

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, May 11, 2016
Public Session – **6:45 P.M.**
Closed Session Following
Instructional Media Center
500 Dyer Street Building H, Orcutt, CA 93455

CALL TO ORDER PUBLIC SESSION 6:45 P.M.

- A. Pledge of Allegiance
- B. Adoption of May 11, 2016 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 - 1. PTA/PTSA Recognition

- D. Adjourn to PTA/PTSA Reception

- E. Reconvene to Public Session – **District Office Board Room**

Superintendent's Report Continued

- 2. OCAF

- F. Public Comment
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

G. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of April 13, 2016
- E. Minutes, Special Meeting of April 20, 2016
- F. Board Policy 5030, Student Wellness
- G. Board Policy 5117, Interdistrict Attendance
- H. Board Policy 6142.92, Mathematics Instruction
- I. Board Policy 6146.1, High School Graduation Requirements
- J. Board Policy 6173, Education for Homeless Children
- K. Board Policy 6179, Supplemental Instruction
- L. 2016-17 Migrant Education Program Memorandum of Understanding

It is recommended that the Board of Trustees approve Consent Agenda Items A through L as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

Pine Grove School received a donation of the children's book, *The Crossover*, by Kwame Alexander from the Rotary Club of Santa Maria Breakfast.

It is recommended that the Board of Trustees accept this gift and request that a letter of acceptance and appreciation be forwarded to Rotary Club of Santa Maria Breakfast.

Moved _____ Second _____ Vote _____

2. Strategic Plan Target Dates for 2016-2017

The Board of Trustees will be asked to approve the Strategic Plan Target Dates for 2016-2017, as presented.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. AB1200 Public Disclosure of Proposed Collective Bargaining Agreement

It is recommended that the Board of Trustees approve AB 1200 Disclosure of Proposed Collective Bargaining Agreement, as submitted.

Moved _____ Second _____ Vote _____

2. Child Nutrition Program Proposed Price Increase 2016-17

Staff recommends that the Board of Trustees approve the \$0.25 meal price increase and \$0.15 milk increase for the child nutrition lunch program as proposed.

Moved _____ Second _____ Vote _____

3 Code of Ethics and Conduct for Child Nutrition

Staff recommends that the Board of Trustees approve the Code of Ethics and Conduct for Child Nutrition as proposed.

Moved _____ Second _____ Vote _____

C. CURRICULUM

Public Hearing – Materials Adoption

1. English Language Arts/English Language Development Recommendation for Adoption

Staff recommends that the Board of Trustees adopt the programs as submitted and direct staff to purchase items as soon as possible for delivery prior to June 30, 2016

Moved _____ Second _____ Vote _____

2. Board Policy 6142.1, Sexual Health and HIV/AIDS Prevention Instruction

Staff recommends that the Board of Trustees adopt Board Policy 6142.1, Sexual Health and HIV/AIDS Prevention Instruction for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

3. Board Policy 6152.1, Placement in Mathematics Courses

Staff recommends that the Board of Trustees adopt Board Policy 6142.1, Placement in Mathematics Courses for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

4. Board Policy 6177, Summer School

Staff recommends that the Board of Trustees adopt Board Policy 6177, Summer School for first reading and that it is placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

D. PERSONNEL

1. Ratification of Agreement with Orcutt Educators Association (OEA)

It is recommended that the Board of Trustees ratify the negotiated agreement with Orcutt Educators Association (OEA and approve the corresponding pay schedule (attached) effective July 1, 2015.

Moved _____ Second _____ Vote _____

2. Ratification of Agreement with California School Employees' Association (CSEA) Orcutt Chapter #255

It is recommended that the Board of Trustees ratify the negotiated agreement with California School Employees' Association (CSEA) Orcutt Chapter #255 and approve the corresponding pay schedule (attached) effective July 1, 2015.

Moved _____ Second _____ Vote _____

3. Ratification of Agreement with Orcutt Union School District Confidential Employees

It is recommended that the Board of Trustees ratify the negotiated agreement with Orcutt Union School District Confidential Employees and approve the corresponding pay schedule (attached) effective July 1, 2015.

Moved _____ Second _____ Vote _____

4. Ratification of Agreement with Orcutt Union School District Administrative and Management Employees

It is recommended that the Board of Trustees ratify the agreement with Orcutt Union School District Administrative and Management Employees and approve the corresponding pay schedules (attached) effective July 1, 2015.

Moved _____ Second _____ Vote _____

5. Approval of Compensation Increase for Contracted Positions

It is recommended that the Board of Trustees grant a 6% salary increase effective July 1, 2015, and 2% in one-time compensation in 2015/2016 to the Superintendent, Assistant Superintendent of Business, Assistant Superintendent of Educational Services, Assistant Superintendent of Human Resources and Chief Technology Officer.

Moved _____ Second _____ Vote _____

6. 2016/2017 School Calendar

The Calendar Committee recommends that the Board of Trustees adopt the 2016-17 Elementary TK-8, including OAK-8 and Junior High School Calendars as submitted.

Moved _____ Second _____ Vote _____

7. Inter-District Transfer Agreement with Solvang Elementary School District

It is recommended that the Board of Trustees approve the inter-district transfer annual agreement between Solvang Elementary School District and the Orcutt Union School District.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, June 8, 2016, beginning with Public Session beginning at 6:45 p.m. in the **Orcutt Jr. High School Gymnasium**.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

- 1. Public Employment per Personnel Report.
- 2. Public Employee Employment/Discipline/Dismissal/Release.
- 3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
- 4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
- 5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION

- A. Public Report on Action Taken in Closed Session

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
May 11, 2016

TO: Deborah Blow, Ed.D. ABZ
 SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
 SUBJECT: Recommendations for Board Approval

	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Anderson Jerid	Joe Nightingale	Clerical Support		Not to exceed 200	\$17.00/hr	05/03/16	Extended School Year
Blake Sharon	Lakeview Jr. High	Office Assistant				06/10/16	Retirement
Carrier Laura	District	Office Assistant			\$13.98/hr	03/15/16	Substitute
Estell Julie	Alice Shaw	Inst Assistant I	11/2	3.50	\$14.31/hr	04/15/16	Permanent/Probationary
Garcia Ruben	MOT	Grounds Maintenance I	19/1 + 5% shift differential	8.00	\$2890/mo + 5%	04/25/16	Permanent/Probationary
Hojnacke Brenda	Joe Nightingale	Child Nutrition Worker	7/1	2.00	\$12.35/hr	04/20/16	Permanent/Probationary
Holmes Rebecca	District Office	Director, Fiscal Services				04/30/16	Resignation
Joseph Jane	Transportation	Bus Attendant				06/15/16	Retirement
Palomar Arturo	Pine Grove	Custodian				05/01/16	Retirement – Request Participation in Early Retiree Incentive Program
Paparella Karen	District Office	Interim Director Fiscal Services			\$61.81/hr	04/27/16	Temporary Assignment
Payton LaTricia	Orcutt Jr. High	Inst Assistant II				05/20/16	Retirement
Rae Lisa-Michelle	Lakeview Jr. High	Child Nutrition Worker	7/1	2.00	\$12.35/hr	04/20/16	Permanent/Probationary
Stanley Meghan	Orcutt Jr. High	Inst Assistant I				03/28/16-06/10/16	Request Unpaid Leave o Absence
Vega Chantel	Campus Connection	Child Care Assistant	6/1	1.00	\$12.05/hr	04/25/16	Permanent/Probationary

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of May 11, 2016

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Banks, Jared	Unknown	V-6	\$58,400	2016-17	Temporary, 100%
Barba, Patricia	Shaw	Extra Duty	\$40/hr	3/14/16	ELD Adoption, 2 hrs
Barker, Zachery	Dunlap	Extra Duty	\$40/hr	12/11-12/17/15	Band Concerts, 9 hrs
Brannon, Erica	Unknown	III-1	\$45,138	2016-17	Temporary Teacher, 100%
Brickey, Patrick	Lakeview	Extra Duty	\$40/hr	3/12/16 3/1-3/15/16	Saturday School, 3 hrs Homework Club, 2.5 hrs
Brown, Janet	Dunlap	Extra Duty	\$40/hr	3/22/16	5 th Grade Collaboration, 6 hrs
Cabrera, Kristen	Patterson	Hourly	\$40	2/29-3/23/16	Long Term Assignment After Hours Duties, 29.25 hrs
Callaghan, Christy	Patterson	Stipend	\$1200	2015-16	Special Education Lead
Camacho, Diane	District	Hourly	\$30/hr	3/1-3/23/16	Home & Hospital, 31.5 hrs
Chamberlain, John	Nightingale	Stipend	\$1200	2015-16	2 nd Grade Lead
Cleveland, Paul	Lakeview	Stipend	\$1200	2015-16	Science Lead
Cole, Christy	Olga Reed	Hourly	\$40	3/1-3/24/16	Long Term Assignment After Hours Duties, 18 hrs
	Unknown	VI-6	\$61,172	2016-17	Temporary, 100%
Collison, Deirdre	Shaw	Stipend	\$1200	2015-16	4 th Grade Lead

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Cordero, Linda	Olga Reed	Daily	\$300	3/3-3/24/16	Sub Administrator, 4 days
Craft, Cheri	Dunlap	Stipend	\$1200	2015-16	6 th Grade Lead
Cremeans, Emily	Unknown	VI-6	\$61,172	2016-17	Temporary Teacher, 100%
Cutler, Elizabeth	Lakeview	Stipend Extra Duty	\$1200 \$40/hr	2015-16 3/2-3/23/16 3/14/16	Social Science Lead Homework Club, 2.5 hrs Formative Assessment, 3.5 hrs
Day, Shannon	Dunlap	Stipend	\$1200	2015-16	Kindergarten Lead
DelCarmen, Maria	Lakeview	Stipend	\$1200	2015-16	English Lead
Dell'Armo, Sarah	Orcutt	Extra Duty	\$40/hr \$470	3/8/16 1/26-3/21/16	Worked Prep, 1 hr Basketball Supervisor, 8 games
DePalma-Steed, Bridgette	Nightingale	Stipend	\$300*	2015-16	6 th Grade Lead (split)
Devereaux, William	Nightingale	Stipend	\$1200	2015-16	4 th Grade Lead
Dickson, Colleen	Patterson	V-20 Stipend	\$82,988 \$1200	6/11/16 2015-16	Request Early Retirement 1 st Grade Lead
Ederer, Sheri	Pine Grove	Stipend	\$1200	2015-16	2 nd Grade Lead
Falero, Robert	Orcutt	Extra Duty	\$40/hr	3/7-3/8/16	Worked Prep, 2 hrs
Frider, Kathleen	Orcutt	Extra Duty	\$40/hr	3/8/16	Worked Prep, 1 hr
Ginter, Rhonda	Patterson	Stipend	\$1200	2015-16	2 nd Grade Lead
Greenup, Kelly	Nightingale	Stipend	\$600*	2015-16	1 st Grade Lead (shared)
Gutshall, Lorna	Orcutt	Extra Duty Stipend	\$40/hr \$1200	3/8/16 2015-16	Worked Prep, 1 hr English Lead
Hamilton, Jeff	Shaw	Stipend	\$1200	2015-16	3 rd Grade Lead
Hirst, April	Nightingale	Stipend	\$600*	2015-16	1 st Grade Lead (shared)
Hoffman, James	Pine Grove	Stipend	\$1200	2015-16	6 th Grade Lead
Horton, Troy	Shaw	Stipend	\$1200	2015-16	6 th Grade Lead
Jackson, Kacie	Orcutt	Stipend	\$40/hr	3/30/16	SysOp, 2.5 hrs
Johnson, Deanne	Shaw	Stipend	\$1200	2015-16	Kindergarten Lead
Johnson, Jasmine	Orcutt	Extra Duty	\$40/hr	3/2-3/23/16	ELO, 8 hrs
Jorgensen, Sheri	Nightingale	Stipend	\$300*	2015-16	6 th Grade Lead (split)
Karamitsos, Beth	Patterson	Stipend	\$1200	2015-16	Kindergarten Lead

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Kardel, Ann	Nightingale	Stipend	\$400*	2015-16	3 rd Grade Lead (shared)
Kim, Tania	Dunlap	Stipend	\$1200	2015-16	6 th Grade Lead
King, Connie	Shaw	Stipend V-20	\$1200 \$82,988	2015-16 6/11/16	1 st Grade Lead Request Early Retirement
Kirby, Jeff	Orcutt	Extra Duty	\$40/hr	3/9-3/22/16 3/8/16	Math Articulation, 3 hrs Worked Prep, 1 hr
		Stipend	\$470 \$1200	1/29-3/21/16 2015-16	Basketball Supervisor, 8 games Math Lead
Lee, Linda	Patterson	Stipend	\$1200	2015-16	5 th Grade Lead
Lindemulder, Gerald	Orcutt	Extra Duty	\$40/hr	3/8/16	Worked Prep, 1 hr
Lopez, Shannon	Nightingale	Stipend	\$1200	2015-16	Special Education Lead
Maloney, Cindy	Pine Grove	Stipend	\$1200	2015-16	3 rd Grade Lead
Macdonald, Christa	Unknown	III-1	\$45,138	2016-17	Temporary Teacher, 100%
Manfredi, Patty	Lakeview	Stipend	\$1200	2015-16	Math Lead
Manich, Cher	Patterson	Stipend	\$1200	2015-16	4 th Grade Lead
Marks, Becky	Dunlap	Stipend	\$1200	2015-16	4 th Grade Lead
Meertens, Karen	Patterson	Stipend	\$1200	2015-16	4 th Grade Lead
Meyer, Karen	Dunlap	Stipend	\$1200	2015-16	1 st Grade Lead
Naess, Jennifer	Pine Grove	Vi-9	\$67,557	6/11/16	Resignation
Orozco, Xiaoyan	Lakeview	Extra Duty	\$40/hr	3/7-3/21/16	ELD, Tutor, 2 hrs
Parker, Elizabeth	Nightingale	Stipend	\$1200	2015-16	Kindergarten Lead
Partida, Kristi	Lakeview	Extra Duty	\$40/hr	3/22/16	Math Articulation, 3 hrs
Pawley, Lise	Nightingale	Stipend	\$400*	2015-16	3 rd Grade Lead (shared)
Pollock, Christin	Dunlap	Stipend	\$1200	2015-16	Special Education Lead
Rapson, David	Orcutt	Extra Duty	\$40/hr	3/4-3/7/16	Worked Prep, 2 hrs
		Stipend	\$1200	2015-16	Special Ed Lead
Rhyne, Suzi	Nightingale	Stipend	\$300*	2015-16	6 th Grade Lead (split)
Rianda, Terry	District	Extra Duty	\$40/hr	3/1-3/24/16	Home & Hospital, 27 hrs
Richards, Aniko	Dunlap	Stipend	\$1200	2015-16	2 nd Grade Lead
Robertson, Don	Pine Grove	Stipend	\$1200	2015-16	4 th Grade Lead
Rohr, Shelli	Pine Grove	Stipend	\$1200	2015-16	Kindergarten Lead

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Rohwedder, Audrey	Shaw	Stipend	\$1200	2015-16	2 nd Grade Lead
Ruth, Amy	Shaw	Stipend	\$1200	2015-16	5 th Grade Lead
Salinas, Janinne	District Patterson	Extra Duty	\$1000	6/1-7/12/16	ESY Administrator, Prep
		Stipend	\$1200	2015-16	ESY Administrator 6 th Grade Lead
Sanders, Gregory	Lakeview	Extra Duty	\$40/hr	3/10/16	Homework Club, 1 hr
Savaso, Lisa	Nightingale	Stipend	\$300*	2015-16	6 th Grade Lead (split)
Scherman, Sherry	Pine Grove	Stipend	\$1200	2015-16	1 st Grade Lead
Schmalbach, Bob	Dunlap	V1-20	\$88,250	6/11/16	Request Early Retirement
Smith, Lisa	Nightingale	Stipend	\$1200	2015-16	5 th Grade Lead
Streeper, Rodney	Lakeview	Stipend	\$1200	2015-16	Electives Lead
		Extra Duty	\$40/hr	3/7/16	Worked Prep, 1 hr
Taubenheim, Michael	District	Extra Duty	\$40/hr	3/1-3/22/16	Home & Hospital, 16 hrs
				3/1-3/22/16	Detention, 4 hrs
Trujillo, Liz	Nightingale	Stipend	\$400*	2015-16	3 rd Grade Lead (shared)
Tummolo, Launi	Lakeview	Extra Duty	\$40/hr	3/2-3/23/16	Homework Club, 6 hrs
Underwood, Nancy	Lakeview	V-20	\$82,988	6/11/16	Request Early Retirement
VanAllen, William	Lakeview	Stipend	\$1200	2015-16	Physical Education Lead
		Extra Duty	\$40/hr	3/1-3/24/16	Detention, 8 hrs
			\$410	2/10-3/21/16	Basketball Supervisor, 7 games
White, Ellery	Patterson	Stipend	\$1200	2015-16	3 rd Grade Lead
Winkelpleck, Lyn	Orcutt	Stipend	\$1200	2015-16	Math Lead
Zamudio, Kelli	Orcutt	Extra Duty	\$470	1/26-3/21/16	Basketball Supervisor, 8 games
		Stipend	\$1200	2015-16	English Lead
Zimmerman, Liz	Pine Grove	Stipend	\$1200	2015-16	5 th Grade Lead
Zucker, Anna	Orcutt	Extra Duty	\$40/hr	3/7-3/21/16	Detention, 5 hrs
		Stipend	\$1200	3/8/16 2015-16	Worked Prep, 1 hr Science Lead

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
April 13, 2016**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, April 13, 2016 beginning with Mrs. Phillips calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Janet Bertoldi. Members Present: Buchanan, Phillips, Peterson, Hatch and Zilli. Administrators Present: Blow, Con, Nicholson, Edds and Fell.

CLOSED SESSION PUBLIC COMMENT

Jennifer Dolan, OUSD parent, thanked the Board for reaching a tentative agreement with the Orcutt Educators' Association.

ADJOURN TO CLOSED SESSION

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adjourn to Closed Session at 6:50 p.m. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:15 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt the April 13 2016 agenda as presented. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

SUPERINTEDENT'S REPORT

Ralph Dunlap Principal, Liz Herbstreith, was honored for being selected as ACSA State Principal of the Year.

OCAF Executive Director, Ali Bailey and members of the OCAF Board of Directors presented the District music department with a check for \$10,000. These funds were raised during the OCAF Gala "Call to Action" campaign. Ali reported that this year's OCAF Gala was extremely successful raising close to \$50,000. 35 students attended the Spring Break Camp. The OCAF Board will be meeting to develop a Strategic Plan.

Lakeview Vice Principal, Jonathan Dollahite has been working with teacher Beth Baldwin to implement a Safe School Ambassadors Program. The program identifies and selects student leaders who are trained in the skills of non-violent communication to help stop bullying and cyberbullying. Students Hope Gibson, Lindsey Lucas, Alex Sutton and Luke Van Dellen demonstrated how the program works.

