



ORCUTT UNION SCHOOL DISTRICT

INTRA-DISTRICT TRANSFER REQUEST

*This request must be completed and submitted during open enrollment, March 1st through April 15th.
Students requesting an Intra-District Transfer Request must be residents of the Orcutt Union School District.*

Date: _____	
Student: _____	Grade: _____
Parent/Guardian: _____	Cell Phone: _____
Address: _____	
Student resides within the boundaries of: _____	
Attendance is requested at: _____	

Please check the applicable reason as listed in priority order.

- _____ 1. Student is currently attending the school due to a previously approved transfer or having resided in the attendance area immediately prior to this request.
- _____ 2. Student's parent is a permanent employee of Orcutt Union School District.
- _____ 3. Student has a sibling attending the school during the same academic year.
- _____ 4. Student has a need for childcare within the attendance area of the requested school and the care is verified by the childcare provider.
- _____ 5. All other Orcutt Union School District students requesting transfers.

Please Note:

- District transportation will **not** be provided.
- Approval will be granted on the basis of space availability after families who live in the attendance area are placed.
- Approval may be revoked at any time if the student fails to comply with school attendance, student performance and discipline policies.
- If there are more students desiring a transfer than space allows, a lottery will be held.
- If my child is accepted for enrollment in accordance with the above request, ***I understand that my child may be required to return to his/her school of residence during the school year if classes become impacted.***

(Parent Guardian Signature)

(Date)

Approved Wait List Disapproved

(Signature of person approving request)

(Date)