

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, August 17, 2016  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

- A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- B. Public Report on Action Taken in Closed Session

- C. Adoption of August 17, 2016 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. Independent Study Update

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a Request for Public Comment Form which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration.

An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Minutes Regular Meeting, June 8, 2016
- C. Minutes, Special Meeting, June 14, 2016

It is recommended that the Board of Trustees approve Consent Agenda Items A through C , as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. OAHS Girls Tennis Team Trip

Staff requests that the Board of Trustees approve the OAHS Girls Tennis Team Trip to attend the 16<sup>th</sup> annual Pete Brown "First Serve" Girls High School Team Tennis Tournament on September 10, 2016 at West Torrance High School in Los Angeles.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Proposed Revisions to Orcutt Academy Charter

Staff recommends that the Board of Trustees approve the proposed revisions to the "School Locations", "Facilities", "Summary" sections of the Orcutt Academy Charter as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. HUMAN RESOURCES

1. 2016/2017 Resolution No. 1, Waiver of Credential Authorization

It is recommended that the Board of Trustees adopt 2016/2017 Resolution No. 1, Waiver off Credential Authorization as presented.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 14, 2016, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the Instructional Media Center, 500 Dyer Street Building H, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of August 17, 2016

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<b>NAME</b>	<b>SCHOOL</b>	<b>CLASS/ STEP</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
McKenzie, Megan	Charter HS	IV-9	\$65,264	2016-17	Return to Full-Time Status
Penk, Heather	Charter HS	VI-7	67,025	2016-17	Probationary
Stephenson, Leigh	Charter HS	III-2	\$49,451	2016-17	Probationary
Verch, Greg	Charter US	III-5	\$54,594	2016-17	Completed units for movement

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
June 8, 2016**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 8, 2016 beginning with Mrs. Phillips calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Rhett Carter. Members Present: Buchanan, Hatch, Peterson, Phillips and Zilli. Administrators Present: Blow, Nicholson, Con, Edds and Fell.

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:01 p.m. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:15 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adopt the June 8, 2016 agenda as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**SUPERINTEDEENT'S REPORT**

Dr. Blow congratulated Rhett and his staff on a great Graduation Ceremony and Senior Awards Night. She was also able to attend the Independent Study 8<sup>th</sup> grade Graduation Ceremony.

Principal Dana reported that some of the highlights of the OAK-8 schoolyear were the introduction of iPads, a field day put on by 7<sup>th</sup> and 8<sup>th</sup> grade students for the younger students, a class play, boys basketball and bottom line "doing things together". That same theme was evident in the Independent Study Program where a staff/parent group was established. Fun events for the year included Bingo, Jog-A-Thon, Lunch on the Lawn and a Taco Bar.

Highlights at OAHs for the year include the implementation of concurrent enrollment for 2016/17, Success classes, MakerSpace, Los Padres League athletics, the Aeries Parent Portal, an outstanding Band and Choir program and successful Robotics team.

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Minutes, Regular Meeting May 11, 2016

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve Consent Agenda Items A and B, as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**ACTION AGENDA ITEMS**

**EPA Requirements**

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt 2015/2016 Resolutin No. 17, Education Protection Account (EPA) as presented. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**Public Hearing – 2016/2017 Budget**

Mrs. Phillips opened the Public Hearing for the 2016/2017 Charter Budget. There being no discussion, the hearing was closed. A budget presentation by Walter Con followed. No action was taken.

**Public Hearing – LCAP**

Mrs. Phillips opened the Public Hearing for the Local Control and Accountability Plan (LCAP). There being no discussion, the hearing was closed. A LCAP presentation by Dr. Holly Edds followed. No action was taken.

**College Preparatory Mathematics (CPM) Adoption**

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the College Preparatory Mathematics (CPM) program for adoption by Orcutt Academy High School. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli.

Memorandum of Understanding with San Luis Sports Therapy

It was moved by Rob Buchanan seconded by Jan Zilli and carried to approve the Memorandum of Understanding (MOU) between Orcutt Academy High School and San Luis Sports Therapy for athletic training services for the 2016/17 school year. Ayes: Buchanan, Hatch, Peterson, Phillips and Zilli

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 17, 2016 with Closed Session beginning at 6:00 p.m. followed by Public session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA A Special Board Meeting is scheduled for Tuesday, June 14, 2016 at 5:30 p.m. in the District Office Board Room.

**ADJOURN**

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the meeting at 6:40 p.m.

