agriculture for Garden Club.

This donation will be used to purchase garden supplies. We thank California Women for Agriculture for this donation and appreciate their support.

Sincerely,

Principal

Cc: Donor





# ORCUTT UNION SCHOOL DISTRICT

## REQUEST FOR ACCEPTANCE OF GIFT

**SCHOOL:** Ralph Dunlap Date: 1/22/2015

**DONOR:** Name: Dr. David P. Alford  
Address: 937 E. Main St. Suite 102  
Phone No. 805-922-1923

**GIFT:** Item Donated \_\_\_\_\_ or Cash Donation \$ 150.00  
(Fill in if money is donated)  
Designated for: Dunlap K-Kids  
General Description: \_\_\_\_\_  
Model No.: \_\_\_\_\_ Condition:  New  Used  
Value (estimated): \_\_\_\_\_  
Purpose of Gift: Donation  
Will gift be purchased through Business Services Office?  Yes  No  
Donor Conditions of Acceptance: \_\_\_\_\_

### **INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)**

- A. Will gift require installation?  Yes  No
- B. What type of installation is required? \_\_\_\_\_
- C. Will donor pay installation costs?  Yes  No
- D. Will there be operating costs?  
If yes, what type? \_\_\_\_\_

Acceptance Requested By (OUSD Staff Member): Carol J. Sutton  
Acceptance Approved By (Administrator): *[Signature]*  
RECOMMENDATIONS: Principal or District Representative \_\_\_\_\_

BOARD ACTION: Date Accepted: \_\_\_\_\_ Date Denied: \_\_\_\_\_

**Please submit request to the Superintendent's Office.** (If denied, explanation is on reverse side of this form.)

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **MONDAY, MARCH 16, 2015**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2015 DELEGATE ASSEMBLY BALLOT  
SUBREGION 11-A  
(Santa Barbara County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

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*Delegates will serve two-year terms beginning April 1, 2015 – March 31, 2017*

*\*denotes incumbent*

S. Monique Limón (Santa Barbara USD)

Janet Zilli (Orcutt Union SD)\*

COPY

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*Provision for Write-in Candidate Name*

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*School District*

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*Signature of Superintendent or Board Clerk*

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*Title*

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*School District/COE Name*

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*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

# Delegate Assembly Candidate Biographical Sketch Form



**DUE: Wednesday, January 7, 2015**

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at [ctuter@csba.org](mailto:ctuter@csba.org) or (800) 266-3382.

Name: <u>S. Monique Limón</u>	CSBA Region: <u>11-A</u>
District or COE: <u>Santa Barbara Unified School District</u>	Years on board: <u>4</u>
Contact Number: <u>805-570-9596</u>	E-mail: <u>limon4sbschools@gmail.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

As a member of the CSBA delegate assembly my top three educational policy priorities include but are not limited to: LCFF and Reserve Caps, Common Core Implementation, and teacher tenure/dismissal (Vergara Case). The issues are not only relevant to school boards but also timely in that they are commonly discussed by school districts, in the community, and at the state level. There are many issues that our schools face but school finance, Common Core, and employment are amongst the top issues we discuss.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

I served on the California Latino School Boards Association Executive Board from 2012-2014. This experience allowed me to engage with many school board members throughout the state. I have been on the CSBA Legislative Committee since January 2014. Discussing policy issues with fellow school board members has been an important experience and reminds us the of the important issues our schools, students, and educators face on a regular basis. Most recently I served on CSBA's Ad Hoc Committee on Teacher Tenure, Layoff and Dismissal. All these are experiences that have helped shape my understanding of the policy issues we face as school board members. As a CSBA delegate I look forward to connecting with members of our local school district and bringing this information back to the Delegate Assembly.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am interested in serving as a delegate for Region 11-A to enhance my participation with CSBA and with our local school boards. I have unique experiences that can contribute to larger policy discussions which are evidenced through my past participation with CSBA and CLSBA. Not only I am interested in having discussions about the issues our districts face, but I am equally interested in the opportunity to explore and craft policy solutions with fellow school boards members.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: \_\_\_\_\_

Date: 12-29-14

# Delegate Assembly Candidate Biographical Sketch Form



**DUE: Wednesday, January 7, 2015**

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at [ctuter@csba.org](mailto:ctuter@csba.org) or (800) 266-3281.

