

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, September 14, 2016
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
District Office Board Room
500 Dyer Street, Orcutt, CA. 93455

CALL TO ORDER 6:00 P.M.

- A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- B. Public Report on Action Taken in Closed Session

- C. Adoption of September 14, 2016 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. ASB Report
2. Concurrent Enrollment

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a Request for Public Comment Form which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration.

An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Minutes Regular Meeting, August 17, 2016
- C. Hiring of Charter High School Coaches for 2016-17 School Year

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Gifts

The Orcutt Academy High School Football Team received a donation of \$500 from Thesa Roepke to help purchase football programs. OAHS Athletic Department received a donation of \$1000 from Home Team Marketing, LLC to help support the athletic program.

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Thesa Roepke and Home Team Marketing LLC.

Moved _____ Second _____ Vote _____

2. OAHS Cross Country Meet

Staff requests that the Board of Trustees approve the Orcutt Academy High School Cross Country Team trip to participate in the Desert Twilight XC Festival in Casa Grande, Arizona September 30 – October 1, 2016.

Moved _____ Second _____ Vote _____

3. OAHS Barber Shop Quartet Trip

Staff requests that the Board of Trustees approve the Orcutt Academy High School Barber Shop Quartet trip to participate in the Youth Harmony Camp in Pollack Pines, CA. September 16-19, 2016.

Moved _____ Second _____ Vote _____

4. Proposed Revisions to Orcutt Academy Charter

Staff recommends that the proposed revisions to "Element Eight – Admissions Requirements" of the Orcutt Academy Charter be approved as submitted.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Charter Fund District Certification of Unaudited Actuals

It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, October 12, 2016, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the Olga Reed Gymnasium, 480 Centennial Street, Los Alamos, CA..

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of September 14, 2016

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Alberry, Benjamin	Charter HS	Stipend	\$1600 \$1200	2016-17	Gym Supervisor PLC Lead, Special Ed
Andreadakis, Chyelin	Charter K-8	Hourly	\$25	2016-17	Intervention, 24 hrs wk
Ayers, Deanna	Charter HS	Stipend	\$1400	2016-17	Swim Coach
Barr, Tiffany	Charter I/S	Hourly	\$26	2016-17	I/S Teacher, 24 hrs wk
Bennett, Josh	Charter HS	Stipend	\$1400*	2016-17	Boys Var. Soccer Coach (shared)
Black, Darrell	Charter HS	Stipend	\$1400	2016-17	Varsity Baseball Coach
Blackie, Steve	Charter HS	Stipend	\$1200	2016-17	PLC Lead, Science
Britt, Bobby	Charter HS	Stipend	\$1066	2016-17	Girls JV Soccer
Cartwright, John	Charter HS	Stipend	\$1400	2016-17	Boys Var. Tennis Coach
Childs, Tara	Charter HS	Stipend	\$1400	2016-17	Girls Var. Tennis Coach (shared)
Clayton, Michelle	Charter K-8	Stipend	\$914 \$1306	2016-17	Yearbook Advisor ASB Advisors
Coburn, Josie	Charter	II-6	\$53,875*	2016-17	Additional .20 FTE, Band
Cole, Cristy	Charter K-8	Extra Duty Pay	\$1000	2016-17	Combo Class
Degner, Susan	Charter I/S	VI-15	\$85,442	2016-17	Completed units for movement
Dell'Armo, John	Charter HS	Stipend	\$1600	2016-17	Boys Varsity Basketball Coach
Dutra, Deedra	Charter HS	Stipend	\$800	2016-17	Girls Var. Softball Assistant
Dyson, Kevin	Charter HS	Stipend	\$1400*	2016-17	Boys Var. Soccer Coach (shared)
Eckenrode, Katey	Charter HS	Stipend	\$1600*	2016-17	Cheer Advisor (shared)

