

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, August 20, 2014
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Adoption of August 20, 2014 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

- E. Public Comment
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

- F. Written Communication
Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Special Meeting May 9, 2014
- E. Minutes, Regular Meeting June 11, 2014
- F. Minutes, Special Meeting June 18, 2014
- G. 2014-2015 Resolution No. 3, Orcutt Union Elementary School District Early Learning Center
- H. Engagement Letter for Legal Services, Kronick, Moskovitz, Tiedemann & Girard
- I. Surplus Items
- J. Memorandum of Understanding between the Santa Barbara County Education Office's Center for Community Education and Orcutt Union School District
- K. Board Policy 0200, Goals for the School District, for second reading
- L. Board Bylaw 9324, Minutes and Recordings, for second reading
- M. Discretionary Commercial Warrants Audit
- N. Memorandum of Understanding with Migrant Education Program for 2014-2015

It is recommended that the Board of Trustees approve Consent Agenda Items A through N, as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. Board Policy 3260, Fees and Charges

Staff recommends that the Board of Trustees approve Board Policy 3260, Fees and Charges for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

2. Board Policy 3513.3, Tobacco Free Schools

Staff recommends that the Board of Trustees approve Board Policy 3513.3, Tobacco Free Schools for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

Public Hearing – Level 1 Developer Fee Justification Study

3. 2014-2015 Resolution No. 2, Adoption of School Facilities Fees Increase

It is recommended that the Board of Trustees approve 2014-2015 Resolution No. 2, Adoption of School Facilities Fees Increase.

Moved _____ Second _____ Vote _____

4. Receive the City of Santa Maria's Proposal for Leasing Library Building at Olga Reed School

It is recommended that the Board of Trustees receive the proposal and direct staff to come back with a recommendation in 30 to 60 days.

Moved _____ Second _____ Vote _____

Public Hearing - General Waiver Request Regarding Leasing Key Site 17

5. General Waiver Request Regarding Leasing Key Site 17

Staff recommends that the Board of Trustees approve the waiver application as presented.

Moved _____ Second _____ Vote _____

6. Approval of Increased Costs and Additional Contingency for Olga Reed Multi-Purpose Room Modernization Project

Information will be presented at the time of the meeting and the Board of Trustees will be requested to approve the increased costs and additional contingency for Olga Reed Multi-Purpose Room Modernization Project.

Moved _____ Second _____ Vote _____

B. CURRICULUM

1. Board Policy 5131.62, Tobacco

It is recommended that the Board of Trustees approve Board Policy 5131.62, Tobacco for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

2. Board Policy 5144, Discipline

It is recommended that the Board of Trustees approve Board Policy 5144, Discipline for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

3. Board Policy 5144.1, Suspension and Expulsion/Due Process

It is recommended that the Board of Trustees approve Board Policy 5144.1, Suspension and Expulsion/Due Process for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

4. Board Policy 6142.92, Mathematics Instruction

It is recommended that the Board of Trustees approve Board Policy 6142.92, Mathematics Instruction for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

5. Board Policy 6162.5, Student Assessment

It is recommended that the Board of Trustees approve Board Policy 6162.5, Student Assessment for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

6. Board Policy 6162.54, Test Integrity/Test Preparation

It is recommended that the Board of Trustees approve Board Policy 6162.54, Test Integrity/Test Preparation for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

7. Board Policy 6163.1, Library Media Centers

It is recommended that the Board of Trustees approve Board Policy 6063.1, Library Media Centers for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

C. HUMAN RESOURCES

1. University of Phoenix School Affiliation Agreement

It is recommended that the Board of Trustees approve the University of Phoenix School Affiliation Agreement – California with the Orcutt Union School District.

Moved _____

Second _____

Vote _____

2. Teacher Induction Memorandum of Understanding 2014-2015

It is recommended that the Board of Trustees approve the Teacher Induction Memorandum of Understanding with Santa Barbara County Education Office for 2014-2015.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Board Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 10, 2014, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
August 20, 2014

TO: Deborah Blow, Ed.D., Superintendent
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
 SUBJECT: Recommendations for Board Approval

SITE	CLASSIFICATION	SALARY	EFFECTIVE	ACTION INFORMATION
Child Nutrition	Child Nutrition Worker	\$125/mo	09/01/14	Longevity – 10 years
Lakeview Jr. High	Inst Assistant I	\$12.60/hr	08/18/14	Permanent/Probationary
Child Nutrition	Child Nutrition Worker	\$125/mo	09/01/14	Longevity – 10 years
Campus Connection	Child Care Assistant		08/18/14-09/19/14	Request Unpaid Leave of Absence
Lakeview Jr. High	Office Manager	\$150/mo	09/01/14	Longevity – 15 years
Campus Connection	Child Care Assistant	\$150/mo	09/01/14	Longevity – 15 years
Joe Nightingale	Inst Assistant I	\$12.60/hr	08/18/14	Permanent/Probationary
Lakeview Jr. High	Inst Assistant I	\$12.60/hr	08/18/14	Permanent/Probationary
Alice Shaw	Office Assistant		08/01/14	Resignation
Lakeview Jr. High	Inst Assistant I	\$13.23/hr	05/01/14	Resignation
Pine Grove	Custodian		07/16/14-07/17/14 08/04/14-08/08/14	Military Leave of Absence
Joe Nightingale	Inst Assistant I		08/15/14	Resignation
Technology	Lead Information Technology Specialist	\$5196/mo	07/01/14	Promotion
Transportation	Bus Driver	\$125/mo	09/01/14	Longevity – 10 years
Campus Connection	Child Care Assistant	\$9.45/hr	06/16/14	Substitute
Lakeview Jr. High	Instructional Assistant		08/13/14	Resignation
Child Nutrition	Director	\$6,000/yr	09/01/14	Longevity – 22 years

