

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, March 13, 2013
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. Child Nutrition – Janette Wesch
 2. Compass Learning Update – Holly Edds

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

1. Interim Financial Report Analysis and Recommendations from SBCEO

F. Public Hearing – None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Special Meeting of February 13, 2013
- E. Minutes, Regular Meeting of February 13, 2013
- F. Minutes, Special Curriculum Meeting of February 27, 2013
- G. Interdistrict Attendance Agreement Requests 2012/2013
- H. Interdistrict Attendance Agreement Requests 2013/3014
- I. Certification of Coaches for 2012/2013 School Year
- J. Board Bylaw 9012, Board Member Electronic Communication for second reading
- K. Board Bylaw 9321, Closed Session Purposes and Agendas for second reading
- L. Board Bylaw 9321.1, Closed Session Actions and Reports for second reading
- M. Board Bylaw 9322, Agenda/Meeting Materials for second reading
- N. Board Bylaw 9323.2, Actions by the Board for second reading
- O. Board Policy 5145.6, Parental Notifications for second reading
- P. Board Policy 6161.1, Selection and Evaluation of Instructional Materials for second reading
- Q. Board Policy 6161.11, Supplementary Instructional Materials for second reading
- R. Board Policy 6174, Education for English Language Learners for second reading

It is recommended that the Board of Trustees approve Consent Agenda Items A through R, as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

Olga Reed School received a donation of \$630 from the Santa Ynez Valley Foundation to be used towards the cost of purchasing and installing a new school marquee. Olga Reed School also received a donation of \$250 from Jeffrey and Carole Bloom of Los Alamos to be used to support arts programming at the school. Ralph Dunlap School received a donation of \$1000 from Ibrahim EINashar for educational services, programs and materials at Ralph Dunlap School.

It is recommended that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Santa Ynez Valley Foundation, Jeffrey and Carole Bloom, and Ibrahim EINashar.

Moved _____ Second _____ Vote _____

2. Alice Shaw 5th Grade Field Trip to the Ronald Reagan Library & Museum

Staff requests that the Board of Trustees approve the field trip to the Ronald Reagan Library & Museum on April 9, 2013

Moved _____ Second _____ Vote _____

3. Ralph Dunlap 4th & 5th Grade Field Trip to the Ronald Reagan Museum and Air Force One Discovery Center

Staff requests that the Board of Trustees approve the field trip to the Ronald Reagan Museum and Air Force One Discovery Center on April 24, 2013.

Moved _____ Second _____ Vote _____

4. Orcutt Jr. High Journalism & Leadership Class Field Trip to YES Conference

Staff requests that the Board of Trustees approve the field trip by the Orcutt Jr. High School Journalism and Leadership Classes to the YES Conference at Disneyland Resort in Anaheim, CA. on April 12, 2013.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Second Interim Report 2012/2013

It is recommended that the Board of Trustees approve the Second Interim Report 2012/2013 as presented and authorize the filing of a positive certification with the Santa Barbara County Education Office. A copy of the Second Interim Report 2012/2013 is available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday between the hours of 7:30 a.m. to 4:30 p.m.

Moved _____ Second _____ Vote _____

2. Reliance Communications, Inc. SchoolMessenger Contract

It is recommended that the Board of Trustees authorize staff to enter into a contract with Reliance Communications, Inc., as presented.

Moved _____ Second _____ Vote _____

3. Board Policy 3260, Fees and Charges

It is recommended that the Board of Trustees approve Board Policy 3260, Fees and Charges for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

C. CURRICULUM

1. Board Policy 5148.2, Before/After School Programs

It is recommended that the Board of Trustees approve Board Policy 5148.2, Before/After School Programs for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

2. Board Policy 5144, Discipline

It is recommended that the Board of Trustees approve Board Policy 5144, Discipline for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

3. Board Policy 5148.3, Preschool/Early Childhood Education

It is recommended that the Board of Trustees approve Board Policy 5148.3, Preschool/Early Childhood Education for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

4. Board Policy 5144.1, Suspension and Expulsion/Due Process

It is recommended that the Board of Trustees approve Board Policy 5144.1, Suspension and Expulsion/Due Process for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

5. Board Policy 5113.1, Truancy

It is recommended that the Board of Trustees approve Board Policy 5113.1, Truancy for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

D. PERSONNEL

1. Board Policy 4030, Nondiscrimination in Employment

It is recommended that the Board of Trustees approve Board Policy 4030, Nondiscrimination in Employment for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Board Financial Report
2. OCAF
3. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, April 10, 2013, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A Special Board Meeting is scheduled for Wednesday, March 27, 2013 beginning at 12:00 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.



Santa Barbara County Education Office

4400 Cathedral Oaks Road, P.O. Box 6307, Santa Barbara, California 93160-6307
(805) 964-4711 • FAX: (805) 964-4712 • Direct Dial: 964-4710 plus extension

Service and Leadership • www.sbceo.org

January 15, 2013

SBAS-8525

<p>Period Ended October 31, 2012</p>

TO: Orcutt Union School District

FROM: Gary J. Pickavet, Assistant Superintendent
Administrative Services

SUBJECT: **Interim Financial Report Analysis and Recommendations**

As required by Education Code Section 42131, our office has reviewed your district's interim report for the period ended Oct. 31, 2012.

We have notified the State Department of Education and the State Controller that your district has filed a positive certification with our office. Based on our analysis of the financial information submitted by Robert Bush, Superintendent, we concur with your district's certification. Our comments or technical corrections, if any, have been sent to your district's chief business official.

