

ORCUTT UNION SCHOOL DISTRICT  
Regular Meeting of the Board of Trustees  
Wednesday, August 17, 2016  
Closed Session – 6:45 P.M.  
Public Session – 7:15 P.M  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:45 P.M.

A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 7:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of August 17, 2016 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OCAF Report
2. New Webpage

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting June 8, 2016
- E. Minutes, Special Meeting June 14, 2016
- F. Minutes, Special Meeting June 20, 2016
- G. Minutes, Special Meeting June 23, 2016
- H. Minutes, Special Meeting July 12, 2016
- I. Minutes, Special Meeting July 26, 2016
- J. Quarterly Report on Williams/Valenzuela Uniform Complaints April-June 2016
- K. 2016/2017 Resolution No. 5, Orcutt Union School District May Grisham Early Learning Center
- L. Consolidated Application

It is recommended that the Board of Trustees approve Consent Agenda Items A through L as submitted.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS**

1. 2016/2017 Resolution No. 1, Adoption of School Facilities Fees Increase

It is recommended that the Board of Trustees adopt 2016/2017 Resolution No. 1, Adoption of School Facilities Fees Increase as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. 2016/2017 Resolution No. 2, Delegation of Authority to District Staff

It is recommended that the Board of Trustees adopt 2016/2017 Resolution No. 2, Delegation of Authority to District Staff as presented.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. 2016/2017 Resolution No. 3, Authorization to Participate in State and Federal Surplus Property

It is recommended that the Board of Trustees adopt 2016/2017 Resolution No. 3, Authorization to Participate in State and Federal Surplus Property Program as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. Various Flooring Project #001-03-2016

Staff recommends that the Board of Trustees award the bid for the various flooring projects to Floor It, Inc. for \$14,500 and approve the carpet and resilient flooring piggyback bid for approximately \$19,000.00.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

5. Discretionary Commercial Warrants Audit

Staff recommends that the Board of Trustees authorize staff to renew the Memorandums of Understanding for Discretionary Commercial Warrants Audit between the Orcutt Union School District and the Santa Barbara County Education Office.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

6. 2016/2017 Professional Services Agreement with Dannis, Woliver, Kelly (DWK)

It is recommended that the Board of Trustees approve the Agreement for Professional Services with Dannis, Woliver Kelly (DWK) as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

C. HUMAN RESOURCES

1. 2016/2017 Resolution No. 4, Credential Waiver

It is recommended that the Board of Trustees adopt 2016/2017 Resolution No. 4, Credential Waiver as presented.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Brandman University Internship Credential Agreement

It is recommended that the Board of Trustees approve the Brandman University Internship Credential Program Agreement with the Orcutt Union School District.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 14, 2016, beginning with Public Session at 6:45 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. Closed Session to follow.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

Classified Personnel Action Report  
August 17, 2016


TO: Deborah Blow, Ed.D. AST

SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Alvarez Sydney	Campus Connection	Child Care Assistant			\$11.48/hr	06/13/16-08/05/16	Summer Camp Substitut
Anderson Jerid	Patterson Road	Office Assistant	14/3	6.00	\$16.65/hr	08/15/16	Permanent/Probationary
Ando Aalayuh	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Arguilles Maria	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Benavidez Rebecca	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Bessermin Thomas	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Bischoff Terri	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Brock Caleb	MOT	Temporary Utility Worker			\$15.89/hr	06/13/16-08/12/16	Temporary Summer Assignment
Brown Gail	Campus Connection	Child Care Assistant			\$15.83hr	06/13/16-08/05/16	Summer Camp Substitut
Brown, Kailey	Ralph Dunlap	Inst Assistant				07/14/16	Resignation
Buchanan Sally	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Dean Madison	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
DeCaires Wendy	MOT	Temporary Utility Worker			\$21.28/hr	06/13/16-08/12/16	Temporary Summer Assignment
Diaz Maria	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Doupe Pamela	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Dutra Deedra	Patterson Rd.	Inst Assistant I	11/1	3.50	\$14.03/hr	08/15/16	Permanent/Probationary
Ederer Sydney	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Espinoza Sabrina	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Evans Amy	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment

Classified Personnel Action Report  
August 17, 2016


TO: Deborah Blow, Ed.D. 

SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval


	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
French Chelsea	Campus Connection	Child Care Assistant			\$11.48/hr	06/13/16-08/05/16	Summer Camp Substitut
Frost Jean	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Gauna Kaylee	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Ginter Rhonda	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Glyn Brandi	Ralph Dunlap	Office Manager	21/1	8.00	\$17.95/hr	TDB	Permanent/Probationary
Gomes Monette	MOT	Temporary Utility Worker			\$20.07/hr	06/13/16-08/12/16	Temporary Summer Assignment
Guerrero Karen	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Guerrero Karen	Campus Connection	Child Care Coordinator	16/6		\$21.28/hr	06/13/16-08/05/16	Summer Camp
Gustafson Stephanie	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Healy Cindy	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Heaney Loriann	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Heisler Cheryl	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Hillje Bridget	Campus Connection	Child Care Assistant	6/5		\$15.07/hr	06/13/16-06/30/16	Summer Camp
Hillje Bridget	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	07/01/16-08/05/16	Summer Camp
Houchin Tina	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Juarez Shirley	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Juarez Shirley	Campus Connection	Child Care Coordinator	16/6		\$21.28/hr	06/13/16-08/05/16	Summer Camp
Kardel Allan	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Kirby Jeff	District Office	Director Fiscal Services	IV	8.00	\$105,939/yr	07/01/16	Permanent/Probationary

Classified Personnel Action Report  
August 17, 2016

TO: Deborah Blow, Ed.D.   
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources  
 SUBJECT: Recommendations for Board Approval

	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Lacourse Tami	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Laggren Tatum	Campus Connection	Child Care Assistant	6/5		\$15.07/hr	06/13/16-06/30/16	Summer Camp
Laggren Tatum	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Landron Mary	MOT	Temporary Utility Worker			\$15.89/hr	06/13/16-08/12/16	Temporary Summer Assignment
Lara Charlene	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Lougee Lora	Olga Reed	Inst Asst I				08/05/16	Resignation
Markee Bethany	Child Nutrition	Director Child Nutrition	V	8.00	\$81,760/yr	07/01/16	Permanent/Probationary
McMann Ross	MOT	Temporary Utility Worker			\$15.89/hr	06/13/16-08/12/16	Temporary Summer Assignment
Meehan April	Olga Reed	Inst Assistant I	11/3	3.50	\$15.47/hr	08/15/16	Permanent/Probationary
Menezes Joanna	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Newell Jimmy	Lakeview Jr. High	Inst Assistant I	11/1	3.50	\$14.03/hr	08/15/16	Permanent/Probationary
Newell Jimmy	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Newhall Nancy	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Newman Ilia	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Norling Neva	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
O'Kane Jennifer	Orcutt Jr. High	Office Manager	21/1	8.00	\$17.95/hr	08/12/16	Premanent/Probationary
Orca Ciera	Campus Connection	Child Care Assistant	6/1		\$12.40/hr	06/13/16-06/30/16	Summer Camp
Orca Ciera	Campus Connection	Child Care Assistant	6/2		\$13.02/hr	07/01/16-08/05/16	Summer Camp
Penrod Alicia	Lakeview Jr. High	Office Assistant	14/1	8.00	\$15.10/hr	08/15/16	Permanent/Probationary
Prow Susan	Technology	Data Specialist				08/02/16	Resignation/Retirement
Rae Lisa-Michelle	Child Nutrition	Child Nutrition Worker				08/11/16	Released from Probationary Employer

Classified Personnel Action Report  
August 17, 2016

TO: Deborah Blow, Ed.D.   
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources  
 SUBJECT: Recommendations for Board Approval

	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Richards Aniko	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Ruiz Christina	MOT	Temporary Utility Worker			\$21.28/hr	06/13/16-08/12/16	Temporary Summer Assignment
Sampson Yolanda	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Sanchez Ivan	MOT	Temporary Utility Worker			\$15.89/hr	06/13/16-08/12/16	Temporary Summer Assignment
Schmitt Molly	Orcutt Jr. High	Office Manager				04/01/17	Retirement
Silveira Michelle	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Singh Amita	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Soto Elaine	Campus Connection	Child Care Assistant	6/6		\$15.83/hr	06/13/16-08/05/16	Summer Camp
Stevenson Kathleen	Olga Reed	Office Manager	21/1	8.00	\$17.95/hr	08/08/16	Permanent/Probationary
Stotts Jean	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Sutton Carol	Technology	Data Specialist	31/3	8.00	\$4409/mo	08/02/16	Permanent/Probationary
Taylor Natalie	Pupil Services	Occupational Therapist				08/02/2016	Resignation
Tidd Megan	Campus Connection	Child Care Assistant	6/1		\$12.40/hr	06/13/16-06/30/16	Summer Camp
Tidd Megan	Campus Connection	Child Care Assistant	6/2		\$13.02/hr	07/01/16-08/05/16	Summer Camp
VanDerlinden Holland	Joe Nightingale	Inst Assistant		No to Exceed 90	\$14.95/hr	06/14/16-07/12/16	Extended School Year
Vela Jr. Ernesto	MOT	Temporary Utility Worker			\$15.89hr	06/13/16-08/12/16	Temporary Summer Assignment
Weekley Kim	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Woo Kristen	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment
Wright Terry	MOT	Temporary Utility Worker			\$16.68/hr	06/13/16-08/12/16	Temporary Summer Assignment



# ORCUTT UNION SCHOOL DISTRICT

## Certificated Personnel Action Report

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of August 17, 2016

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Banks, Jared	Pine Grove	VI-6	\$64,842	2016-17	Temporary
Barba, Patricia	Shaw	Extra Duty	\$40/hr	6/20-6/22/16	EDAMS, 7.5 hrs
Barker, Zachery	Dunlap	Extra Duty	\$40/hr	5/17-5/19/16	Music/Band, 5 hrs
Beal, Donna	District	Hourly	\$35	6/14-7/15/16	ESY Teacher, 102.5 hrs
Brandt, Micaela	Shaw	V-20	\$87,967*	2016-17	Job Share, 50%
Brown, Chantia	Pine Grove	I-1	\$44,410	2016-17	Probationary
Brown, Lindsay	Nightingale	III-5	\$54,594*	2016-17	Completed units for movement
Camacho, Diane	District	Hourly	\$35	6/14-7/15/16	ESY Teacher, 102.5 hrs
Cornwell, Karen	Patterson	Hourly	\$40	6/22-6/30/16	Summer Compass Learn 16 hrs
Coughlin, Sarah	Nightingale	I-1	\$44,410	2016-17	Probationary
Cutler, Elizabeth	Lakeview	VI-5	\$62,735*	2016-17	Temporary, 40%
Danielson, Lisa	Nightingale	Hourly	\$40	6/21-6/29/16	Summer Compass Learn, 20 hrs
Dean, Michaela	Pine Grove	III-1	\$47,846	2016-17	Probationary
DeLauer, Danielle	Orcutt	III-7	\$58,321	2016-17	Tenured
Ebner, Karen	Lakeview	IV-1	\$50,112	2016-17	Temporary, 100%
Ferrari, Ted	Orcutt	VI-6	\$64,842 *	2016-17	Temporary, 40%
Frantz, Michele	Nightingale	VI-20	\$93,545	2016-17	Tenured
Garber, Stefanie	Dunlap	V-6	\$61,904	2016-17	Probationary

\*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Gonzales, Kortni	Pine Grove	IV-5	\$57,182	7/22/16	Resignation
Hamilton, Jeff	Shaw	VI-5	62,735	2016-17	Tenured
Harlow, Kayla	Olga Reed	Hourly V-3	\$40 \$56,064	6/20-6/30/16 2016-17	Summer Compass Learn, 16.5 hrs Completed units for movement
Hascall, Brenda	District	V-13	\$78,046	8/5/16	Resignation
Hodson, Joslyn	Patterson	V-2	\$54,243	2016-17	Temporary, 100%
Jackson, Kacie	Orcutt	VI-9	\$71,610*	2016-17	Extra .20 FTE
Johnson, Jasmine	Orcutt	VI-15	\$85,442	2016-17	Return to Full-Time
Jones, Jerome	Nightingale	V-3	\$56,064	2016-17	Completed units for movement
Kuykendall, Colleen	Patterson	VI-5	\$62,735	2016-17	Completed MA Program
Lyon, Ted	Lakeview	VI	\$123,447*	2016-17	ELD Support, 5 Days at Daily Rate
Mahoney, Gloria	Patterson	V-15	\$81,312*	2016-17	Completed units for movement
Manich, Cher	District	V-9 Extra Duty	\$68,362 \$40/hr	2016-17 6/20-6/22/16	TOSA EADMS, 7.5 hrs
Mitchell, Chelsea	Orcutt	III-1	\$47,846	2016-17	Temporary, 60%
Mitchell, Todd	Orcutt	V-3	\$56,064	2016-17	Probationary
Padilla, Valerie	Shaw	III-1	\$47,846 *	2016-17	Probationary, 75% contract
Partida, Kristi	Lakeview	VI-20	\$93,545 *	2016-17	Additional .20 FTE
Payton, Shelby	Orcutt/Lakeview	IV-3	53,529	7/1/16	Resignation
Reynolds, Crystal	Orcutt	III-1	47,846	2016-17	Probationary
Rhyne, Suzi	Nightingale	V-3 Extra Duty	\$56,064 \$40/hr	2016-17 6/28/16	Completed units for movement Report Card Pilot, 5 hrs
Richards, Aniko	Dunlap	V-4	\$57,945	2016-17	Completed units for movement
Riezebos, Devin	Pine Grove	IV-2	\$51,792	2016-17	Completed units for movement
Saylor, Garry	Patterson	IV-3	\$53,529	2016-17	Completed units for movement
Savaso, Lisa	Nightingale	Extra Duty	\$40/hr	6/28/16	Report Card Pilot, 5 hrs
Sharp, Augusta	Unknown	VI-1	\$50,112	2016-17	Probationary
Smith, Timothy	Lakeview	III-1	\$47,846	2016-17	Probationary
Stein, Megan	Nightingale	IV-3	\$53,529	2016-17	Temporary, 100%
Sussex, Joy	Patterson	V-4	\$57,945	2016-17	Returning to Full-Time
Taber, Alena	Orcutt	III-1	\$47,846	2016-17	Probationary
Torres, Kristy	Olga Reed	V-1	\$52,483	2016-17	Probationary
VanAllen, William	Lakeview	Hourly	\$40	6/21-6/29/16	Summer Compass Learn, 16 hrs
Whitehair, Steven	Dunlap	Extra Duty	\$40/hr	6/20-6/23/16	SELPA Reading Training, 30 hr

\*To be prorated

Checks Dated 06/04/2016 through 08/08/2016

Board Meeting Date August 17, 2016

Check Number	Check Date	Pay to the Order of	Check Amount
01-417577	06/06/2016	A-Z Bus Sales	102.25
01-417578	06/06/2016	Laura R. Ahler	137.92
01-417579	06/06/2016	Dana L. Alford	553.16
01-417580	06/06/2016	American Star Trailways	5,700.00
01-417581	06/06/2016	Asbury Environmental Services	120.00
01-417582	06/06/2016	Beth M. Baldwin	19.61
01-417583	06/06/2016	Donna L. Beal	220.60
01-417584	06/06/2016	Boomer's	3,038.10
01-417585	06/06/2016	Kristin A. Bornhoft	43.49
01-417586	06/06/2016	Patrick E. Brickey	31.00
01-417587	06/06/2016	Carr's Boots and Western Wear	260.00
01-417588	06/06/2016	Reena Castro	5.41
01-417589	06/06/2016	Cen-San, Inc	707.40
01-417590	06/06/2016	Center for the Collaborative Classroom	3,613.40
01-417591	06/06/2016	John Chamberlain	91.30
01-417592	06/06/2016	Laurel L. Ciervo	64.74
01-417593	06/06/2016	Michelle R. Clayton	248.70
01-417594	06/06/2016	Paul A. Cleveland	31.99
01-417595	06/06/2016	Clifford Moss	6,177.75
01-417596	06/06/2016	Comphealth Medical Staffing	4,927.50
01-417597	06/06/2016	Culligan Drinking Water Co	229.10
01-417598	06/06/2016	Dannis, Woliver, Kelley	16,159.84
01-417599	06/06/2016	Maria Del Carmen	33.41
01-417600	06/06/2016	Delta Liquid Energy	251.23
01-417601	06/06/2016	Kim M. Domingues	75.79
01-417602	06/06/2016	Katey Eckenrode	951.25
01-417603	06/06/2016	Golden State Water Company	1,533.38
01-417604	06/06/2016	Steven C. Harris	27.22
01-417605	06/06/2016	Health Sanitation Service	772.09
01-417606	06/06/2016	High Interest Publishing	218.90
		Unpaid Sales Tax	15.92
		Expensed Amount	234.82
01-417607	06/06/2016	Houghton Mifflin Harcourt	17,823.58
01-417608	06/06/2016	Impulse Advanced Communication	3,894.50
01-417609	06/06/2016	In*Tech	203.15
01-417610	06/06/2016	Jostens	70.20
01-417611	06/06/2016	Stacey A. Lovell	2,095.09
01-417612	06/06/2016	Ted H. Lyon	19.70
01-417613	06/06/2016	Marc Canigiula DBA Toy Zoo & Anything Educational	297.80
01-417614	06/06/2016	Assunta M. Mc Arthur	8.66
01-417615	06/06/2016	James E. McManus	127.23
01-417616	06/06/2016	Monoprice.com	79.23
01-417617	06/06/2016	More Office Solutions	6,550.70
01-417618	06/06/2016	Newegg Business, Inc. Attn: Acct. Rec	781.12
01-417619	06/06/2016	Noble Power Equipment	180.00
01-417620	06/06/2016	O U S D Revolving Cash Fund	11,181.36
01-417621	06/06/2016	Patricia A. Ortiz	18.96
01-417622	06/06/2016	Elizabeth F. Parker	93.69
01-417623	06/06/2016	Kristi L. Partida	23.41

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Check Number	Check Date	Pay to the Order of	Check Amount
01-417624	06/06/2016	Alicia L. Penrod	29.46
01-417625	06/06/2016	Perma-Bound	55.11
01-417626	06/06/2016	Procure Janitorial Supply, Inc.	7,522.81
01-417627	06/06/2016	Producer's Dairy Food, Inc.	547.32
01-417628	06/06/2016	Samela, Inc.	131.84
		Unpaid Sales Tax	9.35
		Expensed Amount	141.19
01-417629	06/06/2016	Santa Barbara County Education Office	177.00
01-417630	06/06/2016	Santa Barbara Cty Fire Dept	198.00
01-417631	06/06/2016	Renee E. Schmid	283.16
01-417632	06/06/2016	Shell	171.15
01-417633	06/06/2016	Sprint	299.83
01-417634	06/06/2016	Sprint Wireless	23.29
01-417635	06/06/2016	Streator Pipe & Supply	66.87
01-417636	06/06/2016	Natalie E. Taylor	561.42
01-417637	06/06/2016	Teacher Direct	314.67
		Unpaid Sales Tax	25.17
		Expensed Amount	339.84
01-417638	06/06/2016	Valerie D. Trenev	482.00
01-417639	06/06/2016	William A. Van Allen	31.00
01-417640	06/06/2016	Robert L. White	98.58
01-417641	06/06/2016	Lois J. Whitney	159.57
01-417642	06/06/2016	Tiffany R. Widle	173.29
01-417643	06/06/2016	Lauren M. Zimmerman	156.60
01-418517	06/13/2016	Kathryn Alexander	67.23
01-418518	06/13/2016	Silke Andrade	82.62
01-418519	06/13/2016	Apple Inc.	9,951.36
01-418520	06/13/2016	Arnold Castillo	73.00
01-418521	06/13/2016	B & H Photo & Electronics Corp	59.00
		Unpaid Sales Tax	4.72
		Expensed Amount	63.72
01-418522	06/13/2016	BSN Sports, Inc.	4,917.60
01-418523	06/13/2016	Campus Graphics	1,294.78
01-418524	06/13/2016	Capital One Commercial	984.36
01-418525	06/13/2016	Carquest Auto Parts	336.53
01-418526	06/13/2016	Casmalia Community Services District	245.30
01-418527	06/13/2016	Center for the Collaborative Classroom	9,602.71
01-418528	06/13/2016	Jocelyn M. Coburn	318.09
01-418529	06/13/2016	Comcast	15,543.36
01-418530	06/13/2016	Comphealth Medical Staffing	2,701.00
01-418531	06/13/2016	CompuClaim	452.20
01-418532	06/13/2016	Crown Awards	138.76
01-418533	06/13/2016	Culver Newlin Inc	336.80
01-418534	06/13/2016	Dane Underwood	138.00
01-418535	06/13/2016	Dick Blick Art Materials	1,922.98
01-418536	06/13/2016	Jonathan A. Dollahite	28.92
01-418537	06/13/2016	Domino's Pizza Inc	321.21
01-418538	06/13/2016	EAN Services, LLC	630.71
01-418539	06/13/2016	ExxonMobil	438.21

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Check Number	Check Date	Pay to the Order of	Check Amount
01-418540	06/13/2016	Fence Factory	45.57
01-418541	06/13/2016	Flowers Baking Co.	2,516.00
01-418542	06/13/2016	Foundation For Educational	1,275.00
01-418543	06/13/2016	Francine Maiden Bracamonte DBA	2,394.19
01-418544	06/13/2016	Frank Stone	69.00
01-418545	06/13/2016	Frontier	2,353.23
01-418546	06/13/2016	Rose M. Garcia	178.20
01-418547	06/13/2016	Giavannis Pizza Inc	505.66
01-418548	06/13/2016	GigaKOM	614.40
01-418549	06/13/2016	Julie M. Grennan-Slider	71.14
01-418550	06/13/2016	GTM Sportswear	535.68
01-418551	06/13/2016	Karen D. Guerrero	35.46
01-418552	06/13/2016	Brenda J. Hascall	375.57
01-418553	06/13/2016	Hayward Lumber Co	759.86
01-418554	06/13/2016	Health Sanitation Service	772.09
01-418555	06/13/2016	Health Sanitation Service	191.48
01-418556	06/13/2016	Health Sanitation Service	772.09
01-418557	06/13/2016	Health Sanitation Service	723.81
01-418558	06/13/2016	Health Sanitation Service	901.56
01-418559	06/13/2016	Health Sanitation Service	786.09
01-418560	06/13/2016	Health Sanitation Service	642.35
01-418561	06/13/2016	Health Sanitation Service	1,257.54
01-418562	06/13/2016	Health Sanitation Service	873.13
01-418563	06/13/2016	Health Sanitation Service	628.87
01-418564	06/13/2016	Health Sanitation Service	1,555.76
01-418565	06/13/2016	Herff Jones LLC	469.37
01-418566	06/13/2016	Rey Ann Higley	29.99
01-418567	06/13/2016	Home Depot Credit Services	1,885.54
01-418568	06/13/2016	Industrial Medical Group of Santa Maria Valley	785.00
01-418569	06/13/2016	J.W. Pepper & Son Inc.	45.71
01-418570	06/13/2016	JB Dewar Inc.	3,457.40
01-418571	06/13/2016	Jeffery Long	73.00
01-418572	06/13/2016	Michelle Jimenez	92.61
01-418573	06/13/2016	John H. Salter	69.00
01-418574	06/13/2016	Makenzie L. Johns	18.14
01-418575	06/13/2016	Alicia A. Johnson	166.31
01-418576	06/13/2016	Jones School Supply Company	94.75
		Unpaid Sales Tax	7.16
		Expensed Amount	101.91
01-418577	06/13/2016	Jerome L. Jones	82.81
01-418578	06/13/2016	Shirley A. Juarez	37.55
01-418579	06/13/2016	Janae L. Kazanjian	54.38
01-418580	06/13/2016	Victoria J. Kumao	18.36
01-418581	06/13/2016	Lee Central Coast News, Inc.	834.00
01-418582	06/13/2016	LEGO Education	2,537.56
01-418583	06/13/2016	Mara J. Lillard	13.96
01-418584	06/13/2016	Los Alamos Comm. Svcs. Distrt	749.35
01-418585	06/13/2016	Michael S. Luis	253.97
01-418586	06/13/2016	M & M Restaurant Supply	256.50

