

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, September 10, 2014
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Adoption of September 10, 2014 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. **Superintendent's Report**
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
1. Transportation Department Report
- E. **Public Comment**
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.
- F. **Written Communication**
Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Special Meeting July 2, 2014
- E. Minutes, Special Meeting July 16, 2014
- F. Minutes, Special Meeting August 14, 2014
- G. Minutes, Regular Meeting August 20, 2014
- H. 2014/2015 Resolution No. 5, Close Orcutt Union School District Fund 21
- I. 2014/2015 Resolution No. 4, GANN Limit
- J. Surplus Item
- K. Board Policy 3260, Fees and Charges for second reading
- L. Board Policy 3513.3, Tobacco Free Schools for second reading
- M. Board Policy 5131.62, Tobacco for second reading
- N. Board Policy 5144, Discipline for second reading
- O. Board Policy 5144.1, Suspension and Expulsion/Due Process for second reading
- P. Board Policy 6142.92, Mathematics Instruction for second reading
- Q. Board Policy 6162.5, Student Assessment for second reading
- R. Board Policy 6162.54, Test Integrity/Test Preparation for second reading
- S. Board Policy 6163.1, Library Media Centers for second reading
- T. Hiring of Coaches 2014/2015

It is recommended that the Board of Trustees approve Consent Agenda Items A through T as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Pine Grove School 4th Grade Trip to Santa Barbara Maritime Museum's Before the Mast Tall Ship Program on October 6-7, 2014

Staff requests that the Board of Trustees approve the Pine Grove 4th Grade Trip to Santa Barbara Maritime Museum's Before the Mast Tall Ship Program on October 6-7, 2014.

Moved _____ Second _____ Vote _____

2. Olga Reed School 6th Grade Trip to Catalina Island Marine Institute on September 17-19, 2014

Staff requests that the Board of Trustees approve the Olga Reed School 6th Grade Trip to Catalina Island Marine Institute September 17-19, 2014.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. District Certification of Unaudited Actuals

It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report, as submitted. A copy of the Unaudited Actuals Finance Report is available for review at the District Office, 500 Dyer Street, Orcutt, CA. M-F 7:30 a.m. – 4:30 p.m.

Moved _____ Second _____ Vote _____

C. CURRICULUM

1. Board Policy 6141.5, Advanced Placement

It is recommended that the Board of Trustees adopt Board Policy 6141.5, Advanced Placement for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

- 2, Disposal of Obsolete Textbooks and Library Books

Staff recommends that the library books and instructional material which fall into the designated categories be approved for immediate disposal in accordance with district policy.

Moved _____ Second _____ Vote _____

Public Hearing – Textbook Sufficiency

3 2014/2015 Resolution No. 6, Sufficiency of Instructional Materials

It is recommended that the Board of Trustees adopt 2014/2015 Resolution No. 6, Sufficiency of Instructional Materials.

Moved _____ Second _____ Vote _____

D. HUMAN RESOURCES

1. 2014/2015 Calendar Revision

It is recommended that the Board of Trustees approve the revised 2014/15 Junior High Calendar, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Board Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 10, 2014, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
September 10, 2014

TO: Deborah Blow, Ed.D., Superintendent
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
 SUBJECT: Recommendations for Board Approval



SITE	CLASSIFICATION	SALARY	EFFECTIVE	ACTION INFORMATION
Child Nutrition	Child Nutrition Worker	\$150/mo	09/01/14	Longevity – 15 years
Child Nutrition	Child Nutrition Worker	\$9.66/hr	08/20/14	Substitute
Ralph Dunlap	Media Specialist	\$125/mo	10/01/14	Longevity – 10 years
Alice Shaw	Office Assistant	\$14.25/hr	09/05/14	Permanent/Probationary
Lakeview Jr. High	Inst Assistant I		09/05/14	Resignation
Joe Nightingale	Noon Duty Supervisor	\$9.45/hr	09/03/14	Substitute
Joe Nightingale	Inst Assistant II	\$175/mo	10/01/14	Longevity – 20 years
Child Nutrition	Child Nutrition Worker	\$9.66/hr	08/20/14	Substitute
Orcutt Jr. High	Child Nutrition Worker	11.41/hr	09/08/14	Permanent/Probationary
Orcutt Jr. High	Inst Assistant II	\$12.91/hr	08/18/14	Permanent/Probationary
Pine Grove	Office Manager	\$200/mo	10/01/14	Longevity – 25 years
Health Services	LVN	\$21.66/hr	08/18/14	Permanent/Probationary
Pupil Services	Sr. Secretary	\$175/mo	10/01/14	Longevity – 20 years
Joe Nightingale	Media Specialist	\$125/mo	10/01/14	Longevity – 10 years
Transportation	Bus Driver		09/02/14	Retirement
Lakeview Jr. High	Inst Assistant I	\$12.60/hr	08/18/14	Permanent/Probationary
Lakeview Jr. High	Inst Assistant I	\$12.60/hr	08/26/14	Permanent/Probationary
Campus Connection	Child Care Assistant		08/18/14	Resignation
Alice Shaw	Child Care Coordinator	\$175/mo	10/01/14	Longevity – 20 years
District Office	Receptionist/Sub Coordinator	\$3169/mo	08/21/14	Permanent/Probationary
Joe Nightingale	Inst Assistant II	\$12.91/hr	08/18/14	Permanent/Probationary
OAIS	Custodian	\$200/mo	10/01/14	Longevity – 25 years
Joe Nightingale	Child Care Assistant		08/21/14-09/30/14	Request Unpaid Leave of Absence
Joe Nightingale	Inst Assistant II	\$12.91/hr	08/18/14	Permanent,/Probationary
Transportation	Bus Driver	\$19.12/hr	08/18/14	Substitute
Alice Shaw	Child Nutrition Cashier		10/01/14-10/17/14	Request Unpaid Leave of Absence