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Eubanks, Lauren	Charter HS	Stipend	\$1500*	2016-17	Teacher in Charge, shared
Fabing, Roger	Charter HS	Stipend	\$1400 \$1400	2016-17	Boys Cross Country Coach Track Coach
Fenske, Christina	Charter K-8	Hourly	\$25	2016-17	Garden, 8 hrs wk
Fredriks, Ty	Charter HS	Stipend	\$800	2016-17	Robotics Assistant
Fulton, Clint	Charter HS	Stipend	\$800	2016-17	Varsity Baseball Assistant
Goldberg, David	Charter HS	Stipend	\$1066	2016-17	Girls JV Volleyball Coach
Hemphill, Juliann	Charter	Hourly	\$30 \$20	6/3-6/30/16 2016-17	Grant Writer, 24 hrs Grant Writer, 5 hr mo/as needed Webmaster, 5 hr mo/as needed
Herrera, Michelle	Charter HS	Stipend	\$1400*	2016-17	Girls JV Tennis Coach (shared)
Hull, Gerrit	Charter HS	Stipend	\$600	2016-17	Robotics Advisor, shared
Hull, Stephanie	Charter HS	Stipend	\$1400*	2016-17	Girls Var. Tennis Coach (shared)
Justice, Larry	Charter HS	Stipend	\$1400*	2016-17	Girls Var. Soccer Coach (shared)
Kercado, Miguel	Charter HS	Stipend	\$1066	2016-17	JV Baseball Coach
Kintzi, Dona	Charter HS	Stipend	\$1400	2016-17	Performance Choir Advisor
Krasner, John	Charter HS	Stipend	\$1400	2016-17	Varsity Softball Coach
Lane, Jennifer	Charter HS	Stipend	\$800	2016-17	Dance Advisor
Lopez, Art	Charter HS	Stipend	\$1400* \$1066	2016-17	Girls Var. Tennis Coach (shared) Boys JV Tennis
Lougee, Sara	Charter HS	Stipend	\$800	2016-17	Swim Assistant
Lovell, Stacey	Charter K-8	Stipend Extra Duty Pay	\$1500 \$800 \$1200 \$1000	2016-17	Teacher in Charge Robotics Lead Teacher, K-8 Combo Class
Lyon, Shane	Charter HS	Stipend	\$800 \$800	2016-17	Football Assistant Track Assistant
Lyon, Ted	Charter HS	Stipend	\$800	2016-17	Football Assistant
Mason, Allison	Charter I/S	Hourly	\$26	2016-17	I/S Teacher, 8 hrs wk
Mason, Caryn	Charter I/S	Hourly	\$26	2016-17	I/S Teacher, 24 hrs wk
Mason, Joel	Charter HS	Stipend	\$1200	2016-17	PLC Lead, Social Science
Mason, Josh	Charter HS	Stipend Extra Duty	\$1200 \$1500* \$74,023*	2016-17	PLC Lead, Math Teacher in Charge (shared) Extra .20 FTE
Mata, Frank	Charter HS	Stipend	\$1400	2016-17	Girls Cross Country
Mathews, Greg	Charter HS	Stipend	\$800	2016-17	Girls Var. Basketball Assistant