PUBLIC COMMENT

OEA President Monique Segura reported that OEA will again be awarding a scholarship to a student at OAHS and also one to an OEA member's student. OAHS teacher Scott Gelotti will be receiving CTA's WHO award at an upcoming event on April 22nd. Monique commented that she felt negotiations held earlier in the day were very productive.

Orcutt Jr. High teacher, Anna Zucker, thanked Dr. Edds and the Tech Department for putting on the CUE Rock Star Camp. She said it was an amazing event.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting March 9, 2016
- E. Minutes, Special Meeting March 8, 2016
- F. Minutes, Special Meeting March 30, 2016
- G. Surplus Items
- H. Williams/Valenzuela Uniform Complaints Quarterly Report
- I. Certification of Coaches 2015/2016

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve Consent Agenda Items A through I, as submitted Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

ACTION AGENDA ITEMS

Gifts

It was moved by Jan Zilli, seconded by Jim Peterson and carried to accept the gift and requested that a letter of acceptance and appreciation be forwarded to Santa Maria Rotary South. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Trips

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve the Alice Shaw Student Trips to the Reagan Library on April 19th and May 3, 2016. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the Orcutt Jr. High School Journalism and Leadership Class Trip to the YES Conference at the Disneyland Resort in Anaheim, CA on April 15-16, 2016. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

SELPA Amendments

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the amendments to the Santa Barbara County Special Education Local Plan, as submitted. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Board Policies

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adopt **Board Policy 5030, Student Wellness**, for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt **Board Policy 5117, Interdistrict Attendance** for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adopt **Board Policy, 6142.92, Mathematics Instruction** for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt **Board Policy 6146.1, High School Graduation Requirements** for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt **Board Policy 6173, Education for Homeless Children** for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adopt **Board Policy 6179, Supplemental Instruction** for first reading and that it is placed on the next Consent Agenda for second reading. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Interdistrict Agreement

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the Interdistrict Attendance Agreement between Los Olivos School District and the Orcutt Union School District. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Resolutions

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt 2015/2016 **Resolution No. 11, Classified Layoffs**. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Jim Peterson read the Resolution. It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adopt 2015/2016 **Resolution No. 12, Classified Employees Week**. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Jan Zilli read the Resolution. It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt 2015/2016 **Resolution No. 12, Day of the Teacher**. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt 2015/2016 **Resolution No. 14, Declaration of Need**. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

ITEMS FOR INFORMATION/DISCUSSION

Liz Phillips asked about the status of the school calendars for 2016-17. Mr. Nicholson reported that the Calendar Committee has been meeting and will bring a calendar forward for approval in May. The committee's intent is to meet each year to develop calendars two years into the future. Board members Buchanan and Zilli will not be at the May meeting due to scheduled vacations.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, May 11, 2016 with Public Session at 6:45 pm in the Instructional Media Center, 500 Dyer Street Bldg. H, Orcutt, CA. Closed Session to follow. A Special Board Meeting will be held on Wednesday, April 20, 2016 beginning with Public Session at 6:00 pm in the District Office Board Room.

ADJOURN

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to adjourn the meeting at 7:58 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Rob Buchanan, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
April 20 2016**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, April 20, 2016 beginning with Mr. Buchanan calling Public Session to order at 6:00 p.m. Dr. Peterson led the Pledge of Allegiance. Members Present: Hatch, Buchanan and Peterson. Absent: Phillips and Zilli. Administrator Present: Blow, Edds, Con and Fell. Absent: Nicholson
It was moved by Jim Peterson, seconded by Bob Hatch and carried to adopt the April 20, 2016 agenda, as presented. Ayes: Hatch, Peterson, and Buchanan. Absent: Phillips and Zilli.

Curriculum Update

TOSA (Teacher on Special Assignment) Cathy Lake explained that an English Adoption Committee was assembled in the fall with representatives from each school. Their task was to evaluate English programs and select two for piloting. She reported on the piloting process and evaluation of the materials. Reading Wonders for grades K-5 and Reach for Reading for grades K-6 were the programs piloted for primary and Studysync and Collections were evaluated for grades 6-8. Staff will be bringing the recommendation for English adoption materials to the May Board meeting for a Public Hearing and request for adoption by the Board.

Facilities Study Session

The following were in attendance to give input and answer questions the Board had regarding the *Draft Site Assessment & Master Plan* prepared by SVA Architects:

Amanda Clifford – CliffordMoss

Bob Simons – SVA Architects

Blaine Yoder & John Clem – TELACU Construction Management

At the conclusion of the study session it was determined that several special board meeting will need to be scheduled prior to the June deadline for filing bond paperwork.

ADJOURN TO CLOSES SESSION

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:05 p.m. Ayes: Hatch, Peterson, and Buchanan. Absent: Phillips and Zilli.

RECONVENE AND ADJOURN

The meeting reconvened to Public Session at 7:55 p.m. and Mr. Buchanan reported that no action was taken in Closed Session. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn the meeting at 8:00 p.m.

Deborah Blow, Ed.D., Board Secretary

Rob Buchanan, Clerk, Board of Trustees

2016–17 MIGRANT EDUCATION PROGRAM, REGION XVIII MOU

Districts that have an enrollment of fewer than 200 migrant students or an allocation of less than \$25,000 have the option of completing this Memorandum of Understanding.

District Name: Orcutt Unified School District

District Contact: Joe Dana, Principal

Proposed Project Cost: \$ 34,096

CONTENTS

- Section I: MOU/Signature Page
- Section II: District Demographic Profile (number of migrant/non-migrant students)
- Section III: District Migrant Parent Advisory Council Membership Roster
- Section IV: Memorandum of Understanding Service Planning/Evaluation
- Section V: Assurances (link)

2016–17 MIGRANT EDUCATION PROGRAM, REGION XVIII MOU

SECTION I

MIGRANT EDUCATION – REGION 18

402 Farnel Rd, Suite D
Santa Maria, California
(805) 922-0788

MEMORANDUM OF UNDERSTANDING

Between

Santa Barbara County Education Office, Migrant Education Program, Region XVIII
and
Orcutt Unified School District

This Memorandum of Understanding (MOU) is established between Lompoc Unified School District and Santa Barbara County Education Office for the purpose of coordinating the Migrant Education Program services within the boundaries of the district and with the approval and financial support of the Santa Barbara County Education Office (SBCEO), Migrant Education Program, Region XVIII.

This agreement is between Santa Barbara County Education Office, Migrant Education Program, Region XVIII hereinafter referred to as the region and Orcutt Union School District herein after referred to as the district.

The period covered by this agreement shall be from July 1, 2016 to June 30, 2017.

Based on the needs of its Migrant students, the district agrees to provide supplemental service(s) as identified in SECTION IV, which is the district's proposed Service Planning and Evaluation.

The districts agree to allow SBCEO to administer and supervise the Migrant Education Program.

All employees will be under the policies and guidelines of the SBCEO with the understanding that they will follow and abide by each district's program protocol as the need arises to visit each of the consortium district sites. The Migrant Education Program Administrator will communicate and collaborate with consortium district administrators or designees on a quarterly basis and will have access to information and files of Migrant Education Program participants.

The Administration of the SBCEO/MEP program consists of:

Regional Director, Administrative Assistant, Family Services Specialist, Accounting Technician, Clerk, Student Data Specialist, 3 Certificated Tutors, Permit Teacher, Permit Teacher/Site Supervisor, Migrant Education Services Specialist, Instructional Assistant 1, and 3 Instructional Assistants II. Their duties are under four components.

Program Administration

- Collect Data to establish needs and services

2016–17 MIGRANT EDUCATION PROGRAM, REGION XVIII MOU

- Plan and deliver instruction to students
- Hire and supervise staff needed to delivery of services
- Train and evaluate staff
- Generate Individualized Learning Plan (ILP) for each participating student
- Identification and recruitment of eligible students and their families
- Maintain Records of Eligibility (COE)
- Support the data collection for evaluation purposes
- Document services and activities for accountability to all stakeholders

Instructional Services

- Set Goals and Objectives
- Provide Instructional Services
- Student Assessment
- Document/Record Services
- Communicate with Parents

Recruitment and Identification

- Review and Approve Certificates of Eligibility
- Maintain Student Data Base and Produce Required Reports
- Coordinate / Maintain Data and Share with districts
- Identify and Recruit migrant students and their families
- Complete data entry points within COEStar, MSIN, MSIX, and CalPADS
- Train Recruiters in the usage of all these tools to minimize errors

Support Services

- Set Goals and Objectives
- Coordinate Social Support Services
- Identify and Coordinate Services to Meet Identified Health Needs

The following staff for the District will deliver the following services:

- Principal: Provide administrative support in the implementation of the programs, especially with coordination of facilities, schedules, and data collection
- The Orcutt Union School District will provide direct services during the school year to Migrant Education students and invoice the Migrant Education Program for staff costs associated with those services.

2016–17 MIGRANT EDUCATION PROGRAM, REGION XVIII MOU

The Region certifies that the Migrant Education Regional Parent Advisory Council has participated in the development of the Migrant Education program as described. A minimum of six (6) meetings a year will be convened to comply with statutory requirements and provide identified parent training needs.

The District identifies and addresses the needs of migrant children in coordination with other categorical programs. The District will list the services to Migrant students in the LEA plan and in the Local Control Accountability Plan (LCAP)

In witness whereof, the following parties have executed this agreement:

Regional Director

SBCEO, Assistant Superintendent

District Superintendent

Date

Date

Date

2016–17 MIGRANT EDUCATION PROGRAM, REGION XVIII MOU

Section II: DISTRICT DEMOGRAPHIC PROFILE

District: Orcutt Unified School District															
Number of Migrant Students Enrolled at Each Grade Level in the District during 2014-15 funding counts															
	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
PFS	0		0				0								0
Migrant	13		16				14								43
All*	13		16				14								43

*All includes PFS and Migrant students.

Note: If a grade level does not have at least 10 migrant students (to comply with CDE data suppression requirements), combine this with another grade (or grades) to equal no fewer than 10 students.

District: Orcutt Unified School District															
Number of Migrant Students Enrolled at Each Grade Level in the District as of January 2016															
	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
PFS	0		0				0								0
Migrant	11		12				10								33
All*	11		12				10								33

SECTION III: PROPOSED SERVICE

PROPOSED AREA OF SERVICE:

School Readiness	<input checked="" type="checkbox"/>	English Language Arts	<input checked="" type="checkbox"/>	Mathematics	<input checked="" type="checkbox"/>	High School Graduation	<input checked="" type="checkbox"/>
OSY	<input type="checkbox"/>	Health	<input checked="" type="checkbox"/>	Parent Involvement	<input checked="" type="checkbox"/>	I&R	<input checked="" type="checkbox"/>

Description of Proposed Service	
Name of Service:	After School Program, Technology, and Summer Program
The Need (Include data & how service is supplemental to core program)	<p>School Readiness thru Kinder: At least 11 preschoolers thru kindergarteners and their parents will need school readiness services. The focus will be to:</p> <ul style="list-style-type: none"> • Increase time to further develop parent and student activities (opportunity for both parent and child to learn from each other and spending time together) in the home. • Provide education for our parents about the importance of preschool and their presence in their child's life as well as to increase their understanding of appropriate child development and how to support their child's growth. <p>1st-8th grade: At least 22 students will need support to make adequate progress to be promoted to next grade level and to meet proficiency in CELDT.</p>
How (describe the academic focus, the service and the strategies)	<p>Instruction: Focus will be on math, reading comprehension and vocabulary development, as well as completion of homework and teacher assigned projects. Service: Direct instruction</p> <p>Methods will include the following:</p> <ul style="list-style-type: none"> • Direct instruction and one-to-one support at home or appointment in the office • Parent Workshops in order to best address the parenting education and to practice the skills parents need to be developing at home. • Academic Instruction thru technology
School Year or Summer School Service:	(Check one) <input checked="" type="checkbox"/> Regular School Year <input checked="" type="checkbox"/> Summer School
If School Year Service, when:	(Check one) <input type="checkbox"/> Before School <input type="checkbox"/> After School <input type="checkbox"/> Saturday

PART 1: PARTICIPANTS TO BE SERVED DURING 2015-16 (based on spring 2015 eligible)

Grade	# Enrolled	Projected # Participants			Actual # Participants		
		# PFS	# Non-PFS	TOTAL	PFS	Non-PFS	TOTAL
PK-K	11		11	11			
1-6	19		19	19			
7-8	3		3	3			
9-12							
TOTALS	33		33	33			

PART 2: LOCATION, DATES, TIME OF DELIVERY

School Readiness Program Regular Year				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
9:00 am-3:00 pm 150 minutes (Hrs 6 per day)	1 (Saturdays)	27 weeks	162 hours	
Start Date	Sept. 10, 2016		End Date	April 29, 2017
Location of Service	La Escuelita, Room 15 (El Camino Community Center)			
Saturday School Program				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
9:00 – 3:00 pm (6 hrs per day)	1 (Saturdays)	27 weeks	162 hours	
Start Date	Sept. 10, 2016		End Date	April 29, 2017
Location of Service	Room 18, Room 16 and 22 (El Camino Community Center)			
Summer School Program				
Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
9:00-2:00 pm 300 minutes (5 hrs per day)	Monday-Friday 5 days	4 weeks summer	100 hours	
Start Date	June 20, 2016		End Date	July 15, 2016
Location of Service	Room 18, 16, and 22 (El Camino Community Center) for 1-12 grades and Room 15 for Family Biliiteracy Program and School Readiness			

PART 3: RESEARCH BASED CURRICULUM:

Grade Level Cluster	Curriculum	Research Based?
PK-K	Listos, Circle, and Thematic Units	Yes
1-6	Homework assigned by teachers, Compass Learning, online sites such as CoolMath Games, FunBrain, and many more.	Yes
7-12	District adopted textbooks, PASS/Cyber High, and online sources for research	Yes
PK-K	Bridges and California Kids Learn for summer session	Yes
K-12	Targeted Reading and Math Intervention by Teacher Created Materials for summer session	Yes

PART 4: METHOD OF INSTRUCTION:

<i>Instructional Strategies to be Used</i>
Direct Instruction with differentiation for individual needs
Groupings for specific small group work by grade level
ELD Strategies for reading comprehension, vocabulary development, and writing

PART 5: EXPECTED OUTCOMES (learning that will occur due to implementation of this program):

Local Quantitative Measures	Targeted Outcome		% Projected Participants to Reach Targeted Outcome		Actual % that reached targeted outcome		Target Met, Not Met, Partially Met?		Why Not/ Comments:
	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	
By May 2017, the percent of the eligible migrant preschool children receiving a high-quality early childhood education will be at 85%.	0	11	0	85%					
By May 2017, the percentage of children in MEP- funded-center or home-based programs who are ready for kindergarten by age 5 will be at 85%.	0	11	0	85%					
By June 2017, the percentage of migrant kindergartners who enroll in kindergarten after the age of 5.9 years will be less than 10%	0	7	0	10%					
By June 2017, 50% of ELL will achieve the one level growth on CELDT.	0	22	50%	50%					
By June 2017, students taking the pre and post assessment will have a 5% growth.	0	15	80%	80%					

Local Qualitative Measures	Description of Projected Measures	Comments on Results
Interview and Focus Groups:	Interviews conducted with the students by the lead teacher	
Surveys:	Student, staff, and parent survey	
Observations:	Teacher and support staff observations	

PART 6: PERSONNEL:

Staffing							
Title	Certificated		Classified		Percent Funded by DSA-MOU	Percent Funded by Other	Name of Other Program Funding Source
	#	FTE	#	FTE			
Instructional Assistant II- Maria Cobian			1	15%	100%		
MESS- Olga Lopez			1	5%	100%		
Consultant-Media Specialist			1	hrly	100%		

Professional Development

Need	Title	Description	Dates	Expected Outcomes
Weekly Planning	Staff Meetings	Staff meet to strategize how to work on identified needs of students being served	Mondays 2:00-2:30 meeting with individuals working on details after the meeting	Individualized plans for all students with identified needs
All staff need to learn and practice strategies to reach and engage migrant English learners	Region wide- In service	All instructional staff will be invited to attend two full day trainings; one in fall and one in winter	September 6 January 9	Staff will learn how to use specific strategies for English language learners to any text student are required to read so they can help them improve their reading comprehension and writing skills.

PART 7: PARENT COMMUNICATION:

Describe plans to communicate with parents to support this intervention: orientation, graduation, home visits, daily phone calls for attendance, etc.

Parents will be informed of this service at PAC Meetings, by phone, by letter, and one on one basis when contacting or visiting the parent during initial contact or at time of interview for eligibility.

Describe Other Support Services Plans (transportation, etc):

Staff will pick up students who cannot be dropped off or picked up by their parents.
They will also coordinate for nutrition to be provided by agencies that do the summer meals.
Staff will also coordinate with other existing summer programs so students can benefit from what the community offers, possible getting some scholarships to attend those services.

2016-17 PROPOSED SERVICE BUDGET DETAIL

PROPOSED PROJECT COST: \$17,500

Please follow regional protocol regarding object codes, making sure that they reflect the district's general ledger

(Check one) Regular School Year Summer School

The white rows reflect expenses for summer and the grey rows for regular year.

Please identify all costs related to the proposed service. For each line item, use the Standardized Account Code Structure (SACS) object codes. (Insert additional rows as needed.)

Object Code	Description	Amount Service	Amount Admin	Total Projected	Actual Amount
1100	Teachers				
	Summer Teachers				
2100	Instructional Aides	\$4,712		\$4,712	
	Summer Aides				
2200	Support Services Salaries				
2900	Other Classified Salaries	\$2,382		\$2,382	
	Summer MESS				
3000	Employee Benefits-Aide	\$4,660		\$4,660	
3000	Employee Benefits-MESS	\$1,410		\$1,410	
4100	Textbooks Curricula Materials				
4200	Books & Reference Materials				
4300	Materials & Supplies	\$400		\$400	
4700	Food	\$200		\$200	
5200	Travel & Conferences	\$463		\$463	
	Summer Staff Travel				
5800	Prof/Cons/Serv & Operating Expenses: childcare	\$300		\$300	
5900	Communications	\$800		\$800	
TOTAL PROPOSED EXPENSES				\$15,327	
7000	INDIRECT COST	7.25% IDC		\$1,111	
TOTAL COST OF PROPOSED SERVICE				\$16,438	

When project ends, complete the blue-shaded areas to evaluate the objective:

1. The outputs – did we implement the program as planned?
2. The outcomes - what did students gain from the program's outputs?

Complete and submit the final document 2 weeks after project end-date.

ASSURANCES

<http://www.cde.ca.gov/fg/fo/fm/generalassur2012.asp>

2016-17 PROPOSED SERVICE

BUDGET DETAIL FOR ORCUTT UNION SCHOOL DISTRICT REIMBURSEMENT

(Check one) Regular School Year Summer SchoolPROPOSED PROJECT COST: \$18,769

Please identify all costs related to the proposed service. For each line item, use the Standardized Account Code Structure (SACS) object codes. (Insert additional rows as needed.)