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of September 10, 2014

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
District	Hourly	2014-15	ELD, Jr Highs, 24 hr wk
Olga Reed	Hourly	2014-15	ASES, 6 hrs wk
Nightingale	Extra Duty	8/4-8/7/14	CPM Training, 24 hrs
Lakeview / Orcutt	Stipend	2014-15	Track Coach
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
District	Hourly	2014-15	ELD, Nightingale, 22 hr wk
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
Lakeview	Stipend Extra Pay	2014-15	Yearbook Advisor SysOp
Olga Reed	Hourly	2014-15	Administrative Support
Orcutt	Stipend	2014-15	Cheer Co-Coach, split stipend
District	Hourly	6/17-8/14/14	Summer Compass, 1075.5 hrs
Dunlap	Stipend	2014-15	Yearbook Advisor
District	Hourly	6/18-8/14/14	Summer Compass, 60 hrs
Olga Reed	Stipend	2014-15	Girls Basketball Coach
Lakeview	Stipend	2014-15	Boys & Girls Volleyball Coach

*To be prorated

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
Lakeview	Stipend	2014-15	7 th & 8 th Girls Basketball Coach
Lakeview	Stipend	2014-15	7 th Grade Boys Basketball Coach
Shaw	Stipend	2014-15	Yearbook Advisor
District	Stipend	2014-15	Band Director
Pine Grove	Stipend	2014-15	Yearbook Advisor
Orcutt	Extra Pay Extra Duty	2014-15 7/25-8/14/14	SysOp – Tech CPM II/III, 24 hrs
Orcutt	Extra Duty	8/6-8/14/14	CPM III, 12 hrs
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
Orcutt	Extra Duty	8/4-8/7/14	Common Core, 24 hrs
Lakeview	Hourly	7/1/14	Interview Panel, 2 hrs
District	Hourly	2014-15	ELD, Pine Grove, 15 hrs wk
District	Extra Duty	8/8-8/12/14	Substitute Training, 7 hrs
Pine Grove	V-1	2014-15	Temporary Teacher, 100%
District	Hourly	2014-15	ELD, Nightingale, 22 hr wk
District	Hourly	2014-15	ELD, Shaw, 22 hr wk
Olga Reed	Stipend	2014-15	Track Coach Boys Basketball Coach Teacher in Charge
Olga Reed	Stipend	2014-15	ASB Advisor
Orcutt	Stipend	2014-15	Cheer Co-Coach, split stipend
Lakeview	Stipend Hourly	2014-15 7/1/14	ASB Advisor Interview Panel, 2 hrs
Lakeview	Stipend	2014-15	8 th Boys Basketball Coach
District	Hourly	2014-15	ELD, Patterson & Dunlap, 21 hr wk
Nightingale	Extra Duty	8/4-8/7/14	CPM Training, 24 hrs
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
Nightingale	Stipend	2014-15	Yearbook Advisor
District	Hourly	2014-15	ELD, Patterson, 20 hr wk

*To be prorated

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Orcutt	Stipend	2014-15	Boys & Girls Volleyball Coach
Pine Grove	Stipend	2014-15	Teacher in Charge Track Coach
Shaw	Stipend Hourly	2014-15 7/2-7/31/14	Teacher in Charge Chromebook Summer Pilot, 39 hrs
Orcutt	Stipend	2014-15	7 th & 8 th Girls Basketball Coach
Orcutt	Stipend Stipend Stipend Extra Pay Extra Pay	2014-15	7 th & 8 th Boys Basketball Coach ASB Advisor Yearbook Advisor SysOp - Website Athletic Director
Patterson	Stipend	2014-15	Teacher in Charge Yearbook Advisor
Patterson	III-1	2014-15	Temporary Teacher, 100%
District	Hourly	7/16-7/31/14	Summer Compass, 12 hrsw
Dunlap	Stipend	2014-15	Teacher in Charge
Shaw	Stipend	2014-15	Track Coach
Lakeview	Stipend	2014-15	Cheer Coach
Olga Reed	Hourly	2014-15	Title 1, 14 hrs wk Overage, 8 hrs wk
Nightingale	Hourly II-1	8/202-8/29/14 9/2/14	Title 1, 22 hrs wk Temporary Teacher, 100%
Patterson	V-2	2014-15	Completed Units for Movement
Dunlap	VI-6	8/19/14	Prob 1, Speech Teacher
Lakeview	Extra Pay Hourly	2014-15 7/1-7/29/10	Athletic Director Summer Compass, 32 hrs
Olga Reed	Hourly	2014-15	Title 1/Intervention, 22 hr wk
Olga Reed	Hourly	2014-15	Title 1, 22 hrs wk ELD, 4 hrs wk
Nightingale	Hourly	8/20/14	Title 1, 22 hrs wk
Nightingale	Extra Duty	8/4-8/7/14	CPM Training, 24 hrs
Orcutt	Extra Duty	7/25-7/30/14	CPM II, 12 hrs

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
July 2, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, July 2, 2014 beginning with Dr. Peterson calling Public Session to order at 12:30 p.m. Rob Buchanan led the Pledge of Allegiance. Members Present: Buchanan, Hatch, Zilli and Peterson. Absent: Phillips Administrators Present: Blow and Ochej.

PUBLIC COMMENT

Monique Segura, OEA President welcomed Superintendent Blow and thanked those involved in Bob Bush's retirement celebration for a wonderful event.