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Check Number	Check Date	Pay to the Order of	Check Amount
01-418587	06/13/2016	McMaster- Carr	63.12
01-418588	06/13/2016	Michael Kon	76.00
01-418589	06/13/2016	Tracie E. Musumeci	144.18
01-418590	06/13/2016	Nasco	186.73
01-418591	06/13/2016	Nevco, Inc.	151.91
01-418592	06/13/2016	Next Day Signs	58.60
01-418593	06/13/2016	Nick Rail Music, Inc	142.56
01-418594	06/13/2016	Nsbcart	156.00
01-418595	06/13/2016	Oak Knolls Hardware & Home Ctr	443.44
01-418596	06/13/2016	Office Depot	5,517.76
01-418597	06/13/2016	Orcutt Babe Ruth League	550.00
01-418598	06/13/2016	Orcutt Fuel Services, LLC Splash N Dash, Orcutt	70.00
01-418599	06/13/2016	Pacific Gas & Electric	425.72
01-418600	06/13/2016	La Tricia R. Payton	50.00
01-418601	06/13/2016	Play It Again Sports	354.92
01-418602	06/13/2016	Purchase Advantage Card	325.92
01-418603	06/13/2016	Rancho Maria Golf Club, Inc.	1,019.50
01-418604	06/13/2016	Rayne Water Conditioning, Inc.	386.39
01-418605	06/13/2016	ReadyRefresh by Nestle	147.95
01-418606	06/13/2016	Suzanne M. Rhyne	65.07
01-418607	06/13/2016	Richard Lorton	164.00
01-418608	06/13/2016	Timothy B. Romine	131.00
01-418609	06/13/2016	Brenda Rowe	52.92
01-418610	06/13/2016	Paula D. Rowley	121.98
01-418611	06/13/2016	Ernest E. Salinas	500.01
01-418612	06/13/2016	Jacquelyn L. Salinas	223.41
01-418613	06/13/2016	San Luis Paper Co.	3,913.02
01-418614	06/13/2016	Santa Barbara County Education Office	315.00
01-418615	06/13/2016	Santa Maria High School	118.75
01-418616	06/13/2016	Santa Maria Recreation & Parks	180.00
01-418617	06/13/2016	Save Mart Supermarkets/foodmax	131.62
01-418618	06/13/2016	Maridy J. Scarry	141.11
01-418619	06/13/2016	School Outfitters	1,043.33
01-418620	06/13/2016	Julie A. Silva	76.63
01-418621	06/13/2016	SISC	492,824.11
01-418622	06/13/2016	Smith Pipe & Supply	6,701.53
01-418623	06/13/2016	Sousa Tire Service LLC.	1,906.09
01-418624	06/13/2016	Sysco Ventura	17,317.94
01-418625	06/13/2016	Tennis Court Supply	201.23
01-418626	06/13/2016	Tennis Warehouse	2,678.97
01-418627	06/13/2016	The MT Pit	25.00
01-418628	06/13/2016	Valerie D. Trenev	191.86
01-418629	06/13/2016	U.S. Bank Corporate Pymt. Sys.	26,710.67
01-418630	06/13/2016	U.S. Bank Equipment Finance	135.03
01-418631	06/13/2016	United Staffing Assoc., LLC	310.08
01-418632	06/13/2016	Verizon Wireless	585.42
01-418633	06/13/2016	Wayne Huss	76.00
01-418634	06/13/2016	Lois J. Whitney	38.52
01-418635	06/13/2016	Woodwind & Brasswind	1,168.99

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01-419841	06/20/2016	221-Praxair Distribution, Inc.	242.64
01-419842	06/20/2016	Kathryn Alexander	35.37
01-419843	06/20/2016	Silke Andrade	44.82
01-419844	06/20/2016	Aramark Uniform Services	950.88
01-419845	06/20/2016	Asbury Environmental Services	341.00
01-419846	06/20/2016	Zachery J. Barker	40.18
01-419847	06/20/2016	Diane L. Brand	90.56
01-419848	06/20/2016	Britta Crowley	86.25
01-419849	06/20/2016	Cal School Management Group	2,475.00
01-419850	06/20/2016	Susan R. Catron	858.06
01-419851	06/20/2016	Center for the Collaborative Classroom	3,613.40
01-419852	06/20/2016	Childrens Creative Project	1,792.00 *
Cancelled on 07/08/2016, Cancel Register # 882658			
01-419853	06/20/2016	CMC-Asilomar	175.00
01-419854	06/20/2016	Comphealth Medical Staffing	2,226.50
01-419855	06/20/2016	Linda K. Cordero	144.23
01-419856	06/20/2016	Cue Conference Registration	2,500.00
01-419857	06/20/2016	Cynthia E. Domingues	110.70
01-419858	06/20/2016	Domino's Pizza Inc	23.80
01-419859	06/20/2016	Mary Jane Dwyer	30.24
01-419860	06/20/2016	Ferguson Enterprises Inc	47.57
01-419861	06/20/2016	Fighting Back S.m.valley	6,508.86
01-419862	06/20/2016	Follett School Solutions, Inc.	30,045.20
01-419863	06/20/2016	Fort Hope, Inc.	800.00
01-419864	06/20/2016	Foundation For Educational	1,277.84
01-419865	06/20/2016	Francine Maiden Bracamonte DBA	1,532.25
01-419866	06/20/2016	Rose M. Garcia	384.12
01-419867	06/20/2016	Linda R. Garza	151.20
01-419868	06/20/2016	Golden State Water Company	3,094.70
01-419869	06/20/2016	Harbor Freight Tools Usa, Co	259.43
01-419870	06/20/2016	Steven C. Harris	9.07
01-419871	06/20/2016	Juliann S. Hemphill	84.16
01-419872	06/20/2016	Herff Jones LLC	2,463.50
01-419873	06/20/2016	In*Tech	1,125.00
01-419874	06/20/2016	Industrial Medical Group of Santa Maria Valley	845.00
01-419875	06/20/2016	Jacqueline Glover	625.00
01-419876	06/20/2016	JB Dewar Inc.	1,952.56
01-419877	06/20/2016	Michelle Jimenez	47.79
01-419878	06/20/2016	Jostens	5,075.46
01-419879	06/20/2016	Tracy A. Levey	445.50
01-419880	06/20/2016	Mendez Foundation	3,691.05
01-419881	06/20/2016	Nick Rail Music, Inc	173.07
01-419882	06/20/2016	O U S D Revolving Cash Fund	10,536.56
01-419883	06/20/2016	Office Depot	4,412.43
01-419884	06/20/2016	Old Town Shirt Factory, Inc.	64.95
01-419885	06/20/2016	Orchard Business/SYNCB	25.69
01-419886	06/20/2016	Overland Security Services LLC	487.50
01-419887	06/20/2016	Party Place & Rental Inc.	3,305.35

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Checks Dated 06/04/2016 through 08/08/2016

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Check Number	Check Date	Pay to the Order of	Check Amount
01-419888	06/20/2016	Perry S. Shimanoff DBA Management & Comm. Consultants	1,195.00
01-419889	06/20/2016	Rachel Pirouz	198.51
01-419890	06/20/2016	Procure Janitorial Supply, Inc.	9,788.81
01-419891	06/20/2016	Rancho Bowl	1,010.00
01-419892	06/20/2016	Rifton Equipment	2,217.79
01-419893	06/20/2016	Paula D. Rowley	59.40
01-419894	06/20/2016	Safety 1st Seminars	1,140.00
01-419895	06/20/2016	Ernest E. Salinas	41.38
01-419896	06/20/2016	San Luis Paper Co.	1,231.47
01-419897	06/20/2016	Save Mart Supermarkets/foodmax	30.85
01-419898	06/20/2016	School Outfitters	335.71
01-419899	06/20/2016	School Works, Inc	5,000.00
01-419900	06/20/2016	Joanne E. Shannon	105.49
01-419901	06/20/2016	Shell	10.37
01-419902	06/20/2016	Smart And Final	97.27
01-419903	06/20/2016	Staples	17.48
01-419904	06/20/2016	Marcia Stoskopf	132.30
01-419905	06/20/2016	Streator Pipe & Supply	34.91
01-419906	06/20/2016	Student Transportation America	7,565.46
01-419907	06/20/2016	Natali Taylor	45.09
01-419908	06/20/2016	TELACU Construction Management, Inc.	1,800.00
01-419909	06/20/2016	The Gas Company	162.65
01-419910	06/20/2016	Valerie D. Trenev	36.83
01-419911	06/20/2016	U.S. Bank Equipment Finance	7,426.86
01-419912	06/20/2016	United Staffing Assoc., LLC	124.03
01-419913	06/20/2016	World Class Cheerleading, Inc.	3,300.00
01-421074	06/27/2016	Apple Inc.	79.00
01-421075	06/27/2016	Thomas Applebay	93.58
01-421076	06/27/2016	Aramark Uniform Services	522.37
01-421077	06/27/2016	Capital One Commercial	660.69
01-421078	06/27/2016	Carquest Auto Parts	18.16
01-421079	06/27/2016	Comphealth Medical Staffing	2,737.50
01-421080	06/27/2016	Domino's Pizza Inc	7,441.69
01-421081	06/27/2016	FedEx	86.59
01-421082	06/27/2016	Follett School Solutions, Inc.	2,174.99
01-421083	06/27/2016	Giavannis Pizza Inc	117.88
01-421084	06/27/2016	Guy B. Gitchell	71.99
01-421085	06/27/2016	Golden State Water Company	2,377.07
01-421086	06/27/2016	Hayward Lumber Co	1,136.46
01-421087	06/27/2016	Susan L. Hinden	215.79
01-421088	06/27/2016	Joslyn R. Hodson	110.70
01-421089	06/27/2016	Home Depot Credit Services	923.59
01-421090	06/27/2016	Houghton Mifflin Harcourt Scho	29,710.80
01-421091	06/27/2016	Industrial Medical Group of Santa Maria Valley	145.00
01-421092	06/27/2016	Jostens, Inc.	3,659.32
01-421093	06/27/2016	Marilyn Mercado	120.00
01-421094	06/27/2016	Mc Graw Hill Holdings, LLC	40,785.08
01-421095	06/27/2016	Mission Linen Supply	458.69

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Check Number	Check Date	Pay to the Order of	Check Amount
01-421096	06/27/2016	More Office Solutions	1,560.36
01-421097	06/27/2016	Donna K. Nance	22.68
01-421098	06/27/2016	Nick Rail Music, Inc	40.40
01-421099	06/27/2016	Oak Knolls Hardware & Home Ctr	210.72 *
Cancelled on 07/11/2016, Cancel Register # 885041			
01-421100	06/27/2016	Office Depot	5,068.72
01-421101	06/27/2016	Orchard Business/SYNCB	51.40
01-421102	06/27/2016	OReilly Auto Parts	156.46
01-421103	06/27/2016	P&R Paper Supply Co	3,130.77
01-421104	06/27/2016	Pacific Gas & Electric	42,398.26
01-421105	06/27/2016	Karen Paparella	436.64
01-421106	06/27/2016	Deborah L. Pirman	225.18
01-421107	06/27/2016	Procure Janitorial Supply, Inc.	3,462.48
01-421108	06/27/2016	Producer's Dairy Food, Inc.	9,214.23
01-421109	06/27/2016	Purchase Advantage Card	114.15
01-421110	06/27/2016	Ronica Patel	500.00
01-421111	06/27/2016	S & L Safety Products	2,406.67
01-421112	06/27/2016	Safety 1st Seminars	585.00
01-421113	06/27/2016	Santa Barbara County Education Office	35.00
01-421114	06/27/2016	Shell	78.96
01-421115	06/27/2016	Southern Computer Warehouse	25,488.80
01-421116	06/27/2016	St Louis De Montfort	1,902.03
01-421117	06/27/2016	Stover Seed	4,012.21
01-421118	06/27/2016	Sysco Ventura	480.00
01-421119	06/27/2016	The Berry Man	15,721.93
01-421120	06/27/2016	The Gas Company	1,237.46
01-421121	06/27/2016	The Sherwin Williams Co.	637.29
01-421122	06/27/2016	U.S. Bank Equipment Finance	104.65
01-421123	06/27/2016	United Staffing Assoc., LLC	155.04
01-421124	06/27/2016	Yearbooks@theBeach	2,160.00
01-422142	07/01/2016	A-Z Bus Sales	157,442.13
01-422143	07/01/2016	Adrienne Peterson	40.25
01-422144	07/01/2016	Apple Inc.	325.92
01-422145	07/01/2016	Aramark Uniform Services	77.90
01-422146	07/01/2016	CA School Boards Association c/oWest America Bank	11,850.00
01-422147	07/01/2016	Cal School Nurses Org.	55.00
01-422148	07/01/2016	Capital One Commercial	804.59
01-422149	07/01/2016	Childrens Creative Project	400.00
01-422150	07/01/2016	CODESP	1,950.00
01-422151	07/01/2016	Compass Learning, Inc.	29,600.00
01-422152	07/01/2016	Culver Newlin Inc	1,695.73
01-422153	07/01/2016	Dannis, Woliver, Kelley	6,426.00
01-422154	07/01/2016	Digital Schools Of California	4,200.00
01-422155	07/01/2016	Document Tracking Services	2,230.00
01-422156	07/01/2016	Domino's Pizza Inc	63.00
01-422157	07/01/2016	Brittany A. Enthoven	369.63
01-422158	07/01/2016	Ferguson Enterprises Inc	255.48
01-422159	07/01/2016	FIRST Attn:Finance	450.00
01-422160	07/01/2016	Tymen A. Fredriks	94.83

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01-422161	07/01/2016	Golden State Water Company	7,848.96
01-422162	07/01/2016	Hayward Lumber Co	43.30
01-422163	07/01/2016	Industrial Medical Group of Santa Maria Valley	20.00
01-422164	07/01/2016	Jamie Williams	85.00
01-422165	07/01/2016	Shirley A. Juarez	30.63
01-422166	07/01/2016	Kya Services	9,038.95
01-422167	07/01/2016	Nick Rail Music, Inc	37.70
01-422168	07/01/2016	Office Depot	2,712.75
01-422169	07/01/2016	Portable Johns Inc.	383.65
01-422170	07/01/2016	Renaissance Learning Inc	7,507.12
01-422171	07/01/2016	S M Valley Youth & Family Ctr	25,438.50
01-422172	07/01/2016	Salwa Greco	480.00
01-422173	07/01/2016	San Luis Paper Co.	187.10
01-422174	07/01/2016	Santa Barbara County SELPA	14,953.25
01-422175	07/01/2016	Santa Maria Valley Cham Of Com	155.00
01-422176	07/01/2016	School Services Of California	8,000.00
01-422177	07/01/2016	Schooldude.com Inc.	5,241.75
01-422178	07/01/2016	Simi Valley Unified	430.80
01-422179	07/01/2016	Sprint Wireless	31.88
01-422180	07/01/2016	Streator Pipe & Supply	75.56
01-422181	07/01/2016	SVA Architects	12,547.50
01-422182	07/01/2016	Tech Time Communications Inc	498.00
01-422183	07/01/2016	The Sherwin Williams Co.	127.07
01-422184	07/01/2016	Zierman Plumbing	506.58
01-422778	07/11/2016	ACSA's Foundation for Educational Administration	4,880.00
01-422779	07/11/2016	Allan Hancock College	250.00
01-422780	07/11/2016	Apple Inc.	22,540.75
01-422781	07/11/2016	Casmalia Community Services District	220.70
01-422782	07/11/2016	Clifford Moss	6,750.73
01-422783	07/11/2016	Comcast	15,543.36
01-422784	07/11/2016	CompuClaim	180.84
01-422785	07/11/2016	Culligan Drinking Water Co	138.73
01-422786	07/11/2016	EAN Services, LLC	964.77
01-422787	07/11/2016	ExxonMobil	23.50
01-422788	07/11/2016	Frontier	2,487.38
01-422789	07/11/2016	Gold Star Foods	36,682.69
01-422790	07/11/2016	Golden State Water Company	1,727.65
01-422791	07/11/2016	Health Sanitation Service	901.56
01-422792	07/11/2016	Health Sanitation Service	786.09
01-422793	07/11/2016	Health Sanitation Service	873.13
01-422794	07/11/2016	Health Sanitation Service	783.67
01-422795	07/11/2016	Health Sanitation Service	772.09
01-422796	07/11/2016	Health Sanitation Service	628.87
01-422797	07/11/2016	Health Sanitation Service	800.09
01-422798	07/11/2016	Health Sanitation Service	1,257.54
01-422799	07/11/2016	Health Sanitation Service	737.81
01-422800	07/11/2016	Impulse Advanced Communication	3,933.11
01-422801	07/11/2016	Industrial Medical Group of Santa Maria Valley	20.00
01-422802	07/11/2016	Ipswitch, Inc. Network Management Division	3,049.00

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Checks Dated 06/04/2016 through 08/08/2016

Board Meeting Date August 17, 2016

Check Number	Check Date	Pay to the Order of	Check Amount
01-422803	07/11/2016	JB Dewar Inc.	3,120.17
01-422804	07/11/2016	Lightspeed Systems	58,560.00
01-422805	07/11/2016	Los Alamos Comm. Svcs. Distr	1,162.84
01-422806	07/11/2016	Bethany D. Markee	73.58
01-422807	07/11/2016	More Office Solutions	4,311.55
01-422808	07/11/2016	Newsela	3,000.00
01-422809	07/11/2016	Oak Knolls Hardware & Home Ctr	7.46
01-422810	07/11/2016	Office Depot	2,523.84
01-422811	07/11/2016	Pacific Gas & Electric	261.26
01-422812	07/11/2016	Producer's Dairy Food, Inc.	3,174.04
01-422813	07/11/2016	ReadyRefresh by Nestle	132.28
01-422814	07/11/2016	Reliance Communications, Inc.	9,233.00
01-422815	07/11/2016	Rick Engineering Co.	16,723.40
01-422816	07/11/2016	SISC	482,447.66
01-422817	07/11/2016	Sprint	221.18
01-422818	07/11/2016	Staples Credit Plan Dept 51-7820321072	116.61
01-422819	07/11/2016	Turf Star, Inc	644.34
01-422820	07/11/2016	U.S. Bank Corporate Pymt. Sys.	38,294.39
01-422821	07/11/2016	U.S. Bank Equipment Finance	5,254.68
01-422822	07/11/2016	Verizon Wireless	152.04
01-422823	07/11/2016	Westside Building Material	2,385.41
01-423604	07/18/2016	A-Z Bus Sales	221.62
01-423605	07/18/2016	Apple Inc.	43,706.52
01-423606	07/18/2016	Brumit Diesel Inc	3,807.38
01-423607	07/18/2016	Bus West/l.a. Freightliner LLC	128.94
01-423608	07/18/2016	Capital One Commercial	477.33
01-423609	07/18/2016	Central Coast Playgrounds	3,185.00
01-423610	07/18/2016	Foundation For Educational	4,580.46
01-423611	07/18/2016	Golden State Water Company	1,447.75
01-423612	07/18/2016	Health Sanitation Service	642.35
01-423613	07/18/2016	Health Sanitation Service	191.48
01-423614	07/18/2016	Home Depot Credit Services	440.70
01-423615	07/18/2016	Honors Graduation LLC Accounts Receivable	545.37
01-423616	07/18/2016	Howard's Kleine Werks	1,217.41
01-423617	07/18/2016	Impulse Advanced Communication	38.61
01-423618	07/18/2016	Industrial Medical Group of Santa Maria Valley	185.00
01-423619	07/18/2016	Jack's Upholstery	20.00
01-423620	07/18/2016	JB Dewar Inc.	491.01
01-423621	07/18/2016	Learning Alley	1,800.00
01-423622	07/18/2016	Orchard Business/SYNCB	53.53
01-423623	07/18/2016	Orcutt Fuel Services, LLC Splash N Dash, Orcutt	35.00
01-423624	07/18/2016	Portable Johns Inc.	1,583.52
01-423625	07/18/2016	Santa Maria Tire Inc	30.00
01-423626	07/18/2016	Shell	94.00
01-423627	07/18/2016	SISC	237,698.94
01-423628	07/18/2016	Smart And Final	151.44
01-423629	07/18/2016	State Board Of Equalization	89.23
01-423630	07/18/2016	Student Transportation America	30,605.47
01-423631	07/18/2016	TELACU Construction Management, Inc.	1,800.00

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Checks Dated 06/04/2016 through 08/08/2016

Board Meeting Date August 17, 2016

Check Number	Check Date	Pay to the Order of	Check Amount
01-423632	07/18/2016	The Berry Man	494.75
01-423633	07/18/2016	The Gas Company	130.28
01-423634	07/18/2016	U.S. Bank Equipment Finance	5,389.71
01-423635	07/18/2016	Westside Building Material	218.72
01-424404	07/25/2016	CPM Educational Program	39,332.71
01-424405	07/25/2016	Ets-Star	1,248.50
		Unpaid Sales Tax	99.88
		Expensed Amount	1,348.38
01-424406	07/25/2016	Golden State Water Company	2,574.73
01-424407	07/25/2016	Houghton Mifflin Harcourt Scho	268,515.32
01-424408	07/25/2016	Jostens, Inc.	8,560.19
01-424409	07/25/2016	Mc Graw Hill Holdings, LLC	97,646.80
01-424410	07/25/2016	More Office Solutions	176.11
01-424411	07/25/2016	Music Theatre International	400.00
01-424412	07/25/2016	Office Depot	75.03
01-424413	07/25/2016	Pacific Gas & Electric	23,944.80
01-424414	07/25/2016	SLOCOE	50.00
01-424415	07/25/2016	Softerware Inc	3,360.00
01-424416	07/25/2016	State Board Of Equalization	11,771.00
01-424417	07/25/2016	SVA Architects	8,257.50
01-424418	07/25/2016	Sweetwater Lentine's	799.99
		Unpaid Sales Tax	63.92
		Expensed Amount	863.91
01-424419	07/25/2016	The Office Dealer	158.11
01-424420	07/25/2016	U.S. Bank Equipment Finance	2,276.83
01-424421	07/25/2016	Vtd, LLP	5,000.00
01-425304	08/01/2016	ACSA's Foundation for Educational Administration	330.00
01-425305	08/01/2016	Adrylan Communications, Inc.	38,958.50
01-425306	08/01/2016	Apperson Education Products	1,094.49
01-425307	08/01/2016	Apple Inc.	68,155.20
01-425308	08/01/2016	Aramark Uniform Services	217.42
01-425309	08/01/2016	Bay Alarm	320.85
01-425310	08/01/2016	Bedford,Freeman,Worth Pub.Grp.	3,125.75
01-425311	08/01/2016	Bio-Rad Laboratories,Inc.	226.28
01-425312	08/01/2016	Bus West/l.a. Freightliner LLC	371.34
01-425313	08/01/2016	Cen-San, Inc	707.40
01-425314	08/01/2016	Central Coast Spring	427.50
01-425315	08/01/2016	Clay Planet	64.53
01-425316	08/01/2016	Dannis, Woliver, Kelley	3,017.64
01-425317	08/01/2016	Fagen, Friedman & Fulfroost LLP	97.50
01-425318	08/01/2016	Ferguson Enterprises Inc #1350	134.23
01-425319	08/01/2016	Follett School Solutions, Inc.	15,074.47
01-425320	08/01/2016	Francine Maiden Bracamonte DBA	95.26
01-425321	08/01/2016	Golden State Water Company	11,998.13
01-425322	08/01/2016	Gopher Sports	761.12
01-425323	08/01/2016	Handwriting Without Tears	101.59
01-425324	08/01/2016	Harbor Freight Tools Usa, Co	359.89
01-425325	08/01/2016	Health Sanitation Service	203.33
01-425326	08/01/2016	Houghton Mifflin Harcourt Scho	69,765.48

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Checks Dated 06/04/2016 through 08/08/2016

Board Meeting Date August 17, 2016

Check Number	Check Date	Pay to the Order of	Check Amount
01-425327	08/01/2016	Howard's Kleine Werks	308.33
01-425328	08/01/2016	Impulse Advanced Communication	3,894.50
01-425329	08/01/2016	Industrial Medical Group of Santa Maria Valley	100.00
01-425330	08/01/2016	JB Dewar Inc.	160.08
01-425331	08/01/2016	Lee Central Coast News, Inc.	291.44
01-425332	08/01/2016	Mc Graw Hill Holdings, LLC	16,706.54
01-425333	08/01/2016	McMaster- Carr	142.85
01-425334	08/01/2016	Next Day Signs Cross Industries Inc dba	43.30
01-425335	08/01/2016	Noble Power Equipment	260.97
01-425336	08/01/2016	Pearson Education, Inc.	659.81
01-425337	08/01/2016	Pitney Bowes Inc.	651.27
01-425338	08/01/2016	Reliance Communications, Inc.	6,333.00
01-425339	08/01/2016	San Luis Paper Co.	901.91
01-425340	08/01/2016	Santa Maria Acoustical, Co.	1,300.00
01-425341	08/01/2016	Santa Maria Joint UHSD	200.00
01-425342	08/01/2016	Santa Maria Tire Inc	647.61
01-425343	08/01/2016	Scholastic	1,260.64
01-425344	08/01/2016	School Specialty Inc	157.16
01-425345	08/01/2016	Sousa Tire Service LLC.	102.07
01-425346	08/01/2016	Super Duper Inc	52.40
01-425347	08/01/2016	The Gas Company	744.52
01-425348	08/01/2016	The Sherwin Williams Co.	729.25
01-425349	08/01/2016	Therapy Shoppe, Inc.	275.47
		Unpaid Sales Tax	20.03
		Expensed Amount	295.50
01-425350	08/01/2016	Trace3, Inc.	5,791.62
01-425351	08/01/2016	United Refrigeration Inc.	1,041.31
01-425352	08/01/2016	Ward's Natural Science	441.40
01-425353	08/01/2016	William H. Sadlier, Inc.	2,477.20
01-425354	08/01/2016	Zierman Plumbing	350.00
01-426088	08/08/2016	Aeries Software	42,895.00
01-426089	08/08/2016	ASCD	1,485.00
01-426090	08/08/2016	Bobby Britt	78.00
01-426091	08/08/2016	Carr's Boots and Western Wear	142.84
01-426092	08/08/2016	Casmalia Community Services District	189.50
01-426093	08/08/2016	CED - Orange/L.A.	89.17
01-426094	08/08/2016	Central City Tool Supply	242.35
01-426095	08/08/2016	City Motors Towing	75.00
01-426096	08/08/2016	Comcast	15,376.66
01-426097	08/08/2016	Culligan Drinking Water Co	39.90
01-426098	08/08/2016	Dannis, Woliver, Kelley	160.00
01-426099	08/08/2016	EAN Services, LLC	371.10
01-426100	08/08/2016	EMC Research	7,125.00
01-426101	08/08/2016	ExxonMobil	144.91
01-426102	08/08/2016	Fastenal Company	1,731.83
01-426103	08/08/2016	Ferguson Enterprises Inc #1350	58.52
01-426104	08/08/2016	Follett School Solutions, Inc.	255.07
01-426105	08/08/2016	Frontier	2,340.57
01-426106	08/08/2016	Golden State Water Company	1,423.20

