

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, August 1, 2012
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
District Office Board Room
500 Dyer Street, Orcutt, CA. 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. WASC Update – Joe Dana

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing - None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, June 13, 2012
- C. Special Charter Board Minutes, June 20, 2012

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

OAHS received a donation of \$2,000 from the Los Alamos Men's Club to be used for the purchase of helmets for the football team.

Staff recommends that the Board of Trustees accept this gift and direct that a letter of acceptance and appreciation be forwarded to the Los Alamos Men's Club.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Adopted Charter Budget Revision

It is recommended that the Board of Trustees approve the revision of an additional reduction of \$75,340 to the original adopted budget for the Orcutt Academy High School.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, September 12, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of August 1, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

| <i>SCHOOL</i> | <i>CLASS/ STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|---------------|--------------------|-----------------------|--|
| Charter HS | Stipend | 2012-13 | Var. Baseball Coach |
| Charter HS | Stipend | 2012-13 | Girls Var. Basketball Coach |
| Charter HS | Stipend | 2012-13 | Swim Coach |
| Charter HS | Stipend | 2012-13 | Boys Var. Soccer Coach |
| Charter HS | Stipend | 2012-13 | Boys Var. Basketball Coach |
| Charter HS | Stipend | 2012-13 | JV Baseball Coach |
| Charter HS | Extra Duty | 5/1-5/31/12 | Intervention, 15.75 hrs |
| Casmalia | Stipend | 2012-13 | Yearbook Advisor |
| Charter HS | Stipend | 2012-13 | Girls Golf Coach Boys Golf Coach |
| Charter | VI | 7/1/12 | Director, Charter Schools Longevity Cell Phone Reimbursement |
| Charter HS | Stipend | 2012-13 | Boys Var. Volleyball Coach |
| Charter HS | Stipend | 2012-13 | ASB Advisor |
| Charter HS | Stipend | 2012-13 | Var. Softball Coach |
| Charter HS | Stipend | 2012-13 | Swim Assistant |
| Charter HS | Stipend | 2012-13 | Cross Country Coach |
| Charter HS | Stipend | 2012-13 | Girls JV Basketball Coach |
| Charter HS | Stipend | 2012-13 | JV Softball Coach |
| Charter HS | Stipend | 2012-13 | Robotics Coach |

*To be prorated

| <i>SCHOOL</i> | <i>CLASS/ STEP</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i> |
|----------------------|---------------------------|------------------------------|--|
| Charter HS | V-10 | 2012-13 | Units for Column Movement |
| Charter HS | Stipend | 2012-13 | Senior Class Advisor Yearbook Advisor |
| Charter HS | Extra Duty | 5/1-5/31/12 10/22-3/17/12 | Detention, 9 hrs WASC, 15 hrs |
| Charter HS | Stipend | 2012-13 | Boys Var. Tennis Coach |
| Charter HS | Hourly | 5/2-5/23/12 | Band, 5.5 hrs |
| Charter HS | Stipend | 2012-13 | Girls JV Tennis Coach |
| Charter HS | Stipend | 2012-13 | Choir |
| Charter HS | Stipend | 2012-13 | Robotics Assistant |
| Charter HS | III | 7/1/12 | Principal Mileage Reimbursement Cell Phone Reimbursement |
| Charter HS | Stipend | 2012-13 | Football Assistant |
| Charter HS | Extra Duty | 4/3-6/5/12 | Geometry Support, 9 hrs |
| Charter HS | IV | 7/1/12 | Athletic Director Mileage Reimbursement Cell Phone Reimbursement |
| Charter HS | Extra Duty | 5/1-5/31/12 | Intervention, 15.75 hrs |
| Charter HS | VI | 7/1/12 | Guidance Counsenor Cell Phone Reimbursement |
| Charter HS | Stipend | 2012-13 | Girls Var. Tennis Coach |
| Charter | Hourly | 5/1-5/16/12 | Consultant, 20.5 hrs |
| Charter HS | Stipend | 2012-13 | Cheer Advisor Dive Coach |
| Charter HS | Stipend | 2012-13 | Football Coach |
| Charter HS | Hourly | 5/1-6/8/12 | PE, 23.5 hrs |
| Charter HS | VI | 7/1/12 | Dean of Counseling & Student Services Cell Phone Reimbursement |
| Charter HS | Stipend | 2012-13 | Boys JV Basketball Coach |
| Charter HS | Stipend | 2012-13 | Girls JV Volleyball Coach |
| Charter HS | Stipend | 2012-13 | Boys JV Soccer Coach |
| Charter HS | Stipend | 2012-13 | Girls Var. Soccer Coach |
| Charter HS | Stipend | 2012-13 | Girls Var. Volleyball Coach |
| Charter HS | Stipend | 2012-133 | Cross Country Assistant |

