

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, November 14, 2012
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. First Lego League Team from Patterson Road School – Karen Sperling
 2. Pupil Services Report – Lana Thomas
 3. Parent Portal Update – Janet Bertoldi
 4. Passage of Proposition 30 and What It Means to OUSD – Marysia Ochej
 5. Update of OASIS Request – Marysia Ochej

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

1. OCAF Board Resignation
2. Call for Nominations for CSBA Delegate Assembly

F. Public Hearing

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of October 10, 2012
- E. Minutes, Special Meeting of October 8, 2012
- F. Minutes, Special Meeting of October 24, 2012
- G. Interdistrict Attendance Agreement Requests 2012/2013
- H. Board Policy 7214, General Obligation Bonds for second reading
- I. Board Policy 6145, Extra and Cocurricular Activities for second reading
- J. Board Policy 4121, Temporary/Substitute Personnel for second reading
- K. Board Policy 4112.9/4212.9/4312.9, Employee Notifications for second reading
- L. 2012/2013 Resolution No. 7, OUSD May Grisham Early Learning Center
- M. 2012/2013 Resolution No. 8, Class Size Reduction
- N. Hiring of Additional Coaches 2012-2013

It is recommended that the Board of Trustees approve Consent Agenda Items A through N, as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

Alice Shaw and Ralph Dunlap schools received a donation of dictionaries for every 3rd grade student from the Rotary Club of Santa Maria/Noontime.

It is recommended that the Board of Trustees accept these gifts and that a letter of acceptance and appreciation be forwarded to Rotary Club of Santa Maria/Noontime.

Moved _____ Second _____ Vote _____

2. Music in the Park Band Trip

Staff recommends that the Board of Trustees approve the Music in the Park Band Trip to Anaheim, CA. on April 19-20, 2013.

Moved _____ Second _____ Vote _____

B. CURRICULUM

1. Single School Plans for Student Achievement for Patterson Road, Joe Nightingale, Alice Shaw and Lakeview Jr. High Schools

Staff recommends that the Board of Trustees approve the Single School Plans for Student Achievement as submitted. Copies of the Single School Plans for Student Achievement are available for review at the District Office, 500 Dyer Street, Orcutt, CA. M-F 7:30 a.m. – 4:30 p.m.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Board Financial Report
2. OCAF
3. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, December 12, 2012, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A Special Curriculum Board Meeting will be held Wednesday, October 24, 2012 beginning at 6:00 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
November 14, 2012

TO: Bob Bush
Superintendent

SUBMITTED BY: Jan Yanagisako
Assistant Superintendent, Human Resources *Jan Y.*

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

| SITE | CLASSIFICATION | CLASS STEP | HOURS | SALARY | EFFECTIVE | ACTION INFORMATION |
|-----------------|-------------------------|------------|-------|------------------------------|-------------------|---------------------------------|
| Olga Reed | Custodian | 15/2 | 4.00 | \$14.04 + range differential | 11/13/12 | Permanent/Probationary |
| Joe Nightingale | Inst Assistant I | | | 2 ½ % special needs stipend | 08/20/12 | 2012/2013 Stipend |
| Ralph Dunlap CC | Child Care Assistant | 6/2 | 3.75 | \$11.24/hr | 10/16/12 | Permanent/Probationary |
| Alice Shaw | Inst Assistant I | | | 2 ½ % special needs stipend | 08/20/12 | 2012/2013 Stipend |
| District | Inst Assistant I | | | \$10.56/hr | 11/01/12 | Substitute |
| District | Inst Assistant II | | | \$10.79/hr | 11/01/12 | Substitute |
| Patterson Road | Child Nutrition Cashier | | | | 09/26/12-10/10/12 | Request Unpaid Leave of Absence |
| Orcutt Jr. High | AVID Tutor | | | \$10.00/hr | 10/22/12-6/14/13 | Temporary Assignment |
| Ralph Dunlap | Inst Assistant I | 11/1 | 3.50 | \$12.11/hr | 11/13/12 | Permanent/Probationary |
| Ralph Dunlap | Child Care Assistant | | | \$9.45/hr | 10/01/12 | Substitute |
| Ralph Dunlap | Noon Duty Supervisor | 6/1 | | \$10.71/hr | 10/01/12 | Regular Assignment |
| Orcutt Jr. High | Inst Assistant I | | | 2 ½ % special needs stipend | 08/20/12 | 2012/2013 Stipend |
| Patterson Road | Noon Duty Supervisor | 6/1 | | \$10.71/hr | 09/10/12 | Regular Assignment |
| Orcutt Jr. High | AVID Tutor | | | \$10.00/hr | 10/09/12-06/14/13 | Temporary Assignment |
| Alice Shaw | Inst Assistant I | | | 2 ½ % special needs stipend | 08/20/12 | 2012/2013 Stipend |
| District | Inst Assistant I | | | \$10.56/hr | 10/24/12 | Substitute |
| District | Inst Assistant II | | | \$10.79/hr | 10/24/12 | Substitute |
| Alice Shaw CC | Child Care Assistant | 6/2 | 3.75 | \$11.24/hr | 10/16/12 | Change in Site Assignment |

