

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, December 12, 2012
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.
6. Fact Finding

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. Orcutt Jr. High School Presentation by Leadership Team – Susan Salucci

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

1. Thank You from Jean Byrne

F. Public Hearing – None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. 2012/2013 Interdistrict Attendance Agreements
- E. Minutes, Regular Meeting of November 14, 2012
- F. Minutes, Special Meeting of November 19, 2012
- G. Hiring of Additional Coaches 2012/13
- H. Ratification of Speech Teacher Contract

It is recommended that the Board of Trustees approve Consent Agenda Items A through H, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. First Interim Financial Report

The Board of Trustees is required to attest to its financial solvency certification through the Interim Report process. A copy of the First Interim Financial Report is available for review at the District Office, 500 Dyer Street, Orcutt, CA. between the hours of 7:30 a.m. to 4:30 p.m. Monday – Friday.

It is recommended that the Board of Trustees approve the First Interim Report as presented and authorize the filing of a "positive" certification with the Santa Barbara County Office of Education.

Moved _____ Second _____ Vote _____

2. Annual and Five-Year Developer Fee Report

It is recommended that the Board of Trustees approve the Annual and Five-Year Developer Fee Report, as submitted.

Moved _____ Second _____ Vote _____

3. 2012/2013 Resolution No. 10, Delegation of Authority to District Staff

It is recommended that the Board of Trustees adopt 2012/2013 Resolution No. 10, Delegation of Authority to District Staff and Governing Board.

Moved _____ Second _____ Vote _____

4. Audit Services Contract

It is recommended that the Board of Trustees authorize staff to enter into a contract with Vavrinek, Trine, Day & Co. (VTD) for audit services.

Moved _____ Second _____ Vote _____

B. CURRICULUM

1. Single School Plan for Student Achievement

Staff recommends that the Board of Trustees approve the Single School Plan for Student Achievement for Orcutt Junior High, Olga Reed, Pine Grove and Ralph Dunlap schools, as submitted. Copies of the Single School Plans are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 a.m. to 4:30 p.m.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Board Financial Report
- 2. OCAF
- 3. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 9, 2013, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
December 12, 2012

TO: Bob Bush
Superintendent

SUBMITTED BY: Jan Yanagisako
Assistant Superintendent, Human Resources *Jan Y.*

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

SITE	CLASSIFICATION	CLASS STEP	EFFECTIVE	ACTION INFORMATION
Lakeview Jr. High	Office Assistant	14/6	01/07/13	Request change in site assignment to Joe Nightingale and voluntary reduction in hours
Ralph Dunlap	Inst Assistant I		12/14/12	Resignation
Lakeview Jr. High	Office Assistant	14/6	01/07/13	Reinstate from Layoff
Joe Nightingale	Child Care Coordinator		01/01/13	Longevity – 10 years
Joe Nightingale	Inst Assistant I		01/01/13	Longevity – 15 years
District	Child Care Assistant		11/26/12	Substitute
Transportation	Vehicle & Equipment Mechanic	28/5	12/14/12	Permanent/Probationary
Olga Reed	Office Manager		11/26/12-12/14/12	Request Unpaid Leave of Absence
Ralph Dunlap	Inst Assistant I	11/1	11/13/12	Permanent/Probationary
Joe Nightingale	Office Assistant		01/03/13	Resignation
Pine Grove	Child Nutrition Worker		01/01/13	Longevity – 10 years

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of December 12, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
District	Hourly	10/3-10/22/12	NWEA, 90 hrs
District	Hourly	10/9-10/23/12	ELD, 17.5 hrs
Lakeview	Extra Duty	10/17/12	Basketball Supervisor, 1 game
Lakeview	Hourly	10/2-10/31/12	Detention, 7 hrs
District	Hourly	10/4-10/30/12	Tech, 30 hrs
Orcutt	Extra Duty	10/9/12	Sub during prep, 1 hr
District	Hourly	10/1-10/11/12	CELDT Testing, 38 hrs
District	Hourly	8/27-10/26/12	CELDT Testing, 97 hrs
Shaw	Extra Duty	9/17-9/27/12	In service, 7.5 hrs
		10/3-10/24/12	PLC Days, 3.17 hrs
		10/18/12	Meeting, 2.5 hrs
District	Daily	10/19-10/23/12	Sub Principal, 3 days
Shaw	Hourly	10/1-10/31/12	Compass Learning, 17.25 hrs
		10/17-10/29/12	Home & Hospital, 9 hr
		10/29/12	Compass Learning, 5.25 hrs
Lakeview	Extra Duty	10/2-10/26/12	NWEA, 91.5 hrs
		10/11/12	Detention, 1 hr
District	Daily	11/8-11/9/12	Sub Principal, 2 days
District	Hourly	10/19/12	ELD Support, 5.5 hrs
District	Daily	11/13-11/16/12	Physical Education, 4 days
District	Hourly	10/1-10/31/12	Pre-Algebra Readiness, 20.5 hrs
Orcutt	Extra Duty	10/2-10/18/12	Detention, 7 hrs
District	Hourly	10/1-10/31/12	CELDT, 91.5 hrs
District	Hourly	10/19/12	ELD Support, 5.5 hours
District	Hourly	10/9-10/23/12	ELD Support, 17.5 hrs

