

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, November 13, 2013  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report  
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
  1. ASB Report
  2. School Makeover
  3. "Found Sound"

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing – None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, October 16, 2013
- C. Hiring of Additional Charter High School Coaches for 2013/2014

It is recommended that the Board of Trustees approve Consent Agenda Items A through C , as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. OAHS Athletic Trips

Staff requests that the Board of Trustees approve the Varsity Boys and Varsity Girls Soccer Team trip to Bakersfield, CA on December 20-21, 2013.

Staff requests that the Board of Trustees approve the Varsity Boys Basketball Team trip to Carmel, CA on December 19-21, 2013.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Acceptance of Gifts – Rosie Chavez Memorial Scholarship Fund

A donation of \$250 to the Rosie Chavez memorial Scholarship Fund was received from Nilly Mauck.

Staff recommends that the Board of Trustees accept this gift and direct that a letter of acceptance and appreciation be forwarded to Nilly Mauck.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. CURRICULUM

1. CCCSS Implementation Funds Plan

A Public Hearing was held at the October 16, 2013 regarding the CCCSS Implementation Funds Plan. Staff recommends that the Board of Trustees approve the CCCSS Implementation Funds Plan, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 13, 2013, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Robert Bush  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of November 13, 2013

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<b>SCHOOL</b>	<b>CLASS/ STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Casmalia	Hourly	8/23-9/27/13	Garden Educator, 36 hrs
Academy HS	V-9	2013-14	Placement Correction for Salary
Academy HS	Extra Duty	9/3-9/26/13	Detention, 7 hrs
Academy HS	Stipend	2013-14	JV Boys Basketball Coach
Academy HS	Extra Duty	9/6-9/28/13	Prep Band/Field Show, 10.5 hrs
Charter Academy HS	Hourly	9/4-9/25/13	Grant Writing, 7 hrs (avg. 8 hr/mo)
Academy HS	Extra Duty	9/3-9/24/13	Website, 14 hrs (avg. 8 hr/mo)
Academy HS	Extra Duty	9/3-9/26/13	Intervention, 6 hrs
Academy HS	Extra Duty	9/3-9/30/13	Intervention, 9 hrs
Academy HS	Extra Duty	9/3-9/30/13	Intervention, 9 hrs
Charter	Hourly	9/6-9/26/13	Consultant, 9.5 hrs

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
October 16, 2013**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 16, 2013 beginning with Jan Zilli calling Public Session to order at 6:00 p.m. Members Present: Zilli, Peterson Buchanan and Phillips. Absent: Hatch Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:03 p.m.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:16 p.m. The Pledge of Allegiance was led by Rhett Carter. Ms. Zilli reported that no action was taken in Closed Session

**SUPERINTENDENT'S REPORT**

ASB President, Zoe Hull reported that the teachers at OAHS have come up with some creative ways to involve students. Mr. Shaw has assigned "Get Out of Your Social Norm", Mr. Norton is using Monopoly and other board/card game elements in his curriculum and Mr. Ciervo is rapping to his students. She reported that the Interact Club is once again in full swing. The Homecoming Dance is approaching on October 26<sup>th</sup> and students are making an effort to construct a 17' Eifel Tower.

Principal Carter reported on the Coast Hills Makeover Project. Volunteers were not able to complete all the painting projects so Coast Hills has contracted with some professional painters to take care of some finish work. He commented that the landscaping in the front of the school and along the walkways looks really great.

**PUBLIC HEARING**

The Public Hearing for CCCSS Implementation Funds Plan was opened. There being no discussion, the hearing was closed.

**WRITTEN COMMUNICATION**

Superintendent Bush shared a letter received from Peggy Grier, Santa Maria Valley Industry Education Council Liaison. She wrote to thank Dona Kintzi and her OAHS choir and barbershop students for their performance at the Business Appreciation Luncheon.

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, September 11, 2013
- C. Hiring of Additional Charter High School Coaches for 2013/2014

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to approve Consent Agenda Items A through C, as submitted. Ayes:4 Absent: 1

**ITEMS SCHEDULED FOR ACTION**

**Trips**

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the OAHS Cheer Team trip to participate in a competition at Six Flags Magic Mountain in Valencia, CA on November 2-3, 2013. Ayes: 4 Absent: 1

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to approve the OAHS trip to attend *The Lion King* at the Pantages Theatre in Hollywood, CA on December 6, 2013. Ayes: 4 Absent: 1

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the OAHS Cheer Team trip to participate in a competition at USC in Los Angeles, CA on December 14-15, 2013. . Ayes: 4 Absent: 1

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve the OAHS Cheer Team trip to participate in a competition at Knott's Berry Farm in Buena Park, CA on February 14-15, 2014. Ayes: 4 Absent: 1

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

The Board Charter Financial Report was presented for information/discussion. Marysia reported that all items were within budget.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, November 13, 2013 beginning with Public Session at 7:15 p.m.