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent, Human Resources

DATE: Board Meeting of August 20, 2014

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
District	Hourly	5/1-5/29/14	Compass Learning, 96 hrs
Lakeview	Extra Duty	2013-14	Locker Room Supervision during prep period during entire year
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Hourly	5/2-5/30/14 5/1-6/5/14	ELD, 8 hrs Home & Hospital, 25 hrs
District	Extra Duty	4/28-6/12/14	Home & Hospital, 30 hrs
Olga Reed	Hourly	5/2-6/13/14	Administrative Support, 124 hrs
Orcutt	Stipend	2014-15	Co-Advisor, Cheerleading
District	Hourly	5/7-5/8/14	Special Ed Support, 4 hrs
Lakeview/ Orcutt	Extra Pay	2013-14	Split Assignment Conference Coverage, 10 hrs
Lakeview	Extra Duty	5/30/14	Dance Chaperone, 3 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Hourly	5/8-6/30/14	Tech Support, 15.5 hrs
District	VI-20	2014-15	TOSA, 85% Contract
District	Hourly	4/9-5/27/14	CELDT, 12.5 hrs
District Lakeview	Extra Duty	6/16-6/19/14 6/4-6/5/14 6/13/14	Common Core, 24 hrs Worked Prep Period, 2 hrs Graduation, 3 hrs
Dunlap	Daily	6/9/14	Sub Principal, 1 day

*To be prorated

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
District	Hourly	5/15-6/12/14	Home & Hospital, 22 hrs
Lakeview	Extra Duty	5/1-5/29/14	Detention, 9 hrs
Lakeview/ Orcutt	Extra Pay	2013-14	Split Assignment Conference Coverage, 10 hrs
District	Extra Duty	4/28-6/13/14	Home & Hospital, 30 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
Pine Grove	Extra Pay	2013-14	Tech Sys Op
District	Hourly	5/8-5/16/14	Common Core, 13 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
Nightingale/ Dunlap	III-1	8/15/2014	Temporary Contract, 100%
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Extra Duty	5/22/14	Common Core, 6 hrs
Lakeview	V-1	8/15/2014	Prob 1
District	Hourly	5/30/14	ELD, 5.25 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Extra Duty	4/28-6/10/14	Home & Hospital, 33.25 hrs
District	Extra Duty	6/16-6/18/14	Common Core, 18 hrs
Orcutt	Stipend	2014-15	Co-Advisor, Cheerleading
Nightingale	V-4	8/18/2014	Temporary Contract, 100%
District	Hourly	5/8-5/16/14	Common Core, 14 hrs
Shaw	III-6	8/15/14	Temporary Contract, 100%
District	Extra Duty	6/16-6/19/14 5/19/14	Common Core, 24 hrs Worked Prep Period, 1 hr
Orcutt/Lakeview	III-1	8/15/14	Temporary Contract, 100%
Shaw	II-1	8/15/2014	Temporary Contract, 100%
Orcutt	Extra Duty	2013-14	Locker Room Supervision during prep period during entire year
Nightingale	Stipend	8/1/2014	Balance of one time stipend for completion of OI added authorization required to support her student population.

*To be prorated

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Nightingale	II-1	8/15/2014	Temporary Contract, 100%
District	Extra Duty	4/28-5/2/14	Home & Hospital, 5 hrs
Dunlap	IV-2	8/18/14	Completed units for movement
District	Hourly	5/1-5/29/14	Testing, 33 hrs
District	Hourly	5/8-5/16/14 5/19-6/3/14	Common Core, 13 hrs Testing, 25 hrs
Shaw	III-5	8/15/2014	Temporary Contract, 100%
District	Hourly	5/1-6/5/14	Testing, 105.5 hrs
District	Hourly	5/7-6/2/14	Testing, 130.5 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
District	Hourly	5/1-5/29/14	Compass Learning, 96 hrs
District Lakeview	Extra Duty	6/16-6/19/14 6/10/14	Common Core, 24 hrs Worked Prep Period, 1 hr
Orcutt	Extra Duty	5/13-6/12/14	Worked Prep Period, 2 hr
Olga Reed	III-1	8/15/2014	Temporary Contract, 100%
District	Hourly	5/1-6/5/14	Testing, 121.75 hrs
District	Hourly	5/1-5/30/14 5/8-5/16/14	Testing, 102 hrs Common Core, 13 hrs
District Orcutt	Extra Duty	5/1-6/11/14 5/2-6/5/14	Home & Hospital, 52.5 hrs Detention, 12 hr
Lakeview	Extra Duty	5/30/14	Dance Chaperone, 3 hrs
Lakeview	Extra Duty	6/13/14	Graduation, 3 hrs
Lakeview	Extra Duty	5/13/14	Worked Prep Period, 1 hr
Lakeview	Extra Duty	6/13/14	Graduation, 3 hrs
District	Hourly	6/12/14	Deaf Interpreter, 1 hr
District	Hourly	5/5-6/6/14	Testing, 73.5 hrs
District	Extra Duty	6/16-6/19/14	Common Core, 24 hrs
Orcutt	Extra Duty	6/3/14	Detention, 1 hr
Pine Grove	V-20	2014-15	Completed Units for Movement

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
May 9, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Friday, May 9, 2014 beginning with Dr. Peterson calling Public Session to order at 12:30 p.m. Bob Hatch led the Pledge of Allegiance. Members Present: Buchanan, Hatch, Zilli, Peterson and Phillips. Absent: None

ADJOURN TO CLOSED SESSION

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn to Closed Session at 12:32 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 1:47 p.m. Dr. Peterson reported that no action was taken in Closed Session.

