

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, November 16, 2016
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA

CALL TO ORDER 6:45 P.M.

- A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- B. Public Report on Action Taken in Closed Session
- C. Adoption of November 16, 2016 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OCAF Report

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting October 12, 2016
- E. Minutes, Special Meeting October 25, 2016
- F. Minutes, Special Meeting October 26, 2016
- G. Minutes, Special Meeting November 3, 2016

It is recommended that the Board of Trustees approve Consent Agenda Items A through G as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

- 1. 2016/2017 Resolution No. 11, Recognition of the Retirement of Board Member Ms. Jan Zilli

It is recommended that the Board of Trustees adopt 2016/2017 Resolution No. 11, Recognition of the Retirement of Board Member Ms. Jan Zilli, as submitted.

Moved _____ Second _____ Vote _____

- 2. Set Annual Organizational Meeting

It is recommended that the Board of Trustees set its Annual Organizational Meeting for December 14, 2016 with Public Session beginning at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

Moved _____ Second _____ Vote _____

3. National Association of School Psychologists Convention

Staff requests that the Board of Trustees authorize travel for two of the District Psychologists to attend the National Association of School Psychologists (NASP) Convention in San Antonio, TX February 21-24, 2017.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. 2016-17 Professional Services Agreement with Orbach, Huff, Suarez & Henderson LLP

Staff recommends that the Board of Trustees ratify the Agreement for Professional Services with Orbach, Huff, Suarez & Henderson LLP as submitted.

Moved _____ Second _____ Vote _____

2. DSA Inspector Agreement

It is recommended that the Board of Trustees authorize staff to enter into agreements with Kenco Construction Services, Inc. and Blue Coast Consulting (substantially in the form attached).

Moved _____ Second _____ Vote _____

3. AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement

It is recommended that the Board of Trustees approve AB 1200, Disclosure of Proposed Collective Bargaining Agreement, as submitted.

Moved _____ Second _____ Vote _____

C. CURRICULUM

1. Single School Plans for Student Achievement for Ralph Dunlap, Pine Grove and Lakeview Jr. High Schools

Staff recommends that the Board of Trustees approve the Single School Plans for student Achievement for Ralph Dunlap, Pine Grove and Lakeview Jr. High schools, as submitted. Copies of the Single School Plans are available for review at the District Office, 500 Dyer Street, Orcutt, CA Monday-Friday 7:30 a.m. – 4:30 p.m.

Moved _____ Second _____ Vote _____

D. HUMAN RESOURCES

1. Ratification of Memorandum of Understanding with California School Employees' Association (CSEA) Orcutt Chapter #255

It is recommended that the Board of Trustees ratify the Memorandum of Understanding with California School Employees' Association and its Orcutt Chapter #255 providing a one-year increase in the District's contribution to employees' health benefits effective July 1, 2016.

Moved _____ Second _____ Vote _____

2. Ratification of Updated Agreements with Orcutt Union School District Confidential and Management Employee Groups

It is recommended that the Board of Trustees approve the Updated Agreements with the Orcutt Union School District Confidential and Management employee groups, providing a one-year increase in the District's contribution to employees' health benefits effective July 1, 2016.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Items from the Board

GENERAL ANNOUNCEMENTS


Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, December 14, 2016, beginning with Public Session at 6:45 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
November 16, 2016

TO: Deborah Blow, Ed.D. 

SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Bluem Ashley	Ralph Dunlap	Inst Assistant			\$1000/yr	09/01/16	Educational Stipend
Bruno Brittany	Child Nutrition	Child Nutrition Worker			\$12.10/hr	09/19/16	Substitute
Bruno Brittany	District	Noon Duty Supervisor			\$11.81/hr	09/19/16	Substitute
Bruno Brittany	Child Nutrition	Child Nutrition Worker			\$12.71/hr	11/01/16	Permanent/Probationary
Carrier Laura	Olga Reed	Media Specialist			\$1000/yr	09/12/16	Educational Stipend
Christovale Mae	District	Noon Duty Supervisor			\$11.81/hr	09/06/16	Substitute
Cunningham Neil	MOT	Warehouse Distribution Specialist	21/6	8.00	\$3987/mo	07/01/16	Reclassification
Danielson Mary	Joe Nightingale	Office Assistant				10/26/16	Resignation
Frost Jean	Child Nutrition	Child Nutrition Sr. Cook	11/6	3.50	\$17.90/hr	11/01/16	Promotion
Galvez Brenda	Olga Reed	Community Liaison	14/6	30/wk	\$19.28/hr	11/07/16	Increase in hours
Lacourse Tami	Transportation	Bus Driver	18/6	6.69	\$12.28/hr	11/01/16	Increase in hours
Lewton Amy	District Office	Accounting Technician		8.00		11/01/16	Increase in hours
Lopez Guadalupe	Ed Services	Community Liaison				11/02/16	Resignation
Lyon Justin	Pupil Services	Inst Assistant I	11/1	3.50	\$17.90/hr	10/17/16	Permanent/Probationary
Orca Anna	District Office	Sr. Accounting Technician	28/6	8.00	\$4739/mo	11/01/16	Promotion
Rowe Summer	Child Nutrition	Child Nutrition Cook	9/6	3.00	\$17.04/hr	11/01/16	Promotion
Santana Gloria	Campus Connection	Child Care Assistant	6/1	1.75	\$12.40/hr	11/14/16	Permanent/Probationary
Stoskopf Marcia	Child Nutrition	Child Nutrition Worker				03/17-17-03/27/17	Request Unpaid Leave o Absence
Taylor Rebecca	District	Noon Duty Supervisor			\$11.81/hr	09/12/16	Substitute

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: Board Meeting of November 16, 2016

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

NAME	SCHOOL	CLASS/ STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Alnas, Rachel	Orcutt	Hourly	\$25	9/26-9/27/16	ELD, 9.25 hrs
Baldwin, Beth	Lakeview	Extra Duty	\$50/ea	9/15-9/28/16	Scorekeeper, 3 games
Barker, Susan	District	Hourly	\$25	9/12-9/16/16	CELDT, 27.25 hrs
Barker, Zack	Shaw/Dunlap	Extra Duty	\$40/hr	9/8-9/30/16	Before/After School Band, 18 hrs
Brickey, Patrick	Lakeview	Extra Duty	\$40/hr	9/24/16 9/6-9/27/16	Saturday School, 3 hrs Homework Club, 4 hrs
Brown, Chantia	Pine Grove/ Olga Reed	Extra Duty	\$40/hr	9/12-9/30/16	Before/After School Band, 10 hrs
Burch, DawnAnn	Orcutt	Extra Duty	\$40/hr	9/13/16	Worked Prep, 1 hr
Byrne, Jennifer	Dunlap	Hourly	\$25	2016-17	ELD, 16 hrs wk
Chitwood, Melissa	Undetermined	V-2	\$54,243*	11/28/16	Counselor
Cleveland, Paul	Lakeview	Extra Duty	\$40/hr	9/1-9/30/16	Sysop, 5 hrs
Cutler, Elizabeth	Lakeview	Extra Duty	\$40/hr	9/7-9/28/16	Intervention, 1.5 hrs
DeLauer, Danielle	Orcutt	Extra Duty	\$40/hr	9/13-9/29/16	Compass Learning, 5 hrs
Fife, Susan	District	Hourly	\$25	8/23-9/21/16	CELDT, 27 hrs
Freckleton, Janet	District	Hourly	\$25	8/23-9/28/6	CELDT, 52.5 hrs
Garza, Linda	Nightingale District	Daily	\$283.69 \$300	2016-17 8/30-9/29/16	Long Term Sub, RSP Teacher/Admin Mentor, 4 days
Gill, Vickie	District	Daily	\$300	9/13-9/19/16	Teacher Mentor, 1.125 days
Golden, Cassandra	Dunlap	Hourly	\$40	9/1-9/22/16	Long Term Sub Prep, 8 hrs
Herrera, Marina	Undetermined	IV-1	\$50,112*	11/14/16	Counselor
Hinden, Susan	Patterson	Extra Duty Pay	\$1000	2016-17	Combo Class

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Hughes, Michelle	District	Hourly	\$25	9/2-9/19/16 9/1-9/30/16	NWEA, 64 hrs CELDT, 36 hrs
Jackson, Kacie	Orcutt	Extra Duty	\$40/hr	9/30/16	Sysop, 2.5 hrs
Johnson, Jasmine	Orcutt	Extra Duty	\$40/hr	9/1-9/29/16 7/25-7/27/16	Detention, 11 hrs Summer Conference, 22.5 hrs
Jones, Kari	District	Hourly	\$25	9/1/16	CELDT, 2 hrs
Kiniry, Erin	Shaw	Hourly	\$40	9/1-9/29/16	Long Term Sub Prep, 10 hrs
Krause, Sheila	District	Hourly	\$25	9/2-9/30/16	CELDT, 91.5 hrs
Longest, Tammi	Shaw	Hourly	\$25	9/1-9/7/16	ELD, 23 hrs
Manfredi, Patricia	Lakeview	Extra Duty	\$50/ea \$40/hr	9/13-9/21/16 9/1-9/29/16	Sport Supervisor, 2 games Homework Club, 8 hrs
Millan, Laurie	Shaw	Hourly	\$25	9/27-9/29/16	Compass Learning, 2 hrs
Moreno, Saul	Olga Reed	Extra Duty Pay	\$1000	2016-17	Combo Class
Oliver, Michelle	District	Hourly	\$25	9/12-9/13/16	DIBELS, 8.5 hrs
Orozco, Xiaoyan	District	Extra Duty	\$40	9/6-9/27/16	Interpreter, 4 hrs
Papworth, Lara	Pine Grove	Hourly	\$25	9/1-9/28/16	CELDT, 22 hrs
Patterson, Susana	Pine Grove	Hourly	\$25	9/6-9/9/16	Intervention, 15 hrs
Perez, Anayeli	Undetermined	VI-6	\$64,842*	11/28/2016	Counselor
Rapson, Dave	Orcutt	Extra Duty	\$40/hr	9/13/16	Worked Prep, 1 hr
Golden, Jennifer	Dunlap	Hourly	\$25	9/1-9/7/16	ELD, 20 hrs
Reno, Rebecca	Pine Grove	Hourly	\$25	9/1-10/12/16	ELD, 13 hrs
Riezebos, Analise	Shaw	Hourly	\$40	9/5-9/26/16	Long Term Sub Prep, 8 hrs
Salvesen, Kris	District	Hourly	\$25	9/6-9/27/16	NWEA, 64 hrs
Sanders, Greg	Lakeview	Extra Duty	\$40/hr	9/1-9/29/16	Homework Club, 4 hrs
Shuffield, Jamie	District	Hourly	\$25	9/9-9/30/16	NWEA, 58.5 hrs
Smith, April	District	Hourly	\$25	9/1-9/28/16	ELD, 8 hrs
Taubenheim, Michael	Orcutt	Extra Duty	\$40/hr	9/13/16	Worked Prep, 1 hr
Tummolo, Launi	Lakeview	Extra Duty	\$40/hr	9/7-9/28/16	Homework Club, 4 hrs
VanAllen, William	Lakeview	Extra Duty	\$50/ea \$40/hr \$40hr	9/13-9/26/16 9/1-9/15/16 9/1-9/29/16	Sports Supervisor, 2 games Athletic Director, 5 hrs Detention, 8 hrs
Waggoner, Amy	District	Hourly	\$30	9/2-9/27/16	Home & Hospital, 5 hrs
Washburn, Scott	District	Hourly	\$25	9/9-9/30/16	NWEA, 43.25 hrs
Whitney, Lois	District	Hourly	\$25	9/2-9/23/16	CELDT, 60.5 hrs
Whitted, Dana	District	Hourly	\$25	9/1-9/22/16	NWEA, 64.5 hrs
Wisblood, Carol	District	Hourly	\$25	9/12-9/27/16	CELDT, 21 hrs
Zucker, Anna	Orcutt	Extra Duty	\$40/hr	9/15/16	Detention, 1 hr