If you have any questions, please feel free to contact your district financial advisor or Priscilla Diamond at ext. 5237.

clc
attachments

cc: District Financial Adviser

Classified Personnel Action Report
March 13, 2013

TO: Bob Bush
Superintendent

SUBMITTED BY: Jan Yanagisako
Assistant Superintendent, Human Resources *Jan Y.*

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Maintenance	Grounds Maintenance Worker I			\$150/mo	03/01/13	Longevity – 15 years
District	Office Assistant			\$11.29/hr	03/01/13	Substitute
Olga Reed	ASES Homework Coach			\$125/mo	04/01/13	Longevity – 10 years
District	Custodial & Transportation Support		20/wk	\$27.17/hr	01/07/13-06/28/13	Temporary Short Term Assignment
Orcutt Jr. High	Inst Assistant I			\$125/mo	03/01/13	Longevity – 10 years
District	Inst Assistant I			\$10.56/hr	02/15/13	Substitute
District	Inst Assistant II			\$10.70/hr	02/15/13	Substitute
Transportation	Bus Attendant			\$200/mo	03/0/13	Longevity – 25 years
Alice Shaw	Inst Assistant/PE			\$10.56/hr	02/19/13-06/14/13	Temporary Assignment
District	Inst Assistant I			\$10.56/hr	02/19/13	Substitute
Patterson Road	Inst Assistant/PE			\$12.11/hr	01/17/13	Substitute
District	Office Assistant			\$11.29/hr	02/19/13	Substitute
Joe Nightingale	Inst Assistant I			\$200/mo	03/01/13	Longevity – 25 years
Orcutt Jr. High	Inst Assistant I	11/6		\$15.46/hr	02/01/13	2 ½% Special Needs Student Stipend
Patterson Road	Inst Assistant/PE				01/22/13-05/22/13	Request Unpaid Leave of Absence
MOT	Facilities & Maintenance Coordinator			\$200/mo	02/01/13-04/30/13	Temporary Short Term Assignment – Additional Maintenance Responsibilities
Campus Connection	Child Care Assistant			\$13.67/hr	01/19/13	Substitute

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of March 13, 2013

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Lakeview	Extra Duty	1/22/13	Worked prep period, 1 hr
Orcutt	II-1	6/15/13	Release, Non-Reelection
Patterson	V-18	2013-14	Request Early Retirement Benefits
Shaw	Hourly	2/12-2/19/13	PE, 16 hrs wk
Lakeview	Extra Duty	1/29/13	Homework Club, 1 hr
Shaw	V-9	6/15/13	Release, Non-Reelection
Patterson	IV-12	6/15/13	Release, Non-Reelection
Nightingale	V-7	6/15/13	Release, Non-Reelection
Lakeview	V-1	6/15/13	Release, Non-Reelection
Shaw	V-20	6/30/13	Retirement, No Benefits
Dunlap	VI-20	6/30/13	Request Early Retirement Benefits
Olga Reed	IV-6	6/15/13	Release, Non-Reelection
District	Hourly	1/4-1/25/13	Technology, 17 hrs
District	Hourly	1/24/13	NWEA Training, 1.5 hrs
Dunlap	IV-2	6/15/13	Release, Non-Reelection
District	V-19	6/15/13	Release, Non-Reelection from TOSA
Shaw	IV-1	6/15/13	Release, Non-Reelection
District	Daily	2/7/13	Principal coverage, 1 day
Shaw	IV-2	2013-14	Prob 2
Shaw	Hourly	1/7-1/31/13	Campus Learning, 11.25 hrs
Lakeview	V-5	2013-14	Tenured
	Extra Duty	1/8/13	Homework Club, 1 hr

*To be prorated

<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Olga Reed	V-12	6/15/13	Release, Non-Reelection
District	Daily	1/28/13	Principal coverage, 1 day
Shaw	IV-1 Hourly	6/15/13 1/28/13	Release, Non-Reelection PE Teacher, 4 hrs
Orcutt	IV-3	2013-14	Tenured
District	Daily	2/4-2/6/13	PE Assessment, 3 days
District	Daily	1/10-1/30/13	Facilitator, Common Core Standards, 2 days
District	Hourly	1/7-1/31/13	Pre-Algebra Readiness, 8 hrs
Orcutt	Extra Duty	1/22-1/31/13	Detention, 5 hrs
Lakeview	Extra Duty	1/23/13	Worked prep period, 1 hr
Orcutt	V-20	6/30/13	Retirement, No Benefits
Dunlap	V-4	2013-14	Tenured
District	Daily	1/10-1/30/13	Facilitator, Common Core Standards, 3 days
Lakeview	Extra Duty	1/15-1/17/13	Homework Club, 2 hrs
Shaw	VI-20	2013-14	Retirement, No Benefits
Orcutt	VI-20	6/15/13	Release, Non-Reelection
Olga Reed	V-4	6/15/13	Release, Non-Reelection
District	Extra Duty	1/7-1/24/13	Home & Hospital, 13.75 hrs
Patterson	Hourly	1/7-31/13	Overage, 17.5 hsr wk
District	Daily	1/10-1/30/13	Facilitator, Common Core Standards, 1.5 days
Lakeview	Extra Duty	1/10-1/31/13	Homework Club, 3 hrs
Shaw	VI-12	6/15/13	Release, Non-Reelection
Patterson	V-2	6/15/13	Release, Non-Reelection
Lakeview	Hourly	1/22-1/23/13	Detention, 1.5 hrs
District	Daily	3/11-6/14/13	Temporary Psychologist, 40 days max. of \$12,000
District	Hourly	1/24-1/25/13	NWEA Training, 3.5 hrs
District	Daily	1/10-1/30/13	Facilitator, Common Core Standards, 2 dys
Nightingale	V-7	6/15/13	Release, Non-Reelection
Orcutt	Extra Duty	1/22-1/24/13 1/8-1/30/13	Home & Hospital, 4 hrs Detention, 6 hrs
District	Hourly	1/15-1/28/13	District Support Services, 23.5 hrs
Nightingale	VI-6	6/15/13	Release, Non-Reelection
District	Hourly	1/24/1/31/13	NWEA Training, 9 hrs

