

# Orcutt Union School District

## Safety Committee Meeting Minutes

*April 4, 2019*

**Members in Attendance:** Brad Gitchell-Director of MOT, Walter Con-Assistant Superintendent of Business Services, Monique L. Segura-OEA President, Jaime Alfaro-MOT Office Manager, Bret Cupp-Custodian Lead and Michelle Romine-District Nurse.

**Meeting was called to order at 9:00 AM, by Brad Gitchell**

***Review Our Previous Safety Committee Meeting Minutes:*** Brad Gitchell gave the committee a moment to review the December 20, 2019 minutes. The minutes were approved by the Safety Committee.

### ***Old Business:***

- **Roof Repairs:** The MOT is having 25 roofs, professionally re-roofed by a contracted company. *The finalization of the roofs and rain gutters should be complete by mid-April 2019.*
- **Gopher Hole Injuries:** We have had some injuries, with students and staff, tripping into gopher holes. *The MOT has purchased field dirt, and Grounds is backfilling the gopher holes. We are using the Sand, which came out of the Sandboxes, to backfill the fields. The MOT also purchased 2 Barn Owl Boxes, to be installed near Orcutt Jr. High's fields. We hope to get a natural approach to field rodent control.*
- **Integrated Pest Management Protocol (IPM):** Brad wanted everyone to understand the IPM protocol. *The Healthy Schools Act requirement is for school districts to try and use the least amount of chemicals as possible. In the event that there are pest, the MOT first attempts to get rid of them, with housekeeping and the upkeep of areas. The Orcutt Union School District-IPM can be found on our district website. Please see link below:*  
<http://www.orcuttschools.net/common/pages/DisplayFile.aspx?itemId=209459>
- **Automated External Defibrillators (AED):** By July 1, 2019, we are required to have at least 1 AED at every site. *The AED's are on order and the MOT will begin installing them as required.*

### ***New Business:***

- None to Report

### ***Industrial Incident Reports / Safety Suggestions:***

- **Gopher Hole Concerns-***Discussed on "Items from the Floor".*
- **Trip and Fall Incidents-***We recommend, staff keep their areas clear of obstacles and be careful.*

### ***Items from the Floor:***

- **Field Maintenance for Athletics and PE:** We have had a lot of concern with the gopher holes and maintenance of the Athletic and PE fields. *The MOT is looking into creating a new position, for someone to solely care, and maintain the Athletic and PE fields, at every school site.*

- **PE Equipment Repairs:** Monique asked “who maintains the PE equipment, at the school sites”? *Brad said “our maintenance workers are not Certified to repair PE equipment. The site needs to maintain their own PE equipment, through the site budget”.*
- **Sea Trains on Sites, as Storage Units:** Was brought up, as a concern that children are playing around the Sea Trains. It is difficult for Noon Duty staff to keep any eye on playgrounds, fields, buildings and temporary structures on site. *Brad said “we need to have the storage, the MOT and site Principals, try to place storage units in the best location possible, to avoid any safety issues”.*

Orcutt Union School District Safety Committee Meeting has been adjourned at 9:37 AM.

Submitted by: *Jaime Alfaro* - MOT Office Manager