

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, April 15, 2015  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of April 15, 2015 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. ASB President's Report
2. OAHS Robotics Update
3. OAHS Strategic Planning Update

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a Request for Public Comment Form which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

G. Public Hearing

None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, March 11, 2015
- C. Hiring of Charter School Coaches 2014/2015

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

- 1. Orcutt Academy High School Cheer Team Trip

Staff requests that the Board of Trustees approve the OAHS Cheer Team trip to Chicago, IL on April 10-12, 2015 to compete in the US Cheer Finals.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- 2, OAHS Robotics Trip to FIRST World Championship

Staff requests that the Board of Trustees approve the OAHS "Spartatroniks" Robotics Team trip to compete in the FIRST World Championship in St. Louis, Missouri, April 22-25, 2015.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Memorandum of Understanding with San Luis Therapy

Staff recommends that the Board of Trustees approve the Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for athletic training services for the 2015-2016 school year.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. HUMAN RESOURCES

1. 2015/2016 Orcutt Academy High School Calendar

It is recommended that the Board of Trustees approve the 2015/2016 Orcutt Academy High School Calendar, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Revision of Substitute Teacher Pay Rate

It is recommended that the Board of Trustees approve the substitute teacher pay rate effective May 1, 2015, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular charter board meeting is scheduled for Wednesday, May 13, 2015, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent of Human Resources

**DATE:** Board Meeting of April 15, 2015

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

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<b>SCHOOL</b>	<b>CLASS/STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Charter HS	VI-6	6/5/15	Resignation
Charter HS	VI-12	2015-16	Part-Time Contract, 60%
Charter HS	VI-6	6/5/15	Resignation
Charter HS	IV-8	2015-16	Part-Time Contract, 60%
Charter HS	Stipend	2014-15	Cheer Assistant (shared)
Charter HS	II-4	2015-16	Part-Time Contract, 60%

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
March 11, 2015**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, March 11, 2015 beginning with Mr. Hatch calling Public Session to order at 6:00 p.m. Dr. Peterson led the Pledge of Allegiance. Members Present: Peterson, Zilli, Phillips and Hatch. Absent: Buchanan. Administrators Present: Blow, Edds, Ochej and Nicholson. Absent: None. It was moved by Jim Peterson, seconded by Liz Phillips and carried to adjourn to Closed Session at 6:01 p.m.

Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:15 p.m. and Mr. Hatch reported that no action was taken in Closed Session.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt the March 11, 2015 agenda, as presented. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan.

**SUPERINTENDENT'S REPORT**

Director of Pupil Services, Lana Thomas, commended OAHS on raising the awareness of treatment of those with special needs. They distributed wrist bracelets "Spread the Word to End the Word" and held two assembly's focusing on the treatment of others, not only those with special needs but anyone that might be labeled "different".

John Villarino, ASB President, reported that an outdoor Sadie Hawkins Dance was held on February 13<sup>th</sup>. The MORP Dance will be held on May 1<sup>st</sup> with a student DJ. Prom is coming up on May 9<sup>th</sup> and Grad Night at Disneyland on June 3<sup>rd</sup>. John said he enjoyed being part of the Strategic Planning process.

Principal Carter introduced Mr. Norton, Interact Club Advisor. The Interact Club is sponsored by Rotary International and helps students connect with community leaders and develops leadership skills through community service projects. This year the Environmental Club meshed with Interact to form a club focusing on community service as well as raising environmental awareness. A grant from Santa Barbara Foundation funded a project to supply 94 backpacks containing school supplies to students at Lompoc Middle School and El Camino Jr. High. Members are also involved in planting cactus and participating in the Rotary Foster Tree program.

Mr. Dana reported on the first successful Strategic Plan Session. Approximately 50 people met to revisit the school's original mission, vision and values and develop goals for the future. They hope to have a plan completed by late April. Mr. Dana thanked Board members Rob Buchanan and Bob Hatch for attending.