*To be prorated

Warrants

The material is not included in your copy of the agenda. A copy may be obtained by arrangement with the District Superintendent's office, during District Office working hours.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
February 13, 2013**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, February 13, 2013 beginning with Ms. Zilli calling Public Session to order at 12:15 p.m. Dr. Peterson led the Pledge of Allegiance. Members Present: Buchanan, Hatch, Zilli, Peterson and Phillips. Administrators Present: Bush and Ochej. Also present from IBI Group were structural engineer Maurice Macare and architect Craig Atkinson.

An information and discussion session was held regarding the Seismic Study Report which all Board members had a chance to review prior to the meeting. The purpose of the session was to determine if the district wishes to proceed with the process. Questions and concerns were addressed by Maurice and Craig. The Board directed Marysia to contact the attorney regarding personal liability issues.

ADJOURN

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to adjourn the meeting at 1:10 p.m.

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
February 13, 2013**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, February 13, 2013 beginning with Jan Zilli calling Public Session to order at 6:45 p.m. Members Present: Buchanan, Peterson, Hatch, Phillips and Zilli. Absent: None. Administrators Present: Bush, Ochej, Edds and Yanagisako. Absent: None. It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:47 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:15 p.m. The Pledge of Allegiance was led by Rob Buchanan. President Zilli reported that no action was taken in Closed Session and the Board would be returning to Closed Session following Public Session.

SUPERINTENDENT'S REPORT

Ralph Dunlap Principal, Liz Herbstreith introduced teacher Christin Pollock. Mrs. Pollock teaches a structured setting special day class. She has five students in grades 1st through 4th. She explained her teaching methods and the system she has in place to reward positive behavior. She is very proud of the progress these students have made since the implementation of the class last year.

Superintendent Bush recognized Jerry Kirkland. Mr. Kirkland spent hours researching old district documents and put together a history of the District from 1927-1936. Each Board member was given a copy and a copy will be put up on the district website for anyone to enjoy.

Marysia shared a letter from the County of Santa Barbara Planning and Development Department reassigning Key Site 17 to a new planner. The Board directed Marysia to draft a letter to the Planning Department expressing their frustration in getting this project to move along.

Marysia presented the Governor's State Budget Proposal for 2013/14.

A Special Board Meeting to review the 2012/2013 Board Goals was set for March 12, 2013.

PUBLIC COMMENT

Monique Segura gave an OEA update. She is continuing to apply for grants to enable her members to attend conferences and workshops.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of January 9, 2013
- E. Interdistrict Attendance Agreement Requests 2012/2013

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A through E, as submitted.

ITEMS SCHEDULED FOR ACTION

It was moved by Bob Hatch, seconded by Jim Peterson and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Hollister Ranch and S. Joel Fuller.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve the Lakeview Jr. High 8th Grade Honors trip to Los Angeles, CA on March 13-15, 2013.

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to submit their ballot for Pam Kinsley for CSBA Delegate Assembly Subregion 11-A.

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve Board Bylaw 9012, Board Member Electronic Communication for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve Board Bylaw 9321, Closed Session Purposes and Agendas for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to approve Board Bylaw 9321.1, Closed Session Actions and Reports for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Board Bylaw 9322, Agenda/Meeting Materials for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to approve Board Bylaw 9323.2, Actions by the Board for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve Board Policy 5145.6, Parent Notifications for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to approve Board Policy 6161.1, Selection and Evaluation of Instructional Materials for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Board Policy 6161.11, Supplementary Instructional Materials for first reading and that it is placed on the next Consent Agenda for second reading.

It was moved by Liz Phillips, seconded by Jim Peterson and carried to approve Board Policy 6174, Education for English Language Learners for first reading and that it is placed on the next Consent Agenda for second reading.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Financial Report was presented for information/discussion. Marysia reported that all items were within budget.

Superintendent Bush reported that OCAF Gala is being held at the Santa Maria Country Club on April 27, 2013. The OCAF/Old Town Orcutt Sidewalk Chalk Festival is slated for September.

The Board was reminded of the ACSA Board Recognition Breakfast on February 14, 2013 at the Souza Center.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Board Meeting is scheduled for Wednesday, March 13, 2013 beginning with Closed Session at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A Special Curriculum Board Meeting is scheduled for February 27, 2013 at 6:00 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN TO CLOSED SESSION

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adjourn the meeting to Closed Session at 8:35 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 8:55 p.m. and President Zilli reported that no action was taken in Closed Session

ADJOURN

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn the meeting at 8:57 p.m.

