

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, October 16, 2013  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report  
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
  1. ASB Report
  2. Coast Hills School Makeover
  3. Naviance

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing – CCCSS Implementation Funds Plan

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, September 11, 2013
- C. Hiring of Additional Charter High School Coaches for 2013/2014

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. OAHS Cheer Team Trip to Magic Mountain

Staff requests that the Board of Trustees approve the OAHS Cheer Team trip to participate in a competition at Six Flags Magic Mountain in Valencia, CA. on November 2-3, 2013.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. OAHS Trip to *The Lion King*

Staff requests that the Board of Trustees approve the OAHS trip to attend *The Lion King* at the Pantages Theatre in Hollywood, CA. on December 6, 2013.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. OAHS Cheer Team Trip to USC

Staff requests that the Board of Trustees approve the OAHS Cheer Team trip to participate in a competition at USC in Los Angeles, CA. on December 14-15, 2013.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. OAHS Cheer Team Trip to Knott's Berry Farm

Staff requests that the Board of Trustees approve the OAHS Cheer Team trip to participate in a competition at Knott's Berry Farm in Buena Park, CA. on February 14-15, 2014.

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 13, 2013, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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TO: Bob Bush, Superintendent  
FROM: Holly Edds, Assistant Superintendent Educational Services

BOARD MEETING DATE: October 16, 2013

BOARD AGENDA ITEM: CCCSS Implementation Funds Plan

### BACKGROUND:

Assembly Bill (AB) 86 (Chapter 48, Statutes of 2013), Section 85, appropriates \$1.25 billion which is approximately \$200 per prior year enrollment in the 2013-14 school year to support the integration of academic content standards in instruction adopted pursuant to various *Education Code* sections:

CCCSS Implementation funds are a categorical program with expenditures that must be used for the following purposes:

- Professional development for teachers, administrators, and paraprofessional educators, or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted; Mathematics and English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects
- Instructional materials aligned to the academic content standards including, but not limited to, supplemental instructional materials
- Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments

As a condition of receiving CCCSS implementation funds, the District is required to

- Develop and adopt a plan delineating how the CCCSS implementation funds will be spent. The plan must be explained in the public meeting for the Governing Board and then must be adopted in a subsequent public meeting
- Report detailed expenditure information to the California Department of Education on or before July 1, 2015, including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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### California Common Core State Standards Spending Plan 2013-14 and 2014-15 fiscal years

#### **Background:**

The enacted state budget for 2013-14 provides one-time funds to school districts to support the activities required to implement the California Common Core State Standards which have been adopted. These new standards are required to be in place for the 2014-2015 academic year. There are a number of activities that we have already undertaken and that we continue to work with our teachers and administrators to prepare for this implementation. The new funding is provided specifically to support these activities:

- Professional learning for certificated and classified employees involved in the direct instruction of pupils using the California Common Core State Standards
- Instructional materials and supplemental materials aligned to the California Common Core State Standards
- Technology equipment and infrastructure to provide technology-based instruction using California Common Core State Standards and to implement computer-based student assessments (SBAC)

The funds must be spent by July 1, 2015. As a condition of receiving these funds, a spending plan for the funds must be presented at a public meeting of the Governing Board and then approved at a subsequent meeting of the Governing Board. What follows is the proposed spending plan for the California Common Core State Standards funding that we will be receiving:

#### **Funding:**

The preliminary entitlement is estimated to be \$140,000

#### **Proposed Funding Uses:**

Orcutt Academy Charter must use the funds during 2013-14 and 2014-15 school year and plans to meet the required program elements in the following manner:



## Educational Services

Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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- Provide in-services, workshops, collaboration opportunities, follow up support for professional learning using any combination of the following: institutes for higher education, county offices of education, California state recommended resources, local teacher experts on special assignment, retired teacher experts on special assignment, on-line professional development resources, and other California Common Core State Standard experts.
  - Professional development for all teachers regarding the California Common Core State Standards
  - Professional development in literacy standards for teachers of science, social studies, and technical subjects
  - In-depth professional development for all ELA and mathematics teachers
  - Principal and teacher leader professional development to lead implementation plans
  
- Purchase of supplemental instructional materials that are aligned with academic content standards (as these materials are available). Anticipated area of focus include, but are not limited to:
  - ELA in grades 2-8
  - Mathematics in grades 2-8
  
- Purchase additional computers, mobile devices, and/or software for technology-based instruction and SBAC assessments.
  - Implement the district plan to assure computer access as we transition to SBAC assessments
  - Develop and implement the plan for the use of mobile devices and future software needs for technology based instruction.

