

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, June 12, 2013
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
Instructional Media Center
500 Dyer Street Building H, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. ROP and Independent Study – Joe Dana
 2. End of the Year Report – Ted Lyon

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

- 1. Rosie Chavez Memorial Scholarship Thank You from Melissa Segura

F. Public Hearing - 2013/2014 Budget

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, May 8, 2013
- C. Certificated Substitute Wages

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

- 1. Acceptance of Gifts – Rosie Chavez Memorial Scholarship Fund

A donation of \$500 to the Rosie Chavez Memorial Scholarship Fund was received from Chris and Christie Hurd and a \$50 donation was received from Jose and Monique Segura.

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Chris and Christie Hurd and Jose and Monique Segura .

Moved _____ Second _____ Vote _____

2. Athletic Training Services for Orcutt Academy High School

Staff recommends that the Board of Trustees approve the Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for athletic training services for the 2013-2014 school year.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. 2013/2014 Budget

It is recommended that the Board of Trustees adopt the proposed 2013/2014 Budget and approve the document as presented. A copy of the 2013/2014 Budget is available for review at the District Office, 500 Dyer Street, Orcutt, CA between the hours of 7:30 a.m. and 4:30 p.m.

Moved _____ Second _____ Vote _____

2. 2012/2013 Resolution No. 2, Charter Education Protection Account (EPA) Requirements

Staff recommends that the Board of Trustees adopt 2012/2013 Resolution No. 2, Charter Education Protection Account (EPA) 2013-14, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 14, 2013 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush.
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of June 12, 2013

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Charter HS	Extra Duty	4/11-4/30/13	Intervention, 8 hrs
Charter HS	VI	7/1/2013	Dean Counseling/Student Services Cell Phone Reimbursement
Casmalia	Stipend	2012-13	Teacher in Charge
Charter	VI	7/1/2013	Director, Charter Schools Longevity Cell Phone Reimbursement
Charter HS	Stipend	2013-14	Boys JV Soccer Coach
Charter HS	VI-8 Stipend	2013-14	Additional .20 FTE Senior Class Advisor
Charter HS	Extra Duty	4/9-4/30/13	Detention, 7 hrs
Charter HS	V-2	8/9/2013	Prob 1, Photography
Charter HS	Hourly	4/9-4/30/13	Choir Accompanist, 5.5 hrs
Charter HS	Stipend	2013-14	Track Coach
Casmalia	Stipend	2012-13	Teacher in Charge
Charter HS	III	7/1/2013	Principal Cell Phone Reimbursement Mileage Reimbursement

*To be prorated

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Charter HS	Extra Duty	4/9-4/25/13	Intervention, 6 hrs
Charter HS	V	7/1/2013	Athletic Director Cell Phone Reimbursement Mileage Reimbursement
Charter HS	VI	7/1/2013	Guidance Counselor I Cell Phone Reimbursement
Charter HS	Stipend Extra Duty	2012-13 4/11-4/30/13	PLC Lead Intervention, 9 hrs
Charter HS	V-1	8/9/13	Temporary Contract, 100%
Charter HS	I-3	8/12/13	60% Contract
Charter	Hourly	4/9-4/29/13	Consulting, 22 hrs
Charter HS	Extra Duty	4/24-4/26/13	Worked Prep, 2 hrs
Charter HS	Stipend	2013-14	Assistant Track Coach
Casmalia	Stipend	2012-13	Teacher in Charge

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
May 8, 2013**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, May 8, 2013, with Jan Zilli calling Public Session to order at 5:58 p.m. Members Present: Buchanan, Peterson, Hatch Zilli and Phillips. Absent: None. Administrators Present: Bush, Yanagisako and Ochej. Absent: Edds.

ADJOURN TO CLOSED SESSION

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:03 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by Kaitlin Tilley. Board President Zilli reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

OAHS ASB President, Katilin Tilley reported that the first Powder Puff Football Game will take place on Friday, May 10th with the senior girls going up against the junior and sophomore girls. May 18th is the date of the Prom which will be held at an undisclosed location. The Spring Sports Rally, "Paint Wars" will take place on May 24th. Kaitlin was presented with a plaque by the Board for her service as the OAHS ASB Representative for 2012/2013. She will be off to UC Santa Barbara in the fall and the Board wished her the best of luck.