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL CURRICULUM MEETING
February 27, 2013**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, February 27, 2013 beginning with Ms. Zilli calling Public Session to order at 6:00 p.m. Joe Dana led the Pledge of Allegiance. Members Present: Buchanan, Hatch, Zilli, Peterson and Phillips. Administrators Present: Bush, Yanagisako, Edds and Ochej. Also present were Principals JJ Francoisse, Kate McInerney, Don Hart, Liz Herbstreith, Alan Majewski, Susan Salucci, Joe Dana and Ted Lyon. Principal Don Nicholson was unable to attend due to a Similar School visit to Clovis.

SUPERINTENDENTS REPORT

Superintendent Bush called on Dr. Edds to continue the meeting. She stated that each principal was asked to select one item of focus from their Safe School Plan to report on. With the recent event in Connecticut all the schools continue to work hard to ensure that their school is a safe, supportive, nurturing place. Patterson Road and Pine Grove schools are presenting "anti-bullying" parent information workshops. Lakeview and Orcutt Jr. High websites now contain a "Bully Button" enabling anyone to anonymously report a bullying incident or any other type of incident they feel administration should be aware of. Olga Reed will be reinstating the "Bronco Pride" community newsletter to encourage the support of the community in promoting a safe environment for all students while keeping them informed about school events. Patterson Road has implemented the "Watch D.O.G.S. (Dads of Great Students)" Program which was first introduced at Joe Nightingale School several years ago. Fighting Back Santa Maria Valley will sponsor "Respect Day" at Lakeview Jr. High to increase student self-esteem and shift unhealthy peer pressure to positive peer support. The Board complimented all the schools on the work their teams did to put together a plan supporting the Mission Statement that "Safe schools are orderly and purposeful places where students and staff are free to learn and teach without the threat of physical violence and psychological harm." (Taken from "Safe Schools; A Planning Guide for Action", California State Department of Education).

ITEMS SCHEDULED FOR ACTION

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to approve the Safe School Plans for Ralph Dunlap, Pine Grove, Patterson Road, Joe Nightingale, Alice Shaw, Olga Reed, Lakeview Jr. High and Orcutt Jr. High schools, as submitted.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

Superintendent Bush reminded the Board of the March 5th Grant Recognition Dinner which will honor several OUSD teachers. Mr. Hatch reported that the Principal for a Day luncheon and computer awards will be held on March 13th at the Elks Lodge. Jan Zilli and Liz Phillips visited with the Orcutt Jr. High staff on February 21st; Ralph Dunlap will be visited by Jim Peterson and Rob Buchanan on February 26th and Pine Grove by Bob Hatch and Jim Peterson on March 5th.

ADJOURN TO CLOSED SESSION

It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn to Closed Session at 7:05 p.m.

RECONVENE TO PUBLIC SESSION/AJDOURN

Public Session reconvened at 7:45 p.m. President Zilli reported that no action was taken in Closed Session. It was moved by Jim Peterson, seconded by Rob Buchanan and carried to adjourn the meeting at 7:46 p.m.

Bob Bush, Board Secretary

Dr. James Peterson, Clerk, Board of Trustees



ORCUTT UNION SCHOOL DISTRICT

INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS

2012/2013 Academic School Year

Current Monthly Requests

March 13, 2013

Staff recommends the Board **approve** the following InterDistrict Attendance Agreement Request:

School	New	Renew	Leave
Alice Shaw	2		1
Joe Nightingale	3		
Olga Reed	1		
Patterson Road	1		
Pine Grove	2		2
Ralph Dunlap	5		
Lakeview JH	1		
Orcutt JH	2		
Total	17	0	3

Staff recommends the Board **deny** the following InterDistrict Attendance Agreement Requests:

School	Enter	Leave
Alice Shaw		
Joe Nightingale		
Olga Reed		
Patterson Road		
Pine Grove		
Ralph Dunlap		
Lakeview JH		
Orcutt JH		
Total	0	0

Current InterDistrict Attendance Agreements (I) and Allen Act (A) By School

Grade	AS		JN		OR		PR		PG		RD		LKV		OJH		Total	
	I	A	I	A	I	A	I	A	I	A	I	A	I	A	I	A	I	A
K	8	9	7	12	1	0	1	2	3	5	2	4					22	32
1	3	7	12	4	0	1	6	0	1	5	7	4					29	21
2	6	4	8	9	1	0	3	6	6	6	3	4					27	29
3	5	4	11	4	3	0	5	0	3	5	8	6					35	19
4	8	4	14	6	1	0	5	1	4	5	13	3					45	19
5	12	3	11	5	1	0	5	3	7	5	2	1					38	17
6	6	4	16	4	2	0	4	1	4	3	16	3					48	15
7					0								45	10	20	10	65	20
8					1								29	11	19	10	49	21
Subtotal	48	35	79	44	10	1	29	13	28	34	51	25	74	21	39	20	358	193
Total	83		123		11		42		62		76		95		59		551	



PERSONNEL SERVICES MEMORANDUM

TO: Robert Bush

FROM: Jan Yanagisako

DATE: March 13, 2013

RE: Certification of Coaches

BACKGROUND: By April 1st of each year, local governing school boards shall certify to the State Board of Education that the coaches hired by the district meet the provisions of Section 5593 (i.e., first aide, CPR, coursework, etc.)