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, February 18, 2015
- C. Hiring of Charter High School Coaches 2014/2015
- D. Certification of Coaches 2014/2015
- E. Certification of Temporary Coaches 2014/2015

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve Consent Agenda Items A through E, as submitted. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan

**ITEMS SCHEDULED FOR ACTION**

**Gifts**

It was moved by Liz Phillips, seconded by Jan Zilli and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Elena Anderson, Old Town Market, Victorian Stained Glass, Nostalgics, Inc., Davis Tax Service, Rayne Water, C&D Zodiac, Diesel Injections Systems, Inc., Central Coast Software, Santa Maria Energy, Inc., and FLIR Corporation. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan

### Trips

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the OAHS College Trip to Southern California April 24-25, 2015 to visit CSU Fullerton, UC Irvine and USC. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve the OAHS Barber Shop Quartet Trip to participate in the Far Western District Spring Convention in Sacramento, CA on March 19-22, 2015. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan.

### Second Interim Report

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the Charter School Special Revenue Fund Second Interim Report 2014/2015 as presented and authorize the filing of a positive certification with the Santa Barbara County Education Office. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan.

### Safe School Plans

It was moved by Liz Phillips, seconded by Jan Zilli and carried to approve the Safe School Plans for OAK-8, Orcutt Academy High School and Orcutt Academy Independent Study Program. Ayes: Hatch, Peterson, Phillips and Zilli. Absent: Buchanan.

### ITEMS FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented for information/discussion. Ms. Ochej reported that all items were within budget.

### GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, April 15, 2015 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA

### ADJOURN

It was moved by Liz Phillips, seconded by Jan Zilli and carried to adjourn the meeting at 6:54 p.m.

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Deborah L. Blow, Ed.D, Board Secretary

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Lizabeth Phillips, Clerk, Board of Trustees

# ***ORCUTT ACADEMY CHARTER SCHOOLS***

## ***ORCUTT UNION SCHOOL DISTRICT***

***TO:*** Dr. Deborah Blow  
District Superintendent

***FROM:*** Don Nicholson  
Assistant Superintendent of Human Resources

***DATE:*** April 15, 2015

***RE:*** ***NOTIFICATION TO BOARD –HIRING OF CHARTER SCHOOL  
COACHES FOR 2014-15 SCHOOL YEAR***

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***Orcutt Academy Charter High School:***

Megan Moore

Cheer Assistant (split)

Volunteers:

\*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District



## Orcutt Academy High School Administration Office

**TO:** Dr. Deborah Blow, Superintendent

**FROM:** Mr. Rhett Carter, OAHS Principal

**BOARD MEETING DATE:** April 15, 2015

**BOARD AGENDA ITEM:** OAHS Cheer Team

**BACKGROUND:** The Orcutt Academy High School Cheer Team which consist of 22 girls will be participating in the US Cheer Finals in Chicago, IL. This contest will take place on April 10-12, 2015 at the Sears Centre Arena. Coach Katey Eckenrode, Dave Eckenrode, Assistant Coach Megan Moore plus 4 parents will be traveling with our Cheer Team to this event.

This will be an overnight trip. Our team will be departing from OAHS on Friday, April 10, 2015 and returning on Sunday, April 12, 2015. They are staying overnight at The Hampton Inn in Chicago, IL. Our team and chaperones will be traveling to LAX by parent transportation and then flying United Airlines to Chicago, IL (O'Hare International Airport).

Our Cheer Team is having numerous fundraisers to cover the cost of this amazing trip.