ITEMS SCHEDULED FOR ACTION

Award Bid for Olga Reed School

It was moved by Bob Hatch, seconded by Jan Zilli and carried to award the bid for Olga Reed Multipurpose Room improvements to J & P Construction, Inc., for \$408,309 as the lowest responsive bid with an additional 10% contingency in the amount of \$40,831 for a grand total of \$449,140. Ayes: Hatch, Buchanan, Peterson and Zilli Absent: Phillips

2014/2015 Resolution No. 1, Delegation of Authority to District Staff

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adopt 2014/2015 Resolution No. 1, Delegation of Authority to District Staff. Ayes: Hatch, Buchanan, Peterson and Zilli Absent: Phillips

ADJOURN

It was moved by Bob Hatch and seconded by Jan Zilli to adjourn the meeting at 12:37 p.m.

Deborah Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
July 16, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, July 16, 2014 beginning with Dr. Peterson calling Public Session to order at 12:35 p.m. Jan Zilli led the Pledge of Allegiance. Members Present: Hatch,, Zilli and Peterson. Absent: Buchanan and Phillips. Administrators Present: Blow, Ochej, Edds and Nicholson. It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the July 16, 2014 special agenda as presented. Ayes: Peterson, Hatch, Zilli Noes: 0 Absent: Buchanan, Phillips

Marysia asked the Board to check their calendars for available dates for a special meeting to be held after August 20, 2014 to address the Los Alamos Library.

ITEMS SCHEDULED FOR ACTION

Change Order for OAHS Hardcourt Improvements

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the change order to Apodaca Paving for \$62,097.22 with an additional contingency amount of \$10,000 for any other unforeseen field conditions.

Ayes: Peterson, Hatch, Zilli Noes: 0 Absent: Buchanan, Phillips

Change Order for OAHS Kitchen Improvements

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve the change order request to K.J. Cain Company, Inc. for \$9,341.44 with an additional 10% contingency of \$15,636.

Ayes: Peterson, Hatch, Zilli Noes: 0 Absent: Buchanan, Phillips

2914/2015 Adopted Budget Revisions

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the budget revisions as presented. Ayes: Peterson, Hatch, Zilli Noes: 0 Absent: Buchanan, Phillips

ADJOURN

It was moved by Jan Zilli and seconded by Bob Hatch to adjourn the meeting at 12:50 p.m.

Deborah Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
BOARD RETREAT
August 14, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday August 14, 2014 beginning with Dr. Peterson calling Public Session to order at 8:00 a.m. at the Santa Maria Radisson Hotel. Bob Hatch led the Pledge of Allegiance. Members Present: Buchanan, Phillips, Hatch,, Zilli and Peterson. Absent: None. Administrator Present: Blow Also present Phil Quon, meeting facilitator. It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the August 14, 2014 special agenda as presented. Ayes: 5 Noes: 0 Absent 0

BOARD RETREAT

ADJOURN

It was moved by Rob Buchanan and seconded by Bob Hatch to adjourn the meeting at 1:50 p.m.

Deborah Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
August 20, 2014**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, August 20, 2014 beginning with Dr. Peterson calling Public Session to order at 6:45 p.m. Members Present: Phillips, Zilli, Hatch, Peterson and Buchanan. Absent: None. Administrators Present: Blow, Ochej, Nicholson and Edds. Absent: None. It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:46 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:17 p.m. Rob Buchanan led the Pledge of Allegiance Dr. Peterson reported that no action was taken in Closed Session. It was moved by Jan Zilli, seconded by Rob Buchanan and carried to approve the August 20, 2014 agenda, as presented.

SUPERINTENDENT'S REPORT

Dr. Holly Edds and Director of Technology, Janet Bertoldi announced that for the second year the district offered Compass Learning opportunities to students during the summer. Those meeting the designated instructional hours were put into a drawing for a Kindle. The winning students along with their families were no hand to be honored.

PUBLIC COMMENT

Vickie Gill, representing the Friends of the Los Alamos Public Library thanked the Board for their support of the library and especially all the work that Marysia Ochej has put into the project. She introduced Mary Housel, Santa Maria City Librarian who expressed her excitement with the project. A special Board Meeting will be held on September 23, 2014 at 12:30 p.m. to complete the necessary filings.

OEA President, Monique Segura reported that she is pleased that she and Don Nicholson will again be meeting on a regular basis. She expressed concerns about combination classes.

WRITTEN COMMUNICATION

Notification was received from the Santa Barbara County Education Office that the district's LCAP submission has met the expressed criteria for this year.

Notification was received from the Santa Barbara County Education Office that the district's 2014/2015 Adopted Budget was reviewed by their office and they have concluded that it is consistent with the *State-Adopted Criteria and Standards*.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of May 9, 2014
- E. Minutes, Regular Meeting June 11, 2014
- F. Minutes, Special Meeting June 18, 2014
- G. 2014/2015 Resolution No. 3, Orcutt Union Elementary school District Early Learning Center
- H. Engagement Letter for Legal Services, Kronick, Moskovitz, Tiedemann & Girard
- I. Surplus Items
- J. Memorandum of Understanding between the Santa Barbara County Education Office's Center for Community Education and Orcutt Union School District
- K. Board Policy 0200, Goals for the School District for second reading
- L. Board Bylaw 9324, Minutes and Recordings for second reading
- M. Discretionary Commercial Warrants Audit
- N. Memorandum of Understanding with Migrant Education Program for 2014/2015

It was moved by Liz Phillips, seconded by Jan Zilli and carried to approve Consent Agenda Items A through N, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

ITEMS SCHEDULED FOR ACTION

Board Policies – Business

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adopt **Board Policy 3260**, Fees and Charges for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Jan Zilli, seconded by Liz Phillips and carried to adopt **Board Policy 3513.3**, Tobacco Free Schools for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Public Hearing – Level 1 Developer Fee Justification Study

Dr. Peterson opened the Public Hearing at 7:35 p.m. There being no discussion the hearing was closed at 7:36 p.m.