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Checks Dated 06/04/2016 through 08/08/2016

Board Meeting Date August 17, 2016

Check Number	Check Date	Pay to the Order of	Check Amount
01-426107	08/08/2016	Hayward Lumber Co	1,701.98
01-426108	08/08/2016	Health Sanitation Service	936.62
01-426109	08/08/2016	Health Sanitation Service	282.83
01-426110	08/08/2016	Health Sanitation Service	357.21
01-426111	08/08/2016	Health Sanitation Service	282.83
01-426112	08/08/2016	Health Sanitation Service	251.87
01-426113	08/08/2016	Health Sanitation Service	282.83
01-426114	08/08/2016	Health Sanitation Service	450.22
01-426115	08/08/2016	Health Sanitation Service	771.71
01-426116	08/08/2016	Health Sanitation Service	282.83
01-426117	08/08/2016	Health Sanitation Service	206.65
01-426118	08/08/2016	Howard's Kleine Werks	179.84
01-426119	08/08/2016	Impulse Advanced Communication	38.61
01-426120	08/08/2016	Industrial Medical Group of Santa Maria Valley	20.00
01-426121	08/08/2016	More Office Solutions	892.88
01-426122	08/08/2016	Newegg Business, Inc. Attn: Acct. Rec	696.98
01-426123	08/08/2016	Nick Rail Music, Inc	901.80
01-426124	08/08/2016	Office Depot	992.11
01-426125	08/08/2016	Pacific Gas & Electric	163.84
01-426126	08/08/2016	Pearson Education, Inc.	1,135.02
01-426127	08/08/2016	Quinn Rental Services	129.90
01-426128	08/08/2016	ReadyRefresh by Nestle	106.95
01-426129	08/08/2016	Renaissance Learning Inc	27,123.76
01-426130	08/08/2016	Rick Engineering Co.	4,460.32
01-426131	08/08/2016	San Luis Paper Co.	637.98
01-426132	08/08/2016	Santa Maria Recreation & Parks	180.00
01-426133	08/08/2016	Schoolmates	1,487.25
		Unpaid Sales Tax	105.40
		Expensed Amount	1,592.65
01-426134	08/08/2016	Sousa Tire Service LLC.	173.00
01-426135	08/08/2016	Sprint	106.62
01-426136	08/08/2016	Sprint Wireless	29.56
01-426137	08/08/2016	Tech Time Communications Inc	855.00
01-426138	08/08/2016	Carol L. Torres	83.00
01-426139	08/08/2016	U.S. Bank Corporate Pymt. Sys.	35,296.01
		Unpaid Sales Tax	532.90
		Expensed Amount	35,828.91
01-426140	08/08/2016	Ultra Chem Inc.	955.98
01-426141	08/08/2016	United Refrigeration Inc.	47.25
		<b>Total Number of Checks</b>	<b>554</b>
			<b>3,394,096.97</b>

	Count	Amount
Cancel	2	2,002.72
Net Issue		3,392,094.25

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Check Number	Check Date	Pay to the Order of	Check Amount
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**Fund Summary**

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
01	General Fund	431	1,770,434.40
09	Charter Schl Spec Rev Fund	149	468,379.50
12	Child Dvlpmt Fund	5	209.94
13	Cafeteria Spec Rev Fund	29	98,886.74
14	Deferred Maintenance Fund	1	9,038.95
25	Capital Facilities Fund	1	5,000.00
40	Spec Resv Cap Outlay Proj 1	9	65,642.20
67	Self-Insurance Fund 1	3	975,386.97
Total Number of Checks		<b>552</b>	3,392,978.70
Less Unpaid Sales Tax Liability			884.45
<b>Net (Check Amount)</b>			<b>3,392,094.25</b>

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Checks Dated 06/04/2016 through 08/08/2016

Board Meeting Date August 17, 2016

Check Number	Check Date	Pay to the Order of	Check Amount
01-417577	06/06/2016	A-Z Bus Sales	102.25
01-417578	06/06/2016	Laura R. Ahler	137.92
01-417579	06/06/2016	Dana L. Alford	553.16
01-417580	06/06/2016	American Star Trailways	5,700.00
01-417581	06/06/2016	Asbury Environmental Services	120.00
01-417582	06/06/2016	Beth M. Baldwin	19.61
01-417583	06/06/2016	Donna L. Beal	220.60
01-417584	06/06/2016	Boomer's	3,038.10
01-417585	06/06/2016	Kristin A. Bornhoft	43.49
01-417586	06/06/2016	Patrick E. Brickey	31.00
01-417587	06/06/2016	Carr's Boots and Western Wear	260.00
01-417588	06/06/2016	Reena Castro	5.41
01-417589	06/06/2016	Cen-San, Inc	707.40
01-417590	06/06/2016	Center for the Collaborative Classroom	3,613.40
01-417591	06/06/2016	John Chamberlain	91.30
01-417592	06/06/2016	Laurel L. Ciervo	64.74
01-417593	06/06/2016	Michelle R. Clayton	248.70
01-417594	06/06/2016	Paul A. Cleveland	31.99
01-417595	06/06/2016	Clifford Moss	6,177.75
01-417596	06/06/2016	Comphealth Medical Staffing	4,927.50
01-417597	06/06/2016	Culligan Drinking Water Co	229.10
01-417598	06/06/2016	Dannis, Woliver, Kelley	16,159.84
01-417599	06/06/2016	Maria Del Carmen	33.41
01-417600	06/06/2016	Delta Liquid Energy	251.23
01-417601	06/06/2016	Kim M. Domingues	75.79
01-417602	06/06/2016	Katey Eckenrode	951.25
01-417603	06/06/2016	Golden State Water Company	1,533.38
01-417604	06/06/2016	Steven C. Harris	27.22
01-417605	06/06/2016	Health Sanitation Service	772.09
01-417606	06/06/2016	High Interest Publishing	218.90
		Unpaid Sales Tax	15.92
		Expensed Amount	234.82
01-417607	06/06/2016	Houghton Mifflin Harcourt	17,823.58
01-417608	06/06/2016	Impulse Advanced Communication	3,894.50
01-417609	06/06/2016	In*Tech	203.15
01-417610	06/06/2016	Jostens	70.20
01-417611	06/06/2016	Stacey A. Lovell	2,095.09
01-417612	06/06/2016	Ted H. Lyon	19.70
01-417613	06/06/2016	Marc Canigiula DBA Toy Zoo & Anything Educational	297.80
01-417614	06/06/2016	Assunta M. Mc Arthur	8.66
01-417615	06/06/2016	James E. McManus	127.23
01-417616	06/06/2016	Monoprice.com	79.23
01-417617	06/06/2016	More Office Solutions	6,550.70
01-417618	06/06/2016	Newegg Business, Inc. Attn: Acct. Rec	781.12
01-417619	06/06/2016	Noble Power Equipment	180.00
01-417620	06/06/2016	O U S D Revolving Cash Fund	11,181.36
01-417621	06/06/2016	Patricia A. Ortiz	18.96
01-417622	06/06/2016	Elizabeth F. Parker	93.69
01-417623	06/06/2016	Kristi L. Partida	23.41

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**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
June 8, 2016**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 8, 2016 beginning with Mrs. Phillips calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Monique Segura. Members Present: Buchanan, Hatch, Peterson, Phillips and Zilli. Administrators Present: Blow, Nicholson, Con, Edds and Fell. It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:47 p.m. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 7:15 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt the June 8, 2016 agenda as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**SUPERINTEDENT'S REPORT**

OCAF Executive Director, Ali Bailey reported that there have been 2 student gallery presentations at the First Friday OTORA events. The last one was work from Mrs. Trenev's class at Alice Shaw School. OCAF will be awarding two \$300 scholarships to OAHS students that are pursuing careers in fine or performing arts. Three great arts camps will be held the last 3 weeks of summer; *Annie*, A Musical Revue Camp, "Under the Sea" Fine Arts Camp, and *Charlie & the Chocolate Factory*, a Musical Revue Camp. The OCAF Chalk Festival will be held on September 24<sup>th</sup> in the Orcutt Union Plaza in Old Orcutt.

OEA President, Monique Segura reported that two scholarships were awarded; one to an OAHS student and the second to a student of an OEA member. She thanked Roberto Hough for selecting just the right clock for each of the recent retirees. She also thanked Principal Jenee Severance for her continued leadership at Shaw and PLC collaboration with staff.

Amanda Clifford of CliffordMoss gave a polling update.

**PUBLIC COMMENT**

The Board heard comments from Christen Rodriguez, Annie Scott and Connie King.

**CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting, May 11, 2016
- E. Board Policy 6142.1, Sexual Health and HIV/AIDS Prevention Instruction
- F. Board Policy 6152.1, Placement in Mathematics Courses
- G. Board Policy 6177, Summer School

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A through G, as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**ACTION AGENDA ITEMS**

**Gifts**

It was moved by Rob Buchanan seconded by Jan Zilli and carried to accept the gift and request that a letter of acceptance and appreciation be forwarded to Julie Kozel. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**2015/2016 Resolution No. 15, Order of Election**

It was moved by Jim Peterson seconded by Jan Zilli and carried to adopt 2015/2016 Resolution No. 15, Order of Election, as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

2015/2016 Resolution No. 16, Candidate's Statement

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adopt 2015/2016 Resolution No. 16, Candidate's Statement, as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

2015/2016 Resolution No. 17, Education Protection Account (EPA) Requirements

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt 2015/2016 Resolution No. 17, EPA Requirements as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

2015/2016 Resolution No. 18, GASB 54

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt 2015/2016 Resolution No. 18, GASB 54 as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Public Hearing 2016/2017 Budget

Mrs. Phillips opened the hearing. There being no comments the hearing was closed.

Walter Con gave a budget presentation

Board Policy 3553, Free and Reduced-Price Meals

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adopt Board Policy 3553 for first reading and placed on the next Consent Agenda for second reading. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Board Policy 3311, Bids

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt Board Policy 3311 for first reading and that placed on the next Consent Agenda for second reading. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Board Policy 3541.2, Transportation for Students with Disabilities

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adopt Board Policy 3541.2 for first reading and placed on the next Consent Agenda for second reading. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Board Policy 1230, School Connected Organizations

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt Board Policy 1230 for first reading and placed on the next Consent Agenda for second reading. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Public Hearing – Local Control and Accountability Plan (LCAP)

Mrs. Phillips opened the hearing. There being no comment the hearing was closed.

Dr. Edds gave a LCAP presentation

Approval of Director of Fiscal Services

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the hiring of Jeff Kirby as Director of Fiscal Services effective July 1, 2016. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Approval of Director of Child Nutrition

It was moved by Bob Hatch, seconded by Jim Peterson and carried to approve the hiring of Bethany Markee as Director of Child Nutrition effective July 1, 2016. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

Educational Technology Academies and Technology Purchases

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the purchase of additional iPads and MacBooks to expand the Digital Medial Academy and iPad Academy. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 17, 2016 with Closed Session beginning at 6:45 p.m. followed by Public session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A Special Board Meeting is scheduled for Tuesday, June 14, 2016 at 5:30 p.m. in the District Office Board Room and June 20, 2016 at 12:30 p.m. in the District Office Board Room.

**ADJOURN TO CLOSED SESSION**

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn to Closed Session at 8:39 p.m.

**RECONVENE TO PUBLIC SESSION**

Public Session reconvened at 9:25 p.m. and Mrs. Phillips reported that no action was taken in Closed Session.

**ADJOURN**

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn the meeting at 9:27 p.m.

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Deborah L. Blow, Ed.D. Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
RETIREE RECOGNITION RECEPTION  
June 8, 2016**

A Board Retiree Recognition was held on June 8, 2016 at 4:00 p.m. in the Orcutt Jr. High Gymnasium. Those honored included:

Alice Shaw School

Connie King – Teacher  
Nancy Kinnison – Media Specialist  
Carla Lewis – Teacher  
Karen Smith – Teacher

Joe Nightingale School

Karen Cummings – Teacher  
Mara Lillard – Community Liaison  
Dennie Upton – Instructional Assistant  
Nikki Uvalle – Instructional Assistant

Patterson Road School

Colleen Dickson – Teacher  
Laurie Jaeckels – Teacher

Pine Grove School

Arturo Palomar – Nigh Custodian  
Kim Heringes – Teacher

Ralph Dunlap School

Carol Brown – Teacher  
Mark Campbell – Teacher  
Jan Grigsby – Teacher  
Bob Schmalbach – Teacher

Lakeview Jr. High

Sharon Blake – Office Assistant  
Nancy Underwood – Teacher

Orcutt Jr. High

Lorna Gutshall – Teacher  
LaTricia Payton – Instructional Assistant

Olga Reed School

Janice Chaves – Media Specialist  
Paula Rowley – Office Manager

Campus Connection

Donna Gorton – Child Care Assistant

Transportation

Jane Joseph – Bus Attendant

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
June 14, 2016**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday, June 14, 2016 beginning with Mrs. Phillips calling Public Session to order at 5:35 p.m. Rob Buchanan led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan Phillips and Peterson. Administrators Present: Blow, Con, Edds, Nicholson and Fell.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt the June 14, 2016 agenda, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ITEMS SCHEDULED FOR ACTION**

It was moved by Bob Hatch, seconded by Jim Peterson and carried to adopt the 2016/2017 Budget, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the Local Control and Accountability Plan (LCAP), as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**BOARD STUDY SESSION**

The following representatives were present:

Amanda Clifford – CliffordMoss

Blaine Yoder – TELACU Construction Management

Bob Simons – SVA

Carlos Villafuerte – Stradling Yocca Carlson & Rauth

A review of the Facility Masterplan Assessment was discussed along with the opinion of probable costs.

A question and answer session followed which included input from all representatives.

A review of the language for the bond resolution was discussed with suggestions for minor changes to the final document made by the Board.

**ADJOURN**

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn the meeting at 7:10 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
June 20, 2016**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Monday, June 20, 2016 beginning with Rob Buchanan calling Public Session to order at 12:30 p.m. Walter Con led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan and Peterson. Absent: Phillips. Administrators Present: Blow, Con, Edds, Nicholson and Fell.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt the June 20, 2016 agenda, as presented. Ayes: Hatch, Peterson, Buchanan and Zilli. Absent: Phillips

**ADJOURN TO CLOSES SESSION**

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn to Closed Session at 12:31 p.m. Ayes: Hatch, Peterson, Buchanan and Zilli. Absent: Phillips.

**RECONVENE AND ADJOURN**

The meeting reconvened to Public Session at 12:50 p.m. and Mr. Buchanan reported that no action was taken in Closed Session.

**SUPERINTENDENT'S REPORT**

Tim Carty of Piper Jaffray gave a General Obligation Bond overview presentation which included a comparison of the Bond approved in 1999 vs. the potential bond which may be placed on the ballot in November 2016. The Board had the opportunity to ask questions regarding the information presented.

**ADJOURN**

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 1:49 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
June 20, 2016  
5:15 p.m.**

The Board met at the District Office and toured the district facilities. There were no items for action or approval.

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
June 23, 2016**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Thursday, June 23, 2016 beginning with Mrs. Phillips calling Public Session to order at 5:30 p.m. Bob Hatch led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan Phillips and Peterson. Administrators Present: Blow, Con, Edds, Nicholson and Fell.

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt the June 23, 2016 agenda, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ITEMS SCHEDULED FOR ACTION**

Don Robertson spoke to 2015/2016 Resolution No. 20.

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt 2015/2016 Resolution No. 20, Resolution of the Board of Trustees of Orcutt Union School District Ordering an Election and Establishing Specifications of the Election Order, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ADJOURN**

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn the meeting at 5:50 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Rob Buchanan, Clerk, Board of Trustees



**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
July 12, 2016**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday, July 12, 2016 beginning with Mrs. Phillips calling Public Session to order at 5:00 p.m. Rob Buchanan led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan Phillips and Peterson. It was moved by Rob Buchanan, seconded by Bob Hatch and carried to adopt the July 12, 2016 agenda, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ADJOURN TO CLOSES SESSION**

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adjourn to Closed Session at 5:05 p.m. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**RECONVENE AND ADJOURN**

The meeting reconvened to Public Session at 5:55 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adjourn the meeting at 6:00 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
July 26, 2016**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Monday, July 26, 2016 beginning with Mrs. Phillips calling Public Session to order at 1:00 p.m. Bob Hatch led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan, Phillips and Peterson. Administrator Present: Blow.

Dr. Blow requested that the Variable Term Waiver for Music Action Item be removed from the agenda. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt the July 26, 2016 agenda, as amended. . Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

**ADJOURN TO CLOSES SESSION**

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn to Closed Session at 1:05 p.m. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

**RECONVENE AND ADJOURN**

The meeting reconvened to Public Session at 2:45 p.m. and Mrs. Phillips reported that no action was taken in Closed Session.

**ADJOURN**

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 2:46 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

# Quarterly Report

on

## Williams/Valenzuela Uniform Complaints

[Education Code § 35186]

2016

District: Orcutt Union School District

Name of person completing this form: Alice Salazar

Title of person completing this form: Administrative Assistant

Please provide the date when this information will be reported publicly at the district governing board meeting:

August 17, 2016

Quarterly report submission date (check one):

April (Jan.—March)

July (April—June)

October (July—Sept.)

January (Oct.—Dec.)

General Subject Area	Total no. of complaints	No. of complaints resolved	No. of complaints unresolved
Textbooks and instructional materials	0		
Teacher vacancy or misassignment	0		
Facilities conditions	0		
Valenzuela/CAHSEE intensive instruction and services	0		
<b>TOTALS</b>	0	0	0

  
 \_\_\_\_\_  
 Signature of district superintendent

8/8/16  
 \_\_\_\_\_  
 Date

# Orcutt Union School District

Orcutt, California, County of Santa Barbara

2016/2017 Resolution No. 5  
For the 2016/2017 School Year

## RESOLUTION for ORCUTT UNION ELEMENTARY SCHOOL DISTRICT EARLY LEARNING CENTER

*WHEREAS*, the Orcutt Union School District has received funding from the State Department of Education to provide state preschool program services beginning January, 2001; and

*WHEREAS*, the state preschool program will be called May Grisham Early Learning Center; and

*WHEREAS*, in order to provide services at the preschool, an application for a Child Care Center License must be obtained through the State of California Community Care Licensing Division; and

*WHEREAS*, a representative must be designated to represent the Orcutt Union School District on all matters regarding obtaining and maintaining the license for the school;

*THEREFORE BE IT RESOLVED*, that Dr. Holly Edds be designated to act as the Orcutt Union School District representative on all matters regarding obtaining and maintaining the license for the Orcutt Union Elementary School District Early Learning Center; and

*THEREFORE BE IT FURTHER RESOLVED*, Dr. Holly Edds be approved as the authorized person at the facility to represent the facility and to accept reports of licensing visits, consultations, accusations and documents of civil and administrative process and to sign these transactions for the Governing Board. In her absence, we authorize her to delegate these responsibilities to the site supervisor, Shelley Robertson, when necessary.

PASSED AND ADOPTED THIS 17<sup>th</sup> day of August, 2016 at a regular meeting, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Superintendent  
Deborah Blow Ed.D.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk / Board of Trustees  
Rob Buchanan

\_\_\_\_\_  
Date

### 2016-17 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/17/2016
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**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Lourdes Perez
DELAC review date	06/07/2016
Meeting minutes web address	<a href="http://www.orcuttschools.net/departments/educational_services/curriculum_and_instruction/english_learner_program/">http://www.orcuttschools.net/departments/educational_services/curriculum_and_instruction/english_learner_program/</a>
Please enter the Web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment	
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I Part A (Basic Grant)</b> ESEA Sec. 1111 et seq. SACS 3010	Yes
<b>Title I Part D (Delinquent)</b> ESEA Sec. 1401 SACS 3025	No
<b>Title II Part A (Educator Quality)</b> ESEA Sec. 2101 SACS 4035	Yes
<b>Title III Part A Immigrant</b>	No

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2016-17 Application for Funding

CDE Program Contact:

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

ESEA Sec. 3102 SACS 4201	
<b>Title III Part A LEP (English Learner)</b>	Yes
ESEA Sec. 3102 SACS 4203	

\*\*\*Warning\*\*\*

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## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Ed.D.

**FROM:** Walter Con  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** August 17, 2016

**BOARD AGENDA ITEM:** Adoption of School Facilities Fees Increase

**BACKGROUND:** At its February 24, 2016 meeting, the State Allocation Board increased the Residential and commercial/industrial development fees to \$3.48 and \$.56, respectively, as authorized by Government Code section 65995.

A study was completed by SchoolWork's to determine the ongoing need for this fee. The study confirms and justifies the need for continual reconstruction and construction of school facilities. The level of need supports raising the current Developer Fees. The fees are shared (69% OUSD 31% SMJUHSD) with the Santa Maria High School District. The proposed fees for residential construction are \$2.49 and \$.39 for commercial/industrial construction to be effective October 17, 2016. Orcutt's share of residential construction fees will increase from the current \$2.33 to \$2.41 and commercial/industrial fees will increase from \$.37 to \$.039.

The SchoolWork's justification study has been made available for public inspection and comment. As required by Government Code section 66016, a 10-day notice of the time and place of a public hearing and meeting, including a general explanation of the matter to be considered has been published in a newspaper. In addition, notices of this meeting were mailed to various government agencies.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve Resolution No. 1, Adoption of School Facilities Fee as submitted

**FUNDING:** Increase in Capital Facilities Fund

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
ORCUTT UNION SCHOOL DISTRICT  
SANTA BARBARA, CALIFORNIA**

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In the Matter of Adopting Development	)	
Fees on Residential and Commercial and	)	
Industrial Development to Fund the	)	RESOLUTION
Construction or Reconstruction of School	)	NO. 1
Facilities	)	

WHEREAS, Education Code section 17620 et seq. and Government Code section 65995, authorize the governing board of any school district to levy a fee, charge, dedication, or other form of requirement (hereinafter “fee” or “fees”), in the maximum amounts specified therein, against residential, commercial and industrial development projects occurring within the boundaries of the district (hereinafter “development”), for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, this Board has previously resolved to levy fees on development projects pursuant to this authority; and

WHEREAS, Government Code section 65995 provides that the maximum fees which may be levied on development projects shall be increased in 2000 and every two years thereafter according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board “SAB” and to become effective at its January meeting; and

WHEREAS, the SAB at its February 24, 2016 meeting, set the maximum fee to \$3.48 per square foot for residential development and to \$0.56 per square foot for commercial/industrial development; and

WHEREAS, the new Fees are an increase of what is currently being collected by Orcutt Union School District. A copy of the Study is attached hereto, marked Exhibit "A," and incorporated herein by this reference; and

WHEREAS, in the judgment of this Board it is necessary and appropriate, and in the best interests of the District and its students, to levy fees for the purpose of funding the construction or reconstruction of school facilities necessary to serve the students generated by new development occurring within the District;



**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
ORCUTT UNION SCHOOL DISTRICT  
SANTA BARBARA, CALIFORNIA**

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NOW, THEREFORE, BE IT RESOLVED, ORDERED AND FOUND by this Board as follows:

1. The foregoing recitals are true and correct.

2. This Board approves and adopts the Study and recommendation of the District Superintendent, or designee, to levy fees in the maximum amounts authorized on new residential, commercial and industrial development that occurs within the District, and based upon the Study and recommendations, and upon all other written and oral information presented to this Board concerning this matter, makes the following findings:

A. The purpose of the fees is to finance the construction and reconstruction of school facilities in order to provide adequate school facilities for the students of the District who will be generated by new residential and commercial/industrial development taking place in the District;

B. The construction or reconstruction of school facilities is necessary to create updated, adequate, appropriate classroom space and academic support facilities for the following reasons:

(1) New residential and commercial and industrial development is projected to occur within the District within the next five years which will generate additional school-aged children.

(2) Additional students projected from new development will impact and increase the need of the District to create updated, adequate, appropriate classroom space and academic support facilities.

(3) Existing school facilities in the District are in need of, or will be in need of, reconstruction or modernization. New development will generate students who will attend District schools and be housed in existing facilities. These students cannot be housed without upgrading existing school facilities, ultimately making reconstruction or modernization of such facilities necessary.

(4) Both existing students and new students generated by future development occurring within the district will need to be housed and served in existing school facilities, as well as new and additional school facilities necessary to serve the projected student population.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
ORCUTT UNION SCHOOL DISTRICT  
SANTA BARBARA, CALIFORNIA**

---

(5) As commercial and industrial development occurs, new jobs are created. Many of the people hired for these jobs move into the community, thereby increasing the need for residential development which generates additional students adding to the impact on the school facilities of the District. The maximum fee that can be levied against residential development is insufficient to cover the full cost of the new or reconstructed school facilities needed by the district to house students generated from new residential development, and therefore justifies a separate fee against commercial and industrial development in the maximum amount allowed by law.

C. Without the addition of new school facilities and/or the reconstruction and modernization of existing facilities, the District will be unable to adequately house and serve additional students generated by new development which will impair or adversely impact the normal functioning of educational programs and services of the District.

D. The District has no, or limited local revenue sources available for funding the construction or reconstruction of school facilities attributable to new development.

E. The fees adopted herein bear a reasonable relationship to the need for, and the estimated cost of, the construction or reconstruction of school facilities attributable to the type of new development on which the fees will be imposed.

F. The cost of providing for the construction and/or reconstruction of school facilities attributable to the type of new development occurring in the District will exceed the revenues reasonably anticipated from fees.