Object Code	Description	Amount Service	Amount Admin	Total Projected Amount	Actual Amount
1100	Teachers				
1200	Pupil Support Services				
1300	Supervisor/Administrators				
1900	Other Certificated Salaries				
2100	Instructional Aides-Media Specialist for Compass Learning	\$7,000		\$7,000	
2200	Support Services Salaries				
2300	Supervisor/Administrators				
2400	Clerical, Technical, Office Staff				
2900	Other Classified Salaries				
3000	Employee Benefits- Media Specialist	\$1,000		\$1,000	
4100	Textbooks Curricula Materials				
4200	Books & Reference Materials				
4300	Materials & Supplies				
4700	Food				
5100	Sub agreements for Services				
5200	Travel & Conferences				
5500	Operations & Housekeeping				
5600	Rentals, Leases, Repairs & Noncap Improvements				
5700	Transfers of Direct Costs -Transportation Summer Transportation-20 days x \$175	\$3,500		\$3,500	
5700	Transfers of Direct Costs -Transportation Saturday Transportation-30 days x \$200	\$6,000		\$6,000	
5800	Prof/Cons/Serv & Operating Expenses:				
5900	Communications				
TOTAL PROPOSED EXPENSES				\$17,500	
7000	INDIRECT COST		IDC	\$1,269	
TOTAL COST OF PROPOSED SERVICE				\$18,769	

When project ends, complete the blue-shaded areas to evaluate the objective:

3. The outputs – did we implement the program as planned?
4. The outcomes - what did students gain from the program's outputs?

Complete and submit the final document 2 weeks after project end-date.

ASSURANCES

<http://www.cde.ca.gov/fg/fo/fm/generalassur2012.asp>

The assurances must be signed by both Region and District Administrators.



Orcutt Union School District

500 Dyer Street, Orcutt, CA 93455
 Phone: (805) 938-8900 Fax: (805) 938-8919

Vendor **U.S. Bank Corporate Payment System**
 Acct No. 4246-0445-5565-1359

Vendor No. **185**

Cardholder	No.		Debit from	Amount	Total	TAX
Carol	7701		01-0000-0-0000-7150-5220-000-0000-0010	\$80.29	\$291.41	
Carol	7701		01-0000-0-0000-7110-4301-000-0000-0010	\$87.01		
Carol	7701		01-0000-0-0000-7110-5220-000-NEGO-0010	\$37.75		
Carol	7701		01-0111-0-1110-1000-5220-000-9900-0010	\$86.36		
Scott	7719		01-8150-0-0000-8110-5600-005-0000-0065	\$787.84	\$1,968.59	18
Scott	7719		01-8150-0-0000-8110-5220-000-0000-0065	\$349.41		
Scott	7719		01-8150-0-0000-8110-4300-000-0000-0065	\$225.00		
Scott	7719		01-7230-0-0000-3600-5600-000-0000-0065	\$185.00		
Scott	7719		01-8150-0-0000-8110-5300-000-0000-0065	\$356.00		
Scott	7719		01-8150-0-0000-8110-4300-000-8200-0065	\$65.34		
Janet-Tech	2211		01-0000-0-0000-2420-5220-000-TECH-0050	199.00	634.88	
Janet-Tech	2211		01-0111-0-1110-1000-5220-000-9900-0010	26.48		
Janet-Tech	2211		01-0111-0-1110-1000-4300-000-TECH-0050	41.25		
Janet-Tech	2211		01-0000-0-0000-2420-4300-000-TECH-0050	5.99		
Janet-Tech	2211		01-0111-0-1110-1000-4300-000-9900-0010	351.12		
Janet-Tech	2211		01-0111-0-1110-1000-5220-000-TECH-0050	11.04		
Lana	7735		01-6500-0-5750-1110-4300-003-2510-0045	\$37.30	\$483.60	2.00
Lana	7735		01-5640-0-5770-3120-4300-000-0000-0045	\$53.63		
Lana	7735		01-6500-0-5770-1120-4300-003-2618-0045	\$24.40		
Lana	7735		01-0000-0-1110-1000-4300-000-MAAR-0045	\$368.27		
Debbie	9923		01-0000-0-0000-7150-4300-000-0000-0010	\$551.78	\$551.78	42
Mary Davis	1558	PO16-01016	01-0310-0-1110-1000-4300-310-1854-0030	\$277.55	\$774.48	
Mary Davis	1558	PO16-01017	01-0311-0-1110-1000-4300-311-1854-0030	\$496.93		
Holly	3884		01-0000-0-0000-7150-5220-000-0000-0010	\$289.00	\$937.20	
Holly	3884		01-0000-0-0000-7400-5220-000-0000-0025	\$20.36		
Holly	3884		01-0000-0-0000-2700-5220-000-PDXX-0075	\$84.04		
Holly	3884		01-0000-0-0000-2100-5220-000-PDXX-0075	(\$605.12)		
Holly	3884		01-0000-0-0000-3110-5220-000-PDXX-0075	\$14.00		
Holly	3884		01-0000-0-0000-2130-4300-000-CURR-0075	\$46.70		
Holly	3884		01-0000-0-0000-7110-5220-000-NEGO-0010	\$884.22		
Holly	3884		01-4035-0-1110-1000-5800-000-0000-0075	\$204.00		
Margaret	7800		01-0111-0-1110-1000-4300-000-TECH-0050	\$15.09	\$162.13	
Margaret	7800		01-0000-0-1110-1000-4300-000-TECH-0050	\$48.62		
Margaret	7800		01-0111-0-1110-1000-4300-000-9900-0010	\$98.42		
Brittany	4062		01-0777-0-8500-5900-4300-000-0000-0060	\$768.39	\$768.39	
Lois	9604		01-0000-0-1110-1000-4100-000-TEXT-0075	\$245.94	\$794.12	
Lois	9604		01-0111-0-0000-2420-4200-000-READ-0075	\$152.30		
Lois	9604		01-0000-0-0000-2420-4300-000-LIBR-0075	\$395.88		
Christina	0178		01-4035-0-1110-1000-5220-000-0000-0075	\$918.55	\$1,239.56	
Christina	0178		01-0000-0-1110-1000-4300-000-MATH-0075	\$22.73		
Christina	0178		01-0000-0-1110-1000-4300-000-CURR-0075	\$276.03		



Orcutt Union School District

500 Dyer Street, Orcutt, CA 93455

Phone: (805) 938-8900 Fax: (805) 938-8919

Vendor **U.S. Bank Corporate Payment System**

Vendor No. **185**

Acct No. 4246-0445-5565-1359

Cardholder	No.		Debit from	Amount	Total	TAX
Christina	0178		12-6105-0-0001-1000-4300-000-0000-0075	\$22.25		3.38
OUSD Purch	1956	PO16-01285	01-3010-0-1110-1000-5800-003-0000-0030	\$160.02		12.8
OUSD Purch	1956	PO16-01306	01-9021-0-1110-1000-4300-005-0504-0030	\$385.56		
OUSD Purch	1956	PO16-01277	01-0106-0-1110-1000-4300-006-0000-0030	\$107.99		
OUSD Purch	1956	PO16-01258	01-0916-0-1110-1000-4300-310-ACAD-0030	\$151.18		
OUSD Purch	1956	DP	01-0311-0-1110-1000-4300-311-0000-0030	\$358.31		15.3
OUSD Purch	1956	PO16-01205	01-0310-0-1110-1000-4300-310-GARD-0030	\$55.13		
OUSD Purch	1956	PO16-01211	01-3010-0-1110-1000-4300-003-0000-0030	\$294.15		17.74
OUSD Purch	1956	PO16-01225	09-0000-0-1110-1000-4300-400-0000-0030	\$134.43		
OUSD Purch	1956	PO16-01319	01-0311-0-1110-1000-4300-311-1859-0030	\$41.02		
OUSD Purch	1956	PO16-01336	01-0916-0-1110-1000-4300-005-ACAD-0030	\$131.61		
OUSD Purch	1956	PO16-01327	01-0310-0-1110-1000-4300-310-1839-0030	\$37.77		
OUSD Purch	1956	PO16-01326	01-9021-0-1110-1000-4300-003-0504-0030	\$577.58		10.16
OUSD Purch	1956	PO16-01301	01-0106-0-1110-1000-4300-006-0000-0030	\$186.15		
OUSD Purch	1956	PO16-01281	01-0311-0-1110-1000-4300-311-1854-0030	\$8.86		
OUSD Purch	1956	PO16-01253	01-0310-0-1110-1000-4300-310-1896-0030	\$37.80		1.76
OUSD Purch	1956	PO16-01260	01-0105-0-1110-1000-4300-005-0000-0030	\$124.50		9.96
OUSD Purch	1956	PO16-01230	01-0311-0-1110-1000-4300-311-0000-0030	\$60.00		4.8
OUSD Purch	1956	DP	01-0000-0-0000-7300-4300-000-0000-0020	\$298.48	\$14,413.11	23.88
OUSD Purch	1956	DP	01-9021-0-1110-1000-5800-000-BAND-0075	(\$1,300.00)		
OUSD Purch	1956	PO16-00401	09-9021-0-1110-1000-5800-000-BAND-0075	\$1,091.00		
OUSD Purch	1956	DP	01-0916-0-1110-1000-4300-005-ACAD-0030	\$757.86		
OUSD Purch	1956	DP	01-8150-0-0000-8110-5800-000-0000-0065	\$99.99		
OUSD Purch	1956	DP	01-0000-0-0000-7300-5220-000-0000-0020	\$131.81		
OUSD Purch	1956	DP	01-0311-0-1110-1000-5800-311-0000-0030	\$6,333.93		
OUSD Purch	1956	PO16-00821	01-0916-0-1110-1000-5220-006-ACAD-0030	\$2,445.00		
OUSD Purch	1956	PO16-01308	09-0000-0-1110-1000-5220-400-0000-0015	\$121.66		
OUSD Purch	1956	PO16-01308	09-0000-0-1110-1000-5220-500-0000-0015	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-004-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-1110-1000-5220-007-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-311-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-310-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-003-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-006-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-005-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2700-5220-001-PDXX-0075	\$121.66		
OUSD Purch	1956	PO16-01308	01-0000-0-0000-2100-5220-000-PDXX-0075	\$486.38		
Walter	5750		01-0000-0-0000-7300-5220-000-0000-0020	\$750.17	\$1,071.67	
Walter	5750		01-0000-0-0000-8400-5220-000-0000-0065	\$53.58		
Walter	5750		01-8150-0-0000-8110-5220-000-0000-0065	\$267.92		
Don	9788		01-0000-0-0000-7400-4301-000-0000-0025	\$16.00	\$16.00	



Orcutt Union School District

500 Dyer Street, Orcutt, CA 93455

Phone: (805) 938-8900 Fax: (805) 938-8919

Vendor **U.S. Bank Corporate Payment System**

Vendor No. **185**

Acct No. 4246-0445-5565-1359

Cardholder	No.		Debit from	Amount	Total	TAX
Kirby	3677		01-0000-0-0000-2420-4300-000-TECH-0050	\$1,042.31	\$4,998.05	41.4
Kirby	3677		01-0000-0-0000-2420-4300-004-TECH-0050	\$26.09		
Kirby	3677		01-0111-0-1110-1000-4300-000-9900-0010	\$942.76		
Kirby	3677		01-0000-0-0000-2420-5220-000-TECH-0050	\$777.68		
Kirby	3677		01-0000-0-0000-2700-5220-311-TECH-0050	\$817.68		
Kirby	3677		01-0111-0-1110-1000-5220-000-TECH-0050	\$126.61		
Kirby	3677		01-0111-0-1110-1000-4300-000-TECH-0050	\$141.67		
Kirby	3677		01-0000-0-0000-2420-4300-000-TECH-0050	\$1,123.25		
Kirby	3677		01-0000-0-0000-2420-4300-000-TECH-0050	\$1,123.25		
Mary Jane	7784		01-0000-0-0000-7400-4300-000-0000-0025	\$72.41	\$1,454.14	10.9
Mary Jane	7784		01-0000-0-0000-7300-5220-000-0000-0020	\$31.63		
Mary Jane	7784		01-0000-0-0000-7400-5800-000-0000-0025	\$28.05		
Mary Jane	7784		01-0000-0-0000-7400-5220-000-0000-0025	\$144.66		
Mary Jane	7784		01-0000-0-0000-7110-4301-000-0000-0010	\$59.84		
Mary Jane	7784		01-0111-0-1110-1000-4300-000-9900-0010	\$282.39		
Mary Jane	7784		01-0000-0-0000-7200-4301-000-0000-0020	\$120.81		
Mary Jane	7784		01-0111-0-1110-1000-4400-000-9900-0010	\$610.12		
Mary Jane	7784		01-0000-0-0000-7110-5220-000-NEGO-0010	\$104.23		
Mary Jane	7784		01-0000-0-0000-7110-5220-000-NEGO-0010	\$104.23		
OUSD 1	0345	PO16-01343	01-0103-0-1110-1000-4300-003-0000-0030	\$866.40	\$922.74	
OUSD 1	0345	DP	01-0000-0-0000-7110-5220-000-NEGO-0010	\$56.34		
OUSD 2	3856	DP	01-0000-0-0000-7300-5220-000-0000-0020	\$520.63	\$686.29	
OUSD 2	3856	DP	01-0000-0-0000-8400-5220-000-0000-0065	\$27.61		
OUSD 2	3856	DP	01-8150-0-0000-8110-5220-000-0000-0065	\$138.05		
OUSD 3	5264	PO16-01283	01-4035-0-1110-1000-5220-000-0000-0075	\$325.08	\$557.56	
OUSD 3	5264	DP	01-0000-0-0000-7300-5220-000-0000-0020	\$232.48		
Joe	9646	DP	09-0000-0-0000-2100-5800-000-0000-0015	\$26.00	\$307.82	
Joe	9646	DP	01-0000-0-0000-2700-4300-007-0000-0020	\$39.29		
Joe	9646	DP	09-0000-0-0000-2100-4300-000-0000-0015	\$39.28		
Joe	9646	DP	09-0000-0-0000-2100-5220-000-0000-0015	\$163.25		
Joe	9646	DP	09-0000-0-1110-1000-5800-400-0000-0030	\$40.00		
Rhett	0471		09-0000-0-1110-1000-5220-500-0000-00015	\$75.00	-\$4,487.45	
Rhett	0471		09-0000-0-1110-1000-4300-500-0000-0030	\$92.50		
Rhett	0471		09-9176-0-1110-4200-5800-500-1999-0030	(\$4,944.69)		
Rhett	0471		09-0000-0-1110-1000-4300-500-2014-0030	(\$23.33)		
Rhett	0471		09-0000-0-0000-2700-5220-500-0000-0015	\$55.78		
Rhett	0471		09-9161-0-1110-1000-4300-500-VAPA-0030	\$59.54		
Rhett	0471		09-0000-0-1110-1000-5800-500-0000-0030	\$172.00		
Rhett	0471		09-0000-0-1110-4200-5800-500-1901-0030	\$25.75		
Rhett	0471		09-0000-0-1110-4200-5800-500-1901-0030	\$25.75		
Michelle	5941		13-5310-0-0000-3700-4400-004-0000-0055	\$1,813.75	\$4,226.81	21.87
Michelle	5941		13-5310-0-0000-3700-4300-000-0000-0055	\$2,413.06		



Orcutt Union School District

500 Dyer Street, Orcutt, CA 93455
Phone: (805) 938-8900 Fax: (805) 938-8919

Vendor **U.S. Bank Corporate Payment System**

Vendor No. **185**

Acct No. 4246-0445-5565-1359

<i>Cardholder</i>	<i>No.</i>	<i>Debit from</i>	<i>Amount</i>	<i>Total</i>
TOTAL ACTIVITY OF THIS STATEMENT				\$32,772.88

TAX

Mjohns

Processed By

Authorized Signature

Date



Pine Grove Elementary School

1050 E. Rice Ranch Road Santa Maria CA 93455 Phone (805) 938-8800 FAX (805) 938-8849

May 2, 2016

Dr. Debbie Blow
Superintendent
Orcutt Union School District
501 Dyer
Orcutt, CA 93455
&
The Board of Trustees
Orcutt Union School District

Dear Dr. Blow and Board;

On behalf of Pine Grove School, I am requesting the Board of Trustees accept a donation of the children's book, *The Crossover*, by Kwame Alexander from The Rotary Club of Santa Maria Breakfast.

It is with donations such as these that our students continue to reap the benefits of the joys of reading and fine literature. We appreciate this generous donation, made in the names of Spike Thiesmeyer and The Rotary Club of Santa Maria Breakfast.

Sincerely,

Susan Salucci
Principal

The Rotary Club of Santa Maria Breakfast
P.O. Box 1518
Santa Maria CA 93456



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Pine Grove Date: 5/2/2016

DONOR: Name: The Rotary Club of Santa Maria Breakfast
Address: PO Box 1518, Santa Maria CA 93456
Phone No.

GIFT: Item Donated children's book or Cash Donation \$
Designated for: school library
General Description: The Crossover by Kwame Alexander
Model No.: Condition: [X] New [] Used
Value (estimated): \$20.00
Purpose of Gift: library donation
Will gift be purchased through Business Services Office? [] Yes [X] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [] Yes [X] No
B. What type of installation is required?
C. Will donor pay installation costs? [] Yes [] No
D. Will there be operating costs? [] Yes [] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member):

Acceptance Approved By (Administrator):

RECOMMENDATIONS: Principal or District Representative [Signature]

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement

BACKGROUND: Before entering into a written agreement with a collective bargaining unit, all school districts must disclose at a public meeting, the costs that would be incurred in the current and subsequent two years as a result of the agreement. The Superintendent and Chief Business Official of the district must certify in writing that these costs can be met by the district during the term of the agreement.

Reference: AB 1200 (Chapter 1213/1991), GC 3540.2(a), GC 3547.5 and CCR, Title V and Section 15449

RECOMMENDATION: Staff recommends the Board of Trustees approved the attached AB 1200 Disclosure as submitted.

FUNDING: As presented in the attached AB 1200 Disclosure

**Santa Barbara County Education Office
School Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3540.2(a), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District:	Orcutt Union School District
Name of Bargaining Unit:	OEA, CSEA, Management, Confidential
Certificated, Classified, Other:	Certificated, Classified, Management, Confidential

The proposed agreement covers the period beginning: July 1, 2015 and ending: June 30, 2016
(date) (date)

The Governing Board will act upon this agreement on: May 11, 2016
(date)

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined	Current Budget (Prior to Proposed Agreement)	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		FY 2015-16	FY	FY -
1. Salary Schedule Including Step and Column	\$ 24,790,251	\$ 814,056	\$ -	\$ -
		3.28%	0.00%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -		\$ -	\$ -
Description of Other Compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 4,041,957	\$ 132,810		\$ -
		3.286%	0.00%	0.00%
4. Health/Welfare Plans	\$ 4,800,429	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 33,632,637	\$ 946,866	\$ -	\$ -
		2.815%	0.00%	0.00%
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	427.83			
7. Total Compensation Average Cost per Bargaining Unit Employee	\$ 78,612	\$ 2,213	\$ -	\$ -
		2.815%	0.00%	0.00%

Orcutt Union School District
OEA, CSEA, Management, Confidential

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a year, what is the annualized percentage of that change for "Year 1"?