**RECOMMENDATION:** Staff recommends that this overnight trip be approved as submitted.

**FUNDING:** No Impact on General Fund



# Memo



To: Dr. Deborah Blow, Superintendent  
From: Joe Dana, Director of Charter Programs, and Rhett Carter, Principal, Orcutt Academy High School  
Date: April 15, 2015  
Re: Request for Approval for OAHS Robotics Trip to FIRST Robotics World Championship

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On behalf of the students on the Orcutt Academic High School "Spartatroniks" Robotics Team, we are writing to request your approval of the team's trip to the **FIRST Robotics World Championship** in St. Louis, Missouri, April 22-25. As you know, the team earned a spot in the championship via its second-place finish in the Ventura regional tournament March 28-29. Needless to say, this is a very exciting opportunity for our students, and we all can be extremely proud of them!

As of this writing, 34 students and 12 adults will be going on the trip. Adults on the trip will include the team's adviser, OAHS teacher Ty Fredriks; the team's coach and drive coach, Gerrit Hull and Nick Kremer respectively; and the team's technical mentors, Larry Downum of Diesel Injection Systems, Bruce Dunson of UC Santa Barbara, Gil Lima of Atlas Copco, and Rick Roehl of Lockheed Martin. Some parents are committed to go on the trip as well.

The group will be traveling by air from Los Angeles to St. Louis on the afternoon of Wednesday, April 22. The group was not able to fly back as one unit, so (in order to accommodate the school testing schedule) sophomores and juniors will return to Los Angeles on the evening of Sunday, April 26, while freshmen and seniors will return on the morning of Monday, April 27. The team will be staying at a hotel located near the St. Louis International Airport, approximately 12 miles from the site of the FIRST Robotics World Championship at the Edward Jones Dome.

Finally, we would mention that the team is actively working on fund-raising for the expense of airfare, lodging, and meals. The team aims to fully fund the trip for students, with coaches and mentors receiving some support and parents paying their own way. Fund-raising efforts continue, and the team also invites donations via PayPal at its website, [www.spartatroniks.com](http://www.spartatroniks.com).

Thank you for your consideration. Team adviser Ty Fredriks will be present at tonight's board meeting to update you on this trip and to answer any questions you may have.

# Memo



To: Dr. Deborah Blow, Superintendent

From: Joe Dana, Director of Charter Programs, and Rhett Carter, Principal, Orcutt Academy High School

Date: April 15, 2015

Re: Request for Approval for MOU with San Luis Sports Therapy for Athletic Training Services for OAHS

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## Background

Students, parents, coaches, and staff at Orcutt Academy High School have been very pleased to have athletic training services available to OAHS student athletes for the past two school years. Services have been provided by San Luis Sports Therapy, with Brennon King assigned as the athletic trainer for OAHS. Mr. King has worked under the supervision of Stacey Ritter, San Luis Sports Therapy's director of sports medicine and athletic training, and David Svetich, director of San Luis Sports Therapy's Orcutt clinic.

In his role as athletic trainer, Mr. King has been available on campus each afternoon in the OAHS Weight Room, where he has office space and a training room. He has attended games/competitions and some team practices, treated injuries, implemented treatment and rehabilitation plans established by physicians, and worked with athletes and coaches on measures preventing injuries. He has developed a good rapport with students, parents, coaches, and staff. Principal Rhett Carter and Athletic Director Chad McKenzie have continued to receive positive feedback from students, parents, and coaches on both Mr. King's performance and the availability of athletic training services.

For athletic training services in the current school year, the Academy is paying San Luis Sports Therapy \$18,000 plus additional hourly compensation for coverage of games/competitions on weekends and holidays. For the coming 2015-2016 school year, San Luis Sports Therapy has given us a quote of \$20,000 for services. Ms. Ritter has let us know that Mr. King is being considered for a promotion at San Luis Sports Therapy, so it is possible that OAHS will be assigned a new trainer for 2015-2016.

## Recommendation

Staff recommends that the Board of Trustees approve the Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for athletic training services

for the 2015-2016 school year. The MOU is simply an updated version of the MOU the two parties have had in place for the past two school years.