G. Existing students will benefit from the use of developer fees for new school facilities. Conversely, students generated from new development will occupy existing school facilities and will benefit from the use of fees to reconstruct or modernize those facilities. Therefore, it is appropriate to use developer fees for existing facilities to the extent of the estimated use of such facilities by students generated by new development.

3. Based on the foregoing, this Board hereby determines:

A. To levy a fee on any new or on other residential development, as described in Education Code § 17620(a), occurring within the District, in the maximum amount currently authorized by law of \$3.48 per square foot of assessable space as such space is defined in Government Code § 65995(b)(1) to be shared with the high school district.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
ORCUTT UNION SCHOOL DISTRICT  
SANTA BARBARA, CALIFORNIA**

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B. To levy a fee on categories of new commercial or industrial development, as described in Education Code § 17620(a), occurring within the boundaries of the District, in the maximum amount currently authorized by law of \$0.56 per square foot of chargeable covered and enclosed space as such space is defined in Government Code § 65995(b)(2) to be shared with the high school district, except for Rental Self-Storage projects in which a fee of **\$0.13** per square foot is justified.

4. The fee provisions of this Resolution are not exclusive, and this Board specifically reserves authority to undertake other or additional methods to finance school facilities in partial or complete substitution for, or in conjunction with, the fee provisions set forth therein, as authorized by law. This Board reserves the authority, in its discretion, to substitute the dedication of land or other form of requirement in lieu of fees to be levied pursuant to this Resolution.

5. The District intends to utilize fees for new construction of school facilities, reconstruction or modernization of existing facilities, purchase, lease or lease-purchase of portable or relocatable classrooms and related facilities as interim school facilities to house students pending the construction of permanent facilities, or the purchase of land for school facilities. This includes all associated costs to plan and execute school facilities projects including, but not limited to, architectural and engineering costs, testing and inspection costs, permits and plan checking, and other administrative costs related to the provision of school facilities. Construction, reconstruction or modernization of school facilities includes, but is not limited to, classrooms and equipment and furnishings for classrooms, and all other reasonable and customary auxiliary, accessory, adjunct, or other supportive facilities for classrooms such as restrooms, gymnasiums, administrative offices, cafeterias, libraries, multi-purpose rooms, maintenance and storage rooms, walkways, overhangs, parking lots, landscaping, and all other similar facilities. Finally, fees may be used for studies and reports necessary to make the findings and determinations required by law for the collection of fees which may include the school facilities needs analysis described in Government Code section 65995.6, for reimbursement of administrative costs to collect fees, and for such other purposes consistent with the purpose and intent of this Resolution, or authorized by law, or deemed necessary or appropriate by this governing board.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
ORCUTT UNION SCHOOL DISTRICT  
SANTA BARBARA, CALIFORNIA**

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6. The Superintendent, or designee, is authorized to certify compliance of a particular development project with the fee or other requirement levied by this Board, or to certify where appropriate that a project is fully or partially exempt from fees in appropriate circumstances. Any certification of compliance for a particular residential construction project is expressly conditioned upon the continued satisfaction by that project of the requirements for that certification and failure to meet those requirements in the future may result in the revocation of such certification and enforcement of the appropriate fee requirement for the project.

7. Pursuant to Education Code § 17621(c), this board determines that the fee levied on residential development is not subject to the restrictions set forth in subdivision (a) of Government Code § 66007 and, pursuant to Education Code § 17620(b), shall be collected at the time of issuance of the building or similar permit required for a particular development project.

8. Pursuant to Government Code section 66001(d), the Superintendent or the District's designee shall review the Fund established pursuant to this Resolution for the fifth fiscal year following the first deposit of fees in the Fund, and every five years thereafter, and with respect to any portion of a fee remaining unspent five or more years after deposit, the Superintendent or the District's designee shall report to this Board which shall either make the findings required by section 66001(d) for said unspent fees, or direct the refund of such fees in the manner provided in 66001(e) and (f).

9. Pursuant to Government Code section 66001(e), the Superintendent or designee, shall advise this board whenever it appears sufficient fees have been collected to complete financing on incomplete public improvements that have been identified in the Study. This board shall then make a determination whether or not sufficient fees have been collected for a particular project, and when a determination is made by this board that sufficient fees have been collected, this Board shall identify, within 180 days of the determination, an approximate date by which the construction of the public improvement will be commenced, or shall refund the fees as provided in said section, unless the provisions of section 66001(f) are deemed to apply.

10. The fees adopted herein are effective sixty (60) days after the approval of this Resolution unless the School Board states this is an urgency due to the significant needs and impacts of the impending new housing developments and there is a 4/5ths majority vote, to cause that the imposition of fees shall take effect thirty (30) days after the date of this Resolution.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
ORCUTT UNION SCHOOL DISTRICT  
SANTA BARBARA, CALIFORNIA**

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11. The Superintendent or the District's designee is hereby authorized and directed to do the following:

A. As required by Government Code § 66006(a), to establish a separate capital facilities fund (herein "Fund") into which the fees received by the District shall be deposited and shall not be commingled with other revenues and funds of the District. The fees, and any interest earned thereon, shall be expended only for the purpose of funding the construction or reconstruction of school facilities or such other purposes as are permitted by law and authorized by this Board.

B. If applicable, negotiate agreements with other school district(s) with common territorial boundaries ensuring that the total fees collected by each school district does not exceed the maximum fees allowed by law for residential and commercial and industrial development and providing for an equitable division of the fees with such other school district(s). As required by Education Code section § 17623(a), copies of such agreement(s) shall be transmitted to the State Allocation Board, and shall also be sent to any county or city planning agency which is calculating or collecting fees on behalf of the District.

C. Take such further action as is necessary or appropriate to carry out the purpose and intent of this Resolution.

I, \_\_\_\_\_, Secretary to the Board of Trustees of the Orcutt Union School District, do hereby certify that the foregoing Resolution was proposed by Board member \_\_\_\_\_, seconded by Board member \_\_\_\_\_, and was duly passed and adopted, by vote of said Board, at an official and public meeting thereof held on \_\_\_\_\_, 2016, as follows:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

500 Dyer St.

Orcutt, CA 93455-5300

(805) 938-8900

*Dr. Deborah Blow,  
Superintendent*

LEVEL 1 - DEVELOPER FEE  
JUSTIFICATION STUDY  
*for*  
ORCUTT UNION  
SCHOOL DISTRICT

June 2016



*Facility Problem Solvers*

SchoolWorks, Inc.

8331 Sierra College Blvd., #221

Roseville, CA 95661

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## Executive Summary

This Developer Fee Justification Study demonstrates that the Orcutt Union School District requires their share of the full statutory impact fee to accommodate growth from development activity.

A fee of \$3.36 per square foot for residential construction and a fee of \$0.54 per square foot for commercial/industrial construction is currently assessed on applicable permits pulled in the District. The new fee amounts are **\$3.48** per square foot for residential construction and **\$0.56\*** per square foot for commercial/industrial construction. This proposed increase represents \$0.12 per square foot and \$0.02 per square foot for residential and commercial/industrial construction, respectively. The District's share of the developer fees is 69%.

The following table shows the impacts of the new fee amounts:

**Table 1**  
**Orcutt Union School District**  
**Developer Fee Collection Rates**

<b>Totals</b>	<u>Previous</u>	<u>New</u>	<u>Change</u>
Residential	\$3.36	\$3.48	\$0.12
Commercial/Ind.	\$0.54	\$0.56	\$0.02
District Share:	69.00%		
<b>Net Impact</b>	<u>Previous</u>	<u>New</u>	<u>Change</u>
Residential	\$2.33	\$2.40	\$0.07
Commercial/Ind.	\$0.37	\$0.39	\$0.02

\*except for Rental Self Storage facilities in which a fee of \$0.13 per square foot is justified.

## Background

Education Code Section 17620 allows school districts to assess fees on new residential and commercial construction within their respective boundaries. These fees can be collected without special city or county approval, to fund the construction of new school facilities necessitated by the impact of residential and commercial development activity. In addition, these fees can also be used to fund the reconstruction of school facilities or reopening schools to accommodate development-related enrollment growth. Fees are collected immediately prior to the time of the issuance of a building permit by the City or the County.

As enrollment increases, additional school facilities will be needed to house the growth in the student population. Because of the high cost associated with constructing school facilities and the District's limited budget, outside funding sources are required for future school construction. State and local funding sources for the construction and/or reconstruction of school facilities are limited.

The authority cited in Education Code Section 17620 states in part "... the governing board of any school district is authorized to levy a fee, charge, dedication or other form of requirement against any development project for the construction or reconstruction of school facilities." The legislation originally established the maximum fee rates at \$1.50 per square foot for residential construction and \$0.25 per square foot for commercial/industrial construction. Government Code Section 65995 provides for an inflationary increase in the fees every two years based on the changes in the Class B construction index. As a result of these adjustments, the fees authorized by Education Code 17620 are currently **\$3.48** per square foot of residential construction and **\$0.56** per square foot of commercial or industrial construction.

## Purpose and Intent

Prior to levying developer fees, a district must demonstrate and document that a reasonable relationship exists between the need for new or reconstructed school facilities and residential, commercial and industrial development. The justification for levying fees is required to address three basic links between the need for facilities and new development. These links or nexus are:

Burden Nexus: A district must identify the number of students anticipated to be generated by residential, commercial and industrial development. In addition, the district shall identify the school facility and cost impact of these students.

Cost Nexus: A district must demonstrate that the fees to be collected from residential, commercial and industrial development will not exceed the cost of providing school facilities for the students to be generated from the development.

Benefit Nexus: A district must show that the construction or reconstruction of school facilities to be funded by the collection of developer fees will benefit the students generated by residential, commercial and industrial development.

The purpose of this report is to document if a reasonable relationship exists between residential, commercial and industrial development and the need for additional facilities in the Orcutt Union School District.

Following in this report will be figures indicating the current enrollment and the projected growth occurring within the attendance boundaries of the Orcutt Union School District. This projected growth will then be loaded into existing facilities to the extent of available space. Thereafter, the needed facilities will be determined and an estimated cost will be assigned. The cost of the facilities will then be compared to the area of residential, commercial and industrial development to determine the amount of developer fees justified.



## Enrollment Projections

In 2015/2016 the District's total enrollment (CBEDS) was 4,673 students. The enrollment by grade level is shown here in Table 2.

**Table 2**

**Orcutt Union School District  
CURRENT ENROLLMENT**

<b>Grade</b>	<b>2015/2016</b>
TK/K	515
1	460
2	507
3	471
4	524
5	588
6	531
<hr/>	
TK-6 Total	3,596
7	554
8	523
<hr/>	
7-8 Total	1,077
<hr/>	
TK-8 Total	4,673

This data will be the basis for the enrollment projections which will be presented later after a review of the development projections and the student generation factors.



Student Generation Factor

In determining the impact of new development, the District is required to show how many students will be generated from the new developments. In order to ensure that new development is paying only for the impact of those students that are being generated by new homes and businesses, the student generation factor is applied to the number of new housing units to determine development-related growth.

The student generation factor identifies the number of students per housing unit and provides a link between residential construction projects and projections of increased enrollment. The State-wide factor used by the Office of Public School Construction is 0.50 for grades TK-8. For the purposes of this report we will use the local factors to determine the students generated from new housing developments. This was done by comparing the number of housing units in the school district to the number of students in the school district as of the 2010 Census. Table 3 shows the student generation factors for the various grade groupings.

**Table 3**

**Orcutt Union School District  
STUDENT GENERATION FACTORS**

<u>Grades</u>	<u>Students per Household</u>
TK-6	0.2509
7-8	0.0828
<b>Total</b>	<b>0.3338</b>



New Residential Development Projections

The Orcutt Union School District has experienced an average new residential construction rate of approximately 75 units per year. Projecting the average rate forward, we would expect that 375 units of residential housing will be built within the District boundaries over the next five years.

To determine the impact of residential development, an enrollment projection is done. Applying the student generation factor of 0.3338 to the projected 375 units of residential housing, we expect that 125 students will be generated from the new residential construction over the next five years. This includes 94 elementary school students and 31 middle school students.

The District is required to use the development-based enrollment projection for the purposes of this study. This is utilized as the cost basis for development impact throughout this study, unless otherwise noted.

**Table 4**

**Orcutt Union School District  
FIVE YEAR ENROLLMENT PROJECTIONS**

<u>Grades</u>	<u>Current Enrollment</u>	<u>Development Projection</u>	<u>Projected Enrollment</u>
TK to 6	3,596	94	3,690
7 to 8	1,077	31	1,108
Totals	4,673	125	4,798



## Existing Facility Capacity

To determine the need for additional school facilities, the capacity of the existing facilities must be identified and compared to current and anticipated enrollments. The District's existing building capacity will be calculated using the State classroom loading standards shown in Table 6. The following types of "support-spaces" necessary for the conduct of the District's comprehensive educational program, are not included as "teaching stations," commonly known as "classrooms" to the public:

**Table 5**

### List of Core and Support Facilities

Library	Resource Specialist
Multipurpose Room	Gymnasium
Office Area	Lunch Room
Staff Workroom	P.E. Facilities

Because the District requires these types of support facilities as part of its existing facility and curriculum standards at its schools, new development's impact must not materially or adversely affect the continuance of these standards. Therefore, new development cannot require that the District house students in these integral support spaces.

### Classroom Loading Standards

The following maximum classroom loading-factors are used to determine teaching-station "capacity," in accordance with the State legislation and the State School Building Program. These capacity calculations are also used in preparing and filing the baseline school capacity statement with the Office of Public School Construction.

**Table 6**

### State Classroom Loading Standards

TK/Kindergarten	25 Students/Classroom
1 <sup>st</sup> -3 <sup>rd</sup> Grades	25 Students/Classroom
4 <sup>th</sup> -6 <sup>th</sup> Grades	25 Students/Classroom
7 <sup>th</sup> -8 <sup>th</sup> Grades	27 Students/Classroom



Existing Facility Capacity

The State determines the baseline capacity by loading all permanent teaching stations plus the chargeable portable classrooms. The chargeable portables is either the number of portables equal to 25% of the number of permanent classrooms or the portables that are owned or have been leased for over 5 years. The Total Chargeable Classrooms are the permanent classrooms added to the number of chargeable portables. As allowed by law and required by the State, facility capacities are calculated by identifying the number of teaching stations at each campus. All qualified teaching stations were included in the calculation of the capacities. To account for activity or changes after the baseline is established, the student grants for new construction projects funded by OPSC will be added. Using these guidelines the District's current State calculated capacity is shown in Table 7.

**Table 7**

**Orcutt Union School District  
 Summary of Existing Facility Capacity**

<u>School Facility</u>	<u>Permanent Classrooms</u>	<u>Portable Classrooms</u>	<u>Chargeable Portables</u>	<u>Total Chargeable Classrooms</u>	<u>State Loading Factor</u>	<u>State Funded Projects</u>	<u>Total State Capacity</u>
Grades TK-6	108	59	29	137	25	52	3,477
Grades 7-8	35	16	8	43	27	40	1,201
Special Ed	4	2	0	4	13	0	52
<b>Totals</b>	<b>147</b>	<b>77</b>	<b>37</b>	<b>184</b>		<b>92</b>	<b>4,730</b>

OPSC Funded Projects

<u>Name</u>	<u>Project #</u>	<u>TK-6 Grants</u>	<u>7-8 Grants</u>	<u>Special Ed</u>	<u>CR</u>
Olga L. Reed	1	52	40	0	4
<b>Totals</b>		<b>52</b>	<b>40</b>	<b>0</b>	<b>4</b>

As Table 7 shows, the total State capacity of the District facilities is 4,730 students.





Unhoused Students by State Housing Standards

This next chart compares the capacity with the space needed to determine if there is available space for new students from the projected developments. The space needed was determined by reviewing the historic enrollments over the past four years along with the projected enrollment in five years to determine the maximum seats needed to house the students within the existing homes. The seats needed were determined individually for each grade grouping. The projected enrollment in this analysis did not include the impact of any new housing units.

**Table 8**

**Orcutt Union School District**  
**Summary of Available District Capacity**

<u>School Facility</u>	<u>State Capacity</u>	<u>Space Needed</u>	<u>Available Capacity</u>
Grades TK-6	3,477	3,596	(119)
Grades 7-8	1,201	1,147	54
Special Ed	52	0	52
Totals	4,730	4,743	0

Since the enrollment space needed exceeds the District capacity there is no excess capacity available to house students from new development.



**Calculation of Development's Fiscal Impact on Schools**

This section of the study will demonstrate that a reasonable relationship exists between residential, commercial/industrial development and the need for additional school facilities in the Orcutt Union School District. To the extent this relationship exists, the District is justified in levying developer fees as authorized by Education Code Section 17620.

School Facility Construction Costs

For the purposes of estimating the cost of building schools we have used the State School Building Program funding allowances. These amounts are shown in Table 9. In addition to the basic construction costs, there are site acquisition costs of \$75,000 per acre and service-site, utilities, off-site and general site development costs which are also shown in Table 9.

**Table 9**

**NEW CONSTRUCTION COSTS**

Grade	Base Grant	Fire Alarms	Fire Sprinklers	Per Student
				Total
TK-6	\$21,268	\$24	\$356	\$21,648
7-8	\$22,494	\$34	\$424	\$22,952

**Site Acreage Needs**

Grade	Typical	Average	Projected	Equivalent	Site
	Acres	Students	Unhoused Students	Sites Needed	Acres Needed
TK-6	10	600	94	0.16	1.57
7-8	20	800	31	0.04	0.78
<b>TOTAL</b>					<b>2.35</b>

**General Site Development Allowance**

Grade	Acres	Allowance/	Base Cost	% Allowance	Added Cost	Total Cost
		Acre				
TK-6	1.57	\$34,616	\$54,347	6%	\$122,095	\$176,442
7-8	0.78	\$34,616	\$27,000	6%	\$42,691	\$69,691
<b>Totals</b>	<b>2.35</b>					<b>\$246,133</b>

**Site Acquisition & Development Summary**

Grade	Acres	Land	Total	Site	Site	General Site	Total Site
	To Be Bought	Cost/Acre	Land Cost	Development Cost/Acre	Dev. Cost	Development	Development
TK-6	1.57	\$75,000	\$117,750	\$228,819	\$359,246	\$176,442	\$535,688
7-8	0.78	\$75,000	\$58,500	\$215,274	\$167,914	\$69,691	\$237,605
<b>Totals</b>	<b>2.35</b>		<b>\$176,250</b>		<b>\$527,160</b>	<b>\$246,133</b>	<b>\$773,293</b>

Note: The grant amounts used are twice those shown in the appendix to represent the full cost of the facility needs and not just the standard State funding share of 50%.



Impact of Residential Development

This next table compares the development-related enrollment projection to the available district capacity for each grade level and then multiplies the unhoused students by the new school construction costs to determine the total school facility costs related to the impact of new residential housing developments.

In addition, the State provides that each District shall be reimbursed for site acquisition costs, including appraisals, surveys and title reports. The District needs to acquire 2.35 acres to meet the needs of the students projected from the new developments.

Finally, the modernization needs are included for the students not housed in new facilities but would be housed in existing facilities that are eligible for modernization.

**Table 10**

**Orcutt Union School District  
 Summary of Residential Impact**

<u>School Facility</u>	<u>Development Projection</u>	<u>Available Space</u>	<u>Net Unhoused</u>	<u>Construction Cost Per Student</u>	<u>Total Facility Costs</u>
Elementary	94	0	94	\$21,648	\$2,034,912
Middle	31	0	31	\$22,952	\$711,512
Site Purchase: 2.35 acres					\$176,250
Site Development:					\$773,293
			<b>New Construction Needs:</b>		<b>\$3,695,967</b>
			<b>Average cost per student:</b>		<b>\$29,568</b>

The total need for school facilities based on the impact of the 375 new housing units projected over the next five years totals \$3,695,967. To determine the impact per square foot of residential development, this amount is divided by the total square feet of the projected developments. As calculated from the historic Developer Fee Permits, the average size home built has averaged 1,967 square feet. The total area for 375 new homes would therefore be 737,625 square feet. The total residential fee needed to be able to collect \$3,695,967 would be **\$5.01** per square foot.



Impact of Commercial/Industrial Development

There is a correlation between the growth of commercial/industrial firms/facilities within a community and the generation of school students within most business service areas. Fees for commercial/industrial can only be imposed if the residential fees will not fully mitigate the cost of providing school facilities to students from new development.

The approach utilized in this section is to apply statutory standards, U.S. Census employment statistics, and local statistics to determine the impact of future commercial/industrial development projects on the District. Many of the factors used in this analysis were taken from the U.S. Census, which remains the most complete and authoritative source of information on the community in addition to the "1990 SanDAG Traffic Generators Report".

Employees per Square Foot of Commercial Development

Results from a survey published by the San Diego Association of Governments "1990 San DAG Traffic Generators" are used to establish numbers of employees per square foot of building area to be anticipated in new commercial or industrial development projects. The average number of workers per 1,000 square feet of area ranges from 0.06 for Rental Self Storage to 4.79 for Standard Commercial Offices. The generation factors from that report are shown in the following table.

**Table 11**

<b>Commercial/Industrial Category</b>	<b>Average Square Foot Per Employee</b>	<b>Employees Per Average Square Foot</b>
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Commercial Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report

#### Students per Employee

The number of students per employee is determined by using the 2008-2012 American Community Survey 5-Year Estimates for the District. There were 15,633 employees and 13,194 homes in the District. This represents a ratio of 1.1849 employees per home.

There were 4,404 school age children attending the District in 2010. This is a ratio of 0.2817 students per employee. This ratio, however, must be reduced by including only the percentage of employees that worked in their community of residence (41.2%), because only those employees living in the District will impact the District's school facilities with their children. The actual ratio of students per employee in the District is 0.1161.

#### School Facilities Cost per Student

State costs for housing commercially generated students are the same as those used for residential construction. The cost factors used to assess the impact from commercial development projects are contained in Table 10.

#### Residential Offset

When additional employees are generated in the District as a result of new commercial/industrial development, fees will also be charged on the residential units necessary to provide housing for the employees living in the District. To prevent a commercial or industrial development from paying for the portion of the impact that will be covered by the residential fee, this amount has been calculated and deducted from each category. The residential offset amount is calculated by multiplying the following factors together and dividing by 1,000 (to convert from cost per 1,000 square feet to cost per square foot).

- Employees per 1,000 square feet (varies from a low of 0.06 for rental self storage to a high of 4.79 for office building).
- Percentage of employees that worked in their community of residence (41.2 percent).
- Housing units per employee (0.844). This was derived from the 2008-2012 ACS 5 Year Estimates data for the District, which indicates there were 13,194 housing units and 15,633 employees.
- Percentage of employees that will occupy new housing units (75 percent).
- Average square feet per dwelling unit (1,967).
- District's Share of the Residential fee rate (\$2.40 (69% of \$3.48) per square foot).

The following table shows the calculation of the school facility costs generated by a square foot of new commercial/industrial development for each category of development.



**Table 12**  
**Orcutt Union School District**  
**Summary of Commercial and Industrial Uses**

Type	Employees per 1,000 Sq. Ft.	Students per Employee	Students per 1,000 Sq. Ft.	Average Cost per Student	Cost per Sq. Ft.	Residential offset per Sq. Ft.	Net Cost per Sq. Ft.
Banks	2.83	0.1161	0.328	\$29,568	\$9.71	\$3.49	\$6.23
Community Shopping Centers	1.53	0.1161	0.178	\$29,568	\$5.25	\$1.88	\$3.37
Neighborhood Shopping Centers	2.71	0.1161	0.315	\$29,568	\$9.30	\$3.34	\$5.96
Industrial Business Parks	3.52	0.1161	0.409	\$29,568	\$12.08	\$4.34	\$7.74
Industrial Parks	1.35	0.1161	0.157	\$29,568	\$4.63	\$1.66	\$2.97
Rental Self Storage	0.06	0.1161	0.007	\$29,568	\$0.21	\$0.07	\$0.13
Scientific Research & Development	3.04	0.1161	0.353	\$29,568	\$10.43	\$3.74	\$6.69
Lodging	1.13	0.1161	0.131	\$29,568	\$3.88	\$1.39	\$2.49
Standard Commercial Office	4.79	0.1161	0.556	\$29,568	\$16.44	\$5.90	\$10.54
Large High Rise Commercial Office	4.31	0.1161	0.500	\$29,568	\$14.79	\$5.31	\$9.48
Corporate Offices	2.69	0.1161	0.312	\$29,568	\$9.23	\$3.31	\$5.92
Medical Offices	4.27	0.1161	0.496	\$29,568	\$14.65	\$5.26	\$9.39

\*Based on 1990 SanDAG Traffic Generator Report

Net Cost per Square Foot

Since the District's share of the State Maximum Fee is now \$0.39 (69% of \$0.56) for commercial/industrial construction, the District is justified in collecting the maximum fee for all categories with the exception of Rental Self Storage. The District will only be allowed to collect \$0.13 per square foot of Rental Self Storage construction.

Verifying the Sufficiency of the Development Impact

Education Code Section 17620 requires districts to find that fee revenues will not exceed the cost of providing school facilities to the students generated by the development paying the fees. This section shows that the fee revenues do not exceed the impact of the new development.

