

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, November 14, 2012
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
District Office Board Room
500 Dyer Street, Orcutt, CA. 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. ASB Report – Kaitlin Tilley, ASB President
 2. Charter Renewal Process – Joe Dana
 3. OAHS Athletic Facilities – Ted Lyon
 4. FIRST Lego League Competition – Joe Dana

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing - None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, October 10, 2012
- D. Rosie Chavez Memorial Scholarship \$25 Donation from Mr. and Mrs. R. Higley

It is recommended that the Board of Trustees approve Consent Agenda Items A through D, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Charter Financial Report
- 2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, December 12, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of November 14, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Academy HS	Extra Duty	9/4-9/25/12	Intervention, 6.5 hrs
Charter	VI	2012-13	Longevity, correction
Academy HS	V-9	10/16/12	Column Movement
Academy	Extra Duty	9/4-9/27/12	Detention, 7 hrs Webmaster
Academy	Hourly	2012-13	Grant Writer Number of hours varies
Academy HS	Extra Duty	9/6-9/27/12	Geometry Support, 7 hrs
Academy HS	Extra Duty	9/4-9/25/12	Intervention, 7 hrs
Academy	Hourly	9/5-9/24/12	Consulting, 30 hrs

*To be prorated

Classified Personnel Action Report
Orcutt Academy Charter School
November 14, 2012

10/12TO: Bob Bush
Superintendent

SUBMITTED BY: Jan Yanagisako
Assistant Superintendent, Human Resources

Jan Y.

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
OAK-8	Office Manager				12/01/12	Longevity – 20 years

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
October 10, 2012**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 10, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:01 p.m. Members Present: Buchanan, Peterson, Hatch Zilli and Meissner. Absent: None Administrators Present: Bush, Ochej, Yanagisako and Edds. Absent: None It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the meeting to Closed Session at 6:02 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:15 p.m. and Mr. Buchanan reported that no action was taken in Closed Session. Joe Dana led the Pledge of Allegiance.

SUPERINTENDENT'S REPORT

OAHS ASB President, Kaitlin Tilley reported on the first Homecoming. Students participated in "Toga Day" on Thursday followed by the Homecoming Rally on Friday before the game. Coach Payne gave an inspirational speech and team members danced to "Call Me Maybe." At the game Bre Hunter was crowned Homecoming Queen and Alec Andoyan, King. The Homecoming Dance was held on Saturday. The OAHS students will once again put on a Fall Festival for the OAK-8 students on October 19th. The Fall Sports Rally will be held November 16 and the Winter Formal on December 1st. "Cinderella's Closet" will again give the opportunity for girls to purchase pre-owned dresses for prom. Mr. Dana reported that the WASC visit went very well. The staff gave great input as well as two student groups; one made up of ASB students and the other an Ad Hoc Student Group. The highlight area from both the student groups was the relationships with teachers. Schoolwide areas of strength and areas of follow-up were shared. After a finalized report is received an action plan will be developed by all stakeholders.

PUBLIC COMMENT

Parent, Rick Corbo addressed the Board thanking them for their continued focus on quality education for our students. He also thanked Kathy Meissner for her volunteer time at the Old Town Chalk Festival put on by the Orcutt Children's Arts Foundation (OCAF).

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Minutes, Regular Charter Board Meeting, September 12, 2012
- D. Board Policy 0420.4, Charter School Authorization for second reading
- E. Board Policy 0420.41, Charter School Oversight for second reading
- F. Board Policy 0420.42, Charter School Renewal for second reading
- G. Board Policy 0420.43, Charter School Revocation for second reading
- H. 2012/2013 Hiring of Additional Coaches

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve Consent Agenda Items A through H, as submitted.

ITEMS SCHEDULED FOR ACTION

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to approve the revisions to the Orcutt Academy Charter regarding anti-discrimination language.

PUBLIC COMMENT ON ACTION ITEM

Those addressing the Board regarding the change in admission requirements were staff members Steve Blackie, Jan Brown, Jimmie Johnson, Ricardo Gabaldon and Pat Brickey. Also addressing the Board on this issue were parents Brian Tetley, Grace TjenAlooi and Andrew Oman.

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve the revisions to Element Eight, Admission Requirements, of the Orcutt Academy Charter. Vote: 4-1.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented with Marysia Ochej reporting that nothing unusual was contained in the report.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular meeting is scheduled for Wednesday, November 14, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 7:13 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *mwo* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 14, 2012

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to Mr. and Mrs. R. Higley for his donation check to the "Rosie Chavez Memorial Scholarship" in the amount of \$25.00.

RECOMMENDATION: Staff recommends the acceptance of the \$25 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Charter Fund

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special RevenueFund

As of 10/31/2012

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	502,041.62	(105,181.50)	978,451.92	0.00	1,480,493.54
9200 -- Accounts Receivable	1,130,025.20	0.00	(1,130,025.20)	0.00	0.00
9310 -- Due from Other Funds	128,941.00	0.00	(128,941.00)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	11,060.70	0.00	(11,060.70)	0.00	0.00
Total Assets	1,772,068.52	(105,181.50)	(291,574.98)	0.00	1,480,493.54
9500 -- Accounts Payable (Current Liabilities)	16,090.93	61.70	(15,835.41)	0.00	255.52
9610 -- Due to Other Funds	66,618.35	0.00	(66,618.35)	0.00	0.00
Total Liabilities	82,709.28	61.70	(82,453.76)	0.00	255.52
Fund Balance (Beginning Balance/Actual)	1,689,359.24	0.00	0.00	0.00	1,480,238.02
9791 -- Net Beginning Balance	1,689,359.24	0.00	1,689,359.24	0.00	1,689,359.24
8010 -- Revenue Limit Sources	3,620,033.43	189,220.00	678,420.00	0.00	2,941,613.43
8300 -- Other State Revenues	484,073.22	36,641.53	62,236.69	0.00	421,836.53
8600 -- Other Local Revenue	75,369.91	43,436.78	71,167.30	0.00	4,202.61
8910 -- Other Financing Sources	48,000.00	0.00	48,000.00	0.00	0.00
Total Revenues	4,227,476.56	269,298.31	859,823.99	0.00	3,367,652.57
1000 -- Certificated Personnel Salaries	2,147,554.18	203,153.73	500,809.66	0.00	1,646,744.52
2000 -- Classified Personnel Salaries	407,777.03	28,204.00	104,576.99	0.00	303,200.04
3000 -- Employee Benefits	749,104.92	70,672.92	165,182.23	0.00	583,922.69
4000 -- Books and Supplies	315,205.37	22,072.82	141,518.13	27,512.25	146,174.99
5000 -- Services and Other Operating Expenditures	928,217.30	50,438.04	156,858.20	136,491.12	634,867.98
7000 -- Other Outgo & Transfers Out	71,959.00	0.00	0.00	0.00	71,959.00
Total Expenditures	4,619,817.80	374,541.51	1,068,945.21	164,003.37	3,386,869.22
Fund Balance (Budget/Actual)	1,297,018.00	0.00	1,480,238.02	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None