2014/2015 Resolution No. 2, Adoption of School Facilities Fees Increase

It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adopt 2014/2015 Resolution No. 2, Adoption of School Facilities Fees Increase. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Santa Maria's Proposal for Leasing Library Building at Olga Reed School

It was moved by Liz Phillips, seconded by Jan Zilli and carried to receive the proposal and direct staff to come back with a recommendation in 30-60 days. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Public Hearing – General Waiver Request Regarding Leasing Key Site 17

Dr. Peterson opened the Public Hearing at 7:41 p.m. There being no discussion the hearing was closed at 7:42 p.m.

General Waiver Request Regarding Leasing Key Site 17

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the waiver application as presented. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Increased Costs and Additional Contingency for Olga Reed Multi-Purpose Room Modernization Project

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve an increase of \$101,840 to cover change orders in addition to an additional contingency of \$55,098, for a total increase of \$156,938 to allow the Assistant Superintendent of Business Services to negotiate on the District's behalf. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Curriculum Board Policies

It was moved by Jan Zilli, seconded by Liz Phillips and carried to adopt **Board Policy 5131.62**, Tobacco for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adopt **Board Policy 5144**, Discipline for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to adopt **Board Policy 5144.1**, Suspension and Expulsion/Due Process for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Jan Zilli, seconded by Liz Phillips and carried to adopt **Board Policy 6142.92**, Mathematics Instruction for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adopt **Board Policy 6162.5**, Student Assessment for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt **Board Policy 6162.54**, Test Integrity/Test Preparation for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adopt **Board Policy 6163.1**. Library Media Centers for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

University of Phoenix School Affiliation Agreement

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to approve the University of Phoenix School Affiliation Agreement – California with the Orcutt Union School District. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

Teacher Induction Memorandum of Understanding 2014/2015

It was moved by Liz Phillips, seconded by Jan Zilli and carried to approve the Teacher Induction memorandum of Understanding with Santa Barbara County Education Office for 2014/2015. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson Noes 0 Absent 0

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

Marysia reported that there was a closing entry yet to be made on the Board Financial Report.

Mr. Hatch thanked everyone involved in his retirement. He very much appreciated everyone's well wishes.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, September 10, 2014 beginning with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Jan Zilli and seconded by Bob Hatch to adjourn to Closed Session at 8:13 p.m.


Deborah L. Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM:  Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: Closing Orcutt Union School District Fund 21

BACKGROUND: With our continued effort to keep the account funds accurate it has been determined, that the following fund is no longer used by Orcutt Union School District and will be closed.

Fund 21: Building Fund

RECOMMENDATION: The staff recommends approval of closure of fund 21.

FUNDING: N/A

Resolution of the Governing Board

of the Orcutt Union School District

Close Orcutt Union School District **Fund (Fund 21)**

WHEREAS, the Board of Education of the Orcutt Union School District is desirous of closing the Orcutt Union School District Fund (Fund 21);

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Orcutt Union School District hereby requests that the Santa Barbara County Auditor's Office close the Orcutt Union School District Fund (Fund 21) and transfer the funds remaining in Fund 21 to the Orcutt Union School District Fund (Fund 01) and credit any interest earned after the closure of the Orcutt Union School District Fund to the Orcutt Union School District Fund. **General Fund 01**

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Orcutt Union School District, this 10th day of September 20 14 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
(Title)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: MJO Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: Resolution No. 4 GANN Limit

BACKGROUND: E.C. 42132 "On or before September 15th of each year, the governing board shall adopt a resolution to identify, pursuant to Division 9 (commencing with Section 7900) of title 1 of the Government Code, the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for preceding fiscal year.

In simple terms the Gann Spending Limit is a ceiling, or limit, on each year's appropriations of tax dollars by the state, cities, counties, school districts, and special districts. Proposition 4, an initiative passed in November 1979, added controls on appropriations in Article XIIIB of the California Constitution. Using 1978-79 as a base year, subsequent years' limits have been adjusted for: (1) an inflation increase equal to the change in the Consumer Price Index or per capita personal income, whichever is smaller; and, (2) the change in population, which for school agencies is the change in ADA. Proposition 111, adopted in June 1990, amended the Gann limit inflation factor to be based only on the change in per capita personal income.

This District does not exceed the Gann Limit. A resolution has been prepared for Board adoption at the September 10, 2014 Board meeting.

RECOMMENDATION: It is recommended that the Board of Trustees adopt 2014/2015 Resolution No. 4 GANN Limit Adoption and the attached 2013/2014 calculated appropriations limit.

FUNDING: N/A

RESOLUTION NO. 4

2014/2015

Resolution of the Governing Board of the
Orcutt Union School District

GANN LIMIT ADOPTION

Whereas, in November 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2013/2014 fiscal year and a projected Gann Limit for the 2014/2015 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2013/2014 and 2014/2015 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2013/2014 and 2014/2015 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with appropriate attachments to interested citizens of this District;

Passed and adopted by the Board of Trustees of the Orcutt Union School District this 10th day of September, 2014 by the following vote:

AYES: NOES: ABSENT:

(Signed) _____
Board President



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *MS* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: Surplus Item

BACKGROUND: In accordance with Education Code Sections 39520- 39530 and BP 3260; staff has inspected the equipment turned in and recommends that the following items be declared surplus and unusable property.

Item	Description	Fixed Asset #
Copier	Panasonic DP 6030	002090

RECOMMENDATION: Staff recommends to surplus item as stated above.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT

Inventory Control

Date 8/15/2014

Prepared by Alice Salazar

Site OUSD

Room DO Back Work Rm

Brand Panasonic

Model DP6030

Serial No. LEP45F00085

Description Panasonic DP-6030

Add info.