Phil Norton, Interact Club Advisor, was introduced and he gave a brief explanation of the club's focus. Members work alongside Rotary Santa Maria South to help with events such as *Santa Maria Has Talent*, *Winter Wonderland* and various YMCA sponsored activities. Club member Skye Elder worked on establishing a tutoring center for the Oaxacan students in the Santa Maria area. Maddy Cross reported on her 2013 Rotary Youth Leadership Academy (RYLA) camp experience. She also started a grant project to provide backpacks and school supplies to local homeless students. Senior, Chad Allen presented his award winning speech "What Actions Should the US Take in Order to Maintain Its Economic Stability in a Global Sense?"

PUBLIC HEARING

Ms. Zilli opened the Public Hearing relating to the use of 2013/2014 Tier II State Categorical Funds. There being no discussion the hearing was closed.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, April 10, 2013

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A and B, as submitted.

ITEMS SCHEDULED FOR ACTION

It was moved by Jim Peterson, seconded by Liz Phillips and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Chris and Christie Hurd.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve the proposed 2013/2014 Tier III Flexibility provision, as submitted.

It was moved by Liz Phillips, seconded by Jim Peterson and carried to adopt 2012/2013 Resolution No. 1, Charter Education Protection Account (EPA) Requirements, as submitted.

It was moved by Liz Phillips, seconded by Jim Peterson and carried to approve the 2013/2014 Rancho Alegre Outdoor School contract as submitted.

It was moved by Liz Phillips, seconded by Jim Peterson and carried to accept the California Department of Education Library Survey results, as presented.

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the 2013/2014 Orcutt Academy Charter K-8 and Orcutt Academy Charter High School calendars, as submitted. Mr. Buchanan stressed the importance of making time for teacher collaboration.

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve a rate increase to \$95 per day for full day and \$47.50 per day for half day assignments for certificated substitutes of the Academy Charter Schools in the 2013/2014 school year.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented for information/discussion. Marysia reported that the report contained nothing unusual.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, June 12, 2013 with Closed Session at 6:00 p.m. followed by Public Session at 6:15 p.m. in the Instructional Media Center, 500 Dyer Street, Building H, Orcutt, CA.

ADJOURN

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn the meeting at 6:40 p.m.

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees



PERSONNEL SERVICES MEMORANDUM

TO: Bob Bush
Superintendent

FROM: Jan Yanagisako

DATE: June 12, 2013

RE: Certificated Substitute Wages

BACKGROUND: Currently certificated substitute teacher's wages are \$90/95/100 per day for full day assignments at the Charter High School and \$110 per day for those working at the Charter Elementary K-8 School.

Number of Consecutive Work Days	Amount to be Paid
Days 1 – 10	\$ 90 full day
Days 11 – 20	\$ 95 full day
Days 21 and more	\$100 full day
Day 1 and more – Charter K-8	\$110 full day

RECOMMENDATION: Staff recommends the Board of Trustees approve a rate increase as described below for full day assignments for certificated substitutes working at the Charter High School starting in the 2013-14 school year. No change in pay for certificated substitutes working at the Charter Elementary K-8 School.

Number of Consecutive Work Days	Amount to be Paid
Days 1 – 10	\$ 95 full day
Days 11 – 20	\$100 full day
Days 21 and more	\$105 full day
Day 1 and more – Charter K-8	\$110 full day

FUNDING IMPACT: The Charter School Special Revenue Funds.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 12, 2013

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" for the following donations:

Chris and Christie Hurd	\$500
Jose and Monique Segura	\$ 50

RECOMMENDATION: Staff recommends the acceptance of the \$550 gifts to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Rosie Chavez Memorial Scholarship Fund

Memo



To: Bob Bush, Superintendent
From: Joe Dana, Director of Charter Programs
Date: June 6, 2013
Re: Request for Approval for Athletic Training Services for Orcutt Academy High School

Background

Orcutt Academy High School competes in a full range of interscholastic sports, and injuries do occur during both games/competitions and practices. Currently OAHS does not have someone regularly available to diagnose, treat, and prevent injuries. For football games this past season, Athletic Director Chad McKenzie arranged for a physician, chiropractor, and/or emergency medical technician to be available on the sideline to attend to injuries. For football practices and for games/competitions and practices in all other sports, the school has had no physician, EMT, or trainer present.