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
October 12, 2016**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 12, 2016 beginning with Mrs. Phillips calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Jan Zilli. Members Present: Hatch, Phillips and Zilli. Absent: Buchanan and Peterson. Administrators Present: Blow, Nicholson, Con, Edds and Fell.

CLOSED SESSION PUBLIC COMMENTS

CSEA President, Phyllis Jackson spoke on negotiations and CSEA Labor Representative Mark Moore spoke in favor of Proposition 55.

ADJOURN TO CLOSED SESSION

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:50 p.m. Ayes: Hatch, Phillips and Zilli. Absent: Buchanan and Peterson.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:17 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt the October 12, 2016 agenda as presented. Ayes: Hatch, Phillips and Zilli. Absent: Buchanan and Peterson

SUPERINTEDENT'S REPORT

Dr. Blow reported that OCAF had the most successful Chalk Festival mostly due to the increase in sponsorships. OCAF continues to support the Arts Attack program in the elementary schools.

PE Teacher Tracy Levey and students demonstrated several of the activities that are part of the PE program at Los Alamos.

Community Liaison Brenda Galvez and members of *Parents in Action* spoke to the Board about their organization and its support for the Olga Reed School community.

Principals Ted Lyon, Julie Kozel, Joe Dana and Jeneé Severance reported on their recent participation in the PLC (Professional Learning Communities) Symposium in Long Beach. Mr. Dana reported that Olga Reed staff will be visiting a school in Sanger at the end of the month. He also invited the Board to attend the Harvest Festival on the Olga Reed/OAK-8 campus on October 21st from 5-8 pm. On October 17th Third District Supervisor Doreen Farr and Principal Dana will be hosting a community event to provide up-to-date information for Los Alamos residents. Also *People Helping People* will be accepting applications for their *Fulfill-A-Wish* program.

PUBLIC COMMENT

Public Comments were heard from Gerald Lindemulder and OAHS students Kelsey Namba and Derek Sportsman.

OEA President, Monique Segura reported that OEA sponsored a square at the recent OCAF Chalk Festival. She also spoke in favor of Proposition 55 and gave CSEA their support as OEA returns to the negotiations table on October 17th.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting September 14, 2016
- E. Quarterly Report on Williams/Valenzuela Uniform Complaints July-September 2016
- F. Surplus Items
- G. Board Policy 5146, Married/Pregnant/Parenting Students for second reading
- H. Board Policy 6142.7, Physical Education and Activity for second reading
- I. Board Policy 6164.2, Guidance Counseling Services for second reading

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve Consent Agenda Items A through I, as presented. Ayes: Hatch, Phillips and Zilli. Absent: Buchanan and Peterson

ACTION AGENDA ITEMS

Gifts

It was moved by Jan Zilli, seconded by Bob Hatch and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to iCan (Incredible Children's Art Network) and Sara Torres.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

Superintendent Blow announced that she has been holding Office Hour each Monday from 4-5 pm.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 16, 2016 with Closed Session beginning at 6:45 p.m. followed by Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA..

ADJOURN

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn the meeting at 7:52 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
October 25, 2016**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday, October 25, 2016 beginning with Ms. Phillips calling Public Session to order at 12:30 p.m. Members Present: Buchanan, Hatch, Peterson, Phillips and Zilli. Also present Administrators Superintendent Deborah Blow. Jim Peterson led the Pledge of Allegiance

It was moved by Jim Peterson seconded by Rob Buchanan and carried to adopt the October 25, 2016 Agenda, as submitted. Ayes: Hatch, Phillips, Peterson, Buchanan and Zilli.

CLOSED SESSION PUBLIC COMMENTS

OEA President, Monique Segura spoke on behalf of a member.

ADJOURN TO CLOSED SESSION

It was moved by Jan Zilli seconded by Bob Hatch and carried to adjourn the meeting to Closed Session at 12:35 p.m. Ayes: Hatch, Phillips, Peterson, Buchanan and Zilli.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 1:15 p.m. and Ms. Phillips reported that no action was taken in Closed Session.

ADJOURN

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adjourn the meeting at 1:17 p.m.

Deborah Blow, Board Secretary

Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL CURRICULUM BOARD MEETING
October 26, 2016**

CALL TO ORDER

A special curriculum meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday October 26, 2016 beginning with Mr. Buchanan calling Public Session to order at 6:00 p.m. Jan Zilli led the Pledge of Allegiance. Members Present: Buchanan, Hatch, Peterson and Zilli. Absent: Phillips. Administrators Present: Blow, Con, Edds, Fell and Nicholson. Also present principals Jenee Severance, Julie Kozel, Kate McInerney, Kelly Osborne, Liz Herbstreith, Ted Lyon, Susan Salucci and Joe Dana.

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adopt the October 26, 2016 agenda, as presented. Ayes: Buchanan, Hatch, Peterson,, and Zilli. Absent: Phillips

SUPERINTENDENT'S REPORT

Each principal had the opportunity to share with the Board several of the highlights of their Single School Plan for Student Achievement. The plans will be brought to the Board for approval at the regular board meetings n November and December.

ADJOURN TO CLOSED SESSION

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 7:05 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:45 p.m. and Mr. Buchanan reported that no action was taken in Closed Session.

ADJOURN

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adjourn the meeting at 7:46 p, m

Deborah Blow, Ed.D., Board Secretary

Rob Buchanan, Clerk of the Board

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
November 3, 2016**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Thursday, November 3, 2016 beginning with Mr. Buchanan calling Public Session to order at 12:00 p.m. Members Present: Buchanan, Peterson, and Zilli. Also present Administrators Superintendent Deborah Blow, Lana Thomas and Kelly Osborne. Jan Zilli led the Pledge of Allegiance

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt the November 3, 2016 Agenda, as submitted. Ayes: Peterson, Buchanan and Zilli.

ADJOURN TO CLOSED SESSION

It was moved by Jan Zilli seconded by Jim Peterson and carried to adjourn the meeting to Closed Session at 12:05 p.m. Ayes: Peterson, Buchanan and Zilli.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 1:00 p.m.

Decision in Student Disciplinary Hearing 16/17-1R

It was moved by Jim Peterson, seconded by Jan Zilli and carried that the Board of Trustees expel Student 16/17-1R from all schools in the Orcutt Union School District until June 14, 2017. The Board suspended enforcement of the Expulsion Order. The Pupil shall enroll in his district of residence. During the term of the suspended expulsion order, the Pupil will be on probationary status under the conditions set forth in the Rehabilitation Plan. Ayes: Peterson, Buchanan and Zilli.

ADJOURN

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adjourn the meeting at 1:05 p.m.

Deborah Blow, Board Secretary

Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
2016/2017 RESOLUTION #11
RECOGNITION OF THE RETIREMENT OF BOARD MEMBER MS. JAN ZILLI**

WHEREAS, Jan Zilli has contributed significantly to the quality of education of our students for the past 24 years;

WHEREAS, Jan Zilli has provided wisdom and leadership in participating in the establishment of district policies that consider all stakeholders;

AND WHEREAS, Jan Zilli has contributed to many positive accomplishments during her tenure that include a few highlights mentioned herein: a board member of Orcutt Children’s Arts Foundation since 2006, a California School Boards Association Director, service on the Santa Barbara County Committee on School Organization, participation in two bond elections and modernization of school facilities, construction of the Lakeview Gym, establishing the district’s first Mission Statement and Core Values Statement, establishment of the Campus Connection & Independent Study programs, the acquisition of the Casmalia and Los Alamos school districts, the establishment of the Orcutt Academy Charter School, and participation in the development of the District’s 5 Year Strategic Plan;

AND WHEREAS, Jan Zilli has always upheld and supported the district’s motto of “Where a Dedicated Staff Means Kids Come First”, as the driver of all decisions;

NOW THEREFORE, BE IT RESOLVED, that the Orcutt Union School Board of Trustees recognizes Jan Zilli and her contributions and service to the Orcutt Union School District students, staff and our community; and

THAT the Orcutt Union School District Board members express their collective appreciation and admiration for her leadership and for her dedication to service on the Orcutt Union School District Board of Trustees.

On behalf of the Orcutt Union School District Board of Trustees this 16th day of November, 2016.