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
May, Doug	Charter HS	Stipend	\$1600	2016-17	Football Coach
McKenzie, Chad	Charter HS	Stipend	\$3500	2016-17	Athletic Director
McLean, Scott	Charter HS	Stipend	\$800	2016-17	Robotics Advisor, shared
McManus, James	Charter HS	Stipend	\$1600 \$1400 \$1200	2016-17	Yearbook Advisor Girls Golf Coach PLC Lead, Electives
Miller, Heidi	Charter HS	Stipend	\$1400	2016-17	Senior Class Advisor
Miller, Robert	Charter HS	Stipend	\$1066	2016-17	Boys JV Basketball Coach
Milton, James	Charter HS	Stipend	\$1400 \$1400	2016-17	Boys Var. Volleyball Coach Girls Var. Volleyball Coach
Moore, Megan	Charter HS	Stipend	\$1600*	2016-17	Cheer Advisor (shared)
Nelson, Bailey	Charter HS	Stipend	\$800	2016-17	Swim Assistant
Nelson, Margaret	Charter HS	Hourly	\$25	8/1-6/1/17	Piano Accompanist, 4 hr wk as needed
Orozco, Xiaoyan	Charter HS	IV-5	\$57,182*	2016-17	Completed units for Movement
Pacheco, Jenna	Charter HS	Stipend	\$1200	2016-17	PLC Lead, Languages
Papworth, Tim	Charter HS	Stipend	\$1066	2016-17	Boys JV Volleyball Coach
Penk, Heather	Charter HS	Stipend VI-7	\$1200 \$1500* \$67,025*	2016-17	PLC Lead, SPED Math/Rep Teacher in Charge (shared) Additional .20 FTE, Math TOSA
Robb, Tom	Charter HS	Stipend	\$1600	2016-17	Girls Varsity Basketball
Rocha, Michael	Charter HS	Stipend	\$1066	2016-17	Girls JV Basketball Coach
Roux, Kaleigh	Charter HS	Stipend	\$800	2016-17	Dive Assistant
Ruiz, Francisco	Charter HS	Stipend	\$1066	2016-17	Boys JV Soccer
Ryan, Shawn	Charter HS	Stipend	\$1400*	2016-17	Girls Var. Soccer Coach (shared)
Shaw, Michael	Charter HS	Stipend	\$1400 \$1200	2016-17	After School Drama Advisor PLC Lead, English
Sherer, Diana	Charter I/S	Hourly	\$26	2016-17	I/S Teacher, 24 hrs wk
Smalley, Ryan	Charter HS	Stipend	\$800	2016-17	Boys Var. Basketball Assistant
Speer, Brian	Charter HS	Stipend	\$1400*	2016-17	Girls Var. Soccer Coach, shared
Stephenson, Leigh	Charter HS	Stipend	\$2000	2016-17	ASB Advisor
Stitt, Jennie	Charter HS	Stipend	\$1400*	2016-17	Girls JV Tennis Coach (shared)
Sullivan, Leslie	Charter HS	Hourly	\$25	8/1-6/1/17	Piano Accompanist, 4 hr wk as needed
White, Lincoln	Charter HS	Stipend	\$1400	2016-17	Boys Golf
Whitney, Lois	Charter I/S	Hourly	\$26	2016-17	I/S Teacher, 8 hrs wk
Wilson, Shauna	Charter K-8	Extra Duty Pay	\$1000	2016-17	Combo Class

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
August 17, 2016**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, August 17, 2016 beginning with Mrs. Phillips calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Dr. Blow. Members Present: Buchanan, Hatch, Peterson, Phillips and Zilli. Administrators Present: Blow, Nicholson, Con, Edds and Fell.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn to Closed Session at 6:01 p.m. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:15 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adopt the August 17, 2016 agenda as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

SUPERINTEDEDENT'S REPORT

Joe Dana, Director of Charter Programs, gave an update on the Independent Study Program which is beginning its second year at the Casmalia campus. The program allows parents to choose either home study or a blended program that includes classroom instruction. The move to Casmalia has allowed a more consistent schedule where kids are in school at the same time making it much easier on parents. The staff and parents have become more connected and have established a staff/parent group coordinating lots of special activities for the students.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Minutes, Regular Meeting June 8, 2016
- C. Minutes, Special Meeting June 14, 2016

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve Consent Agenda Items A through C, as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

ACTION AGENDA ITEMS

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the OAHS Girls Tennis Team trip to attend the 16th annual Peter Brown "First Serve" Girls High School Team Tennis Tournament on September 10, 2016 in Los Angeles, CA. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve the proposed revisions to the "School Locations", "Facilities", and "Summary" sections of the Orcutt Academy Charter as submitted. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt 2016/2017 Resolution No. 1, Waiver of Credential Authorization as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 14, 2016 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA

ADJOURN

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the meeting at 6:35 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Rob Buchanan, Clerk, Board of Trustees

ORCUTT ACADEMY CHARTER HIGH SCHOOL

ORCUTT UNION SCHOOL DISTRICT

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: September 14, 2016

RE: ***NOTIFICATION TO BOARD –HIRING OF CHARTER HIGH SCHOOL COACHES FOR 2016-17 SCHOOL YEAR***

Orcutt Academy Charter High School:

Doug May	Varsity Football
Ted Lyon	Varsity Football Assistant
Shane Lyon	Varsity Football Assistant
Tom Robb	Girls Varsity Basketball
Greg Mathews	Girls Varsity Basketball Assistant
Michael Rocha	Girls Jr. Varsity Basketball
John Dell'Armo	Boys Varsity Basketball
Ryan Smalley	Boys Varsity Basketball Assistant
Robert Miller	Boys Jr. Varsity Basketball
Roger Fabing	Track
Shane Lyon	Track Assistant
Open	Track Assistant
Roger Fabing	Boys Cross Country
Frank Mata	Girls Cross Country
Tara Childs	Girls Varsity Tennis
Stephanie Hull	Girls Varsity Tennis
Art Lopez	Girls Varsity Tennis
Michelle Herrera	Girls Jr. Varsity Tennis
Jennie Stitt	Girls Jr. Varsity Tennis
John Cartwright	Boys Varsity Tennis
Art Lopez	Boys Jr. Varsity Tennis
Brian Speer	Girls Varsity Soccer
Shawn Ryan	Girls Varsity Soccer
Larry Justice	Girls Varsity Soccer
Bobby Britt	Girls Jr. Varsity Soccer
Josh Bennett	Boys Varsity Soccer
Kevin Dyson	Boys Varsity Soccer
Francisco Ruiz	Boys Jr. Varsity Soccer

James Milton	Girls Varsity Volleyball
David Goldberg	Girls Jr. Varsity Volleyball
James Milton	Boys Varsity Volleyball
Tim Papworth	Boys Varsity Volleyball
Jim McManus	Girls Golf
Lincoln White	Boys Golf
Deanna Ayers	Swim
Bailey Nelson	Swim Assistant
Sara Lougee	Swim Assistant
Kalie Roux	Dive
Darrell Black	Varsity Baseball
Clint Fulton	Varsity Baseball Assistant
Miguel Kercado	Jr. Varsity Baseball
John Krasner	Varsity Softball
Deedra Dutra	Varsity Softball Assistant
Open	Jr. Varsity Softball
Katy Eckenrode	Cheer
Megan Moore	Cheer
Jennifer Lane	Dance

Unpaid Volunteer Assistant Coaches at the Charter HS:

Kurt Mason	Baseball
James West	Football

*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District



Orcutt Academy High School Administration Office

TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: September 14, 2016

BOARD AGENDA ITEM: Acceptance of Gifts for OAHS Football Team

BACKGROUND: Our football team recently received a donation of \$500.00 from Thesa Roepke (parent) to help purchase OAHS football programs for the 2016 football season. This donation helps to support our football team.

RECOMMENDATION: Please join me in accepting this generous gift.

FUNDING: No Impact on General Fund



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Academy High School Date: 8/26/2016

DONOR: Name: Thesa Roepke
Address: 147 Patterson
Phone No. Santa Maria, CA 93455

GIFT: Item Donated or Cash Donation \$ 500 ck#3981
Designated for: OAHS Football Team
General Description: Paid \$231.54 for programs to be handed out at home games
Model No.: Condition: [] New [] Used
Value (estimated): 150 programs for OAHS Football Team (see attached receipt)
Purpose of Gift: To help support our Football Team
Will gift be purchased through Business Services Office? [] Yes [] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [] Yes [] No
B. What type of installation is required?
C. Will donor pay installation costs? [] Yes [] No
D. Will there be operating costs? [] Yes [] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member):
Acceptance Approved By (Administrator):
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:
Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



Orcutt Academy High School Administration Office

TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: September 14, 2016

BOARD AGENDA ITEM: Acceptance of Gifts for Athletics

BACKGROUND: Our Athletic Department recently received a donation of a \$1000.00 from Home Team Marketing, LLC. These proceeds will be used to help support our athletic program where needed.

RECOMMENDATION: Please join me in accepting this generous gift.