Name: Janet Zilli

CSBA Region: 11 A

District or COE: Orcutt Union School District

Years on board: 22

Contact Number: 805-705-4491

E-mail: zillij@gmail.com

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate? 1 year (this time)

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association. The most immediate issue would be the repeal of the reserve cap, as it is very dangerous for the fiscal solvency of so many CA school districts.**

Monitoring the implementation and affects of LCFF and continuing to work on ways to deliver an equal and fair funding model for all districts.

Implementation of Common Core

I believe CSBA has the vision and the expertise to have a major impact on all of these issues as the state comes to grips with a new educational model.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

I have been on my local board for 22 years, have served as president 4 times and currently represent the board on the Strategic Plann Committee. During that time I have also served on the County School Boards Assn., including 2 terms as president. I have previously been on the Delegate Assembly and served on the Board of Directors for 7 years from 99-06. I have been on numerous CSBA committees including Leg, Audit, Budget, Policy Platform.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

This is a time of major change in the education delivery and testing model in the state. I think my years of experience give me perspective and will be an asset as we tackle these new challenges.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Janet Zilli

Date: Dec. 3, 2014

**ORCUTT UNION SCHOOL DISTRICT**  
**2014/2015 Resolution No. 12**  
**Local Reserves Cap**  
**SB 858, Section 27/California Education Code 42127.01**  
(Rev. 09/22/14)

WHEREAS, School district governing boards have the obligation to provide a quality education that is essential for an informed citizenry, a competitive economy, a fulfilling life for all students, and the foundation of our democratic society; and

WHEREAS, School district governing boards are responsible for maintaining fiscal solvency of the school systems they govern; and

WHEREAS, The Local Control Funding Formula (LCFF), based on the principle of subsidiarity, provides governing boards, working with interested stakeholders, with the authority to prioritize funds in order to provide quality education for all students, especially those who are English learners, from low income households and who are Foster Youth; and

WHEREAS, Funds for crucial services for school operations, such as payroll, classroom materials, school construction projects, technology, home-to-school transportation, deferred maintenance, etc. often require successful ongoing cash-flow management and disciplined planning, including the creation and maintenance of prudent financial reserves; and

WHEREAS, School district reserve levels, as well as their fund balances, are determined by governing boards to meet local priorities and allow districts to save for potential future expected and unexpected expenditures and for eventual economic downturns; and

WHEREAS, community funded schools (Basic Aid Districts) receive funds only twice a year and must rely on adequate reserves to manage cash flow for normal daily operations and for future purchases and unforeseen events; and

WHEREAS, the statutory minimum for school district reserves for economic uncertainties ranges from 1 to 5 percent, depending on district enrollment, and covers between one to five weeks of payroll, or less than 20 days of total cash flow; and

WHEREAS, Prudent budgeting raises expectations for school districts to establish and maintain reserves above the statutory minimum; and

WHEREAS, the governing board of the Orcutt Union School District currently maintains a reserve of approximately 11% for purposes of:

- Protection against exposure to significant one-time outlays such as disasters, lawsuits or material findings.
- Protection against volatility of state revenues.
- Flexibility to absorb unanticipated expenses without significant disruption to educational programs.
- Protection against the cost of borrowing cash.
- Protection against declining enrollment.
- Planning for major projects such as technology, infrastructure upgrades, deferred maintenance and computer replacement programs.
- Flexibility to shift resources as priorities set through the LCAP process.

WHEREAS, On June 20, 2014, the Governor signed into law SB 858 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2014), now embodied in California Education Code 42127.10, and

WHEREAS, SB 858, Sec. 27 Education Code 42127.01, will become operative should voters pass Proposition 2 on the November 2014 state ballot, and will require school districts to spend their assigned and unassigned account balances down to no more than two to-three times the minimum level of the statutory reserve for economic uncertainties (depending on district size) in the fiscal year following the fiscal year in which the State of California makes a payment of any amount to the Public School System Stabilization Account; and

WHEREAS, Under SB 858 this provision, a deposit by the State of California of even \$1 to the Public School System Stabilization Account would result in school districts throughout California having to spend down billions of dollars in their reserves and ending balances; and

WHEREAS, It could take many years for the State of California to build up an adequate Public School System Stabilization Account; yet, in one year, school districts would be forced to spend down their reserves and ending balances to levels that could jeopardize fiscal solvency; and

WHEREAS, The LCFF is not fully implemented, many school districts are still funded below their 2007-08 levels, and districts cannot survive another downturn without fiscally responsible reserves; now, therefore, be it