ADJOURN

It was moved by Bob Hatch and seconded by Rob Buchanan to adjourn the meeting at 1:49 p.m.

Deborah Blow, Ed.D., Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
June 11, 2014**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 11, 2014 beginning with Dr. Peterson calling Public Session to order at 6:45 p.m. Members Present: Phillips, Zilli, Hatch, Peterson and Buchanan. Absent: None. Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. The Pledge of Allegiance was led by Superintendent Bob Bush.

PUBLIC COMMENT

Major Alice Patino thanked Superintendent Bush for his many years of service and dedication to the students of the District and the community.

OEA President Monique Segura presented Mr. Bush with a retirement clock.

SUPERINTENDENT'S REPORT

Staff and friends were present to recognize and speak on behalf of the following certificated retirees: Cathy Baker, Abel Del Valle, Jill, Del Valle, Naomi Lai, Diane Owen, Sheril Viau and David Waxman. Administrators recognized were Alan Majewski and Bob Bush. Superintendent Bush added that the combined years of educational service for these employees equals over 200 years.

Classified retirees unable to attend the meeting were: Sue Dominguez, Brenda Garrison and Patricia Gordon. The meeting was adjourned to a Recognition Reception at 7:15 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session in the District Office Board Room at 7:30 p.m.

SUPERINTENDENT'S REPORT (continued)

OCAF Executive Director was unable to stay to give a report.

Marysia Ochej reported that the Olga Reed Gym Project bid opening would be on Tuesday, July 1, 2014 and asked the Board to set a date and time for a Special Board Meeting to award the bid. It was determined that at least 3 members could be present at a Special Board Meeting at 12:30 p.m. on Wednesday, July 2, 2014.

PUBLIC HEARING

Dr. Peterson opened the Public Hearing for the Local Control and Accountability Plan (LCAP) at 7:35 p.m. There being no discussion the Public Hearing was closed at 7:36 p.m.

Dr. Peterson opened the Public Hearing for the 2014/2015 Budget at 7:37 p.m. There being no discussion the Public Hearing was closed at 7:38 p.m.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of May 14, 2014
- E. Interdistrict Attendance Agreement Requests 2013/2014
- F. Interdistrict Attendance Agreement Requests 2014/2015
- G. Surplus Property
- H. Board Policy 0410, Nondiscrimination in District Programs and Activities for second reading
- I. Board Policy 5145.3, Nondiscrimination/Harassment for second reading
- J. Board Policy 6145.2, Athletic Competition for second reading
- K. Consolidated Application 2014-15

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to approve Consent Agenda Items A through K, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson.

ITEMS SCHEDULED FOR ACTION

Gifts

It was moved by Jan Zilli, seconded by Liz Phillips and carried to accept the gift and direct that a letter of acceptance and appreciation be forwarded to Santa Ynez Valley Foundation. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Trips

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the Orcutt Jr. High School Honor Society trips to Magic Mountain and Universal Studios on June 3, 2014 and June 6, 2014 as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Board Policy/Board Bylaw

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adopt Board Policy 0200, Goals for the District, for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adopt Board Bylaw 9324, Minutes and Recordings, for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Revisions to Santa Barbara County Special Education Local Plan Area

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the revisions to the Santa Barbara County Special Education Local Plan Area (SBCSELPA), as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

2013/2014 Resolution No. 12, EPA

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt 2013/2014 Resolution No. 12, Education Protection Account (EPA) 2014-15, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

2013/2014 Resolution No. 15, JPA Designation of Representatives

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adopt 2013/2014 Resolution No. 15, JPA Designation of Representatives, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

2013/2014 Resolution No. 17 Designating Real Property as Surplus and Authorizing the Solicitation of Proposals Regarding Certain Real Properties

It was moved by Jan Zilli, seconded by Bob Hatch and carried to adopt 2013/2014 Resolution No.17, Designating Real Property as Surplus and Authorizing the Solicitation of Proposals Regarding certain Real Properties, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Key Site 17 Property

It was moved by Liz Phillips, seconded by Jan Zilli and carried to authorize the Assistant Superintendent of Business Services to go through the necessary steps to obtain a long term ground lease for senior housing on the 9.5 acres encompassed in Key Site 17. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Award Bid for Orcutt Academy High School Hardcourt Improvements

Bids were opened on Monday, June 9, 2014. It was moved by Rob Buchanan, seconded by Bob Hatch and carried to award the bid for hardcourt improvements to Apodaca Paving for \$98,217 as the lowest responsive bid with an additional 10% for contingencies in the amount of \$9,821.70 for a grand total of \$108,038.70. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Award Bid for District Instructional Media Center (OMC) Reroof

Bids were opened on Monday, June 9, 2014. It was moved by Jan Zilli, seconded by Liz Herbstreith and carried to award the bid for the IMC reroof to Chip Cooper's Roofing for \$46,220 as the lowest responsive bid with additional 10% contingencies in the amount of \$4,622 for a grand total of \$50,842. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

Award Bid for Ralph Dunlap Elementary School Reroof

Bids were opened on Monday, June 9, 2014. It was moved by Liz Phillips, seconded by Jan Zilli and carried to award the bid for the reroof of Ralph Dunlap Elementary School to Chip Cooper's Roofing for

\$76,446 as the lowest responsive bid with an additional 10% for contingencies in the amount of \$7,644.60 for a grand total of \$84,090.60. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson
Brandman University Internship Contract Agreement

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the Brandman University Internship Contract Agreement with the Orcutt Union School District, as submitted. Ayes: Hatch, Zilli, Phillips, Buchanan, Peterson

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Financial Report was presented with all items within budget.