Classified Personnel Action Report
November 14, 2012

| SITE | CLASSIFICATION | CLASS STEP | HOURS | SALARY | EFFECTIVE | ACTION INFORMATION |
|-------------------|------------------------------|------------|-------|------------------------------|-------------------|---|
| Patterson Road | Inst Assistant I | | | \$70/mo | 10/01/12 | (2) Professional Growth Increments |
| Pine Grove | Child Care Assistant | | | \$9.45/hr | 10/16/12 | Substitute |
| District | Noon Duty Supervisor | | | \$9.45/hr | 10/16/12 | Substitute |
| Joe Nightingale | Inst Assistant II | | | | 10/22/12-12/14/12 | Request Unpaid Leave of Absence |
| Patterson Road | Noon Duty Supervisor | 6/1 | | \$10.71/hr | 10/04/12 | Regular Assignment |
| District | Child Nutrition Worker | | | \$9.66/hr | 10/05/12 | Substitute |
| Alice Shaw | Inst Assistant I | 11/1 | 3.50 | \$12.11 | 11/06/12 | Permanent/Probationary |
| Alice Shaw | Inst Assistant I | | | 2 ½% special needs stipend | 11/06/12 | 2012/2013 Stipend |
| Lakeview Jr. High | Inst Assistant I | 11/1 | | \$12.11/hr | 11/05/12 | Permanent/Probationary |
| Alice Shaw | Inst Assistant I | | | 2 ½ % special needs stipend | 08/20/12 | 2012/2013 Stipend |
| Olga Reed | Custodian | 15/1 | 2.00 | \$13.37 + range differential | 11/05/12 | Permanent/Probationary |
| District | Inst Assistant I | | | \$10.56/hr | 10/11/12 | Substitute |
| District | Inst Assistant II | | | \$10.79/hr | 10/11/12 | Substitute |
| Transportation | Vehicle & Equipment Mechanic | | | | 12/30/12 | Retirement – Request Early Retirement Incentive Program |
| Patterson Road | Inst Assistant I | 11/6 | 3.50 | \$15.46/hr | 10/29/12 | Permanent/Probationary |
| Joe Nightingale | Inst Assistant I | | | 2 ½ % special needs stipend | 08/20/12 | 2012/2013 Stipend |

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of November 14, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

| <i>SCHOOL</i> | <i>CLASS/STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|---------------|-------------------|-----------------------|--|
| Lakeview | Extra Duty | 9/27/12 | Homework Club, 1 hr |
| Shaw | V-9 | 2012-13 | Salary Correction – Action Report Only |
| Lakeview | Extra Duty | 9/25/12 | Detention, 1 hr |
| Patterson | Hourly | 9/17-9/18/12 | Compass Learning Training, 12 hrs |
| Lakeview | Extra Duty | 9/4/12 | Dance Supervision, 3 hrs |
| Nightingale | Stipend | 2012-13 | Correction – No Teacher in Charge at Site |
| Nightingale | Stipend | 2012-13 | Correction –No Teacher in Charge at Site |
| Lakeview | Hourly | 9/11-9/19/12 | Detention, 2 hrs |
| District | Hourly | 9/28-10/1/12 | NWEA Proctor, 4 hrs |
| District | Hourly | 9/3-9/28/12 | Technology, 43 hrs |
| District | Hourly | 9/4-9/27/1 | Testing, 50.5 hrs |
| Shaw | Hourly | 9/17/12 | Staff Development, 6 hrs |
| Shaw | IV-1 | 2012-13 | Salary Correction – Grad Units granted incorrectly |
| Pine Grove | VI | 2012-13 2011-12 | Longevity Longevity not received |
| District | Daily | 10/15-10/18/12 | Physical Fitness, 4 days |
| District | Hourly | 9/4-9/21/12 | Testing, 33.5 hrs |
| District | Hourly | 9/4-9/28/12 | Testing, 29.25 hrs |
| Orcutt | Extra Duty | 9/11-9/27/12 | Detention, 7 hrs |
| District | Hourly | 9/10-9/28/12 | CELDT Testing, 52 hrs |
| Dunlap | V-3 | 2012-13 | Grad Units for Column Move |
| District | Hourly | 9/4-9/21/12 | CELDT Testing, 67 hrs |
| Nightingale | VI | 2012-13 | Longevity, correction |