Resolved, That the Board of Trustees of the Orcutt Union School District calls upon the Legislature and the Governor to repeal the language contained in Sec. 27 of SB 858 (Chapter 32, Statutes of 2014) now in Education Code 42127.01 immediately.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATE: February 18, 2015

BOARD OF TRUSTEES  
ORCUTT UNION SCHOOL DISTRICT

By: \_\_\_\_\_  
Robert Hatch, Board President



## PUPIL SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Superintendent

**FROM:** Lana Thomas  
Director, Pupil Services

**BOARD MEETING DATE:** February 18, 2015

**BOARD AGENDA ITEM:** Association of Applied Behavior Analysis International Annual Convention

**BACKGROUND:** In accordance with BP 3350 all out-of-state travel for which reimbursement will be claimed must be approved in advance by the Board.

Three of the District Psychologists are requesting authorization to attend the Association of Applied Behavior Analysis International Annual Convention from May 22-26, 2015, in San Antonio, Texas. .

The Association of Applied Behavior Analysis International (ABAI) contributes to the well-being of society by developing, enhancing and supporting the growth and vitality of the science of behavior analysis through research, education and practice.

By attending the ABAI 2015 Annual Convention, they will be able to:

- Attend sessions that will help us address student behavioral and mental health issues.
- Learn strategies and techniques that will help us improve the classroom behavioral support and practices.
- Learn effective strategies for school based consultation and treatment fidelity.
- Collaborate with professionals from around the country to learn what is working in their schools and practices.
- See innovative products and services offered by top national education companies.
- Better provide our students with the most up-to-date, evidence-based behavioral services.

Estimated costs for this conference are as follows:

Convention Registration	Hotel & Airfare Package	Meals	Airport Shuttle
\$1,230	\$3,700.00	\$633.00	\$109 RT

<b>Total Paid by District</b>
<b>\$5,672.00</b>

**RECOMMENDATION:** Staff recommends that the Board authorize travel to the ABAI Convention.

**FUNDING:** General Fund- Licensed Billing Option (LBO reimbursement funds)



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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To: Deborah Blow, Superintendent

From: Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: February 18, 2015

Board Agenda Item: Safe Schools Plans for Ralph Dunlap, Pine Grove, Patterson Road, Joe Nightingale, Alice Shaw, Lakeview, Orcutt Junior High, Olga Reed, OAK-8, and OAHS

Background: California public schools are required to comply with California Education Code, Section 35294, dealing with the preparation of “safe school plans”. These plans address violence prevention, emergency preparedness, traffic safety, and crisis intervention.

Recommendation: This evening the School Safety Plans for each of the schools in the Orcutt Union School District are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.





## **Educational Services**

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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February 6, 2015

**TO:** Deborah Blow, Superintendent

**FROM:** Holly Edds  
Assistant Superintendent, Educational Services

**BOARD MEETING DATE:** February 18, 2015

**BOARD AGENDA ITEM:** California Department of Education Library Survey

**BACKGROUND:** As required by California Education code 18122, all nine district schools have completed the 2011-2012 State Library Survey. The attached results from this online survey are also available online by going to the California Department of Education website.

In compliance with law, the board of trustees is being informed of the district's completion of this requirement. Results will be used to improve the quality of library services and collection holdings.

**RECOMMENDATION:** N/A

**FUNDING:** No impact to General Fund

Change Text Size: [A](#) [A](#) [A](#)



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## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045736  
School: Alice Shaw Elementary  
Address: 759 Dahlia Pl.  
City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014

## 2013 - 2014 Academic Year Responses

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

21 - 25

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(D) During lunch

(E) After school

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Half-time or more, but not full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year. Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

12,500 - 14,999

10. Enter the average copyright date of the books in the library's 973 section.



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## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045744  
School: Ralph Dunlap Elementary  
Address: 1220 Oak Knoll Rd.  
City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014

**2013 - 2014 Academic Year Responses**

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

21 - 25

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(D) During lunch

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Half-time or more, but not full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year. Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

12,500 - 14,999

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1996

11. Check one or more of the following technologies available in or though the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

(F) Internet access for students

(I) Video collection and/or video streaming

(J) DVDs or laser disks

12. How much money was spent in the school library for the **purchase of library books** during the 2013 - 2014 academic year?

Include both print titles and digital titles (eBooks). Include processing costs if purchased with library books. (Any answer



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## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045777  
School: Joe Nightingale Elementary  
Address: 255 Winter Rd.  
City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014

**2013 - 2014 Academic Year Responses**

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

26 - 30

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(D) During lunch

(E) After school

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Half-time or more, but not full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year.

Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

15,000 - 17,499

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1998

11. Check one or more of the following technologies available in or though the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

(F) Internet access for students

(I) Video collection and/or video streaming

12. How much money was spent in the school library for the **purchase of library books** during the 2013 - 2014 academic year?

Include both print titles and digital titles (eBooks). Include processing costs if purchased with library books. (Any answer

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## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045702  
School: Olga L. Reed Elementary  
Address: 480 Centennial St.  
City: Los Alamos

#### Select Academic Year

Academic Year: 2013 - 2014



**2013 - 2014 Academic Year Responses**

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

51 or more

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(E) After school

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Less than half-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(B) Photo sharing sites (e.g., Flickr, iPhoto, Shutterfly, Smugmug)

(G) Online productivity tools (e.g., Google Docs, Zoho, Open Office)

(K) eBooks and audio books

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year. Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

7,500 - 9,999

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1990

11. Check one or more of the following technologies available in or though the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

(F) Internet access for students

(K) Audio books (in any format, e.g., for MP3 player)

12. How much money was spent in the school library for the **purchase of library books** during the 2013 - 2014 academic



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## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045793  
School: Patterson Road Elementary  
Address: 400 Patterson Rd.  
City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014

## 2013 - 2014 Academic Year Responses

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

21 - 25

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(D) During lunch

(E) After school

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year. Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

12,500 - 14,999

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1997

11. Check one or more of the following technologies available in or though the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

(F) Internet access for students

(I) Video collection and/or video streaming

(J) DVDs or laser disks

12. How much money was spent in the school library for the purchase of library books during the 2013 - 2014 academic



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## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045801  
School: Pine Grove Elementary  
Address: 1050 East Rice Ranch Rd.  
City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014

**2013 - 2014 Academic Year Responses**

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

16 - 20

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(B) During class time

(C) During breaks (for example, nutrition)

(E) After school

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Half-time or more, but not full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year.

Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

12,500 - 14,999

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1999

11. Check one or more of the following technologies available in or through the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

(I) Video collection and/or video streaming

(J) DVDs or laser disks

12. How much money was spent in the school library for the **purchase of library books** during the 2013 - 2014 academic year?

Include both print titles and digital titles (eBooks). Include processing costs if purchased with library books. (Any answer other than "\$100,000 or greater" will take you to question 14.)

Less than \$2,000



## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045751  
School: Lakeview Junior High  
Address: 3700 Orcutt Rd.  
City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014

**2013 - 2014 Academic Year Responses**

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

16 - 20

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(D) During lunch

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Half-time or more, but not full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year. Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

5,000 - 7,499

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1996

11. Check one or more of the following technologies available in or though the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

(F) Internet access for students

12. How much money was spent in the school library for the **purchase of library books** during the 2013 - 2014 academic year?

Include both print titles and digital titles (eBooks). Include processing costs if purchased with library books. (Any answer other than "\$100,000 or greater" will take you to question 14.)

Less than \$2,000



## CDE School Library Survey

### School Responses

#### School Information

CDS Code: 42-69260-6045785

School: Orcutt Junior High

Address: 608 Pinal St.

City: Santa Maria

#### Select Academic Year

Academic Year: 2013 - 2014



## 2013 - 2014 Academic Year Responses

1. Did you have a dedicated common area in your school designated as the library in the 2013 - 2014 academic year?

Yes, our school had a library located on campus.

2. During a normal school week, (not summer or vacations) how many hours was the school library open for students?

16 - 20

3. Based upon when the school library was open for students, either on their own, with passes, or with classes, check one or more of the following to indicate when students could access the library.

(A) Before classes start

(B) During class time

(C) During breaks (for example, nutrition)

(D) During lunch

4. Did you have at least one of the following paid credentialed staff working in the school library?

None of the above (This response will take you immediately to question 6.)

5. Select the phrase below that best describes the paid hours worked by the credentialed staff.

6. Did you have at least one paid classified employee working in the school library?

Yes

7. Select the phrase below that best describes the paid hours worked by the classified library employee(s).

Half-time or more, but not full-time equivalent

8. When working with students on units of instruction—alone or in collaboration with classroom teachers— check the box or boxes that describe the social networking tools you used in the 2013 - 2014 academic year.

(M) None

9. Enter the number of books in the school library collection at the end of the 2013 - 2014 academic year. Include reference books in your count, both print and digital books (eBooks), and count each reference volume as one.