Dr. Peterson, Bob Hatch and Superintendent Bush attended the Quarterly Schools meeting. Mr. Hatch commented that the Superintendents in attendance had many nice words to say about Mr. Bush. Mr. Buchanan complimented the schools on the Awards Night ceremonies and was impressed with the number of students receiving awards. Ms. Zilli also complimented the schools on their Open Houses.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, August 13, 2014 beginning with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. Two Special Board Meetings are scheduled for June 18, 2014 at 12:30 p.m. and July 2, 2014 at 12:30 p.m. in the District Office Board Room.

ADJOURN

It was moved by Jan Zilli and seconded by Bob Hatch to adjourn to Closed Session at 9:00 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 9:25 p.m. and Dr. Peterson reported that no action was taken in Closed Session. The meeting was adjourned at 9:27 p.m.

Deborah Blow, Ed.D, Board Secretary

Robert Hatch, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
June 18, 2014**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 18, 2014 beginning with Dr. Peterson calling Public Session to order at 12:39 p.m. Members Present: Phillips, Peterson, Zilli and Hatch. Absent: Buchanan. Administrators Present: Bush, Ochej, Dana and Edds.

PUBLIC COMMENT

None

ITEMS SCHEDULED FOR ACTION

Local Control and Accountability Plan (LCAP)

Dr. Holly Edds presented the LCAP. It was moved by Bob Hatch seconded by Liz Phillips and carried to approve the Local Control and Accountability Plan (LCAP) for the Orcutt Union School District. Ayes: Hatch, Phillips, Peterson and Zilli Absent: Buchanan

2014/2015 District Budget

Marysia Ochej presented the 2014/2015 Budget. It was moved by Bob Hatch, seconded by Liz Phillips and carried to adopt the 2014/2015 Budget and approve the document, as presented. Ayes: Hatch, Phillips, Peterson and Zilli Absent: Buchanan

ADJOURN

It was moved by Bob Hatch seconded by Liz Phillips and carried to adjourn the meeting at 1:02 p.m.

Deborah Blow, Ed.D, Board Secretary

Robert Hatch, Clerk, Board of Trustees

Orcutt Union School District

Orcutt, California, County of Santa Barbara

2014/2015 Resolution No. 3
For the 2014/2015 School Year

RESOLUTION for ORCUTT UNION ELEMENTARY SCHOOL DISTRICT EARLY LEARNING CENTER

WHEREAS, the Orcutt Union School District has received funding from the State Department of Education to provide state preschool program services beginning January, 2001; and

WHEREAS, the state preschool program will be called May Grisham Early Learning Center; and

WHEREAS, in order to provide services at the preschool, an application for a Child Care Center License must be obtained through the State of California Community Care Licensing Division; and

WHEREAS, a representative must be designated to represent the Orcutt Union School District on all matters regarding obtaining and maintaining the license for the school;

THEREFORE BE IT RESOLVED, that Dr. Holly Edds be designated to act as the Orcutt Union School District representative on all matters regarding obtaining and maintaining the license for the Orcutt Union Elementary School District Early Learning Center; and

THEREFORE BE IT FURTHER RESOLVED, Dr. Holly Edds be approved as the authorized person at the facility to represent the facility and to accept reports of licensing visits, consultations, accusations and documents of civil and administrative process and to sign these transactions for the Governing Board. In her absence, we authorize her to delegate these responsibilities to the site supervisor, Shelley Robertson, when necessary.

PASSED AND ADOPTED THIS 20th day of August, 2014 at a regular meeting, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Attest:

Superintendent Date
Deborah Blow Ed.D.

Clerk / Board of Trustees Date
Robert Hatch



Christian M. Keiner

916.321.4500
ckeiner@kmtg.com

August 1, 2014

Dr. Deborah L. Blow, Superintendent
Orcutt Union School District
500 Dyer Street
Orcutt, CA 93455

Re: Engagement Letter for Legal Services

Dear Debbie:

I appreciate the opportunity to speak and meet with you, and to discuss legal services as requested by the Orcutt Union District. Our San Luis Obispo office location is well situated to assist Orcutt. On the Central Coast we provide services as requested to multiple education clients including Cayucos Unified School District, Coast Unified School District, Cuesta College, Guadalupe Union School District, Lompoc Unified School District, Paso Robles Joint Unified School District, Santa Barbara City Schools, San Luis Obispo County Office of Education, Santa Maria Joint Union High School District, and SIPE. We look forward to working with Orcutt as well. This letter confirms our understanding and agreement regarding this firm's representation in connection with collective bargaining and legal services at the request of the District.

Our fees are calculated based on hourly rates billed in increments of 1/10th hour for the legal staff involved, multiplied by the hours devoted on your behalf. We will issue you a monthly statement for services rendered as well as for expenses incurred in connection with this representation.

Please read the enclosed Agreement for Legal Services, as that Agreement forms the terms and conditions of our working relationship with you. If the terms of the Agreement for Legal Services are acceptable to you, please sign the enclosed copy of this letter and the Agreement for Legal Services where indicated and return them to me. Once accepted by you, the Agreement for Legal Services constitutes the contract.

Deborah L. Blow, Superintendent
August 1, 2014
Page 2

Should you have any questions at any time, please do not hesitate to contact me.

Sincerely,

KRONICK, MOSKOVITZ, TIEDEMANN & GIRARD
A Professional Corporation




Christian M. Keiner
Attorney at Law

CMK:hv
Enclosures

The undersigned approves and accepts the terms of this Engagement Letter and the enclosed Agreement for Legal Services.

