

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, January 14, 2015
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of January 14, 2015 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

- 1. OCAF Report
- 2. Classified Retirees

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

G. Public Hearing - None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting December 10, 2014

It is recommended that the Board of Trustees approve Consent Agenda Items A through D, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. BUSINESS

- 1. Approval of Consultant for Specialized Services Regarding Key Site 17

Staff recommends that the Board of Trustees approve Agreement No. 15018 for consultant services regarding Key Site 17.

Moved _____ Second _____ Vote _____

2. 2014/2015 Resolution No. 11, Refinancing of 2005 Refunding General Obligation Bonds and Authorizing the Appointment of Certain Professional in Connection Therewith

It is recommended that the Board of Trustees adopt 2014/2015 Resolution No. 11, authorizing the refinancing of 2005 Refunding General Obligation Bonds and authorizing the appointment of certain professionals in connection therewith.

Moved _____ Second _____ Vote _____

B. EDUCATIONAL SERVICES

1. Single School Plan for Student Achievement

Staff recommends the Board of Trustees approve the Single School Plan for Student Achievement for Olga Reed Elementary School, as submitted. A copy of the Single School Plan for Student Achievement is available for review at the District Office, 500 Dyer Street, Orcutt, CA M-F 7:30 a.m.-4:30 p.m.

Moved _____ Second _____ Vote _____

C. HUMAN RESOURCES

1. Approval of Job Description for New Position: Chief Technology Officer (CTO)

It is recommended that the Board of Trustees approve the job description for Chief Technology Officer (CTO0, as presented.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Quarterly Report on Williams/Valenzuela Uniform Complaints
2. Board Financial Report
3. Items from the Board

GENERAL ANNOUNCEMENTS


Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, **February 18, 2015**, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
January 14, 2015

TO: Deborah Blow, Ed.D.
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources 
 SUBJECT: Recommendations for Board Approval

SITE	CLASSIFICATION	SALARY	EFFECTIVE	ACTION INFORMATION
Pine Grove	Child Care Coordinator	\$70.00/mo	01/01/15	Professional Growth Increment (2 total)
MOT	Utility Worker	\$12.36/hr	12/22/14	Substitute
District	Licensed Vocational Nurse (LVN)		12/19/14	Resignation
MOT	Utility Worker	\$12.36/hr	12/22/14	Substitute
Alice Shaw	Inst Assistant I	\$16.08/hr	01/12/15	Permanent/Probationary
Transportation	Bus Driver	\$17.34/hr	12/15/14	Increase in hours
Pupil Services	Inst Assistant I	\$10.56/hr	01/12/15	Substitute
Campus Connection	Child Care Assistant	\$9.45/hr	01/12/15	Substitute
Patterson Rd.	Noon Duty Supervisor		01/16/15	Resignation
District Office	Substitute Director of Fiscal Services	\$7511.92/mo	01/01/15	Temporary Assignment
Transportation	Bus Driver	\$20.07/hr	12/15/14	Increase in hours
MOT	Utility Worker	\$12.36/hr	12/22/14	Substitute
Transportation	Bus Driver	\$20.07/hr	12/15/14	Increase in hours
District Office	Assistant Superintendent/ Business Services		04/30/15	Retirement
Lakeview Jr. High	Inst Assistant I	\$13.23/hr	12/17/14	Permanent/Probationary
OAHS	Inst Assistant I	\$13.23/hr	01/13/15	Permanent/Probationary
MOT	Utility Worker	\$12.36/hr	12/22/14	Substitute

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of January 14, 2015

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Lakeview	Extra Duty	11/7/14	Worked prep period, 1 hr Basketball Supervisor, 1 game
Shaw	Extra Duty	12/4/14	3 rd Grade Planning, 6.5 hrs
Pine Grove	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Shaw	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Lakeview	Extra Duty	11/13-14 11/19/14	Detention, 1 hr Homework Club, 1 hr
District	Hourly	11/3-11/25/14	Elementary Band, 18 hrs
Patterson	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Olga Reed	Hourly	11/3-11/25/14	Admin Support, 72 hrs
Dunlap	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Lakeview	Extra Duty	11/7-11/21/14 11/4-11/16/14	Worked prep period, 2 hrs Detention, 3 hrs
Dunlap	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Lakeview	Extra Duty	11/18/14 11/4/14 12/5-12/6/14	Homework Club, 1 hr Basketball Supervisor, 1 game Digital Media Academy, 10 hrs
Nightingale	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Nightingale	Hourly	1/12/15	Title 1, 20 hr wk
District	Hourly	11/25-11/27/14	Tech Support, 3 hrs
District	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Lakeview	Extra Duty	11/17/14	SM Valley Articulation – RSP, 3 hrs Basketball Supervisor, 1 game
District	Hourly	11/3-11/7/14	Home & Hospital, 5 hrs
Lakeview	Extra Duty	11/7/14 11/20/14	Worked prep period, 1 hr Detention, 1 hr