Included in the March 9, 2016 AB 1200 Disclosure was a 3% on schedule increase for all bargaining units and a 2% off schedule for Management and Classified for Years 1 & 2. At that time, Management and Classified had settled for these amounts retroactive to 7/1/15. We assumed a settlement with Certificated of 3% on schedule (retroactive to 7/1/15). The final settlement with Certificated was 6% on schedule, inclusive of 2% already being received for extra duties per the LCAP for Years 1 & 2. As part of this settlement, the extra duties are now on-going and has been in budget as an on-going expenditure since Year 1. Thus, the fiscal impact is an additional 1% on-going. Consistent with our "me too", the 2% Management and Classified were to receive for Years 1 & 2 now becomes on-going and the 3% previously negotiated is now increased to 4%. Additionally, all employees will receive for this year only, a one-time, off schedule payment of 2%.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

11. Does this bargaining unit have a negotiated cap for Health and Welfare Yes No

If yes, please describe the cap amount.

Included in the September 9, 2015 AB1200 Disclosure, "During the 2015-16 school year the District will contribute the premium cost for single coverage of the bargaining unit member and eighty percent (80%) of the two-party and family coverage, with the remaining twenty (20%) of the premium cost payable by the bargaining unit member. The District's contribution for single, two-party, and family coverage beyond 2015/16 shall remain at the same dollar amount as in 2015/2016 unless modified in future negotiations as part of total compensation."

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

See attached Tentative Agreements.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

Orcutt Union School District
OEA, CSEA, Management, Confidential

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

N/A

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

F. Source of Funding for Proposed Agreement:

1. Current Year

General Fund, Charter Fund, Child Development Fund, Cafeteria Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

The on-going additional 1% for all bargaining units from the previously submitted AB1200 Disclosure will be funded by on-going state funding. The conversion of the 2% off schedule for Management and Classified (estimated at \$200,000) for Years 1 & 2 to on-going will be funded by on-going savings in Year 3 from the agreed upon Class Size MOU to 27. Estimated savings is \$724,000. The one-time, off schedule payment will be funded as a transfer from the Charter School Special Revenue Fund (Fund 09) to all applicable funds.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:		Unrestricted General Fund OEA, CSEA, Management, Confidential			
		Column 1	Column 2	Column 3	Column 4
Object Code		Latest Board- Approved Budget Before Settlement (As of 2nd Interim Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Sources	8010-8099	\$ 33,027,595			\$ 33,027,595
Federal Revenue	8100-8299	\$ -			\$ -
Other State Revenue	8300-8599	\$ 3,053,206			\$ 3,053,206
Other Local Revenue	8600-8799	\$ 1,405,319			\$ 1,405,319
TOTAL REVENUES		\$ 37,486,120		\$ -	\$ 37,486,120
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 16,312,545	\$ 550,108		\$ 16,862,653
Classified Salaries	2000-2999	\$ 4,257,940	\$ 163,829		\$ 4,421,769
Employee Benefits	3000-3999	\$ 6,495,903	\$ 116,193		\$ 6,612,096
Books and Supplies	4000-4999	\$ 3,912,701			\$ 3,912,701
Services, Other Operating Expenses	5000-5999	\$ 1,344,399			\$ 1,344,399
Capital Outlay	6000-6999	\$ 1,147,311			\$ 1,147,311
Other Outgo	7100-7299 7400-7499	\$ -			\$ -
Indirect/Direct Support Costs	7300-7399	\$ (91,066)			\$ (91,066)
TOTAL EXPENDITURES		\$ 33,379,734	\$ 830,130	\$ -	\$ 34,209,864
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ 6,000		\$ 570,940	\$ 576,940
Transfers Out and Other Uses	7600-7699	\$ 259,664		\$ -	\$ 259,664
Contributions	8980-8999	\$ (4,620,245)		\$ -	\$ (4,620,245)
OPERATING SURPLUS (DEFICIT)*		\$ (767,523)	\$ (830,130)	\$ 570,940	\$ (1,026,713)
BEGINNING FUND BALANCE					
	9791	\$ 4,025,243			\$ 4,025,243
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ 3,257,721	\$ (830,130)	\$ 570,940	\$ 2,998,531
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ 28,398		\$ -	\$ 28,398
Restricted Amounts	9740				
Committed Amounts	9750-9760				\$ -
Assigned Amounts	9780	\$ 1,896,340		\$ (284,093)	\$ 1,612,247
Reserve for Economic Uncertainties	9789	\$ 1,332,983		\$ 24,903.00	\$ 1,357,886
Unassigned/Unappropriated Amount	9790	\$ (0)	\$ (830,130)	\$ 830,130	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:		Restricted General Fund OEA, CSEA, Management, Confidential			
		Column 1	Column 2	Column 3	Column 4
Object Code		Latest Board- Approved Budget Before Settlement (As of 2nd Interim Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Sources	8010-8099	\$ 954,721			\$ 954,721
Federal Revenue	8100-8299	\$ 1,428,068			\$ 1,428,068
Other State Revenue	8300-8599	\$ 2,905,283			\$ 2,905,283
Other Local Revenue	8600-8799	\$ 100,392			\$ 100,392
TOTAL REVENUES		\$ 5,388,464		\$ -	\$ 5,388,464
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 3,004,359			\$ 3,004,359
Classified Salaries	2000-2999	\$ 2,142,994			\$ 2,142,994
Employee Benefits	3000-3999	\$ 1,679,608			\$ 1,679,608
Books and Supplies	4000-4999	\$ 1,160,364			\$ 1,160,364
Services, Other Operating Expenses	5000-5999	\$ 2,328,492			\$ 2,328,492
Capital Outlay	6000-6999	\$ 158,767			\$ 158,767
Other Outgo	7100-7299 7400-7499	\$ -			\$ -
Indirect/Direct Support Costs	7300-7399	\$ 22,771			\$ 22,771
TOTAL EXPENDITURES		\$ 10,497,355	\$ -	\$ -	\$ 10,497,355
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ -			\$ -
Transfers Out and Other Uses	7600-7699	\$ 296,000			\$ 296,000
Contributions	8980-8999	\$ 4,620,245			\$ 4,620,245
OPERATING SURPLUS (DEFICIT)*		\$ (784,646)	\$ -	\$ -	\$ (784,646)
BEGINNING FUND BALANCE					
	9791	\$ 784,646			\$ 784,646
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ (0)	\$ -	\$ -	\$ (0)
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719				\$ -
Restricted Amounts	9740				\$ -
Committed Amounts	9750-9760				
Assigned Amounts	9780				
Reserve for Economic Uncertainties	9789	\$ -			\$ -
Unassigned/Unappropriated Amount	9790	\$ (0)	\$ -	\$ -	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**

Bargaining Unit:

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 2nd Interim Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Sources	8010-8099	\$ 33,982,316	\$ -	\$ 33,982,316
Federal Revenue	8100-8299	\$ 1,428,068	\$ -	\$ 1,428,068
Other State Revenue	8300-8599	\$ 5,958,489	\$ -	\$ 5,958,489
Other Local Revenue	8600-8799	\$ 1,505,711	\$ -	\$ 1,505,711
TOTAL REVENUES		\$ 42,874,584	\$ -	\$ 42,874,584
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 19,316,905	\$ 550,108	\$ 19,867,013
Classified Salaries	2000-2999	\$ 6,400,933	\$ 163,829	\$ 6,564,762
Employee Benefits	3000-3999	\$ 8,175,511	\$ 116,193	\$ 8,291,704
Books and Supplies	4000-4999	\$ 5,073,066	\$ -	\$ 5,073,066
Services, Other Operating Expenses	5000-5999	\$ 3,672,891	\$ -	\$ 3,672,891
Capital Outlay	6000-6999	\$ 1,306,078	\$ -	\$ 1,306,078
Other Outgo	7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ (68,294)	\$ -	\$ (68,294)
TOTAL EXPENDITURES		\$ 43,877,089	\$ 830,130	\$ 44,707,219
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources	8900-8979	\$ 6,000	\$ -	\$ 570,940
Transfers Out and Other Uses	7600-7699	\$ 555,664	\$ -	\$ 555,664
Contributions	8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (1,552,169)	\$ (830,130)	\$ 570,940
BEGINNING FUND BALANCE	9791	\$ 4,809,890		\$ 4,809,890
Prior-Year Adjustments/Restatements	9793/9795	\$ -		\$ -
ENDING FUND BALANCE		\$ 3,257,721	\$ (830,130)	\$ 570,940
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ 28,398	\$ -	\$ 28,398
Restricted Amounts	9740	\$ -	\$ -	\$ -
Committed Amounts	9750-9760	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 1,896,340	\$ -	\$ (284,093)
Reserve for Economic Uncertainties	9789	\$ 1,332,983	\$ -	\$ 24,903
Unassigned/Unappropriated Amount	9790	\$ 0	\$ (830,130)	\$ 830,130

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Fund 12 - Child Development Fund
OEA, CSEA, Management, Confidential

Bargaining Unit:

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 2nd Interim Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ 174,351		\$ -	\$ 174,351
Other Local Revenue 8600-8799	\$ 100		\$ -	\$ 100
TOTAL REVENUES	\$ 174,451		\$ -	\$ 174,451
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 3,295	\$ -	\$ -	\$ 3,295
Classified Salaries 2000-2999	\$ 110,176	\$ 1,801	\$ -	\$ 111,977
Employee Benefits 3000-3999	\$ 45,826	\$ 395	\$ -	\$ 46,221
Books and Supplies 4000-4999	\$ 6,029		\$ (704)	\$ 5,325
Services, Other Operating Expenses 5000-5999	\$ 2,600		\$ -	\$ 2,600
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 6,525		\$ -	\$ 6,525
TOTAL EXPENDITURES	\$ 174,451	\$ 2,196	\$ (704)	\$ 175,943
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ 1,492	\$ 1,492
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ (2,196)	\$ 2,196	\$ -
BEGINNING FUND BALANCE				
9791	\$ -			\$ -
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ (2,196)	\$ 2,196	\$ -
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -	\$ -	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ (2,196)	\$ 2,196	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 13/61 - Cafeteria Fund**

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 2nd Interim Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources 8010-8099	\$ -			\$ -
Federal Revenue 8100-8299	\$ 1,000,000			\$ 1,000,000
Other State Revenue 8300-8599	\$ 80,000			\$ 80,000
Other Local Revenue 8600-8799	\$ 633,000			\$ 633,000
TOTAL REVENUES	\$ 1,713,000		\$ -	\$ 1,713,000
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -			\$ -
Classified Salaries 2000-2999	\$ 715,834	\$ 14,984		\$ 730,818
Employee Benefits 3000-3999	\$ 246,650	\$ 3,283		\$ 249,933
Books and Supplies 4000-4999	\$ 725,000			\$ 725,000
Services, Other Operating Expenses 5000-5999	\$ 37,550			\$ 37,550
Capital Outlay 6000-6999	\$ 16,500			\$ 16,500
Other Outgo 7100-7299	\$ -			\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ 61,769			\$ 61,769
TOTAL EXPENDITURES	\$ 1,803,303	\$ 18,267	\$ -	\$ 1,821,570
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -		\$ 12,412	\$ 12,412
Transfers Out and Other Uses 7600-7699	\$ -			\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (90,303)	\$ (18,267)	\$ 12,412	\$ (96,158)
BEGINNING FUND BALANCE				
9791	\$ 1,482,168			\$ 1,482,168
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 1,391,865	\$ (18,267)	\$ 12,412	\$ 1,386,010
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ 19,065	\$ -	\$ -	\$ 19,065
Restricted Amounts 9740	\$ 1,372,799	\$ -	\$ (5,855)	\$ 1,366,944
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ (18,267)	\$ 18,267	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: **Charter School Special Revenue Fund**
 Bargaining Unit: **OEA, CSEA, Management, Confidential**

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 2nd Interim Budget 15-16)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Sources/ Federal Revenue 8100-8299	\$ 6,043,857			\$ 6,043,857
Other State Revenue 8300-8599	\$ 655,115			\$ 655,115
Other Local Revenues 8600-8799	\$ 171,721			\$ 171,721
TOTAL REVENUES	\$ 6,870,693		\$ -	\$ 6,870,693
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 2,782,350	\$ 72,751		\$ 2,855,101
Classified Salaries 2000-2999	\$ 507,271	\$ 10,585		\$ 517,856
Employee Benefits 3000-3999	\$ 1,066,632	\$ 12,937		\$ 1,079,569
Books and Supplies 4000-4999	\$ 584,961			\$ 584,961
Services, Other Operating Expenses 5000-5999	\$ 1,901,187			\$ 1,901,187
Capital Outlay 6000-6999	\$ 317,837			\$ 317,837
Other Outgo 7100-7299	\$ -			\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ -			\$ -
TOTAL EXPENDITURES	\$ 7,160,239	\$ 96,273	\$ -	\$ 7,256,512
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 22,401	\$ -	\$ 584,844	\$ 607,245
OPERATING SURPLUS (DEFICIT)*	\$ (311,947)	\$ (96,273)	\$ (584,844)	\$ (993,064)
BEGINNING FUND BALANCE				
9791	\$ 1,815,162			\$ 1,815,162
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 1,503,215	\$ (96,273)	\$ (584,844)	\$ 822,098
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -	\$ -	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 1,503,215	\$ -	\$ (681,117)	\$ 822,098
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ (96,273)	\$ 96,273	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Orcutt Union School District
 OEA, CSEA, Management, Confidential

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ 570,940	Transfer from Charter Fund (Fund 09) for one-time off schedule 2%

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fu	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ (704)	Reflects reduction in expenditures as a result of salary settlement
Other Financing Sources/Uses	\$ 1,492	Transfer from Charter Fund (Fund 09) for one-time off schedule 2%

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ 12,412	Transfer from Charter Fund (Fund 09) for one-time off schedule 2%

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ (584,844)	Transfer to General Fund/Child Dev. Fund/Child Nutrition Fund for one-time off schedule 2%

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

N/A

Orcutt Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2015-16	2016-17	2017-18
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Sources 8010-8099	\$ 33,027,595	\$ 34,487,653	\$ 35,033,244
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 3,053,206	\$ 1,671,728	\$ 742,679
Other Local Revenue 8600-8799	\$ 1,405,319	\$ 1,214,630	\$ 1,215,277
TOTAL REVENUES	\$ 37,486,120	\$ 37,374,011	\$ 36,991,201
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 16,862,653	\$ 16,515,721	\$ 16,625,563
Classified Salaries 2000-2999	\$ 4,421,769	\$ 4,420,724	\$ 4,496,043
Employee Benefits 3000-3999	\$ 6,612,096	\$ 6,986,585	\$ 7,781,397
Books and Supplies 4000-4999	\$ 3,912,701	\$ 1,605,072	\$ 2,157,400
Services, Other Operating Expenses 5000-5999	\$ 1,344,399	\$ 1,684,899	\$ 2,015,440
Capital Outlay 6000-6999	\$ 1,147,311	\$ 483,684	\$ 128,931
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ (91,066)	\$ (91,066)	\$ (91,066)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 34,209,864	\$ 31,605,619	\$ 33,113,707
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 576,940	\$ 6,000	\$ 6,000
Transfers Out and Other Uses 7600-7699	\$ 259,664	\$ 259,664	\$ 259,664
Contributions 8980-8999	\$ (4,620,245)	\$ (4,808,600)	\$ (4,862,828)
OPERATING SURPLUS (DEFICIT)*	\$ (1,026,713)	\$ 706,128	\$ (1,238,998)
BEGINNING FUND BALANCE 9791	\$ 4,025,243	\$ 2,998,531	\$ 3,704,659
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 2,998,531	\$ 3,704,659	\$ 2,465,661
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 28,398	\$ 28,398	\$ 28,398
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 1,612,247	\$ 2,432,965	\$ 1,145,814
Reserve for Economic Uncertainties 9789	\$ 1,357,886	\$ 1,243,296	\$ 1,291,449
Unassigned/Unappropriated Amount 9790	\$ -	\$ (0)	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcutt Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Restricted General Fund MYP

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2015-16	2016-17	2017-18
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Sources 8010-8099	\$ 954,721	\$ 954,721	\$ 954,721
Federal Revenue 8100-8299	\$ 1,428,068	\$ 1,383,732	\$ 1,383,732
Other State Revenue 8300-8599	\$ 2,905,283	\$ 2,330,484	\$ 2,373,265
Other Local Revenue 8600-8799	\$ 100,392	\$ 100,392	\$ 100,392
TOTAL REVENUES	\$ 5,388,464	\$ 4,769,329	\$ 4,812,110
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 3,004,359	\$ 2,828,356	\$ 2,865,214
Classified Salaries 2000-2999	\$ 2,142,994	\$ 2,176,853	\$ 2,211,247
Employee Benefits 3000-3999	\$ 1,679,608	\$ 1,660,136	\$ 1,671,832
Books and Supplies 4000-4999	\$ 1,160,364	\$ 489,474	\$ 489,858
Services, Other Operating Expenses 5000-5999	\$ 2,328,492	\$ 2,091,339	\$ 2,105,016
Capital Outlay 6000-6999	\$ 158,767	\$ 13,000	\$ 13,000
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Dirrect Support Costs 7300-7399	\$ 22,771	\$ 22,771	\$ 22,771
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 10,497,355	\$ 9,281,928	\$ 9,378,938
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 296,000	\$ 296,000	\$ 296,000
Contributions 8980-8999	\$ 4,620,245	\$ 4,808,600	\$ 4,862,828
OPERATING SURPLUS (DEFICIT)*	\$ (784,646)	\$ -	\$ -
BEGINNING FUND BALANCE			
9791	\$ 784,646	\$ (0)	\$ (0)
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ (0)	\$ (0)	\$ (0)
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -	\$ -	\$ -
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (0)	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcutt Union School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund MYP

Bargaining Unit:

OEA, CSEA, Management, Confidential

Object Code	2015-16	2016-17	2017-18
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Sources 8010-8099	\$ 33,982,316	\$ 35,442,374	\$ 35,987,965
Federal Revenue 8100-8299	\$ 1,428,068	\$ 1,383,732	\$ 1,383,732
Other State Revenue 8300-8599	\$ 5,958,489	\$ 4,002,212	\$ 3,115,945
Other Local Revenue 8600-8799	\$ 1,505,711	\$ 1,315,022	\$ 1,315,670
TOTAL REVENUES	\$ 42,874,584	\$ 42,143,340	\$ 41,803,311
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 19,867,013	\$ 19,344,077	\$ 19,490,777
Classified Salaries 2000-2999	\$ 6,564,762	\$ 6,597,577	\$ 6,707,290
Employee Benefits 3000-3999	\$ 8,291,704	\$ 8,646,721	\$ 9,453,228
Books and Supplies 4000-4999	\$ 5,073,066	\$ 2,094,546	\$ 2,647,258
Services, Other Operating Expenses 5000-5999	\$ 3,672,891	\$ 3,776,237	\$ 4,120,456
Capital Outlay 6000-6999	\$ 1,306,078	\$ 496,684	\$ 141,931
Other Outgo 7100-7299	\$ -	\$ -	\$ -
7400-7499			
Indirect/Direct Support Costs 7300-7399	\$ (68,294)	\$ (68,294)	\$ (68,294)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 44,707,219	\$ 40,887,548	\$ 42,492,645
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 576,940	\$ 6,000	\$ 6,000
Transfers Out and Other Uses 7600-7699	\$ 555,664	\$ 555,664	\$ 555,664
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (1,811,359)	\$ 706,128	\$ (1,238,998)
BEGINNING FUND BALANCE			
9791	\$ 4,809,890	\$ 2,998,531	\$ 3,704,659
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 2,998,531	\$ 3,704,659	\$ 2,465,661
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 28,398	\$ 28,398	\$ 28,398
Restricted Amounts 9740	\$ -	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 1,612,247	\$ 2,432,965	\$ 1,145,814
Reserve for Economic Uncertainties 9789	\$ 1,357,886	\$ 1,243,296	\$ 1,291,449
Unassigned/Unappropriated Amount 9790	\$ 0	\$ (0)	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Orcutt Union School District
 OEA, CSEA, Management, Confidential

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2015-16	2016-17	2017-18
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 45,262,883	\$ 41,443,212	\$ 43,048,309
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 45,262,883	\$ 41,443,212	\$ 43,048,309
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or \$50,000)	\$ 1,357,886	\$ 1,243,296	\$ 1,291,449

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,357,886	\$ 1,243,296	\$ 1,291,449
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ -	\$ (0)	\$ (0)
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 1,357,886	\$ 1,243,296	\$ 1,291,449
f.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

Orcutt Union School District
 OEA, CSEA, Management, Confidential

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 946,866
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (830,130)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ (2,196)
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ (18,267)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ (96,273)
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (946,866)
Variance	\$ -

Variance Explanation:



6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/(Deficit)	(Deficit) %	Deficit primarily due to:
2015-16 Surplus/(Deficit) before settlement(s)?	\$ (1,552,169)	(3.49%)	One-time expenditures of approx. \$1.3 million
2015-16 Surplus/(Deficit) after settlement(s)?	\$ (1,811,359)	(4.00%)	One-time expenditures of approx. \$1.3 million
2016-17 Surplus/(Deficit) after settlement(s)?	\$ 706,128	1.70%	
2017-18 Surplus/(Deficit) after settlement(s)?	\$ (1,238,998)	(2.88%)	One-time expenditures of approx. \$1.1 million

Deficit Reduction Plan (as necessary):

The District recognizes its obligation to remain solvent and if necessary will make reductions should revenue change in future years.

7. Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 2016-17 and/or 2017-18?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet or use Page 9a.

MYP	Amount	"Other Adjustments" Explanation
2016-17 Unrestricted, Page 5a	\$ -	
2016-17 Restricted, Page 5b	\$ -	
2017-18 Unrestricted, Page 5a	\$ -	
2017-18 Restricted, Page 5b	\$ -	

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2(a) and 3547.5, the Superintendent and Chief Business Official of the Orcutt Union School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2015 to June 30, 2016.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	926,403
\$	(926,403)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

Detrick L. Blow
 District Superintendent
 (Signature)

5/02/16
 Date

I hereby certify I am unable to certify

[Signature]
 Chief Business Official
 (Signature)

4/26/16
 Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

Orcutt Union School District
OEA, CSEA, Management, Confidential

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

N/A

Concerns regarding affordability of agreement in subsequent years (if any):

N/A

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Orcutt Union School District

District Name

5/11/2016

District Superintendent
(Signature)

Date

Walter Con

Contact Person

(805) 938-8917

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on May 11, 2016, took action to approve the proposed agreement with the Certificated, Classified, and Management Bargaining Unit(s).

5/11/2016

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

April 13, 2016

**Tentative Agreement
Between
Orcutt Union School District
And the
Orcutt Educators Association**

The Orcutt Union School District ("District") and the Orcutt Educators Association ("Association") tentatively agree upon the following:

- 1) Effective July 1, 2015, the District shall increase the certificated salary schedule by 6%. In addition, the District shall provide a 2% off schedule increase in compensation for the 2015-2016 school year. See attached draft proposal, Article X, Compensation.
- 2) The terms of the Banking Minutes Memorandum of Understanding shall be incorporated into the Collective Bargaining Agreement as described in the attached Article X, Compensation proposal. In addition, the terms of the Professional Learning Community and Leadership Team member stipends shall be incorporated into the Agreement.
- 3) A successor Memorandum of Understanding to the Class Size Memorandum of Understanding shall be entered into by the Parties. The District shall provide a memorandum of understanding to the Association prior to the date of any ratification vote. The District accepts responsibility for the content and legality of the memorandum of understanding.
- 4) The Term of the Collective Bargaining Agreement shall be July 1, 2015 through June 30, 2018. The Parties agree to automatic reopeners in the 2016-2017 and 2017-2018 school years of Article X, Compensation, and four additional articles, two per party.

AG Cbe
through
2020

Approved pending ratification by OEA and the Board of Trustees.

Monique Segura
Monique Segura, President
Orcutt Educators Association

Deborah L. Blow
Dr. Deborah Blow, Superintendent
Orcutt Union School District

Date: *4-13-16*

Date: *4/13/16*

Andrew Oman
Andrew Oman
California Teachers Association

Christian Keiner
Christian Keiner
Legal Counsel for the District

Date: *4/13/16*

Date: *4/13/16*

ORCUTT

Union School District

Where a Dedicated Staff Means
KIDS COME FIRST

BOARD OF TRUSTEES

ROB BUCHANAN
ROBERT HATCH
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LIZ PHILLIPS
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DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
DON NICHOLSON
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

May 6, 2016

On February 11, 2016 the California School Employees Association and its Orcutt Chapter #255 and the Orcutt Union School District concluded negotiations for the 2015/2016 school year with an agreement that was subsequently ratified by the Association. The agreement included the following:

Should the on-going, on-schedule compensation increase negotiated with OEA for 2015/2016 be larger than 3%, CSEA Orcutt Chapter #255 and the District shall meet to negotiate what, if any additional compensation increase shall be granted to CSEA.

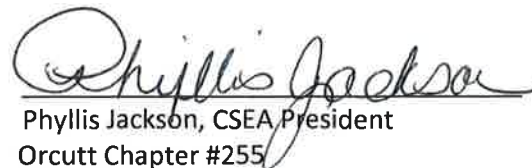
Agreement reached with OEA includes a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary increase OEA members currently receive as part of the "Banking Minutes Memorandum of Understanding" and the terms of the memorandum have been made permanent and incorporated into the contractual Agreement between the District and Association. This totals a 6% permanent increase in the salary schedule. In addition to the this salary increase, OEA members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

It is agreed that the 2015/2016 compensation for members of California School Employees Association and its Orcutt Chapter #255 shall be adjusted to equal a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary increase members currently receive as part of the "Professional Development and Collaboration Time Memorandum of Understanding" and the 2016/2017 terms of the memorandum shall be made permanent and incorporated into the contractual Agreement between the District and Association. This totals a 6% permanent increase in the salary schedule. In addition to this salary increase, members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

Dated: May 6, 2016



Deborah L. Blow Ed.D, Superintendent



Phyllis Jackson, CSEA President
Orcutt Chapter #255



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Child Nutrition Program Proposed Price Increase

BACKGROUND: Due to the USDA Healthy, Hunger Free Kids Act of 2010, the USDA requires that paid lunches contribute the same level of support as money that is reimbursed for Free & Reduced students. Using a complicated formula from USDA, it was determined that we are required to increase our prices. This is termed the Paid Lunch Equity Requirement. Additionally, we have had both salary increases and increases in costs and requirements for produce and other food products.

History of Price Increases

Year	Increase	Elementary Lunch	Jr.High Lunch	Breakfast	Milk
2008-09	\$0.25	\$2.00	\$2.25	\$1.50	\$0.30
2009-10	no increase				
2010-11	no increase				
2011-12	no increase				
2012-13	no increase				
2013-14	\$0.25	\$2.25	\$2.50	\$1.50	\$0.30
2014-15	no increase				
2015-16	\$0.25	\$2.50	\$2.75	\$1.50	\$0.35
2016-17	\$0.25	\$2.75	\$3.00	\$1.75	\$0.50

RECOMMENDATION: Staff recommends that the Board of Trustees approve the \$0.25 meal price increase and a milk increase of \$0.15 for the child nutrition lunch program as proposed.

FUNDING: Child Nutrition Fund (Fund 13)

The revenue increase from the recommended meal price increase is estimated at \$54,095 (216,380 paid meals x \$.25)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Child Nutrition Code of Ethics

BACKGROUND: In accordance with the general procurement standards the Title 2, Code of Federal Regulations (2 CFR), Section 200.318(c), each agency must develop and maintain written standards of conduct to cover potential personal and organizational conflicts of interest. These written standards must govern the actions of agency employees, officers, or agents who engage in the selection, award, and administration of contracts funded by federal awards.

The written Code of Conduct must:

- Prohibit employees, officers, or agents from soliciting gifts, travel packages, and other incentives from prospective contractors
- Prohibit an employee, officer, or agent from participating in the selection, award, and administration of any contracts supported by a federal award if the employee has a real or apparent conflict of interest
- Set standards for situations when the financial interest is not substantial or a gift is an unsolicited item of nominal value and may be acceptable
- Establish disciplinary actions to be taken in the event the standards are violated

Attached is the proposed Child Nutrition Code of Conduct for Orcutt Union School District.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Code of Conduct for Orcutt Union School District, Child Nutrition Department as proposed.

FUNDING: N/A



Code of Ethics and Conduct for Child Nutrition

Background

This document is intended to provide guidance to employees of the Orcutt Union School District Child Nutrition Department (OUSD) that are engaged in the award and administration of contracts and other conduct related to procurement of goods and services. 7 CFR 3016.36(b)(3) and 3019.42, require entities receiving federal funds to develop and implement a written code of conduct designed to govern the performance of employees engaged in procurement.

OUSD Board Policy

OUSD Board Policy 3315 states no district employee or Board of Trustee member shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, materials or services required in the operation of district programs. Gifts include any gift purchased specifically for an employee which is not generally offered to other buyers. (Government Code 60071 – 60076)

The limitation on gifts does not apply to accepting promotional or advertising items such as calendars, desk pads, notebooks and other office gadgets which are offered by business concerns free to all a part of their public relations programs. Nor does it prohibit the acceptance of materials and/or services which are of use and benefit to the district. (cf. 6161.1, 9270, 3290)

Acceptance of Gifts by OUSD Personnel

OUSD Board Policy 3290 (a) mandates all gifts and bequests shall become district property. Child Nutrition Department employees are prohibited from soliciting gifts, travel packages, and other incentives from current or prospective contractors for personal use. "Gifts" are considered an item or items purchased specifically for an individual that is not generally offered to other business interests. Employees shall not except or accept gifts as a condition for providing services to the district. Employees may not accept gratuities, compensations or gifts of any kind in excess of \$50.00 per occasion, or \$460.00 per year from any one source, expressly from current or prospective contractors for personal use. Any gifts with value of \$50.00 or more shall be immediately reported to the District Administration.

This does not prohibit employees from accepting unsolicited gifts of a nominal value such as promotional items (e.g. calendars, notebooks, pens, or gadgets) that are offered to all as part of their marketing program.

This does not restrict the acceptance of gifts or tokens of minimal value delivered in recognition or appreciation of service from sources other than current or prospective contractors.

Agency staff is expected to exercise sound professional judgement in the acceptance of

gifts. Failure to comply with the above policy shall be brought to the attention of the District Administration. Investigation and appropriate action will be taken depending on the severity of the violation, in accordance with State and Federal Codes.

Buy American Provision

Child Nutrition Department employees must adhere to the Buy American Provision when selecting items to purchase. Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to purchase United States-grown produce and United States-processed foods when economically feasible.

For purposes of this section, the determination of "economically feasible" shall be made by the purchasing agency or its designee.

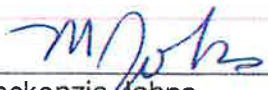
I acknowledge receipt of *Code of Ethics and Conduct for Child Nutrition*.



Walter Con
Assistant Superintendent Business Services



Michelle Mackinnon
Director, Child Nutrition



Mackenzie Johns
Senior Accounting Technician



Marianne Heuchert
Accounting Clerk, Child Nutrition



Anna Orca
Accounting Technician



Home / Learning Support / Nutrition / School Nutrition

Procurement Codes of Conduct

Nutrition Services Division Management Bulletin

Purpose: Policy, Action Required, Beneficial Information

To: All Child Nutrition Program Sponsors; Processors;
California School Nutrition Association; Meal Vendors; and
Food Service Management Companies

Number: CNP-01-2015

Date: November 2015

Attention: Agency Officials Responsible for Procurement;
Food Service Directors and Coordinators; Other Staff
Involved with Procurement; and Industry Partners

Reference: U.S. Department of Agriculture Policy Memorandum SP 09-2015, CACFP 03-2015, SFSP 02-2015; Written Codes of Conduct and Performance of Employees Engaged in Award and Administration of Contracts; Title 2, Code of Federal Regulations, sections 200.318, 200.319, 200.338, and 200.339, and Part 400; Title 7, Code of Federal Regulations, Section 210.24; and California Government Code, sections 87301 and 87302

Subject: Written Codes of Conduct and Performance of Employees Engaged in the Procurement, Award, and Administration of Contracts

This Management Bulletin (MB) provides clarifying guidance to all agencies participating in the federal child nutrition programs (CNP) regarding U.S. Department of Agriculture (USDA) and California regulations that require CNP agencies to have a written Code of Conduct covering procurement practices. This MB will refer to any CNP-participating school districts, community-based organizations, child care centers, sponsors, etc., as agencies.

Background

In accordance with the general procurement standards in Title 2, Code of Federal Regulations (2 CFR), Section 200.318(c), each agency must develop and maintain written standards of conduct to cover potential personal and organizational conflicts of interest. These written standards must govern the actions of agency employees, officers, or agents who engage in the selection, award, and administration of contracts funded by federal awards.

The written Code of Conduct must:

- Prohibit employees, officers, or agents from soliciting gifts, travel packages, and other incentives from prospective contractors
- Prohibit an employee, officer, or agent from participating in the selection, award, and administration of any contracts supported by a federal award if the employee has a real or apparent conflict of interest
- Set standards for situations when the financial interest is not substantial or a gift is an unsolicited item of nominal value and may be acceptable
- Establish disciplinary actions to be taken in the event the standards are violated

A conflict of interest arises when an agency's employee, officer, agent, or any member of their immediate family, a partner, or an organization that employs or is about to employ any immediate family member, has a financial or other interest in—or would gain a tangible personal benefit from—a firm considered for a contract.

Nonfederal entities with a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest include relationships with a parent, affiliate, or subsidiary organization, and where the nonfederal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization (2 CFR, Section 200.318 [c][2]).

Pursuant to 2 CFR, Section 400.2(b), agencies must disclose any potential conflicts of interest in writing to the California Department of Education (CDE).

California Government Code, Section 87100, states:

No public official at any level of state or local government shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest.

Public officials at every level of state and local government must disclose reportable investments, business positions, interests in real property, and income (financial interests). Each state and local agency must adopt a conflict of interest code tailoring the disclosure requirements for each position within the agency to the types of governmental decisions a person holding that position would make. A financial interest is reportable under a conflict of interest code if the business entity in which the investment or business position is held, the interest in real property, or the income or source of income may foreseeably be affected by any decision made or participated in by the public official. (California Government Code sections 87301 and 87302).

For more information, please visit the California Fair Political Practices Commission Web site at <http://www.fppc.ca.gov/>.

Procurement Standards

CNP agencies must conduct all procurement transactions in a manner that allows full and open competition consistent with the standards stated in 2 CFR, Section 200.319. To ensure objective vendor performance and eliminate any unfair competitive advantage, vendors that develop or draft specifications, requirements, statements of work, invitations for bid (IFB), or requests for proposal (RFP) must be excluded from competing for the bid (2 CFR, Section 200.319[a]).

Actions that restrict competition include, but are not limited to:

- Placing unreasonable requirements on firms in order for them to qualify to do business
- Requiring unnecessary experience and excessive bonding
- Conducting noncompetitive pricing practices between firms or between affiliated companies
- Awarding noncompetitive contracts to consultants who are on retainer contracts
- Allowing organizational conflicts of interest
- Specifying a brand name product instead of allowing an equal product to be offered by describing product performance or other relevant requirements
- Engaging in any arbitrary action during the procurement process, such as awarding a contract—without a valid reason—to a vendor that did not rank first (or lowest in price) according to the agency's evaluation criteria when awarding a contract

Incentives

Incentives that may serve to induce or influence an employee engaged in the selection, award, or administration of contracts may be unlawful. Examples of incentives include, but are not limited to:

- Extra goods or services that were not solicited
- Gifts (such as free merchandise, event tickets, gift cards)
- Money for scholarships
- Cash
- Points that can be redeemed for merchandise

To avoid noncompliance with federal procurement regulations (including, but not limited to, 2 CFR sections 200.318, 200.319, and 400.2) and to prevent bid protests, the agency's written Code of Conduct must prohibit agency staff from accepting any incentives offered by a bidder for any agency staff member's personal use.

Incentives solicited by agencies in their RFP or IFB are a complex matter and should be handled with caution. Incentives may be allowable if the incentive or related item benefits the food service operation. If there is a question about the incentive meeting this requirement, consider removing the incentive. The CDE can help assess allowability; however, compliance is ultimately the agency's responsibility.

When requesting incentives, agencies must keep in mind that:

- All responsive bids or proposals, including those without the requested incentives, must be evaluated
- All requested incentives must exclusively and directly benefit the food service program; incentives that are retained by an agency for nonprogram use, or given to employees or students as a reward for an accomplishment, are not allowed

- Soliciting incentives must not create a barrier to full and open competition
- Eliminating bidders based on the provision of incentives or points programs limits full and open competition by placing unreasonable requirements on those bidders that are unable or unwilling to provide such incentives
- Requesting incentives may reduce the pool of bidders
- Unless all bidders can offer the solicited incentives, agencies may not score the solicited item as part of the evaluation criteria
- Bids and proposals that include **unsolicited** incentives are considered overly responsive and agencies may be required to disqualify overly responsive bids, especially if it causes a material change to the RFP

Note: Best procurement practices include proper procurement planning. If agencies are interested in soliciting incentives, procurement planning should include market research regarding the types of incentives commonly offered by vendors. With this information, agencies can write a solicitation that does not limit competition and is not difficult to evaluate.