12,500 - 14,999

10. Enter the average copyright date of the books in the library's 973 section.

Include books in the 973 circulating section, 973 reference section, and 973 digital titles owned by the library.

1990

11. Check one or more of the following technologies available in or though the school library in the 2013 - 2014 academic year.

(A) Automated catalog

(B) Library Web page with access to online catalog

(D) Automated library circulation

(E) Automated textbook circulation

12. How much money was spent in the school library for the **purchase of library books** during the 2013 - 2014 academic year?

Include both print titles and digital titles (eBooks). Include processing costs if purchased with library books. (Any answer other than "\$100,000 or greater" will take you to question 14.)

Less than \$2,000

13. If you spent more than \$100,000 on books, enter the amount here.

**Board Report**  
**District 16 -- Orcutt Union**  
**Fund 01 -- General Fund**

**As of 1/31/2015**

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	3,308,119.75	(3,070,053.73)	1,215,314.59	0.00	4,523,434.34
9130 -- Revolving Cash/Fiscal Agent	15,500.00	0.00	0.00	0.00	15,500.00
9200 -- Accounts Receivable	3,606,378.77	0.00	(3,606,378.77)	0.00	0.00
9310 -- Due from Other Funds	732,127.61	0.00	(685,305.01)	0.00	46,822.60
9320 -- Stores	13,927.06	0.00	10,067.52	0.00	23,994.58
9330 -- Prepaid Expenditures (Expenses)	27,960.17	0.00	(27,960.17)	0.00	0.00
<b>Total Assets</b>	<b>7,704,013.36</b>	<b>(3,070,053.73)</b>	<b>(3,094,261.84)</b>	<b>0.00</b>	<b>4,609,751.52</b>
9500 -- Accounts Payable (Current Liabilities)	1,130,196.89	406.28	(1,124,574.98)	0.00	5,621.91
9610 -- Due to Other Funds	1,072,524.71	0.00	(1,072,524.71)	0.00	0.00
9650 -- Deferred Revenue	8,025.49	0.00	(8,025.49)	0.00	0.00
<b>Total Liabilities</b>	<b>2,210,747.09</b>	<b>406.28</b>	<b>(2,205,125.18)</b>	<b>0.00</b>	<b>5,621.91</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>5,493,266.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,604,129.61</b>
9791 -- Net Beginning Balance	5,493,266.27	0.00	5,493,266.27	0.00	5,493,266.27
8010 -- Revenue Limit Sources	30,892,657.00	(151,416.62)	15,664,504.22	0.00	15,228,152.78
8100 -- Federal Revenue	1,315,815.76	18,112.00	159,989.08	0.00	1,155,826.68
8300 -- Other State Revenues	3,472,694.10	151,924.79	271,062.94	0.00	3,201,631.16
8600 -- Other Local Revenue	1,408,384.46	65,644.43	819,129.20	0.00	589,255.26
8910 -- Other Financing Sources	524,721.00	1,345.62	512,644.68	0.00	12,076.32
8980 -- Contributions	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>37,614,272.32</b>	<b>85,610.22</b>	<b>17,427,330.12</b>	<b>0.00</b>	<b>20,186,942.20</b>
1000 -- Certificated Personnel Salaries	18,869,527.82	1,707,887.67	9,357,037.51	0.00	9,512,490.31
2000 -- Classified Personnel Salaries	5,959,178.92	495,687.91	3,218,590.42	0.00	2,740,588.50
3000 -- Employee Benefits	7,303,046.24	686,012.25	3,623,294.40	0.00	3,679,751.84
4000 -- Books and Supplies	3,562,540.84	66,051.41	675,868.45	437,427.62	2,449,244.77
5000 -- Services and Other Operating Expenditures	3,200,967.04	162,952.76	739,480.43	1,111,122.08	1,350,364.53
6000 -- Capital Outlay	1,354,486.00	37,478.23	702,195.57	160,831.39	491,459.04
7000 -- Other Outgo & Transfers Out	791,435.46	0.00	0.00	0.00	791,435.46
<b>Total Expenditures</b>	<b>41,041,182.32</b>	<b>3,156,070.23</b>	<b>18,316,466.78</b>	<b>1,709,381.09</b>	<b>21,015,334.45</b>
<b>Fund Balance (Budget/Actual)</b>	<b>2,066,356.27</b>	<b>0.00</b>	<b>4,604,129.61</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None