*To be prorated

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Lakeview	Extra Duty	10/17/12	Basketball Supervisor, 1 game
Patterson	Hourly	12/5/12	Overage Teacher, 10 hr wk Intervention, 20 hrs wk
District	Hourly	10/8-10/30/12	NWEA, 97 hrs
District	Hourly	10/11-10/24/12	CELDT, 35 hrs
Lakeview	Extra Duty	10/18/12	Detention, 1 hr
District	Hourly	10/19/12	ELD Support, 5 hrs
Dunlap	Stipend	12/1/12	BCLAD
District	Hourly	10/9-10/23/12	ELD Support, 17.5 hrs
District	Extra Duty	10/8-10/31/12	Home & Hospital, 18.75 hrs
District	Hourly	10/1-10/11/12	NWEA, 40 hrs
Lakeview	Extra Duty	10/4/12	Detention, 1 hr
District	Hourly	10/9-10/23/12	ELD Support, 17.5 hrs
Orcutt	Extra Duty	10/9/12	Sub during prep, 1 hr
District	Hourly	10/4-10/30/12	NWEA, 92.75 hrs
Lakeview	Extra Duty	10/12/12	Sub during prep, 1 hr
District	Hourly	10/15-10/30/12	NWEA, 68 hrs
Orcutt	Extra Duty	10/23-10/31/12	Detention, 5 hrs
District	Hourly	10/1-10/28/12	District Support Services, 32.5 hrs
Lakeview	Extra Duty	9/5-10/7/12	PLC Days, 4 hrs
District	Hourly	10/1-10/17/12	NWEA, 70 hrs
Nightingale	VI-6	2012-13	Move to column VI
	Stipend		BCLAD
	VI-5	2011-12	At incorrect rate of V-5
Orcutt	Extra Duty	10/18/12	Sub during prep, 1 hr
District	Hourly	10/1-10/24/12	CELDT, 76.25 hrs

*To be prorated

Warrants

The material is not included in your copy of the agenda. A copy may be obtained by arrangement with the District Superintendent's office, during District Office working hours.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.



ORCUTT UNION SCHOOL DISTRICT

INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS

2012/2013 Academic School Year
Current Monthly Requests
December 12, 2012

Staff recommends the Board **approve** the following InterDistrict Attendance Agreement Request:

School	New	Renew	Leave
Alice Shaw			
Joe Nightingale			1
Olga Reed			
Patterson Road			
Pine Grove	1		
Ralph Dunlap			
Lakeview JH			
Orcutt JH	1		
Total	2	0	1

Staff recommends the Board **deny** the following InterDistrict Attendance Agreement Requests:

School	Enter	Leave
Alice Shaw		
Joe Nightingale		
Olga Reed		
Patterson Road		
Pine Grove		
Ralph Dunlap		
Lakeview JH		
Orcutt JH		
Total	0	0

Current *InterDistrict Attendance Agreements (I)* and *Allen Act (A)* By School

Grade	AS		JN		OR		PR		PG		RD		LKV		OJH		Total	
	I	A	I	A	I	A	I	A	I	A	I	A	I	A	I	A	I	A
K	8	10	7	11	1	0	2	2	2	6	1	4					21	33
1	3	7	12	3	0	1	7	0	1	7	8	4					31	22
2	5	5	8	8	1	0	2	7	6	6	3	7					25	33
3	5	5	10	3	3	0	5	0	3	5	5	6					31	19
4	7	4	10	7	1	0	5	1	4	6	11	7					38	25
5	10	5	11	6	0	0	5	3	7	6	1	1					34	21
6	5	4	13	8	2	0	5	1	4	3	15	3					44	19
7													45	10	18	9	63	19
8					1								29	9	19	11	49	20
Subtotal	43	40	71	46	9	1	31	14	27	39	44	32	74	19	37	20	336	211
Total	83		117		10		45		66		76		93		57		547	

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
November 14, 2012**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, November 14, 2012 beginning with Mr. Buchanan calling Public Session to order at 7:03 p.m. Members Present: Buchanan, Peterson, Hatch, Meissner and Zilli. Absent: None. Administrators Present: Bush and Ochej. Absent: Yanagisako and Edds. It was moved by Jim Peterson, seconded by Jan Zilli and carried adjourn to Closed Session at 7:04 p.m.