TRANSACTION TYPE - CIRCLE ONE

 ACQUISITION ADJUSTMENT TRANSFER

New **Used**

FOR TRANSFERS ONLY

Transfer from site

Transfer to site

Rec'd by

SITE/PROGRAM ADMINISTRATOR: _____
 REQUIRED FOR TRANSFER OR SURPLUS OF EQUIPMENT

FOR DISTRICT OFFICE USE

SOLD DONATED **SURPLUS** ADDED TO INVENTORY ON _____ BY _____

BOARD SURPLUS APP. DATE 9/10/2014 **SOLD/DONATED TO:** Ray Morgan

FUNDS DISPOSITION _____

ORCUTT UNION SCHOOL DISTRICT

TO:

District Superintendent

FROM:

Don Nicholson
Assistant Superintendent, Human Resources

DATE:

September 10, 2014

RE:

**NOTIFICATION TO BOARD –HIRING OF COACHES FOR 2014-15
SCHOOL YEAR**

Alice Shaw:

Bob Severance Track

Joe Nightingale:

Track

Olga Reed:

Mike Luis Track
Tom Ferdinandi Girls Basketball
Mike Luis Boys Basketball

Patterson Road:

Nicole Wilberg Track

Pine Grove:

Don Robertson Track

Ralph Dunlap:

Track

Lakeview Junior High:

Elaine Furst Girls Volleyball
Elaine Furst Boys Volleyball
Brad Gitchell 7th and 8th Grade Girls Basketball
Simon Griffin 7th Grade Boys Basketball
Richard Partida 8th Grade Boys Basketball
Patsy Shaffer Cheer
Al Cabanting Track

Orcutt Junior High:

Shilo Ridgeway	Girls Volleyball
Shilo Ridgeway	Boys Volleyball
Sal Ruiz	7 th & 8 th Grade Girls Basketball
Ernie Salinas	7 th & 8 th Grade Boys Basketball
Regina Cosma	Cheer
Naomi Miller	Cheer
Al Cabanting	Track

Unpaid Volunteer Assistant Coaches:

Meghan Rimrodt	Boys and Girls Volleyball – Orcutt JH
----------------	---------------------------------------

*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District



Pine Grove Elementary School

1050 E. Rice Ranch Road Santa Maria CA 93455 Phone (805) 938-8800 FAX (805) 938-8849

Sept. 2, 2014

To: Board of Trustees, Orcutt Union School District

Re: Request for Approval, Before the Mast Tall Ship Program, Oct. 6-7

Request Board approval for Mr. Maderas's 4th grade class (29 students) to participate in the Santa Barbara Maritime Museum's Before the Mast Tall Ship Program. This is an overnight program where students, parent chaperones (4-5), and teachers (2) go back in time to the early 1800's as sailors aboard a Boston trading vessel. The tall ship, named "The Spirit of Dana Point", remains docked in Santa Barbara Harbor for the entire program, which runs for 18 hours, beginning at 3:00 P.M. on Oct. 6, and ending at 9:00 A.M. on Oct. 7, and serves as an excellent learning environment to reinforce the 4th grade Social Studies curriculum.

Mr. Maderas has taken two previous classes on this trip while assigned to Olga Reed School; we'd like to build on that association here at Pine Grove School. Thank you for your consideration.

Sincerely,

Don Hart
Principal

August 27, 2014

To: Dr. Debbie Blow, Superintendent, and
Board of Trustees

From: Joe Dana, Principal

Re: Board Approval of Olga Reed School Sixth Grade Trip to
Catalina Island Marine Institute



On behalf of the sixth graders of Olga Reed School, I am requesting that the Orcutt Union School District Board of Trustees approve a three-day, two-night camp experience at the **Catalina Island Marine Institute (CIMI)**. Olga Reed's class of 24 sixth graders will be attending camp at CIMI from Wednesday, September 17, through Friday, September 19. Following is a brief overview of the CIMI experience and the transportation arrangements we have made.

The CIMI Experience

The Catalina Island Marine Institute is located at Fox Landing, which is approximately four miles northwest of Avalon on the east side of Catalina Island. CIMI hosts numerous school and youth groups for overnight camp experiences that teach about marine science and island ecology. Groups are transported to and from Fox Landing via Catalina Classic Cruises, which is based next to the Queen Mary in Long Beach.

Olga Reed sixth graders have participated in "Science Camp" at CIMI for many years. Cost for a three-day, two-night camp experience is \$245 per student, not including the cost of bus transportation to and from Long Beach. Due to school fund-raising, the trip is substantially funded, although we are needing to seek donations to help defray the cost. Two staff members – 6/7 combination class teacher Nick Spaht and Resource Specialist Debbie Hart – will accompany the students on the trip. We expect to have at least one parent chaperone also accompany the group.

The camp experience itself includes snorkeling, kayaking, hiking, labs, squid dissection, and more. All activities are guided by two CIMI instructors. All water activities are well supervised, with life jackets worn during snorkeling and kayaking activities.

Transportation

A charter bus from Roadrunner Shuttle will transport our group to and from Long Beach. The itinerary is as follows:

Wednesday, September 17: Leave Olga Reed at 3:45 a.m. Arrive at Queen Mary Terminal in Long Beach by 8:15 a.m.

Friday, September 19: Leave Queen Mary Terminal in Long Beach at 3:00 p.m. Stop for dinner in Camarillo. Return to Olga Reed at approximately 8:00 p.m.