*To be prorated

| <i>SCHOOL</i> | <i>CLASS/STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|----------------------|--------------------------|------------------------------|--|
| District | Hourly | 9/27/12 | Attendance Hearing, 1.5 hrs |
| District | Extra Duty | 10/1-10/4/12 | Home & Hospital, 5 hrs |
| Olga Reed | Hourly | 2012-13 | ASES, 15 hrs wk |
| Shaw | Extra Duty | 9/6-9/26/12 | Home & Hospital, 15 hrs |
| Dunlap | Hourly | 9/4-9/5/12 | Compass Learning Training, 12.5 hrs |
| District | Extra Duty | 9/24/12 9/4-10/12/12 | Covered Extra Class, 1 hr Home & Hospital, 27 hrs |
| District | Hourly | 9/5-9/27/12 | District Support Staff, 35 hrs |
| Lakeview | Extra Duty | 9/19-9/26/12 | Noon League, 2 hrs |
| Olga Reed | Hourly | 10/29/12 | Title 1, 20 hrs week |
| Dunlap | Stipend | 2012-13 | Track Coach |
| District | Hourly | 9/11-9/28/12 | CELDT Testing, 16.5 hrs |

*To be prorated

Warrants

The material is not included in your copy of the agenda. A copy may be obtained by arrangement with the District Superintendent's office, during District Office working hours.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
October 10, 2012**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 10, 2012 beginning with Mr. Buchanan calling Public Session to order at 7:17 p.m. Members Present: Buchanan, Peterson, Hatch, Meissner and Zilli. Absent: None. Administrators Present: Bush, Ochej, Yanagisako and Edds. The Pledge of Allegiance was led by Kathy Meissner. It was moved by Bob Hatch, seconded by Jim Peterson and carried to hold Closed Session following Public Session.

SUPERINTENDENT'S REPORT

Janice McDonald was honored for her years of service to the Orcutt Union School District as a Special Education Instructional Assistant.

Teachers Vicki Chartier and Shelli Rohr presented a teaching method "The Daily 5" which they have been using with their students. It helps students develop daily habits of reading, writing, and working independently which include students reading to themselves, working on writing, reading to someone, listening to reading and word work.

WRITTEN COMMUNICATION

The Approval of Fiscal Year 2012-13 Adopted Budget was received from the Santa Barbara County Education Office.

PUBLIC HEARINGS

Mr. Buchanan opened the Public Hearing on Textbook Sufficiency. There being no discussion, the hearing was closed.

Mr. Buchanan opened the Public Hearing on Grades 4-8 Class Size Reduction General Waiver Request. There being no discussion, the hearing was closed.

Mr. Buchanan opened the Public Hearing on Adoption of School Facilities Fee Increase. There being no discussion, the hearing was closed.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Special Meeting of September 12, 2012
- E. Interdistrict Attendance Agreement Requests 2012/2013
- F. Board Policy 1312.3, Uniform Complaint Procedures for second reading
- G. Board Policy 5126, Awards for Achievement for second reading.
- H. Board Policy 5117, Interdistrict Attendance for second reading
- I. Board Policy 5145.7, Sexual Harassment for second reading.
- J. Board Policy 5112.3, Student Leave of Absence for second reading.
- K. Board Policy 4140/4240, Bargaining Units for second reading
- L. Board Policy and Exhibit 4319.21, Professional Standards for second reading.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve Consent Agenda Items A through L, as submitted.