RECONVENE TO PUBLIC SESSION

The meeting was reconvened to Public Session at 7:16 p.m. and the Pledge of Allegiance was led by Alan Coburn, a Patterson Road student. Mr. Buchanan reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

Patterson Road 3rd grade teacher Karen Sperling presented her FIRST Lego League Team and each student introduced themselves and reported on the Core Values of FLL. The students showed how their robot is able to navigate to complete complex tasks during a competition.

Lana Thomas, Director of Pupil Services, introduced the District Psychologists Darrell Black, Kathy Long, Miriam Walsh and Abe Espino. Each shared what they liked most about their jobs.

Janet Bertoldi gave an update on the Parent Portal which included quotes from students, staff and parents.

Marysia reported on what impact the passage of Proposition 30 will have on the District. She also updated the Board on the OASIS request for consideration of receiving two (2) plus acres on Key Site 17 for a senior center. The Board directed Marysia to send a letter of response.

WRITTEN COMMUNICATION

Mr. Bush asked that the Board accept Dr. Ken Parker's letter of resignation from the Orcutt Children's Arts Foundation (OCAF) Board of Directors. He also shared a communication from CSBA for Call for Nominations for the CSBA Delegate Assembly.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of October 10, 2012
- E. Minutes, Special Meeting of October 8, 2012
- F. Minutes, Special Meeting of October 24, 2012
- G. Interdistrict Attendance Agreement Requests 2012/2013
- H. Board Policy 7214, General Obligation Bonds for second reading
- I. Board Policy 6145, Extra and Cocurricular Activities for second reading
- J. Board Policy 4121, Temporary/substitute Personnel for second reading
- K. Board Policy 4112.9/4212.9/4312.9, Employee Notifications for second reading
- L. 2012/2013 Resolution No. 7, OUSD May Grisham Early Learning Center
- M. 2012/2013 Resolution No. 8, Class Size Reduction
- N. Hiring of Additional Coaches 2012/2013

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve Consent Agenda Items A through N, as submitted.

ITEMS SCHEDULED FOR ACTION

Acceptance of Gifts

It was moved by Kathy Meissner, seconded by Jan Zilli and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Rotary Club of Santa Maria/Noontime.

Music in the Park Band Trip

It was moved by Kathy Meissner, seconded by Jan Zilli and carried to approve the Music in the Park Trip to Anaheim, CA on April 19-20, 2013.

Single School Plans

It was moved by Kathy Meissner, seconded by Bob Hatch and carried to approve the Single School Plans for Student Achievement for Patterson Road, Joe Nightingale, Alice Shaw and Lakeview Jr. High schools.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Financial Report was presented for information/discussion. Marysia reported that nothing out of the ordinary was contained in the report.

GENERAL ANNOUNCEMENTS

The next regular board meeting is scheduled for Wednesday, December 14, 2012 beginning with Public Session beginning at 6:45 p.m. with Closed Session following, as needed, In the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the meeting at 8:24 p.m.

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
November 19, 2012**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Monday, November 19, 2012 beginning with Mr. Buchanan calling Public Session to order at 12:15 p.m. Members Present: Buchanan, Hatch, Peterson, Zilli and Meissner. Also present Administrators Lana Thomas, Alan Majewski and Gene Rickman. Carol Torres led the Pledge of Allegiance.

ADJOURN TO CLOSED SESSION

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn the meeting to Closed Session at 12:17 p.m.

RECONVENE TO PUBLIS SESSION

The meeting reconvened to Public Session at 1:45 p.m.

Decision in Student Disciplinary Hearing 12/13-R1

It was moved by Jan Zilli, seconded by Bob Hatch and carried that the Board of Trustees expel Student 12/13-R1 from all schools in the Orcutt Union School District until June 13, 2013, that the Board suspends enforcement of the expulsion order and that the Pupil may enroll at Peter FitzGerald Community School or Orcutt Union School District Independent Study Program. During the term of the suspended expulsion order the Pupil will be on probationary status and under conditions set forth in the Rehabilitation Plan.

ADJOURN

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 1:50 p.m...