Consequences

Pursuant to Title 7, Code of Federal Regulations, Section 210.19(a)(4), the CDE is required to investigate complaints received or irregularities noted in connection to the operation of the food service program. This requirement extends to the performance of individuals and organizations engaged in contract solicitation, award, and administration. The CDE's oversight and monitoring of agency procurement activities includes a review of the agency's written Code of Conduct and, when necessary, investigations of reported real or apparent conflicts of interest. If a CDE investigation reveals that an agency violated their Code of Conduct, the CDE will issue a finding of noncompliance and require the agency to take corrective action. Consequences for failure to comply with federal regulations are outlined in 2 CFR, sections 200.338 (Remedies for Noncompliance) and 200.339 (Termination), and may include temporary withholding of cash payments, suspension of program funding, denial of all or part of the cost of the noncompliant activity, other remedies to bring the agency into compliance, and termination.

Agencies must be familiar with federal, state, and local laws regarding the misuse of public funds that could lead to other consequences, including civil or criminal penalties, lawsuits, and bid protests that may also result in public mistrust. Agencies remain responsible for ensuring that their procurements and contracts comply with all applicable laws, program instructions, and guidance materials, and should consult their legal counsel regarding any proposed procurement methods or contract language.

Contact Information

If you have any questions regarding this subject, please contact your School Food Service Contracts Unit (SFSCU) Specialist. A list of contacts is available in the Download Forms section of the Child Nutrition Information and Payment System, Form ID Caseload. You can also contact Deborah Reeves, SFSCU Office Technician, by phone at 916-319-0636 or 800-952-5609, Option 2, or by e-mail at dreeves@cde.ca.gov to be directed to your Contract Specialist.

Questions: Nutrition Services Division | 800-952-5609

Last Reviewed: Wednesday, November 4, 2015

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Esta institución es un proveedor que ofrece igualdad de oportunidades.



Educational Services

Holly Edds – Assistant Superintendent, Educational Services
hedds@orcutt-schools.net

TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds, Asst. Superintendent, Educational Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: English Language Arts/English Language Development –
Recommendation for Adoption

BACKGROUND:

Following a thorough review and pilot period of the ELA/ELD programs currently available, staff supports the adoption of the following programs for the 2016-17 school year.

Adoption Recommendation Grades K-5: McGraw Hill Reading Wonders.

The reasons the committee chose this program are as follows:

- Rigorous, research-based curriculum aligned with the CCCSS.
- Strong support of foundational skills.
- *Close Reading Companion* that allows students to interact and annotate directly within the text.
- Balance of Literature and Informational Text
- *Leveled Readers* that differentiate for below and above grade level students and help meet the needs of our English Language Learners.
- ELD integrated throughout the program.
- Weekly, benchmark, and unit assessments formatted to help prepare students for the Smarter Balanced Assessment.
- Intervention program that helps reinforce Foundational Skills and is connected to the core program.
- Student digital resources that provide engaging practice and assessment.
- High-quality digital teacher tools and professional development videos.

Adoption Recommendation Grades 6-8 Houghton Mifflin Harcourt Collections.

The reasons the staff chose this program are as follows:

- Rigorous, research based curriculum aligned with the CCCSS.
- *Close Reader* gives students practice annotating and citing text evidence.
- Balance of Literature and Informational Text
- Choice of 3 novels for additional in-depth study
- High quality digital teacher tools.
- Comprehensive, engaging digital access for students
- Assessments that help inform instruction and prepare students for the Smarter Balanced Assessment

RECOMMENDATION: Staff recommends that the Board of Trustees adopt the programs as submitted and direct staff to purchase items as soon as possible for delivery prior to June 30, 2016.

FUNDING:

McGraw-Hill's Reading Wonders for grades K-5, replacement unites for grade 6 (5/6 combination classes), and Wonder Works Intervention Program is approximately \$1,350,000.

HMH Collections for grades 6, 7, & 8 is approximately \$350,000

All consumables included in the purchase of both programs are provided for the life of the adoption which is eight years.



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,
Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Board Policy 6142.1

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

BACKGROUND: Policy updated to reflect new law (AB 329) which requires districts to provide comprehensive sexual health education in grades 7-12 and to integrate such instruction with HIV prevention education. Policy also updated to clarify requirements related to parental consent.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 6142.1.

FUNDING: No funding implications.

**SEXUALLY TRANSMITTED DISEASES AND HIV/AIDS PREVENTION
INSTRUCTION**

~~The Board of Trustees recognizes that accurate information about family life and human sexuality may contribute to a decreased risk for sexually transmitted diseases or unintended pregnancies. The Board also recognizes that sexually transmitted diseases (STD), Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) pose a public health crisis and that education is a necessary component for helping to slow the spread of this disease. The Board therefore desires to provide a well-planned sequence of instruction on STD and HIV/AIDS prevention.~~

~~(cf. 6142.8 - Comprehensive Health Education)~~

The Governing Board desires to provide a well-planned, integrated sequence of medically accurate and inclusive instruction on comprehensive sexual health and human immunodeficiency virus (HIV) prevention. The district's educational program shall provide students with the knowledge and skills necessary to protect them from sexually transmitted infections and unintended pregnancy and to have healthy, positive, and safe relationships and behaviors. The district's educational program shall also promote understanding of sexuality as a normal part of human development and the development of healthy attitudes and behaviors concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family.

(cf. 5030 - Student Wellness)

(cf. 6142.8 - Comprehensive Health Education)

Parent/Guardian Notification and Excuse Consent

~~At the beginning of each school year, or at the time of a student's enrollment, Annually, parents/guardians shall be notified, in the manner specified in the accompanying administrative regulation, that they may request in writing that their child be excused from participating in comprehensive sexual health and HIV prevention education. about instruction in STD and HIV/AIDS prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)~~

- ~~1. That written and audiovisual educational materials to be used in STD and HIV/AIDS prevention education are available for inspection~~
- ~~2. That parents/guardians may request in writing that their child not receive STD or HIV/AIDS prevention education~~
- ~~3. That parents/guardians have a right to request a copy of Education Code 51930-51938~~

4. ~~Whether the STD or HIV/AIDS prevention education will be taught by district personnel or outside consultants~~

~~If the district chooses to use outside consultants or to hold an assembly with guest speakers to teach the STD or HIV/AIDS prevention education, the notification shall include: (Education Code 51938)~~

a. ~~The date of the instruction~~

b. ~~The name of the organization or affiliation of each guest speaker~~

c. ~~Information stating the right of the parent/guardian to request a copy of Education Code 51933-51934~~

~~If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the district shall notify parents/guardians by mail or another commonly used method of notification no fewer than 14 days before the instruction is given. (Education Code 51938)~~

(cf. 5145.6 – Parental Notifications)

~~Upon written request, a parent/guardian may excuse his/her child from participating in STD or HIV/AIDS prevention education or from participating in questionnaires or surveys regarding health behaviors and risks. Students so excused by their parents/guardians shall be given an alternative educational activity. (Education Code 51240, 51938, 51939)~~

(cf. 5022 – Student and Family Privacy Rights)

A student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

33544 Inclusion of sexual harassment and violence in health curriculum framework

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51210.8 Health education curriculum

51225.35 Instruction in sexual harassment and violence; districts that require health education for graduation

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

~~*51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act*~~

51930-51939 California Healthy Youth Act

67386 Student safety; affirmative consent standard

HEALTH AND SAFETY CODE

1255.7 Parents surrendering physical custody of a baby

PENAL CODE

243.4 Sexual battery

261.5 Unlawful sexual intercourse
271.5 Parents voluntarily surrendering custody of a baby
UNITED STATES CODE, TITLE 20
1232h Protection of Student Rights
7906 Sex education

Management Resources:

CSBA PUBLICATIONS

Promoting Healthy Relationships for Adolescents: Board Policy Considerations, Governance Brief, August 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Framework Education Content Standards for for California Public Schools, Kindergarten through Grade 12, ~~2003~~ 2008

WEB SITES

CSBA: <http://222.csba.org>

California Department of Education, Sex Education and HIV/STD Instruction: <http://www.cde.ca.gov/ls/he/se/>

California Department of Health Services: <http://www.dhs.ca.gov>

California Department of Social Services: <http://www.dss.ca.gov>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

U.S. Food and Drug Administration: <http://www.fda.gov>

Policy Adopted: ~~12/13/06~~ 05/11/2016

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,
Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Board Policy 6152.1

PLACEMENT IN MATHEMATICS COURSES

BACKGROUND: New Policy mandates any districts which is serving 9th grade students and has not adopted a mathematics placement policy prior to January 1, 2016 to adopt a math placement policy with specific components before the beginning of the 2016-17 school year. Policy reflects other requirements of SB 359 including, but not limited to, the use of multiple objective academic measures for student placement, provision of at least one checkpoint within the first month of the school year to ensure accurate placement, and annual board examination of student placement data.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 6152.1

FUNDING: No funding implications.

PLACEMENT IN MATHEMATICS COURSES**Instruction**

The Board of Trustees believes that a sound educational program must include the study of subjects that prepare students for admission to higher education and/or a fulfilling career. To the extent possible, district students shall be provided an opportunity to complete a sequence of mathematics courses recommended for admission into the University of California and California State University systems.

(cf. 6141.5 - Advanced Placement)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Superintendent or designee shall work with district teachers, counselors, and administrators and the representatives of feeder schools to develop consistent protocols for placing students in mathematics courses offered at district high schools. Such placement protocols shall systematically take into consideration multiple objective academic measures that may include, but are not limited to, interim and summative assessments, placement tests that are aligned to state-adopted content standards in mathematics, classroom assignment and grades, and report cards.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

Students shall be enrolled in mathematics courses based on the placement protocols. No student shall repeat a mathematics course which he/she has successfully completed based on the district's placement protocols.

The placement protocols shall specify a time within the first month of the school year when students shall be reevaluated to ensure that they are appropriately placed in mathematics courses and shall specify the criteria the district will use to make this determination. Any student found to be misplaced shall be promptly placed in the appropriate mathematics course.

Within 10 school days of an initial placement decision or a placement decision upon reevaluation, a student and his/her parent/guardian who disagree with the placement of the student may appeal the decision to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the appeal. The decision of the Superintendent or designee shall be final.

(cf. 5123 - Promotion/Acceleration/Retention)

District staff shall implement the placement protocols uniformly and without regard to students' race, sex, gender, nationality, ethnicity, socioeconomic background, or other subjective or

discriminatory consideration in making placement decisions.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee shall ensure that all teachers, counselors, and other district staff responsible for determining students' placement in mathematics courses receive training on the placement protocols.

(cf. 4131 - Staff Development)

Prior to the beginning of each school year, the Superintendent or designee shall communicate the district's commitment to providing students with the opportunity to complete mathematics courses recommended for college admission, including approved placement protocols and the appeal process, to parents/guardians, students, teachers, school counselors, and administrators.

This policy and the district's mathematics placement protocols shall be posted on the district's web site. (Education Code 51224.7)

(cf. 1113 - District and School Web Sites)

Annually, the Board and the Superintendent or designee shall review student data related to placement and advancement in the mathematics courses offered at district high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not held back in a disproportionate manner on the basis of their race, ethnicity, gender, or socioeconomic background. The Board and Superintendent shall also consider appropriate recommendations for removing any identified barriers to students' access to mathematics courses.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48070.5 Promotion and retention; required policy

51220 Areas of study, grades 7-12

51224.5 Completion of Algebra I or Mathematics I

51224.7 California Mathematics Placement Act of 2015

51225.3 High school graduation requirements

51284 Financial literacy

60605 State-adopted content and performance standards in core curricular areas

60605.8 Common Core standards

Management Resources:

CSBA PUBLICATIONS

Math Misplacement, Governance Brief, September 2015

Governing to the Core, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve, 2013

California Common Core State Standards: Mathematics, January 2013

COMMON CORE STATE STANDARDS INITIATIVE PUBLICATIONS

Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards

*LAWYERS' COMMITTEE FOR CIVIL RIGHTS OF THE SAN FRANCISCO BAY AREA (LCCR)
Held Back - Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes
WEB SITES*

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Common Core State Standards Initiative: <http://www.corestandards.org/math>

Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR): <http://www.lccr.com>

Policy Adopted 05/11/2016

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,
Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Board Policy 6177

SUMMER SCHOOL

BACKGROUND: Policy updated to align with CSBA recommendations with minor revisions including reference to the suspension of the high school exit examination through the 2017-18 school year pursuant to Education Code 60851.5 as added by SB 172.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 6177.

FUNDING: No funding implications.

SUMMER SCHOOL

The Board of Trustees recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged students and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills and make academic progress. ~~summer school provides valuable opportunities for students to improve their skills and make academic progress. When the need is demonstrated and funds are available, the Superintendent or designee, with Board approval, shall establish summer school day and/or evening classes for purposes of remediation, enrichment, and/or acceleration.~~

Summer programs offered by the district shall be aligned with the district's local control and accountability plan (LCAP), other applicable district and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

(cf. 0200 - Goals for the School District)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 3552 - Summer Meal Program)
(cf. 5030 - Student Wellness)
(cf. 5141.6 - School Health Services)
(cf. 5148 - Child Care and Development Program)
(cf. 6011 - Academic Standards)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6143 - Courses of Study)

~~The district shall offer summer instructional programs for graduating high school seniors who need courses for graduation before the beginning of the next school year. (Education Code 41976.5)~~

(cf. 6146.1 - High School Graduation Requirements)

~~The district's summer school program may be used to provide supplemental instruction for students failing to meet academic requirements and/or students who desire enrichment in core academic subjects in accordance with law, Board policy, and administrative regulation. (Education Code 37252, 37252.2, 41505-41508; 5 CCR 11472)~~

(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6179 - Supplemental Instruction)

Summer School

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

(cf. 5148.2 - Before/After School Program)

(cf. 6171 - Title I Programs)

(cf. 6175 - Migrant Education Program)

Attendance

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused absences or one unexcused absence may not receive credit for their summer session class(es) unless they make-up missed work in accordance with law, Board policy, and administrative regulation.

(cf. 5113 - Absences and Excuses)

(cf. 6154 - Homework/Make-Up Work)

Rotation of School Sites

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to equalize long-term facility and maintenance needs.

Legal Reference:

EDUCATION CODE

8482-8484.6 After School Education and Safety Program

8484.7-8484.9 21st Century Community Learning Centers

37252-37253.5 Supplemental instruction

39837 Transportation to summer employment programs

41505-41508 Pupil Retention Block Grant

41976.5 Summer school programs, substantially disabled persons or graduating high school seniors

42238.01-42238.07 Local control funding formula

42238.8 Revenue limit for unit of average daily attendance

~~*42239 Summer school apportionments*~~

48070-48070.5 Promotion and retention

51210 Areas of study for elementary schools

51220 Areas of study for grades 7-121-6

51730-51732 Powers of governing boards (authorization for elementary summer school classes)

52052 Definition of numerically significant student subgroups

52060-52077 Local control and accountability plan

54444.3 Summer program for migrant students

56345 Extended-year program for special education students

58700-58702 Credit towards summer school apportionments for tutoring and homework assistance program

58806 Summer school apportionments

~~*60851 Supplemental instruction toward exit examination*~~

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

~~*37252.8 Students in grades 2-6 intensive supplemental instruction*~~

~~37253 Supplemental instruction in mathematics, science and other core areas~~
~~53025-53032 Intensive reading instruction~~
~~53091-53095 Intensive algebra instruction~~
CODE OF REGULATIONS, TITLE 5
3043 Extended school year, special education students
11470-11472 Summer school
ATTORNEY GENERAL OPINIONS
~~70 Ops. Cal. Atty. Gen. 282 (1987)~~
UNITED STATES CODE, TITLE 20
6311-6322 Improving basic programs for disadvantaged students
7171-7176 21st Century Community Learning Centers

Management Resources:

CSBA PUBLICATIONS

Summer Learning and Wellness Resource Guide
School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness,
Policy Brief, April 2013

NATIONAL SUMMER LEARNING ASSOCIATION PUBLICATIONS

Healthy Summers for Kids: Turning Risk into Opportunity, May 2012
New Vision for Summer School, 2010

RAND CORPORATION PUBLICATIONS

Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011

WEB SITES

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

National Summer Learning Association: <http://www.summerlearning.org>

Partnership for Children and Youth: <http://partnerforchildren.org>

RAND Corporation: <http://www.rand.org>

Summer Matters: <http://summermatters2you.net>

Policy Adopted: ~~12/13/06~~ 05/11/2016

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California

ORCUTT

Union School District

BOARD OF TRUSTEES

ROB BUCHANAN
ROBERT HATCH
DR. JAMES PETERSON
LIZ PHILLIPS
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Where a Dedicated Staff Means
KIDS COME FIRST

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
DON NICHOLSON
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Dr. Deborah Blow, Superintendent
Board of Trustees

FROM: Don Nicholson, Asst. Supt. of Human Resources

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Ratification of Agreement with Orcutt Educators Association (OEA)

BACKGROUND: The District has reached tentative agreement with certificated employees for the 2015/2016 school year. Supporting documentation is attached. Additional details of the agreement can be found in the *AB1200 Public Disclosure of Proposed Collective Bargaining Agreement* in the Business section of tonight's agenda.

Highlights of the agreement are:

1. A 4% salary increase effective July 1, 2015 for all bargaining unit members. In addition, the 2% temporary increase members currently receive as part of the "Banking Minutes Memorandum of Understanding" and the terms of the memorandum shall be made permanent and incorporated into the Agreement between the District and Association. This totals a 6% permanent increase in the salary schedule;
2. Stipends for robotics and PLC Leadership;
3. One additional day of professional development in 2016/2017 to be paid at per diem;
4. An increased contribution by District toward Health & Welfare benefits previously ratified by the Board of Trustees and disclosed to the public equal to approximately 1%;
5. A successor Memorandum of Understanding through 2020 to the current Class Size Memorandum of Understanding;
6. A three year term of agreement, July 1, 2015 through June 30, 2018,

RECOMMENDATION: It is recommended that the Board of Trustees ratify the negotiated agreement with Orcutt Educators Association (OEA) and approve the corresponding pay schedule (attached) effective July 1, 2015.

FINANCIAL IMPACT: Increased cost to the District since last approved action item on March 9 is:

	<u>2015/2016</u>	
1% (inc. statutory benefits)	\$ 191,234	(on-going)
2% (inc. statutory benefits)	<u>\$ 426,870</u>	(one-time)
	\$ 618,104	

The increased costs apply to the General Fund, Charter Fund, Child Development Fund (Preschool), and the Cafeteria Fund.