ITEMS SCHEDULED FOR ACTION

Acceptance of Gifts

It was moved by Bob Hatch, seconded by Kathy Meissner and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Rotary Club of Santa Maria Breakfast, Denny Yeoman, Mario Corral, Andrea Buenrosto and Jeffrey Guiltinan.

Trips

It was moved by Kathy Meissner, seconded by Jan Zilli and carried to approve the Lakeview Jr. High School trip to Monterey, CA. December 5-7, 2012.

Business

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to adopt Board Policy 7214, General Obligation Bonds for first reading and that it is placed on the next Consent Agenda for second reading.

Marysia distributed a correction to Resolution 2012/2013 No. 3. It was moved by Bob Hatch, seconded by Jan Zilli and carried to adopt 2012/2013 Resolution No. 3, Adoption of School Facilities Fees, as corrected.

Marysia reported that a meeting was held on October 4, 2012 regarding the Grades K-3 Class Size Reduction Specific Waiver Renewal Request.

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to approve the Grades K-3 Class Size Reduction Specific Waiver Renewal Request, as presented.

It was moved by Bob Hatch, seconded by Jim Peterson and carried to approve the Grades 4-8 Class Size Reduction General Waiver Request, as presented.

Curriculum

It was moved by Kathy Meissner, seconded by Jim Peterson and carried to adopt 2012/2013 Resolution No. 5, Textbook Sufficiency.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt Board Policy 6145, Extracurricular and Cocurricular Activities for first reading that that it is placed on the next Consent Agenda for second reading.

Personnel

It was moved by Kathy Meissner, seconded by Jan Zilli and carried to adopt 2012/2013 Resolution No. 6, Classified Layoff.

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adopt Board Policy 4121, Temporary/Substitute Personnel for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adopt Board Policy 4112.9/4212.9/4312.9, Employee Notifications for first reading and that it is placed on the next Consent Agenda for second reading.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Financial Report and Williams/Valenzuela Quarterly Complaint Report were presented for information/discussion. Marysia reported that nothing out of the ordinary was contained in the Financial Report and the Williams/Valenzuela Quarterly Complaint Report contained no complaints.

Kathy reported on the Old Town Chalk Art Festival put on by OCAF. She also reported that she attended the staff RTI training. Bob Hatch and Rob Buchanan raised \$1000 for the Arts Council by auctioning off their "works of art."

GENERAL ANNOUNCEMENTS

The next regular board meeting is scheduled for Wednesday, November 14, 2012 beginning with Public Session beginning at 6:45 p.m. with Closed Session following, as needed, In the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN TO CLOSED SESSION

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to adjourn the meeting to Closed Session at 8:28 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 8:50 p.m. and Mr. Buchanan reported that no action was taken in Closed Session. The meeting was adjourned at 8:51 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
October 8, 2012**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Monday, October 8, 2012 beginning with Mr. Buchanan calling Public Session to order at 7:00 a.m. Members Present: Buchanan, Hatch, Peterson, Zilli and Meissner. Administrators Present: Ochej, Bush and Yanagisako. Absent: Edds. Bob Hatch led the Pledge of Allegiance.

ADJOURN TO CLOSED SESSION

The meeting was adjourned to Closed Session at 7: 03 a.m.

RECONVENE TO PUBLIS SESSION

The meeting reconvened to Public Session at 7: 30 a.m. Mr. Buchanan reported that no action was taken in Closed Session.

ADJOURN

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adjourn the meeting at 7:32 a.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
October 24, 2012**

CALL TO ORDER

A special curriculum meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 24, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:00 p.m. Bob Bush led the Pledge of Allegiance. Members Present: Buchanan, Hatch, Peterson, Meissner and Zilli. Absent: None. Administrators Present: Bush, Edds and Yanagisako. Absent: Ochej. Also in attendance school principals Francoisse, Nicholson, McInerney, Hart, Herbstreith, Majewski, Salucci, and Dana.

SUPERINTENDENT'S REPORT

Holly reviewed the guiding questions that are the Five Essential Elements to building a PLC foundation. She explained that PLC (Professional Learning Communities) and RTI (Response to Intervention) are a new way of thinking which brings a new way of serving the needs of students. The focus is on making sure every student masters the essential skills identified by the teachers. Staff "buy-in" is essential for this process to be successful. Some of the pieces being put in place to assist students and staff are Compass Learning's Odyssey program, Aeries Analytics which will allow teachers to analyze live data from their classes and schools, Pre-Algebra Readiness Program, embedded PLC time at the school sites and site visits to similar schools also participating in the PLC process. Each principal was asked to share where their staff is in relationship to any of these areas. The Board members had the opportunity to comment on the information presented during the evening. Dr. Peterson thanked Kathy Meissner for attending the Mike Mattos presentations on September 17th and 18th.