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Shaw	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Pine Grove	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Pine Grove	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Orcutt	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Nightingale	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Orcutt	Extra Duty	10/15-11/19/14	SM Valley Articulation, - Math, 5 hrs
District	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Patterson	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Orcutt	Extra Duty	11/3/14	Worked prep period, 1 hr
Lakeview	Extra Duty	11/7/14 11/17/14	Worked prep period, 1 hr Basketball Supervisor, 1 game
Lakeview	Extra Duty	11/7/14	Worked prep period, 1 hr
Shaw	Hourly	12/8/14	Overage Teacher, 20 hr wk Reading Support, 6 hr wk
Lakeview	Extra Duty	11/20/14	Study Hall, 1 hr
Lakeview	Extra Duty	11/7/14	Worked prep period, 1 hr
Nightingale	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
District	Extra Duty	11/3-11/25/14	Home & Hospital, 15 hrs
Shaw	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Lakeview	Extra Duty	11/7/14	Worked prep period, 1 hr
Lakeview	Extra Duty	11/7/14	Worked prep period, 1 hr
Nightingale	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Patterson	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Dunlap	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
District	Hourly	11/4-11/25/14	Strings, 15 hrs
Nightingale	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Orcutt	Extra Duty	11/4-11/25/14	Detention, 7 hrs
Shaw	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Dunlap	VI-6	1/16/15	Resignation
District	VI	12/18/14	Deceased
Lakeview	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Pine Grove	Hourly	12/19/14	PE Teacher, 24 hrs wk
Lakeview	Extra Duty	11/7/14	Worked prep period, 1 hr
Orcutt	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Pine Grove	Extra Duty	12/5-12/6/14	Digital Media Academy, 10 hrs
Orcutt	Extra Duty	11/19-11/24/14 12/5-12/6/14	Articulation, Science, 3.5 hrs Digital Media Academy, 10 hrs

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
December 10, 2014**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 10, 2014 beginning with Dr. Peterson calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Rob Buchanan. Members Present: Peterson, Phillips, Zilli, Hatch, and Buchanan. Absent: None. Administrators Present: Blow, Edds, Ochej and Nicholson. Absent: None. It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:52 p.m.

RECONVENE TO PUBLIC SESSION

It was moved by Liz Phillips, seconded by Bob Hatch and carried to reconvene the meeting to Public Session at 7:18 p.m. Dr. Peterson reported that no action was taken in Closed Session. It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adopt the December 10, 2014 agenda, as submitted. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

ANNUAL ORGANIZATIONAL MEETING

Superintendent Blow administered the Oath of Office to newly elected Board Members Rob Buchanan, Robert Hatch and James Peterson.

Organization of Board Officers

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to elect Robert Hatch to serve as President of the Board of Trustees for the ensuing year. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to elect Lizbeth Phillips to serve as Clerk of the Board of Trustees for the ensuing year. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to designate Deborah Blow as Secretary to the Board of Trustees for the ensuing year. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

Mr. Hatch presented Dr. Peterson with a plaque from the District and Board members in recognition of his outstanding leadership as Board President.

Board Meetings

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to set the second Wednesday of the month as the regular board meetings for 2015. Superintendent Blow requested that the February 2015 meeting be moved to the third Wednesday due to a conference conflict. The meeting schedule was approved, as amended. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

County Committee on School District Organization

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to re-elect Janice Zilli as the representative to the County Committee on School District Organization.

SUPERINTENDENT'S REPORT

Superintendent Blow reported that the Digital Academy Launch was held on December 5-6th with 30 teachers in attendance. Everything went very smoothly thanks to the assistance of our great tech staff members, Janet Bertoldi and David Roberts.