Ayes:

Noes:

Absent:

Liz Phillips, President

Rob Buchanan, Clerk of the Board

Robert Hatch, Member

Dr. James Peterson, Member

ATTACHMENT A

Due:
Friday, Nov. 18



2016

GOVERNING BOARD ORGANIZATIONAL MEETING

Date: November 8, 2016

To: Angela Wells
School Business Advisory Services
Santa Barbara County Education Office

From: Name: Carol Torres
Title: Administrative Assistant
District: Orcutt Union School District

Subject: **2016 Annual Governing Board Organizational Meeting**
Date of meeting: December 14, 2016
Time of meeting: 7:15 pm

REFERENCE:
EC§ 35143;
72000 (b)(5)(c)
(2)A,B,C



PUPIL SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Superintendent

FROM: Lana Thomas *LT*
Director, Pupil Services

BOARD MEETING DATE: November 8, 2016

BOARD AGENDA ITEM: National Association of School Psychologists Convention

BACKGROUND: In accordance with BP 3350 all out-of-state travel for which reimbursement will be claimed must be approved in advance by the Board.

Two of the District Psychologists are requesting authorization to attend the National Association of School Psychologists (NASP) Convention from February 21-24, in San Antonio, Texas.

The vision of the National Association of School Psychologists (NASP) is that all children and youth thrive in school, at home, and throughout life. To that end, NASP empowers school psychologists by advancing effective practices to improve students' learning, behavior, and mental health. NASP is committed to providing guidance on topics such as assessment, school safety, grade retention, ADHD, racial and ethnic disproportionality in education, and much more. In addition, NASP has developed white papers to support professional positions, and resolutions that advocate for public support of these positions.

By attending the NASP 2017 Annual Convention they will be able to:

- Attend sessions that will help address issues that our district is facing.
- Learn strategies and techniques that will provide a new approach for specific cases.
- Collaborate with professionals from around the nation to learn what is working in their schools.
- See innovative products and services offered by top education companies in the exhibit hall.
- Ensure the provision of the most effective services to improve student success.
- Return to our district with important new information that will benefit individual students and our district as a whole.

Estimated costs for this conference are as follows:

Convention Registration	Hotel & Airfare Package	Meals	Airport Shuttle
\$1,500	\$1,460 air \$1,000 hotel	\$520	\$70

Total Paid by District
\$4,550

RECOMMENDATION: Staff recommends that the Board authorize travel to the NASP Convention.

FUNDING: Designated LBO reimbursement funds

November 8, 2016

Dear Lana,

In order to ensure that we are providing the Orcutt Union School District and our students with the most up-to-date, evidence-based psychological services, we would like to attend the National Association of School Psychologists' 2017 Annual Convention, taking place February 21–24 in San Antonio, Texas.

As the largest annual gathering of school psychologists, the convention is an important professional development opportunity. It offers more than 1,000 sessions and workshops over four days that will provide us with skills and strategies to improve the quality of services that our students receive.

By attending the NASP 2017 Annual Convention we will be able to:

- Attend sessions that will help us address issues that our district is facing.
- Learn strategies and techniques that will give us a new approach for specific cases.
- Collaborate with professionals from around the nation to learn what is working in their schools.
- See innovative products and services offered by top education companies in the exhibit hall.

This convention is an enormous value for the money. The registration fee is only \$269 for NASP members who register by January 25, 2017. Additional costs would include individual documented sessions and half-day workshops, airfare, hotel, transportation, and meals, which we have estimated at \$4,550.

It is critical that we take advantage of this opportunity to ensure that we are providing the most effective services to improve student success. If granted the opportunity, we will return to our district with important new information that will benefit individual students and our district as a whole. We will also be able to provide professional development to mental health professionals from around the district on current best practices in school psychology.

If you have any questions about the conference or our proposal, please let us know.

You can also find additional details on the convention at www.nasponline.org/NASP2017.

Sincerely,
Kathy Long
Miriam Burlakovsky



NASP 2017 ANNUAL CONVENTION REGISTRATION FORM

February 21-24, 2017 • Henry B. González Convention Center • San Antonio, TX

Please print or type all information and send to NASP Convention Registration, 11208 Waples Mill Road, Suite 112, Fairfax, VA 22030. Please make a copy of this form for your records. Accepted credit cards include Visa and MasterCard only. Checks and money orders must be made payable to "NASP" in U.S. dollars. Please note that NASP is unable to accept checks covering more than one person's registration fee or any Purchase Orders.

Name: (First) (Last)

NASP Member Number: E-mail Address:

Address: (Work or Home)

City: State/Province: Zip/Postal Code:

Phone: (Home) (Work) Fax:

Number of Years Working in School Psychology: _____

If you would like to receive text message alerts regarding program changes and cancellations during the NASP convention, please provide your cell phone number. (This number will not be used for any other purpose.)

SECTION 1: REGISTRATION FEES [REG]

(Not including Documented Sessions in Section 3, NASP Convention Workshops in Section 4, Session Recording Packages in Section 5, or Special Event in Section 6)

Check One:

	Member	Student Member	Nonmember
Early (Available through 11/9/16)	\$249 <input type="checkbox"/>	\$104 <input type="checkbox"/>	\$459 <input type="checkbox"/>
Preconvention (Available 11/10/16-1/25/17)	\$269 <input type="checkbox"/>	\$114 <input type="checkbox"/>	\$479 <input type="checkbox"/>
Full (Available after 1/25/17)	\$299 <input type="checkbox"/>	\$124 <input type="checkbox"/>	\$509 <input type="checkbox"/>
School Principals	N/A	N/A	\$110 <input type="checkbox"/>

School Principals:

School Name: _____

School Psychologist Attending With You:

Name: _____

His/Her Registration ID #: _____

Section 1 Subtotal \$ _____

SECTION 2: NASP Membership—Save on Convention Registration Fees!

If you are not yet a NASP member, join today to receive the discounted member convention registration rates. Visit www.nasponline.org/membership to access membership category descriptions and information on the many other benefits of NASP membership.

Select your membership expiration date depending on the time of year you are submitting your dues.

Membership Through June 30, 2017 Available Through December 31, 2016
Membership Through June 30, 2018 Available January 1-March 31, 2017

Membership Category

Regular	M1	\$199 <input type="checkbox"/>	M2	\$299 <input type="checkbox"/>
Student	S1	\$70 <input type="checkbox"/>	S2	\$105 <input type="checkbox"/>
Early Career-1st Year	E1	\$130 <input type="checkbox"/>	E2	\$195 <input type="checkbox"/>
Early Career-2nd Year	F1	\$160 <input type="checkbox"/>	F2	\$240 <input type="checkbox"/>
Retired	R1	\$80 <input type="checkbox"/>	R2	\$120 <input type="checkbox"/>
Canadian	C1	\$199 <input type="checkbox"/>	C2	\$299 <input type="checkbox"/>
International	I1	\$215 <input type="checkbox"/>	I2	\$320 <input type="checkbox"/>
Associate	A1	\$199 <input type="checkbox"/>	A2	\$299 <input type="checkbox"/>
Student Associate	B1	\$70 <input type="checkbox"/>	B2	\$105 <input type="checkbox"/>
Common Address	Y1	\$155 <input type="checkbox"/>	Y2	\$230 <input type="checkbox"/>
Leave of Absence	L1	\$65 <input type="checkbox"/>	L2	\$95 <input type="checkbox"/>

Student Members:

Name of University _____

Expected Graduation Year (Terminal Degree) _____

Common Address Members:

Name of Regular Member With Whom You Reside _____

Regular Member's Member Number _____

Leave of Absence Members:

Explanation of Leave of Absence _____

Section 2 Subtotal \$ _____

SECTION 3: DOCUMENTED SESSIONS

(Available with payment of convention registration fee only. The \$10 fee for each Documented Session includes an entrance ticket, guaranteed seat—on a first-come, first-served basis—and documentation of attendance for NASP- and APA-approved CPD. The National Association of School Psychologists (NASP) is approved by the American Psychological Association to sponsor continuing education for psychologists. NASP maintains responsibility for this program and its content. For additional information on sessions, visit www.nasponline.org/NASP2017.)

Tuesday, 2/21/17	Wednesday, 2/22/17	Thursday, 2/23/17	Friday, 2/24/17	Section 3 Subtotal \$ _____
DS01 <input type="checkbox"/>	DS03 <input type="checkbox"/>	DS05 <input type="checkbox"/>	DS07 <input type="checkbox"/>	
DS02 <input type="checkbox"/>	DS04 <input type="checkbox"/>	DS06 <input type="checkbox"/>	DS08 <input type="checkbox"/>	

SECTION 4: NASP CONVENTION WORKSHOPS

(Available with payment of convention registration fee only. Workshop fee includes an entrance ticket, guaranteed seat—on a first-come, first-served basis—and documentation of attendance documenting NASP- and APA-approved CPD credit. The National Association of School Psychologists (NASP) is approved by the American Psychological Association to sponsor continuing education for psychologists. NASP maintains responsibility for this program and its content.)

HALF-DAY WORKSHOPS: Member: \$90; Student Member: \$90; Nonmember: \$125
 Please indicate your first and second choices. (Pay for your first choice sessions only.)

TUE	1st	2nd	WED	1st	2nd	THU	1st	2nd	FRI		
9 a.m.-12 p.m.			7:30-10:30 a.m.			9 a.m.-12 p.m.			8:30-11:30 a.m.		
WS01			WS11			WS21			WS28		
WS02A			WS12			WS22			WS29		
WS03			WS13			WS23A			WS30A		
WS04A			WS14A			WS24			WS31A		
WS05			WS15								
WS06											
1:30-4:30 p.m.			2:30-5:30 p.m.			1:30-4:30 p.m.			12:30-3:30 p.m.		
WS02B			WS14B			WS23B			WS30B		
WS04B			WS16			WS25			WS31B		
WS07			WS17			WS26			WS32		
WS08			WS18			WS27					
WS09			WS19								
WS10			WS20								

FULL-DAY WORKSHOPS:

Member: \$120; Student Member: \$120; Nonmember: \$194
 Please indicate your preference.