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees

ORCUTT UNION SCHOOL DISTRICT

TO: Bob Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: December 12, 2012

RE: ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL COACHES
FOR 2012-13 SCHOOL YEAR***

Orcutt JH:

Josh Wong

Volunteer Assistant Basketball Coach – unpaid

*Volunteer coaches are required to submit similar paperwork as paid positions. They are not required to hold an ASCC certificate from the CTC but have submitted fingerprints to FBI and DOJ reportable to Orcutt Union School District



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CANDIDATE CONFIRMATION

Date: 11/30/2012
Attention: Lana Thomas
Department: Rehab
Phone: 805-938-8961
Email: lthomas@orcutt-schools.net

Candidate: Kathleen Becker

Facility: Orcutt Union School District
Santa Maria, CA

Position: Speech Language Pathologist
37.5 hours per week guaranteed

Start Date: 1/7/2013

End Date: 4/19/2013

Off Dates: School approved holidays & 2 days TBD

Hourly Rate: \$74.50

OT Rate: \$94.50

If candidate is floating between facilities or doing home health, facility will be billed mileage at the current IRS rate

IN WITNESS HEREOF, the undersigned have duly executed the CONFIRMATION or have caused this CONFIRMATION to be duly executed on its/their behalf, as of the day and year set forth below. By executing the CONFIRMATION, the Parties hereto accept all of the stipulations set forth herein and in the addenda, and agree to each and every provision therein.


Client Signature: _____

Date 12/4/12



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM:  Marysia Ochej, Assistant Superintendent, Business Services
Rebecca Holmes, Director, Fiscal Services

BOARD MEETING DATE: December 12, 2012

BOARD AGENDA ITEM: First Interim Report, OUSD General Fund 2012-2013

BACKGROUND: The First Interim is predicated upon the State's adopted budget which was signed by the Governor June 27, 2012. It accounts for passage of proposition 30 which was approved in the November 2012 elections.

Multi-year projections are required for the fiscal year 2012-13 First Interim Report. Consistently the District uses California School Services dashboard assumptions which are a starting point for current and future year's assumptions. In approving this budget the board understands that in year two (2) it assumes budget reductions of \$700,000 in order to remain solvent at this time. The reserve for economic uncertainties is the State's recommended 3%. Based on projections as of October 31, 2012, the Board will be filing a positive certification that the District will be fiscally solvent in the 2011-2012 fiscal year, and the subsequent two fiscal years for all district funds. Carryover funds and deferred revenue are included in the First Interim Report. Please read the budget narrative for more detailed information.

RECOMMENDATION: It is recommended that the Board of Trustees approve the First Interim Report as presented and authorize the filing of a "positive" certification with the Santa Barbara county Office of Education.

FUNDING: All Funds



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *YLO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: December 12, 2012

BOARD AGENDA ITEM: Annual and Five-Year Developer Fee Report

BACKGROUND: Government Code 66000 et. seq. requires annual and five year reports for school fees and mitigation payments ("Developer" fees). The Annual and Five-Year Developer Fee Report, a Ten-Year Historical Developer Fee Revenue graph, and the 2011/2012 Developer Fee Collection Report are attached for your review. These funds are audited annually and are part of the annual financial report presented to the Board of Trustees.

Developer fees per square foot, as per our formal agreement with the high school district are as follows:

	Residential	Commercial
Orcutt Union School District	\$2.06	\$0.33
Santa Maria JUHSD	\$0.98	\$0.16
TOTAL	\$3.04	\$0.49

During the 2011/2012 fiscal year, \$85,123.76 was collected for the Orcutt Union School District. Due to lapsation with the Los Alamos School District we received an additional \$431,318 this year that was transferred from their year end balances. Interest received of \$19,303 brought the total for this fund at year end to \$2,833,629.

In fiscal year 2011-12 Capital Outlay costs were as follows:

- Ralph Dunlap School ADA upgrades-\$129,844
- Pine Grove School new classroom, playground, hard-court and ADA improvements - \$126,968

The developer fees are to be used for growth related construction, Equipment, modernization, and to provide equitable facilities among all Orcutt schools. We have also used fees to pay for future site development, master planning, developer fee justification and indirect costs.

RECOMMENDATION: It is requested that the Board of trustees approve the attached Annual and Five-Year Developer Fee Report.