## Fiscal Impact

For athletic training services for 2015-2016, the Orcutt Academy general charter budget will pay San Luis Sports Therapy \$20,000 plus hourly compensation for any games/competitions on weekends or holidays. The OAHS Athletic Boosters will continue to fund supplies for the trainer.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) between Orcutt Academy High School, [610 Pinal Avenue, Orcutt, CA] and San Luis Sports Therapy (SLST) [1106 Walnut Street #210, San Luis Obispo, CA] shall outline the services to be provided by San Luis Sports Therapy for the 2015-2016 school year.

San Luis Sports Therapy is prepared to offer the following:

1. Athletic Trainer Coverage.

Daily practice coverage/injury clinics (after school, M-F); Home athletic event coverage; Away athletic event coverage for JV and Varsity Football. Coverage during school holidays is not included in this contract; if Athletic Trainer coverage is necessary on weekends, and/or during school holidays, OAHHS will be invoiced separately by SLST at a rate of \$32.50 per hour. Contract will cover 10 months, dated August 1, 2015- June 1, 2016.

2. Communication. The ATC will be available to communicate with coaches, physicians and parents regarding status of injured athletes. The ATC will coordinate directly with the Athletic Director daily.

3. Physical Therapy Services. SLST will provide immediate access to all injured athletes. Physical therapy services are available to any high school athlete, and will be coordinated by the athletic trainer and clinic director.

4. Injury Prevention Education: SLST will offer ongoing injury prevention education to all Orcutt Academy coaches, athletes, and parents of athletes, as requested, including state mandated concussion education for coaches.

5. Independent Contractor. While engaged in providing athletic training services, SLST and all of its employees and staff are independent contractors, and not an officer, employee, agent, partner or joint venturer of the District. SLST will provide malpractice and liability insurance, benefits and Worker Compensation coverage for its aforementioned staff. SLST shall provide Orcutt Union School District (OUSD) a Certificate of Insurance and an Additional Insured Endorsement naming OUSD. General Liability insurance must be at least \$1,000,000 per occurrence. Any staff working with students must be fingerprinted and the District will pay for the fingerprinting.

6. Termination . This agreement may be terminated with 60 day notice by either party.

Orcutt Academy High School will be asked to provide the following:

1. Payment. For the above services, the District shall agree to compensate SLST upon invoicing in three equal installments of \$6,666.67, on Sept. 1, Dec.1 and April 1. (\$20,000 total) Payment will be sent to: San Luis Sports Therapy, ATTN: Accounting, 1106 Walnut Street #210, San Luis Obispo, CA 93401.

2. Supplies/Equipment. Provide adequate space, supplies and equipment for an athletic training facility from which the ATC can provide the agreed upon services.

Entire Agreement This MOU constitutes the entire agreement between the District and SLST with respect to the subject matter hereof and superseded all previous negotiations, proposals, commitments, writings advertisements, publications and understandings of any nature whatsoever unless expressly included in this MOU.

ORCUTT ACADEMY HIGH SCHOOL

SAN LUIS SPORTS THERAPY &  
ORTHOPEDIC REHABILITATION

\_\_\_\_\_  
Dr. Deborah Blow  
Superintendent, Orcutt Union School District

\_\_\_\_\_  
Stacey J. Ritter, MS, ATC  
Director of Sports Medicine & Athletic Training Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## HUMAN RESOURCES MEMORANDUM

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent of Human Resources

**DATE:** April 15, 2015

**RE:** 2015-16 School Calendar

**BACKGROUND:** Each year the High School Calendar Committee develops a school calendar for approval by the Board of Trustees.

**RECOMMENDATION:** The Calendar Committee recommends the attached 2015-16 Orcutt Academy High School calendar be considered for approval.