Dated: August 1, 2014

ORCUTT UNION SCHOOL DISTRICT

By 
Deborah L. Blow, Superintendent



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *UWO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

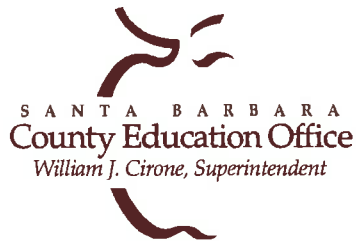
BOARD AGENDA ITEM: Surplus Items

BACKGROUND: In accordance with Education Code Sections 39520- 39530 and BP 3260; staff has inspected the equipment turned in and recommends that the following items be declared surplus and unusable property.

Item	Description	Fixed Asset #
Computer	Apple Computer at RD	000271
Computer	Micron Computer at JN	000741
Computer	Gateway Computer at AS	000997
Computer	Gateway Computer at OAHS	000431
Computer	Dell Computer at JN	000748
Computer	Gateway Computer at AS	000996
Computer	IBM Computer at OJHS	000055
Computer	IBM Computer at OJHS	000056
Printer	Hewlett Packard Printer OJHS	000657
Computer	Gateway Computer at PG	001742
Computer	Gateway Computer at PG	001747
Computer	Gateway Computer at PG	001748
Computer	Dell Computer at PG	001714
Computer	Dell Computer at PG	001708
Server	IBM Server	002158
Server	Compaq Terminal Server	000614
Computer	Toshiba Computer	001882
Computer	HP Notebook Computer	003756

RECOMMENDATION: Staff recommends to surplus item as stated above.

FUNDING: N/A



Santa Barbara County Education Office

Center for Community Education

3970 La Colina Road, Suite 9, Santa Barbara, CA 93110

(805) 964-4710 • FAX: (805) 563-1103

Memorandum of Understanding between the Santa Barbara County Education Office's Center for Community Education and Orcutt Union School District

This is a Memorandum of Understanding (MOU) between the Santa Barbara County Education Office's Center for Community Education (hereinafter referred to as SBCEO) and Orcutt Union School District (hereinafter referred to as the district). The purpose of this MOU is to outline the roles and responsibilities of each agency in the collaborative effort to respond to volunteer requests made by district teachers or staff through the North County Volunteer Corps Program.

To promote volunteering in our region, the purpose of the agreement is to allow a volunteer to serve as a North County Volunteer Corps volunteer in more than one school district after being screened by the Santa Barbara County Education Office per Education Code §45125.

Different levels of volunteer involvement necessitate different levels of screening to ensure student protection. For the purposes of this agreement, volunteer categories and screening process are:

- I. Occasional volunteers directly supervised by a credentialed staff person or in a position with no student contact will be required to complete the North County Volunteer Corps Program's registration sign-up form, consisting of contact information, volunteer interests, employment information, and certifying that the volunteer has not been convicted of a misdemeanor or felony. Examples include but are not limited to: guest speakers, career day speakers, mock job interviewers, community service fairs, school beautification projects, school tours, daytime field trip chaperones and special events.
- II. Volunteers directly supervised by a credentialed staff person who have a regular recurring volunteer assignment, will be required to complete the registration sign-up form and provide evidence of a negative TB test within the past four years, as defined in section 2.a. of this agreement. Examples include but are not limited to: readers, classroom tutors, mentors working only in the classroom, and classroom arts/music program volunteers.
- III. Volunteers not directly supervised by a credentialed staff person, with or without a regular recurring volunteer assignment, will be required to complete the registration sign-up form, provide evidence of a negative TB test within the past four years and complete the live scan fingerprinting process, as defined in section 2.b. of this agreement. Examples include but are not limited to: overnight field trip chaperones, sports program assistants, garden volunteers working with students, mentors, student club advisors, and unsupervised tutors.
- IV. Volunteers who are minors enrolled in high school will be required to complete the registration sign-up form indicating no criminal history. No live scan or TB clearance is required for minors.

Main Office

The parties agree as follows:

1. SBCEO's program North County Volunteer Corps Program will maintain a comprehensive database of contact information, clearance status for both live scan fingerprinting and Tuberculosis, and the assigned location and schedule of each volunteer participating in the program. Upon written request, SBCEO will provide designated district Human Resources staff with a list of volunteers participating in district schools.
2. Per Education Code §45125.01, the school district hereby designates SBCEO as its agent for the purpose of the following functions and responsibilities regarding volunteers recruited and/or coordinated through the North County Volunteer Corps Program.
 - a. Per Education Code §45125, valid live scan fingerprinting clearance consists of the following process:
 - i. Sending fingerprints to the Department of Justice.
 - ii. Receiving and reviewing criminal history records.
 - iii. Receiving reports of convictions of said volunteers for serious or violent felonies as defined in Penal Code §667.5(c) and §1192.7(c); sex offenses as defined in Education Code §44010; or controlled substance offenses as defined in §44011.
 - iv. Subscribing to the subsequent arrest notification service from the California Department of Justice as provided under Penal Code §11105.2.
 - v. Reviewing reports of subsequent arrests from the California Department of Justice.
 - vi. Maintaining records of persons eligible for volunteering.
 - b. Per Education Code §49406, valid Tuberculosis clearance consists of a certificate from the examining physician dated within the past four years, showing the employee was examined and found free from active tuberculosis either by the tuberculin skin test or any other test for tuberculosis infection recommended by the CDC and licensed by the FDA.
3. Prior to commencing his or her volunteer placement, each volunteer will receive a "Volunteer Passport" to be presented to the school office staff and teacher indicating the following information: volunteer name, schedule, and indication of clearance to the level required based on the planned activity as defined in the introduction of this document, as well as the teacher name, location, and reason for volunteer visit. The passport also directs each volunteer to check in at the main office and follow district or school-established procedures, such as signing in and/or wearing a visitor's badge.