FUNDING: N/A

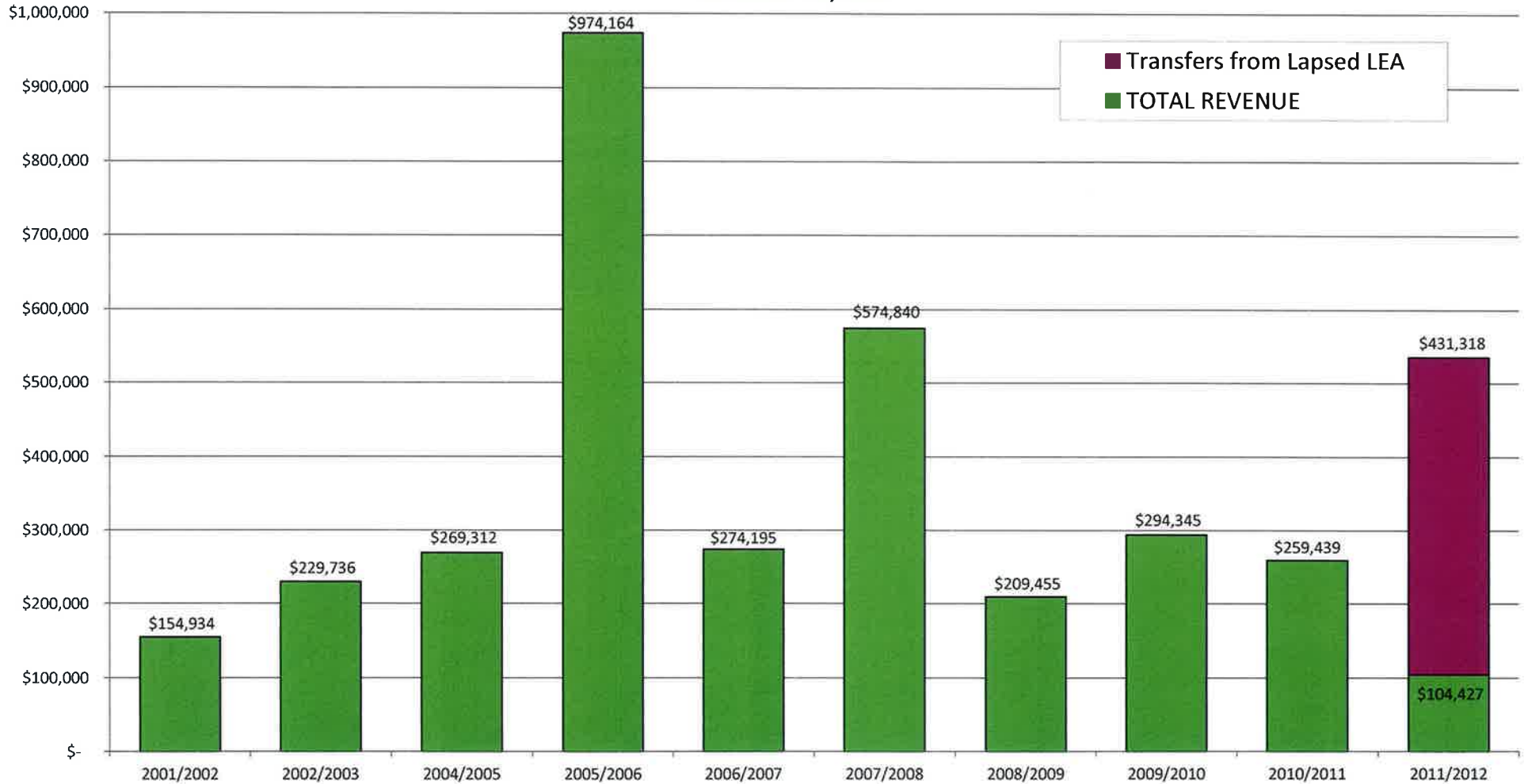
ORCUTT UNION SCHOOL DISTRICT
ANNUAL AND FIVE-YEAR DEVELOPER FEE REPORT
December 12, 2012

FISCAL YEAR	<u>2007/2008</u>	<u>2008/2009</u>	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>
BEGINNING FUND BALANCE	1,982,967	2,460,870	2,646,260	2,837,339	2,643,430
REVENUE					
Interest Earned	91,004	63,485	32,363	24,160	19,303
Fees Collected	400,598	183,314	261,982	235,279	85,124
Land Purchase Repayment and Interest Prior Year Receivable	83,239	(37,344)			
Transfers from Lapsed LEA					431,318
TOTAL REVENUE	\$ 574,840	\$ 209,455	\$ 294,345	\$ 259,439	\$ 535,745
EXPENDITURES					
New Classroom Furniture, Equipment, Supplies Master Planning	14,412	16,528		8,600	6,500
Capital Outlay: Purchase of Modulares, Site Work, Improvements Bradley Ranch Development Rice Ranch Development Land Purchase	181		19,886	364,857	256,812
Administrative Costs/Legal Fees		1,538	76,605	73,617	79,680
Indirect Cost	6,000	6,000	6,775	6,275	2,554
TOTAL EXPENDITURES	96,937	24,066	103,266	453,349	345,546
ENDING FUND BALANCE	2,460,870	2,646,260	2,837,338	2,643,430	2,833,629