The total need for school facilities resulting from development totals \$3,695,967. The amount the District would collect over the five year period at the maximum rate of \$2.40 (69% of \$3.48) for residential and \$0.39 (69% of \$0.56) for commercial/industrial development would be as follows:

\$2.40 x 375 homes x 1,967 sq ft per home = \$1,771,185 for Residential

\$0.39 x 5,000 sq ft per year x 5 years = \$9,660 for Commercial/Industrial

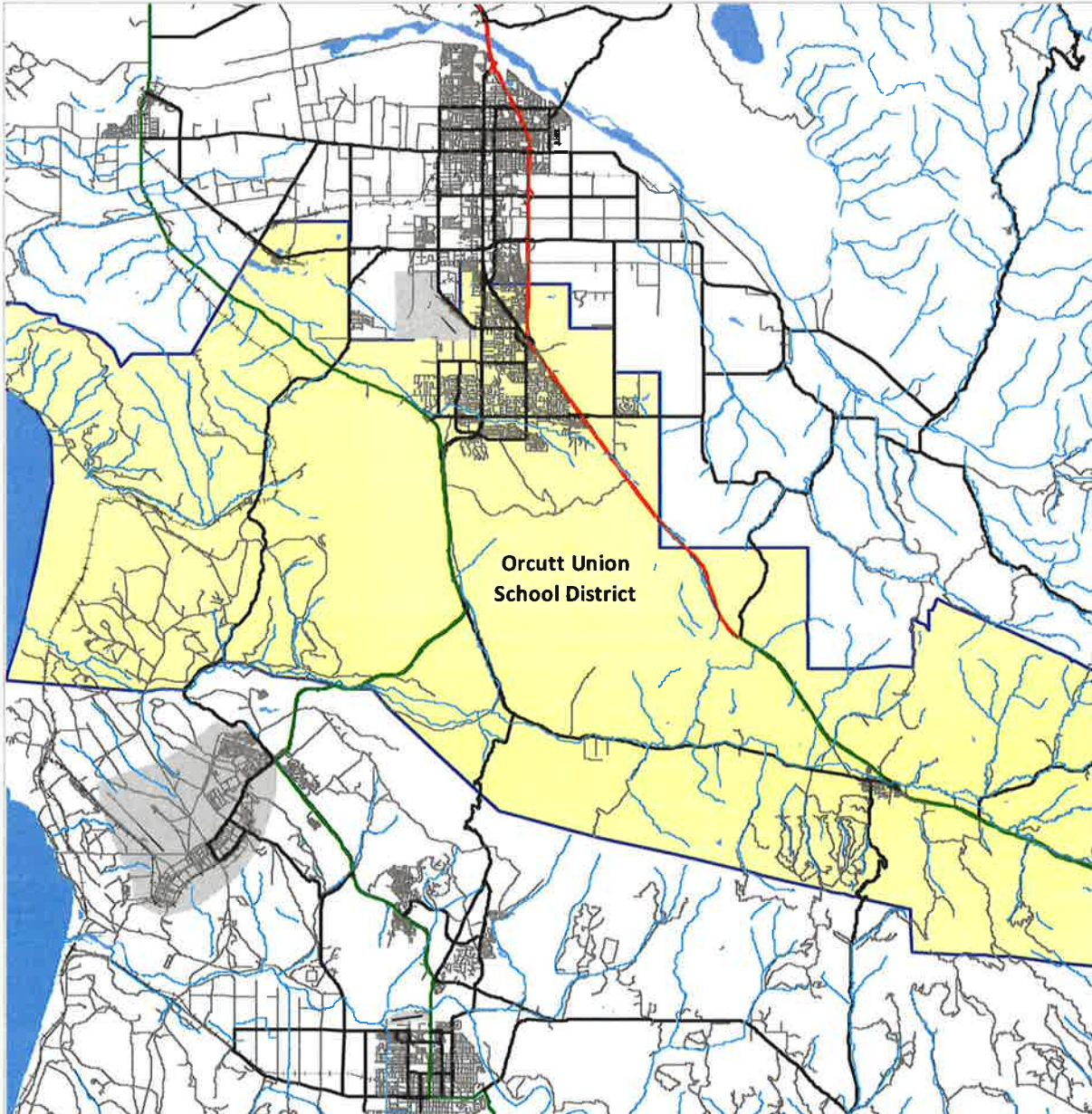
Total projected 5 year income: \$1,780,845

The estimated income is less than the projected needs.



**District Map**

The following map shows the extent of the areas for which development fees are applicable to the Orcutt Union School District.



## Conclusion

Based on the data contained in this study, it is found that a reasonable relationship exists between residential, commercial/industrial development and the need for additional school facilities in the Orcutt Union School District. The following three nexus tests required to show justification for levying fees have been met:

Burden Nexus: New residential development will generate an average of 0.3338 TK-8 grade students per unit. Because the District does not have adequate facilities for the students generated by new developments, the District will need to build additional facilities and/or modernize/reconstruct the existing facilities in which the new students will be housed.

Cost Nexus: The cost to provide new and reconstructed facilities is an average of \$5.01 per square foot of residential development. Each square foot of residential development will generate \$2.40 (69% of \$3.48) in developer fees resulting in a shortfall of \$2.61 per square foot.

Benefit Nexus: The developer fees to be collected by the Orcutt Union School District will be used for the provision of additional and reconstructed school facilities. This will benefit the students to be generated by new development by providing them with adequate educational facilities.

The District's planned use of the fees received from development impacts will include the following types of projects each of which will benefit students from new developments.

- 1) **New Schools:** When there is enough development activity occurring in a single area, the District will build a new school to house the students from new developments.
- 2) **Additions to Existing Schools:** When infill development occurs, the District will accommodate students at existing schools by building needed classrooms and/or support facilities such as cafeterias, restrooms, gyms and libraries as needed to increase the school capacity. Schools may also need upgrades of the technology and tele-communication systems to be able to increase their capacity.





- 3) Portable Replacement Projects: Some of the District's capacity may be in portables. These portables will need to be replaced with new permanent or modular classrooms to provide adequate space for the students from new developments.
- 4) Modernization/Upgrade Projects: In many cases, students from new developments are not located in areas where new schools are planned to be built. The District plans to modernize or upgrade older schools to be equivalent to new schools so students will be housed in equitable facilities to those students housed in new schools. These projects may include updates to the building structures to meet current building standards, along with upgrades to the current fire and safety standards and any access compliance standards.

Per the District's agreement with the High School District, the elementary share of the developer fees collected is 69%. The reasonable relationship identified by these findings provides the required justification for the Orcutt Union School District to levy the maximum fees of \$2.40 (69% of \$3.48) per square foot for residential construction and \$0.39 (69% of \$0.56) per square foot for commercial/industrial construction, except for Rental Self Storage facilities in which a fee of \$0.13 per square foot is justified as authorized by Education Code Section 17620.

# Appendices

DEVELOPER FEE JUSTIFICATION STUDY 2016

*Orcutt Union School District*

**ENROLLMENT CERTIFICATION/PROJECTION**

SAB 50-01 (REV 05/09)

SCHOOL DISTRICT Orcutt Union School District	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 69260
COUNTY Santa Barbara	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

Check one:  Fifth-Year Enrollment Projection  Tenth-Year Enrollment Projection

HSAA Districts Only - Check one:  Attendance  Residency

Residency - COS Districts Only - (Fifth Year Projection Only)

Modified Weighting (Fifth-Year Projection Only)

Alternate Weighting - (Fill in boxes to the right):

3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current

**Part G. Number of New Dwelling Units**

(Fifth-Year Projection Only)

375

**Part H. District Student Yield Factor**

(Fifth-Year Projection Only)

0.3338

**Part I. Projected Enrollment**

**1. Fifth-Year Projection**

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	<b>TOTAL</b>
3511	1178	0	<b>4689</b>

**Special Day Class pupils only - Enrollment/Residency**

	<b>Elementary</b>	<b>Secondary</b>	<b>TOTAL</b>
Non-Severe	0	0	<b>0</b>
Severe	0	0	<b>0</b>
<b>TOTAL</b>	0	0	

**2. Tenth-Year Projection**

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	<b>TOTAL</b>

**Special Day Class pupils only - Enrollment/Residency**

	<b>Elementary</b>	<b>Secondary</b>	<b>TOTAL</b>
Non-Severe			
Severe			
<b>TOTAL</b>			

**Part A. K-12 Pupil Data**

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
	/	/	/	/	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
K					493	525	540	515
1					469	429	491	460
2					534	472	446	507
3					496	537	501	471
4					514	520	553	524
5					474	509	532	588
6					502	482	523	531
7					530	546	522	554
8					525	537	567	523
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
<b>TOTAL</b>					<b>4537</b>	<b>4557</b>	<b>4675</b>	<b>4673</b>

**Part B. Pupils Attending Schools Chartered By Another District**

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
				0	0	0	0

**Part C. Continuation High School Pupils - (Districts Only)**

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
<b>TOTAL</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)**

	<b>Elementary</b>	<b>Secondary</b>	<b>TOTAL</b>
Non-Severe	0	0	<b>0</b>
Severe	0	0	<b>0</b>
<b>TOTAL</b>	0	0	

**Part E. Special Day Class Pupils - (County Superintendent of Schools Only)**

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
/	/	/	/	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016

**Part F. Birth Data - (Fifth-Year Projection Only)**

County Birth Data  Birth Data by District ZIP Codes  Estimate  Estimate  Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

I certify, as the District Representative, that the information reported on this form and, when applicable, the High School Attendance Area Residency Reporting Worksheet attached, is true and correct and that:

- I am designated as an authorized district representative by the governing board of the district.
- If the district is requesting an augmentation in the enrollment projection pursuant to Regulation Section 1859.42.1 (a), the local planning commission or approval authority has approved the tentative subdivision map used for augmentation of the enrollment and the district has identified dwelling units in that map to be contracted. All subdivision maps used for augmentation of enrollment are available at the district for review by the Office of Public School Construction (OPSC).
- This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction. In the event a conflict should exist, then the language in the OPSC form will prevail.

NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE

TELEPHONE NUMBER

E-MAIL ADDRESS



S0802

## MEANS OF TRANSPORTATION TO WORK BY SELECTED CHARACTERISTICS

2008-2012 American Community Survey 5-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.

Subject	Orcutt Union Elementary School District, California				
	Total		Car, truck, or van -- drove alone		Car, truck, or van -- carpooled
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate
Workers 16 years and over	15,633	+/-841	12,979	+/-791	1,552
<b>AGE</b>					
16 to 19 years	2.9%	+/-0.9	3.1%	+/-1.1	2.2%
20 to 24 years	8.2%	+/-1.9	8.9%	+/-2.2	3.8%
25 to 44 years	38.0%	+/-2.9	37.4%	+/-3.2	42.3%
45 to 54 years	29.7%	+/-2.7	28.6%	+/-2.8	37.5%
55 to 59 years	10.0%	+/-1.6	10.2%	+/-1.7	7.7%
60 years and over	11.2%	+/-1.6	11.8%	+/-1.7	6.4%
Median age (years)	45.4	+/-1.1	45.2	+/-1.3	46.5
<b>SEX</b>					
Male	52.8%	+/-1.6	52.9%	+/-1.9	57.7%
Female	47.2%	+/-1.6	47.1%	+/-1.9	42.3%
<b>RACE AND HISPANIC OR LATINO ORIGIN</b>					
One race	97.0%	+/-1.0	96.9%	+/-1.0	96.5%
White	86.6%	+/-2.3	86.6%	+/-2.6	86.3%
Black or African American	1.9%	+/-1.7	1.8%	+/-2.0	1.9%
American Indian and Alaska Native	0.9%	+/-0.6	1.0%	+/-0.7	0.2%
Asian	3.6%	+/-1.0	3.7%	+/-1.2	4.3%
Native Hawaiian and Other Pacific Islander	0.2%	+/-0.2	0.2%	+/-0.2	0.0%
Some other race	3.7%	+/-1.4	3.5%	+/-1.4	3.9%
Two or more races	3.0%	+/-1.0	3.1%	+/-1.0	3.5%
Hispanic or Latino origin (of any race)	22.8%	+/-3.1	22.3%	+/-3.1	36.0%
White alone, not Hispanic or Latino	71.3%	+/-3.2	71.8%	+/-3.2	59.0%
<b>NATIVITY AND CITIZENSHIP STATUS</b>					
Native	89.2%	+/-2.1	90.2%	+/-1.9	81.0%
Foreign born	10.8%	+/-2.1	9.8%	+/-1.9	19.0%
Naturalized U.S. citizen	6.0%	+/-1.2	6.1%	+/-1.3	3.2%
Not a U.S. citizen	4.9%	+/-1.6	3.7%	+/-1.2	15.9%

Subject	Orcutt Union Elementary School District, California				
	Total		Car, truck, or van -- drove alone		Car, truck, or van -- carpoled
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate
<b>LANGUAGE SPOKEN AT HOME AND ABILITY TO SPEAK ENGLISH</b>					
Speak language other than English	17.0%	+/-2.6	16.1%	+/-2.6	25.8%
Speak English "very well"	11.4%	+/-2.2	12.1%	+/-2.5	5.5%
Speak English less than "very well"	5.6%	+/-1.6	4.1%	+/-1.3	20.2%
<b>EARNINGS IN THE PAST 12 MONTHS (IN 2012 INFLATION-ADJUSTED DOLLARS) FOR WORKERS</b>					
Workers 16 years and over with earnings	15,621	+/-842	12,967	+/-792	1,552
\$1 to \$9,999 or less	12.6%	+/-1.7	12.3%	+/-1.8	7.0%
\$10,000 to \$14,999	6.1%	+/-1.2	6.1%	+/-1.4	8.3%
\$15,000 to \$24,999	11.1%	+/-1.9	10.4%	+/-2.1	14.2%
\$25,000 to \$34,999	11.9%	+/-1.8	11.9%	+/-1.9	10.7%
\$35,000 to \$49,999	13.3%	+/-1.7	13.0%	+/-1.8	16.3%
\$50,000 to \$64,999	11.7%	+/-1.7	12.1%	+/-2.1	11.5%
\$65,000 to \$74,999	8.0%	+/-1.4	8.4%	+/-1.7	6.4%
\$75,000 or more	25.2%	+/-2.3	25.8%	+/-2.5	25.6%
Median earnings (dollars)	43,706	+/-3,750	45,587	+/-4,487	45,091
<b>POVERTY STATUS IN THE PAST 12 MONTHS</b>					
Workers 16 years and over for whom poverty status is determined	15,633	+/-841	12,979	+/-791	1,552
Below 100 percent of the poverty level	2.8%	+/-1.0	2.2%	+/-1.0	4.4%
100 to 149 percent of the poverty level	2.8%	+/-1.0	3.0%	+/-1.2	1.9%
At or above 150 percent of the poverty level	94.5%	+/-1.5	94.8%	+/-1.7	93.6%
Workers 16 years and over	15,633	+/-841	12,979	+/-791	1,552
<b>OCCUPATION</b>					
Management, business, science, and arts occupations	39.4%	+/-2.6	40.0%	+/-2.9	35.4%
Service occupations	16.9%	+/-2.2	16.4%	+/-2.1	19.7%
Sales and office occupations	25.3%	+/-2.4	25.4%	+/-2.6	19.6%
Natural resources, construction, and maintenance occupations	11.9%	+/-1.7	11.5%	+/-1.9	20.2%
Production, transportation, and material moving occupations	6.1%	+/-1.3	6.2%	+/-1.5	5.2%
Military specific occupations	0.4%	+/-0.2	0.4%	+/-0.3	0.0%
<b>INDUSTRY</b>					
Agriculture, forestry, fishing and hunting, and mining	5.5%	+/-1.5	5.0%	+/-1.5	11.2%
Construction	8.4%	+/-1.7	9.1%	+/-2.0	8.4%
Manufacturing	9.2%	+/-1.6	9.4%	+/-1.7	7.3%
Wholesale trade	2.6%	+/-0.9	2.8%	+/-1.1	0.6%
Retail trade	9.1%	+/-1.8	9.3%	+/-2.0	4.8%
Transportation and warehousing, and utilities	3.9%	+/-1.1	3.8%	+/-1.1	3.9%
Information and finance and insurance, and real estate and rental and leasing	8.6%	+/-1.8	7.8%	+/-1.7	11.1%
Professional, scientific, management, and administrative and waste management services	9.5%	+/-1.4	8.5%	+/-1.5	16.9%
Educational services, and health care and social assistance	21.4%	+/-2.2	21.9%	+/-2.4	16.1%
Arts, entertainment, and recreation, and accommodation and food services	7.6%	+/-1.4	8.5%	+/-1.7	1.9%
Other services (except public administration)	5.3%	+/-1.2	5.0%	+/-1.3	6.1%
Public administration	7.8%	+/-1.4	7.7%	+/-1.5	11.0%
Armed forces	1.1%	+/-0.5	1.2%	+/-0.6	0.8%
<b>CLASS OF WORKER</b>					
Private wage and salary workers	70.4%	+/-2.6	72.1%	+/-2.8	66.2%
Government workers	19.5%	+/-2.2	19.6%	+/-2.3	26.5%

Subject	Orcutt Union Elementary School District, California				
	Total		Car, truck, or van -- drove alone		Car, truck, or van -- carpooled
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate
Self-employed workers in own not incorporated business	10.1%	+/-1.8	8.2%	+/-1.7	7.3%
Unpaid family workers	0.1%	+/-0.1	0.1%	+/-0.1	0.0%
<b>PLACE OF WORK</b>					
Worked in state of residence	99.8%	+/-0.2	99.9%	+/-0.2	99.2%
Worked in county of residence	88.9%	+/-1.5	88.9%	+/-1.6	83.0%
Worked outside county of residence	10.9%	+/-1.5	10.9%	+/-1.6	16.2%
Worked outside state of residence	0.2%	+/-0.2	0.1%	+/-0.2	0.8%
Workers 16 years and over who did not work at home	14,929	+/-819	12,979	+/-791	1,552
<b>TIME LEAVING HOME TO GO TO WORK</b>					
12:00 a.m. to 4:59 a.m.	4.3%	+/-1.2	4.4%	+/-1.4	0.8%
5:00 a.m. to 5:29 a.m.	3.5%	+/-1.0	3.0%	+/-1.0	6.8%
5:30 a.m. to 5:59 a.m.	6.1%	+/-1.4	5.9%	+/-1.4	8.4%
6:00 a.m. to 6:29 a.m.	8.8%	+/-1.4	8.0%	+/-1.5	16.3%
6:30 a.m. to 6:59 a.m.	10.7%	+/-1.5	10.1%	+/-1.4	16.8%
7:00 a.m. to 7:29 a.m.	15.2%	+/-2.2	15.2%	+/-2.2	15.7%
7:30 a.m. to 7:59 a.m.	15.2%	+/-1.8	15.3%	+/-2.0	12.4%
8:00 a.m. to 8:29 a.m.	10.7%	+/-1.8	11.2%	+/-2.0	8.6%
8:30 a.m. to 8:59 a.m.	5.5%	+/-1.2	5.9%	+/-1.4	3.9%
9:00 a.m. to 11:59 p.m.	19.8%	+/-2.3	20.9%	+/-2.6	10.2%
<b>TRAVEL TIME TO WORK</b>					
Less than 10 minutes	17.8%	+/-2.1	18.9%	+/-2.3	8.8%
10 to 14 minutes	23.4%	+/-2.5	23.7%	+/-2.5	24.2%
15 to 19 minutes	20.5%	+/-2.3	21.9%	+/-2.4	12.0%
20 to 24 minutes	10.6%	+/-1.7	10.5%	+/-1.8	11.2%
25 to 29 minutes	4.6%	+/-1.0	4.6%	+/-1.0	5.0%
30 to 34 minutes	6.1%	+/-1.1	5.7%	+/-1.2	9.9%
35 to 44 minutes	5.0%	+/-1.3	5.0%	+/-1.5	4.8%
45 to 59 minutes	4.7%	+/-1.1	4.0%	+/-1.2	7.0%
60 or more minutes	7.3%	+/-1.5	5.8%	+/-1.5	17.1%
Mean travel time to work (minutes)	N	N	N	N	N
Workers 16 years and over in households	15,625	+/-842	12,979	+/-791	1,552
<b>HOUSING TENURE</b>					
Owner-occupied housing units	72.6%	+/-3.9	73.0%	+/-4.2	70.9%
Renter-occupied housing units	27.4%	+/-3.9	27.0%	+/-4.2	29.1%
<b>VEHICLES AVAILABLE</b>					
No vehicle available	0.9%	+/-0.7	1.0%	+/-0.8	0.9%
1 vehicle available	12.8%	+/-2.2	11.9%	+/-2.3	11.7%
2 vehicles available	38.1%	+/-3.0	38.7%	+/-3.3	31.8%
3 or more vehicles available	48.2%	+/-3.4	48.4%	+/-3.6	55.6%
<b>PERCENT IMPUTED</b>					
Means of transportation to work	4.3%	(X)	(X)	(X)	(X)
Time leaving home to go to work	10.4%	(X)	(X)	(X)	(X)
Travel time to work	7.4%	(X)	(X)	(X)	(X)
Vehicles available	1.7%	(X)	(X)	(X)	(X)

Subject	Orcutt Union Elementary School District, California		
	Car, truck, or van -- carpoled	Public transportation (excluding taxicab)	
	Margin of Error	Estimate	Margin of Error
Workers 16 years and over	+/-343	179	+/-76
<b>AGE</b>			
16 to 19 years	+/-2.1	0.0%	+/-18.8
20 to 24 years	+/-2.9	0.0%	+/-18.8
25 to 44 years	+/-10.6	38.0%	+/-20.7
45 to 54 years	+/-11.0	36.9%	+/-20.0
55 to 59 years	+/-4.2	20.7%	+/-20.2
60 years and over	+/-4.3	4.5%	+/-7.1
Median age (years)	+/-5.8	46.7	+/-5.7
<b>SEX</b>			
Male	+/-7.0	81.0%	+/-18.2
Female	+/-7.0	19.0%	+/-18.2
<b>RACE AND HISPANIC OR LATINO ORIGIN</b>			
One race	+/-4.6	92.7%	+/-11.0
White	+/-5.5	88.3%	+/-12.5
Black or African American	+/-1.8	4.5%	+/-7.7
American Indian and Alaska Native	+/-0.4	0.0%	+/-18.8
Asian	+/-2.8	0.0%	+/-18.8
Native Hawaiian and Other Pacific Islander	+/-2.4	0.0%	+/-18.8
Some other race	+/-3.2	0.0%	+/-18.8
Two or more races	+/-4.6	7.3%	+/-11.0
Hispanic or Latino origin (of any race)	+/-9.9	6.7%	+/-12.7
White alone, not Hispanic or Latino	+/-10.3	81.6%	+/-16.5
<b>NATIVITY AND CITIZENSHIP STATUS</b>			
Native	+/-10.5	86.6%	+/-14.8
Foreign born	+/-10.5	13.4%	+/-14.8
Naturalized U.S. citizen	+/-2.5	13.4%	+/-14.8
Not a U.S. citizen	+/-10.0	0.0%	+/-18.8
<b>LANGUAGE SPOKEN AT HOME AND ABILITY TO SPEAK ENGLISH</b>			
Speak language other than English	+/-11.0	19.6%	+/-19.0
Speak English "very well"	+/-3.6	19.6%	+/-19.0
Speak English less than "very well"	+/-10.2	0.0%	+/-18.8
<b>EARNINGS IN THE PAST 12 MONTHS (IN 2012 INFLATION-ADJUSTED DOLLARS) FOR WORKERS</b>			
Workers 16 years and over with earnings	+/-343	179	+/-76
\$1 to \$9,999 or loss	+/-4.3	17.3%	+/-17.1
\$10,000 to \$14,999	+/-4.5	5.6%	+/-8.6
\$15,000 to \$24,999	+/-5.6	0.0%	+/-18.8
\$25,000 to \$34,999	+/-4.8	8.4%	+/-10.3
\$35,000 to \$49,999	+/-5.6	15.1%	+/-17.4
\$50,000 to \$64,999	+/-5.3	11.2%	+/-12.4
\$65,000 to \$74,999	+/-4.0	7.8%	+/-12.7
\$75,000 or more	+/-6.1	34.6%	+/-24.0
Median earnings (dollars)	+/-8,752	54,125	+/-36,159
<b>POVERTY STATUS IN THE PAST 12 MONTHS</b>			
Workers 16 years and over for whom poverty status is determined	+/-343	179	+/-76
Below 100 percent of the poverty level	+/-3.9	0.0%	+/-18.8

Subject	Orcutt Union Elementary School District, California		
	Car, truck, or van -- carpooled	Public transportation (excluding taxicab)	
	Margin of Error	Estimate	Margin of Error
100 to 149 percent of the poverty level	+/-1.7	0.0%	+/-18.8
At or above 150 percent of the poverty level	+/-3.5	100.0%	+/-18.8
Workers 16 years and over	+/-343	179	+/-76
<b>OCCUPATION</b>			
Management, business, science, and arts occupations	+/-7.8	31.3%	+/-22.8
Service occupations	+/-7.4	21.2%	+/-17.7
Sales and office occupations	+/-6.4	30.7%	+/-19.6
Natural resources, construction, and maintenance occupations	+/-5.4	7.8%	+/-12.7
Production, transportation, and material moving occupations	+/-3.8	8.9%	+/-13.0
Military specific occupations	+/-2.4	0.0%	+/-18.8
<b>INDUSTRY</b>			
Agriculture, forestry, fishing and hunting, and mining	+/-5.9	0.0%	+/-18.8
Construction	+/-4.1	0.0%	+/-18.8
Manufacturing	+/-3.8	32.4%	+/-22.5
Wholesale trade	+/-0.7	6.1%	+/-9.8
Retail trade	+/-3.0	0.0%	+/-18.8
Transportation and warehousing, and utilities	+/-4.3	0.0%	+/-18.8
Information and finance and insurance, and real estate and rental and leasing	+/-9.0	20.7%	+/-19.1
Professional, scientific, management, and administrative and waste management services	+/-5.8	0.0%	+/-18.8
Educational services, and health care and social assistance	+/-6.0	14.0%	+/-15.5
Arts, entertainment, and recreation, and accommodation and food services	+/-2.7	16.8%	+/-16.0
Other services (except public administration)	+/-4.0	4.5%	+/-7.1
Public administration	+/-6.4	5.6%	+/-9.3
Armed forces	+/-1.3	0.0%	+/-18.8
<b>CLASS OF WORKER</b>			
Private wage and salary workers	+/-9.0	90.5%	+/-10.8
Government workers	+/-9.0	9.5%	+/-10.8
Self-employed workers in own not incorporated business	+/-3.5	0.0%	+/-18.8
Unpaid family workers	+/-2.4	0.0%	+/-18.8
<b>PLACE OF WORK</b>			
Worked in state of residence	+/-1.3	100.0%	+/-18.8
Worked in county of residence	+/-6.0	83.8%	+/-16.4
Worked outside county of residence	+/-6.0	16.2%	+/-16.4
Worked outside state of residence	+/-1.3	0.0%	+/-18.8
Workers 16 years and over who did not work at home	+/-343	179	+/-76
<b>TIME LEAVING HOME TO GO TO WORK</b>			
12:00 a.m. to 4:59 a.m.	+/-1.2	21.2%	+/-17.1
5:00 a.m. to 5:29 a.m.	+/-4.1	15.1%	+/-15.3
5:30 a.m. to 5:59 a.m.	+/-5.7	10.6%	+/-15.9
6:00 a.m. to 6:29 a.m.	+/-5.0	10.6%	+/-14.1
6:30 a.m. to 6:59 a.m.	+/-7.6	1.1%	+/-5.1
7:00 a.m. to 7:29 a.m.	+/-8.7	0.0%	+/-18.8
7:30 a.m. to 7:59 a.m.	+/-5.7	10.1%	+/-14.1
8:00 a.m. to 8:29 a.m.	+/-4.3	0.0%	+/-18.8
8:30 a.m. to 8:59 a.m.	+/-3.4	0.0%	+/-18.8
9:00 a.m. to 11:59 p.m.	+/-4.6	31.3%	+/-20.4



Subject	Orcutt Union Elementary School District, California		
	Car, truck, or van – carpoled	Public transportation (excluding taxicab)	
	Margin of Error	Estimate	Margin of Error
<b>TRAVEL TIME TO WORK</b>			
Less than 10 minutes	+/-5.2	4.5%	+/-7.7
10 to 14 minutes	+/-9.6	10.1%	+/-14.1
15 to 19 minutes	+/-5.5	1.1%	+/-5.1
20 to 24 minutes	+/-4.5	5.6%	+/-9.3
25 to 29 minutes	+/-3.2	7.3%	+/-11.0
30 to 34 minutes	+/-4.8	0.0%	+/-18.8
35 to 44 minutes	+/-3.1	7.3%	+/-8.5
45 to 59 minutes	+/-3.9	30.2%	+/-19.1
60 or more minutes	+/-6.2	34.1%	+/-21.5
Mean travel time to work (minutes)	N	N	N
Workers 16 years and over in households	+/-343	179	+/-76
<b>HOUSING TENURE</b>			
Owner-occupied housing units	+/-9.3	98.9%	+/-5.1
Renter-occupied housing units	+/-9.3	1.1%	+/-5.1
<b>VEHICLES AVAILABLE</b>			
No vehicle available	+/-1.1	0.0%	+/-18.8
1 vehicle available	+/-6.8	36.3%	+/-19.9
2 vehicles available	+/-9.1	40.2%	+/-22.0
3 or more vehicles available	+/-10.2	23.5%	+/-20.7
<b>PERCENT IMPUTED</b>			
Means of transportation to work	(X)	(X)	(X)
Time leaving home to go to work	(X)	(X)	(X)
Travel time to work	(X)	(X)	(X)
Vehicles available	(X)	(X)	(X)

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data). The effect of nonsampling error is not represented in these tables.