April 13, 2016

**Tentative Agreement
Between
Orcutt Union School District
And the
Orcutt Educators Association**

The Orcutt Union School District ("District") and the Orcutt Educators Association ("Association") tentatively agree upon the following:

- 1) Effective July 1, 2015, the District shall increase the certificated salary schedule by 6%. In addition, the District shall provide a 2% off schedule increase in compensation for the 2015-2016 school year. See attached draft proposal, Article X, Compensation.
- 2) The terms of the Banking Minutes Memorandum of Understanding shall be incorporated into the Collective Bargaining Agreement as described in the attached Article X, Compensation proposal. In addition, the terms of the Professional Learning Community and Leadership Team member stipends shall be incorporated into the Agreement.
- 3) A successor Memorandum of Understanding to the Class Size Memorandum of Understanding shall be entered into by the Parties. The District shall provide a memorandum of understanding to the Association prior to the date of any ratification vote. The District accepts responsibility for the content and legality of the memorandum of understanding. AQ CWA
through
2020
- 4) The Term of the Collective Bargaining Agreement shall be July 1, 2015 through June 30, 2018. The Parties agree to automatic reopeners in the 2016-2017 and 2017-2018 school years of Article X, Compensation, and four additional articles, two per party.

Approved pending ratification by OEA and the Board of Trustees.


Monique Segura, President
Orcutt Educators Association


Date: 4-13-16


Andrew Oman
California Teachers Association

Date: 4/13/16


Dr. Deborah Blow, Superintendent
Orcutt Union School District

Date: 4/13/16


Christian Keiner
Legal Counsel for the District

Date: 4/13/16

All tentative agreement is subject to agreement on all contract reopeners.

1. The following stipends should be discussed for cleanup purposes to ensure that the stipend schedule is current:
 - (a) Pursuant to existing memorandum of understanding: High School Athletic Director shall receive \$3,500 yearly
 - (b) This is not a new position. Assistant Dive Coach shall receive \$800
 - (c) This is not a new position. Dance Coach (High School) shall receive \$800
 - (d) This is not a new position. Gym Supervisor* shall receive \$1600
 - (e) The Parties tentatively agree to strike the SIP Program Coordinator.
 - (f) This is not a new position. Game Supervisor** shall receive \$50/game for single games; if the member signs up for six (6) or more games, then the member shall receive \$350 for the first six (6) games and \$60/game thereafter.

2. The Parties tentatively agree to adding the following stipend positions:
 - (a) Elementary including charter Robotics Advisor \$800
 - (b) Junior High Robotics Advisor not including charter \$800

*The Gym Supervisor position may serve the following functions:

- Assistant to the athletic department.
- Operates the gate and ticket sales.
- Coordinates match officials and pays match officials on the day of games.
- Cleans up and locks up facilities after competition/practices.
- 2-3 days per week yearlong for various hours after school and in the evening depending upon game times and Athletic Director availability.

**The Game Supervisor position may serve the following functions:

- Opening and closing gym facilities.
- Controls the door before events.
- Score keeping.
- Other duties needed to operate the gym for sports.

TA Bob Whitson 1/25/16
Bob Whitson 1-25-16

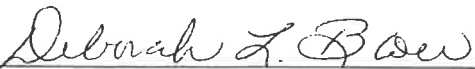
**MEMORANDUM OF UNDERSTANDING
BETWEEN
ORCUTT UNION SCHOOL DISTRICT
AND
ORCUTT EDUCATORS ASSOCIATION**

The Orcutt Union School District ("District") and the Orcutt Educators Association ("Association"), collectively hereinafter the Parties, enter into this memorandum of understanding ("MOU") effective for the 2016-2017 school year.

The terms of the MOU are:

- 1) The Parties agree to an additional day of professional development;
- 2) The additional day of professional development shall occur on the day after the High School Welcome Back Breakfast Day for high school members;
- 3) The additional day of professional development shall occur on the day after convocation for TK-8 members;
- 4) In exchange for the additional day of work, the District shall compensate unit members at their per diem rate. This additional compensation is a one year, off schedule salary increase for each bargaining unit member based upon their position on the certificated salary schedule in Appendix B of the collective bargaining agreement between the Parties for the 2016-2017 school year only.
- 5) The Additional day of professional development shall be selected by the District with input from the Association and pursuant to the guidelines established in the Educator Effectiveness Funding Program. Those guidelines are:
 - a. Beginning teacher and administrator support and mentoring, including, but not limited, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements;
 - b. Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support by local educational agencies;
 - c. Professional development for teachers and administrators that is aligned to state content standards;
 - d. To promote educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.

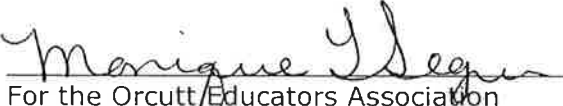
Submitted to the Parties for ratification:



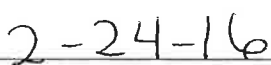
For the Orcutt Union School District
Deborah Blow, Ed.D, Superintendent



Date



For the Orcutt Educators Association
Monique Segura



Date


**MEMORANDUM OF UNDERSTANDING
BETWEEN
ORCUTT UNION SCHOOL DISTRICT
AND
ORCUTT EDUCATORS ASSOCIATION**

The Orcutt Union School District ("District") and the Orcutt Educators Association ("Association"), collectively hereinafter the Parties, enter into this memorandum of understanding ("MOU") effective for the 2015-2016 and 2016-2017 school years.

The terms of this MOU are:

- 1) The District will provide the following stipends to Planned Learning Community ("PLC") and Leadership Team members:
 - a. Elementary, including charter (TK, K-6 and TK, K-8 schools) \$1,200 yearly x up to 8 per school site
 - b. Junior High School \$1,200 yearly x up to 8 per school site
 - c. High School \$1,200 yearly x up to 8 per school site
- 2) In the event a school site needs a ninth PLC and Leadership Team member for special education, TK, or other reasons, then the District Human Resources Department may authorize an additional stipend.
- 3) For the 2015-2016 school year, if a site has a nine member team, then the ninth person shall receive a stipend.
- 4) The expectations for the PLC Team and Leadership Team member stipend positions are as follows:
 - a. Be a member of the site leadership team;
 - b. Attend any on-site or off-site leadership meetings, inside or outside of normal school day hours;
 - c. Serve as grade level/department lead for PLC, facilitate weekly meetings, and make regular reports to site administration;
 - d. Communicate leadership team decisions to the grade level/department PLC team;
 - e. This is a voluntary position appointed by the site principal;
 - f. PLC Team Lead and Leadership Team Lead Meetings will consist of an approximate average of three (3) hours per month outside of the contracted school day;
 - g. Attendance at no more than 4 District-wide Leadership Collaboration meetings shall be required per year.
- 5) At the end of the 2016-2017 school year, the PLC and Leadership Team member stipend positions will be revisited through negotiations. If the PLC and Leadership Team are incorporated into the collective bargaining agreement, then the stipends shall continue.
- 6) No more than one member shall be appointed from a given grade at elementary sites or department area at secondary sites and/or from special education.

Submitted to the Parties for ratification:



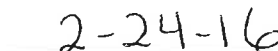
For the Orcutt Union School District
Deborah Blow, Ed.D, Superintendent



Date



For the Orcutt Educators Association
Monique Segura



Date

ORCUTT ACADEMY CHARTER SCHOOL 2015/16 Teachers' Salary Schedule

Step	Bachelor's Degree	Bachelor's Degree + 15 semester units (22.5 qtr. Units)	Bachelor's Degree + 30 semester units (45 qtr units)	Bachelor's Degree + 45 semester units (67.5 qtr units)	Bachelor's Degree + 60 semester units (90 qtr units)	Bachelor's Degree + 60 semester units (90 qtr units) Including Masters
				or Masters	or MA + 15 sem. Units (22.5 qtr units)	or MA + 30 sem. Units (45 qtr units)
1	44,410	45,686	47,846	50,112	52,483	
2	45,085	47,217	49,451	51,792	54,243	
3	46,595	48,798	51,108	53,529	56,064	
4	48,155	50,434	52,821	55,322	57,945	
5	49,769	52,126	54,594	57,182	59,894	62,735
6	51,439	53,875	56,426	59,100	61,904	64,842
7	53,164	55,682	58,321	61,087	63,985	67,025
8	54,947	57,551	60,280	63,141	66,139	69,279
9	-	59,485	62,307	65,264	68,362	71,610
10	-	61,484	64,400	67,459	70,665	74,023
11	-	-	66,567	69,730	73,041	76,515
12	-	-	68,807	72,077	75,502	79,093
13	-	-	-	74,504	78,046	81,758
14	-	-	-	77,013	80,674	84,517
15	-	-	-	-	81,312	85,442
16	-	-	-	-	82,643	87,063
17	-	-	-	-	83,973	88,684
18	-	-	-	-	85,305	90,305
19	-	-	-	-	86,636	91,925
20	-	-	-	-	87,967	93,545

*** The salary schedule was reconfigured in 2007-08 to include all longevity and anniversary increments. No other longevity or anniversary increments will be provided.**

ORCUTT

Union School District

BOARD OF TRUSTEES

ROB BUCHANAN
ROBERT HATCH
DR. JAMES PETERSON
LIZ PHILLIPS
JANET ZILLI

Where a Dedicated Staff Means
KIDS COME FIRST

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
DON NICHOLSON
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Dr. Deborah Blow, Superintendent
Board of Trustees

FROM: Don Nicholson, Asst. Supt. of Human Resources

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Ratification of Agreement with California School Employees' Association (CSEA) and its Orcutt Chapter #255

BACKGROUND: The District previously reached agreement with classified employees for the 2015/2016 school year in March. The agreement included the following language, "Should the on-going, on-schedule compensation increase negotiated with OEA for 2015/2016 be larger than 3%, CSEA Orcutt Chapter #255 and the District shall meet to negotiate what, if any additional compensation increase shall be granted to CSEA."

CSEA and District have tentatively agreed that the 2015/2016 compensation for members of California School Employees Association, Orcutt Chapter #255 shall be adjusted to equal a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary increase members currently receive as part of the "Professional Development and Collaboration Time Memorandum of Understanding" and the 2016/2017 terms of the memorandum shall be made permanent and incorporated into the contractual Agreement between the District and Association. This totals a 6% permanent increase in the salary schedule. In addition to this salary increase, members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the negotiated agreement with California School Employees' Association (CSEA) and its Orcutt Chapter #255 and approve the corresponding pay schedule (attached) effective July 1, 2015.

FINANCIAL IMPACT: Increased cost to the District since last approved action item on March 9 is:

	<u>2015/2016</u>	
1% (inc. statutory benefits)	\$ 62,648	(on-going)
2% (inc. statutory benefits)	\$ 132,816	(one-time)
	\$ 195,464	

The increased costs apply to the General Fund, Charter Fund, Child Development Fund (Preschool), and the Cafeteria Fund.

Where a Dedicated Staff Means
KIDS COME FIRST

May 6, 2016

On February 11, 2016 the California School Employees Association and its Orcutt Chapter #255 and the Orcutt Union School District concluded negotiations for the 2015/2016 school year with an agreement that was subsequently ratified by the Association. The agreement included the following:

Should the on-going, on-schedule compensation increase negotiated with OEA for 2015/2016 be larger than 3%, CSEA Orcutt Chapter #255 and the District shall meet to negotiate what, if any additional compensation increase shall be granted to CSEA.

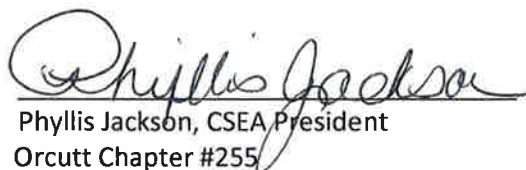
Agreement reached with OEA includes a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary increase OEA members currently receive as part of the "Banking Minutes Memorandum of Understanding" and the terms of the memorandum have been made permanent and incorporated into the contractual Agreement between the District and Association. This totals a 6% permanent increase in the salary schedule. In addition to the this salary increase, OEA members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

It is agreed that the 2015/2016 compensation for members of California School Employees Association and its Orcutt Chapter #255 shall be adjusted to equal a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary increase members currently receive as part of the "Professional Development and Collaboration Time Memorandum of Understanding" and the 2016/2017 terms of the memorandum shall be made permanent and incorporated into the contractual Agreement between the District and Association. This totals a 6% permanent increase in the salary schedule. In addition to this salary increase, members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

Dated: May 6, 2016



Deborah L. Blow Ed.D, Superintendent



Phyllis Jackson, CSEA President
Orcutt Chapter #255

**ORCUTT UNION SCHOOL DISTRICT
CLASSIFIED SALARY SCHEDULE 2015/16**

Range	Step 1		Step 2		Step 3		Step 4		Step 5		Step 6	
	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
6	2,158	12.40	2,266	13.02	2,379	13.67	2,498	14.36	2,623	15.07	2,754	15.83
7	2,212	12.71	2,322	13.34	2,438	14.01	2,560	14.71	2,689	15.45	2,823	16.22
8	2,267	13.03	2,380	13.68	2,499	14.36	2,624	15.08	2,755	15.83	2,893	16.63
9	2,323	13.35	2,440	14.02	2,561	14.72	2,690	15.46	2,824	16.23	2,965	17.04
10	2,381	13.68	2,500	14.37	2,625	15.09	2,756	15.84	2,894	16.63	3,040	17.47
11	2,441	14.03	2,563	14.73	2,691	15.47	2,825	16.24	2,966	17.05	3,115	17.90
12	2,502	14.38	2,627	15.10	2,759	15.86	2,896	16.64	3,042	17.48	3,193	18.35
13	2,565	14.74	2,693	15.48	2,828	16.25	2,968	17.06	3,117	17.91	3,273	18.81
14	2,628	15.10	2,760	15.86	2,897	16.65	3,043	17.49	3,195	18.36	3,355	19.28
15	2,694	15.48	2,829	16.26	2,970	17.07	3,118	17.92	3,274	18.82	3,437	19.75
16	2,762	15.87	2,900	16.67	3,045	17.50	3,197	18.37	3,358	19.30	3,525	20.26
17	2,831	16.27	2,973	17.09	3,121	17.94	3,277	18.83	3,441	19.78	3,613	20.76
18	2,902	16.68	3,047	17.51	3,200	18.39	3,360	19.31	3,527	20.27	3,703	21.28
19	2,974	17.09	3,122	17.94	3,278	18.84	3,442	19.78	3,614	20.77	3,794	21.80
20	3,048	17.52	3,201	18.40	3,361	19.32	3,529	20.28	3,705	21.29	3,891	22.36
21	3,124	17.95	3,280	18.85	3,444	19.79	3,616	20.78	3,797	21.82	3,987	22.91
22	3,203	18.41	3,363	19.33	3,531	20.29	3,708	21.31	3,894	22.38	4,089	23.50
23	3,283	18.87	3,448	19.82	3,620	20.80	3,802	21.85	3,991	22.94	4,191	24.09
24	3,365	19.34	3,533	20.30	3,710	21.32	3,896	22.39	4,091	23.51	4,296	24.69
25	3,449	19.82	3,621	20.81	3,803	21.86	3,992	22.94	4,192	24.09	4,402	25.30
26	3,535	20.32	3,712	21.33	3,897	22.40	4,092	23.52	4,297	24.70	4,512	25.93
27	3,623	20.82	3,804	21.86	3,994	22.95	4,193	24.10	4,403	25.30	4,623	26.57
28	3,713	21.34	3,898	22.40	4,093	23.52	4,298	24.70	4,513	25.94	4,739	27.24
29	3,806	21.87	3,997	22.97	4,197	24.12	4,407	25.33	4,627	26.59	4,858	27.92
30	3,901	22.42	4,096	23.54	4,301	24.72	4,516	25.95	4,742	27.25	4,979	28.61
31	3,999	22.98	4,199	24.13	4,409	25.34	4,630	26.61	4,861	27.94	5,103	29.33
32	4,098	23.55	4,303	24.73	4,518	25.97	4,744	27.26	4,981	28.63	5,231	30.06
33	4,201	24.14	4,411	25.35	4,632	26.62	4,863	27.95	5,105	29.34	5,361	30.81
34	4,306	24.75	4,521	25.98	4,747	27.28	4,985	28.65	5,234	30.08	5,496	31.59
35	4,414	25.37	4,635	26.64	4,867	27.97	5,111	29.37	5,366	30.84	5,634	32.38
36	4,525	26.01	4,750	27.30	4,988	28.67	5,237	30.10	5,499	31.60	5,773	33.18
37	4,638	26.66	4,870	27.99	5,114	29.39	5,369	30.86	5,638	32.40	5,920	34.02
38	4,754	27.32	4,991	28.68	5,240	30.11	5,502	31.62	5,777	33.20	6,067	34.87
39	4,872	28.00	5,116	29.40	5,372	30.87	5,640	32.41	5,922	34.03	6,217	35.73
40	4,994	28.70	5,244	30.14	5,506	31.64	5,782	33.23	6,071	34.89	6,374	36.63
41	5,119	29.42	5,375	30.89	5,644	32.44	5,926	34.06	6,223	35.76	6,534	37.55
42	5,247	30.16	5,510	31.67	5,786	33.25	6,075	34.91	6,380	36.67	6,699	38.50
43	5,379	30.91	5,648	32.46	5,930	34.08	6,227	35.79	6,539	37.58	6,865	39.45
44	5,514	31.69	5,789	33.27	6,079	34.94	6,383	36.68	6,702	38.52	7,037	40.44

ORCUTT

Union School District

BOARD OF TRUSTEES

ROB BUCHANAN
ROBERT HATCH
DR. JAMES PETERSON
LIZ PHILLIPS
JANET ZILLI

Where a Dedicated Staff Means
KIDS COME FIRST

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
DON NICHOLSON
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Dr. Deborah Blow, Superintendent
Board of Trustees

FROM: Don Nicholson, Asst. Supt. of Human Resources

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Ratification of Agreement with Orcutt Union School District Confidential Employees

BACKGROUND: The District previously reached agreement with confidential employees for the 2015/2016 school year in March. The agreement aligned with that reached with classified employees. Following tentative agreement with OEA and agreement to tentatively adjust compensation for CSEA, District and Confidential Employees tentatively agreed that their 2015/2016 compensation shall be adjusted to equal a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary "off-schedule" compensation in exchange for professional development and professional collaboration time shall be made permanent and incorporated into the Agreement between the District and Confidential Employees. This totals a 6% permanent increase in the salary schedule. In addition to this salary increase, members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the agreement with Orcutt Union School District Confidential Employees and approve the corresponding pay schedule (attached) effective July 1, 2015.

FINANCIAL IMPACT: Increased cost to the District since last approved action item on March 9 is:

	<u>2015/2016</u>	
1% (inc. statutory benefits)	\$ 2,392	(on-going)
2% (inc. statutory benefits)	\$ 5,070	(one-time)
	\$ 7,462	

The increased costs apply to the General Fund.