ADJORN TO CLOSED SESSION

It was moved by Jim Peterson seconded by Kathy Meissner and carried to adjourn the meeting to Closes Session at 7:25 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 8:05 p.m. and Mr. Buchanan reported that no action was taken in Closed Session. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn the meeting at 8:06 p.m.

Bob Bush, Board Secretary

Rob Buchanan Clerk, Board of Trustees



ORCUTT UNION SCHOOL DISTRICT

INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS

2012/2013 Academic School Year

Current Monthly Requests

November 14, 2012

Staff recommends the Board *approve* the following InterDistrict Attendance Agreement Request:

| School | New | Renew | Leave |
|-----------------|----------|----------|----------|
| Alice Shaw | 1 | | |
| Joe Nightingale | 1 | | |
| Olga Reed | | | |
| Patterson Road | | | |
| Pine Grove | | | 1 |
| Ralph Dunlap | 2 | | |
| Lakeview JH | 1 | | |
| Orcutt JH | | | |
| Total | 5 | 0 | 1 |

Staff recommends the Board *deny* the following InterDistrict Attendance Agreement Requests:

| School | Enter | Leave |
|-----------------|----------|----------|
| Alice Shaw | | |
| Joe Nightingale | | |
| Olga Reed | | |
| Patterson Road | | |
| Pine Grove | | |
| Ralph Dunlap | | |
| Lakeview JH | | |
| Orcutt JH | | |
| Total | 0 | 0 |

Current *InterDistrict Attendance Agreements (I)* and *Allen Act (A)* By School

| Grade | AS | | JN | | OR | | PR | | PG | | RD | | LKV | | OJH | | Total | |
|-----------------|-----------|----|------------|----|-----------|---|-----------|----|-----------|----|-----------|----|-----------|----|-----------|----|------------|------------|
| | I | A | I | A | I | A | I | A | I | A | I | A | I | A | I | A | I | A |
| K | 8 | 10 | 7 | 11 | 1 | 0 | 2 | 2 | 2 | 6 | 1 | 4 | | | | | 21 | 33 |
| 1 | 3 | 7 | 12 | 3 | 0 | 1 | 7 | 0 | 1 | 7 | 8 | 4 | | | | | 31 | 22 |
| 2 | 5 | 5 | 8 | 8 | 1 | 0 | 3 | 7 | 5 | 7 | 3 | 7 | | | | | 25 | 34 |
| 3 | 5 | 5 | 10 | 4 | 3 | 0 | 5 | 0 | 3 | 5 | 5 | 6 | | | | | 31 | 20 |
| 4 | 7 | 4 | 10 | 7 | 1 | 0 | 5 | 1 | 4 | 6 | 11 | 7 | | | | | 38 | 25 |
| 5 | 10 | 5 | 11 | 6 | 0 | 0 | 5 | 3 | 8 | 6 | 1 | 1 | | | | | 35 | 21 |
| 6 | 5 | 4 | 13 | 8 | 2 | 0 | 5 | 1 | 4 | 3 | 15 | 3 | | | | | 44 | 19 |
| 7 | | | | | | | | | | | | | 45 | 9 | 17 | 9 | 62 | 18 |
| 8 | | | | | 1 | | | | | | | | 29 | 10 | 19 | 9 | 49 | 19 |
| Subtotal | 43 | 40 | 71 | 47 | 9 | 1 | 32 | 14 | 27 | 40 | 44 | 32 | 74 | 19 | 36 | 18 | 336 | 211 |
| Total | 83 | | 118 | | 10 | | 46 | | 67 | | 76 | | 93 | | 54 | | 547 | |

Orcutt Union School District

Orcutt, California, County of Santa Barbara

2012/2013 Resolution No. 7
For the 2013/2014 School Year

RESOLUTION for ORCUTT UNION ELEMENTARY SCHOOL DISTRICT EARLY LEARNING CENTER

WHEREAS, the Orcutt Union School District has received funding from the State Department of Education to provide state preschool program services beginning January, 2001; and