**FUNDING:** N/A

Pending Board  
Approval  
4/15/2015

# ORCUTT ACADEMY HIGH SCHOOL 2015/2016 SCHOOL CALENDAR

Student  
Days  
Reporting  
Periods

M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
					27	28	29	30	31	Aug 3	4	5	6	7 +	10 ▲	11 ▲	12 ▼	13	14	3	1
17	18	O	E	21	24	25	O	E	28	31	Sept 1	O	E	4 ◆	7 ■	8	O	E	11	18	2
14	15	O	E	18	21	22	O	E	25 ▼	28	29	O	E	Oct 2	5	6	O	E	9	20	3
12	13	O	E	16	19	20	O	E	23	26	27	O	E	30	Nov 2 ◆	3	O	E	6	19	4
9	10	11 ■	12	13	16	17	O	E	20	23	24	25 ●	26 ■	27 ●	30	Dec 1	O	E	4	16	5
7	8	O	E	11	14	15 ▼	16 ▼	17 ▼	18 ▼	21 ●	22 ●	23 ●	24 ●	25 ■	28 ●	29 ●	30 ●	31 ●	Jan 1 ■	10	6
4 ●	5 ●	6 ●	7 ●	8 ●	11 ◆	12	O	E	15	18 ■	19	O	E	22	25	26	O	E	29	13	7
Feb 1	2	O	E	5	8 ■	9	O	E	12	15 ■	16	O	E	19	22	23	O	E	26 ▼	18	8
29	Mar 1	O	E	4	7	8	O	E	11	14	O	E	17	18	21	22	23	24 ▼	25 ●	19	9
28 ●	29 ●	30 ●	31 ●	Apr 1 ●	4	5	O	E	8	11	12	O	E	15	18	19	O	E	22	15	10
25	26	27	28	29	May 2	3	O	E	6	9	10	O	E	13	16	17	O	E	20	20	11
23	24	O	E	27	30 ■	31 ▼	Jun 1 ▼	2 ▼	3 ▼	6	7	8	9	10	(180 Student Days)					9	12

### ORCUTT ACADEMY HIGH SCHOOL SCHEDULE

August 7.....In-Service Day (News Teachers)  
 August 10.....All Staff Meeting – Welcome Day  
 August 11.....Teacher Work Day  
 August 12.....FIRST DAY OF SCHOOL / Minimum Day  
 September 7.....Labor Day – No School  
 September 18.....Progress Reports  
 September 24.....Parent/Teacher Conference (5-7:30)  
 September 25.....Grade Prep – Minimum Day  
 October 30.....Progress Reports  
 November 11.....Veteran’s Day – No School  
 November 25 - November 27.....Thanksgiving Holiday – No School  
 December 15-17.....Finals – Minimum Days  
 December 18.....End of 1<sup>st</sup> Semester – Minimum Day  
 December 21 - January 8.....Winter Recess – No School  
 January 11.....Staff Development Day  
 January 18.....Martin Luther King Day  
 February 8.....Lincoln’s Birthday Day  
 February 15.....Presidents’ Day  
 February 19.....Progress Reports  
 February 25.....Parent/Teacher Conferences (5-7)  
 February 26.....Grade Prep – Minimum Day  
 March 24.....Minimum Day  
 March 25 - April 1.....Spring Break  
 April 8.....Progress Reports  
 May 30.....Memorial Day  
 May 31 - June 2.....Finals – Minimum Day  
 June 3.....Last Day of School - GRADUATION

- ▲ Pre-service Day (returning teachers)..... 185
- ◆ In-service Day (new teachers)..... 186
- Legal Holiday (no school)
- No School - Board Holiday
- ▼ Minimum Day / In-service
- ◆ Staff Development Day
- O Odd Days (periods 1, 3 & 5)
- E Even Days (periods 2, 4 & 6)

**CAHSEE TESTING**  
**March 15 -16**

**SBAC TESTING**  
**April 25 - 28**



# Orcutt Union School District Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees  
Dr. Deborah Blow, Superintendent

FROM: Don Nicholson, Assistant Superintendent/Human Resources

BOARD MEETING DATE: April 15, 2015

BOARD AGENDA ITEM: Revision of Substitute Teacher Pay Rate

BACKGROUND: The substitute teacher pay rate was last adjusted in June 2013. The substitute pay rates of other local districts have since been increased. The majority of our substitutes work for multiple local districts and the pay rate difference has begun to impact our ability to attract substitutes and provide coverage. Our current rate is:

Number of Consecutive Work Days	Amount paid per full day
Days 1 – 10	\$95
Days 11 – 20	\$100
Days 21 and more	\$105
Day 1 and more at Charter K-8*	\$110

\*Necessary at the time due to campus location prior to move.