RECOMMENDATION: It is recommended that the Board of Trustees certify that the provisions of Section 5593 have been met by the coaches hired by the district.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT

TO: Robert Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: March 13, 2013

RE: **NOTIFICATION TO BOARD**
CERTIFICATION OF COACHES FOR 2012-13 SCHOOL YEAR

Article 5, Section 5594, of the California Administrative Code, requires that “the District Superintendent shall certify to the local Board of Trustees that the provisions in Section 5593 have been met” with respect to the selection of temporary athletic team coaches. Section 5594 also requires that “by April 1 of each year, local governing school boards shall certify to the State Board of Education that the provisions of Section 5593 have been met.” Section 5593 applies to any person serving at any grade level as a temporary athletic team coach.

All temporary coaches hired for the 2012-13 school year have been certified as meeting the provisions of Section 5593.

Ralph Dunlap:

Nicole Wilberg Track

Olga Reed:

Mike Luis Track
Debra Hart Girls Basketball
Ron Maderas Boys Basketball

Patterson Road:

Nicole Wilberg Track

Pine Grove:

Don Robertson Track

Lakeview Junior High:

Kristi Partida Girls Volleyball
Elaine Furst Boys Volleyball

Brad Gitchell
Simon Griffin
Patsy Shaffer
Jared Hart

7th and 8th Grade Girls Basketball
7th & 8th Grade Boys Basketball
Cheerleading
Track

Orcutt Junior High:

Richard Faulk
Tim Papworth
Sal Ruiz
Matt Patterson
Ernie Salinas
Jennie Openshaw
Jared Hart

Girls Volleyball
Boys Volleyball
7th & 8th Grade Girls Basketball
7th Grade Boys Basketball
8th Grade Boys Basketball
Cheerleading
Track

Unpaid Volunteer Assistant Coaches:

Shawn Ryan
Jeff Furst
Rose Estorga
Robert Nolan
Emily Shaffer
Josh Wong

Track – Ralph Dunlap
Boys Volleyball – Lakeview JH
Girls Basketball – Orcutt JH
Girls Basketball – Lakeview JH
Cheerleading – Lakeview JH
Boys Basketball – Orcutt JH

*Volunteer coaches are required to submit similar paperwork as paid positions. They are not required to hold an ASCC certificate from the CTC but have submitted fingerprints to FBI and DOJ reportable to Orcutt Union School District

ORCUTT UNION SCHOOL DISTRICT

2012-13 CERTIFICATION
TEMPORARY ATHLETIC TEAM COACHES

TO STATE BOARD OF EDUCATION:

Title 5, California Code of Regulations, Section 5594, requires:

By April 1 of each year, each local governing school board shall certify to the State Board of Education that the provisions of Section 5593 have been met.

LOCAL SCHOOL BOARD CERTIFICATION:

I hereby certify the school district has met the conditions set forth in Title 5, Sections 5593 and 5594.

Orcutt Union School District
500 Dyer Street
Orcutt, CA 93455

Jan Zilli, President
Board of Trustees

(School District)

(Date)

Return to: State Board of Education
Department of Education
1430 N. St.
Sacramento, CA 95814

February 27, 2013

To: Bob Bush, Superintendent,
and Board of Trustees
From: Joe Dana, Principal, Olga Reed School
Re: Two Generous Donations



Olga Reed School
480 Centennial Street
P.O. Box 318
Los Alamos, CA 93440

On behalf of the students, families, and staff of Olga Reed School, I respectfully ask that you accept and acknowledge two generous donations.

The first donation, from the Santa Ynez Valley Foundation in the amount of \$630.00, will be used to defray the cost of purchasing and installing a new school marquee. Communication to the Foundation can be directed as follows:

Anne Christensen
Director
Santa Ynez Valley Foundation
540 Alisal Road, Suite 10
Solvang, CA 93463

The second donation, from Jeffrey and Carole Bloom of Los Alamos in the amount of \$250.00, will be used to support arts programming at Olga Reed. Communication to the Blooms can be directed as follows:

Jeffrey and Carole Bloom
P.O. Box 226
Los Alamos, CA 93440

Thank you.



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Ralph Dunlap Date: 02/15/13

DONOR: Name: Ibrahim EINashar
Address: 1256 Cosima Ln Santa Maria CA 93455
Phone No. (805) 878-3635

GIFT: Item Donated _____ or Cash Donation \$ 1000.00
(Fill in if money is donated)
Designated for: Educational Services/ Programs and Materials at Ralph Dunlap
General Description: Personal Check
Model No.: _____ Condition: New Used
Value (estimated): _____
Purpose of Gift: _____
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs? Yes No
If yes, what type? _____

Acceptance Requested By (OUSD Staff Member): Liz Herbstreith
Acceptance Approved By (Administrator): *Liz Herbstreith*
RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



Alice Shaw School

759 Dahlia Place
Santa Maria, California 93455
Orcutt Union School District
www.aliceshawschool.net

Phone: (805) 938-8850

Fax: (805) 938-8899

TO: Bob Bush, Superintendent

FROM: J.J. Francoisse, Ed.D., Principal

BOARD MEETING DATE: February 20, 2013

BOARD AGENDA ITEM: Field Trip

BACKGROUND: With Permission of the Orcutt Union School District Board of Trustees, teachers Valerie Trenev, Michelle Boyd, and Gail Winn-Jones, Grade 5, would like to take their students to the Ronald Reagan Library & Museum.

This trip is an opportunity for participating students to learn more about California and United States history through the life and times of our 33rd governor and 40th president. Additionally, through immersion in a decision simulation students will experience the responsibilities and challenges faced by leaders in our government, military and media.

