

ORCUTT UNION SCHOOL DISTRICT  
Special Meeting of the Board of Trustees  
Tuesday, September 23, 2014  
Public Session – 2:00 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA 93455

**CALL TO ORDER** 2:00 p.m.

- A. Pledge of Allegiance

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- B. Public Comment

- C. Adoption of September 23, 2014 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

- A. BUSINESS

1. Bus Purchase

Staff requests that the Board of Trustees approve the purchase of a 2015 Bluebird bus for \$62,841.64 from AZ Bus Sales.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. 2014/2015 Resolution No. 7, Approving the City of Santa Maria's Proposal for Leasing the Library Building at Olga Reed School and Finding the Library Project Exempt From the California Environmental Quality Act

It is recommended that the Board of Trustees adopt 2014/2015 Resolution No. 7, as presented.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Friends of the Los Alamos Public Library Agreement for Renovation of District Owned Vacant Library

It is recommended that the Board of Trustees approve the agreement, as presented.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. HUMAN RESOURCES**

1. Ratification of Updated Agreements with Classified, Certificated, Confidential and Management Employees, and Public Disclosure of Proposed Agreements

It is recommended that the Board of Trustees approve the agreements with Orcutt Union School District Classified, Certificated, Confidential and Management Employee groups effective July 1, 2014.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, October 8, 2014 with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.


**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*



## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Deborah Blow, Ed.D.

FROM:  Marysia Ochej  
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 23, 2014

BOARD AGENDA ITEM: School Bus Purchase Authorization

BACKGROUND: In addition to having to surplus buses due to new emission regulations, we also have a well-used aging fleet. The normal replacement age for a school bus is 10-15 years. We have some buses that are 29 years old. Forty eight per cent of our fleet is carrying mileage over 200,000 miles and a few are approaching 300,000 miles. When we have breakdowns, it takes longer for repairs, due to the need to find used parts and we struggle to cover the routes.

Due to increased special education transportation, the transportation department is recommending we purchase two buses (one 24 passenger and one 42 passenger) with the \$200,000 we have budgeted in this year's budget from one time carry over money. The 24 passenger will be used primarily for special education and the 42 passenger will be used for both special education and regular home to school transportation.

Below are the quotes for the 24-passenger bus, which includes tax. We will be coming to you with a recommendation for the 42 passenger bus as soon as we complete our due diligence. The quotes came is as listed below:

Vendor	Make	Year	Cost
A Z Bus Sales	Blue Bird	2015	\$62,841.64
Bus West	Thomas	2015	\$63,357.90
Creative Bus Sales	StarCraft	2015	\$67,077.42

RECOMMENDATION: Staff recommends the purchase of the 2015 Bluebird bus for \$62,841.64 from AZ Bus Sales.

FUNDING: General Fund



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Ed.D.

**FROM:** *YWO* Marysia Ochej  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** September 23, 2014

**BOARD AGENDA ITEM:** Resolution approving City of Santa Maria Proposal for leasing the Library Building at Olga Reed School and Finding the Library Project exempt from the California Environmental Quality Act.

**BACKGROUND:** The District applied for and received a waiver from the California State Department of Education on May 8, 2014, to waive EC Section: 17472, 17473, and 17474, and portions of sections 7388, 17455, 17466, 17468, 17471, 17475, 17476, 17477, 17478. Ed Code authority: 33050 (a). The California Department of Education provided the District with an official disposition notice of the Waiver application dated May 21, 2014. This essentially approved the waiver application.

On August 20, 2014, staff brought the proposal to the Board of Trustees to receive the City of Santa Maria's proposal for leasing the library building at Olga Reed School. The attached resolution provides the approvals and steps necessary to move forward with leasing the library to the City of Santa Maria.

**RECOMMENDATION:** Staff recommends adopting Resolution No. 7 as presented.

**FUNDING:** N/A



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Ed.D.

**FROM:** *MLO* Marysia Ochej  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** September 23, 2014

**BOARD AGENDA ITEM:** Friends of the Los Alamos Public Library Agreement for Renovation of District Owned Vacant Library

**BACKGROUND:** The Los Alamos vacant building located at the corner of Helena and Shaw on the site of the Olga Reed School was originally built for the purpose of being a community library in the sixties. We believe it operated as a library between 1966 and 1988. While the building was in use as a pre-school prior to District lapsation of the Olga Reed School, the community would like for it to once again serve as a library. The City of Santa Maria has proposed operating a County library in this building, however, specifically noted that they would only enter into an agreement with the School District once improvements are completed for it to operate as a library again. The County of Santa Barbara and the City of Santa Maria have both been instrumental in working together with the District and the "Friends" to provide an avenue to reopen the library.

The "Friends" of the Los Alamos Library have been fund raising to accomplish this goal and this agreement will allow us to move forward with renovations. While the intent is to complete this project as quickly as possible, the agreement gives us additional time should there not be enough money to complete the project as quickly as anticipated.

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the agreement as presented.

**FUNDING:** N/A

# ORCUTT

## Union School District


### BOARD OF TRUSTEES

ROB BUCHANAN  
ROBERT HATCH  
DR. JAMES PETERSON  
LIZ PHILLIPS  
JANET ZILLI

Where a Dedicated Staff Means  
**KIDS COME FIRST**

DEBORAH BLOW, Ed.D.  
*District Superintendent*  
HOLLY EDDS, Ed.D.  
*Assistant Superintendent*  
DON NICHOLSON  
*Assistant Superintendent*  
MARYSIA OCHEJ  
*Assistant Superintendent*

TO: Board of Trustees

FROM: Don Nicholson,  Assistant Superintendent/Human Resources

BOARD MEETING DATE: September 23, 2014

BOARD AGENDA ITEM: Ratification of Updated Agreements with Classified, Certificated, Confidential, and Management Employee Groups; and Public Disclosure of Proposed Agreements

BACKGROUND: Agreements with employee groups – Classified, Certificated, Confidential, and Management – call for compensation to be determined annually by the Board of Trustees. Tentative agreements have been reached with all employee groups regarding the health and welfare portion of total compensation for the 2014/2015 school year.

RECOMMENDATION: Before entering into a written agreement with employees, the District is required to disclose at a public meeting the costs to be incurred under the agreement for the current and subsequent years in a format established for this purpose (Ref. Govt. Code 3457.5(a)). In addition, the District Superintendent and Assistant Superintendent of Business Services must certify, in writing, the costs incurred under the agreement (Ref. Govt. Code 3457.5(b)).

To fulfill this disclosure requirement, we have attached the *Public Disclosure of Proposed Collective Bargaining Agreement* form including the multi-year projections as required by the Santa Barbara County Office of Education.

It is recommended that the Board of Trustees approve the agreements with Orcutt Union School District Classified, Certificated, Confidential, and Management Employee groups effective July 1, 2014.

FINANCIAL IMPACT: Total increased cost to the district for this increase in the Health and Welfare portion of total compensation is \$246,060. The increased costs apply to the General Fund, Charter Fund, and the Cafeteria Fund.