THURS	1st	FRI	1st
9 a.m.-4:30 p.m.		8:30 a.m.-3:30 p.m.	
WS33A		WS33B	

PREPARE WORKSHOPS:

Please indicate your preferences. (Fees include participant materials.)

	Member:	Nonmember:		Member:	Nonmember:
WS34 (Workshop #1):	\$130	\$204	WS36 (ToT Workshop #1):	\$160	\$234
WS35 (Workshop #2):	\$185	\$244	WS37 (ToT Workshop #2):	\$225	\$284

TUE	1st	TUE & WED	1st	WED, THU, & FRI	1st	FRI & SAT	1st
WS34		WS36		WS35		WS37	

Section 4 Subtotal \$ _____

SECTION 5: SESSION RECORDING PACKAGES

Watch convention sessions right from your desk! Session Recording Packages let you get top content and documented NASP- and APA-approved CPD through NASP's Online Learning Center after the convention. The National Association of School Psychologists (NASP) is approved by the American Psychological Association to sponsor continuing education for psychologists. NASP maintains responsibility for this program and its content. *Session recordings will be available in April 2017 as online streaming content only.*

Packages are comprised of workshops and documented sessions from the 2017 convention. You'll watch video of nationally known experts alongside synchronized PowerPoint presentations. After completion of the session, you can print out your personalized CPD documentation at your convenience. **NCSPs:** Purchasing a Session Recording Package and the Legal Regulations Add On will give you the 10 documented hours needed for renewal and even will take care of your ethics and legal requirement! View the full list of packages with detailed session descriptions at www.nasponline.org/NASP2017.

Selection	Session Recording Packages	Member	Nonmember
	Cultural Diversity Package (7.25 hours) [PKG1]	\$155	\$250
	Mental and Behavioral Health Package (7.25 hours) [PKG2]	\$155	\$250
	Interventions Package (7.25 hours) [PKG3]	\$155	\$250
	Legal Regulations Add On (3 hours) [LRAO]*	\$65	\$105

* Available only with purchase of package 1, 2, or 3.

Section 5 Subtotal \$ _____

SECTION 6: SPECIAL EVENT

Preregistration and processing fees are required for the special event listed below. Visit www.nasponline.org/NASP2017 for more details about this and other special events occurring during the convention.

Red Cross Training: Foundations of Disaster Mental Health [SE01] _____ × \$20 = \$ _____

Section 6 Subtotal \$ _____

SECTION 7: DONATIONS

Contribution to the Minority Scholarship Fund [CON1] \$ _____

Section 7 Subtotal \$ _____

SECTION 8: WAIVERS AND CANCELLATION POLICY

Please Read and Sign

I acknowledge that I am physically able to take part in all convention activities (such as educational sessions and special events). I assume full responsibility for my own well-being, have chosen to participate in the NASP 2017 Annual Convention of my own free will, and agree not to allow any other individual to participate in my place. In case of damage or injury to myself or my personal property, I will indemnify and hold harmless NASP and its officers, directors, employees, agents, and members and bear all costs they incur for all loss, expense, damage, causes of action, claims, or demands of whatever kind and nature, including judgments and interest.

I consent and authorize NASP to copyright, use, and publish any of the images or recordings in any format taken of me during any NASP event. I understand these images may be used for a variety of purposes and may appear on the NASP website, in NASP publications, promotional materials, or any other media now known or to be invented. I agree that NASP will not be responsible for unauthorized use of the images or recordings. I am aware that I am not entitled to any compensation and that the images may appear with or without my name.

A \$50 processing fee will be deducted from all registration refunds. Cancellations will not be accepted after January 25, 2017, or on site.

I have read, understand, and agree to abide by the cancellation policies included on the NASP website and in the preliminary program as well as the Section 8 paragraphs above.

Signature: _____ Date: _____

SECTION 9: PAYMENT METHODS

Please complete for your registration to be processed. Purchase Orders cannot be accepted.

SECTION 1 (required) \$ _____ SECTION 2 \$ _____ SECTION 3 \$ _____ SECTION 4 \$ _____ SECTION 5 \$ _____ SECTION 6 \$ _____ SECTION 7 \$ _____

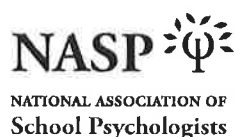
Check No. _____ Credit Card No. _____ Visa MC Exp. Date _____
 M M D D Y Y

Name as it appears on credit card: _____ Billing address same as page one.

Authorized Cardholder's Signature: _____

Cardholder Billing Address: _____


TOTAL ENCLOSED
(Sections 1-7) \$ _____





BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM:  Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 16, 2016

BOARD AGENDA ITEM: 2016-17 Professional Services Agreement with Orbach Huff Suarez & Henderson LLP(OHSH).

BACKGROUND: OHSH is very knowledgeable and experienced with matters related to property, business, facilities, construction, Proposition 39 and energy contracts.

I've had personal experience with them representing my former District on two energy projects totaling over \$7 million. I found them to be most knowledgeable, diligent and placed the District's interest first.

As we move forward with the state's Proposition 39 Energy Grants for our District, we will use OHSH to guide us through the process. Estimated grants for OUSD and OA Charter School are \$830,000 and \$250,000 respectively. These funds can be used for energy conservation projects.

Orcutt Union School District and Orbach, Huff, Suarez & Henderson entered into an agreement on October 7, 2016 for legal services.

Fiscal obligations are set forth in the agreement attached.


RECOMMENDATION: It is recommended that the Board of Trustees ratify the Agreement for Professional Services with Orbach, Huff, Suarez & Henderson as submitted.

FUNDING: Fund 14 (Deferred Maintenance)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 16, 2016

BOARD AGENDA ITEM: DSA Inspector Agreement

BACKGROUND: On September 14, 2016 the District issued a Request for Proposal (RFP) for Division of State Architect (DSA) Inspection Services. The deadline for submittal was Thursday, October 13, 2016. We received five proposals and after the paper screening process was completed, we selected three firms to interview.

On Thursday, October 20, 2016 we had a panel of six individuals which included three District staff, Architect and Project Manager. Each firm had 45 minutes to present their qualifications.

It was unanimously agreed by the interviewing panel to bring forth two firms to the Board of Trustees for approval. The firms are Kenco Construction Services, Inc. and Blue Coast Consulting. Each firm brings a set of qualities that will be advantageous to Orcutt Union School District. Both firms have project experience that includes new construction of school campuses and renovation/modernization to existing buildings. It was determined that having two firms available with their unique qualities will insure the district with availability of inspectors to complete projects in a timely manner.

RECOMMENDATION: It is recommended that the Board of Trustees authorize staff to enter into agreements with Kenco Construction Services, Inc. and Blue Coast Consulting (substantially in the form attached).

FUNDING: Potentially one or more of the following funds: General Fund (01); Deferred Maintenance Fund (14); Capital Facilities Fund (25) and Bond Interest Fund (51)

AGREEMENT FOR PROFESSIONAL
INSPECTOR OF RECORD (IOR) SERVICES
OUSD, #02-2015/16

THIS AGREEMENT ("Agreement") made and entered into this **TBD of TBD 2016** by and between Orcutt Union School District ("DISTRICT"), and **TBD** ("INSPECTOR"), do hereby contract and agree that:

RECITALS:

WHEREAS, the DISTRICT is in need of special services and advice in inspection matters; and

WHEREAS, such services and advice are not available at no cost from public agencies; and

WHEREAS, INSPECTOR is specially licensed trained, experienced, and competent to provide the special services and advice required; and

WHEREAS, such services are needed on a limited basis;

THEREFORE, DISTRICT and INSPECTOR for consideration set forth herein, agree as follows:

TERMS:

The INSPECTOR shall perform Division of the State Architect (DSA), on-site inspection services for the Projects, located at **TBD** The work is being completed under plans prepared by the Architect of Record, SVA Architects (**DSA#TBD**). Construction will be performed under a lease lease-back contract. The work is contracted, and will be scheduled by the Orcutt Union School District, in accordance with this Agreement, including, but not limited to the following:

1. INSPECTOR shall at all times maintain proper qualifications to perform the duties of inspection of public school building construction or modification of the type for which INSPECTOR agrees to perform inspection services. INSPECTOR certifies that he/she carries at least a Class 2 DSA rating which is current and in full standing, and which shall remain in force throughout the project schedule. Once this agreement is executed, the INSPECTOR will submit a Form 5 to the District to be processed for each campus. INSPECTOR shall meet the specific

requirements and agree to discharge duties of an inspector as specified in the California Code of Education, Sections 39151 and 39153, and in Section 4-342 et.al, Part 1 and Pat II of Title 24 of the California Code of Regulations, Building Standards Administrative Code. These duties include, but are not limited to:

- A. Continuous On-Site Inspection: INSPECTOR must have actual personal knowledge obtained by his personal and continuous on-site observation of the work of construction in all stages of its progress. INSPECTOR shall observe that the requirements of the approved plans and specifications are being completely executed for each site/application #. Continuous on-site inspection means complete inspection of every part of the work for each site/application #. Work, such as concrete work or masonry work which can be inspected only as it is placed, will require the constant presence of INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while INSPECTOR is not present. Call special inspectors for work such as grading, masonry, etc.

In no case shall INSPECTOR assume any duties which will prevent INSPECTOR from giving continuous inspection. The Division of the State Architect ("Division") may require verification from INSPECTOR during all phases of the work.

- B. Relations with Architect and District: INSPECTOR shall work under the general direction of the architect, DISTRICT, or the District's designated agent who shall be TBD (the District's program manager) and the Division. All inconsistencies or errors in the plans and specifications shall be reported promptly to the architect and DISTRICT, or the District's designated agent for interpretation and instructions. In no case, however, shall the instruction of the architect or DISTRICT be construed to cause work to be done which is not in conformity with the approved plans, specifications, or change orders and codes.
- C. Job File: INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders and submittals, shop drawings, and samples) for each campus/application number on the job at all times for each site/application #, and shall immediately return any unapproved documents to the architect for proper action. INSPECTOR, as a condition of his employment, shall have and maintain on the job at all times, all codes and documents referred to in the plans and specifications.