Students, teachers and chaperones will depart Alice Shaw School on Tuesday, April 9, 2013 at 6:30 a.m. and return at 8:00 p.m. They will travel by bus and Amtrak train. This trip will involve approximately 97 students and 60 parents who will submit a permission slip prior to departure.

RECOMMENDATION: It is recommended that the Board of Trustees approve the field trip to the Ronald Reagan Library & Museum.

FUNDING: The cost of this field trip is being paid by Alice Shaw PTA and ASB funds.

Ralph Dunlap School


Orcutt Union School District

1220 Oak Knoll Road
Santa Maria, CA 93455
Phone: (805) 938-8500
Fax: (805) 938-8549
Web: www.ralphdunlapschool.net



DATE: March 1, 2013

TO: Bob Bush, Superintendent and
Board of Trustees, Orcutt Union School District

FROM: Liz Herbstreith, Principal 

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Field Trip

BACKGROUND: With the permission of the Orcutt Union School Board, 4th and 5th grade teachers at Ralph Dunlap School, Mary Francisco, Alicia Johnson and Carol Brown would like to take their students to the Ronald Reagan Museum and Air Force One Discovery Center.

This field trip is a wonderful opportunity for these Ralph Dunlap students to learn about one of our past presidents as well as the responsibilities and challenges faced by leaders in our government, military and press corps.

The students will depart from Ralph Dunlap at 7:30 a.m. on Wednesday, April 24, 2013 and will return at 5:00 p.m. There will be approximately 80 students plus 3 teachers attending and a limited number of chaperones.

RECOMMENDATION: It is recommended that the Board of Trustees approve the field trip to the Ronald Reagan Museum and Air Force One Discovery Center.

FUNDING: There is no cost for the Museum and Discovery Center tours however, a donation is requested for transportation costs.

Orcutt Junior High School

P.O. BOX 2310 ORCUTT, CALIFORNIA 93457
PHONE (805) 938-8700 FAX (805) 938-8749



March 4, 2013

Dear Orcutt Union School District Board,

Like last year, the Journalism and leadership classes would like to plan a trip to participate in the Disney Resort YES Programs.

The class will be participating in either an animation or a leadership workshop that Disneyland offers to grades 3-12. The leadership class will benefit our students by helping them develop personal leadership skills and how to apply them to a team setting. Also, the class discusses the importance of diversity and helps you learn to brainstorm for creative ideas and solutions for a project. It gives students the ability to gain confidence to overcome obstacles and find courage and determination to accomplish goals and believe in their dreams.

The animation class would help us with animating the video portion of our class for the video morning news announcements. Students are taught how to create both a kineograph, or a flip book with a series of pictures that vary gradually from one page to the next, so that when the pages are turned rapidly, the pictures appear to animate by simulating motion or some other change, and a thaumatrope, or a disk or card with a picture on each side is attached to two pieces of string; when the strings are twirled quickly between the fingers the two pictures appear to combine into a single image due to persistence of vision, and are also taught to articulate various elements to the animation process. The class teaches students how to draw Disney characters using simple geometric shapes and demonstrates storyboarding. The animation class would help students to articulate the physical process of persistence of vision and to calculate the number of frames needed in a sixty-minute animated film. All of the objectives from both of the classes available to take would help our Journalism students in the future.

Our Journalism and leadership classes of 63 students would like to ask for your permission to miss school Friday, April 12, 2013 to take this educational field trip that we have already raised the money for. Thank you for your consideration.

Sincerely,

The Orcutt Junior High School Communications and Leadership Classes of 2012-2013



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Second Interim Report, 2012-13

BACKGROUND: Education Code 42130 provides that the district submit a Second Interim Report to the governing board of the district that covers the financial and budgetary status of the district for the period ending January 31, 2013.

Education Code 4231 (a) (1) further states that "pursuant to the reports required by Section 42130, the governing board of each school district shall certify in writing, within 45 days after the close of the period being reported, whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year, and based on current forecasts, for the subsequent fiscal year." The certification shall be classified as positive, qualified or negative, pursuant to standards prescribed by the Superintendent of Public Instruction. In keeping with the provision, the district is providing the enclosed Second Interim Report for the governing board's review and approval.

The January budget is a starting point for negotiations with the legislature regarding the January 10th proposal by the Governor for the 2013-14 fiscal year to significantly change the State school funding formula. It is anticipated that many changes will take place over the next several months before the 2013-14 State Budget is enacted. In this budget multi-year projections are based on the current Revenue Limit plus COLA as provided by School Services of California. It is reasonable to expect that there will be much dialogue on the Governor's proposed Local Control Funding Formula. The Governor has offered assurances that no district will receive less in 2013-2014 than it did in 2012-13.

There continues to be significant risk created by volatile state revenues. In these times of great change and continued economic uncertainty, reserves need to be greater than the minimum. Districts such as ours need to be especially cautious in focusing on multi-year strategies due to proposals that shift dollars to districts that have higher socioeconomic disadvantaged and English learner student populations.

In certifying the 2012-13 Second Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and two subsequent fiscal years.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Second Interim Report as presented and authorize the filing of a "positive" certification with the Santa Barbara County Office of Education.

FUNDING:

N/A



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Reliance Communications, Inc. SchoolMessenger Contract

BACKGROUND: SchoolMessenger is a leading provider of on-demand notification solutions for education. It is in use by thousands of school districts, colleges, private schools and other institutions to keep parents, staff and students informed in both emergency and non-emergency situations. Notifications can be sent within a very few minutes via phone message, email, text message, and/or social media. Potential uses include notifying parents of emergency situations, student absences, PTA events, and MealTime and/or Campus Connection low balances. Messages can be sent from the school or district in over 50 languages. SchoolMessenger is fully hosted on-line and will update information from Aeries, our Student Information System, nightly to insure that contact information is current. Assistance is available 24 hours a day, seven days a week, and 365 days a year. Parents may choose how they want to be notified (by phone, email and/or text message).