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Robert Bush  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of October 16, 2013

**RE:** ***RECOMMENDATIONS FOR APPROVAL AND RATIFICATION***

<b>SCHOOL</b>	<b>CLASS/STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Casmalia	Stipend	2013-14	Yearbook Advisor
Charter HS	Extra Duty	8/27-8/29/13	Detention, 2 hrs
Charter HS	IV-3	2013-14	Completed units for movement
Ind. Study	Hourly	2013-14	Support Teacher, 1 hr wk
Charter HS	Extra Duty	8/20-8/29/13	Intervention, 4 hrs
Charter HS	Extra Duty	8/22-8/29/13	Intervention, 4 hrs
Charter HS	Extra Duty	8/26-8/29/13	Intervention, 3 hrs
Charter	Hourly	2013-14 7/29-7/30/13 7/2-7/15/13	Consulting, max of 200 hrs yr Consulting, 3 hrs Correction to pay, 7.15 hrs
Charter HS	Stipend	2013-14	Dance Coach
Charter HS	Stipend	2013-14	JV Softball Coach
Ind. Study	Hourly	2013-14	Correction of hourly pay rate

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
September 11, 2013**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, September 11, 2013 beginning with Jan Zilli calling Public Session to order at 6:00 p.m. Members Present: Zilli, Hatch, Peterson Buchanan and Phillips. Absent: None. Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:03 p.m.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by Dr. Jim Peterson. Ms. Zilli reported that no action was taken in Closed Session

**SUPERINTENDENT'S REPORT**

Mr. Bush reported on the Business Appreciation Luncheon that took place earlier in the day at the Elks Club. Orcutt Lions Club members Sheri Hughes and Michael Bourbon were honored by the district for all that their organization does for the students and the community. County Superintendent Bill Cirone honored Mr. Hatch for his military service and his service to the communities of the Santa Maria Valley. The Orcutt Academy High School Choir sang songs representing each branch of the service. Computers were awarded to a student from Joe Nightingale and Independent Study.

ASB President, Zoe Hull reported that preparations are being made for the October 26<sup>th</sup> Homecoming Dance. Everyone is receiving hand written invitations. The Fall Sports Rally will be honoring the athletes participating in fall sports. Students had a great time making the video to be used in the Coast Hills School Makeover competition. Several new clubs are forming, including a Fitness Club.

Joe Dana reported that the ROP classes are intended to prepare students for jobs either after high school or after college. Appropriate areas of concentration would be in Engineering, Product Design, CAD (Computer Assisted Design) and STEM. Megatronics is the first ROP class being offered at the high school this year. Mr. Dana thanked Bob Hatch and the Chamber of Commerce for the computer that was presented to Antonia Jimenez, an Independent Study student at the Business Appreciation Luncheon. Principal Carter presented an Assessment Data overview and also the Coast Hills School Makeover video.

**PUBLIC HEARING**

The Public Hearing on Textbook Sufficiency was opened. There being no discussion, the hearing was closed.

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, August 21, 2013
- D. Board Policy 0420.42, Charter School Renewal for second reading
- E. Board Policy 0420.43, Charter School Revocation for second reading
- F. Hiring of Charter High School Coaches for 2013/2014 School Year

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A through F, as submitted.

**ITEMS SCHEDULED FOR ACTION**

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve the OAHS Cross Country Team trip to participate at the Desert Twilight SC Festival in Mesa, Arizona October 4-5, 2013. The Board asked staff review the necessity of trips prior to seeking approval.



It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the OAHS Barber Shop Quartet trip to participate in the Youth Harmony Camp in Pollack Pines, CA. September 20-22, 2013.