As you know, the CIMI trip is a highly anticipated and incredibly memorable experience for the Olga Reed students who participate. I respectfully request your approval.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: MO Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: District Certification of Unaudited Actuals

BACKGROUND: Educational Code Section 42100 states that “on or before September 15, the governing board of each school district shall approve on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools.”

In keeping with that provision the Orcutt Union School District is providing the final unaudited actual revenues and expenditures for the 2013-14 year for all funds of the district.

Carryover balances and their respective designations as well as other budgetary changes will not be in the budget until the First Interim Report presented later in the year.

With the exception of the beginning balance and reserves, the 2014-15 budget remains unchanged from that adopted on June 11, 2014. Changes in the estimated fund balances due to the 2013-14 actuals are incorporated into the beginning balances for 2014-15 for all funds.

The state requires that the Board of Trustees certify that they have reviewed the Unaudited Actuals Financial Report for the district at a Board meeting. This report must be signed by the Clerk/Secretary of the Board.

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report as submitted.

FUND: All Funds



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: Board Policy 6141.5

ADVANCED PLACEMENT

BACKGROUND: Policy updated to reflect the self-repeal of law providing state grants to reduce the cost of Advanced Placement (AP) examination fees for economically disadvantaged students and new law (AB 97, 2013) which redirected that funding, into the LCFF.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 6141.5.

FUNDING: No funding implications.

Instruction

ADVANCED PLACEMENT

To encourage students to challenge themselves academically, **develop college-level skills**, and ~~to enable students to be more competitive when applying for admission to postsecondary institutions, the Board of Trustees shall provide~~ **offer** opportunities for ~~college-level coursework that will prepare interested high school students to~~ **high school students to pass take** Advanced Placement (AP) **courses and pass AP** examinations.

(cf. 0200 - Goals for the School District)
~~*(cf. 6172 - Gifted and Talented Student Program)*~~
(cf. 6172.1 - Concurrent Enrollment in College Classes)

The Board desires to provide at least four AP courses at each high school. The Superintendent or designee shall recommend subject areas for AP courses at each school based on student interest and the availability of qualified certificated staff, instructional materials, and other resources. The Superintendent or designee shall also explore alternative methods of delivering AP courses, **such as online courses or distance learning**.

The Superintendent or designee ~~shall ensure that the district's educational program provides opportunities for students to acquire the skills necessary to successfully undertake AP coursework. To the extent possible, the Superintendent or designee shall~~ **may consult and** collaborate with feeder ~~middle schools to ensure that students are offered the opportunity to take coursework that will prepare them for AP courses. in~~ **developing and implementing a preparation program.**

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6143 - Courses of Study)

All students who meet course prerequisites shall have equal access to AP courses.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Grades for AP courses shall be assigned in accordance with Board policy and administrative regulation.

(cf. 5121 - Grades/Evaluation of Student Achievement)

The Superintendent or designee shall make efforts to encourage students to participate in AP courses and to take end-of-course AP exams by creating support systems for AP students, such as resource centers and programs to recognize student accomplishments. In addition, the Superintendent or designee shall explore partnerships with colleges and universities to help encourage students to pursue postsecondary education.

(cf. 5126 - Awards for Achievement)
(cf. 6164.2 - Guidance/Counseling Services)

To increase the capacity of district schools to offer these AP courses, the Superintendent or designee shall provide staff development and support to AP teachers. Such This professional development may include, but not be is not limited to, opportunities for teachers to obtain course-specific information on the curriculum of specific courses, as well as information on instructional methods, and data-driven decisions making; mentoring for prospective teachers of AP teachers courses; and opportunities for staff within the district to share course syllabi and practices.

(cf. 4111 - Recruitment and Selection)

(cf. 4113 - Assignment)

(cf. 4131 - Staff Development)

The Board desires that every district AP course receive authorization to use the AP designation by the College Board. To that end, the Superintendent or designee shall coordinate the process for submitting courses for approval as part of the AP course audit.

Examination Fee

To the extent feasible, the district shall reduce the cost of AP examination fees for eligible low-income students. At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the availability of funds for this purpose and shall provide information on how income-eligible students may apply for funding.

(cf. 3100 - Budget)

Legal Reference:

EDUCATION CODE

~~48980 Parental notifications~~

~~52200-52212 Gifted and talented education program~~

52240-52244 Advanced Placement program

CODE OF REGULATIONS, TITLE 5

3840 Advanced Placement as program option for gifted and talented students

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Advancement Via Individual Determination: <http://www.avidecenter.org>

California Colleges.edu: <http://californiacolleges.edu>

California Department of Education, Advanced Placement Programs:

<http://www.cde.ca.gov/ei/gt/ps/apgen.asp>

College Board: <http://www.collegeboard.org/ap>

International Baccalaureate: <http://www.ibo.org>

U.S. Department of Education: <http://www.ed.gov>

Policy Adopted: ~~3/11/09~~08/13/2014

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds – Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: Disposal of Obsolete Textbooks and Library Books

BACKGROUND: In accordance with BP 3260, Sales and Disposal of Books, Equipment and Supplies, we are requesting permission to dispose of obsolete textbooks and instructional materials.

Instructional materials may be considered obsolete or unusable when they:

1. Contain information rendered inaccurate or incomplete by new discoveries or technologies.
2. Are replaced by more recent versions or editions.
3. Are no longer an adopted textbook.
4. Are damaged beyond use or repair.

Process used in discarding obsolete materials:

- Principals are informed of procedures regarding disposal of obsolete instructional materials.
- Media Specialists are requested to send obsolete instructional materials to the IMC.
- District teachers are notified concerning the availability of discarded and obsolete instructional materials. All district teachers have the opportunity to review and select any materials before discard occurs.
- Private schools and nonprofit organizations are notified of the availability of discarded and obsolete instructional materials. Private schools and nonprofit organizations have the opportunity to take any of the obsolete materials.