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Deborah L. Blow, Ed.D. Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL CHARTER BOARD MEETING  
June 14, 2016**

**CALL TO ORDER**

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday, June 14, 2016 beginning with Mrs. Phillips calling Public Session to order at 5:30 p.m. Jan Zilli led the Pledge of Allegiance. Members Present: Hatch, Zilli, Buchanan Phillips and Peterson. Administrators Present: Blow, Con, Edds, Nicholson and Fell.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adopt the June 14, 2016 agenda, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ITEMS SCHEDULED FOR ACTION**

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adopt the 2016/2017 Charter Budget, as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve the Orcutt Academy Local Control and Accountability Plan (LCAP), as presented. Ayes: Hatch, Peterson, Buchanan Phillips and Zilli.

**ADJOURN**

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 5:33 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Rob Buchanan, Clerk, Board of Trustees

Board of Trustees  
Orcutt Academy High School  
Orcutt Union School District  
500 Dyer Street  
Orcutt, CA 93455

July 30, 2016

Dear Board of Trustees:

The Orcutt Academy High School Varsity Girls Tennis Team respectfully requests authorization to attend the 16th annual Pete Brown "First Serve" Girls High School Team Tennis Tournament on Saturday, September 10 at West Torrance High School in Los Angeles.

The team has competed in this tournament the past 5 years, and it has been a very good training for our team who have been consistently ranked in the top 10 of our CIF division.

The team would travel to Los Angeles on Friday, September 9 and return on Sunday, September 11.

Thank you for your consideration.



STEPHANIE HULL  
Team Mom



# Memo



To: Dr. Deborah Blow, Superintendent  
From: Joe Dana, Director of Charter Programs  
Date: August 10, 2016  
Re: Proposed Revisions to Orcutt Academy Charter

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## Background

This past year, the district Board of Trustees approved a reconfiguration of the Orcutt Academy's K-8 campus in Los Alamos effective in 2016-2017. The reconfiguration has taken the school from three triple-grade combination classes to five double-grade combination classes, and from 81 students to 132 students. In association with this change, the Orcutt Academy Charter needs to be revised to reflect the new configuration of the school.

## Recommendation

Staff recommends the proposed revisions to the "School Locations," "Facilities," and "Summary" sections of the Orcutt Academy Charter be approved as submitted.

## Fiscal Impact

None.

## School Locations

This charter renewal reauthorizes the operation of the Orcutt Academy. At the time of the writing of this petition it is envisioned that the Charter School will never operate in fewer than two locations within the attendance boundaries of the Orcutt Union School District including, but not limited to the following school sites. The three currently specified sites include the following:

- **Site number one** – The grade TK-8 classroom-based program is housed at 480 Centennial Street, Los Alamos, California, on a campus shared with Olga Reed School, a TK-8 school in the Orcutt Union School District. ~~By operational agreement, students in Transitional Kindergarten are served by the district’s Transitional Kindergarten Program at Joe Nightingale School, located at 255 Winter Road, Santa Maria, California.~~
- **Site number two** – The high school classroom-based program (grades 9-12) is housed on the former May Grisham campus located at 610 Pinal Avenue, Orcutt, California, and also in selected classrooms (Room 25) on the Orcutt Junior High School campus located at 608 Pinal Avenue, Orcutt, California. Additionally, the Harold Black Gymnasium and the playing fields are shared use facilities between the high school and junior high programs (Board Action 1/12/11).
- **Site number three** – The K-8 Independent Study/Blended Program is housed at a campus located at 3491 Point Sal Road, Caspar, California, that previously was occupied by the Orcutt Academy’s K-8 classroom-based program. In the event district space is not available to house this program within a district school or facility, non-Field Act approved space may be secured in the greater Santa Maria area (Charter Renewal April 2013).
- The district reserves the right to specify additional school sites within the Operational Agreement. The presently identified sites are all to be used for a “start-up” charter, not a conversion charter.

## Facilities

The facilities used are located on the three sites described above.

**Site number one** accommodates approximately 132 ~~84~~ students each year (Board Action 1/12/11).

**Site number two** may house up to 600 students by primarily using classroom space that was available due to declining enrollment in the school district. It is anticipated that additional facilities may be needed to accommodate a high school career technical education program to be housed on this site (Board Action 1/12/11).

**Site number three** will house up to 20 percent of the total charter school enrollment, which is anticipated not to exceed 130 students (Board Action Charter Renewal April 2013).

## Summary

Orcutt Academy will create a K-12 learning environment which values the development of new knowledge and the application of academics across the curriculum in real life situations. Understanding that school safety is paramount to the implementation of Orcutt Academy's curriculum, the School Advisory Council asked that all safety-related issues at the school be reviewed annually to insure the health and well-being of all students and staff. Element Six (page 34 and following) addresses Health and Safety Procedures.