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
June 13, 2012**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 20, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:00 p.m. Members Present: Peterson Buchanan Hatch Zilli and Meissner. Absent: None Administrators Present: Bush, Ochej, Yanagisako and Edds. Absent: None The Pledge of Allegiance was led by Joe Dana.

REPORT ON ACTION TAKEN IN CLOSED SESSION

Mr. Buchanan reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

Principal Lyon reported on the end of the year senior activities. Seniors left for Disneyland Grad night June 5th at 8:00 a.m. and returned at 6:00 a.m. the following day. A good time was had by all. The first Senior Prom was held at the Avila Bay Inn. Teste Catering provided the food and entertainment included a DJ and casino games. Mr. Lyon thanked Mr. Dollahite for all his work putting together a beautiful graduation ceremony and also thanked Sherry Keinert and Kim Domingues for all their work behind the scenes. He also thanked Jimmy Johnson for the great job he did as the Senior Class Advisor and announced that Patty Garcia will be the Senior Class Advisor for 2012/2013.

Joe Dana reported on the recent visit by WASC Chairperson Dr. Ron Alitori. His main focus was on the high school and what goes on in the classrooms. He met with Vicki Gill to review documents. The official WASC visit will be September 30 – October 3, 2012 with a kick off welcome BBQ on Sunday.

Ted Lyon reported on the high school enrollment for 2012/2013. There are 150 incoming freshman. Ideal enrollment for the high school would be 565-585, with a cap of 600 students. New high school staff for 2012/2013 will include Steve Blackie (taking a leave from OUSD) to teach science at the high school, Tony Payne (taking a leave from OUSD) to teach Resource at the high school and be the head football coach for the Spartans, Monica Michel, new Student Guidance Counselor, Graham Culbertson, teaching 11th grade English, 1st Year Composition and Rhetoric courses and Xiaoyan Orozco who will be teaching Mandarin. Mr. Dana reported that enrollment at OAK-8 will remain at 81 and Independent Study will provide educational services to 60-65 students. Wendy Hinker will be moving and leaving the OAK-8 staff, being replaced by Rebecca Belanger. Areas of focus at OAK-8 will include the arts and theatre, school garden and AVID.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, May 9, 2012
- C. Revised Orcutt Academy Charter K-8 2012/2013 Calendar

It was moved by Kathy Meissner, seconded by Bob Hatch and carried to approve Consent Agenda Items A through C, as submitted.

ITEMS SCHEDULED FOR ACTION

Acceptance of Gifts

It was moved by Jan Zilli, seconded by Kathy Meissner and carried to accept the gifts and direct that a letter of acceptance and appreciation be forwarded to Jim and Arlene Peterson, Orcutt Educators' Association, Patricia and Patrick Ortiz, Sandi Chavez, Fresh and Easy Neighborhood Market, Smart and Final and Costco.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented for information/discussion. Marysia reported that the report contained nothing out of the ordinary.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular meeting is scheduled for Wednesday, August 8, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special board meeting is scheduled for Wednesday, June 20, 2012 with Public Session starting at 6:00 p.m. in the District Office Board Room.