In light of this, Mr. McKenzie, Principal Ted Lyon, coaches, and other stake-holders at OAHS believe the school needs to have access to athletic training services in the coming school year.

Accordingly, Mr. McKenzie, Mr. Lyon, and I developed a vision for a consultant position in athletic training that could be implemented in 2013-2014. Essentially, the vision is that OAHS will have access to a certified athletic trainer who is capable of diagnosing, treating, and preventing injuries. Also part of this vision:

- The trainer will attend games/competitions and possibly practices for high-impact sports (football, soccer, and basketball) and be available to attend games/competitions for other sports as needed.
- The trainer will have scheduled availability after school to treat any athletes with injuries.
- Specific training duties will include taping, icing, monitoring of injuries, and diagnosis of injuries.
- As appropriate, the trainer will refer injuries to physical therapists, orthopedic surgeons, physicians specializing in sports medicine, or other specialists.
- Qualifications for the position will be a certificate in athletic training, a medical certificate stating that the person can perform training duties, or medical background that includes athletic training.
- The Orcutt Academy general charter budget will fund the consultant position, while the OAHS Athletic Boosters will fund supplies for the athletic trainer.

- The trainer will be based in the office of either Room 24, which will become a weight room in 2013-2014, or one of the locker rooms (the boys' locker room if the trainer is a man or the girls' locker room if the trainer is a woman). The OA general charter budget will fund any minor modifications to the office of Room 24 or one of the locker rooms that are needed to create a trainer's workspace.

With the vision established, we developed a prospectus for the consultant position, and Mr. McKenzie and I then approached several local physical therapists, physical therapy firms, and athletic trainers to gauge their interest and get preliminary quotes. The firm with, by far, the lowest quote was San Luis Sports Therapy, which offered to provide athletic training services on a consultant basis for 2013-2014 for a fee of \$15,000 plus additional hourly compensation for any coverage of games/competitions on weekends or holidays.

San Luis Sports Therapy currently serves several local high schools, including Arroyo Grande, Mission Prep, Morro Bay, Nipomo, Paso Robles, San Luis Obispo, and Templeton. San Luis Sports Therapy meets the requirements of SISC (Self Insured Schools of California) for liability insurance as well as all legal requirements associated with athletic training. The firm also is very involved in the California Athletic Trainers Association and National Athletic Trainers Association.

Under Director Stacey Ritter, the firm's approach in our situation will be to hire a trainer who is exclusively dedicated to OAHS. The trainer will be an employee of San Luis Sports Therapy. Both Ms. Ritter and Dave Svetich, a physical therapist who directs San Luis Sports Therapy's Orcutt office, will be available to supervise and support the trainer. Once the district Board of Trustees approves the contract, Ms. Ritter will hire the trainer, with the goal of having the trainer available to attend OAHS football practices in August.

As for the trainer's workspace, district Facilities Coordinator Scott Stearns has given us an estimate of \$1,200 for the materials and labor associated with making modifications to the office of either Room 24 or one of the locker rooms.

For the Board's reference, I am including along with this cover memo the following attachments:

1. The proposed Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for provision of athletic training services
2. The full proposal we received from San Luis Sports Therapy
3. An introductory overview on athletic training for anyone unfamiliar with the topic

Recommendation

Staff recommends that the Board of Trustees approve the Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for athletic training services for the 2013-2014 school year.

Fiscal Impact

For athletic training services for 2013-2014, the Orcutt Academy general charter budget will pay San Luis Sports Therapy \$15,000 plus hourly compensation for any games/competitions on weekends or holidays. In addition, the Orcutt Academy general charter budget will pay approximately \$1,200 for a workspace for the trainer in the office of either Room 24 or one of the locker rooms at OAHS.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) between Orcutt Academy High School, [610 Pinal Avenue, Orcutt, CA] and San Luis Sports Therapy (SLST) [1106 Walnut Street, San Luis Obispo, CA] shall outline the services to be provided by San Luis Sports Therapy for the 2013-2014 school year.