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to approve the OAHS Varsity Girl's Tennis Team trip to attend the First Serve Tennis Tournament at Edison High School in Long Beach, CA. on August 8, 2013 and the OAHS Varsity Girl's Tennis Team trip to play the Arlington High School Tennis Team in Orange County, CA and attend the First Serve Tournament on September 7-8, 2013. The Board reminded staff that trips need to be submitted to them for approval as soon as they are scheduled.

It was moved by Bob Hatch, seconded by Jim Peterson and carried to approve and certify the Unaudited Actuals Finance, as submitted.

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

The Charter Financial Report was presented for discussion. Marysia reported that all items were within budget.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, October 9, 2013 beginning with Public Session at 7:15 p.m.

**ADJOURN**

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn the meeting at 6:52 p.m.

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Bob Bush, Board Secretary

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Dr. James Peterson, Clerk, Board of Trustees

# ***ORCUTT ACADEMY CHARTER HIGH SCHOOL***

## ***ORCUTT UNION SCHOOL DISTRICT***

**TO:** Robert Bush  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** October 16, 2013

**RE:** ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL CHARTER  
HIGH SCHOOL COACHES FOR 2013-14 SCHOOL YEAR***

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### ***Orcutt Academy Charter High School:***

Alicia Penrod	Volunteer Dance Coach
Sharee Vail	JV Softball Coach
Diana Aguilar	Volunteer Cheer – unpaid
Robert Hamilton	Volunteer Boys Baseball – unpaid
Larry Justice	Volunteer Girls Varsity Soccer – unpaid
Art Lopez	Volunteer Girls Tennis – unpaid
Jennifer Rosario	Volunteer Dance - unpaid
Kendall Scott	Volunteer Girls Baseball – unpaid
Doug Web	Volunteer Cheer – unpaid
Brennan King	Volunteer Sports Trainer – unpaid – all programs

\*Volunteer coaches are required to submit similar paperwork as paid positions. They are not required to hold an ASCC certificate from the CTC but have submitted fingerprints to FBI and DOJ reportable to Orcutt Union School District



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: October 16, 2013

BOARD AGENDA ITEM: OAHS Cheer Team

**BACKGROUND:** This year Orcutt Academy High School Cheer Team will be participating in a competition at Six Flags Magic Mountain in Valencia, CA. Cheer Team Coach Alicia Pasko, Assistant Coach Diana Aguilar and 4 parents will be traveling with our cheer team to this event. A total of 23 girls and 6 chaperones will be attending this competition.

This trip will be an overnight trip with reservations at a hotel in Valencia, CA. Our cheer team will depart from OAHS on the morning of Saturday, November 2, 2013 in the am and return on the evening of Sunday, November 3, 2013.

The cost of this competition will be paid through fundraising events. Transportation will be provided by parents and one district vehicle.

**RECOMMENDATION:** Staff recommends that this overnight trip be approved as submitted.

**FUNDING:** No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: October 16, 2013

BOARD AGENDA ITEM: OAHS Trip to Lion King Broadway Play

BACKGROUND: Between 40-50 Orcutt Academy High School students will be attending the Broadway Play Lion King at the Pantages Theatre in Hollywood, CA. Mr. Chad McKenzie and Mrs. Dona Kintzi plus 4 other adults will be accompanying our students to this show. The cost of this trip which includes transportation, show ticket and dinner is \$100.00. Each student will be responsible to provide the cost of this event.

The staff and students will depart from OAHS on Friday, December 6, 2013 at 1:30 pm. The play starts at 8:00 pm and ends around 10:45 pm. We will be departing the theatre at 11:00 pm and arrive back at OAHS at 1:30 am (morning of December 7, 2013).

Transportation will be provided by Charter Buses.

RECOMMENDATION: Staff recommends that this trip be approved as submitted.

FUNDING: No Impact on General Fund



## Orcutt Academy Administration Office

**TO:** Mr. Bob Bush, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** October 16, 2013

**BOARD AGENDA ITEM:** OAHS Cheer Team

**BACKGROUND:** This year Orcutt Academy High School Cheer Team will be participating in a competition at the University of California in Los Angeles, CA. Cheer Team Coach Alicia Pasko, Assistant Coach Diana Aguilar and 4 parents will be traveling with our cheer team to this event. A total of 23 girls and 6 chaperones will be attending this competition.