After a thorough review of the holdings in each school's library and district instructional materials, it has been determined that the following types of library books and instructional materials are obsolete and should be disposed of according to district policy.

- ✓ Fiction library books which have not been checked out in a number of years.
- ✓ Non-fiction library books which have not been checked out in a number of years and/or which have inaccurate or outdated factual information.
- ✓ Any textbook which has been declared obsolete and still remains in the district's possession.

RECOMMENDATION: Staff recommends that the library books and instructional materials which fall into the above categories be approved for immediate disposal in accordance with district policy.

FUNDING: No fiscal impact.

Notice of Public Hearing

To: Parents, Teachers and Community Members
From: Holly Edds, Assistant Superintendent, Educational Services
Date: September 10, 2014
Subject: Board Meeting to Determine Textbook Sufficiency

The Board of Trustees for the Orcutt Union School District invites all parents, teachers and community members interested in the affairs of the school district to attend a public hearing at the next board meeting to be held on September 10, at 6:45 pm at the Orcutt Union School District Board Room, 500 Dyer St., Orcutt. At this meeting the board shall make a determination, through a resolution, as to whether each pupil in each school in the district has, or will have prior to the end of the 2014/2015 school year, sufficient textbooks and/or instructional materials in each subject that is consistent with the content and cycles of the curriculum framework adopted by the state board. We encourage your participation at this meeting.



Educational Services

Holly Edds – Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: September 10, 2014

BOARD AGENDA ITEM: Annual Public Hearing on Sufficiency of Instructional Materials

BACKGROUND: Assembly Bill 831 took effect July 25, 2005. AB31 modified the annual public hearing requirement in Education Code Section 60119. Under that section the governing board of every local education agency that receives state instructional materials funds must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year. At this public hearing the board must make a determination as to whether each pupil in each school has sufficient textbooks or instructional materials that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science and history/social science.

RECOMMENDATION: Staff recommends that the governing board hold this required public hearing at their regular meeting on September 10, 2014.

FUNDING: There is no funding impact if the governing board holds this required public hearing and declares through a resolution that the Orcutt Union School District has met the requirement of sufficiency of instructional materials as defined in the Williams Settlement and AB831.

ORCUTT UNION SCHOOL DISTRICT

2014/2015 RESOLUTION NO. 6

Resolution Regarding Sufficiency of Instructional Materials

WHEREAS, the Governing Board of the Orcutt Union School District, in order to comply with the requirements of Education Code 60119, held a public hearing on October 12, 2011, at 7:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Orcutt Union School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, between the 2008-09 through the 2014-15 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Orcutt Union School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- ❖ Mathematics –
 - Kindergarten-Grade 1 – Harcourt School Publishers, *California Math*
 - Grades 3-5 – Scott Foresman-Addison Wesley, *enVision Math* © 2009
 - Grade 6 – Holt, *California Course 1: Numbers to Algebra*
 - Grade 7 – Holt, *Holt California Course 2: Pre-Algebra*
 - Grades 7-8 – Holt, *California, Algebra I*
 - Grade 8 – Holt, *California Geometry*

- ❖ Science –
 - Grades K-5 – McGraw-Hill, *California Science*
 - Grades 6-8 – Holt, Rinehart & Winston, *California Science (multiple titles)*

- ❖ History/Social Science - Kindergarten-Grade 1 – Scott Foresman, *History-Social Science for California*
 Grades 2-5 – Harcourt School Publishers, *California Reflections (multiple titles)*
 Grades 6-8 – Glencoe/McGraw-Hill, *CA Discovering Our Past (multiple titles)*

- ❖ English/Language Arts - Grades K-5 – Houghton-Mifflin, *CA Reading (multiple titles)*
 Grades 6-8 – McDougal Littell, *Language of Literature*
 Grades 6-8 – McDougal Littell, *Language Network*
 Grades 6-8 – McDougal Littell, *Bridges to Literature*

WHEREAS, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes,

THEREFORE, IT IS RESOLVED that for the 2014/2015 school year, the Orcutt Union School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Orcutt Union School District, this 10th day of September 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed:

 President, Board of Trustees
 Orcutt Union School District

 Date



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: September 10, 2014

RE: 2014-15 School Calendar Revision

BACKGROUND: The Calendar Committee developed a District Junior High School calendar that was approved by the Board of Trustees at the April 9, 2014 regular board meeting. The Mid Quarter Conferences and PC date on the calendar are in need of being revised due to a scheduling conflict.

RECOMMENDATION: The Calendar Committee recommends the attached Revised 2014-15 Junior High School calendar be considered for approval.

FUNDING: N/A

Pending Board
Approval
Update
09/10/2014

ORCUTT UNION SCHOOL DISTRICT

JUNIOR HIGH SCHOOLS

2014/2015 SCHOOL CALENDAR

Student Days
Reporting Periods

M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
					28	29	30	31	Aug 1	4	5	6	7	8	11	12	13	14	15			
18	19	20			25	26	27	28	29	Sep 1	2	3	4	5	8	9	10	11	12	17	1	
▲	▲	▼								■												
15	16	17	18	19	22	23	24	25	26	29	30	Oct 1	2	3	6	7	8	9	10	20	2	
													▼	▼								
13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	Nov 3	4	5	6	7	19	3	
◆									▼													
10	11				17	18	19	20	21	24	25		26	27	28	Dec 1	2	3	4	5	15	4
◆	■												●	■	●				▼	▼		
8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31	Jan 1	2	10	5	
										●	●	■	●	●	●	●	■	●	●			
5	6	7	8	9	12	13	14	15	16	19		20	21	22	23	26	27	28	29	30	14	6
●	●	●	●	●						■					▼							
Feb 2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	18	7	
					■					■									▼			
Mar 2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	19	8	
					◆														▼			
30	31	Apr 1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	14	9	
				■	●	●	●	●	●													
27	28	29	30	May 1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	20	10	
25	26	27	28	29	Jun 1	2	3	4	5	8	9	10	11	12	(180 Student Days)					14	11	
■													▼	▼								