FUNDING: No Impact on General Fund



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Academy High School

Date: 8/29/2016

DONOR: Name: Home Team Marketing, LLC

Address: 5 International Dr., Ste #120

Phone No. Rye Brook, NY 10573 (914) 205-4506

GIFT: Item Donated or Cash Donation \$ 1000.00 ck#34383
(Put in if money is donated)

Designated for: Athletics

General Description: to help support our athletic program

Model No.: Condition: [] New [] Used

Value (estimated):

Purpose of Gift:

Will gift be purchased through Business Services Office? [] Yes [] No

Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (if answer to A is yes, answer B and C)

A. Will gift require installation? [] Yes [] No

B. What type of installation is required?

C. Will donor pay installation costs? [] Yes [] No

D. Will there be operating costs? [] Yes [] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member):

Acceptance Approved By (Administrator):

RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted:

Date Denied:

Please submit request to the Superintendent's Office.

(If denied, explanation is on reverse side of this form.)



Orcutt Academy Administration Office

TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: September 14, 2016

BOARD AGENDA ITEM: OAHS Cross Country Meet

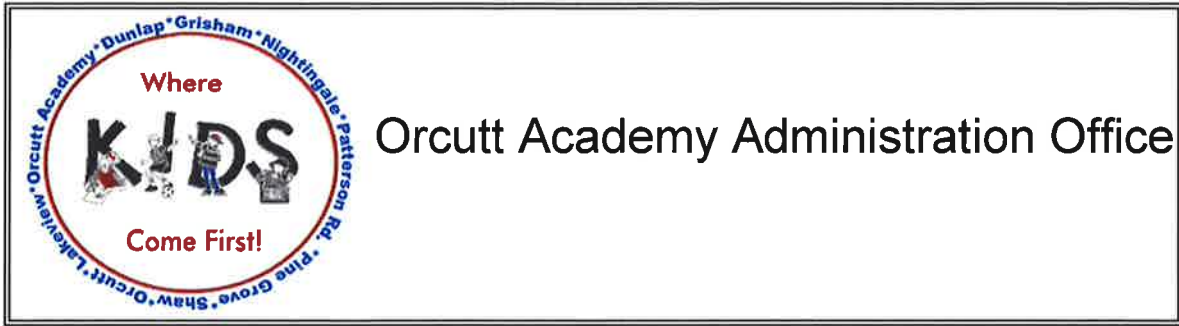
BACKGROUND: Orcutt Academy High School Cross Country Team has been invited to participate at the Desert Twilight XC Festival in Casa Grande, Arizona. We will be sending six of our team members to this meet which takes place on September 30, 2016. Coach Roger Fabing will be accompanying our team.

This trip will be an overnight trip with reservations at the Comfort Inn in Casa Grande, Arizona. Our team will depart from OAHS on the morning of Friday, September 30, 2016 at 6:00 am and return on the night of Saturday, October 1, 2016.

Transportation will be provided by an OAHS vehicle. All costs will be paid out of our Cross Country Team fundraising budget.

RECOMMENDATION: Staff recommends that this overnight trip and permission to travel to an out of state tournament be approved as submitted.

FUNDING: No Impact on General Fund



TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: September 14, 2016

BOARD AGENDA ITEM: OAHS Barber Shop Quartet Trip

BACKGROUND: Orcutt Academy High School Barber Shop Quartet which consists of four students will be participating in the Youth Harmony Camp in Pollack Pines, CA. Youth Harmony Camp is sponsored by the Barbershop Harmony Society and is said to be a once in a life time opportunity for high school students. Dona Kintzi our Choir teacher will be traveling with our quartet to this event.

This trip will be an overnight stay from September 16-19, 2016. Our students will be staying at the camp during this event.

The cost of the trip is \$85.00 per student which will be paid by the parents or if granted scholarships are available. No student will be turned down for lack of financial resources.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund

Memo



To: Dr. Deborah Blow, Superintendent
From: Joe Dana, Director of Charter Programs
Date: September 14, 2016
Re: Proposed Revisions to Orcutt Academy Charter

In April 2015 the Orcutt Union School District Board of Trustees was presented a petition signed by 35 Orcutt Academy Independent Study parents. The petition requested that graduates of eighth grade at OA Independent Study be given admission to Orcutt Academy High School if they have been OA Independent Study for four consecutive years – fifth, sixth, seventh, and eighth grades – immediately prior to high school.