**Career Technical Education** - At the high school level, ALL students are encouraged to take at least two career technical education courses along with the other courses required for graduation (a-g UC courses, electives, etc.). The school is now seeking partnership with the Santa Barbara County Regional Occupational Program (ROP) to further enhance its career/technical education offerings. In January of 2013, the School Advisory Council directed the initiation of an active relationship with the ROP to further develop career/technical courses at the high school for the upcoming 2013-2014 school year and succeeding years. These ROP electives will provide all students with real world links to their academic learning.

**Get Focused...Stay Focused!™** - In collaboration with local schools and partnership organizations, Santa Barbara City College has developed the Get Focused...Stay Focused!™ (GFSF) Initiative that *backward maps* the necessary knowledge and skills required for success in today's workforce. GFSF evolved from the Dual Enrollment Freshman Transition Initiative and *Career Choices* course that was introduced as a pilot. Students at Orcutt Academy will be required to participate in this program beginning in 9<sup>th</sup> grade (Freshman Success), and they will have the option of enrolling in follow-up courses (Success 101 series) in grades 10, 11, and 12.

This initiative is designed to provide every student with the necessary information and experiences to develop college and career readiness skills and to facilitate the development of an online 10-year Career & Education Plan. Once students complete their online 10-year Plans in 9<sup>th</sup> grade, targeted classroom-based lessons in 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades ensure students stay focused on their goals. These modules provide students with a "touch-point" at each grade of high school to help them transition seamlessly to their post-secondary goal. In addition, the module content is aligned with what students need to succeed in life, in line with the new Common Core Standards, and meets the recommendations from the California Community Colleges' Student Success Task Force. This provides the opportunity for integration into academic courses.

Believing that addressing the charter's mission requires support for success of all students, the school offers strategically targeted intervention services for students. In January of 2013, the School Advisory Council made it a priority to research expanded support services that would include summer and after-school, fee-based and free, activities and programs to assist students with academic remediation, SAT preparation, and credit recovery.

The structure of the K-8 program offers the core curriculum through engaging thematic-based instruction using **cross-curricular themes**. These themes are further explained in Element One, page 10.

In ~~2013-14~~ **2016-2017**, the school will have the capacity to serve a maximum of 600 high school students and approximately ~~81~~ **132** grade ~~TK-8~~ students in a classroom-based environment. In addition, the district operates a small independent study and home study program which is under the charter school umbrella. The independent study and home study program is an ongoing, continuous education option for students (and parents). This program is another means of teaching the Orcutt Academy curriculum. Students who choose this program to receive their instruction will be required to complete all assignments related to their assignment contract. The Independent program will serve no more than 130 students.

High school grade level enrollments range between 120 and 150 students at each grade level, with the high school program housed exclusively on the former May Grisham campus with the exception of some shared space on the junior high campus that will be utilized by both Orcutt Junior High School and Orcutt Academy High School. The high school annually will serve a maximum of 600 students during the term of this charter renewal.

The grades K-8 classroom-based program currently serves ~~81~~ **132** students, with ~~6~~ **6** students in ~~Transitional Kindergarten and 14~~ **Transitional Kindergarten and 14** students in each grade ~~from kindergarten through eighth~~. This program currently shares a school site with Olga Reed School in Los Alamos. ~~Due to heavy demand at all grade levels and the school's lack of space even for many siblings of current students, the School Advisory Council has identified expansion of the charter's existing K-8 program as a priority for the near future.~~

The grades K-8 independent study/blended program will be housed on a district campus (it currently is housed at a district site in Casmalia) or in an off-site, non-Field Act-approved space in the Santa Maria area. It is anticipated that this program will serve a maximum of 130 students in the years to come.

Each of the classroom-based campuses has developed calendars that meet the needs of each campus as they endeavor to address the requirements of the charter at their school site. When possible, parallel, beginning and ending dates between the charter and the district will be considered (Board Action 1/12/11).

The school operates under its own County/District/School (CDS) number and charter identification number. The Orcutt Union School District employs all staff. District employees who work at Orcutt Academy retain their employment status in the school district. Employees hired directly into the charter school with no immediately previous permanent or probationary work experience

in the Orcutt Union School District have employment status in the charter school only. The school works with the District for certain services, including, but not limited to: Special Education, food services, pupil attendance services, student testing services (state testing, NWEA testing, and individual psychological services), and all business services.