ORCUTT UNION SCHOOL DISTRICT

TEN-YEAR HISTORICAL DEVELOPER FEE REVENUE

December 12, 2012



2011-2012 Developer Fee Report

Month	July 2011											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
7/20/2011	Clark Parnters LLC	300 E. Clark Ave	New Constructio			9030	\$2,979.90	0	\$0	0	\$0.00	\$0.00
Sum							\$2,979.90		\$0.00			\$0.00
Month	September 2011											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
9/6/2011	LGI Builders (Larry Greer)	810 Union Ave	Remodel/Additio	519	\$1,069.14	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$1,069.14		\$0.00		\$0.00			\$0.00
Month	October 2011											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
10/11/2011	John J. Will Family Limited Partn	1955 Broadway, Suite 201	Remodel/Comm	0	\$0.00	2467	\$814.11	0	\$0	0	\$0.00	\$0.00
10/13/2011	Shimizu Construction, Inc.	483 St. Mary's Ct.	Remodel/Additio	0	\$0.00	0	\$0.00	0	\$0	0	\$0.00	\$0.00
10/14/2011	Jones & Jones	8902 Alisos Canyon Road	New Constructio	426	\$877.56	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$877.56		\$814.11		\$0.00			\$0.00
Month	November 2011											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
11/10/2011	Plantel Nurseries, Inc.	2775 E. Clark Ave.	New Constructio	0	\$0.00	-12000	(\$3,960.00)	0	\$0	0	\$0.00	\$0.00
11/17/2011	Las Flores Ranch, LLC	7700 Hwy 101	New Constructio	771	\$1,588.26	0	\$0.00	0	\$0	0	\$0.00	\$0.00
11/21/2011	Adrian & Stephanie Cooks	4134 Odie Lane	New Constructio	1075	\$2,214.50	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$3,802.76		(\$3,960.00)		\$0.00			\$0.00
Month	December 2011											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
12/9/2011	Jeff & Kelli Lundberg	4723 Quarterhorse Trail	New Constructio	1303	\$2,684.18	0	\$0.00	0	\$0	0	\$0.00	\$0.00
12/14/2011	Holly Land & Lime LLC	2999 W. Bettervia	Remodel/Comm	0	\$0.00	1463	\$482.79	0	\$0	0	\$0.00	\$0.00
Sum					\$2,684.18		\$482.79		\$0.00			\$0.00
Month	January 2012											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
1/20/2012	Jim Brunello		New Constructio	641	\$1,320.46	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$1,320.46		\$0.00		\$0.00			\$0.00
Month	February 2012											
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
2/1/2012	Jose & Claudia Cortez	102 Felicia Dr	Remodel/Additio	2522	\$5,195.32	0	\$0.00	0	\$0	0	\$0.00	\$0.00
2/2/2012	Jones & Jones	1110 Alisos Canyon Road		0	\$0.00	2013	\$664.29	0	\$0	0	\$0.00	\$0.00
2/2/2012	Jones & Jones	7110 Aliso Canyon Road	New Constructio	0	\$0.00	4719	\$1,557.27	0	\$0	0	\$0.00	\$0.00
2/7/2012	William & Heather JoraJuria	1172 Old Mill Lane	New Constructio	2355	\$4,851.30	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$10,046.62		\$2,221.56		\$0.00			\$0.00

