

ORCUTT UNION SCHOOL DISTRICT
Special Meeting of the Board of Trustees
Board Study Session
Monday, June 5, 2017
Public Session 6:30 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:30 P.M.

- A. Pledge of Allegiance
- B. Adoption of June 5, 2017 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- C. Public Comment
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

ITEMS SCHEDULED FOR ACTION

- A. BUSINESS SERVICES
 - 1. Architectural Services Agreement

It is recommended that the Board of Trustees authorize staff to work with our legal counsel to enter into an agreement with the architectural firm that the Board selects.

Moved _____ Second _____ Vote _____

- 2. Construction Management Agreement

It is recommended that the Board of Trustees authorize staff to work with our legal counsel to enter into an agreement with the construction management firm that the Board selects.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, June 7, 2017 beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM:  Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2017

BOARD AGENDA ITEM: Architectural Services Agreement

BACKGROUND: On April 11, 2017 the District issued a Request for Proposal for Architectural Services. In seeking the most qualified candidates, we advertised in publications located in northern, central and southern regions of California. We received eight (8) proposals and after the paper screening process was completed, we selected six (6) firms to interview. Our panel of seven individuals, including five District staff, one Board member, and the District's Division of State Architect inspector, interviewed each firm.

The interview panel considered many factors that included, but were not limited to, experience in the K-12 Architectural arena, references, location, knowledge of our district properties and the district's Facilities Master Plan, written and oral presentations and ability to work with our staff.

The Board of Trustees requested staff bring forth the top two (2) Architectural Services firms for consideration and approval of the firm that best fits the needs of Orcutt Union School District. The interview panel selected SVA Architects as their first choice and Rachlin Architectural Services as their second choice.


RECOMMENDATION: It is recommended the Board of Trustees authorize staff to work with our legal counsel to enter into an agreement with the architectural services firm that the Board selects.

FUNDING: Potentially one or more of the following funds: General Fund (01); Deferred Maintenance Fund (14); Capital Facilities Fund (25) and Building Fund (21) – Measure G.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM:  Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 5, 2017

BOARD AGENDA ITEM: Construction Management Services Agreement

BACKGROUND: On April 11, 2017 the District issued a Request for Proposal for Construction Management Services. In seeking the most qualified candidates, we advertised in publications located in northern, central and southern regions of California. We received five (5) proposals and after the paper screening process was completed, we selected four (4) firms to interview. Our panel of six individuals, including four District staff, one Board member, and the District's Division of State Architect inspector, interviewed each firm.

The interview panel considered many factors that included, but were not limited to, experience in the K-12 Construction Management arena, references, location, knowledge of our district properties and the district's Facilities Master Plan, written and oral presentations and ability to work with our staff.

The Board of Trustees requested staff bring forth the top two (2) Construction Management firms that best fits the needs of Orcutt Union School District. The interview panel selected Telacu as their first choice and Diani Building Corporation as their second choice.

RECOMMENDATION: It is recommended the Board of Trustees authorize staff to work with our legal counsel to enter into an agreement with the construction management firm that the Board selects.

FUNDING: Potentially one or more of the following funds: General Fund (01); Deferred Maintenance Fund (14); Capital Facilities Fund (25) and Building Fund (21) – Measure G.