4. Should a report of subsequent arrest arrive from the DOJ which disqualifies a volunteer from further participation, SBCEO will:
 - a. Remove the volunteer from the database of approved volunteers.
 - b. Notify the volunteer that he or she is no longer eligible to participate in volunteering through the program.
 - c. Notify the teacher and school principal that the volunteer is no longer eligible to participate in volunteering through the program.
 - d. Notify the district Human Resources staff that the volunteer is no longer eligible to participate in volunteering through the program.
5. SBCEO will provide a designated district Human Resources staff person with a monthly list of active volunteers, where requested.
6. The district will supply SBCEO with any existing district volunteer board policies and any subsequent updates in writing within 30 days of adoption. Should additional information need to be supplied to volunteers prior to a visit to a school, the district will provide this information to SBCEO in an electronic PDF format for inclusion with SBCEO volunteer orientation information.
7. As permitted by Education Code §45125.01, SBCEO will serve as a clearinghouse for volunteer clearances and the district will not require additional live scan fingerprinting or negative Tuberculosis test results before allowing a community member to participate in volunteer activities coordinated by SBCEO for requests submitted by district principals, teachers, administration, or classified staff through the North County Volunteer Corps Program.
8. This agreement is in relation to volunteers only and does not apply to paid employees, temporary employees, substitutes or other employees. Should a volunteer engaged in service with Center for Community Education choose to become a paid employee or contractor with a school district, that employee or contractor and the district will be responsible for following all applicable screening and background checks as required by district policies and state and federal law.

Santa Barbara County Education Office

Orcutt Union School District

Jan Clevenger

Name

Name

Asst. Supt.

Title

Title


Signature

Signature

6-20-14

Date

Date



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: MLO Marysia Ochej,
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Discretionary Commercial Warrants Audit

BACKGROUND: The Santa Barbara County Education Office concluded that a continued emphasis on auditing 100% of commercial warrants of the larger districts is inefficient and does not take into consideration the concepts of risk assessment and cost/benefit. With a discretionary audit, significantly more time is available to audit the transactions with the highest risk.

The Santa Barbara County Education Office implemented a discretionary audit of commercial warrants for select school and community college districts, as allowed by Education Code Section 42636. On implementing discretionary audits, they audit:

- all travel claims; all credit card warrants; all revolving cash warrants; all warrants to independent contractors; all warrants related to public contracts; all other warrants greater than or equal to \$5,000, excluding utilities payments; and a random sample of 5% of the remaining warrants.

The County will continue to track errors and, if errors increase in number and severity, may revoke our district's eligibility to participate. They require us to complete the *Annual/Internal Control Questionnaire* and, if there are significant changes, may revoke our eligibility to participate. They also review the annual audit report by the external auditors for internal controls findings.

RECOMMENDATION: Staff recommends that the Board of Trustees authorize staff to renew the Memorandum of Understanding for Discretionary Commercial Warrants Audit.

FUNDING: None



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow
Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Memorandum of Understanding with Migrant Education Program for 2014-15 school year

BACKGROUND: Orcutt Union School District has approximately 49 school-aged students that qualify for Migrant Education Services, with an additional 9 students that are pre-school aged (3 and 4 year olds). The Santa Barbara County Office of Education oversees the Migrant Education Program (MEP) which provides support and services for students and their families. The majority of qualifying students that reside within the Orcutt Union School District Boundaries live in the Olga Reed attendance area. Services provided to these students include additional instruction after school, support during the school day with classwork, homework support, and academic as well as enrichment programs during the summer.

The proposed Memorandum of Understanding would continue services for qualifying students in the Orcutt Union School District.


RECOMMENDATION: It is recommended that the Board of Trustees approve the Memorandum of Understanding with Santa Barbara County Office of Education and the Migrant Education Program.

FUNDING: Funding will be supplied through the Migrant Education Program as operated by the Santa Barbara County Office of Education with an estimated contribution in services equal to \$63,847.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM:  Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policies - 3260, Fees and Charges; 3513.3, Tobacco-Free Schools

BACKGROUND: In our continued effort to be current with district board policies, attached are board policies 3260 and 3513.3 for first reading. These policies have been reviewed by the School Boards Association legal counsel to comply with current requirements. This will bring us up-to-date with current practices and legalese.

Board Policy	Policy
3260	Fees and Charges
3513.3	Tobacco-Free Schools

RECOMMENDATION: Staff recommends that the Board of Trustees approve Board Policies 3260 and 3513.3 as presented for first reading.

FUNDING: N/A



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *MSD* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Adoption of School Facilities Fees Increase

BACKGROUND: At its January 2014 meeting, the State Allocation Board increased the Residential and commercial/industrial development fees to \$3.36 and \$.54, respectively, as authorized by Government Code section 65995.

A study was completed by SchoolWork's to determine the ongoing need for this fee. The study confirms and justifies the need for continual reconstruction and construction of school facilities. The level of need supports raising the current Developer Fees. The fees are shared (69% OUSD 31% SMJUHS) with the Santa Maria High School District. The proposed fees for residential construction are \$2.33 and \$.37 for commercial/industrial construction to be effective October 12, 2014. Orcutt's share of residential construction fees will increase from the current \$2.22 to \$2.33 and commercial/industrial fees will increase from \$.35 to \$0.37.

The SchoolWork's justification study has been made available for public inspection and comment. As required by Government Code section 66016, a 10-day notice of the time and place of a public hearing and meeting, including a general explanation of the matter to be considered has been published in a newspaper. In addition, notices of this meeting were mailed to various government agencies.