ADJOURN

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the meeting at 6:45 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL CHARTER MEETING
June 20, 2012**

CALL TO ORDER

A special charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 20, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:00 p.m. Members Present: Peterson Buchanan Hatch Zilli and Meissner. Absent: None Administrators Present: Bush, Ochej, Yanagisako and Edds. Absent: None The Pledge of Allegiance was led by Kathy Meissner

PUBLIC HEARING

Mr. Buchanan opened the Public Hearing for the 2012/2013 Charter Budget. There being no discussion, the hearing was closed.

ITEMS SCHEDULED FOR ACTION

Acceptance of Gifts

It was moved by Kathy Meissner, seconded by Jim Peterson and carried to accept the gifts and direct that a letter of acceptance and appreciation be forwarded to the numerous companies and individuals presented in the agenda backup materials.

2012/2013 Charter Budget

Marysia presented a brief overview of the 2012/2013 Charter Budget based on Governor Brown's May Revision and data provided by School Services of California to generate general assumptions regarding revenue generation. Charter schools use general and categorical block grants for their primary funding. The May Revise assumes that the electorate will pass the Governor's tax initiative. School Services has recommended that schools budget for worse case, which assumes an ongoing reduction in funding of \$441/ADA which is included in the 2012/2013 figures presented. It was moved by Kathy Meissner, seconded by Bob Hatch and carried to adopt the proposed 2012/2013 Charter Budget and approve the document as presented.

GENERAL ANNOUNCEMENTS

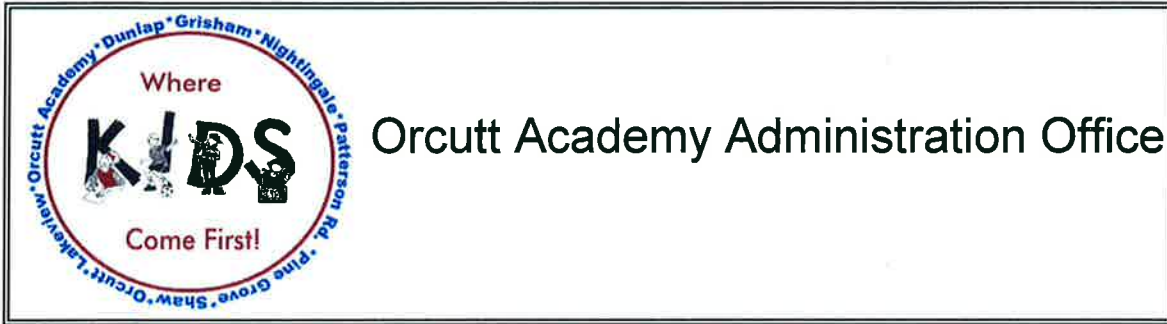
Unless otherwise noticed, the next regular meeting is scheduled for Wednesday, August 8, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Bob Hatch, seconded by Jim Peterson and carried to adjourn the meeting at 6:10 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees



Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: August 1, 2012

BOARD AGENDA ITEM: Acceptance of Gift from the Los Alamos Valley Men's Club

BACKGROUND: We recently received a generous check in the amount of \$2000.00 from the Los Alamos Valley Men's Club. This donation will be used for our Football Team to help purchase helmets for the 2012 football season.

RECOMMENDATION: Please join me in accepting this generous gift from the Los Alamos Valley Men's Club.

FUNDING: No Impact on General Fund



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *JKO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: August 1, 2012

BOARD AGENDA ITEM: Adopted Charter Budget Revision

BACKGROUND: The 2012-13 California State Budget was signed by the governor on June 27, which means that Education Code Section 42127 (i) (4) is now in effect. The code section reads as follows:

“Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act.”

The most significant changes from the governor’s May Revise are:

- The potential “trigger cut”, in the event the governor’s tax initiative fails, has increased from \$441 per ADA to \$516 per ADA for Charter High Schools.
- Districts will be allowed to reduce the school year by an additional 15 days per year (subject to negotiations), if the “trigger cuts” are enacted.