In the time since, staff have had time to consider the petition. The purpose of this memo is to provide you and the trustees background information as well as a staff recommendation.

Background

This section will include answers to questions that you and our trustees may have about this request and its potential impact.

Up to now, how have graduates of the Orcutt Academy Independent Study Program been treated vis a vis admission to Orcutt Academy High School?

To this point, graduates of OA Independent Study have had to apply for admission to OAHS via the Academy's lottery process. Some graduates have successfully gained admission to OAHS via the lottery, while others have been unsuccessful.

Graduates of OA Independent Study are treated differently than graduates of the Academy's K-8 campus (OAK-8) in Los Alamos. Upon completion of eighth grade, OAK-8 graduates matriculate to OAHS so long as they have met the admissions requirements for OAHS. As for why the district treats graduates of OA Independent Study and OAK-8 differently for purposes of admission to OAHS, the district long has had the concern that, if OA Independent Study graduates were given admission to OAHS, local families could get around the lottery process by enrolling students in OA Independent Study for eighth grade, or even midway through the eighth-grade year.

If granted, how would the petition's request be operationalized?

The petition asks that graduates of OA Independent Study be given the same opportunity for admission to OAHS as OAK-8 graduates have so long as they have attended OA Independent Study for fifth, sixth, seventh, and eighth grade. Like graduates of OAK-8, OA Independent Study graduates would need to fulfill the OAHS admissions requirements in order to enroll at OAHS.

The petitioners are seeking a four-year attendance requirement in order to address the long-held concern that OA Independent Study could be a way for families to make an end-run around the lottery process. They also see the four-year requirement as evidence of their affiliation with, and support for, the Orcutt Academy. In the words of the petition, "By setting the four years of enrollment, that will also show the commitment the family has for the OA programs."

In terms of operationalizing the request, it is assumed that the district's director of charter programs (who also directs OA Independent Study) would need to attest to a student's completion of four years with OA Independent Study prior to high school. It is assumed that the four years would be interpreted as four full school years. Finally, it is assumed that participation in OA Independent Study would be accomplished through either the program's blended (mix of classroom instruction and home study) or home study (100% home study) options. Dual enrollment arrangements with the district's junior high schools would not qualify.

If the petition's request were to be granted, how many OA Independent Study graduates actually would be eligible for admission to OAHS?

The petition's statement that "we would only expect our school to generate about five students entering OAHS each year, if that" is accurate. Based on a review of the OA Independent Study roster for 2016-2017, only four eighth graders would be eligible for this treatment at the conclusion of this school year. Looking to the future, four seventh graders and three sixth graders would be eligible ... but they have years to go before they have accomplished this.

It needs to be stated, also, that some students, even if they qualify, ultimately would choose to attend a high school other than OAHS. A good number of our independent study families have preferred to remain in the "independent study world" for grades 9-12.

How much a part of the Orcutt Academy is its independent study program?

Staff and families from Orcutt Academy Independent Study consider themselves full-fledged members of the Orcutt Academy. Their program is accounted for in the Orcutt Academy Charter, and it is fully integrated in the Orcutt Academy Local Control and Accountability Plan (LCAP) and the Orcutt Academy Single School Plan for Student Achievement. Staff and parents from the program serve, or have served on, the Orcutt Academy School Advisory Council and the board of directors of the SOAAR (Supporting Orcutt Academy's Academic Resources) Foundation. And students, families, and staff proudly call themselves "Spartans."

Also, OA Independent Study is fundamentally aligned with the Academy's founding vision. The Orcutt Academy charter school was established to create new options – especially at the high school level, but in other ways as well – for local students. OA Independent Study still markets itself as “another right answer” for kids.

What kind of timeline needs to be followed?

If approved now, revisions to the Orcutt Academy Charter that would grant OA Independent Study graduates admission to OAHS would enable this change to take effect for admissions for the 2017-2018 school year.