RECOMMENDATION: It is recommended that the Board of Trustees approve Resolution No. 2, Adoption of School Facilities Fee as submitted

FUNDING: Increase in Capital Facilities Fund



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *MUD* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Receive the City of Santa Maria's Proposal for Leasing Library Building at Olga Reed School

BACKGROUND: The District applied for and received a waiver from the California State Department of Education on May 8, 2014, to waive EC Section: 17472, 17473, and 17474, and portions of sections 7388, 17455, 17466, 17468, 17471, 17475, 17476, 17477, 17478. Ed Code authority: 33050 (a).

This allows the District to lease real property (library facility at Olga Reed School) directly to the City of Santa Maria without offering the property to other users. This item was approved in with other districts and required the condition that our Board of Trustees must receive the proposal in a public meeting and then 30 to 60 days after receiving the proposal have another meeting to accept the proposal.

Attached is correspondence from the City of Santa Maria stating that on Tuesday, July 18, 2014 The City Council of the City of Santa Maria adopted Resolution NO 2014-92 along with the proposal to lease the vacant library facility at Olga Reed Elementary School for the purpose of operating a public library.

RECOMMENDATION: Staff recommends that the Board of Trustees receive the proposal and direct staff to come back with recommendation in 30 to 60 days.

FUNDING: N/A



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: General Waiver Request regarding leasing Key Site 17

BACKGROUND: The District is requesting to waive Education Codes:
17455, 17457, 17461(a), 17466, 17468, 17469, 17471, 17472, 17473,
17474, 17475, 17476, 17477, 17478.

In summary, the District seeks to waive the provision requiring the district to conduct a formal bid hearing process in which the District solicits bids and then enters into a lease agreement with the winning bidder. Instead the district wishes to lease the property through a Request for Proposal (RFP) process in which the District seeks proposals and negotiates with selected proposers to enter into a lease agreement that provides the most benefit to the District.

As part of the waiver process, the District is required to consult with both bargaining units. In consulting both bargaining units' presidents on August 8, CSEA is neutral while OEA still has to present it to their executive committee. Additionally, as required by the waiver, a meeting was held on Wednesday, August 13, 2014, with representatives of all sites and they unanimously approved the waiver request.

Attached is the waiver, as it will be electronically submitted.

RECOMMENDATION: Staff recommends that the Board approve the waiver application as presented.

FUNDING: N/A



BUSINESS SERVICES MEMORANDUM

To: Board of Trustees
Deborah Blow, Ed.D.

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Approval of increased costs and additional contingency for Olga Reed Multi-Purpose Room Modernization project

BACKGROUND: The board awarded the Olga Reed Improvements project to J & P Construction, Inc., on July 2, 2014 for \$408,309 with a ten per cent contingency of \$40,831. for a total of \$449,140. I wanted to provide a placeholder to address anticipated change orders that may be significant in costs, thereby eliminating the need for a special meeting.

This building was built in the 40's and we had anticipated that there would be issues that would require change orders. To date, I have signed one change order requested by Scott Stearns, Director of MOT, regarding a footing issue with the handrail and curb at the ADA ramp, which totaled \$1,720.15.

At this time, we are still having discussions on the best way to address several items. We know that they will require additional money and likely will go over the contingency currently in place. While I do not have costs yet, the items we currently know will result in change orders are as follows:

- Additional asbestos abatement of the ceiling.
- Currently the plywood on the ceiling is wavy and not a flat surface which the ceiling installer anticipates to be an issue.
- Basketball backboard attachment to roof and ceiling.
- Termite and water damage.

RECOMMENDATION: To be presented at the time of the meeting

FUNDING: Fund 25



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 5131.62

TOBACCO

BACKGROUND: Policy updated to prohibit student possession or use of electronic hookahs and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products. Policy also recommends provision of counseling, intensive education, or other intervention services to assist in the cessation of tobacco use as an alternative to suspension for tobacco possession.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5131.62.

FUNDING: No funding implications.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 5144

DISCIPLINE

BACKGROUND: Policy updated to reflect new federal guidance encouraging the use of disciplinary measures that provide appropriate interventions and supports rather than exclusionary discipline practices (e.g., suspension and expulsion). Policy also reflects new law (AB 97, 2013) which requires the district's LCAP to include goals for addressing student engagement and school climate.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5144.

FUNDING: No funding implications.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 5144.1

SUSPENSION AND EXPULSION/DUE PROCESS

BACKGROUND: Mandated policy updated to reflect new law (AB 97, 2013) which requires development of LCAP goals and actions addressing school climate and new federal guidance encouraging appropriate interventions and supports rather than exclusionary discipline practices.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5144.1.

FUNDING: No funding implications.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 6142.92

MATHEMATICS INSTRUCTION

BACKGROUND: Policy updated to reflect Common Core State Standards and new state curriculum framework for mathematics. Policy also updated to reflect new law (AB 166, 2013) which requires the State Board of Education, concurrent with the next revision of textbooks or the curriculum framework in mathematics to ensure the integration of financial literacy; reflect new law (AB 97, 2013) which eliminates the Professional Development Block Grant and the Mathematics and Reading Professional Development Program; and add material on program evaluation.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 6142.92.

FUNDING: No funding implications.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 6162.5

STUDENT ASSESSMENT

BACKGROUND: Policy updated to reflect new law (AB 97, 2013) which requires that statewide assessments be used as one measure of the district's LCAP goals for student achievement and revises the definition of "numerically significant" student subgroups for which districts must demonstrate comparable improvement in academic achievement. Policy also reflects new law (AB 484, 2013) which replaces the Standardized Testing and Reporting program with the California Assessment of Student Performance and Progress (CAASPP) and changes the content required for the individual record of accomplishment to include results of the CAASPP or any predecessor assessment.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 6162.5.