RECOMMENDATION: It is recommended that the Board of Trustees approve the following substitute teacher pay rate effective May 1, 2015:

Number of Consecutive Work Days	Amount paid per full day
Days 1 – 10	\$105
Days 11 – 20	\$110
Days 21 and more	\$115

FINANCIAL CONSIDERATIONS: Based on 2013/2014 substitute data, the estimated annual increased cost will be approximately \$2600 to the Unrestricted General Fund.

# Board Report

## District 16 -- Orcutt Union

### Fund 09 -- Charter School Special Revenue Fund

As of 3/31/2015

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	1,700,288.61	423,860.96	538,925.95	0.00	2,239,214.56
9200 -- Accounts Receivable	529,341.56	0.00	(529,341.56)	0.00	0.00
9310 -- Due from Other Funds	206,231.04	0.00	(206,231.04)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	5,982.48	0.00	(5,982.48)	0.00	0.00
<b>Total Assets</b>	<b>2,441,843.69</b>	<b>423,860.96</b>	<b>(202,629.13)</b>	<b>0.00</b>	<b>2,239,214.56</b>
9500 -- Accounts Payable (Current Liabilities)	39,248.24	522.67	(36,775.49)	0.00	2,472.75
9610 -- Due to Other Funds	553,541.63	0.00	(553,541.63)	0.00	0.00
<b>Total Liabilities</b>	<b>592,789.87</b>	<b>522.67</b>	<b>(590,317.12)</b>	<b>0.00</b>	<b>2,472.75</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,849,053.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,236,741.81</b>
9791 -- Net Beginning Balance	1,849,053.82	0.00	1,849,053.82	0.00	1,849,053.82
8010 -- Revenue Limit Sources	5,399,661.00	802,582.00	3,854,701.00	0.00	1,544,960.00
8100 -- Federal Revenue	3,145.00	0.00	3,145.00	0.00	0.00
8300 -- Other State Revenues	254,676.81	(2.00)	108,096.24	0.00	146,580.57
8600 -- Other Local Revenue	292,100.32	68,775.35	274,185.16	0.00	17,915.16
8910 -- Other Financing Sources	57,970.00	0.00	57,970.00	0.00	0.00
<b>Total Revenues</b>	<b>6,007,553.13</b>	<b>871,355.35</b>	<b>4,298,097.40</b>	<b>0.00</b>	<b>1,709,455.73</b>
1000 -- Certificated Personnel Salaries	2,554,372.03	244,176.06	1,803,593.18	0.00	750,778.85
2000 -- Classified Personnel Salaries	484,803.96	41,467.20	305,616.18	0.00	179,187.78
3000 -- Employee Benefits	900,905.02	88,901.21	632,234.40	0.00	268,670.62
4000 -- Books and Supplies	527,766.66	15,132.12	189,076.21	37,486.08	301,204.37
5000 -- Services and Other Operating Expenditures	1,677,125.12	58,340.47	906,668.31	128,880.72	641,576.09
6000 -- Capital Outlay	117,879.00	0.00	72,221.13	0.00	45,657.87
7000 -- Other Outgo & Transfers Out	23,401.00	0.00	1,000.00	0.00	22,401.00
<b>Total Expenditures</b>	<b>6,286,252.79</b>	<b>448,017.06</b>	<b>3,910,409.41</b>	<b>166,366.80</b>	<b>2,209,476.58</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,570,354.16</b>	<b>0.00</b>	<b>2,236,741.81</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None