**ADJOURN**

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adjourn the meeting at 6:46 p.m. Ayes: 4 Absent: 1

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Bob Bush, Board Secretary

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Dr. James Peterson, Clerk, Board of Trustees

# ***ORCUTT ACADEMY CHARTER HIGH SCHOOL***

## ***ORCUTT UNION SCHOOL DISTRICT***

***TO:*** Robert Bush  
District Superintendent

***FROM:*** Don Nicholson  
Assistant Superintendent, Human Resources

***DATE:*** November 13, 2013

***RE:*** ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL CHARTER  
HIGH SCHOOL COACHES FOR 2013-14 SCHOOL YEAR***

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***Orcutt Academy Charter High School:***

Jessy Glazewski

JV Boys Basketball Coach

\*Volunteer coaches are required to submit similar paperwork as paid positions. They are not required to hold an ASCC certificate from the CTC but have submitted fingerprints to FBI and DOJ reportable to Orcutt Union School District



## Orcutt Academy Administration Office

**TO:** Mr. Bob Bush, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** November 13, 2013

**BOARD AGENDA ITEM:** OAHS Athletic Trips

**BACKGROUND:** During the month of December OAHS has 3 athletic teams that will be traveling to play in sporting events. Varsity Boys and Girls Soccer Teams will be participating in a tournament in Bakersfield, CA on December 20 and 21, 2013. Varsity Boys Basketball Team will be participating in a tournament in Carmel, CA on December 19, 20 and 21, 2013.

These trips will be overnight stays. Our soccer teams will be departing from OAHS on the morning of Friday, December 20, 2013 and returning on Sunday, December 22, 2013. They will be staying at a hotel in Bakersfield, CA. Coach Manual Baro and Coach Rick Velasco will be accompanying our soccer teams.

The boys basketball team will be departing from OAHS on Thursday, December 19, 2013 and returning on Sunday, December 22, 2013 and will be staying at a hotel in Carmel or Monterey, CA. Coach Darrell Black will be accompanying our basketball team.

**RECOMMENDATION:** Staff recommends that these overnight trips be approved as submitted.

**FUNDING:** No Impact on General Fund





## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Bob Bush, Superintendent

FROM: *MJO* Marysia Ochej  
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 12, 2013

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to Nilly Mauck on behalf of "Home Motors Chevrolet" for their generous donation check to the "Rosie Chavez Memorial Scholarship" in the amount of \$250.00.

RECOMMENDATION: Staff recommends the acceptance of the \$250 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Charter Fund



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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TO: Bob Bush, Superintendent

FROM Holly Edds, Assistant Superintendent Educational Services

BOARD MEETING DATE: November 11, 2013

BOARD AGENDA ITEM: CCCSS Implementation Funds Plan

### BACKGROUND:

Assembly Bill (AB) 86 (Chapter 48, Statutes of 2013), Section 85, appropriates \$1.25 billion which is approximately \$200 per prior year enrollment in the 2013-14 school year to support the integration of academic content standards in instruction adopted pursuant to various *Education Code* sections:

CCCSS Implementation funds are a categorical program with expenditures that must be used for the following purposes:

- Professional development for teachers, administrators, and paraprofessional educators, or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted; Mathematics and English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects
- Instructional materials aligned to the academic content standards including, but not limited to, supplemental instructional materials
- Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments

As a condition of receiving CCCSS implementation funds, the District is required to

- Develop and adopt a plan delineating how the CCCSS implementation funds will be spent. The plan must be explained in the public meeting for the Governing Board and then must be adopted in a subsequent public meeting
- Report detailed expenditure information to the California Department of Education on or before July 1, 2015, including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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### California Common Core State Standards Spending Plan 2013-14 and 2014-15 fiscal years

#### **Background:**

The enacted state budget for 2013-14 provides one-time funds to school districts to support the activities required to implement the California Common Core State Standards which have been adopted. These new standards are required to be in place for the 2014-2015 academic year. There are a number of activities that we have already undertaken and that we continue to work with our teachers and administrators to prepare for this implementation. The new funding is provided specifically to support these activities:

- Professional learning for certificated and classified employees involved in the direct instruction of pupils using the California Common Core State Standards
- Instructional materials and supplemental materials aligned to the California Common Core State Standards
- Technology equipment and infrastructure to provide technology-based instruction using California Common Core State Standards and to implement computer-based student assessments (SBAC)

The funds must be spent by July 1, 2015. As a condition of receiving these funds, a spending plan for the funds must be presented at a public meeting of the Governing Board and then approved at a subsequent meeting of the Governing Board. What follows is the proposed spending plan for the California Common Core State Standards funding that we will be receiving:

#### **Funding:**

The preliminary entitlement is estimated to be \$877,400

#### **Proposed Funding Uses:**

Orcutt Union School District must use the funds during 2013-14 and 2014-15 school year and plans to meet the required program elements in the following manner:



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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- Provide in-services, workshops, collaboration opportunities, follow up support for professional learning using any combination of the following: institutes for higher education, county offices of education, California state recommended resources, local teacher experts on special assignment, retired teacher experts on special assignment, on-line professional development resources, and other California Common Core State Standard experts.
  - Professional development for all teachers regarding the California Common Core State Standards
  - Professional development in literacy standards for teachers of science, social studies, and technical subjects
  - In-depth professional development for all ELA and mathematics teachers
  - Principal and teacher leader professional development to lead implementation plans
  
- Purchase of supplemental instructional materials that are aligned with academic content standards (as these materials are available). Anticipated area of focus include, but are not limited to:
  - ELA in grades 2-8
  - Mathematics in grades 2-8
  
- Purchase additional computers, mobile devices, and/or software for technology-based instruction and SBAC assessments.
  - Implement the district plan to assure computer access as we transition to SBAC assessments
  - Develop and implement the plan for the use of mobile devices and future software needs for technology based instruction.

# Board Report

## District 16 -- Orcutt Union

### Fund 09 -- Charter School Special Revenue Fund

As of 10/31/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	718,836.65	5,403.16	1,354,686.34	0.00	2,073,522.99
9200 -- Accounts Receivable	743,740.75	0.00	(743,740.75)	0.00	0.00
9310 -- Due from Other Funds	205,755.62	0.00	(205,755.62)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	10,892.80	0.00	(10,892.80)	0.00	0.00
<b>Total Assets</b>	<b>1,679,225.82</b>	<b>5,403.16</b>	<b>394,297.17</b>	<b>0.00</b>	<b>2,073,522.99</b>
9500 -- Accounts Payable (Current Liabilities)	14,277.30	155.33	(13,621.11)	0.00	656.19
9610 -- Due to Other Funds	35,570.28	0.00	(35,570.28)	0.00	0.00
<b>Total Liabilities</b>	<b>49,847.58</b>	<b>155.33</b>	<b>(49,191.39)</b>	<b>0.00</b>	<b>656.19</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,629,378.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,072,866.80</b>
9791 -- Net Beginning Balance	1,629,378.24	0.00	1,629,378.24	0.00	1,629,378.24
8010 -- Revenue Limit Sources	4,176,354.63	332,923.00	1,317,677.00	0.00	2,858,677.63
8300 -- Other State Revenues	519,347.68	29,424.24	75,148.34	0.00	444,199.34
8600 -- Other Local Revenue	65,348.61	14,655.60	56,588.28	0.00	8,760.33
<b>Total Revenues</b>	<b>4,761,050.92</b>	<b>377,002.84</b>	<b>1,449,413.62</b>	<b>0.00</b>	<b>3,311,637.30</b>
1000 -- Certificated Personnel Salaries	2,121,590.24	205,116.92	461,721.27	0.00	1,659,868.97
2000 -- Classified Personnel Salaries	397,801.36	44,230.05	111,711.38	0.00	286,089.98
3000 -- Employee Benefits	727,072.74	71,763.96	157,122.11	0.00	569,950.63
4000 -- Books and Supplies	261,118.07	10,432.69	123,178.24	42,772.44	95,167.39
5000 -- Services and Other Operating Expenditures	1,244,246.69	40,211.39	152,192.06	193,866.36	898,188.27
6000 -- Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
7000 -- Other Outgo & Transfers Out	22,401.00	0.00	0.00	0.00	22,401.00
<b>Total Expenditures</b>	<b>4,784,230.10</b>	<b>371,755.01</b>	<b>1,005,925.06</b>	<b>236,638.80</b>	<b>3,541,666.24</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,606,199.06</b>	<b>0.00</b>	<b>2,072,866.80</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None