FUNDING: No funding implications.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 6162.54

TEST INTEGRITY/TEST PREPARATION

BACKGROUND: Policy updated to reflect new law (AB 484, 2013) which establishes the CAASPP assessment system, prohibits use of a program for the sole purpose of test preparation for state assessments, and allows districts to familiarize students with item types or the computer-based testing environment used in the CAASPP. Policy deletes material reflecting state regulations on test preparation repealed by Register 2014, No. 6.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 6162.54.

FUNDING: No funding implications.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Deborah Blow, Ed.D., Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Board Policy 6163.1

LIBRARY MEDIA CENTERS

BACKGROUND: Policy updated to reflect new law (AB 97, 2013) eliminating the School and Library Improvement Block Grant and State Instructional Materials Fund, which could be used to purchase materials for school or classroom libraries contingent upon the development of a districtwide library plan. New optional language addresses the development of a library plan that is aligned with other district and school plans.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 6163.1.

FUNDING: No funding implications.



Orcutt Union School District Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees

FROM: Don Nicholson, Assistant Superintendent/Human Resources

BOARD MEETING DATE: August 20, 2014

BOARD AGENDA ITEM: Teacher Induction Memorandum of Understanding with Santa Barbara County Education Office for 2014-2015

BACKGROUND: Education Code 44259 requires teachers beginning their career in California complete a program of beginning teacher support and assessment approved by the Commission on Teacher Credentialing (CTC) and the State Superintendent of Schools. The Santa Barbara County Teacher Induction Program is an approved program designed to offer a supported induction experience for beginning teachers who have finished their credentialing program and currently hold a Preliminary Credential. Upon completing the program, teachers will be eligible to apply for a Clear Credential through the California Commission on Teacher Credentialing.

RECOMMENDATION: It is recommended that the Board of Trustees approve the Teacher Induction Memorandum of Understanding with Santa Barbara County Education Office for 2014-2015.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: August 20, 2014

RE: University of Phoenix

BACKGROUND: The University of Phoenix is requesting approval of the School Affiliation Agreement for California for placing Student Teachers with the Orcutt Union School District.

RECOMMENDATION: It is recommended that the Board of Trustees approve the University of Phoenix's School Affiliation Agreement for California with the Orcutt Union School District.

FUNDING: N/A

Board Report

District 16 -- Orcutt Union

Fund 01 -- General Fund

As of 7/31/2014

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	3,308,119.75	2,274,256.24	2,274,256.24	0.00	5,582,375.99
9130 -- Revolving Cash/Fiscal Agent	18,454.02	0.00	0.00	0.00	18,454.02
9200 -- Accounts Receivable	1,774,491.46	0.00	0.00	0.00	1,774,491.46
9310 -- Due from Other Funds	148,364.38	(141,541.78)	(141,541.78)	0.00	6,822.60
9320 -- Stores	13,927.06	10,067.52	10,067.52	0.00	23,994.58
9330 -- Prepaid Expenditures (Expenses)	27,960.17	(27,960.17)	(27,960.17)	0.00	0.00
Total Assets	5,291,316.84	2,114,821.81	2,114,821.31	0.00	7,406,138.65
9500 -- Accounts Payable (Current Liabilities)	269,448.56	(55,721.26)	(55,721.26)	0.00	213,727.30
9610 -- Due to Other Funds	59,204.00	(59,204.00)	(59,204.00)	0.00	0.00
9650 -- Deferred Revenue	(683.80)	0.00	0.00	0.00	(683.80)
Total Liabilities	327,968.76	(114,925.26)	(114,925.26)	0.00	213,043.50
Fund Balance (Beginning Balance/Actual)	4,963,348.08	0.00	0.00	0.00	7,193,095.15
9791 -- Net Beginning Balance	4,963,348.08	0.00	4,963,348.08	0.00	4,963,348.08
8010 -- Revenue Limit Sources	30,164,140.00	3,302,182.77	3,302,182.77	0.00	26,861,957.23
8100 -- Federal Revenue	1,216,012.00	21,672.76	21,672.76	0.00	1,194,339.24
8300 -- Other State Revenues	3,053,100.00	(42,041.00)	(42,041.00)	0.00	3,095,141.00
8600 -- Other Local Revenue	990,590.00	62,227.79	62,227.79	0.00	928,362.21
8910 -- Other Financing Sources	18,000.00	0.00	0.00	0.00	18,000.00
8980 -- Contributions	0.00	0.00	0.00	0.00	0.00
Total Revenues	35,441,842.00	3,344,042.32	3,344,042.32	0.00	32,097,799.68
1000 -- Certificated Personnel Salaries	16,851,610.54	218,391.87	218,391.87	0.00	16,633,218.67
2000 -- Classified Personnel Salaries	5,628,026.31	257,656.82	257,656.82	0.00	5,370,369.49
3000 -- Employee Benefits	6,851,512.70	62,648.57	62,648.57	0.00	6,788,864.13
4000 -- Books and Supplies	1,715,939.58	91,471.97	91,471.97	626,321.20	998,146.41
5000 -- Services and Other Operating Expenditures	2,961,663.80	456,737.26	456,737.26	1,168,459.10	1,336,467.44
6000 -- Capital Outlay	368,500.00	27,388.76	27,388.76	52,528.28	288,582.96
7000 -- Other Outgo & Transfers Out	791,545.00	0.00	0.00	0.00	791,545.00
Total Expenditures	35,168,797.93	1,114,295.25	1,114,295.25	1,847,308.58	32,207,194.10
Fund Balance (Budget/Actual)	5,236,392.15	0.00	7,193,095.15	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None