Foreign born excludes people born outside the United States to a parent who is a U.S. citizen.

Workers include members of the Armed Forces and civilians who were at work last week.

Industry codes are 4-digit codes and are based on the North American Industry Classification System 2007. The Industry categories adhere to the guidelines issued in Clarification Memorandum No. 2, "NAICS Alternate Aggregation Structure for Use By U.S. Statistical Agencies," issued by the Office of Management and Budget.

While the 2008-2012 American Community Survey (ACS) data generally reflect the December 2009 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2000 data. Boundaries for urban areas have not been updated since Census 2000. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Source: U.S. Census Bureau, 2008-2012 American Community Survey

Explanation of Symbols:

1. An '\*\*\*' entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An '-' entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An '-.' following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An '+.' following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An '\*\*\*\*' entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An '\*\*\*\*\*' entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An 'N' entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An '(X)' means that the estimate is not applicable or not available.



DP04

## SELECTED HOUSING CHARACTERISTICS

2008-2012 American Community Survey 5-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.

Subject	Orcutt Union Elementary School District, California			
	Estimate	Margin of Error	Percent	Percent Margin of Error
<b>HOUSING OCCUPANCY</b>				
Total housing units	13,910	+/-387	13,910	(X)
Occupied housing units	13,194	+/-407	94.9%	+/-1.4
Vacant housing units	716	+/-190	5.1%	+/-1.4
Homeowner vacancy rate	1.5	+/-1.1	(X)	(X)
Rental vacancy rate	0.4	+/-0.6	(X)	(X)
<b>UNITS IN STRUCTURE</b>				
Total housing units	13,910	+/-387	13,910	(X)
1-unit, detached	10,722	+/-394	77.1%	+/-1.9
1-unit, attached	632	+/-122	4.5%	+/-0.9
2 units	80	+/-75	0.6%	+/-0.5
3 or 4 units	275	+/-137	2.0%	+/-1.0
5 to 9 units	395	+/-153	2.8%	+/-1.1
10 to 19 units	225	+/-97	1.6%	+/-0.7
20 or more units	108	+/-63	0.8%	+/-0.5
Mobile home	1,469	+/-182	10.6%	+/-1.2
Boat, RV, van, etc.	4	+/-6	0.0%	+/-0.1
<b>YEAR STRUCTURE BUILT</b>				
Total housing units	13,910	+/-387	13,910	(X)
Built 2010 or later	13	+/-16	0.1%	+/-0.1
Built 2000 to 2009	1,210	+/-185	8.7%	+/-1.3
Built 1990 to 1999	1,535	+/-231	11.0%	+/-1.6
Built 1980 to 1989	4,285	+/-327	30.8%	+/-2.3
Built 1970 to 1979	2,470	+/-266	17.8%	+/-1.8
Built 1960 to 1969	2,446	+/-282	17.6%	+/-2.0
Built 1950 to 1959	1,273	+/-234	9.2%	+/-1.7
Built 1940 to 1949	370	+/-124	2.7%	+/-0.9
Built 1939 or earlier	308	+/-122	2.2%	+/-0.9
<b>ROOMS</b>				
Total housing units	13,910	+/-387	13,910	(X)
1 room	61	+/-58	0.4%	+/-0.4
2 rooms	235	+/-95	1.7%	+/-0.7

Subject	Orcutt Union Elementary School District, California			
	Estimate	Margin of Error	Percent	Percent Margin of Error
3 rooms	511	+/-148	3.7%	+/-1.0
4 rooms	1,448	+/-230	10.4%	+/-1.6
5 rooms	2,525	+/-331	18.2%	+/-2.3
6 rooms	3,861	+/-382	27.8%	+/-2.6
7 rooms	2,533	+/-356	18.2%	+/-2.6
8 rooms	1,526	+/-225	11.0%	+/-1.7
9 rooms or more	1,210	+/-203	8.7%	+/-1.5
Median rooms	6.1	+/-0.2	(X)	(X)
<b>BEDROOMS</b>				
Total housing units	13,910	+/-387	13,910	(X)
No bedroom	124	+/-67	0.9%	+/-0.5
1 bedroom	479	+/-140	3.4%	+/-1.0
2 bedrooms	2,573	+/-258	18.5%	+/-1.8
3 bedrooms	6,710	+/-372	48.2%	+/-2.2
4 bedrooms	3,454	+/-293	24.8%	+/-2.1
5 or more bedrooms	570	+/-208	4.1%	+/-1.5
<b>HOUSING TENURE</b>				
Occupied housing units	13,194	+/-407	13,194	(X)
Owner-occupied	10,092	+/-427	76.5%	+/-2.6
Renter-occupied	3,102	+/-363	23.5%	+/-2.6
Average household size of owner-occupied unit	2.63	+/-0.10	(X)	(X)
Average household size of renter-occupied unit	3.13	+/-0.18	(X)	(X)
<b>YEAR HOUSEHOLDER MOVED INTO UNIT</b>				
Occupied housing units	13,194	+/-407	13,194	(X)
Moved in 2010 or later	1,033	+/-227	7.8%	+/-1.7
Moved in 2000 to 2009	5,771	+/-398	43.7%	+/-2.6
Moved in 1990 to 1999	3,112	+/-306	23.6%	+/-2.3
Moved in 1980 to 1989	1,910	+/-233	14.5%	+/-1.7
Moved in 1970 to 1979	899	+/-190	6.8%	+/-1.5
Moved in 1969 or earlier	469	+/-120	3.6%	+/-0.9
<b>VEHICLES AVAILABLE</b>				
Occupied housing units	13,194	+/-407	13,194	(X)
No vehicles available	354	+/-107	2.7%	+/-0.8
1 vehicle available	3,588	+/-355	27.2%	+/-2.5
2 vehicles available	5,199	+/-353	39.4%	+/-2.5
3 or more vehicles available	4,053	+/-361	30.7%	+/-2.5
<b>HOUSE HEATING FUEL</b>				
Occupied housing units	13,194	+/-407	13,194	(X)
Utility gas	11,563	+/-412	87.6%	+/-2.0
Bottled, tank, or LP gas	333	+/-109	2.5%	+/-0.8
Electricity	1,105	+/-241	8.4%	+/-1.8
Fuel oil, kerosene, etc.	0	+/-27	0.0%	+/-0.3
Coal or coke	0	+/-27	0.0%	+/-0.3
Wood	68	+/-49	0.5%	+/-0.4
Solar energy	2	+/-5	0.0%	+/-0.1
Other fuel	0	+/-27	0.0%	+/-0.3
No fuel used	123	+/-82	0.9%	+/-0.6
<b>SELECTED CHARACTERISTICS</b>				
Occupied housing units	13,194	+/-407	13,194	(X)
Lacking complete plumbing facilities	9	+/-14	0.1%	+/-0.1
Lacking complete kitchen facilities	14	+/-18	0.1%	+/-0.1
No telephone service available	198	+/-92	1.5%	+/-0.7

Subject	Orcutt Union Elementary School District, California			
	Estimate	Margin of Error	Percent	Percent Margin of Error
<b>OCCUPANTS PER ROOM</b>				
Occupied housing units	13,194	+/-407	13,194	(X)
1.00 or less	12,880	+/-410	97.6%	+/-0.8
1.01 to 1.50	237	+/-93	1.8%	+/-0.7
1.51 or more	77	+/-55	0.6%	+/-0.4
<b>VALUE</b>				
Owner-occupied units	10,092	+/-427	10,092	(X)
Less than \$50,000	576	+/-140	5.7%	+/-1.3
\$50,000 to \$99,999	428	+/-117	4.2%	+/-1.1
\$100,000 to \$149,999	305	+/-103	3.0%	+/-1.0
\$150,000 to \$199,999	389	+/-115	3.9%	+/-1.1
\$200,000 to \$299,999	1,829	+/-248	18.1%	+/-2.4
\$300,000 to \$499,999	4,562	+/-327	45.2%	+/-2.9
\$500,000 to \$999,999	1,768	+/-247	17.5%	+/-2.4
\$1,000,000 or more	235	+/-90	2.3%	+/-0.9
Median (dollars)	351,200	+/-7,773	(X)	(X)
<b>MORTGAGE STATUS</b>				
Owner-occupied units	10,092	+/-427	10,092	(X)
Housing units with a mortgage	6,954	+/-416	68.9%	+/-2.8
Housing units without a mortgage	3,138	+/-309	31.1%	+/-2.8
<b>SELECTED MONTHLY OWNER COSTS (SMOC)</b>				
Housing units with a mortgage	6,954	+/-416	6,954	(X)
Less than \$300	9	+/-15	0.1%	+/-0.2
\$300 to \$499	82	+/-50	1.2%	+/-0.7
\$500 to \$699	109	+/-64	1.6%	+/-0.9
\$700 to \$999	413	+/-120	5.9%	+/-1.8
\$1,000 to \$1,499	844	+/-150	12.1%	+/-2.2
\$1,500 to \$1,999	1,589	+/-251	22.9%	+/-3.4
\$2,000 or more	3,908	+/-392	56.2%	+/-3.6
Median (dollars)	2,132	+/-71	(X)	(X)
Housing units without a mortgage	3,138	+/-309	3,138	(X)
Less than \$100	45	+/-33	1.4%	+/-1.0
\$100 to \$199	146	+/-63	4.7%	+/-2.1
\$200 to \$299	324	+/-124	10.3%	+/-3.7
\$300 to \$399	594	+/-148	18.9%	+/-4.2
\$400 or more	2,029	+/-256	64.7%	+/-5.1
Median (dollars)	487	+/-32	(X)	(X)
<b>SELECTED MONTHLY OWNER COSTS AS A PERCENTAGE OF HOUSEHOLD INCOME (SMOCAPI)</b>				
Housing units with a mortgage (excluding units where SMOCAPI cannot be computed)	6,904	+/-411	6,904	(X)
Less than 20.0 percent	1,752	+/-213	25.4%	+/-2.9
20.0 to 24.9 percent	1,122	+/-243	16.3%	+/-3.3
25.0 to 29.9 percent	918	+/-212	13.3%	+/-2.9
30.0 to 34.9 percent	678	+/-140	9.8%	+/-2.1
35.0 percent or more	2,434	+/-294	35.3%	+/-3.4
Not computed	50	+/-48	(X)	(X)
Housing unit without a mortgage (excluding units where SMOCAPI cannot be computed)	3,124	+/-306	3,124	(X)
Less than 10.0 percent	1,127	+/-185	36.1%	+/-4.9
10.0 to 14.9 percent	582	+/-120	18.6%	+/-3.7
15.0 to 19.9 percent	423	+/-127	13.5%	+/-3.9

Subject	Orcutt Union Elementary School District, California			
	Estimate	Margin of Error	Percent	Percent Margin of Error
20.0 to 24.9 percent	264	+/-105	8.5%	+/-3.3
25.0 to 29.9 percent	182	+/-68	5.8%	+/-2.1
30.0 to 34.9 percent	106	+/-59	3.4%	+/-1.9
35.0 percent or more	440	+/-157	14.1%	+/-4.5
Not computed	14	+/-15	(X)	(X)
<b>GROSS RENT</b>				
Occupied units paying rent	2,958	+/-354	2,958	(X)
Less than \$200	0	+/-27	0.0%	+/-1.3
\$200 to \$299	12	+/-19	0.4%	+/-0.6
\$300 to \$499	124	+/-75	4.2%	+/-2.5
\$500 to \$749	148	+/-66	5.0%	+/-2.3
\$750 to \$999	308	+/-123	10.4%	+/-4.0
\$1,000 to \$1,499	865	+/-214	29.2%	+/-6.2
\$1,500 or more	1,501	+/-268	50.7%	+/-6.5
Median (dollars)	1,510	+/-91	(X)	(X)
No rent paid	144	+/-68	(X)	(X)
<b>GROSS RENT AS A PERCENTAGE OF HOUSEHOLD INCOME (GRAPI)</b>				
Occupied units paying rent (excluding units where GRAPI cannot be computed)	2,914	+/-353	2,914	(X)
Less than 15.0 percent	285	+/-112	9.8%	+/-3.9
15.0 to 19.9 percent	442	+/-179	15.2%	+/-5.4
20.0 to 24.9 percent	358	+/-90	12.3%	+/-2.7
25.0 to 29.9 percent	252	+/-93	8.6%	+/-3.2
30.0 to 34.9 percent	405	+/-139	13.9%	+/-4.3
35.0 percent or more	1,172	+/-218	40.2%	+/-6.4
Not computed	188	+/-81	(X)	(X)

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data). The effect of nonsampling error is not represented in these tables.

The median gross rent excludes no cash renters.

In prior years, the universe included all owner-occupied units with a mortgage. It is now restricted to include only those units where SMOCAPI is computed, that is, SMOCAPI and household income are valid values.

In prior years, the universe included all owner-occupied units without a mortgage. It is now restricted to include only those units where SMOCAPI is computed, that is, SMOCAPI and household income are valid values.

In prior years, the universe included all renter-occupied units. It is now restricted to include only those units where GRAPI is computed, that is, gross rent and household income are valid values.

The 2007, 2008, 2009, 2010, 2011, and 2012 plumbing data for Puerto Rico will not be shown. Research indicates that the questions on plumbing facilities that were introduced in 2008 in the stateside American Community Survey and the 2008 Puerto Rico Community Survey may not have been appropriate for Puerto Rico.

Median calculations for base table sourcing VAL, MHC, SMOCAPI, and TAX should exclude zero values.

Telephone service data are not available for certain geographic areas due to problems with data collection. See Errata Note #93 for details.

While the 2008-2012 American Community Survey (ACS) data generally reflect the December 2009 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2000 data. Boundaries for urban areas have not been updated since Census 2000. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Source: U.S. Census Bureau, 2008-2012 American Community Survey

#### Explanation of Symbols:

1. An '\*\*\*' entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An '-' entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An '-' following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An '+' following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An '\*\*\*\*' entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An '\*\*\*\*\*' entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An 'N' entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An '(X)' means that the estimate is not applicable or not available.



## **Use of Developer Fees:**

A School District can use the revenue collected on residential and commercial/industrial construction for the purposes listed below:

- Purchase or lease of interim school facilities to house students generated by new development pending the construction of permanent facilities.
- Purchase or lease of land for school facilities for such students.
- Acquisition of school facilities for such students, including:
  - Construction
  - Modernization/reconstruction
  - Architectural and engineering costs
  - Permits and plan checking
  - Testing and inspection
  - Furniture, Equipment and Technology for use in school facilities
- Legal and other administrative costs related to the provision of such new facilities
- Administration of the collection of, and justification for, such fees, and
- Any other purpose arising from the process of providing facilities for students generated by new development.

Following is an excerpt from the Education Code that states the valid uses of the Level 1 developer fees. It refers to construction and reconstruction. The term reconstruction was originally used in the Leroy Greene program. The term modernization is currently used in the 1998 State Building Program and represents the same scope of work used in the original reconstruction projects.

**Ed Code Section 17620.** (a) (1) The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code. This fee, charge, dedication, or other requirement may be applied to construction only as follows: ...

The limitations referred to in this text describe the maximum amounts that can be charged for residential and commercial/industrial projects and any projects that qualify for exemptions. They do not limit the use of the funds received.





Determination of Average State allowed amounts for Site Development Costs

Elementary Schools

District	Project #	Acres	Original	Inflation	2009 Adjusted	Project	2009	
			OPSC Site	Factor	Site		Cost/Acre	
			Development		Development	Year		
Davis Jt Unified	3	9.05	\$532,282	38.4%	\$1,473,469	2004	\$162,814	
Dry Creek Jt Elem	2	8.5	\$516,347	46.2%	\$1,509,322	2002	\$177,567	
Dry Creek Jt Elem	5	11.06	\$993,868	20.1%	\$2,387,568	2006	\$215,874	
Elk Grove Unified	5	12.17	\$556,011	48.2%	\$1,648,316	2001	\$135,441	
Elk Grove Unified	10	11	\$690,120	48.2%	\$2,045,888	2001	\$185,990	
Elk Grove Unified	11	10	\$702,127	48.2%	\$2,081,483	2001	\$208,148	
Elk Grove Unified	14	10	\$732,837	46.2%	\$2,142,139	2002	\$214,214	
Elk Grove Unified	16	9.86	\$570,198	46.2%	\$1,666,733	2002	\$169,040	
Elk Grove Unified	17	10	\$542,662	46.2%	\$1,586,243	2002	\$158,624	
Elk Grove Unified	20	10	\$710,730	43.2%	\$2,034,830	2003	\$203,483	
Elk Grove Unified	25	10	\$645,923	38.4%	\$1,788,052	2004	\$178,805	
Elk Grove Unified	28	10.03	\$856,468	24.4%	\$2,130,974	2005	\$212,460	
Elk Grove Unified	39	9.91	\$1,007,695	20.1%	\$2,420,785	2006	\$244,277	
Folsom-Cordova Unified	1	9.79	\$816,196	20.1%	\$1,960,747	2006	\$200,281	
Folsom-Cordova Unified	4	7.5	\$455,908	46.2%	\$1,332,654	2002	\$177,687	
Folsom-Cordova Unified	5	8	\$544,213	46.2%	\$1,590,776	2002	\$198,847	
Folsom-Cordova Unified	8	8.97	\$928,197	11.2%	\$2,063,757	2007	\$230,073	
Galt Jt Union Elem	2	10.1	\$1,033,044	38.4%	\$2,859,685	2004	\$283,137	
Lincoln Unified	1	9.39	\$433,498	46.2%	\$1,267,148	2002	\$134,947	
Lodi Unified	3	11.2	\$555,999	46.2%	\$1,625,228	2002	\$145,110	
Lodi Unified	10	11.42	\$1,245,492	46.2%	\$3,640,669	2002	\$318,798	
Lodi Unified	19	9.93	\$999,164	11.2%	\$2,221,545	2007	\$223,721	
Lodi Unified	22	10	\$1,416,212	7.7%	\$3,051,426	2008	\$305,143	
Natomas Unified	6	8.53	\$685,284	46.2%	\$2,003,138	2002	\$234,834	
Natomas Unified	10	9.83	\$618,251	43.2%	\$1,770,061	2003	\$180,067	
Natomas Unified	12	9.61	\$735,211	24.4%	\$1,829,275	2005	\$190,351	
Rocklin Unified	8	10.91	\$593,056	46.2%	\$1,733,548	2002	\$158,895	
Stockton Unified	1	12.66	\$1,462,232	7.7%	\$3,150,582	2008	\$248,861	
Stockton Unified	2	10.5	\$781,675	43.2%	\$2,237,946	2003	\$213,138	
Stockton Unified	6	12.48	\$1,136,704	20.1%	\$2,730,703	2006	\$218,806	
Tracy Jt Unified	4	10	\$618,254	46.2%	\$1,807,204	2002	\$180,720	
Tracy Jt Unified	10	10	\$573,006	38.4%	\$1,586,202	2004	\$158,620	
Washington Unified	1	8	\$446,161	46.2%	\$1,304,163	2002	\$163,020	
Washington Unified	4	10.76	\$979,085	7.7%	\$2,109,575	2008	\$196,057	
<b>Totals</b>		<b>341.16</b>			<b>\$68,791,833</b>	<b>Average</b>	<b>\$201,641</b>	<b>2016 Adjustment \$228,819</b>

Middle and High Schools

District	Project #	Acres	Original	Inflation	2009 Adjusted	Project	2009	
			OPSC Site	Factor	Site		Cost/Acre	
			Development		Development	Year		
Western Placer Unified	4	19.3	\$5,973,312	24.4%	\$7,431,085	2005	\$385,030	
Roseville City Elem	2	21.6	\$1,780,588	48.2%	\$2,639,311	2000	\$122,190	
Elk Grove Unified	4	66.2	\$8,659,494	48.2%	\$12,835,704	2000	\$193,893	
Elk Grove Unified	13	76.4	\$9,791,732	48.2%	\$14,513,986	2001	\$189,974	
Elk Grove Unified	18	84.3	\$13,274,562	43.2%	\$19,002,626	2003	\$225,417	
Grant Jt Union High	2	24	\$2,183,840	48.2%	\$3,237,039	2000	\$134,877	
Center Unified	1	21.2	\$1,944,310	46.2%	\$2,841,684	2002	\$134,042	
Lodi Unified	2	13.4	\$1,076,844	46.2%	\$1,573,849	2002	\$117,451	
Lodi Unified	6	13.4	\$2,002,164	46.2%	\$2,926,240	2002	\$218,376	
Galt Jt Union Elem	1	24.9	\$2,711,360	46.2%	\$3,962,757	2002	\$159,147	
Tahoe Truckee Unified	2	24	\$2,752,632	43.2%	\$3,940,412	2003	\$164,184	
Davis Unified	5	23.3	\$3,814,302	43.2%	\$5,460,199	2003	\$234,343	
Woodland Unified	3	50.2	\$8,664,700	46.2%	\$12,663,792	2002	\$252,267	
Sacramento City Unified	1	35.2	\$4,813,386	46.2%	\$7,034,949	2002	\$199,856	
Lodi Unified	4	47	\$7,652,176	46.2%	\$11,183,950	2002	\$237,956	
Stockton Unified	3	49.1	\$8,959,088	43.2%	\$12,824,996	2003	\$261,202	
Natomas Unified	11	38.7	\$3,017,002	38.4%	\$4,175,850	2004	\$107,903	
Rocklin Unified	11	47.1	\$11,101,088	24.4%	\$13,810,282	2005	\$293,212	
<b>Totals</b>		<b>679.3</b>			<b>\$142,058,711</b>	<b>Average</b>	<b>\$209,125</b>	<b>2016 Adjustment \$215,274</b>
<b>Middle Schools:</b>		<b>260.7</b>			<b>\$49,447,897</b>	<b>Middle</b>	<b>\$189,704</b>	<b>\$215,274</b>
<b>High Schools:</b>		<b>418.6</b>			<b>\$92,610,814</b>	<b>High</b>	<b>\$221,217</b>	<b>\$251,034</b>

REPORT OF THE EXECUTIVE OFFICER  
State Allocation Board Meeting, February 24, 2016

INDEX ADJUSTMENT ON THE ASSESSMENT FOR DEVELOPMENT

PURPOSE OF REPORT

To present for State Allocation Board approval a RS Means' correction to the previously approved percentage increase for the index adjustment on the assessment for development from 1.05 percent to 3.59 percent.