This trip will be an overnight trip with reservations at a hotel in Los Angeles, CA near the USC campus. Our cheer team will depart from OAHS on the morning of Saturday, December 14, 2013 in the am and return on the evening of Sunday, December 15, 2013.

The cost of this competition will be paid through fundraising events. Transportation will be provided by parents and one district vehicle.

**RECOMMENDATION:** Staff recommends that this overnight trip be approved as submitted.

**FUNDING:** No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: October 16, 2013

BOARD AGENDA ITEM: OAHS Cheer Team

**BACKGROUND:** This year Orcutt Academy High School Cheer Team will be participating in a competition at Knotts Berry Farm in Buena Park, CA. Cheer Team Coach Alicia Pasko, Assistant Coach Diana Aguilar and 4 parents will be traveling with our cheer team to this event. A total of 23 girls and 6 chaperones will be attending this competition.

This trip will be an overnight trip with reservations at a hotel in Buena Park, CA near Knotts Berry Farm. Our cheer team will depart from OAHS on the morning of Friday, February 14, 2014 and return on the evening of Saturday, February 15, 2014.

The cost of this competition will be paid through fundraising events. Transportation will be provided by parents and one district vehicle.

**RECOMMENDATION:** Staff recommends that this overnight trip be approved as submitted.

**FUNDING:** No Impact on General Fund

# Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 9/30/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	718,836.65	488,241.66	1,349,283.18	0.00	2,068,119.83
9200 -- Accounts Receivable	743,740.75	0.00	(743,740.75)	0.00	0.00
9310 -- Due from Other Funds	205,755.62	0.00	(205,755.62)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	10,892.80	0.00	(10,892.80)	0.00	0.00
<b>Total Assets</b>	<b>1,679,225.82</b>	<b>488,241.66</b>	<b>388,894.01</b>	<b>0.00</b>	<b>2,068,119.83</b>
9500 -- Accounts Payable (Current Liabilities)	14,277.30	209.23	(13,776.44)	0.00	500.86
9610 -- Due to Other Funds	35,570.28	0.00	(35,570.28)	0.00	0.00
<b>Total Liabilities</b>	<b>49,847.58</b>	<b>209.23</b>	<b>(49,346.72)</b>	<b>0.00</b>	<b>500.86</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,629,378.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,067,618.97</b>
9791 -- Net Beginning Balance	1,629,378.24	0.00	1,629,378.24	0.00	1,629,378.24
8010 -- Revenue Limit Sources	4,176,354.63	741,164.00	984,754.00	0.00	3,191,600.63
8300 -- Other State Revenues	519,347.68	70,000.00	45,724.10	0.00	473,623.58
8600 -- Other Local Revenue	12,942.19	39,326.50	41,932.68	0.00	(28,990.49)
<b>Total Revenues</b>	<b>4,708,644.50</b>	<b>850,490.50</b>	<b>1,072,410.78</b>	<b>0.00</b>	<b>3,636,233.72</b>
1000 -- Certificated Personnel Salaries	2,120,190.24	199,195.04	256,604.35	0.00	1,863,585.89
2000 -- Classified Personnel Salaries	399,201.36	29,395.46	67,481.33	0.00	331,720.03
3000 -- Employee Benefits	727,204.22	71,763.99	85,358.15	0.00	641,846.07
4000 -- Books and Supplies	228,407.94	35,452.72	112,745.55	41,556.21	74,106.18
5000 -- Services and Other Operating Expenditures	1,223,544.40	26,650.86	111,980.67	204,528.98	907,034.75
6000 -- Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
7000 -- Other Outgo & Transfers Out	22,401.00	0.00	0.00	0.00	22,401.00
<b>Total Expenditures</b>	<b>4,730,949.16</b>	<b>362,458.07</b>	<b>634,170.05</b>	<b>246,085.19</b>	<b>3,850,693.92</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,607,073.58</b>	<b>0.00</b>	<b>2,067,618.97</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None