San Luis Sports Therapy is prepared to offer the following:

1. Athletic Trainer Coverage. Daily practice coverage/injury clinics (after school, M-F); Home athletic event coverage; Away athletic event coverage for JV and Varsity Football. Coverage during school holidays is not included in this contract; if Athletic Trainer coverage is necessary on weekends, and/or during school holidays, OAHS will be invoiced separately by SLST at a rate of \$23 per hour. Contract will cover 10 months, dated August 1, 2013- June 1, 2014.
2. Communication. The ATC will be available to communicate with coaches, physicians and parents regarding status of injured athletes. The ATC will coordinate with directly with the Athletic Director daily.
3. Physical Therapy Services. SLST will provide immediate access to all injured athletes. Physical therapy services are available to any high school athlete, and will be coordinated by the athletic trainer and clinic director.
4. Injury Prevention Education: SLST will offer ongoing injury prevention education to all Orcutt Academy coaches, athletes, and parents of athletes, as requested, including state mandated concussion education for coaches.
5. Independent Contractor. While engaged in providing athletic training services, SLST and all of its employees and staff are independent contractors, and not an officer, employee, agent, partner or joint venturer of the District. SLST will provide malpractice and liability insurance, benefits and Worker Compensation coverage for its aforementioned staff.

Orcutt Academy High School will be asked to provide the following:

1. Payment. For the above services, the District shall agree to compensate SLST in three equal installments of \$5000, on Sept. 1, Dec. 1 and April 1. (\$15,000 total) Payment will be sent to: San Luis Sports Therapy, ATTN: Accounting, 1106 Walnut Street, San Luis Obispo, CA 93401.
2. Supplies/Equipment. Provide adequate space, supplies and equipment for an athletic training facility from which the ATC can provide the agreed upon services.
3. Advertising. Provide opportunities for advertising for San Luis Sports Therapy via athletic programs and banners.

Entire Agreement This MOU constitutes the entire agreement between the District and SLT with respect to the subject matter hereof and superseded all previous negotiations, proposals, commitments, writings advertisements, publications and understandings of any nature whatsoever unless expressly included in this MOU.

ORCUTT ACADEMY HIGH SCHOOL

SAN LUIS SPORTS THERAPY &
ORTHOPEDIC REHABILITATION

Bob Bush
Superintendent

Stacey J. Ritter, MS, ATC
Director of Sports Medicine & Athletic Training Services

Date

Date

San Luis Sports Therapy Proposal High School Athletic Training Services

Submitted by Stacey J. Ritter, MS, ATC
Director of Sports Medicine & Athletic Training Services
(805) 788-0805 x235 • stacey.ritter@slsportstherapy.com

1. **Athletic Training Experience:** San Luis Sports Therapy (SLST) has been providing athletic training services to local high schools since 2001. The following is a list of the dates, schools, and contact person for each currently-held contract:

2001-present: San Luis Obispo High School; Leslie O'Connor SLOHS
2001-present: Morro Bay High School; John Andree MBHS
2002-present: Paso Robles High School; Tom Herrington PRHS
2003-present: Nipomo High School; Michelle Johnson NHS
2004-2005: St. Joseph High School
2004-present: Templeton High School; Phil James, THS
2004-present: Mission College Prep High School; JD Childs MCPHS
2008-present: Arroyo Grande High School; Dwight MacDonald AGHS
2006-2009, 2011- present: Galt High School (Northern California): Maria Orr, GHS
2011-present: Liberty Ranch High School (Northern California): Brian Deis, LRHS

- SLST Athletic Training Services includes administrative oversight by a full-time coordinator, who is also a Certified Athletic Trainer.
- SLST employs several Certified Athletic Trainers within the company, separate from high school coverage, who are available for additional support as needed.
- SLST athletic training staff delivers the same high standard of care to all of its contracted high schools, based on written policies and procedures which include local, state, and national guidelines/recommendations. This standard of care is described in Attachment A.
- Each high school has a local SLST physical therapy clinic site which provides support, and access to additional resources. The exception is SLOHS & MCPHS, which share a clinic locations due to proximity.
- The combined SLST athletic training staff allows for communication and continuity of care between the 7 local high schools regarding injuries that may occur at away games.
- As of April 2009, SLST provides sports concussion tracking technology (ImPACT) to all 7 high schools we currently serve in SLO County.