DESCRIPTION

On January 27, 2016, the Board adopted an increase of 1.05 percent for the biennial adjustment to 2016 maximum Level I assessment for development based on the RS Means Class B Construction Cost Index. Following that adoption, the Office of Public School Construction (OPSC) received corrected source data from RS Means that results in an increase of 3.59 percent. Therefore, Staff is presenting the corrected adjustment for the Board's approval.

AUTHORITY

Education Code Section 17620(a)(1) states the following: "The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code."

Government Code Section 65995(b)(3) states the following: "The amount of the limits set forth in paragraphs (1) and (2) shall be increased in 2000, and every two years thereafter, according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting, which increase shall be effective as of the date of that meeting."

STAFF ANALYSIS/STATEMENTS

At the January 2016 meeting the Board adopted an increase to the maximum Level I assessment for development in the amount of 1.05 percent using the RS Means Construction Cost Index as the statewide cost index for class B construction. Once the adoption was made by the Board, RS Means provided corrected source data to OPSC. After reviewing the new data, Staff determined that the 2016 maximum Level I assessment for development fees needs to be amended to reflect the corrected amounts.

Based on the new data, the cost index for Class B construction reflects an increase of 3.59 percent during the period of January 2014 through December 2015. The corrected January 2016 assessment rates are presented below along with a historical comparison of what the rates would have been for 2010, 2012, 2014 and 2016 according to the RS Means Construction Cost Index.

RS Means Index Maximum Level I Assessment Per Square Foot

	<u>2010</u>	<u>2012</u>	<u>2014</u>	<u>2016</u>
Residential	\$3.01	\$3.20	\$3.36	\$3.48
Commercial/Industrial	\$0.48	\$0.51	\$0.54	\$0.56

(Continued on Page Two)

RECOMMENDATION

Increase the 2016 maximum Level I assessment for development in the amount of 3.59 percent using the corrected RS Means Index to be effective immediately.

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS  
State Allocation Board Meeting, February 24, 2016

Grant Amount Adjustments

		Regulation Section	Current Adjusted Grant Per Pupil Effective 1-1-15	Current Adjusted Grant Per Pupil Effective 1-1-16
<b>New Construction</b>	Elementary	1859.71	\$10,345	\$10,634
	Middle	1859.71	\$10,942	\$11,247
	High	1859.71	\$13,923	\$14,311
	Special Day Class – Severe	1859.71.1	\$29,070	\$29,881
	Special Day Class – Non-Severe	1859.71.1	\$19,442	\$19,984
	Automatic Fire Detection/Alarm System – Elementary	1859.71.2	\$12	\$12
	Automatic Fire Detection/Alarm System – Middle	1859.71.2	\$17	\$17
	Automatic Fire Detection/Alarm System – High	1859.71.2	\$28	\$29
	Automatic Fire Detection/Alarm System – Special Day Class – Severe	1859.71.2	\$53	\$54
	Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe	1859.71.2	\$36	\$37
	Automatic Sprinkler System – Elementary	1859.71.2	\$173	\$178
	Automatic Sprinkler System – Middle	1859.71.2	\$206	\$212
	Automatic Sprinkler System – High	1859.71.2	\$214	\$220
	Automatic Sprinkler System – Special Day Class – Severe	1859.71.2	\$548	\$563
	Automatic Sprinkler System – Special Day Class – Non-Severe	1859.71.2	\$368	\$378
<b>Modernization</b>	Elementary	1859.78	\$3,939	\$4,049
	Middle	1859.78	\$4,167	\$4,283
	High	1859.78	\$5,455	\$5,607
	Special Day Class - Severe	1859.78.3	\$12,555	\$12,905
	Special Day Class – Non-Severe	1859.78.3	\$8,399	\$8,633
	State Special School – Severe	1859.78	\$20,925	\$21,509
	Automatic Fire Detection/Alarm System – Elementary	1859.78.4	\$127	\$131
	Automatic Fire Detection/Alarm System – Middle	1859.78.4	\$127	\$131
	Automatic Fire Detection/Alarm System – High	1859.78.4	\$127	\$131
	Automatic Fire Detection/Alarm System – Special Day Class – Severe	1859.78.4	\$352	\$362
	Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe	1859.78.4	\$235	\$242
	Over 50 Years Old – Elementary	1859.78.6	\$5,472	\$5,625
	Over 50 Years Old – Middle	1859.78.6	\$5,788	\$5,949
	Over 50 Years Old – High	1859.78.6	\$7,577	\$7,788
	Over 50 Years Old – Special Day Class – Severe	1859.78.6	\$17,442	\$17,929
	Over 50 Years Old – Special Day Class – Non-Severe	1859.78.6	\$11,664	\$11,989
	Over 50 Years Old – State Special School – Severe	1859.78.6	\$29,069	\$29,880

(Continued on Page Two)

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS  
February 2016

Grant Amount Adjustments

New Construction / Modernization / Joint-Use	Regulation Section	Current Adjusted Grant Per Pupil Effective 1-1-15	Current Adjusted Grant Per Pupil Effective 1-1-16
Therapy/Multipurpose Room/Other (per square foot)	1859.72 1859.73.2 1859.77.3 1859.82 1859.125 1859.125.1	\$169	\$174
Toilet Facilities (per square foot)	1859.72 1859.73.2 1859.82 1859.125 1859.125.1	\$304	\$312
<b>New Construction Only</b>			
Parking Spaces	1859.76	\$13,155	\$13,522
General Site Grant (per acre for additional acreage being acquired)	1859.76	\$16,838	\$17,308
Project Assistance (for school district with less than 2,500 pupils)	1859.73.1	\$6,327	\$6,504
<b>Modernization Only</b>			
Two-stop Elevator	1859.83	\$105,240	\$108,176
Additional Stop	1859.83	\$18,943	\$19,472
Project Assistance (for school district with less than 2,500 pupils)	1859.78.2	\$3,374	\$3,468
<b>Facility Hardship / Rehabilitation</b>			
Current Replacement Cost - Other (per square foot)	1859.2	\$338	\$347
Current Replacement Cost - Toilets (per square foot)	1859.2	\$608	\$625
Interim Housing – Financial Hardship (per classroom)	1859.81	\$34,687	\$35,655
<b>Charter School Facilities Program - Preliminary Apportionment Amounts</b>			
Charter School Elementary	1859.163.1	\$10,399	\$10,689
Charter School Middle	1859.163.1	\$11,009	\$11,316
Charter School High	1859.163.1	\$13,972	\$14,362
Charter School Special Day Class - Severe	1859.163.1	\$29,209	\$30,024
Charter School Special Day Class - Non-Severe	1859.163.1	\$19,534	\$20,079
Charter School Two-stop Elevator	1859.163.5	\$87,700	\$90,147
Charter School Additional Stop	1859.163.5	\$15,786	\$16,226

(Continued on Page Three)



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Debbie Blow, Superintendent

**FROM:** Walter Con  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** August 17, 2016

**BOARD AGENDA ITEM:** 2016/17 Resolution No. 2 Delegation of Authority to District Staff

**BACKGROUND:** In order to proceed with normal District business, the Board must annually delegate which staff members may request expenditures, sign contracts and receive warrants.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the delegation of authority as submitted.

**FUNDING:** None



**Resolution of the Governing Board  
Delegation of Governing Board Powers/Duties  
Authority to make cash and budget transfers**

**District:** Orcutt Union School District

**Whereas**, Education Code Section 35161 provides that “The governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...;” and

**Whereas**, Education Code Section 35161 further provides that the governing board “...may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated;” and

**Whereas**, the governing board of the Orcutt Union School District recognizes that, while the authority provided in Education Code Section 35161 authorizes the board to delegate any of its powers and duties, the governing board retains the ultimate responsibility over the performance of those powers and duties; and

**Whereas**, the governing board further recognizes that where other Education Code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed;

**Now, Therefore, Be It Resolved** that, in accordance with the authority provided in Education Code Section 35161, the governing board of the Orcutt Union School District hereby delegates to the following officers or employees of the district, the authority to make cash and budget transfers between and within district funds as necessary for the payment of obligations of the district effective from the date this resolution is passed through the year-end accrual phase without submitting the transfers as part of a specific board resolution.

Walter J. Con, Asst. Supt. Business Svcs.

\_\_\_\_\_  
Authorized District Employee/Officer

Jeff Kirby, Director, Fiscal Services

\_\_\_\_\_  
Authorized District Employee/Officer

\_\_\_\_\_  
Authorized District Employee/Officer

\_\_\_\_\_  
Authorized District Employee/Officer

**Passed and Adopted** this 17th day of August, 2016 by the following vote:

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

Reference: Ed. Code § 35161

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Ed.D.

**FROM:** Walter Con  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** August 17, 2016

**BOARD AGENDA ITEM:** Resolution No. 3 – Authorization to Participate in State and Federal Surplus Property

**BACKGROUND:** Periodically, the State or Federal Government has equipment that has been surplus and available to local agencies. In order to secure surplus equipment, the Board of Trustees must authorize staff to represent the district and receive surplus equipment.

As part of the process, the Board of Trustees must pass a resolution giving staff authorization to participate in the state and federal surplus property program.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve Resolution No. 3 Authorization to Participate in State and Federal Surplus Property Program as submitted.

**FUNDING:** N/A



**ELIGIBILITY RENEWAL APPLICATION STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

A. Name of the Organization Orcutt Union School District Telephone 805-938-8943  
Address 500 Dyer St. City Orcutt Zip 93455  
Fax Number 805-938-8949 E-mail Address jbertoldi@orcutt-schools.net

Organization is a: PUBLIC GOVERNMENTAL AGENCY PRIVATE AGENCY/ORGANIZATION  
A. Conservation \_\_\_\_\_ A. Homeless Program \_\_\_\_\_  
B. Economic Development \_\_\_\_\_ B. Private Education - ADA \_\_\_\_\_  
 C. Education - ADA K-8 - 4,333 \_\_\_\_\_ C. Private Health \_\_\_\_\_  
D. Parks & Recreation \_\_\_\_\_ D. Older Americans Act for Sr. Citizens \_\_\_\_\_  
E. Public Health \_\_\_\_\_ E. Other, Explain \_\_\_\_\_  
F. Public Safety \_\_\_\_\_  
G. Other, Explain \_\_\_\_\_

Number of Service Sites \_\_\_\_\_  
Total Number of Clients Served Each Day \_\_\_\_\_

**RESOLUTION**

B. "BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
<u>Walter J. Con</u>	<u>Assistant Superintendent</u>	_____	<u>wcon@orcutt-schools.net</u>
<u>Janet Bertoldi</u>	<u>Director of Educational Technology</u>	_____	<u>jbertoldi@orcutt-schools.net</u>
<u>Kirby Fell</u>	<u>Director of Technology</u>	_____	<u>kfell@orcutt-schools.net</u>
<u>Scott Stearns</u>	<u>Director of MOT</u>	_____	<u>sstearns@orcutt-schools.net</u>

**\*Note: All signatures must be in original form. No copied or stamped signatures.**

The above resolution was PASSED AND ADOPTED this 17th day of August 20 16 by the Governing Board of the:

\_\_\_\_\_ by the following vote: AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

I, Deborah Blow Clerk of the Governing Board known as \_\_\_\_\_

Do hereby certify that the foregoing is a full, true, and correct resolution adopted by the governing board of the above named organization at the meeting thereof held at its regular place of meeting on the date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: \_\_\_\_\_

**NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY.**

C. AUTHORIZED BY: Walter J. Con, Assistant Superintendent Business Services  
Printed Name and Title of Chief Administrative Officer

\_\_\_\_\_  
Signature of Chief Administrative Officer Date

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE# \_\_\_\_\_

**FOR STATE SURPLUS AGENCY USE ONLY**

Renewal Application Approved \_\_\_\_\_ Renewal Application Disapproved \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Donee Number: \_\_\_\_\_ Billing Code: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

STATE OF CALIFORNIA  
DEPARTMENT OF GENERAL SERVICES  
OFFICE OF FLEET AND ASSET MANAGEMENT  
SASP 203 (Rev 3/15)

**ASSURANCE OF COMPLIANCE WITH GSA REGULATIONS UNDER TITLE VI OF  
THE CIVIL RIGHTS ACT OF 1964, SECTION 606 OF TITLE VI OF THE FEDERAL  
PROPERTY AND ADMINISTRATIVE SERVICES ACT OF 1949, AS AMENDED,  
SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED,  
TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED  
AND SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975**

Orcutt Union School District, (hereinafter called the "donee"),  
(Name of donee organization)

HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Date \_\_\_\_\_ Orcutt Union School District  
Donee Organization

BY Walter J. Con  
(President/Chairman of the Board  
or comparable authorized official)

500 Dyer St.  
Orcutt, CA 93455  
Donee Mailing Address

**STATE OF CALIFORNIA  
 NEW APPLICATION FOR ELIGIBILITY  
STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

Pursuant to Federal Regulation 28 C.F.R. §§ 42.401 - 42.415, a recipient is mandated to report to the Federal Government the racial and national origins of all persons within your service area. You are therefore asked to supply the Office of Fleet and Asset Management with the race and national origins of individuals you serve in your service area (it may be helpful to refer to the US Census to determine the racial makeup of your service area at [www.factfinder.census.gov/](http://www.factfinder.census.gov/)). This form must be completed and returned with the rest of the eligibility packet in order to qualify for the Federal Surplus Property Program. Your answers on this form in no way affect your eligibility; however, not returning the form will delay the processing of your application.

American Indian or Alaskan Native   % <u>.65</u>	Persons having origins in any of the tribal people of North America, and who maintain cultural identification through tribal affiliation or community recognition.
Asian / Pacific Islander   % <u>2.01</u>	Persons having origins in any of the original peoples of the far east, Southeast Asia, Pacific Islands, or the Indian Subcontinent. This includes China, Japan, Korea, The Philippines, and Samoa.
Black   % <u>1.86</u>	Persons having origins in any of the black racial groups of Africa.
Hispanic   % <u>44.37</u>	Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
White   % <u>45.14</u>	Person having origins in any of the original people of Europe, North Africa, or the Middle East.
Other   % <u>5.97</u>	(Specify) <u>2.23% Filipino (non-hispanic), 3.74% Multi-Ethnic (non-hispanic)</u>

Print Name Walter J. Con

Title Assistant Superintendent Business Services

Signature \_\_\_\_\_

Date \_\_\_\_\_

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND  
VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

This certification is required by the General Services Administration regulations implementing Executive Order 12549-41 CFR 105-68 – for all lower tier transactions meeting the requirements stated at 41 CFR 105-68.110.

**Instructions for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage section of rule implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitation for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**NAME OF DONEE APPLICANT**

Orcutt Union School District - Walter J. Con, Assistant Superintendent Business Services

**NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**

**SIGNATURE**

**DATE**

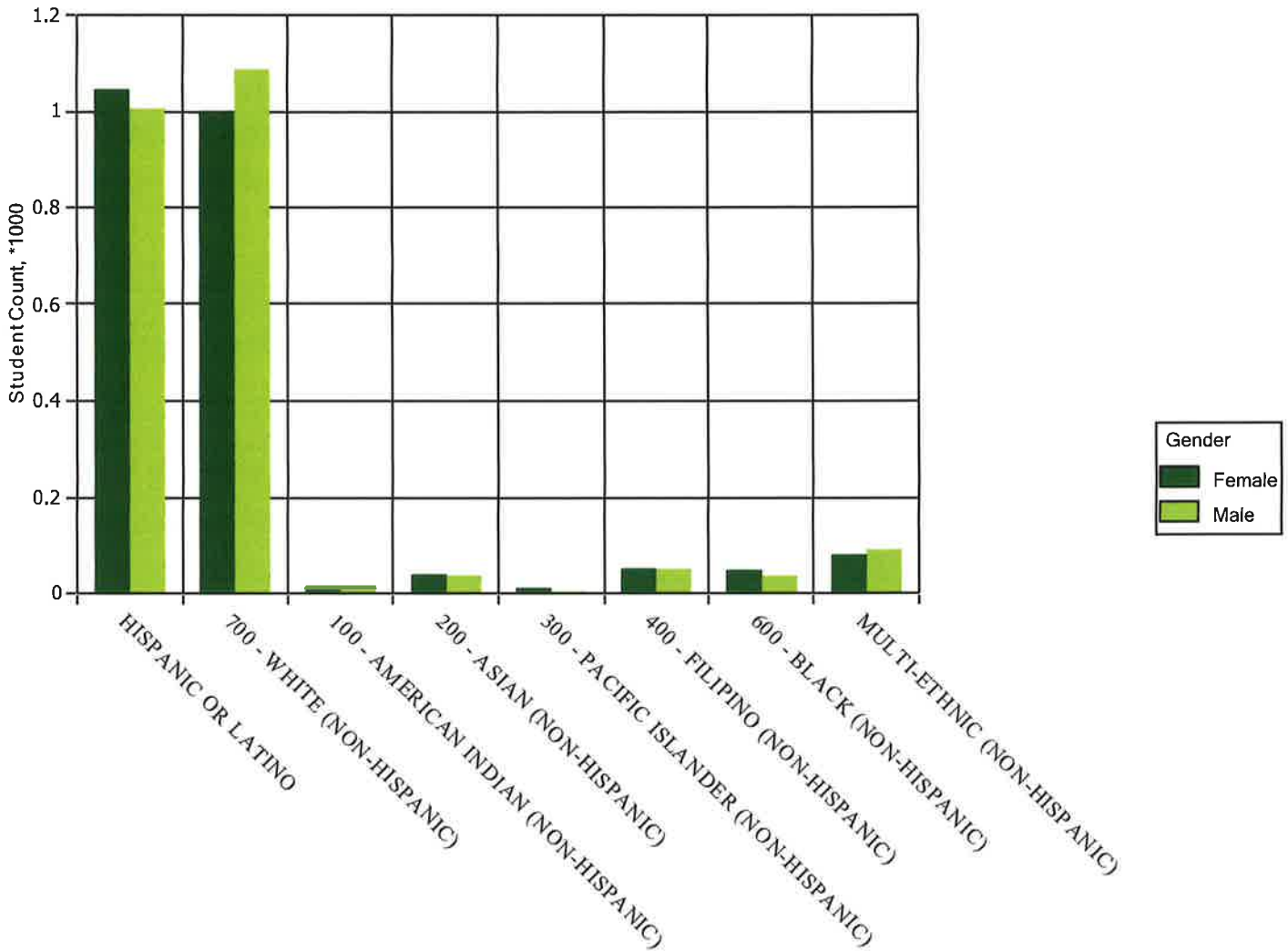
# Orcutt Union School District

7/6/2016

2015-2016

## Student Distribution By Ethnic Code

Page 1



Ethnic Codes	Female	Male	Total	Percent
HISPANIC OR LATINO	1,045	1,006	2,051	44.37%
700 - WHITE (NON-HISPANIC)	999	1,088	2,087	45.14%
100 - AMERICAN INDIAN (NON-HISPANIC)	14	16	30	0.65%
200 - ASIAN (NON-HISPANIC)	40	38	78	1.69%
300 - PACIFIC ISLANDER (NON-HISPANIC)	11	4	15	0.32%
400 - FILIPINO (NON-HISPANIC)	52	51	103	2.23%
600 - BLACK (NON-HISPANIC)	49	37	86	1.86%
MULTI-ETHNIC (NON-HISPANIC)	81	92	173	3.74%
<b>Totals:</b>	<b>2,291</b>	<b>2,332</b>	<b>4,623</b>	

**Certifications and Agreements including Terms, Conditions, Reservations and Restrictions to be included  
On Agency Issued or Distribution Documents**

**A) The Donee Certifies That:**

- 1) It is a public agency; or an approved non-profit institution or organization, exempt from taxation under Section 501 of the Internal Revenue Code of 1986; within the meaning of Section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the General Services Administration (GSA).
- 2) The property is needed and will be used by the recipient for carrying out for the residents of a given political area one or more public purposes, or, if a nonprofit tax-exempt institution or organization or 8(a) business, the property is needed for and will be used by the recipient for educational or public health purposes, or for programs for older individuals, or for business purposes. The property is not acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the State, except with prior approval of the CSASP.
- 3) Funds are available to pay any and all costs and charges incidental to the receipt of surplus property, and that property is not being acquired for any other use(s) or purpose(s), is not for sale. The fee schedule is available upon request from the CSASP.
- 4) Any transaction shall be subject to the nondiscrimination regulations governing the donation of federal surplus personal property issued under Title VI of the Civil Rights Act of 1964 (41 USC 2000d-2000d-4a), as amended, section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, section 303 of the Age Discrimination Act of 1975, and the Civil Rights Restoration Act of 1987.
- 5) If the Donee is designated by the Federal Small Business Administration 8(a) Program as a socially and economically disadvantaged small business and the SBA and CSASP have both determined the Donee is eligible to receive federal surplus property as a donation, the Donee certifies that the property acquired is needed and will be used solely for the conduct of the Donee's business enterprise: and the Donee certifies to A. (3), (4) and (5),

**B) The Donee Agrees to the Following Federal Conditions:**

- 1) All items of property, other than items with a unit acquisition cost of \$5000 or more and passenger motor vehicles, regardless of acquisition cost, shall be placed in use for the purpose(s) for which it was acquired within one year or receipt, and shall be placed in continuous use for one year from the date the property was placed in use. In the event the Donee does not place the property in use, or continuous use, the Donee shall immediately notify the CSASP, and, at the Donee's expense, make the property available for transfer or other disposal as directed by the CSASP.
- 2) Special handling or use limitations as are imposed by Federal GSA on any item(s) under which the item(s) are being allocated to the Donee.
- 3) In the event the Donee does not use the property as required by Sections C (1) and (2) below, at the option of the GSA, title and right to the possession of such property shall revert to the United States of America and, upon demand, the Donee shall release such property to such person as GSA or its designee shall direct.

**C) The Donee Agrees to the Following Conditions Applicable to Items with a Unit Acquisition Cost of \$5,000 or More and Passenger Motor Vehicles, Regardless of Cost. Except Vessels 50 Feet or More in Length and Aircraft Regardless of Acquisition Cost:**

- 1) The property shall be placed in use within one year of receipt, and shall be used only for the purpose(s) for which it was acquired and for no other purpose(s).
- 2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which it is acquired for a period of 18 months from the date the property is placed in use, except for such item(s) of major equipment for which the CSASP designates a further period of restriction.
- 3) In the event the property is not so used as required by Sections C (1) and (2), at the option of the CSASP, title and right to the possession of such property shall, at the option of the CSASP, revert to the State of California, and the Donee shall release such property to such person as the CSASP shall direct.

**D) The Donee Agrees to the Following Terms, Reservations and Restrictions:**

- 1) From the date it receives the property and throughout the time period(s) imposed by Sections B and C (as applicable) remain in effect, the Donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State of California, without the prior approval of GSA or the CSASP. The proceeds from any sale, trade, lease, loan, bailment, encumbrance or other disposal of the property, when the GSA or the CSASP authorizes such action, shall be remitted promptly by the Donee to GSA or the CSASP, as applicable. If the Donee takes action in ignoring or disregarding the foregoing restrictions after the date the Donee received the property and before expiration of the time periods imposed by Sections C or D as applicable, at the option of the GSA or the CSASP, the Donee shall pay to the GSA or the CSASP any proceeds derived from the disposal, and/or the fair market or rental value of the property at the time of such unauthorized disposal as determined by the GSA or the CSASP as applicable.
- 2) If at any time, from the date the Donee receives the property throughout the time periods by Sections B and C as applicable, the Donee determines that some or all of the property is no longer suitable, usable, or further needed for the purpose(s) for which it was acquired, the Donee shall promptly notify the CSASP and shall, as directed by the CSASP, return the property to the CSASP, or release the property to another Donee or another state agency, or a department or agency of the United States, or sell or otherwise dispose of the property. The Donee shall remit the proceeds from the sale promptly to the CSASP.
- 3) The Donee shall make reports to the CSASP which shall state the use, condition, and location of the property, and shall report on other pertinent matters as may be required from time to time by the CSASP.
- 4) At the option of the CSASP, the Donee may abrogate the conditions set forth in Section B and the terms, reservations and restrictions pertaining in Section D by payment of an amount as determined by the CSASP.

**E) The donee Agrees to the Following Conditions, Applicable to all Items of Property:**

- 1) The property acquired by the Donee is on an "As Is," "where is" basis, without warranty of any kind.
- 2) If the Donee carries insurance against damages to or loss of property due because of fire or other hazards, and the damage to, loss or destruction to donated property with unexpired terms, conditions, reservations or restrictions, occurs, the CSASP will be entitled to reimbursement from the Donee out of the insurance proceeds, in an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated property.

**F) Terms, conditions, reservations and restrictions set forth in the Conditional Transfer Document executed by the authorized Donee representative are applicable to the donation of Aircraft and Vessels of 50 Feet or more in length having an acquisition cost of \$5,000 or more in length or more, regardless of the purpose for which acquired.**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



## BUSINESS SERVICES MEMORANDUM

To: Board of Trustees  
Deborah Blow, Ed.D.