- D. DSA Inspection Card: The INSPECTOR will implement the Inspection Card process for construction oversight at each campus per DSA procedure PR 13-01,

10 Days prior to the start of construction, the following documents must be processed/submitted:

- a. DSA 102-1C: Construction Start Notice/Inspection Card request.
- b. DSA 151: Project Inspector Notifications.
- c. DSA 156: Commencement/Completion of Work Notification.

While the project is under construction, the INSPECTOR will ensure that the DSA 152 Project Inspection Card is kept current with the project and is processed by the Special Inspectors, Testing Labs, etc. One card and set of forms/submittals will be completed for each project site/application #.

- E. Inspector's Semi-Monthly Reports: INSPECTOR shall keep the architect, DISTRICT, and the appropriate area Division thoroughly informed as to the progress of the work by making semi-monthly reports for each site/application # in writing. These reports shall state the name of the building, the school, and the school district, and give the file and application number. The reports shall also include a list of official visitors to the project and whom they represent, a brief statement of the work done, instructions received from the architect during the period covered by the report and pertinent information regarding any unusual conditions or questions that may have arisen at the job.

The semi-monthly report shall include problems or non-complying conditions which have occurred on the project and how they were resolved or brought into compliance. Failure to comply with these requirements in a timely manner (seven days after reporting period) will be cause for the Division to withdraw approval of INSPECTOR.

- F. Notification to Division of State Architect and DISTRICT: INSPECTOR shall notify the Division and DISTRICT:
- a. When work is started on the project.
 - b. At least forty-eight (48) hours in advance of the time foundation excavations and trenches will be complete, ready for footing forms.
 - c. When work is suspended for a period of more than two weeks.

G. Construction Procedure Records: INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- a. Concrete placing operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.
- b. Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

These records shall be kept on the job until the completion of the work, and thereafter made a part of the permanent school records.

H. Deviations: INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his or her attention. Copies of such notice shall be forwarded immediately to the architect, DISTRICT, and the Division.

I. Verified Progress Reports: INSPECTOR shall make and submit to the architect and DISTRICT verified progress reports on form DSA-6 (see appendix of Title 24 for facsimile; forms are supplied by the Division), showing that of INSPECTOR's own personal knowledge that the work during the period covered by the report has been performed, and materials have been used and installed in every material respect in compliance with the duly approved plans and specifications.

Verified reports shall be made by each INSPECTOR at: the completion of the school building, the suspension of work for a period of more than one month, when INSPECTOR's services in connection with a project are terminated for any reason, and at any time a special verified report is required by the Division or DISTRICT.

J. Daily Log: INSPECTOR shall be required to keep a daily diary/log for each site/application #. INSPECTOR shall document weather conditions, staff on-site for each trade, visitors, major deliveries made to the site, comments about work progress and work performed, quality or concerns, problems or questions that may have arisen, and any other data pertinent to the project.

- K. RFI's: Review Requests for Information prepared by the Contractor, prior to submittal to the Architect. The purpose is to be sure that the questions or points of clarification are valid, and cannot easily be found in or deduced from the plans, specifications, codes, etc. Valid RFI's shall be signed or initialed by the Inspector prior to submittal to the Architect, to indicate completion of this pre-review process.
- L. Building Materials: Review materials as they are delivered to the site (on a daily or weekly basis) to insure concurrence with the plans, specifications, and approved submittals, and/or shop drawings, prior to the contractor's scheduled installation. The Inspector will issue written notifications to the project team when materials differ from the plans, specs, or approved submittals.
- M. Schedule Review: Review and track the contractor's critical path method (CPM) construction schedule. Then, make a monthly report to the Owner and Architect about any deviations, man power discrepancies, etc. Provide the DISTRICT with an opinion about the effect of such short term changes or deviations on the overall project schedule.
- N. As Built Drawing Reviews: Observe the Contractor's documentation of as-built information on a clean record set of contract documents. The INSPECTOR will double check actual measurements and conditions in the field to insure the accuracy of the Contractor's information. The INSPECTOR will be responsible for making sure all field information is transferred to the record set of as-built documents on no more than a weekly basis.

The INSPECTOR will report to the Architect and DISTRICT if the Contractor is not complying with this requirement. Additionally, the INSPECTOR will not approve the Contractor's application for payment for any periods in which the as-built documents are not up to date. At the end of the project, the INSPECTOR will conduct a detailed review of the Contractor's final as-built documents, and will sign each page to certify that they are a complete and accurate representation of the project as constructed.

- O. Testing and Deputy Inspection Coordination: Coordinate the services of the outside agencies providing testing and special or deputy inspection services. This shall include advance notification or scheduling of upcoming needs to help assure availability to accommodate scheduled construction activities. Specific testing and inspection requests shall be coordinated with the Contractor to help insure that the work is ready to test or inspect when the request is made.

The INSPECTOR will initial or sign all deputy inspector or testing lab tickets to certify that the hours listed and services provided are correct. Then, the Contractor will review the testing or inspection company invoices each month to identify multiple changes or over-charges for services. The review should also identify any services that should be back-charged to the Contractor due to failed or incompleted work, staff no shows, etc. Review comments will be timely relayed to the DISTRICT and Architect who will complete actual processing of lab invoices.

The Inspector will coordinate submittal of all verified repots for this work to keep the project inspection card current. This includes DSA Forms 291, 292, 293, etc.

- P. Quality Control: Conduct inspection of the work not only for compliance with the plans, specifications and applicable codes, but also for quality control. The DISTRICT expects that the work product will be of a professional quality in accordance with industry standards, or better for each applicable trade. The INSPECTOR will notify the Contractor of work that does not meet this standard, and will treat it in the same manner as any other non-compliant work, if it is not immediately corrected upon notification.

 - Q. Punchlist: The INSPECTOR's services will include preparation of a written punchlist at the completion of the project that will identify work which still requires completion or correction, including quality control or cosmetic issues. This punchlist will be turned over to the DISTRICT or Architect for incorporation into punchlists prepared by others, and into other project closeout paperwork. The Inspector will conduct follow-up walk through(s) when requested by the Owner to verify completion of items.

 - R. Violations: Failure, refusal, or neglect on the part of INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately in writing, any such violations to the architect, District, and to the Division shall constitute a violation of the Field Act of the Education Code, and shall be cause for the Division to take action which may result in the withdrawal of INSPECTOR's approval.
2. INSPECTOR will commence providing services under this Agreement on or about **TBD**,, and will diligently perform as required, and will complete performance at completion of all work which is tentatively scheduled for **TBD**.

3. DSA Project Forms and Paperwork: The inspector will be required to prepare and submit complete sets of paperwork and shall cause the Deputy Inspection and Testing Company to do the same.
4. INSPECTOR will perform said services as an independent contractor and not as an employee of the DISTRICT. INSPECTOR shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
5. Education Code section 45125.1 provides that if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code section 667.5(c), or a serious felony listed in Penal Code section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony. The contractor shall provide a list of the names of its employees who may come in contact with pupils to the governing board of the school district.

6. DISTRICT may at any time and for cause, terminate this Agreement and compensate INSPECTOR only for services rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by INSPECTOR. The notice shall be deemed given when received, or no later than three days after the day of mailing, whichever is sooner.

7. INSPECTOR shall save, defend, hold harmless, and indemnify the DISTRICT and its employees, agents, and representative against any and all liability, claims and costs of whatever kind and nature for injury to or death of any person or persons and for loss or damaged to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work under the terms of the Agreement, resulting in whole or in part from the negligent acts or omissions of INSPECTOR, or any employee, agency, or representative of INSPECTOR.
8. Upon receipt of a monthly invoice from the INSPECTOR, the District shall pay for services rendered at the hourly rate per Exhibit "A"; provided, however, that the total cost of all Services furnished by INSPECTOR under this agreement shall not exceed **TBD** in the aggregate (the "Maximum Contract Amount"). "Hours worked" shall include all of the time during which the INSPECTOR is at a Project site, but shall not include time spent traveling between Project sites, from the INSPECTOR'S home to a Project site, from a Project site to the INSPECTOR'S home or to or from any place within fifty (50) miles of a school site. The INSPECTOR'S acceptance of payment on any invoice shall in each instance release the District from any and all financial claims of and liability to the INSPECTOR'S for the period on or before the date of the invoice. The District shall pay the undisputed portion of all invoices within forty-five (45) days after its receipt of the invoice.
9. The INSPECTOR(s) shall assume and absorb all ordinary expenses customarily incurred by inspectors performing services similar to the Services within the Orange County metropolitan area. Required expenses that are above the ordinary customary expenses shall be governed by the Agreement; provided that, except in cases of emergency, the INSPECTOR(s) shall notify the District of any such extraordinary expenses and obtain a written agreement from the District with respect to the payment thereof prior to incurring the same. INSPECTOR(s) shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
10. INSPECTOR(s) shall account for and invoice hours worked under this Agreement separately from any other agreement between the parties. All INSPECTOR(s) hours shall be scheduled in a manner that will satisfy the work requirements defined by the District and as required by law.
11. It is agreed that INSPECTOR shall be compensated on the same hourly basis when services are required on a Saturday or Sunday. For work in excess of 40 hours per week when specifically required by the project and approved in advance, in writing by the District, the District agrees to pay the overtime rate of an additional **\$TBD**

12. This Agreement, in whole or any part, is not assignable without the prior written consent of DISTRICT.
13. The Inspection Company shall provide and maintain during the term of this Agreement such insurance coverages as follows, and as may be required by law (including, without limitation, workers' compensation insurance, with limits of liability no less than the minimum limits required by law) and general liability insurance with a limit of \$1,000,000 per claim, and professional liability insurance with a limit of \$1,000,000 per claim. The Inspection Company shall further provide and maintain during the term of this Agreement such insurance, with coverage amounts, in such forms and with such endorsements as may be required by the District in writing from time to time.
14. This Agreement shall constitute the entire agreement between the parties, and may only be amended by the mutual written consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

TBD

ORCUTT UNION SCHOOL DISTRICT

By: _____
Signature

By: _____
Signature

Print Name

Walter Con, Assistant Superintendent, Business Services
Print Name

Telephone

(805) 938-8917

Telephone

Email

wcon@orcutt-schools.net

Email

Inspector

DSA Class

Certificate #

Date: _____

Date: _____



Blue Coast Consulting's Fee for DSA Project Inspection Services

Project Inspector Certification	Hourly Rate
Project Inspector DSA Class 1	\$80.00
Project Inspector DSA Class 2	\$77.00
Project Inspector DSA Class 3	\$75.00
Overtime and Saturdays	\$10.00 additional per classification hourly rate
Sundays and Holidays	\$20.00 additional per classification hourly rate

* The classification of project inspector and number of project inspectors needs per project is determined by DSA.