WHEREAS, the state preschool program will be called May Grisham Early Learning Center; and

WHEREAS, in order to provide services at the preschool, an application for a Child Care Center License must be obtained through the State of California Community Care Licensing Division; and

WHEREAS, a representative must be designated to represent the Orcutt Union School District on all matters regarding obtaining and maintaining the license for the school;

THEREFORE BE IT RESOLVED, that Jan Yanagisako be designated to act as the Orcutt Union School District representative on all matters regarding obtaining and maintaining the license for the Orcutt Union Elementary School District Early Learning Center; and

THEREFORE BE IT FURTHER RESOLVED, Jan Yanagisako be approved as the authorized person at the facility to represent the facility and to accept reports of licensing visits, consultations, accusations and documents of civil and administrative process and to sign these transactions for the Governing Board. In her absence, we authorize her to delegate these responsibilities to the site supervisor, Shelley Robertson, when necessary.

PASSED AND ADOPTED THIS 14th day of November, 2012 at a regular meeting, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Attest:

Superintendent
Robert Bush

Date

Clerk / Board of Trustees
Kathleen Meissner

Date



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 14, 2012

BOARD AGENDA ITEM: Resolution No. 8 Class Size Reduction

BACKGROUND: At the last board meeting on October 10, 2012, Class Size Reduction Waivers for K-3 and 4-8 were approved by the board.

The waiver application is sent to the California Department of Education and then to the State Board of Education for approval. The State Board of Education is now requiring a Class Size Reduction Resolution with the same language that you already approved in the application. The District is simply reiterating the same language in a resolution.

RECOMMENDATION: It is recommended that the Board of Trustees approve Resolution No. 8, Orcutt Union School District as presented.

FUNDING: Eliminates penalties to the General Fund with potential savings of up to \$2.5 million dollars annually.

Orcutt Union School District
Orcutt, California, County of Santa Barbara

2012/2013 Resolution No. 8

RESOLUTION for Class Size Reduction

WHEREAS, the governing board of Orcutt Union School District will make every effort to maintain students in their own schools, to eliminate additional costs to survive in a difficult economic environment.

WHEREAS, the governing board further delegates to the Superintendent any additional tools of flexibility toward maintaining solvency in troubled uncharted territory.

WHEREAS, the governing board further establishes the need to increase class sizes in order to survive the unfavorable outlook for the State.

WHEREAS, the governing board is committed to maintain the delivery of instruction and required programs in core subjects, including reading and mathematics and not compromise any area of learning due to financial penalties.

THEREFORE BE IT RESOLVED, that the Governing Board of the Orcutt Union School District in accordance with the General and Specific Waiver Requests adopt the following authorization for fiscal year's 2013-14 and 2014-2015 General and Specific Waiver Requests for grades K-8 as approved by the Superintendent or their designee:

PASSED AND ADOPTED THIS 14th day of November, 2012 at a regular meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

Superintendent

Date

Board of Trustees

Date

ORCUTT UNION SCHOOL DISTRICT

TO: Bob Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: November 14, 2012

RE: ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL COACHES
FOR 2012-13 SCHOOL YEAR***

Ralph Dunlap:

Nicole Wilberg
Shawn Ryan

Track Coach
Volunteer Track Coach Assistant – unpaid

*Volunteer coaches are required to submit similar paperwork as paid positions. They are not required to hold an ASCC certificate from the CTC but have submitted fingerprints to FBI and DOJ reportable to Orcutt Union School District



Alice Shaw School

759 Dahlia Place
Santa Maria, California 93455
Orcutt Union School District
www.aliceshawschool.net

Phone: (805) 938-8850

Fax: (805) 938-8899

10/31/12

Mr. Bob Bush
Superintendent &
The Board of Trustees
Orcutt Union School District
501 Dyer St.
Orcutt, CA 93455

Dear Mr. Bush and Board:

On behalf of Alice Shaw School, I am requesting that the Board of Trustees accept a donation of 98 dictionaries from The Rotary Club of Santa Maria/Noontime.

This donation will be used by all 3rd grade students. We thank The Rotary Club of Santa Maria/Noontime for this donation and appreciate their support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mancino', written over a horizontal line.