The next Strategic Planning Committee meeting will be held on December 9th.

OCAF Executive Director, Hannah Rubalcava reported that the Glee Club had a performance at the Orcutt Presbyterian Church and would be participating in the Orcutt Christmas Parade. She presented the District with a check in the amount of \$4,219 for Teacher Mini-Grants.

PUBLIC COMMENT

CSEA President Rich Jensen reported that this would be his last meeting reporting as CSEA President. Newly elected officers are Phyllis Jackson, President, Michelle Gitchell, 1st Vice President, he would be staying on as 2nd Vice President, Kara Miller as Secretary and Nicki Draper would remain Treasurer. He felt that serving as the President had given him an opportunity to look at things from a different perspective.

WRITTEN COMMUNICATION

Dr. Blow shared an email forwarded from Principal Julie Kozel from Major Russell Waight, currently serving in Kabul, Afghanistan. Joe Nightingale 1st and 2nd students had put together a care package with "goodies" and individual notes and letters written by the students. Thanks to teachers Angela Moose, April Harrison, Kelly Greenup, Cheryl Dahl, Laura Ahler and Ann Kardel for coordinating this project which truly touched Major Waight.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting November 12, 2014
- E. Hiring of Coaches 2014/2015
- F. Board Policy 1312.3, Uniform Complaint Procedure for second reading
- G. Board Policy 5145.7, Sexual Harassment for second reading
- H. Board Policy 6142.94, History-Social Science Instruction for second reading

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to remove Consent Agenda Item A, Classified Personnel Action Report from the Consent Agenda. Ayes: Peterson, Hatch, Zilli, Phillips and Buchanan Noes: 0. It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve Consent Agenda Items B-H, as presented. Ayes: Peterson, Hatch, Zilli, Phillips and Buchanan Noes: 0. It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve Consent Agenda A, as amended. Ayes: Peterson, Hatch, Zilli, Phillips and Buchanan Noes: 0.

ITEMS SCHEDULED FOR ACTION

Gifts

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Deanna Barnes, Your Orcutt Youth Organization, Dr. Satya-Murti, Alice Shaw PTA, Ozzie's Frozen Yogurt, Mr. and Mrs. David Silva, Debbie Oliphant and Santa Maria Rotary South. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

CSBA Delegate Assembly

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to nominate Janet Zilli as the CSBA Delegate Assembly Representative for Region 11. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

First Interim Report

Assistant Superintendent of Business Services, Marysia Ochej provided a PowerPoint presentation explaining the First Interim Report. She thanked Rebecca Holmes, Makenzie Johns and Alice Salazar for the long hours put in preparing the document.

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the First Interim Report, Orcutt Union School District General Fund 2014-2015 as presented and authorize the filing of a positive certification with the Santa Barbara County Education Office. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

2014/2015 Resolution No. 10, Accounting of Developer Fees

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adopt 2014/2015 Resolution No. 10 with Exhibits in addition to the Annual and Five-Year Developer Fee Report, as presented. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

2014/2015 Audit Report

It was moved by Liz Phillips, seconded by Jan Zilli and carried to accept the 2013/2014 Audit Report ending June 30, 2014, as presented. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

Piper Jaffray & Co. Agreement

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to approve the Agreement to Provide Continuing Disclosure Consulting Services between the Orcutt Union School District and Piper Jaffray & Co. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

2014/2015 Resolution No. 9, Authorization of Signatures

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to adopt 2014/2015 Resolution No. 9, Delegation of Authority to District Staff. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

Single School Plans for Student Achievement

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the Single School Plan for Student Achievement for Ralph Dunlap Elementary, Patterson Road Elementary, Pine Grove Elementary, Lakeview Junior High and Orcutt Junior High schools, as submitted. Ayes: Hatch, Peterson, Zilli, Phillips and Buchanan Noes: 0.

ITEMS FOR INFORMATION/DISCUSSION

Timothy Carty representing Piper Jaffray & Co. spoke regarding a General Obligation Bond Refinancing Opportunity. The Board was given an opportunity to ask questions of Mr. Carty. Mr. Hatch stated that Dr. Blow would be communicating with Mr. Carty regarding bringing this item to the Board for action.