* We will not charge a minimum site time for any site visit as long as we are working in your District.

* There are no reimbursable expenses.

DSA Close-Out Services

Classification	Hourly Rate
Close-Out Specialist (COS)	\$110.00
New DSA Project Inspector (PI)	\$87.00
New Laboratory of Record (LOR)	\$95.00
New Architect of Record (AOR)	\$120.00
Operations Manager (OM)	\$60.00

Proposed Fee Structure:

The Client/District will only be billed for onsite inspections unless authorized by the District for other work. KENCO submits monthly invoices with time sheets on an hourly rate for “onsite” inspections only. The following rates are determined by the Class of Inspector required by DSA, the Architect, or the District for each project.

If Owner Representation is requested, the hourly rate for representation will be considered as Class 1. Additional hours for any KENCO manager/consultant on site will only be billed when required to be onsite. Inspector oversight is at “NO COST” to the District.

Fee Structure for hourly rate:

Class 1 Inspection:	\$85.00 per hour.
Class 2 Inspection:	\$75.00 per hour
Class 3 Inspection:	\$65.00 per hour.

Over Time, Holiday, or Weekend Rate (1 ½ per):

Class 1 Inspector:	\$127.50 per hour.
Class 2 Inspector:	\$112.50 per hour
Class 3 Inspector:	\$ 97.50 per hour

Minimum hourly trip charge per arrival - 4 hour minimum.

- Rates include all costs, travel, overhead, insurance, and profit. Rates shall remain in effect until December, 2016 and are not subject to change without mutual agreement.
- Be advised that all inspections are subject to contractor performance. Therefore the total cost proposal is an estimate and subject to increase or credit.

Channel Island High School – Oxnard. Auto Technology Academy





BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 16, 2016

BOARD AGENDA ITEM: AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement

BACKGROUND: Before entering into a written agreement with a collective bargaining unit, all school districts must disclose at a public meeting, the costs that would be incurred in the current and subsequent two years as a result of the agreement. The Superintendent and Chief Business Official of the district must certify in writing that these costs can be met by the district during the term of the agreement.

Reference: AB 1200 (Chapter 1213/1991), GC 3540.2(a). GC 3547.5 and CCR, Title V and Section 15449.

The attached AB1200 Disclosure document sets forth total additional costs to the district associated with the district's intent to pay a portion of the increase in health and welfare premiums for the 2016/17 school year for all eligible employees.

At the time this disclosure was prepared, it was assumed that both the California School Employees Association, Orcutt Chapter 255 (CSEA) and the Orcutt Educators Association (OEA) bargaining units would agree to the terms. CSEA has agreed to the terms (see attached Memorandum of Understanding) while OEA desires to further discuss the terms.

RECOMMENDATION: Staff recommends the Board of Trustees approve the attached AB 1200 Disclosure as submitted.

FUNDING: As presented in the attached AB 1200 Disclosure

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District: Orcut Union School District
 Name of Bargaining Unit: OEA, CSEA, Management, Confidential
 Certificated, Classified, Other: Certificated, Classified, Management, Confidential

The proposed agreement covers the period beginning: July 1, 2016 and ending: June 30, 2017
 (date) (date)

The Governing Board will act upon this agreement on: November 16, 2016
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation	Annual Cost Prior to Proposed Settlement	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease) 2016-17	Year 2 Increase/(Decrease) 2017-18	Year 3 Increase/(Decrease) 2018-19
All Funds - Combined				
1. Salary Schedule Including Step and Column	\$ 27,763,808			
		0.00%	0.00%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.				
Description of Other Compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 4,818,220			
		0.00%	0.00%	0.00%
4. Health/Welfare Plans	\$ 4,551,720	\$ 349,954		
		7.69%	0.00%	0.00%
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 37,133,748	\$ 349,954	\$ -	\$ -
		0.94%	0.00%	0.00%
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	425.50			
7. Total Compensation Average Cost per Bargaining Unit Employee	\$ 87,271	\$ 822	\$ -	\$ -
		0.94%	0.00%	0.00%

Orcut Union School District
OEA, CSEA, Management, Confidential

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a year, what is the annualized percentage of that change for "Year 1"?

N/A

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

N/A

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes No

If yes, please describe the cap amount.

See Attached

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

During the 2016/17 school year, the District will contribute the premium cost for single coverage of the bargaining unit member and eighty percent (80%) of the two-party and family coverage, with the remaining twenty percent (20%) of the premium cost payable by the bargaining unit member. The District's contribution for single, two-party, and family coverage beyond 2016/17 shall remain at the same dollar amount as in 2015/16 unless modified in future negotiations as part of total compensation.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

N/A

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

F. Source of Funding for Proposed Agreement:

1. Current Year

General Fund, Charter Fund, Child Development Fund, Cafeteria Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

This is a one-time expenditure in current year only. Therefore, it will be funded from ongoing revenues and/or fund balance.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

Orcut Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

		Column 1	Column 2	Column 3	Column 4
Object Code		Latest Board- Approved Budget Before Settlement (As of Adopted Budget 16-17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Revenue	8010-8099	\$ 34,516,879		\$ -	\$ 34,516,879
Federal Revenue	8100-8299	\$ -		\$ -	\$ -
Other State Revenue	8300-8599	\$ 1,785,608		\$ -	\$ 1,785,608
Other Local Revenue	8600-8799	\$ 1,220,501		\$ -	\$ 1,220,501
TOTAL REVENUES		\$ 37,522,988		\$ -	\$ 37,522,988
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 16,817,419			\$ 16,817,419
Classified Salaries	2000-2999	\$ 4,832,213			\$ 4,832,213
Employee Benefits	3000-3999	\$ 7,048,946	\$ 329,693		\$ 7,378,639
Books and Supplies	4000-4999	\$ 2,002,251		\$ -	\$ 2,002,251
Services, Other Operating Expenses	5000-5999	\$ 1,354,466		\$ -	\$ 1,354,466
Capital Outlay	6000-6999	\$ 423,708		\$ -	\$ 423,708
Other Outgo	7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ (97,149)		\$ -	\$ (97,149)
TOTAL EXPENDITURES		\$ 32,381,854	\$ 329,693	\$ -	\$ 32,711,547
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ 6,000	\$ -	\$ -	\$ 6,000
Transfers Out and Other Uses	7600-7699	\$ 259,664	\$ -	\$ -	\$ 259,664
Contributions	8980-8999	\$ (4,657,603)	\$ -	\$ -	\$ (4,657,603)
OPERATING SURPLUS (DEFICIT)*		\$ 229,867	\$ (329,693)	\$ -	\$ (99,826)
BEGINNING FUND BALANCE					
	9791	\$ 6,421,442			\$ 6,421,442
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ 6,651,309	\$ (329,693)	\$ -	\$ 6,321,616
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719		\$ -	\$ -	\$ -
Restricted Amounts	9740				
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 4,825,326	\$ -	\$ -	\$ 4,825,326
Reserve for Economic Uncertainties	9789	\$ 1,325,982	\$ -	\$ -	\$ 1,325,982
Unassigned/Unappropriated Amount	9790	\$ 500,001	\$ (329,693)	\$ -	\$ 170,308

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcut Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund
Bargaining Unit: OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of Adopted Budget 16-17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 997,589		\$ -	\$ 997,589
Federal Revenue 8100-8299	\$ 1,391,263		\$ -	\$ 1,391,263
Other State Revenue 8300-8599	\$ 3,957,352		\$ -	\$ 3,957,352
Other Local Revenue 8600-8799	\$ 54,837		\$ -	\$ 54,837
TOTAL REVENUES	\$ 6,401,041		\$ -	\$ 6,401,041
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 3,289,204	\$ -	\$ -	\$ 3,289,204
Classified Salaries 2000-2999	\$ 1,729,934	\$ -	\$ -	\$ 1,729,934
Employee Benefits 3000-3999	\$ 3,110,377	\$ -	\$ -	\$ 3,110,377
Books and Supplies 4000-4999	\$ 462,056		\$ -	\$ 462,056
Services, Other Operating Expenses 5000-5999	\$ 2,487,142		\$ -	\$ 2,487,142
Capital Outlay 6000-6999	\$ 158,767		\$ -	\$ 158,767
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 24,396		\$ -	\$ 24,396
TOTAL EXPENDITURES	\$ 11,261,876	\$ -	\$ -	\$ 11,261,876
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 296,000	\$ -	\$ -	\$ 296,000
Contributions 8980-8999	\$ 4,657,603	\$ -	\$ -	\$ 4,657,603
OPERATING SURPLUS (DEFICIT)*	\$ (499,232)	\$ -	\$ -	\$ (499,232)
BEGINNING FUND BALANCE				
9791	\$ 615,055			\$ 615,055
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 115,823	\$ -	\$ -	\$ 115,823
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 115,823	\$ -	\$ -	\$ 115,823
Committed Amounts 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcut Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund
 Bargaining Unit: OEA, CSEA, Management, Confidential

Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of Adopted Budget 16-17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Revenue	8010-8099	\$ 35,514,468		\$ -	\$ 35,514,468
Federal Revenue	8100-8299	\$ 1,391,263		\$ -	\$ 1,391,263
Other State Revenue	8300-8599	\$ 5,742,960		\$ -	\$ 5,742,960
Other Local Revenue	8600-8799	\$ 1,275,338		\$ -	\$ 1,275,338
TOTAL REVENUES		\$ 43,924,029		\$ -	\$ 43,924,029
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 20,106,623	\$ -	\$ -	\$ 20,106,623
Classified Salaries	2000-2999	\$ 6,562,147	\$ -	\$ -	\$ 6,562,147
Employee Benefits	3000-3999	\$ 10,159,323	\$ 329,693	\$ -	\$ 10,489,016
Books and Supplies	4000-4999	\$ 2,464,307		\$ -	\$ 2,464,307
Services, Other Operating Expenses	5000-5999	\$ 3,841,608		\$ -	\$ 3,841,608
Capital Outlay	6000-6999	\$ 582,475		\$ -	\$ 582,475
Other Outgo	7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ (72,753)		\$ -	\$ (72,753)
TOTAL EXPENDITURES		\$ 43,643,730	\$ 329,693	\$ -	\$ 43,973,423
OTHER FINANCING SOURCES/USES					
Transfer In and Other Sources	8900-8979	\$ 6,000	\$ -	\$ -	\$ 6,000
Transfers Out and Other Uses	7600-7699	\$ 555,664	\$ -	\$ -	\$ 555,664
Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (269,365)	\$ (329,693)	\$ -	\$ (599,058)
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 7,036,497 \$ -			\$ 7,036,497 \$ -
ENDING FUND BALANCE		\$ 6,767,132	\$ (329,693)	\$ -	\$ 6,437,439
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 115,823	\$ -	\$ -	\$ 115,823
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 4,825,326	\$ -	\$ -	\$ 4,825,326
Reserve for Economic Uncertainties	9789	\$ 1,325,982	\$ -	\$ -	\$ 1,325,982
Unassigned/Unappropriated Amount	9790	\$ 500,001	\$ (329,693)	\$ -	\$ 170,308

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcut Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 12 - Child Development Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted Budget 16-17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ 174,611		\$ -	\$ 174,611
Other Local Revenue 8600-8799	\$ 100		\$ -	\$ 100
TOTAL REVENUES	\$ 174,711		\$ -	\$ 174,711
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 3,394	\$ -	\$ -	\$ 3,394
Classified Salaries 2000-2999	\$ 112,746	\$ -	\$ -	\$ 112,746
Employee Benefits 3000-3999	\$ 46,236	\$ -	\$ -	\$ 46,236
Books and Supplies 4000-4999	\$ 2,689		\$ -	\$ 2,689
Services, Other Operating Expenses 5000-5999	\$ 1,116		\$ -	\$ 1,116
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 8,530		\$ -	\$ 8,530
TOTAL EXPENDITURES	\$ 174,711	\$ -	\$ -	\$ 174,711
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE				
9791	\$ -			\$ -
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -	\$ -	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcut Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 13/61 - Cafeteria Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of Adopted Budget 16-17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,000,000		\$ -	\$ 1,000,000
Other State Revenue 8300-8599	\$ 80,000		\$ -	\$ 80,000
Other Local Revenue 8600-8799	\$ 633,000		\$ -	\$ 633,000
TOTAL REVENUES	\$ 1,713,000		\$ -	\$ 1,713,000
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 681,583	\$ -	\$ -	\$ 681,583
Employee Benefits 3000-3999	\$ 239,457	\$ -	\$ -	\$ 239,457
Books and Supplies 4000-4999	\$ 725,000		\$ -	\$ 725,000
Services, Other Operating Expenses 5000-5999	\$ 38,934		\$ -	\$ 38,934
Capital Outlay 6000-6999	\$ 16,500		\$ -	\$ 16,500
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 61,769		\$ -	\$ 61,769
TOTAL EXPENDITURES	\$ 1,763,243	\$ -	\$ -	\$ 1,763,243
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (50,243)	\$ -	\$ -	\$ (50,243)
BEGINNING FUND BALANCE				
9791	\$ 1,423,001			\$ 1,423,001
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 1,372,758	\$ -	\$ -	\$ 1,372,758
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 1,372,758	\$ -	\$ -	\$ 1,372,758
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcut Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: **Charter School Special Revenue Fund**

Bargaining Unit: **OEA, CSEA, Management, Confidential**

		Column 1	Column 2	Column 3	Column 4
Object Code		Latest Board- Approved Budget Before Settlement (As of Adopted Budget 16-17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
Federal Revenue	8100-8299	\$ 6,578,688		\$ -	\$ 6,578,688
Other State Revenue	8300-8599	\$ 599,382		\$ -	\$ 599,382
Other Local Revenues	8600-8799	\$ 28,166		\$ -	\$ 28,166
TOTAL REVENUES		\$ 7,206,236		\$ -	\$ 7,206,236
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 2,941,045	\$ -	\$ -	\$ 2,941,045
Classified Salaries	2000-2999	\$ 518,625	\$ -	\$ -	\$ 518,625
Employee Benefits	3000-3999	\$ 1,418,297	\$ 20,261	\$ -	\$ 1,438,558
Books and Supplies	4000-4999	\$ 279,754		\$ -	\$ 279,754
Services, Other Operating Expenses	5000-5999	\$ 1,832,800		\$ -	\$ 1,832,800
Capital Outlay	6000-6999	\$ 293,000		\$ -	\$ 293,000
Other Outgo	7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ 2,453		\$ -	\$ 2,453
TOTAL EXPENDITURES		\$ 7,285,974	\$ 20,261	\$ -	\$ 7,306,235
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 22,401	\$ -	\$ -	\$ 22,401
OPERATING SURPLUS (DEFICIT)*		\$ (102,139)	\$ (20,261)	\$ -	\$ (122,400)
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 1,442,811 \$ -			\$ 1,442,811 \$ -
ENDING FUND BALANCE		\$ 1,340,672	\$ (20,261)	\$ -	\$ 1,320,411
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719		\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 172,718	\$ -	\$ -	\$ 172,718
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 1,167,954	\$ -	\$ -	\$ 1,167,954
Reserve for Economic Uncertainties	9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ (20,261)	\$ -	\$ (20,261)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcut Union School District
 OEA, CSEA, Management, Confidential

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

N/A

Orcut Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Unrestricted General Fund MYP**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2016-17	2017-18	2018-19
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 34,516,879	\$ 34,806,621	\$ 35,577,766
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 1,785,608	\$ 758,580	\$ 758,653
Other Local Revenue 8600-8799	\$ 1,220,501	\$ 1,221,060	\$ 1,221,668
TOTAL REVENUES	\$ 37,522,988	\$ 36,786,261	\$ 37,558,087
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 16,817,419	\$ 17,093,740	\$ 17,178,680
Classified Salaries 2000-2999	\$ 4,832,213	\$ 4,908,562	\$ 4,986,117
Employee Benefits 3000-3999	\$ 7,378,639	\$ 7,583,270	\$ 8,049,010
Books and Supplies 4000-4999	\$ 2,002,251	\$ 2,053,606	\$ 1,131,437
Services, Other Operating Expenses 5000-5999	\$ 1,354,466	\$ 1,599,462	\$ 1,815,923
Capital Outlay 6000-6999	\$ 423,708	\$ 353,708	\$ 353,708
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ (97,149)	\$ (97,149)	\$ (97,149)
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 32,711,547	\$ 33,495,199	\$ 33,417,726
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 6,000	\$ 6,000	\$ 6,000
Transfers Out and Other Uses 7600-7699	\$ 259,664	\$ 259,664	\$ 259,664
Contributions 8980-8999	\$ (4,657,603)	\$ (4,719,922)	\$ (4,761,112)
OPERATING SURPLUS (DEFICIT)*	\$ (99,826)	\$ (1,682,524)	\$ (874,415)
BEGINNING FUND BALANCE			
9791	\$ 6,421,442	\$ 6,321,616	\$ 4,639,092
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 6,321,616	\$ 4,639,092	\$ 3,764,677
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ 28,398	\$ 28,398
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 4,825,326	\$ 1,964,354	\$ 214,912
Reserve for Economic Uncertainties 9789	\$ 1,325,982	\$ 1,342,060	\$ 1,342,365
Unassigned/Unappropriated Amount 9790	\$ 170,308	\$ 1,304,280	\$ 2,179,002

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcut Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Restricted General Fund MYP**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2016-17	2017-18	2018-19
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 997,589	\$ 997,589	\$ 997,589
Federal Revenue 8100-8299	\$ 1,391,263	\$ 1,391,263	\$ 1,391,263
Other State Revenue 8300-8599	\$ 3,957,352	\$ 3,816,876	\$ 3,863,294
Other Local Revenue 8600-8799	\$ 54,837	\$ 54,837	\$ 54,837
TOTAL REVENUES	\$ 6,401,041	\$ 6,260,565	\$ 6,306,983
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 3,289,204	\$ 3,114,367	\$ 3,152,406
Classified Salaries 2000-2999	\$ 1,729,934	\$ 1,755,317	\$ 1,781,101
Employee Benefits 3000-3999	\$ 3,110,377	\$ 3,090,274	\$ 3,101,327
Books and Supplies 4000-4999	\$ 462,056	\$ 428,394	\$ 433,282
Services, Other Operating Expenses 5000-5999	\$ 2,487,142	\$ 2,258,739	\$ 2,266,583
Capital Outlay 6000-6999	\$ 158,767	\$ 13,000	\$ 13,000
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Dirrect Support Costs 7300-7399	\$ 24,396	\$ 24,396	\$ 24,396
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 11,261,876	\$ 10,684,487	\$ 10,772,095
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 296,000	\$ 296,000	\$ 296,000
Contributions 8980-8999	\$ 4,657,603	\$ 4,719,922	\$ 4,761,112
OPERATING SURPLUS (DEFICIT)*	\$ (499,232)	\$ -	\$ -
BEGINNING FUND BALANCE			
9791	\$ 615,055	\$ 115,823	\$ 115,823
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 115,823	\$ 115,823	\$ 115,823
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 115,823	\$ -	\$ -
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ 115,823	\$ 115,823