Principal

Cc: The Rotary Club of Santa Maria
P.O. Box 351
Santa Maria, CA 93456



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Alice Shaw School Date: 2/6/2012

DONOR: Name: The Rotary Club of Santa Maria/Noontime
Address: P.O. Box 351 Santa Maria CA 93456
Phone No. _____

GIFT: Item Donated Dictionaries or Cash Donation \$?
(Fill in if money is donated)
Designated for: Students
General Description: Dictionary
Model No.: _____ Condition: New Used
Value (estimated): ?
Purpose of Gift: For every 3rd grade student personal use
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs? Yes No
If yes, what type? _____

Acceptance Requested By (OUSD Staff Member): Natalie Ortega / Office Manager
Acceptance Approved By (Administrator): *[Signature]*
RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____



THE ROTARY CLUB OF SANTA MARIA
P.O. BOX 351
SANTA MARIA, CA 93456

October 2012

To: Parents of Third Grade Students

The DICTIONARY PROJECT is designed to aid third grade teachers in their goal to help students leave at the end of the year as good writers, active readers, and creative thinkers. Our purpose is to provide third grade students in the community with their own personal dictionary. The dictionary is for the children to keep, so they can take it with them into the fourth grade and use it throughout their school career.

A dictionary is perhaps the first and most powerful reference tool a child can own. Its usefulness goes beyond the spellings, pronunciations and definitions it lists. It is a companion for solving problems that arise as a child develops his or her reading, writing, and creative thinking abilities. Students also benefit from an increased self-reliance and resourcefulness inspired by the maxim, "look it up." Teachers benefit by knowing that their students have consistent access to a tool for homework and for in-class explorations. The project is an opportunity for children to expand their vocabulary and for many to actually own a dictionary.

We feel a child cannot do his or her best work without a dictionary. Children deserve the best teachers and resources. We wish your child a future of positive experiences in their reading and writing and many successes in their school career.

Sincerely,

The Rotary Club of Santa Maria/Noontime

Handwritten signature of Frank Culley in cursive.

Frank Culley, President

Handwritten signature of Tara LeFranc in cursive.

Tara LeFranc, Community Service





ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Ralph Dunlap Date: 11/5/2012

DONOR: Name: The Rotary Club Of Santa Maria
Address: P.O. Box 351 Santa Maria CA.
Phone No. 805-345-0172

GIFT: Item Donated Dictionary's or Cash Donation \$ _____
(Fill in if money is donated)
Designated for: 3rd Grade
General Description: Dictionary's for all 3rd Grades
Model No.: _____ Condition: New Used
Value (estimated): _____
Purpose of Gift: _____
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs?
If yes, what type? Yes No

Acceptance Requested By (OUSD Staff Member): Carol J. Sutton
Acceptance Approved By (Administrator): [Signature]
RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



Educational Services

Holly Edds - Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

To: Bob Bush, Superintendent

From: Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: November 14, 2011

Board Agenda Item: Approval of Music in the Park Band Trip

Background: This field trip request from the Orcutt Union School District Band Program exceeds the district requirements as outlined in Board Policy 6153; therefore, it must be submitted for Board Approval. The field trip is scheduled to take place April 19-20, 2013.

Orcutt Union School District Band Program is requesting approval of a field trip to Anaheim, CA to attend the Music in the Park Festival. This has become an annual event for the band. The trip is planned for approximately 40 students, with supervision provided by Brenda Hascall, Band Director. Additionally approximately 15 parents have also requested to attend the event.

The trip is scheduled for departure on the morning of Friday, April 19, 2013 and will be returning on Saturday, April 20, 2013.

Recommendation: Staff recommends the Board of Trustees approve the Music in the Park Band Trip

Funding: The cost for this year's trip is funded through fundraising efforts as well as donations by individual students and their families to fully cover the cost. The cost for students is \$250 which includes hotel, breakfast, transportation via charter bus, music festival fee, and ticket for Disneyland.



Educational Services

Holly Edds - Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

To: Bob Bush, Superintendent

From: Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: November 14, 2012

Board Agenda Item: School Site Plans for Patterson Road, Joe Nightingale, Alice Shaw, and Lakeview Junior High School

Background: In 2001, the California Legislature amended the planning requirement for schools that participate in state and federal categorical programs. These changes streamline the planning process and consolidate the plans for all categorical funds expended at each school site under the umbrella of one plan. These plans are revised annually by each school site council.

Recommendation: This evening the Single School Plans for Student Achievement are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.