2. **Professional Resume:** Candidates for athletic training positions become available beginning in April, with May and June as the traditional time frame for interviewing and hiring. We typically receive over 20 resumes during the month of April. Strict hiring practices are adhered to, and school personnel are included in the interviewing process of appropriate candidates.

3. **Lawsuit Involvement:** SLST has NOT been a party to a lawsuit in connection with athletic training services.

4. **Proposed Fee Structure:** The proposed fee for the above services is \$15,000 per 10-month school year. This amount is invoiced in stipend form, and covers a portion of the Athletic Trainer's salary. SLST then supplements this stipend in order to create a fair and competitive wage, accounting for cost of living, taxes, benefits, liability insurance, professional membership and continuing education. SLST does not profit monetarily from the high school athletic training program, and currently funds over half of the total program cost.

ATTACHMENT A
Job Description: High School Athletic Trainer

Non-Medical Duties

- The Athletic Trainer works under the supervision of the Team Physician, and in direct contact with physical therapist consultants under contract by the High School, with the aim of fielding a healthy squad of student athletes for all pre-season, regular season and post-season practices, exhibitions and matches.
- The Athletic Trainer will coordinate directly with the Athletic Director on a daily basis, or as required by the respective high school.
- The Athletic Trainer will communicate regularly with the Director of Sports Medicine & Athletic Training Services from San Luis Sports Therapy.
- If requested, the Athletic Trainer will organize and implement a flexibility and strength training program for the High School as directed by the Athletic Director. The Athletic Trainer may also develop the student athlete's off-season fitness programs as needed.
- The Athletic Trainer is responsible for the securing of bid proposals, ordering, upkeep and inventory control of all sports medicine modalities and supplies for use during the pre-season and post-season. The Athletic Trainer is responsible for maintaining the budget designated by the High School when ordering sports medicine supplies.

Specific Duties

- The Athletic Trainer is responsible for the operation of treatment headquarters at practice and game sites. The modalities, equipment and supplies used in these treatment areas, as well as the general cleanliness of the treatment areas, are under the direct supervision of the Athletic Trainer.
- The Athletic Trainer will apply skills and knowledge in the prevention of injury, including but not limited to: preparation of student athletes for each practice and game by applying therapeutic treatment, preventative taping/bandaging techniques, and overseeing the team warm-up and flexibility period (as indicated).
- The Athletic Trainer will personally provide medical coverage and immediate care for all practices and contests (home and Varsity/JV football away games) during pre-season, regular and post-season High School campaign (as negotiated with respective Athletic Director/High School). This medical coverage is Monday through Friday for the entire school year. Athletic Training services are available to athletes of all of the high school's sports teams.
- On a daily basis, the athletic trainer will be available as needed for the recognition, evaluation and assessment of acute and chronic injury and illness.
- The Athletic Trainer will work with their established sports medicine team (MD, physical therapist, etc) in providing treatment, rehabilitation and reconditioning of athletic injuries sustained to students during interscholastic sport activities.

- The athletic trainer will coordinate with the sports medicine team (physician, San Luis Sports Therapy, etc), and communicate with school staff (coaches, athletic director, etc) regarding injury/participation status of athletes. The corresponding San Luis Sports Therapy Office Director is available to assist with availability of services.
- The Athletic Trainer provides education, guidance and recommendations to athletes, coaches and parents regarding sports nutrition, and general health and wellness practices.
- The Athletic Trainer maintains current knowledge and appropriate protocols of public health concerns as they affect the student-athlete population (i.e. methycillian resistant staphylococcus aureous [MRSA], heat illness/emergencies, influenza, diabetes, asthma, etc).
- The Athletic Trainer is responsible to the accurate and thorough keeping of daily injury records on all student athletes with the High School. The Athletic Trainer must keep a file of injury records during the school year. As part of the organization and administration domain, the athletic trainer will also establish, implement and maintain an Emergency Action Plan (EAP) for their individual campus and event facilities.
- The Athletic Trainer is responsible for administering baseline and post-injury cognitive testing protocols, in keeping with the highest current standard of head injury management.
- The Athletic Trainer is responsible for remaining active in professional organization such as the National Athletic Trainers' Association to maintain an appropriate public/professional image. He/she must maintain the continuing education necessary to remain a National Athletic Trainers Association Board of Certification (NATABOC) certified athletic trainer in good standing.