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcut Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2016-17	2017-18	2018-19
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 35,514,468	\$ 35,804,210	\$ 36,575,355
Federal Revenue 8100-8299	\$ 1,391,263	\$ 1,391,263	\$ 1,391,263
Other State Revenue 8300-8599	\$ 5,742,960	\$ 4,575,456	\$ 4,621,947
Other Local Revenue 8600-8799	\$ 1,275,338	\$ 1,275,897	\$ 1,276,505
TOTAL REVENUES	\$ 43,924,029	\$ 43,046,826	\$ 43,865,070
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 20,106,623	\$ 20,208,107	\$ 20,331,086
Classified Salaries 2000-2999	\$ 6,562,147	\$ 6,663,879	\$ 6,767,218
Employee Benefits 3000-3999	\$ 10,489,016	\$ 10,673,544	\$ 11,150,337
Books and Supplies 4000-4999	\$ 2,464,307	\$ 2,482,000	\$ 1,564,719
Services, Other Operating Expenses 5000-5999	\$ 3,841,608	\$ 3,858,201	\$ 4,082,506
Capital Outlay 6000-6999	\$ 582,475	\$ 366,708	\$ 366,708
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ (72,753)	\$ (72,753)	\$ (72,753)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 43,973,423	\$ 44,179,686	\$ 44,189,821
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 6,000	\$ 6,000	\$ 6,000
Transfers Out and Other Uses 7600-7699	\$ 555,664	\$ 555,664	\$ 555,664
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (599,058)	\$ (1,682,524)	\$ (874,415)
BEGINNING FUND BALANCE			
9791	\$ 7,036,497	\$ 6,437,439	\$ 4,754,915
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 6,437,439	\$ 4,754,915	\$ 3,880,500
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ 28,398	\$ 28,398
Restricted Amounts 9740	\$ 115,823	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 4,825,326	\$ 1,964,354	\$ 214,912
Reserve for Economic Uncertainties 9789	\$ 1,325,982	\$ 1,342,060	\$ 1,342,365
Unassigned/Unappropriated Amount 9790	\$ 170,308	\$ 1,420,103	\$ 2,294,825

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcut Union School District
 OEA, CSEA, Management, Confidential

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2016-17	2017-18	2018-19
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 44,529,087	\$ 44,735,350	\$ 44,745,485
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 44,529,087	\$ 44,735,350	\$ 44,745,485
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 1,335,873	\$ 1,342,061	\$ 1,342,365

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,325,982	\$ 1,342,060	\$ 1,342,365
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 170,308	\$ 1,304,280	\$ 2,179,002
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 1,496,290	\$ 2,646,340	\$ 3,521,367
f.	Reserve for Economic Uncertainties Percentage	3.36%	5.92%	7.87%

3. Do unrestricted reserves meet the state minimum reserve amount?

2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

Orcut Union School District
 OEA, CSEA, Management, Confidential

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$	349,954
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$	(329,693)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$	-
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$	-
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$	-
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$	(20,261)
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$	-
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$	(349,954)

Variance \$ -

Variance Explanation:



6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/ (Deficit)	(Deficit) %	Deficit primarily due to:
Current FY Surplus/(Deficit) before settlement(s)?	\$ (269,365)	(0.6%)	
Current FY Surplus/(Deficit) after settlement(s)?	\$ (599,058)	(1.3%)	This one-time expenditure
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (1,682,524)	(3.8%)	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (874,415)	(2.0%)	

Deficit Reduction Plan (as necessary):

The district will be able to maintain state required minimum reserve levels in the current and two subsequent years.

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

7. Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 9a.

MYP	Amount	"Other Adjustments" Explanation
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	

OEA, CSEA, Management, Confidential

J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding.

(fill out columns for which there is an agreement)

	Prior Year	2016-17	2017-18	2018-19
a. LCFF Funding per ADA	7,667.00	8,033.00 #	8,110.00	8,289.00
b. Amount Change from Prior Year Funding per ADA		366.00	77.00	179.00
c. Percentage Change from Prior Year Funding per ADA		4.77%	0.96%	2.21%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		349,954.00	-	-
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		0.90%	0.00%	0.00%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		Within	-	-

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Orcutt Union School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2016 to June 30, 2017.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	349,954
\$	(349,954)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

Deborah L. Brown
 District Superintendent
 (Signature)

11/16/16
 Date

I hereby certify I am unable to certify

[Signature]
 Chief Business Official
 (Signature)

11/16/16
 Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

Orcut Union School District
OEA, CSEA, Management, Confidential

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

N/A

Concerns regarding affordability of agreement in subsequent years (if any):

N/A

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Orcutt Union School District

District Name

**District Superintendent
(Signature)**

Date

Jeff Kirby

Contact Person

(805) 938-8915

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on November 16, 2016, took action to approve the proposed agreement with the Certificated, Classified, and Management Bargaining Unit(s).

**President (or Clerk), Governing Board
(Signature)**

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.



Educational Services

Holly Edds – Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

To: Dr. Deborah Blow, Superintendent

From: Dr. Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: November 16, 2016

Board Agenda Item: School Site Plans for Ralph Dunlap, Pine Grove School, and Lakeview Junior High School

Background: In 2001, the California Legislature amended the planning requirement for schools that participate in state and federal categorical programs. These changes streamline the planning process and consolidate the plans for all categorical funds expended at each school site under the umbrella of one plan. These plans are revised annually by each school site council.

Recommendation: This evening the Single School Plans for Student Achievement are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.



Orcutt Union School District

Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Don Nicholson, Assistant Superintendent/Human Resources

BOARD MEETING DATE: November 16, 2016

BOARD AGENDA ITEM: Ratification of Memorandum of Understanding (MOU) with California School Employees' Association (CSEA) and its Orcutt Chapter #255

BACKGROUND: A Memorandum of Understanding has been reached with classified employees regarding the health and welfare portion of total compensation for the 2016/2017 school year.

Effective July 1, 2016, the District will contribute the premium cost for single coverage and eighty percent (80%) of the premium cost for two-party and family coverage.

This is a one-year increase in the District's contribution to employees' health benefits so the OUSD Health Benefits Committee has time to meet and recommend new plans. After the 2016-2017 school year ends, the District's contribution will return to the levels agreed upon for the 2015-2016 school year, unless otherwise agreed.

FINANCIAL IMPACT: Total increased cost to the district for this one-time increase in the Health and Welfare portion of total compensation for all employee groups is \$349,954. The increased cost applies to the General Fund, Charter Fund, Child Development Fund, and the Cafeteria Fund.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the Memorandum of Understanding with California School Employees' Association (CSEA) and its Orcutt Chapter #255 providing a one-year increase in the District's contribution to employees' health benefits effective July 1, 2016.

**Memorandum of Understanding
Between
The Orcutt Union School District
And
California School Employees Association, Orcutt Chapter 255**

Regarding Collective Bargaining Agreement Article XV, Compensation.

The Orcutt Union School District ("District") and the California School Employees Association, Orcutt Chapter 255 ("CSEA") agree to enter into this Memorandum of Understanding to account for increases in the costs of health benefit premiums.

Prior to the signing of this Memorandum of Understanding, bargaining unit members were solely responsible for their benefit premium increases for the 2016-2017 school year.

Effective July 1, 2016, the District will increase its contribution to bargaining unit members' health care premiums. This increase in the District's contribution effects single, two-party, and family rates.

During the 2016-2017 school year and based upon the current premiums, the District agrees to contribute the premium cost for single coverage (Blue Cross 90 plan) for each bargaining unit member taking that option; and for those selecting two-party or family coverage, eighty percent (80%) of the two-party and family coverage premium, with the remaining twenty percent (20%) of premium cost to be paid by the bargaining unit member.

Vision and dental benefits will remain at the levels agreed upon in the Parties' Collective Bargaining Agreement or otherwise previously agreed.

The additional premium costs absorbed by bargaining unit members when the 2016-2017 rates became effective will be reimbursed by the District at the rate of the premium cost for single coverage and eighty percent (80%) of the two-party and family coverage premium consistent with the District's increased contribution for 2016-2017.

The Parties understand that this is a one year increase in the District's contribution to the bargaining unit member health benefits so the OUSD Health Benefits Committee has time to meet and recommend new plans. After the 2016-2017 school year ends, on June 30, 2016, the District's contribution will return to the levels agreed upon for the 2015-2016 school year and memorialized in the Parties' Collective Bargaining Agreement, unless otherwise agreed.

The Parties agree that the OUSD Health Benefits Committee shall meet and recommend new plans for the 2017-2018 school year by March 1, 2017 unless the Superintendent determines that good cause exists to extend this timeline. The March 1, 2017 timeline is intended to ensure that any different plans will be available for the 2017-2018 year and provide the Parties with time to meet and negotiate over the recommended plans.

The purpose of the OUSD Health Benefits Committee recommendations is to reduce the costs for health benefits while ensuring access to quality benefit options.

The Parties understand that this increase in the District's contribution to bargaining unit members' health benefits constitutes an increase in total compensation of approximately 1.2 percent.

ORCUTT UNION SCHOOL DISTRICT

CALIFORNIA SCHOOL EMPLOYEES
ASSOCIATION, ORCUTT CHAPTER 255


Deborah Blow, Ed. D., Superintendent


Phyllis Jackson, President CSEA


Date


Date



Orcutt Union School District

Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Don Nicholson, Assistant Superintendent/Human Resources

BOARD MEETING DATE: November 16, 2016

BOARD AGENDA ITEM: Ratification of Updated Agreements with Orcutt Union School District Confidential and Management Employee Groups

BACKGROUND: An Agreement has been reached with Confidential and Management employees regarding the health and welfare portion of total compensation for the 2016/2017 school year.

Effective July 1, 2016, the District will contribute the premium cost for single coverage and eighty percent (80%) of the premium cost for two-party and family coverage.

This is a one-year increase in the District's contribution to employees' health benefits so the OUSD Health Benefits Committee has time to meet and recommend new plans. After the 2016-2017 school year ends, the District's contribution will return to the levels agreed upon for the 2015-2016 school year, unless otherwise agreed.

FINANCIAL IMPACT: Total increased cost to the district for this one-time increase in the Health and Welfare portion of total compensation for all employee groups is \$349,954. The increased cost applies to the General Fund, Charter Fund, Child Development Fund, and the Cafeteria Fund.

RECOMMENDATION: It is recommended that the Board of Trustees approve the Updated Agreements with Orcutt Union School District Confidential and Management employees providing a one-year increase in the District's contribution to employees' health benefits effective July 1, 2016.