FROM: Walter Con  
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 17, 2016

BOARD AGENDA ITEM: Various Flooring Project #001-03-2016

BACKGROUND: As required, a bid was requested for the Various Flooring Projects. The scope of work includes installing 184 square yards of carpet on the south half of the IMC; 120 square yards of carpet in the teacher's lounge at Patterson Rd.; 960 square feet of VCT tile installed in the Fine Arts Room at Pine Grove; 240 square feet of VCT Tile in the Conference Room at Ralph Dunlap and 960 square feet of VCT tile in the Fine Arts Room at Alice Shaw.

On July 13, 2016, (1) sealed bid was received for \$14,500. **Floor It, Inc.**, Santa Maria, CA, was the lowest responsive bid.

The flooring products have been purchased through Kya, Inc. and we will be using a Carpet and Resilient Flooring piggyback bid package No. 1 from Wiseburn School District.

RECOMMENDATION: It is recommended that the Board of Trustees award the bid for the Various Flooring Projects to **Floor It, Inc.** for \$14,500, and approve the Carpet and Resilient Flooring piggyback bid for approximately \$19,000.

FUNDING: Fund 14





## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Ed.D.

**FROM:** Walter Con  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** August 17, 2016

**BOARD AGENDA ITEM:** Discretionary Commercial Warrants Audit

**BACKGROUND:** The Santa Barbara County Education Office concluded that a continued emphasis on auditing 100% of commercial warrants of the larger districts is inefficient and does not take into consideration the concepts of risk assessment and cost/benefit. With a discretionary audit, significantly more time is available to audit the transactions with the highest risk.

The Santa Barbara County Education Office implemented a discretionary audit of commercial warrants for select school and community college districts, as allowed by Education Code Section 42636. On implementing discretionary audits, they audit:

- Travel claims; credit card warrants; revolving cash warrants; warrants to independent contractors; warrants related to public contracts; other warrants greater than or equal to \$5,000, excluding utilities payments; and a random sample of 5% of the remaining warrants.

The County will continue to track errors and, if errors increase in number and severity, may revoke our district's eligibility to participate. They require us to complete the *Annual/Internal Control Questionnaire* and, if there are significant changes, may revoke our eligibility to participate. They also review the annual audit report by the external auditors for internal controls findings.

**RECOMMENDATION:** Staff recommends that the Board of Trustees authorize staff to renew the Memorandum of Understanding for Discretionary Commercial Warrants Audit.

**FUNDING:** None



**Memorandum of Understanding  
for  
Discretionary Commercial Warrants Audits**

**Purpose of Agreement**

This Memorandum of Understanding (MOU) is entered into this 17th day of August, 2016, by and between the Orcutt Union School District (“District”) and the Santa Barbara County Education Office (“SBCEO”) for the reduction of the SBCEO’s audits of commercial warrants from 100 percent to audits of a selection of commercial warrants chosen at SBCEO’s discretion.

**Background**

Education Code Section 42634 states that:

*Each order drawn against the funds of a school district shall be numbered and shall state: (a) the particular fund or funds of the district against which it is drawn, (b) the amount of the payment to be made from each fund, and (c) the rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages.*

*If drawn for any purpose other than the payment of salaries or wages of school district employees, the order shall be accompanied by an itemized bill showing the separate items and the price of each. Notwithstanding that requirement, if the county superintendent of schools determines that including an itemized bill with the order is impractical under the system of payment utilized, the itemized bill showing the separate items and the price of each shall instead be retained by the school district and shall be available for audit as directed by the county auditor.*

In Santa Barbara County, the county auditor has delegated the responsibilities under this section to the SBCEO.

Education Code Section 42636(a) states that:

*The county superintendent of schools may examine each order on school district funds transmitted to him or her, in the order in which it is received in his or her office. If it appears that the order is properly drawn for the payment of legally authorized expenses against the proper funds of the district, and that there are sufficient moneys in the fund or funds against which the order is drawn to pay it, the county superintendent shall endorse upon it “examined and approved,” and shall, in attestation thereof, affix his or her signature and number and date the requisition and transmit it directly to the county auditor, in the order in which the order is received in his or her office. The county superintendent may prescribe alternative methods for districts determined to be fiscally accountable pursuant to Section 42650.*

One of the responsibilities of the SBCEO per Education Code Section 42636(a) is to examine orders on school district funds to ensure the order is properly drawn. In the past, the SBCEO has required all districts to submit the authorizing documentation behind each order, including an itemized invoice from the vendor. SBCEO then audited the orders against the originating documentation.

SBCEO recognizes that there are widely varying levels of risk in the orders being audited. It is also sensitive to the workload of the larger districts with regard to copying

all itemized invoices. As a result, the SBCEO will audit a selection, including a random selection, of commercial warrants - as opposed to all commercial warrants - for districts that it determines are eligible.

### **Eligible School Districts**

Eligible districts will be those districts whose ADA is 901 or greater for elementary districts, 901 or greater for high school districts or 1,501 or greater for unified districts and whose error rates have over time been found to be minimal and acceptable to the SBCEO. In addition, these will be districts where the business office staff – particularly the accounts payable staff – is experienced and whose employment with the district has been significant enough for SBCEO to assess the knowledge and accuracy of those preparing the district’s commercial warrants for payment.

It is understood and agreed that SBCEO will be relying on the internal control system of the district to ensure the validity and accuracy of those commercial warrants it will no longer be auditing. Therefore only those districts whose internal control systems are found by SBCEO to be operating as expected will be eligible.

### **General Roles and Responsibilities**

In general, although SBCEO will be auditing and requiring supporting documents for a sampling of commercial warrants, the school district understands that it will be assuming filing and archiving responsibilities for all documents supporting these payments. Refer to the governing board resolution “Responsibility for Retention of Commercial Warrants Documentation.”

*SBCEO will:*

- develop an eligibility checklist to be completed by the district that will document the criteria for participation in the discretionary commercial warrants audits;
- develop an internal control questionnaire to be completed by the district that will allow SBCEO to objectively assess the district’s internal control system;
- determine the commercial warrants to be audited;
- provide the district with a prelist that indicates commercial warrants for which documentation will be required (although some warrants will be computer-selected and some selected by the district based on SBCEO guidelines);
- if any additional warrants are chosen for audit, provide the district with a listing of those warrants;
- not release any commercial warrants until the related documentation has been audited;
- discuss with the district any problems or issues that might threaten the district’s eligibility to participate in the discretionary commercial warrants audits; and
- send a letter to the district’s external auditor regarding the district’s participation in the discretionary audit process.

*District will:*

- acknowledge that it is ultimately responsible for the legality and accuracy for all of its commercial warrants;
- hold SBCEO harmless for the legality and accuracy of its commercial warrants;
- each year, complete the internal control questionnaire provided by SBCEO;
- allow SBCEO access to its documentation files – if deemed advisable by SBCEO - at a time mutually acceptable to both the district and the SBCEO;
- provide the commercial warrant documentation as requested;
- accept that, if it has a need to generate a second final prelist, the second prelist will be subject to a 100 percent audit;
- warrant by resolution of the governing board that it will be responsible for retaining the underlying documentation for all commercial warrants in an organized and secure manner for a minimum period of four years, three of which must be in a hard-copy format; and
- provide the SBCEO with a copy of the governing board minutes approving this Memorandum of Understanding.

**Terms of the Agreement**

This Memorandum of Understanding will be valid for a period of one year to be renewed each July 1 at the discretion of SBCEO. However, the Memorandum of Understanding may be terminated without cause by the SBCEO at any time by delivering a written notice of termination to the superintendent and governing board of the **Orcutt Union** School District.

IN WITNESS THEREOF, the parties hereto have caused this Memorandum of Understanding to be duly executed, such parties acting by their representatives being thereunto duly authorized.

\_\_\_\_\_  
By (Authorized Signature for District)

\_\_\_\_\_  
By (Authorized Signature for SBCEO)

Walter J. Con

\_\_\_\_\_  
Name (Printed or Typed)

\_\_\_\_\_  
Name (Printed or Typed)

Assistant Superintendent Business Svcs.

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Debbie Blow, Ed.D.

**FROM:** Walter Con  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** August 17, 2016

**BOARD AGENDA ITEM:** 2016-17 Professional Services Agreement with Dannis, Woliver, Kelly (DWK)

**BACKGROUND:** Orcutt Union School District and Dannis, Woliver, Kelly (DWK) entered into an agreement on June 15, 2016 for legal services. District Administration has been most pleased with both the quality of their work and their responsive nature.

Fiscal obligations are set forth in the agreement attached.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the Agreement for Professional Services with Dannis, Woliver, Kelly (DWK) as submitted.

**FUNDING:** General Fund

## **AGREEMENT FOR PROFESSIONAL SERVICES**

This Agreement is made and entered into on June 15, 2016, by and between the Orcutt Union School District, hereinafter referred to as District, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

District appoints Attorney to represent, advise, and counsel it from July 1, 2016, through and including June 30, 2017, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

District shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

Except as hereinafter provided, District agrees to pay Attorney two hundred twenty-five dollars (\$225) to three hundred ten dollars (\$310) per hour for shareholders, special counsel and of counsel; one hundred eighty-five dollars (\$185) to two hundred twenty-five dollars (\$225) per hour for associates; and one hundred twenty dollars (\$120) to one hundred forty dollars (\$140) per hour for paralegals and law clerks. The rate for Gregory J. Dannis will be three hundred fifty dollars (\$350) per hour. Rates for individual attorneys may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services provided. Attorneys who previously performed work to the District through KMTG will be billed at each attorney's December 2015 rate through December 31, 2016. As of January 1, 2017, the standard attorney fee schedule will apply.

Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of one-tenth (.1) of an hour, except for the first such advice in any business day, which is charged in a minimum of three-tenths (.3) of an hour. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit. If, during the course of representation of District, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, District shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects or particular scopes of work.

District further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals. District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or emergency conditions which occasionally arise.

District further agrees to pay for major costs and expenses by paying third parties directly including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of District and Attorney, Attorney may pay for such costs and expenses and District shall advance costs and expenses to Attorney.

Occasionally Attorney may provide District officials and/or employees with food or meals at Attorney-sponsored trainings or when working with District officials and/or

employees. Attorney may provide such food or meals without additional charge in exchange for the consideration provided by the District under this Agreement.

Attorney shall send District a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. District shall pay Attorney's statements within thirty (30) days after each statement's date. Upon District office's request for additional statement information, Attorney shall provide a bill to District no later than ten (10) days following the request. District is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request.

It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest may arise in the course of Attorney's representation. If Attorney becomes aware of any potential or actual conflicts of interest, Attorney will inform the District of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether Attorney has a conflict of interest in its representation of District in any matter, it may contact Attorney or other legal counsel for clarification.

District or Attorney may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

ORCUTT UNION SCHOOL DISTRICT



Dr. Deborah Blow  
Superintendent

\_\_\_\_\_ Date

DANNIS WOLIVER KELLEY

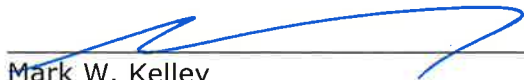


Christian M. Keiner  
Attorney at Law

\_\_\_\_\_ Date

6/20/16

DANNIS WOLIVER KELLEY



Mark W. Kelley  
Attorney at Law

\_\_\_\_\_ Date

6/22/16

At its public meeting of AUGUST 17, 2016, the Board approved this Agreement and authorized the Board President, Superintendent or Designee to execute this Agreement.



**2016-17 RESOLUTION NO.4**  
**WAIVER OF CREDENTIAL AUTHORIZATION**  
**Page 2**

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I, Rob Buchanan, Clerk of the Board of Trustees of the ORCUTT UNION SCHOOL DISTRICT, hereby certify that the foregoing is a true copy of a resolution duly and legally adopted as a consent action item by the District's Governing Board at a legal meeting of said Board duly and regularly held on August 17, 2016 and that said resolution has not been revoked.

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*Clerk, Board of Trustees*





## HUMAN RESOURCES MEMORANDUM

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson   
Assistant Superintendent of Human Resources

**DATE:** August 17, 2016

**RE:** Brandman University

**BACKGROUND:** Brandman University is requesting approval of the Internship Credential Agreement with the Orcutt Union School District for Multiple and Single Subject and Education Specialist Internship Credentials.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the Brandman University Internship Credential Program Agreement with the Orcutt Union School District.

**FUNDING:** N/A

**IV. TERM AND TERMINATION OF AGREEMENT**

Brandman University and the Orcutt Union School District, agree to all the conditions of this Internship Contract Agreement as outlined above, to be effective on August 01, 2016, and continuing until July 30, 2018 (2-year maximum). This agreement may be terminated and the provisions of this agreement may be altered, changed or amended by mutual consent of both parties upon sixty (60) days written notice.

**SIGNATURES:**

**DISTRICT**

**REPRESENTATIVES:**

Signature: 

Name: Dr. Deborah Blow

Title: Superintendent

Date: 8/1/2016

Signature: 

Name: Don Nicholson

Title: Human Resources

Date: 8/1/2016

**UNIVERSITY:**

Signature: \_\_\_\_\_

Name: Phillip L. Doolittle

Title: Executive Vice Chancellor of Finance and Administration and Chief Financial Officer

Date: \_\_\_\_\_

Signature: 

Name: Dr. Christine Zeppos

Title: Dean, School of Education

Date: \_\_\_\_\_



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## INTERNSHIP CONTRACT AGREEMENT

by and between

BRANDMAN UNIVERSITY

and

ORCUTT UNION SCHOOL DISTRICT

- **Multiple Subject Internship Credential**
- **Single Subject Internship Credential**
- **Education Specialist Internship Credential**

An Internship Credential authorizes the same service at the same level as the Preliminary Credential with some exceptions. The Internship Credential is only valid in one school district or consortium under the preconditions established by State law (see Appendix A).

For this reason, interns must have a contract before a credential can be issued. Each intern candidate is to work under the direct and continuing supervision of a Brandman University Supervisor, from the Santa Maria Campus, and District Mentor who provides general support at the classroom level of the cooperating school. Also, the Internship Credential shall be issued initially for a two-year period and may be renewed by the Commission. (Education Code Section 44455). For renewals, please see Education Code Section 44456.

### I. **General Provisions**

#### a. **The UNIVERSITY agrees and verifies that:**

- i. Each Intern Teacher shall have met the requirements for enrollment in its Credential Programs
- ii. Each Intern Teacher must have completed the minimum number of preservice hours of University Credential Program course work, as required by the CCTC for issuance of the Intern Credential.
- iii. Each Intern Teacher shall apply for the Internship Credential through the Teacher Accreditation Department at Brandman University, upon verification of employment from the School District.

#### b. **The DISTRICT agrees and verifies that:**

- i. The intern assumes full teaching and legal responsibility for their classroom from the first day of the teaching assignment as a paid employee of the District for at least **one academic year**, subject to the District's personnel policies and State law(s).
- ii. The intern will attend department and faculty meetings and parent-teacher conferences when appropriate. No intern may coach extracurricular activities nor be required to attend meetings that present a conflict with his/her internship responsibilities at Brandman University.

- iii. The intern is expected to attend all school and district in-service training sessions whenever possible. The intern will also attend assigned District and School orientations that occur prior to the start of the school. If there is a conflict between University and District training, University meetings shall take priority during the Internship period.

## **II. Support and Supervision Requirements**

Pursuant to California Education Code §44321, the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The Commission requires that each approved intern program must have a signed Memorandum of Understanding (MOU) outlining the respective responsibilities of the program and of the employer.

### **a. General Support and Supervision Provided to All Interns**

The UNIVERSITY and DISTRICT together shall provide a minimum of 144 hours of support/mentoring and supervision to each intern teacher per school year including coaching, modeling, and demonstrating within the classroom, assistance with course planning and problem-solving regarding students, curriculum, and development of effective teaching methodologies. The minimum support, mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to four hours times the number of instructional weeks remaining in the school year. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.

- i. The UNIVERSITY shall select supervisors that have current knowledge in their subject matter area; understand the context of public schooling; ability to model best professional practices in teaching and learning, scholarship and service; knowledge about diverse abilities, cultural, language, ethnic and gender diversity; and understanding of academic standards, frameworks, and accountability systems that drive the curriculum of public schools.
- ii. The UNIVERSITY shall provide supervision and ongoing support for a minimum of 72 hours per school year. University supervisors will conduct classroom observations a minimum of four times each term that include pre and post observation discussions. Supervisors will maintain weekly contact with the intern to provide support related to planning, curriculum, and instruction in addition to problem solving regarding students.
- iii. The DISTRICT shall select mentor teachers who meet the following qualifications:
  - (1) valid corresponding Clear or Life credential,
  - (2) three years successful teaching experience, and
  - (3) the English Learner (EL) Authorization (if responsible for providing specified EL support).If the mentor does not hold an EL Authorization, the district must identify an individual who does have a valid EL authorization and who is immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed.
- iv. The DISTRICT shall provide supervision and ongoing support for a minimum of 72 hours per school year with a minimum of two hours of support/mentoring and supervision per week. The mentor(s) role is to provide support specifically addressing issues in the intern's classroom (See Appendix B for examples of support/supervision activities). Interns without an English Language Authorization must also receive focused English Language instruction support.

- v. The UNIVERSITY shall provide orientation and training for the district mentors and university supervisors.
- vi. The University Supervisor and District Mentor shall meet together regularly with the intern to ensure the intern is following the California Teaching Performance Expectations.
- vii. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 144 hours of mentoring via forms submitted by the interns in LiveText.
- viii. The District Mentor and site administrator shall participate in surveys that provide feedback to the university regarding the internship experience.

**b. Support and Supervision Specific to Teaching English Learners**

The following additional support/mentoring and supervision shall be provided to an intern teacher who enters the program without a valid English learner authorization listed on a previously issued multiple subject, single subject, or education specialist instruction teaching credential; a valid English learner or Cross-cultural, Language and Academic Development (CLAD) authorization:

- i. The UNIVERSITY shall provide 45 hours of support/mentoring and supervision per school year, including in-classroom coaching, specific to the needs of English learners. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners.
- ii. The DISTRICT shall identify an individual who will be immediately available to assist the intern teacher with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and for support of language accessible instruction through in-classroom modeling and coaching as needed. The identified individual may be the same mentor assigned pursuant to section I above provided the individual possesses an English learner authorization and will be immediately available to assist the intern teacher. (See Appendix B for examples of support/supervision activities).
- iii. An individual who passes the California Teaching of English Learner (CTEL) examinations prior or subsequent to the issuance of the intern credential may be exempted from the additional 45 hours of support/mentoring and supervision specific to the needs of English learners.
- iv. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 45 hours of support/mentoring specific to the needs of English learners via forms submitted by the interns in LiveText.

**III. THE PARTIES MUTUALLY AGREE**

- A. The parties mutually agree each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement. Each Certificate of Insurance shall specify that

should any above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

- B. The UNIVERSITY agrees to indemnify, hold harmless, and defend the DISTRICT, its agents and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the DISTRICT because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its agents or employees.

The DISTRICT agrees to indemnify, hold harmless, and at the University's request, defend the UNIVERSITY, its agents and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the University because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with the Agreement, and due or claimed to be due to the negligence of the DISTRICT, its agents or employees.

- C. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- D. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- E. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Orcutt Union School District  
500 Dyer St.  
Orcutt, CA 93455  
Attn: Don Nicholson, Assistant Superintendent,  
Human Resources  
Tel: (805) 938-8900

UNIVERSITY CONTACT INFORMATION:

Brandman University  
16355 Laguna Canyon Road  
Irvine, CA 92618  
Attn: School of Education, Dean  
Tel: (949) 341-9881

- F. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- G. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- H. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- I. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

**IV. TERM AND TERMINATION OF AGREEMENT**

Brandman University and the Orcutt Union School District, agree to all the conditions of this Internship Contract Agreement as outlined above, to be effective on August 01, 2016, and continuing until July 30, 2018 (2-year maximum). This agreement may be terminated and the provisions of this agreement may be altered, changed or amended by mutual consent of both parties upon sixty (60) days written notice.

**SIGNATURES:**

**DISTRICT**

**REPRESENTATIVES:**

Signature: 

Name: Dr. Deborah Blow

Title: Superintendent

Date: 8/1/2016

Signature: 

Name: Don Nicholson

Title: Human Resources

Date: 8/1/2016

**UNIVERSITY:**

Signature: \_\_\_\_\_

Name: Phillip L. Doolittle

Title: Executive Vice Chancellor of Finance and Administration and Chief Financial Officer

Date: \_\_\_\_\_

Signature: 

Name: Dr. Christine Zeppos

Title: Dean, School of Education

Date: \_\_\_\_\_

## APPENDIX A

### Preconditions Established for Internship Programs

For initial program accreditation and continuing accreditation by the Committee on Accreditation, participating districts and universities must adhere to the following requirements of state law or Commission policy.

- (1) **Bachelor's Degree Requirement.** Candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. Reference: Education Code §§44325, 44326, 44453.
- (2) **Subject Matter Requirement.** Each Multiple Subject intern admitted into the program has passed the Commission-approved subject matter examinations(s) for the subject area(s) in which the Intern is authorized to teach, and each Single Subject intern admitted into the program has passed the Commission-approved subject matter examination(s) or completed the subject matter program for the subject areas(s) in which the Intern is authorized to teach. Reference: Education Code § 44325(c) (3).
- (3) **Pre-Service Requirement.**
  - (a) Each Multiple and Single Subject Internship program must include a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in general pedagogy including classroom management and planning, reading/language arts, subject specific pedagogy, human development, and teaching English Learners.
  - (b) Each Education Specialist Internship program includes a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in pedagogy including classroom management and planning, reading/language arts, specialty specific pedagogy, human development, and teaching English Learners.
- (4) **Professional Development Plan.** The employing district has developed and implemented a Professional Development Plan for interns in consultation with a Commission-approved program of teacher preparation. The plan shall include all of the following:
  - (a) Provisions for an annual evaluation of the intern.
  - (b) A description of the courses to be completed by the intern, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching.
  - (c) Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.
  - (d) Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.
- (5) **Supervision of Interns.**
  - (a) In all internship programs, the participating institutions shall provide supervision of all interns.
  - (b) University Intern Programs only: No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person. Reference: Education Code § 44462. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.
- (6) **Assignment and Authorization.** To receive program approval, the participating institution authorizes the candidates in an internship program to assume the functions that are authorized by the regular



standard credential. Reference: Education Code § 44454. The institution stipulates that the interns' services meet the instructional or service needs of the participating district(s). Reference: Education Code § 44458.

- (7) **Participating Districts.** Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential(s) involved. Reference: Education Code §§ 44321 and 44452.
- (8) **Early Program Completion Option.** Each intern program must make available to candidates who qualify for the option the opportunity to choose an early program completion option, culminating in a five year preliminary teaching credential. This option must be made available to interns who meet the following requirements:
- (a) Pass a written assessment adopted by the commission that assesses knowledge of teaching foundations as well as all of the following:
    - Human development as it relates to teaching and learning aligned with the state content and performance standards for K-12 students
    - Techniques to address learning differences, including working with students with special needs
    - Techniques to address working with English learners to provide access to the curriculum
    - Reading instruction in accordance with state standards
    - Assessment of student progress based on the state content and performance standards
    - Classroom management techniques
    - Methods of teaching the subject fields
  - (b) Pass the teaching performance assessment. This assessment may be taken only one time by an intern participating in the early completion option.
  - (c) Pass the Reading Instruction Competence Assessment (RICA) (Multiple Subject Credential only).
  - (d) Meet the requirements for teacher fitness.

An intern who chooses the early completion option but is not successful in passing the assessment may complete his or her full internship program. (Reference: Education Code § 44468).

- (9) **Length of Validity of the Intern Certificate.** Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities. Reference: Education Code § 44325 (b).
- (10) **Non-Displacement of Certificated Employees.** The institution and participating districts must certify that interns do not displace certificated employees in participating districts.
- (11) **Justification of Internship Program.** When an institution submits a program for initial or continuing accreditation, the institution must explain why the internship is being implemented. Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. The exclusive representative of certificated employees in the credential area (when applicable) is encouraged to submit a written statement to the Committee on Accreditation agreeing or disagreeing with the justification that is submitted.
- (12) **Bilingual Language Proficiency.** Each intern who is authorized to teach in bilingual classrooms has passed the language proficiency subtest of the Commission-approved assessment program leading to the Bilingual Crosscultural Language and Academic Development Certificate. Reference: Education Code Section 44325 (c).

**APPENDIX B**  
**Support and Supervision Activities**

<b>Potential Support &amp; Supervision Activities to be Provided by the District</b>
Demonstration Lessons and/or Co-teaching activities with mentor
Classroom Observations and Coaching*
Content Specific Coaching (for example: math coaches, reading coaches, EL coaches*)
Grade Level or Department Meetings related to curriculum, planning, and/or instruction
New Teacher Orientation
Coaching (not evaluation) from Administrator
Co-planning with Special Educator or EL expert to address included special needs students and/or English learners*
Logistical help before and during school year (bulletin boards, seating arrangements, materials acquisition, parent conferences, etc.)
Review/discuss test results with colleagues (CELDT and standardized tests)*
Activities/workshops specifically addressing issues in the intern's classroom—co-attended by intern and mentor(s)
Intern Observations of other teachers and classrooms including observations of SDAIE/ELD lessons*
<b>Support &amp; Supervision Activities Provided through the University</b>
Classroom Observations and Coaching*
Weekly Online Seminars (problem solving issues with students, curriculum, instruction, TPEs, etc.) including EL support*
Weekly Contact with Supervisors via email, phone (voice, text), and/or video conferencing
Intern Observations of other teachers and classrooms including observations of SDAIE/ELD lessons*

*\*May also be used towards the 45-hour EL Support & Supervision Requirement.*