Although both of these changes are dependent on the November election, the Santa Barbara County Education Office recommends that we revise our budgets and/or contingency plans now in the event the governor’s tax initiative Fails and the “trigger cuts” are enacted as of January 1, 2012.

This revision results in an additional reduction in revenue limit of \$75,340

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision of an additional reduction of \$75,340 to the original adopted budget for the Orcutt Academy High School..

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special RevenueFund

As of 6/30/2012

| | Beginning Bal/ WrkBudget | Month-To-Date Actual | Year-To-Date Actual | Year-To-Date Encumbrances | Ending Bal/ Remaining Bal |
|---|-----------------------------|-------------------------|------------------------|------------------------------|------------------------------|
| 9110 -- Cash in County Treasury | 763,346.09 | (196,365.33) | (261,304.47) | 0.00 | 502,041.62 |
| 9200 -- Accounts Receivable | 672,840.07 | 9,521.58 | (663,318.49) | 0.00 | 9,521.58 |
| 9310 -- Due from Other Funds | 116,922.95 | 0.00 | (116,922.95) | 0.00 | 0.00 |
| 9330 -- Prepaid Expenditures (Expenses) | 0.00 | 11,060.70 | 11,060.70 | 0.00 | 11,060.70 |
| Total Assets | 1,553,109.11 | (175,783.05) | (1,030,485.21) | 0.00 | 522,623.90 |
| 9500 -- Accounts Payable (Current Liabilities) | 13,335.15 | 4,652.29 | (8,361.48) | 0.00 | 4,973.67 |
| 9610 -- Due to Other Funds | 200,060.00 | 24,012.59 | (176,047.41) | 0.00 | 24,012.59 |
| Total Liabilities | 213,395.15 | 28,664.88 | (184,408.89) | 0.00 | 28,986.26 |
| Fund Balance (Beginning Balance/Actual) | 1,339,713.96 | 0.00 | 0.00 | 0.00 | 493,637.64 |
| 9791 -- Net Beginning Balance | 1,339,713.96 | 0.00 | 1,339,713.96 | 0.00 | 1,339,713.96 |
| 8010 -- Revenue Limit Sources | 3,598,844.37 | 116,423.00 | 2,534,610.87 | 0.00 | 1,064,233.50 |
| 8100 -- Federal Revenue | 1,515.00 | 1,515.00 | 1,515.00 | 0.00 | 0.00 |
| 8300 -- Other State Revenues | 410,767.29 | 25,028.87 | 337,497.52 | 0.00 | 73,269.77 |
| 8600 -- Other Local Revenue | 302,229.28 | 45,669.34 | 328,101.37 | 0.00 | (25,872.09) |
| Total Revenues | 4,313,355.94 | 188,636.21 | 3,201,724.76 | 0.00 | 1,111,631.18 |
| 1000 -- Certificated Personnel Salaries | 1,865,219.69 | 194,702.63 | 1,842,237.69 | 0.00 | 22,982.00 |
| 2000 -- Classified Personnel Salaries | 374,179.64 | 50,462.67 | 347,030.47 | 0.00 | 27,149.17 |
| 3000 -- Employee Benefits | 663,004.13 | 69,657.80 | 642,619.12 | 0.00 | 20,385.01 |
| 4000 -- Books and Supplies | 478,795.19 | 26,629.56 | 337,248.60 | 0.00 | 141,546.59 |
| 5000 -- Services and Other Operating Expenditures | 826,550.48 | 51,631.48 | 812,104.18 | 0.00 | 14,446.30 |
| 6000 -- Capital Outlay | 67,000.00 | 0.00 | 66,561.02 | 0.00 | 438.98 |
| Total Expenditures | 4,274,749.13 | 393,084.14 | 4,047,801.08 | 0.00 | 226,948.05 |
| Fund Balance (Budget/Actual) | 1,378,320.77 | 0.00 | 493,637.64 | 0.00 | 0.00 |

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None