- ▲ Pre-service Day (returning teachers) 185
- ◆ In-service Day (new teachers) 186
- Legal Holiday (no school)
- No School - Board Holiday
- ▼ Shortened Day or Minimum Day / In-service
- ◆ Staff Development Day

LATE STARTS FOR JR. HIGH

1ST, 3RD & 5TH Wednesday EACH MONTH

JR HIGH SCHOOL SCHEDULE

August 15 New Teachers Begin
 August 18 All Staff Meeting - Convocation
 August 19 Teacher Work Day

AUGUST 19.....WOW.....FIRST DAY OF CLASSES 7TH GR. ONLY
 Shortened Day / 7th Grade Classes

AUGUST 20.....FIRST DAY OF CLASSES 8TH Graders
 Shortened Day / 7th & 8th Grades

September 1.....Labor Day
 October 2.....Shortened Day / Mid Quarter Conferences
 October 3.....Minimum Day.....PC
 October 13.....Staff Development Day
 October 24..... Minimum Day / End of First Quarter.....Grade Prep
 November 10.....Staff Development Day
 November 11.....Veteran's Day
 November 26 to November 28.....Thanksgiving Holiday
 December 4..... Shortened Day / Mid Quarter Conferences
 December 5.....Minimum Day.....PC
 December 22 to January 9..... Winter Recess
 January 19.....Martin Luther King Day
 January 23..... Minimum Day / End of Second Quarter ...Grade Prep
 February 9.....Lincoln's Birthday
 February 16.....Presidents' Day
 February 26.....Mid Quarter Conferences (full-day)
 February 27.....Minimum Day.....PC
 March 9.....Staff Development Day
 March 27..... Minimum Day / End of Third Quarter.....Grade Prep
 April 3 to April 10.....Spring Break
 May 25.....Memorial Day
 June 11.....Minimum Day / Last Day of School / 7th Grade Students
 Minimum Day / Graduation Practice / 8th Grade Students
 June 12.....Minimum Day / Last Day of School / 8th Grade Graduation

Board Report

District 16 -- Orcutt Union

Fund 01 -- General Fund

As of 8/31/2014

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	3,308,119.75	(1,092,199.50)	1,182,056.74	0.00	4,490,176.49
9130 -- Revolving Cash/Fiscal Agent	15,500.00	0.00	0.00	0.00	15,500.00
9200 -- Accounts Receivable	3,606,378.77	0.00	0.00	0.00	3,606,378.77
9310 -- Due from Other Funds	732,127.61	(583,763.23)	(725,305.01)	0.00	6,822.60
9320 -- Stores	13,927.06	0.00	10,067.52	0.00	23,994.58
9330 -- Prepaid Expenditures (Expenses)	27,960.17	0.00	(27,960.17)	0.00	0.00
Total Assets	7,704,013.36	(1,675,962.73)	438,859.08	0.00	8,142,872.44
9500 -- Accounts Payable (Current Liabilities)	1,130,196.89	449.85	(55,271.41)	0.00	1,074,925.48
9610 -- Due to Other Funds	1,072,524.71	(1,013,320.71)	(1,072,524.71)	0.00	0.00
9650 -- Deferred Revenue	8,025.49	0.00	0.00	0.00	8,025.49
Total Liabilities	2,210,747.09	(1,012,870.86)	(1,127,796.12)	0.00	1,082,950.97
Fund Balance (Beginning Balance/Actual)	5,493,266.27	0.00	0.00	0.00	7,059,921.47
9791 -- Net Beginning Balance	5,493,266.27	0.00	5,493,266.27	0.00	5,493,266.27
8010 -- Revenue Limit Sources	30,164,140.00	0.00	3,302,182.77	0.00	26,861,957.23
8100 -- Federal Revenue	1,216,012.00	18,337.05	40,009.81	0.00	1,176,002.19
8300 -- Other State Revenues	3,053,100.00	234,446.25	192,405.25	0.00	2,860,694.75
8600 -- Other Local Revenue	990,590.00	89,780.56	152,008.35	0.00	838,581.65
8910 -- Other Financing Sources	18,000.00	0.00	0.00	0.00	18,000.00
8980 -- Contributions	0.00	0.00	0.00	0.00	0.00
Total Revenues	35,441,842.00	342,563.86	3,686,606.18	0.00	31,755,235.82
1000 -- Certificated Personnel Salaries	16,851,610.54	191,623.01	410,014.88	0.00	16,441,595.66
2000 -- Classified Personnel Salaries	5,628,026.31	318,428.37	576,085.19	0.00	5,051,941.12
3000 -- Employee Benefits	6,851,512.70	58,525.72	121,174.29	0.00	6,730,338.41
4000 -- Books and Supplies	1,727,151.14	181,379.87	272,851.84	591,933.65	862,365.65
5000 -- Services and Other Operating Expenditures	2,961,663.80	229,920.27	686,657.53	1,147,133.39	1,127,872.88
6000 -- Capital Outlay	368,500.00	25,778.49	53,167.25	34,824.26	280,508.49
7000 -- Other Outgo & Transfers Out	791,545.00	0.00	0.00	0.00	791,545.00
Total Expenditures	35,180,009.49	1,005,655.73	2,119,950.98	1,773,891.30	31,286,167.21
Fund Balance (Budget/Actual)	5,755,098.78	0.00	7,059,921.47	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None