Board Report

District 16 -- Orcutt Union

Fund 01 -- General Fund

As of 10/31/2012

| | Beginning Bal/ WrkBudget | Month-To-Date Actual | Year-To-Date Actual | Year-To-Date Encumbrances | Ending Bal/ Remaining Bal |
|---|-----------------------------|-------------------------|------------------------|------------------------------|------------------------------|
| 9110 -- Cash in County Treasury | 346,746.16 | (712,311.41) | 3,010,116.33 | 0.00 | 3,356,862.49 |
| 9130 -- Revolving Cash/Fiscal Agent | 13,928.00 | 0.00 | 0.00 | 0.00 | 13,928.00 |
| 9200 -- Accounts Receivable | 6,947,163.73 | 0.00 | (6,947,163.73) | 0.00 | 0.00 |
| 9310 -- Due from Other Funds | 192,331.38 | 0.00 | (162,331.37) | 0.00 | 30,000.01 |
| 9320 -- Stores | 7,094.65 | 0.00 | 0.00 | 0.00 | 7,094.65 |
| 9330 -- Prepaid Expenditures (Expenses) | 15,912.05 | 0.00 | (15,912.05) | 0.00 | 0.00 |
| Total Assets | 7,523,175.97 | (712,311.41) | (4,115,290.82) | 0.00 | 3,407,885.15 |
| 9500 -- Accounts Payable (Current Liabilities) | 601,670.62 | 848.77 | (597,718.81) | 0.00 | 3,951.81 |
| 9610 -- Due to Other Funds | 745,903.02 | 0.00 | (745,903.02) | 0.00 | 0.00 |
| 9650 -- Deferred Revenue | 4,319.43 | 0.00 | (4,319.43) | 0.00 | 0.00 |
| Total Liabilities | 1,351,893.07 | 848.77 | (1,347,941.26) | 0.00 | 3,951.81 |
| Fund Balance (Beginning Balance/Actual) | 6,171,282.90 | 0.00 | 0.00 | 0.00 | 3,403,933.34 |
| 9791 -- Net Beginning Balance | 6,171,282.90 | 0.00 | 6,171,282.90 | 0.00 | 6,171,282.90 |
| 8010 -- Revenue Limit Sources | 20,913,097.00 | 1,088,940.33 | 3,298,731.43 | 0.00 | 17,614,365.57 |
| 8100 -- Federal Revenue | 1,353,906.75 | 50,735.00 | (160,327.25) | 0.00 | 1,514,234.00 |
| 8300 -- Other State Revenues | 5,433,024.88 | 762,914.13 | 709,771.97 | 0.00 | 4,723,252.91 |
| 8600 -- Other Local Revenue | 1,239,912.70 | 245,194.96 | 444,916.68 | 0.00 | 794,996.02 |
| 8910 -- Other Financing Sources | 459,668.00 | 834.60 | 443,259.56 | 0.00 | 16,408.44 |
| 8980 -- Contributions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 29,399,609.33 | 2,148,619.02 | 4,736,352.39 | 0.00 | 24,663,256.94 |
| 1000 -- Certificated Personnel Salaries | 16,440,072.14 | 1,541,112.47 | 3,705,644.30 | 0.00 | 12,734,427.84 |
| 2000 -- Classified Personnel Salaries | 5,194,564.39 | 433,625.18 | 1,469,766.23 | 0.00 | 3,724,798.16 |
| 3000 -- Employee Benefits | 6,621,977.81 | 562,346.38 | 1,338,602.69 | 0.00 | 5,283,375.12 |
| 4000 -- Books and Supplies | 2,248,762.71 | 77,918.60 | 421,192.96 | 405,542.09 | 1,422,027.66 |
| 5000 -- Services and Other Operating Expenditures | 2,215,107.39 | 245,629.12 | 450,403.56 | 1,168,790.84 | 595,912.99 |
| 6000 -- Capital Outlay | 180,000.00 | 1,147.45 | 97,758.53 | 16,143.64 | 66,097.83 |
| 7000 -- Other Outgo & Transfers Out | 554,803.00 | 0.00 | 20,333.68 | 40,667.36 | 493,801.96 |
| Total Expenditures | 33,455,287.44 | 2,861,779.20 | 7,503,701.95 | 1,631,143.93 | 24,320,441.56 |
| Fund Balance (Budget/Actual) | 2,115,604.79 | 0.00 | 3,403,933.34 | 0.00 | 0.00 |

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None