ORCUTT UNION SCHOOL DISTRICT

Confidential Salary Schedule

Effective 2015/16

	I	II	III	IV	V	VI
Superintendent, Administrative Asst.	4,958	5,206	5,466	5,739	6,026	6,327
Administrative Assistant	4,311	4,527	4,753	4,991	5,241	5,503

Longevity - Monthly

After 10 Years	\$	125
After 15 Years	\$	150
After 20 Years	\$	175
After 25 Years	\$	200

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Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Dr. Deborah Blow, Superintendent
Board of Trustees

FROM: Don Nicholson, Asst. Supt. of Human Resources

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Ratification of Agreement with Orcutt Union School District
Administrative and Management Employees

BACKGROUND: The District previously reached agreement with administrative and management employees for the 2015/2016 school year in March. Following tentative agreement with OEA and agreement to tentatively adjust compensation for CSEA and confidential employees, administrative and management employees have tentatively agreed that their 2015/2016 compensation shall be adjusted to equal a 4% on schedule salary increase, effective July 1, 2015. In addition, the 2% temporary "off-schedule" compensation in exchange for professional development and professional collaboration time shall be made permanent and incorporated into the Agreement between the District and Administrative and Management Employees. This totals a 6% permanent increase in the salary schedule. In addition to this salary increase, members shall receive a 2% off schedule increase in compensation for the 2015/2016 school year retroactive to July 1, 2015, calculated based upon the salary schedule after the permanent increases described above are implemented.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the agreement with Orcutt Union School District Administrative and Management Employees and approve the corresponding pay schedules (attached) effective July 1, 2015.

FINANCIAL IMPACT: Increased cost to the District since last approved action item on March 9 is:

	<u>2015/2016</u>	
1% (inc. statutory benefits)	\$ 31,804	(on-going)
2% (inc. statutory benefits)	\$ 67,466	(one-time)
	\$ 99,270	

The increased costs apply to the General, Charter and Cafeteria Funds.

ORCUTT UNION SCHOOL DISTRICT

Administrative Salary Schedule

Effective 2015/16

ENTRY LEVEL AT ANY POSITION MAY BE NEGOTIATED AT A SALARY LESS THAN COLUMN I

	I	II	III	IV	V	VI	# of Days
Principal K-6	101,499	105,051	108,728	112,533	116,472	120,549	208
Principal 7-8	103,939	107,577	111,342	115,239	119,272	123,447	213
Full-Time Vice-Principal	90,446	93,612	96,888	100,279	103,789	107,422	200
Director, Pupil Services	95,600	98,946	102,409	105,993	109,703	113,543	208
Director, Educational Technology	96,517	99,895	103,391	107,010	110,755	114,631	215
Psychologist	84,750	87,716	90,786	93,964	97,253	100,657	196
Guidance/Counselor ***	51,603	53,409	55,278	57,213	59,215	61,288	196
Administrative Nurse (effective 2007/08)	73,969	76,558	79,238	82,011	84,881	87,852	196
Nurse ***	57,720	59,740	61,831	63,995	66,235	68,553	196

Half-time Vice-Principal

Salary based on placement on Certificated Salary Schedule, plus 10 days at daily rate of pay, plus a \$2,000 stipend for part-time Assistant Principals.

Longevity - Annual

After 16 Years	\$	3,200
After 19 Years	\$	4,600
After 22 Years	\$	6,000
After 24 Years	\$	7,400

Doctorate - \$1,000 Stipend

***The daily rate of pay will be calculated from either the management or teacher's salary schedule, whichever is higher, based upon education and years of service.

ORCUTT ACADEMY CHARTER SCHOOL

Administrative Salary Schedule

Effective 2015/16

ENTRY LEVEL AT ANY POSITION MAY BE NEGOTIATED AT A SALARY LESS THAN COLUMN I

	I	II	III	IV	V	VI	# of Days
Dean of Counseling and Student Services	76,249	78,918	81,680	84,539	87,498	90,560	200
Guidance/Counselor I ***	51,603	53,409	55,278	57,213	59,215	61,288	196
Guidance/Counselor II***	66,456	68,782	71,189	73,681	76,260	78,929	196

***The daily rate of pay will be calculated from either the management or teacher's salary schedule, whichever is higher, based upon education and years of service.

	I	II	III	# of Days
Director, Charter School	117,887	123,781	129,970	215
Principal	116,309	122,124	128,230	213

Doctorate - \$1,000 Stipend

Longevity - Annual	
After 16 Years	\$3,200
After 19 Years	\$4,600
After 22 Years	\$6,000
After 24 Years	\$7,400

ORCUTT UNION SCHOOL DISTRICT

Classified Management Salary Schedule

Effective 2015/16

	I	II	III	IV	V	VI	# of Days
Operations Supervisor	61,128	63,267	65,481	67,773	70,145	72,600	223
Director, Child Care Services	71,249	73,743	76,324	78,995	81,760	84,622	223
Director, Child Nutrition Services	71,249	73,743	76,324	78,995	81,760	84,622	223
Director, Fiscal Services	95,552	98,896	102,357	105,939	109,647	113,485	223
Director, MOT	93,326	96,592	99,973	103,472	107,094	110,842	223

Longevity - Annual

After 16 Years	\$	3,200
After 19 Years	\$	4,600
After 22 Years	\$	6,000
After 24 Years	\$	7,400

ORCUTT UNION SCHOOL DISTRICT

Occupational Therapist -- Classified Management Salary Schedule

Effective 2015/16

	I	II	III	IV	V	VI	# of Days
Occupational Therapist	55,362	58,130	61,037	64,089	67,293	70,658	195

Longevity - Annual

- After 16 Years \$ 3,200
- After 19 Years \$ 4,600
- After 22 Years \$ 6,000
- After 24 Years \$ 7,400

ORCUTT

Union School District

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Assistant Superintendent
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Assistant Superintendent
DON NICHOLSON
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Dr. Deborah Blow, Superintendent
Board of Trustees

FROM: Don Nicholson, Asst. Supt. of Human Resources

BOARD MEETING DATE: May 11, 2016

BOARD AGENDA ITEM: Approval of Compensation Increase for Contracted Positions

BACKGROUND: The District holds individual employment agreements (“contracts”) with the Superintendent, Assistant Superintendent of Business, Assistant Superintendent of Educational Services, Assistant Superintendent of Human Resources, and Chief Technology Officer. These agreements state they shall receive increases at least equal to the on-schedule and off-schedule salary adjustment(s) received by other management personnel.

The District previously reached agreement with administrative and management employees for the 2015/2016 school year in March. Pending Board approval this evening, that agreement will be adjusted to be equal to the increase received by certificated and classified employees of the District. In total, 2015/2016 increases to the on-schedule and off-schedule salary are:

1. 6% “on schedule” salary increase effective July 1, 2015, including 2% with permanent inclusion of professional development and professional collaboration time.
2. 2% in “off-schedule” compensation for 2015/2016.

With a 6% increase, the 2015/2016 salaries will be (see attached):

Deborah Blow, Superintendent	\$207,654
Walter Con, Assistant Superintendent, Business	\$153,276
Holly Eds, Assistant Superintendent, Educational Services	\$139,708
Don Nicholson, Assistant Superintendent, Human Resources	\$139,908
Kirby Fell, Chief Technology Officer	\$130,168

RECOMMENDATION: It is recommended that the Board of Trustees grant a 6% salary increase effective July 1, 2015, and 2% in one-time compensation in 2015/2016 to the Superintendent, Assistant Superintendent of Business, Assistant Superintendent of Educational Services, Assistant Superintendent of Human Resources, and Chief Technology Officer.

FINANCIAL IMPACT: Increased cost to the District since last approved action item on March 9 is:

	<u>2015/2016</u>	
1% (inc. statutory benefits)	\$ 8,528	(on-going)
2% (inc. statutory benefits)	<u>\$ 18,038</u>	(one-time)
	\$ 26,566	

The increased costs apply to the General Fund.

ORCUTT UNION SCHOOL DISTRICT

Senior Management Contracts


Effective 2015/16

	Annual	# of Days
Superintendent	\$ 207,654	221
Assistant Superintendent - Business	\$ 153,276	223
Assistant Superintendent - Educational Services	\$ 139,708	223
Assistant Superintendent - Human Resources	\$ 139,908	223
Chief Technology Officer	\$ 130,168	223



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson 
Assistant Superintendent of Human Resources

DATE: May 11, 2016

RE: 2016-17 School Calendar

BACKGROUND: Each year the Calendar Committee develops a District school calendar for approval by the Board of Trustees.

RECOMMENDATION: The Calendar Committee recommends the attached 2016-17 Elementary TK-8, including OAK8, and Junior High School calendars be considered for approval.

FUNDING: N/A

Pending Board
Approval
5/11/16

ORCUTT UNION SCHOOL DISTRICT

GRADES TK-8 INCLUDING CHARTER K-8

2016/2017 SCHOOL CALENDAR

Student Days
Reporting Periods

M T W T F					M T W T F					M T W T F					M T W T F					Student Days	Reporting Periods
										Aug 8 9 10 11 12 ♦					15 16 17 18 19 ▲ ◆ ▲ ▼						
22 23 24 25 26					29 30 31 Sep 1 2					5 ■ 6 7 8 9					12 13 14 15 16					19	1
19 20 21 22 23					26 27 28 29 30					Oct 3 4 5 6 7 ▼ ▼ ▼ ▼ ▼					10 11 12 13 14					20	2
17 18 19 20 21					24 25 26 27 28					31 Nov 1 ◆ ◆ 2 3 4					7 8 9 10 11 ■					17	3
14 15 16 17 18					21 22 23 24 25 ● ● ● ■ ●					28 29 30 Dec 1 2					5 6 7 8 9					15	4
12 13 14 15 16					19 20 21 22 23 ● ● ● ● ●					26 27 28 29 30 ■ ● ● ● ●					Jan 2 3 4 5 6 ■ ● ● ● ●					5	5
9 ◆ 10 11 12 13					16 ■ 17 18 19 20					23 24 25 26 27					30 31 Feb 1 2 3					18	6
6 7 8 9 10					13 ■ 14 15 16 17					20 ■ 21 22 23 24					27 28 Mar 1 2 3					18	7
6 7 8 9 10					13 14 15 16 17 ▼ ▼ ▼					20 21 22 23 24					27 28 29 30 31					20	8
Apr 3 4 5 6 7					10 11 12 13 14 ● ● ● ● ●					17 18 19 20 21 ● ● ● ● ●					24 25 26 27 28					14	9
May 1 2 3 4 5					8 9 10 11 12					15 16 17 18 19					22 23 24 25 26					20	10
29 ■ 30 31 Jun 1 2					5 6 7 8 9					12 13 14 ▼ 15 16					(180 Student Days)					12	11

- ▲ Pre-service Day (*returning teachers*).....185 + 1 at per Diem
- ◆ In-service Day (*new teachers*)186 + 1 at per Diem
- Legal Holiday (*no school*).....
- No School - Board Holiday
- ▼ Minimum Day / In-service
- ◆ Staff Development Day

ELEMENTARY SCHOOL SCHEDULE

August 12..... New Teachers Begin
 August 15..... All Staff Meeting - Convocation
 August 16..... Staff Development Day
 August 17..... Teacher Work Day
AUGUST 17..... FIRST DAY OF CLASSES 7th GR. ONLY
AUGUST 18..... FIRST DAY OF CLASSES / Minimum Day
 September 5..... Labor Day
 October 31..... Staff Development Day
 November 1..... Staff Development Day
 November 11..... Veteran's Day
 November 11..... End of First Trimester
 November 21 to November 25..... Thanksgiving Holiday
 December 19 to January 6..... Winter Recess
 January 9..... Staff Development Day
 January 16..... Martin Luther King Day
 February 13..... Lincoln's Birthday Day
 February 20..... Presidents' Day
 March 3..... End of Second Trimester
 April 14 to April 21..... Spring Break
 May 29..... Memorial Day
 June 14..... **LAST DAY OF SCHOOL**

ELEMENTARY SCHOOL PARENT CONFERENCES

K-6 - Parent Conferences - Minimum Day..... Oct 3 - 7
 K-6 - Parent Conferences - Minimum Day..... Mar 15-17

Pending Board
Approval
05/11/16

ORCUTT UNION SCHOOL DISTRICT

JUNIOR HIGH SCHOOLS

2016/2017 SCHOOL CALENDAR

Student Days
Reporting Periods

M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Student Days	Reporting Periods
					Aug 1	2	3	4	5	8	9	10	11	12 ♦	15 ▲	16 ◆	17 ▲	18 ▼	19		
22	23	24	25	26	29	30	31	Sep 1	2	5 ■	6	7	8	9	12	13	14	15	16	19	1
19	20	21	22 ▼	23 ▼	26	27	28	29	30	Oct 3	4	5	6	7	10	11	12	13	14	20	2
17	18	19	20	21 ▼	24	25	26	27	28	31 ◆	Nov 1 ◆	2	3	4	7	8	9	10	11 ■	17	3
14	15	16	17	18	21 ●	22 ●	23 ●	24 ■	25 ●	28	29	30	Dec 1 ▼	2 ▼	5	6	7	8	9	15	4
12	13	14	15	16	19 ●	20 ●	21 ●	22 ●	23 ●	26 ■	27 ●	28 ●	29 ●	30 ●	Jan 2 ■	3 ●	4 ●	5 ●	6 ●	5	5
9 ◆	10	11	12	13	16 ■	17	18	19	20 ▼	23	24	25	26	27	30	31	Feb 1	2	3	18	6
6	7	8	9	10	13 ■	14	15	16	17	20 ■	21	22	23	24 ▼	27	28	Mar 1	2	3	18	7
6	7	8	9	10	13	14	15	16	17	20	21	22	23	24 ▼	27	28	29	30	31	20	8
Apr 3	4	5	6	7	10	11	12	13	14 ●	17 ●	18 ●	19 ●	20 ●	21 ●	24	25	26	27	28	14	9
May 1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	20	10
29 ■	30	31	Jun 1	2	5	6	7	8	9	12	13	14 ▼	15	16	(180 Student Days)					12	11

- ▲ Pre-service Day (returning teachers).... 185 + 1 at per Diem
- ♦ In-service Day (new teachers)186 + 1 at per Diem
- Legal Holiday (no school)
- No School - Board Holiday
- ▼ Shortened Day or Minimum Day / In-service
- ◆ Staff Development Day

WEDNESDAY's are
LATE STARTS FOR JR. HIGH

JR HIGH SCHOOL SCHEDULE

August 12New Teachers Begin
 August 15All Staff Meeting – Convocation
 August 16Staff Development Day
 August 17Teacher Work Day

AUGUST 17.....WOW.....FIRST DAY OF CLASSES 7th GR. ONLY
 Shortened Day / 7th Grade Classes
AUGUST 18.....FIRST DAY OF CLASSES 8th Graders
 Shortened Day / 7th & 8th Grades
 September 5.....Labor Day
 September 22.....Shortened Day / Mid Quarter Conferences
 September 23.....Minimum Day.....PC
 October 28.....Minimum Day / End of First Quarter.....Grade Prep
 October 31.....Staff Development Day
 November 1.....Staff Development Day
 November 11.....Veteran's Day
 November 21 to November 25.....Thanksgiving Holiday
 December 1.....Shortened Day / Mid Quarter Conferences
 December 2.....Minimum Day.....PC
 December 19 to January 6.....Winter Recess
 January 9.....Staff Development Day
 January 16.....Martin Luther King Day
 January 27.....Minimum Day / End of Second Quarter.....Grade Prep
 February 13.....Lincoln's Birthday
 February 20.....Presidents' Day
 February 23.....Mid Quarter Conferences (full-day)
 February 24.....Minimum Day.....PC
 March 31.....Minimum Day / End of Third Quarter.....Grade Prep
 April 14 to April 21.....Spring Break
 May 29.....Memorial Day
 June 13.....Minimum Day / Last Day of School / 7th Grade Students
 Minimum Day / Graduation Practice / 8th Grade Students
 June 14.....Minimum Day / Last Day of School / 8th Grade Graduation

TRUSTEES:

*Peter Aichinger
Peter Haws
Csaba Illes
Melissa Parlee Hirth
Heather Scheck*

Solvang Elementary School

565 Atterdag Road
Solvang, California 93463
Telephone (805) 688-4810
FAX (805) 688-6410

SUPERINTENDENT

Dr. Steve Seaford

PRINCIPAL

Dare Holdren

April 19, 2016

Orcutt Union School District
Dr. Deborah Blow
Superintendent
500 Dyer Street
Orcutt, CA 93455

Dear Dr. Blow,

It is our desire to have a reciprocal agreement with Orcutt Union School District allowing inter-district transfers to be considered on an annual basis, in accordance with Ed Code.

At the April 12, 2016 meeting of the Board of Trustees, an annual agreement with your district was approved. We are requesting approval by your district at your earliest convenience.

Sincerely,



Dr. Steve Seaford
Superintendent
Solvang Elementary School District

TRUSTEES:

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Peter Haws
Csaba Illes
Melissa Parlee Hirth
Heather Scheck

Solvang Elementary School

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FAX (805) 688-6410

SUPERINTENDENT

Dr. Steve Seaford

PRINCIPAL

Dare Holdren

Interdistrict Attendance Agreement 2016-17

1. **Parties.** The parties to this interdistrict attendance agreement (hereinafter referred to as the Agreement) are the Governing Boards of Solvang Elementary School District and Orcutt School District.
2. **Duties.** This reciprocal agreement constitutes a written recital of practices between the districts as they have been historically carried out in the absence of a written agreement. In consideration of the mutual promises contained in this Agreement, the parties agree as follows:
 - a. The District of Attendance shall accept applications for interdistrict transfer permits, insofar as facilities and budget permit and in accordance with Board of Education policy, from pupils who are residents of the District of Residence and eligible to attend the elementary schools of the District of Residence.
 - b. Approval of an interdistrict transfer permit by the District of Residence does not guarantee approval by the District of Attendance. All permits received by the District of Attendance will be approved or denied pursuant to its board policies.
 - c. Any interdistrict transfer permit approved by the District of Attendance may be revoked pursuant to the specific interdistrict attendance policies in place at that District.
 - d. Interdistrict transfer permits are valid only for the school year that they are issued. Approval of an interdistrict transfer permit does not create a continued right of enrollment at the District of Attendance. Pupils from the District of Residence seeking to enroll at the District of Attendance over multiple school years shall reapply for an interdistrict transfer permit every school year.
 - e. The District of Attendance shall furnish the pupils who are residents of the District of Residence and attending schools in the District of Attendance the same advantages, equipment, supplies, and services as are furnished to other pupils in attendance in its schools, excluding transportation to and from the schools.
3. **Stipulations.**

Stipulations are pursuant to Board Policy and Administrative Regulation 5117, Interdistrict Attendance.

4. **Term.** This agreement is effective only for the period July 1, 2016, through June 30, 2017.

IN WITNESS WHEREOF the parties to this agreement have caused the agreement to be signed on their behalf by the president and secretary of their respective governing boards.

SOLVANG ELEMENTARY SCHOOL DISTRICT

By: 
Superintendent

Date: 4/19/16

ORCUTT SCHOOL DISTRICT

By: _____
Superintendent

Date: _____