Month		April 2012										
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
4/10/2012	Kent & Mary Lowther	5341 Redwillow Dr.	Remodel/Additio	576	\$1,186.56	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/13/2012	D & G Builders, LLC	1595 Black Oak Dr.	New Constructio	2665	\$5,489.90	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/13/2012	D & G Bulders LLC	5760 Aquinnah Lane	New Constructio	2994	\$6,167.64	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/13/2012	D & G Builders, LLC	1550 Black Oak Dr.	New Constructio	2994	\$6,167.64	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/13/2012	D & G Builders, LLC	5724 Tuckernuck Lane	New Constructio	2665	\$5,489.90	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/20/2012	Capital Pacific Development Gro	1142 Hastings Ct	New Constructio	2529	\$5,209.74	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/20/2012	Capital Pacific Development Gro	1157 Hastings Ct	New Constructio	2608	\$5,372.48	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/20/2012	Capital Pacific Development Gro	1147 Hastings Ct	New Constructio	2529	\$5,209.74	0	\$0.00	0	\$0	0	\$0.00	\$0.00
4/27/2012	Dale & Dorothy Anderson	4705 Crimson Ct	Remodel/Additio	856	\$1,763.36	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$42,056.96		\$0.00		\$0.00			\$0.00
Month		May 2012										
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
5/2/2012	Blythe Family Trust	4726 Quarter Horse Trail	New Constructio	4927	\$10,149.62	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$10,149.62		\$0.00		\$0.00			\$0.00
Month		June 2012										
Date	Applicant Name	Project Street	Project Type	Res. Sq. Ft.	Res. Fees	Com Sq Ft	Comm Fees	Senior Sq Ft	Senior. Fees	Exempt t Sq Ft	Exempt Rate	Exempt Fees
6/5/2012	Capital Pacific	1137 Hastings Ct	New Constructio	2747	\$5,658.82	0	\$0.00	0	\$0	0	\$0.00	\$0.00
6/5/2012	Capital Pacific Development	1132 Hastings Ct.		2964	\$6,105.84	0	\$0.00	0	\$0	0	\$0.00	\$0.00
6/18/2012	Alan Athie		Exempt Less tha	-576	(\$1,186.56)	0	\$0.00	0	\$0	0	\$0.00	\$0.00
Sum					\$10,578.10		\$0.00		\$0.00			\$0.00
					Residential Fees		Comm. Fees		Senior Fees			Exempt Fees
GRAND TOTAL OF COLLECTED FEES					\$ 85,123.76		\$2,538.36		\$0.00			\$0.00



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM:  Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: December 12, 2012

BOARD AGENDA ITEM: Delegation of Authority to District Staff and Governing Board

BACKGROUND: In order to proceed with normal District business, the Board must annually delegate which staff members may request expenditures, sign contracts and receive warrants. Information for the 2013 Governing Board Member Organization, Community committee representative, and governing board authorized signatures are also required.

RECOMMENDATION: It is recommended that the Board of Trustees approve the delegation of authority as submitted.

FUNDING: None

<p>Resolution of the Governing Board Delegation of Governing Board Powers/Duties Authority to make cash and budget transfers</p>

District: Orcutt Union School District

Whereas, Education Code Section 35161 provides that "The governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board..." and

Whereas, Education Code Section 35161 further provides that the governing board "...may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated;" and

Whereas, the governing board of the Orcutt Union School District recognizes that, while the authority provided in Education Code Section 35161 authorizes the board to delegate any of its powers and duties, the governing board retains the ultimate responsibility over the performance of those powers and duties; and

Whereas, the governing board further recognizes that where other Education Code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed;

Now, Therefore, Be It Resolved that, in accordance with the authority provided in Education Code Section 35161, the governing board of the Orcutt Union School District hereby delegates to the following officers or employees of the district, the authority to make cash and budget transfers between and within district funds as necessary for the payment of obligations of the district effective from the date this resolution is passed through the year-end accrual phase without submitting the transfers as part of a specific board resolution.

Marysia Ochej, Assistant Superintendent Business Services

Authorized District Employee/Officer

Rebecca Holmes, Director, Fiscal Services

Authorized District Employee/Officer

Marysia Ochej
Authorized District Employee/Officer

Rebecca Holmes
Authorized District Employee/Officer

Passed and Adopted this 12th day of December, 2012 by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

Reference: Ed. Code § 35161

<p>_____</p> <p>Board President/Secretary</p>	<p>_____</p> <p>Date</p>
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BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: JMO Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: December 12, 2012

BOARD AGENDA ITEM: Audit Services Contract

BACKGROUND: The District recently submitted a Request for Proposal (RFP) for audit services for the three year period of 2012-13-2014-15. The RFP was mailed to five audit firms. All firms were asked to respond to the RFP by Monday, December 3, 2012. The District received four proposals from the following firms:

Firm	Fiscal Year	Amount
Vavrinek, Trine, Day & Co.	Fiscal Year 2012-2013	\$14,150
	Fiscal Year 2013-2014	\$14,450
	Fiscal Year 2014-2015	\$14,750
Moss, Levy & Hartzheim	Fiscal Year 2012-2013	\$14,550
	Fiscal Year 2013-2014	\$15,060
	Fiscal Year 2014-2015	\$15,585
Glenn Burdette, CPAS	Fiscal Year 2012-2013	\$29,500
	Fiscal Year 2013-2014	\$30,250
	Fiscal Year 2014-2015	\$31,000
Nigro & Nigro, PC	Fiscal Year 2012-2013	\$32,000
	Fiscal Year 2013-2014	\$33,250
	Fiscal Year 2014-2015	\$34,500

Vavrinek, Trine, Day & Co., LLP (VTD) came in as the lowest responsive bidder. They currently audit the Santa Barbara County Education Office, Guadalupe School District, Santa Maria Bonita School District, Lucia Mar School District, San Luis Coastal School District as well as the Santa Ynez School District. They previously audited the Los Alamos School District. In our due diligence, all references have been extremely positive in working with this firm regarding their professionalism and audit capabilities. They have a statewide presence, are well respected and provide excellent workshops on various school governmental activities. They are undeniably an excellent resource to school districts on many issues at no additional cost with immediate response time. Additionally, one of the partners has considerable Charter School experience.