Recommendation

Based on the rationale that students and families with a longstanding, four-year association with the Orcutt Academy should have the opportunity to stay with the Academy for high school, staff recommends the proposed revisions to “Element Eight – Admissions Requirements” of the Orcutt Academy Charter be approved. These revisions would give graduating students of Orcutt Academy Independent Study admission to Orcutt Academy High School if (1) the students have completed the entirety of fifth, sixth, seventh, and eighth grades in the program and (2) the students have met the high school's admissions requirements. For 2017-2018, this would result in up to four eighth graders from OA Independent Study having the opportunity to matriculate to OAHS.

Fiscal Impact

None.

Element Eight – Admission Requirements

The charter school shall comply with all laws establishing minimum age for public school attendance (Education code section 45610).

“. . . Admission requirements if applicable.”

California Education Code 47605(b) (5) (D).

Admission will be conducted via annual public lottery if pre-established enrollment thresholds are exceeded by a grade level, class, or school-site. This lottery will be held in a public forum on a pre-established date which is well publicized in the local media. All potential enrollees and their families will be invited to witness the lottery which affects their student(s). Preferential admission will be granted to students of parents on the District’s charter school ad hoc (founders) steering and advisory committees, children of staff working in the school, and to siblings of current students. For the high school campus, preferential admission also will be granted to children who are residents of the Orcutt Union School District. Once a student has gained admission and is enrolled, he or she will be considered a student of the school until he or she withdraws, fails to take advantage of his/her charter school opportunity, or is expelled by action of the Board of Trustees, or returns to his or her local neighborhood school.

Student Recruitment Strategies, Schedule and Lottery

Recruitment – Orcutt Academy will actively recruit a diverse student population from the district and surrounding areas who understand the value of the school’s mission and are committed to the school’s instructional and operational philosophy. Admission to the school shall be open to any resident of the State of California. Prospective students and their parents will be encouraged to attend an informational presentation and submit an application. Students and their parents who are unable to attend an informational meeting may request a presentation in their home from a school official. Students selected for the program (through a lottery if the program is over-subscribed) will be encouraged to attend an interview with school officials. The interview will not be used to determine enrollment status. The interview process will be a tool the school uses to ensure that candidate students and parents understand the school’s program and the commitment required of a student. Additionally, the interview will be used to confirm each student’s pre-lottery declaration relative to admissions requirements.

Recruiting Calendar - The school will establish an annual recruiting and admission calendar.

- The Recruiting/Information Campaign will begin *the first Monday in November and will conclude the first Wednesday following the first Monday in February.* During this recruiting period at least three public meetings will be held within the district, and at least one meeting will be held in a surrounding school district to tell the Orcutt Academy story and extend admission applications to students and families who live outside the

Orcutt Union School District. Additional meetings and assemblies for Orcutt Union School District eighth graders will be held during the recruitment period. Spanish translation services will be available at these meetings.

- A Public Lottery will be held (if the school is oversubscribed) *on the first Wednesday following the first Monday in February*. The lottery will be held in a publicized location at which all students and family members who have made application to the school will be invited. This lottery will determine each student's admission and wait list status. Both the recruiting information campaign and lottery will be publicized in the electronic and print media. In the lottery for the K-8 campus, all students who reside outside of district boundaries will have their names entered twice and residents of the Orcutt Union School District will have their names entered three times. In the lottery for the high school campus, all students will be equally weighted. The lottery will draw the names of all applicant students – identifying both students admitted and those on the wait list, and their place on each list. Once a student has gained admission and is enrolled, he or she will be considered a student of the school until he or she withdraws or is expelled. The school will fill vacancies or openings that become available after the admissions process and during the school year by using a wait list. The Director of Charter Programs (or designee) is granted the broad authority to reasonably resolve any issues raised during the lottery event that are not otherwise addressed in the charter, Board Policy, or law.

Student Categories Exempted From the Lottery

- a. Siblings of students already admitted to or attending the same charter schools.
- b. Children of the Charter School founders (Steering and Advisory Committee Members). Note: This category will be less than 2-3% of the school's enrollment.
- e. Children of all staff of the Charter School.
- ⌘. For the high school, children residing in the Orcutt Union School District.

For purposes of the lottery and an exemption, the definition of "resident" will align with the California Government Code Section 244 definition of residency.