Definition of Athletic Training: Athletic Trainers (ATs) are health care professionals who collaborate with physicians. The services provided by ATs comprise of prevention, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical conditions. *Athletic Trainers are not the same as personal trainers.*

The title of “Athletic Trainer” and the National Athletic Trainers’ Association

The statutory title of “athletic trainer” is a misnomer. Athletic trainers provide medical services to all types of people – not just athletes participating in sports – and do not train people as personal or fitness trainers do. However, the profession continues to embrace its proud culture and history by retaining the title. In other countries, athletic therapist and physiotherapist are similar titles. The AT profession was founded on providing medical services to athletes. NATA represents more than 35,000 members in the U.S. and internationally. There are approximately 42,000 ATs practicing in the U.S. NATA represents students in 325 accredited collegiate academic programs. The athletic training profession began early in the 20th century, and the National Athletic Trainers’ Association was established as a not-for-profit professional society in 1950.

State regulation of athletic trainers

- Athletic trainers are licensed or otherwise regulated in 48 states; efforts continue to add licensure in Alaska and California.
- NATA has ongoing efforts to update obsolete state practice acts that do not reflect current qualifications and practice of ATs under health care reform.
- Athletic trainers practice under the direction of physicians.
- Academic curriculum and clinical training follows the medical model. Athletic trainers must graduate from an accredited baccalaureate or master’s program; 70 percent of ATs have a master’s degree.
- 47 states require ATs to hold the Board of Certification credential of “Athletic Trainer, Certified” (ATC).

ATs specialize in patient education to prevent injury and re-injury, which reduces rehabilitative and other health care costs

- In a patient-centered team, adding ATs to the team does not cost the health care system money. Studies demonstrate that the services of ATs save money for employers and improve quality of life for patients; for each dollar invested in preventive care, employers gained up to a \$7 return on investment, according to two independent studies. Results from a nationwide Medical Outcomes Survey demonstrate that care provided by ATs effects a significant change in all outcome variables measured, with the greatest change in functional and physical outcomes. The investigation indicates that care provided by ATs generates a positive change in health-related quality of life patient outcomes. (Ref: *Journal of Rehabilitation Outcomes Measure* 1999; 3 (3):51-56.)

The following educational content standards are required for athletic training degree programs

- Risk management and injury prevention
- Pathology of injuries and illnesses
- Orthopedic clinical examination and diagnosis
- Medical conditions and disabilities
- Acute care of injuries and illnesses
- Therapeutic modalities
- Conditioning, rehabilitative exercise and referral
- Pharmacology
- Psychosocial intervention and referral
- Nutritional aspects of injuries and illnesses
- Health administration



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 12, 2013

BOARD AGENDA ITEM: 2013/2014 Charter Budget

BACKGROUND: Education Code Section 42127 requires public school districts to adopt a budget for the next fiscal year on or before July 1 of each calendar year. The budget is available for review at the District Office.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the proposed 2013/2014 budget and approve this document as presented.

FUNDING: Fund 09



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 12, 2013

BOARD AGENDA ITEM: Resolution No. 2 Charter Education Protection Account (EPA) Requirements

BACKGROUND: Background

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the State's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount. LEAs will receive their 2013-14 Fiscal Year EPA entitlement allocated on a quarterly basis beginning in September 2013. A corresponding reduction is made to a LEAs revenue limit general purpose state aid equal to the amount of their EPA entitlement.

Nearly all of the increased revenue generated from Proposition 30 is used to pay K-14 expenses from the prior year and reduce delays in payments due to schools. Therefore, districts throughout California are estimating deferral payback funding which will allow for restoration of previous cuts imposed during the recession.

2013-14 Education Protection Act

The Proposition 30 initiative was intended to minimize deeper cuts to school agencies and other state-supported programs in California. In addition, Proposition 30 prohibits the Initiative's tax revenues allocated to K-12 agencies from being used for administrative costs. While all revenues raised by Proposition 30 are distributed to school districts, a significant share of those resources simply reduce the amount of other state funding that schools receive.

Before June 30 of each year, the State Director of Finance is required to estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year.