The Board Financial Report was presented for information/discussion. It was reported that all items were within budget.

Mr. Buchanan wished everyone a happy holiday.

Mr. Hatch reported on an event which took place on December 9th at the Freedom Monument Veterans Memorial in Santa Maria. Two men who were killed while serving during the Vietnam War were honored in a ceremony in front of the Abel Maldonado Center. The reason he brought this up was to emphasize that this memorial was intentionally placed in an area where young people would pass and hopefully recognize the sacrifices of the individuals represented.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, January 14, 2015 beginning with Closed Session beginning at 6:45 p.m. followed by Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips, seconded by Jan Zilli to adjourn to Closed Session at 8:31 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 8:45 p.m. and Mr. Hatch reported that no action was taken in Closed Session.

ADJOURN

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to adjourn the meeting at 8:46 p.m.

Deborah L. Blow, Ed.D., Board Secretary

Liz Phillips, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *ywb* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: January 14, 2014

BOARD AGENDA ITEM: Approval of Consultant for Specialized Services regarding Key Site 17

BACKGROUND: In 2006 the District Board of Trustees retained California Financial Services to analyze our sites for an Asset Management Study which was presented to the Board in June 2006. Subsequently, the District per State of California Education Code 17388 formed a 7-11 advisory committee to do a thorough review of potential sites and make recommendations to the Board of Trustees. A report was presented to the Board by the advisory committee on May 9, 2007 to surplus 9.53 acres and attempt to enter into a long term ground lease to provide a revenue stream for the district.

Since that time, we have received the entitlements from the County of Santa Barbara for senior housing in addition to applying for a waiver from the State Board of Education to allow us to move forward in the best interest of the district and our community. Potentially, once a revenue stream or income source has been established, the District can then borrow or bond against that income source to generate capital funds to help meet other critical needs of the District.

The District advertised an RFP for specialized Services on November 17. Upon reviewing proposals and conducting due diligence, it is recommended to enter into an agreement with A Plescia & Company. This firm has a reputation for providing quality service and will meet the needs of the District.

Approval of this contract will allow us to move forward in the process to identify a potential developer to lease Key Site 17. Attached is also a sample timeline intended to illustrate the general timing associated with such a process, and will be subject to further refinement as we finalize the draft RFQ/RFP document. Mr. Plescia's hourly rate is \$190/hr. with a "not to exceed rate" of \$35,000.

RECOMMENDATION: Staff advises approval of attached agreement No. 15018 for consultant services regarding Key Site 17.

FUNDING: Fund 40 with transfer from the General Fund of one-time money



MEMORANDUM FROM THE SUPERINTENDENT'S OFFICE

TO: Board of Trustees

FROM: Deborah Blow, Ed.D.

BOARD MEETING DATE: January 14, 2015

BOARD AGENDA ITEM: Refinancing School Bonds, 2014/2015 Resolution No. 11

BACKGROUND: Recent declines in interest rates allow the District to refinance the Orcutt Union School District 2005 General Obligation Bonds. The savings from refinancing would result in a direct savings to District Taxpayers in the form of lower property tax payments. Under current market conditions, ***we Estimate current savings to be \$348,575 (NPV)***. Note these are ***net*** savings calculated ***after*** the payment of all fees and cost of issuance and would be directly passed on to District's taxpayers in the form of lower annual property tax levies

Timing
The current interest environment presents an opportune time for the District to pursue this transaction. The savings associated with a refinancing may fluctuate with changes in interest rates.

RECOMMENDATION: It is recommended that the Board of Trustees adopt 2014/2015 Resolution No. 11 as presented.

FUNDING: N/A




Orcutt Union School District

Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM:  Don Nicholson, Assistant Superintendent/Human Resources

BOARD MEETING DATE: January 14, 2015

BOARD AGENDA ITEM: Approval of Job Description for New Position:
Chief Technology Officer (CTO)

BACKGROUND: Technology touches nearly all aspects of the teaching and learning experience in today's effective schools. Our strategic planning process is highlighting a need for more technology and tech support throughout our district as teachers and others work with our students to prepare them to thrive as global citizens in our rapidly changing world. This important and growing issue creates the need to expand our technology department and has resulted in the creation of the attached job description for Chief Technology Officer (CTO).