For purposes of an exemption, the definition of "sibling" will be each of two or more children having one or both parents in common through birth or legal adoption.

For purposes of an exemption, the definition of "staff" is all teaching, Classified, and administrative staff who work at the Orcutt Academy on a daily and/or regularly scheduled basis and are considered part of the school staff.

- Formal Notification of Acceptance and Wait List Status - By the end of February, students will be formally notified of their acceptance or wait list status.
- A Mathematics Placement Test (and others as needed) will be administered to students after the lottery and before their admission and guidance appointment to the high school. Once a student has gained student candidacy to the high school (through the lottery or otherwise) they must demonstrate a 2.0 grade point average in the four core academic areas (Mathematics, Science, Language Arts and Social Science) on their most current report card before final admission is approved.
- Written Orientation and School Activities Notification - By the end of February, parents and students will be notified in writing of school orientation dates and school activities preceding the first day of school. Registration appointments for high school guidance and class selections will begin on Saturdays during the month of March.
- School Start-up Notification - By the end of April a letter of welcome will be sent to families introducing their counselor and teacher advisor to them, and will include, details regarding Orcutt Academy retreat/orientation meetings, pre-opening parent meetings and school opening.

Admission Practices

Admission practices at Orcutt Academy will be non-discriminatory and open to anyone in the state. The charter school will comply with all laws establishing minimum and maximum age for public school attendance (Education Code Section 45610).

Independent/Home Study Admission Practices

It is anticipated that the enrollment in the **K-8** Independent Study Program will vary between 50 and 75 students in each school year. The anticipation of this enrollment amount does not preclude the program from handling more or fewer students. Since this program is a school program and not a school, lottery rules do not apply for admission consideration. **Additionally, Admission to the Independent Study/Home Study program does not provide students priority enrollment to the classroom-based TK-8 charter program in Los Alamos. Additionally, graduates of the Independent Study Program who have completed all of fifth, sixth, seventh, and eighth grade in the program qualify for admission to the high school if they have met the high school's admissions requirements.**

Maintenance of High School Enrollment Status

At the high school, any student whose grade point average (GPA) drops below 2.0 at the end of a semester (on a semester grade card) must participate in the school's academic intervention program in order to maintain his/her enrollment status. When the student's GPA rises above 2.0 at the end of a quarter, the student may exit the program. If, however, a 2.0 GPA is not achieved

by the end of the semester, the student shall move from Academic Probation status to Transfer Status to a school or program that can offer credit retrieval courses and/or other appropriate intervention services. The high school principal or his/her designee is responsible for communication to affected students and their parents regarding this requirement.

Public School Attendance Options

Students who choose not to attend Orcutt Academy, who reside within the boundaries of the Orcutt Union School District, may attend their neighborhood school or they may seek intradistrict transfer to another district school following board policy and procedures that relate to such a transfer.

Orcutt Academy students who reside outside of the attendance boundaries of the Orcutt Union School District, who leave Orcutt Academy, must return to the neighborhood school in their district of residence or seek an inter-district transfer to another district.

A single-core bus route exists for students who attend the TK-8 campus in Los Alamos ~~Casmania~~. Additional bus routes are not being considered at this time. The Board of Directors of Orcutt Academy reserves the right to reconsider this decision in the future through the Amendment Process included in our annual Operational Agreement.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: September 14, 2016

BOARD AGENDA ITEM: Charter Fund District Certification of Unaudited Actuals

BACKGROUND: Educational Code Section 42100 states that "on or before September 15, the governing board of each school district shall approve on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools."

In keeping with that provision, the Orcutt Union School District is providing the final unaudited actual revenues and expenditures for the 2015-16 year.

With the exception of the beginning balance and reserves, the 2016-17 budget remains unchanged from that adopted on June 15, 2016. Changes in the estimated fund balances due to the 2015-16 actuals are incorporated into the beginning balances for 2016-17 for the Charter Fund.

The state requires that the Board of Trustees certify that they have reviewed the Unaudited Actuals Financial Report for the district at a Board meeting.

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the Unaudited Actuals Finance Report as submitted.

FUND: Charter (Fund 09)