Education Protection Account	
<p>Estimated Funds</p> <p>Calculation:</p> <p>(See attached estimate from the state.)</p>	<p>\$ 440,834</p>
<p>Estimated Expenditures</p> <p><i>instruction, instructional library, media, and technology, guidance and counseling services, psychological services, attendance and social work services, health services, speech pathology and audiology services, custodians, plant services, and, pupil testing services.</i></p> <p>Note: As per Article XIII, Section 36 of the California Constitution, the district will post an accounting of the actual money received from the EPA and accounts where the money was allocated when we receive the funds.</p>	<p>\$ 440,834</p>

RECOMMENDATION:

Staff recommends the Board Adopt Resolution No.2 The Education Protection Account 2013 -14, as presented above.

FUNDING:

Charter Fund

**ORCUTT UNION SCHOOL DISTRICT
CHARTER BOARD MEETING
June 12, 2013**

**RESOLUTION NO. 2
THE EDUCATION PROTECTION ACCOUNT (EPA) 2013-2014**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30 of each year, the State Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Board of the Orcutt Union School District that:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Orcutt Union School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Orcutt Union School District has determined to spend the monies received from the Education Protection Act on:
 - instruction,
 - instructional library, media, and technology,
 - guidance and counseling services,
 - psychological services,
 - attendance and social work services,
 - health services,
 - speech pathology and audiology services,
 - custodians,
 - plant services, and
 - pupil testing services.

PASSED AND ADOPTED this 12th day of June, 2013.

I, Bob Bush Secretary of the Board of Trustees of Orcutt Union School District hereby certify that Resolution #2 was duly passed and adopted by the Board of Trustees of Orcutt Union School District at a regular meeting thereof assembled this 12th day of June 2013 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

Secretary of the Board of Education of the
Orcutt Union School District

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 5/31/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	502,041.62	(280,384.52)	125,222.20	0.00	627,263.82
9200 -- Accounts Receivable	1,130,025.20	0.00	(1,130,025.20)	0.00	0.00
9310 -- Due from Other Funds	128,941.00	0.00	(128,941.00)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	11,060.70	0.00	(11,060.70)	0.00	0.00
Total Assets	1,772,068.52	(280,384.52)	(1,144,804.70)	0.00	627,263.82
9500 -- Accounts Payable (Current Liabilities)	16,090.93	158.09	(14,741.36)	0.00	1,349.57
9610 -- Due to Other Funds	66,618.35	0.00	(66,618.35)	0.00	0.00
Total Liabilities	82,709.28	158.09	(81,359.71)	0.00	1,349.57
Fund Balance (Beginning Balance/Actual)	1,689,359.24	0.00	0.00	0.00	625,914.25
9791 -- Net Beginning Balance	1,689,359.24	0.00	1,689,359.24	0.00	1,689,359.24
8010 -- Revenue Limit Sources	4,007,113.14	122,670.00	2,285,517.00	0.00	1,721,596.14
8300 -- Other State Revenues	495,721.67	0.00	316,914.93	0.00	178,806.74
8600 -- Other Local Revenue	292,986.29	13,907.58	290,179.70	0.00	2,806.59
8910 -- Other Financing Sources	48,000.00	0.00	48,000.00	0.00	0.00
Total Revenues	4,843,821.10	136,577.58	2,940,611.63	0.00	1,903,209.47
1000 -- Certificated Personnel Salaries	2,168,999.95	212,881.56	1,952,660.09	0.00	216,339.86
2000 -- Classified Personnel Salaries	406,454.20	41,863.19	332,203.63	0.00	74,250.57
3000 -- Employee Benefits	749,124.00	73,607.59	667,533.97	0.00	81,590.03
4000 -- Books and Supplies	380,901.43	38,640.11	235,740.56	23,873.40	121,287.47
5000 -- Services and Other Operating Expenditures	1,282,168.65	50,127.74	815,918.37	35,619.48	430,630.80
7000 -- Other Outgo & Transfers Out	71,959.00	0.00	0.00	0.00	71,959.00
Total Expenditures	5,059,607.23	417,120.19	4,004,056.62	59,492.88	996,057.73
Fund Balance (Budget/Actual)	1,473,573.11	0.00	625,914.25	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None