RECOMMENDATION: It is recommended that the Board of Trustees authorize staff to enter into a contract with VTD for audit services.

FUNDING: General Fund



Educational Services

Holly Edds - Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

To: Bob Bush, Superintendent

From: Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: December 12, 2012

Board Agenda Item: School Site Plans for Ralph Dunlap, Pine Grove, Olga Reed, and Orcutt Junior High School

Background: In 2001, the California Legislature amended the planning requirement for schools that participate in state and federal categorical programs. These changes streamline the planning process and consolidate the plans for all categorical funds expended at each school site under the umbrella of one plan. These plans are revised annually by each school site council.

Recommendation: This evening the Single School Plans for Student Achievement are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.

Board Report
District 16 -- Orcutt Union
Fund 01 -- General Fund

As of 11/30/2012

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	346,746.16	(565,953.90)	2,444,162.43	0.00	2,790,908.59
9130 -- Revolving Cash/Fiscal Agent	13,928.00	0.00	0.00	0.00	13,928.00
9200 -- Accounts Receivable	6,947,163.73	0.00	(6,947,163.73)	0.00	0.00
9310 -- Due from Other Funds	192,331.38	0.00	(162,331.37)	0.00	30,000.01
9320 -- Stores	7,094.65	0.00	0.00	0.00	7,094.65
9330 -- Prepaid Expenditures (Expenses)	15,912.05	0.00	(15,912.05)	0.00	0.00
Total Assets	7,523,175.97	(565,953.90)	(4,681,244.72)	0.00	2,841,931.25
9500 -- Accounts Payable (Current Liabilities)	601,670.62	656.59	(597,062.22)	0.00	4,608.40
9610 -- Due to Other Funds	745,903.02	0.00	(745,903.02)	0.00	0.00
9650 -- Deferred Revenue	4,319.43	0.00	(4,319.43)	0.00	0.00
Total Liabilities	1,351,893.07	656.59	(1,347,284.67)	0.00	4,608.40
Fund Balance (Beginning Balance/Actual)	6,171,282.90	0.00	0.00	0.00	2,837,322.85
9791 -- Net Beginning Balance	6,171,282.90	0.00	6,171,282.90	0.00	6,171,282.90
8010 -- Revenue Limit Sources	22,782,412.00	1,976,792.32	5,276,126.40	0.00	17,506,285.60
8100 -- Federal Revenue	1,366,421.75	0.00	(160,327.25)	0.00	1,526,749.00
8300 -- Other State Revenues	5,356,161.88	325,151.00	1,034,922.97	0.00	4,321,238.91
8600 -- Other Local Revenue	1,293,957.36	111,268.46	555,382.49	0.00	738,574.87
8910 -- Other Financing Sources	459,668.00	1,749.54	445,009.10	0.00	14,658.90
8980 -- Contributions	0.00	0.00	0.00	0.00	0.00
Total Revenues	31,258,620.99	2,414,961.32	7,151,113.71	0.00	24,107,507.28
1000 -- Certificated Personnel Salaries	16,417,213.14	1,602,662.55	5,308,306.85	0.00	11,108,906.29
2000 -- Classified Personnel Salaries	5,194,864.39	452,404.66	1,922,170.89	0.00	3,272,693.50
3000 -- Employee Benefits	6,629,736.71	611,320.33	1,949,923.02	0.00	4,679,813.69
4000 -- Books and Supplies	2,291,063.93	136,645.22	557,838.18	369,393.99	1,363,831.76
5000 -- Services and Other Operating Expenditures	2,560,495.34	172,059.26	622,262.82	1,062,653.96	875,578.56
6000 -- Capital Outlay	180,000.00	6,479.79	104,238.32	10,262.51	65,499.17
7000 -- Other Outgo & Transfers Out	554,803.00	0.00	20,333.68	40,667.36	493,801.96
Total Expenditures	33,828,176.51	2,981,571.81	10,485,073.76	1,482,977.82	21,860,124.93
Fund Balance (Budget/Actual)	3,601,727.38	0.00	2,837,322.85	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None