We began discussing implementation of a notification system in the fall of 2012. Several companies were contacted and references were interviewed. Four companies made presentations to cabinet level administrators. From this group, two companies were chosen to make presentations to school administrators. SchoolMessenger was chosen as the best fit for the Orcutt School District.

As a convenience to our staff a preview start date was effective March 1, 2013 with no charge to the District. The actual agreement would commence with a service start date of June 1, 2013 at an annual rate of \$7,672.50 for two years for a total due of \$15,345.00. If we elect to extend the contract for one more year the annual rate quoted, \$7,672.50 will be locked in for the additional year.

RECOMMENDATION: It is recommended that the Board of Trustees approve the Reliance Communications, Inc. agreement as presented.

FUNDING: General Fund

SchoolMessenger Notifications Order Authorization with Preview

ACCOUNT INFORMATION

District Name: Orcutt Union School District

Annual Rate: \$7672.50

Adjustments: N/A

Total Due: \$15,345.00

Preview Start Date: March 1, 2013

Service Start Date: June 1, 2013

Reference Quote # 48057

ACKNOWLEDGEMENTS

Reliance Communications, Inc. ("Reliance") will provide District with the online communications application SchoolMessenger CommSuite as further described in the Reference Quote (the "Service") subject to the following terms and conditions:

1. License Grant. Reliance grants District the non-exclusive, non-transferable and terminable license to use the Service. These rights granted to District are provided on the condition that District does not (and does not allow any third party to) copy, modify, create a derivative work of, reverse engineer, reverse assemble, disassemble, or decompile the Service or any part thereof or otherwise attempt to discover any source code, modify the Service in any manner or form, or use unauthorized modified versions of the Service.

2. License From District. Subject to the terms and conditions of this Agreement, District grants Reliance the nonexclusive non-transferable license to copy, store, record, transmit, maintain, display, view, print, or otherwise use District Data to the extent necessary to provide the Service to District. District agrees that the license to District Data shall survive the termination of this Agreement for up to one year, solely for the purpose of storing backup District Data.

3. Preview Period. Reliance is providing preview access to the Service beginning on the Preview Start Date and concluding on the Service Start Date (the "Preview Period"). During this Preview Period, the District has full right to use all functions of the Service at no cost and at no obligation to continue service beyond the Preview Period. Reliance reserves the right to discontinue the Preview Period at any time at its discretion.

4. Term and Termination. This agreement will commence on the Service Start Date and continue for 36 months (the "Initial Term"), and then will automatically renew for successive one year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term. If the Initial Term extends beyond one year, the Customer may terminate this agreement for convenience on the one year anniversary of the Service Start Date, and each one year anniversary thereafter, by providing written notice to Reliance at least 30 days prior to the end of the then-current term.

5. Transmission Of Data. Reliance warrants that it will use commercially reasonable efforts to ensure that District's Data will be safeguarded and maintained accurately. District understands that the technical processing and transmission of District's electronic communications is fundamentally necessary to District's use of the Service. District expressly consents to Reliance's interception and storage of electronic communications and/or District Data, and District acknowledges and understands that District's Electronic Communications will involve transmission over the Internet, and over various networks, only part of which may be owned and/or operated by Reliance. District acknowledges and understands that changes to District's Electronic Communications may occur in order to conform and adapt such data to the technical requirements of connecting networks or devices. District further acknowledges and understands that electronic communications may be accessed by unauthorized parties when communicated across the Internet, network communications facilities, telephone, or other electronic means. District agrees that Reliance is not responsible for any electronic communications and/or District Data which are lost, altered, intercepted or stored without authorization during the transmission of any data whatsoever across networks not owned and/or operated by Reliance.

6. Limitations Of Liability. DISTRICT ACKNOWLEDGES AND AGREES THAT THE CONSIDERATION WHICH RELIANCE IS CHARGING HEREUNDER DOES NOT INCLUDE CONSIDERATION FOR ASSUMPTION BY RELIANCE OF THE RISK OF DISTRICT'S INCIDENTAL OR CONSEQUENTIAL DAMAGES. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO ANYONE FOR INCIDENTAL, CONSEQUENTIAL, PUNITIVE, SPECIAL OR EXEMPLARY DAMAGES, OR INDIRECT DAMAGES OF ANY TYPE OR KIND (INCLUDING LOSS OF DISTRICT DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE), ARISING FROM BREACH OF WARRANTY OR BREACH OF CONTRACT, OR NEGLIGENCE, OR ANY OTHER LEGAL CAUSE OF ACTION ARISING FROM OR IN CONNECTION WITH THIS AGREEMENT.

Agreed and Acknowledged by the following who is authorized to sign on behalf of the District:

Signature:
(or initials if signing electronically) _____

Date: _____

Name: _____ Title: _____



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 3260, Fees and Charges

BACKGROUND: In our continued effort to be current with district board policies, attached is policy 3260 for first reading. This policy has been reviewed by the School Boards Association legal counsel to comply with current requirements. This will bring us up-to-date with current practices and legalese.

Board Policy	Policy
3260	Fees and Charges

RECOMMENDATION: Staff recommends that the Board of Trustees approve Board Policy 3260 as presented for first reading.