RECOMMENDATION: It is recommended that the Board of Trustees approve the job description for Chief Technology Officer (CTO) as presented.

Quarterly Report
 on
Williams/Valenzuela Uniform Complaints
 [Education Code § 35186]
2014

District: Orcutt Union School District

Name of person completing this form: Alice Salazar

Title of person completing this form: Administrative Assistant

Please provide the date when this information will be reported publicly at the district governing board meeting:

January 14, 2015

Quarterly report submission date (check one):

April (Jan.—March)
 July (April—June)
 October (July—Sept.)
 January (Oct.—Dec.)

General Subject Area	Total no. of complaints	No. of complaints resolved	No. of complaints unresolved
Textbooks and instructional materials	0		
Teacher vacancy or misassignment	0		
Facilities conditions	0		
<i>Valenzuela/CAHSEE</i> intensive instruction and services	0		
TOTALS	0	0	0

Signature of district superintendent

Date

Board Report

District 16 -- Orcutt Union

Fund 01 -- General Fund

As of 12/31/2014

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	3,308,119.75	2,075,804.59	2,272,069.13	0.00	5,580,188.88
9130 -- Revolving Cash/Fiscal Agent	15,500.00	0.00	0.00	0.00	15,500.00
9200 -- Accounts Receivable	3,606,378.77	0.00	(3,606,378.77)	0.00	0.00
9310 -- Due from Other Funds	732,127.61	0.00	(685,305.01)	0.00	46,822.60
9320 -- Stores	13,927.06	0.00	10,067.52	0.00	23,994.58
9330 -- Prepaid Expenditures (Expenses)	27,960.17	0.00	(27,960.17)	0.00	0.00
Total Assets	7,704,013.36	2,075,804.59	(2,037,507.30)	0.00	5,666,506.06
9500 -- Accounts Payable (Current Liabilities)	1,130,196.89	302.29	(1,124,981.26)	0.00	5,215.63
9610 -- Due to Other Funds	1,072,524.71	0.00	(1,072,524.71)	0.00	0.00
9650 -- Deferred Revenue	8,025.49	0.00	(8,025.49)	0.00	0.00
Total Liabilities	2,210,747.09	302.29	(2,205,531.46)	0.00	5,215.63
Fund Balance (Beginning Balance/Actual)	5,493,266.27	0.00	0.00	0.00	5,661,290.43
9791 -- Net Beginning Balance	5,493,266.27	0.00	5,493,266.27	0.00	5,493,266.27
8010 -- Revenue Limit Sources	30,892,657.00	5,162,924.67	13,874,244.65	0.00	17,018,412.35
8100 -- Federal Revenue	1,315,815.76	64,192.00	141,877.08	0.00	1,173,938.68
8300 -- Other State Revenues	3,472,694.10	0.00	47,515.15	0.00	3,425,178.95
8600 -- Other Local Revenue	1,359,381.00	151,843.88	753,758.87	0.00	605,622.13
8910 -- Other Financing Sources	524,721.00	2,025.40	511,299.06	0.00	13,421.94
8980 -- Contributions	0.00	0.00	0.00	0.00	0.00
Total Revenues	37,565,268.86	5,380,985.95	15,328,694.81	0.00	22,236,574.05
1000 -- Certificated Personnel Salaries	18,872,311.82	1,747,991.25	7,649,149.84	0.00	11,223,161.98
2000 -- Classified Personnel Salaries	5,959,178.92	494,034.95	2,722,902.51	0.00	3,236,276.41
3000 -- Employee Benefits	7,299,053.78	694,648.10	2,937,282.15	0.00	4,361,771.63
4000 -- Books and Supplies	3,540,195.73	102,701.01	610,027.04	459,866.64	2,470,302.05
5000 -- Services and Other Operating Expenditures	3,174,979.72	246,222.09	576,591.77	1,099,438.80	1,498,949.15
6000 -- Capital Outlay	1,354,486.00	19,886.25	664,717.34	187,023.74	502,744.92
7000 -- Other Outgo & Transfers Out	791,435.46	0.00	0.00	0.00	791,435.46
Total Expenditures	40,991,641.43	3,305,483.65	15,160,670.65	1,746,329.18	24,084,641.60
Fund Balance (Budget/Actual)	2,066,893.70	0.00	5,661,290.43	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None