FUNDING: N/A

Fees and Charges

The Board of Trustees desires to furnish books, materials and instructional equipment as needed for the educational program. Because the needs of the district must be met with limited available funds, the Board may charge fees when specifically authorized by law.

The district shall consider the student and parent guardian's ability to pay when establishing fee schedules and granting exceptions.

(cf. 1321 – Solicitation of Funds from and by Students)

(cf. 3100 – Budget)

(cf. 3290 – Gifts, Grants and Bequests)

(cf. 6145 – Extracurricular and Cocurricular Activities)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. For such authorized fees, deposits, and charges, the district shall consider students' and parents/guardians' ability to pay when establishing fee schedules and granting waivers or exceptions.

(cf. 3250 – Transportation Fees)

(cf. 3515.4 – Recovery for Property Loss or Damage)

(cf. 3553 – Free and Reduced Price Meals)

(cf. 5143 – Insurance)

(cf. 9323.2 – Actions by the Board)

Whenever a student or parent/guardian believes that an impermissible fee, deposit, or other charge is being required of the student for his/her participation in an educational activity, the student or his/her parent/guardian may file a complaint with the principal or designee using the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

(cf. 1312.3 - Uniform Complaint Procedures)

The Superintendent or designee shall include information in the annual notification required by 5 CCR 4622 to be provided to all district students, parents/guardians, employees, and other interested parties about the requirements relating to the prohibition against districts requiring students to pay fees, deposits or other charges in order to participate in an educational activity, unless authorized by law, and the filing of complaints for alleged violations using the uniform complaint procedures. (Education Code 49013)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall provide professional development opportunities to administrators, teachers, and other personnel to learn about permissible fees.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Legal Reference:

EDUCATION CODE

Section 8239 Preschool and wraparound child care services
Section 8263 Child care eligibility
Section 8760-8773 Outdoor science and conservation programs
Section 17551 Property fabricated by students
Sections 19910-19911 Offenses against libraries
Section 32033 Eye protective devices
Section 32221 Insurance for athletic team member
Section 32390 Fingerprinting program
Sections 35330-35332 Excursions and field trips
Section 35335 School camp programs
Section 38080-38085 Cafeteria establishment and use
~~Section 38119 Lease of personal property; caps and gowns~~
Section 38120 Use of school band equipment on excursions to foreign countries
Section 39807.5 Payment of transportation costs
Section 39837 Transportation of students to places of summer employment
Section 48050 Residents of adjoining states
Section 48052 Tuition for foreign residents
Section 48904 Liability of parent or guardian
Section 49010-49013 Student fees
Section 49065 Charge for copies
Section 49066 Grades, effect of physical education class apparel
Section 49091.14 Prospectus of school curriculum
Sections 51810-51815 Community service classes
Section 52612 Tuition for adult classes
Section 52613 Nonimmigrant aliens
Section 60410 Students in classes for adults

GOVERNMENT CODE

Section 6253 Request for copy; fee

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

Section 350 Fees not permitted

4622 Notice

UNITED STATES CODE, TITLE 8

Section 1184 Foreign Students

COURT DECISIONS

Driving School Assn of CA v. San Mateo Union HSD (1993) 11 Cal. App. 4th 1513
Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251
Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Hartzell v. Connell (1984) 35 Cal. 3d 899
CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

1030.97 Fiscal Management Advisory 97-02: Fees, Deposits and Other Charges

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy Adopted:

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Bob Bush, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 5148.2
BEFORE/AFTER SCHOOL PROGRAMS

BACKGROUND: This is a new policy that includes guidelines for the after school programs that are currently in place in the Orcutt School District. This policy has been referenced in other policies we currently have in place. The policy covers both grant based programs as well as fee based programs, which are models currently in use at elementary schools in the District.

RECOMMENDATION: It is recommended that the Board of Trustees approve BP 5148.2

FUNDING: No funding implications.

Students

BEFORE/AFTER SCHOOL PROGRAMS

The Board of Trustees desires to provide before-school and/or after-school enrichment programs that support the regular education program and provide safe, constructive alternatives for students. In order to increase academic achievement of participating students, the content of such programs shall be aligned with the district's vision and goals for student learning, its curriculum, and district and state academic standards and shall be integrated with other learning support activities.

- (cf. 0000 - Mission)
- (cf. 0200 - Goals for the School District)
- (cf. 5148 - Child Care and Development)
- (cf. 6162.52 - High School Exit Examination)
- (cf. 6176 - Weekend/Saturday Classes)
- (cf. 6177 - Summer School)
- (cf. 6179 - Supplemental Instruction)

The establishment of any program shall be approved by the Board and the principal of each participating school. (Education Code 8421, 8482.3)

The program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, the program may include support services that reinforce the educational component and promote student health and well-being, including, but not limited to, drug and violence prevention programs, character education, and programs that promote parent/guardian involvement and family literacy.

- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 5131.6 - Alcohol and Other Drugs)
- (cf. 6020 - Parent Involvement)

Schools that are eligible for state or grant funding to provide after school programs shall follow the grant guidelines which may include no fees for participation in the program.

A fee for participation in before/after school childcare programs may be charged to participating families based on the actual cost of services. The fee may be waived or subsidized based on economic disadvantage or other critical needs in accordance with Education Code 8263 and 8350.

- (cf. 3260 - Fees and Charges)

Legal Reference:

EDUCATION CODE

8263 Eligibility and priorities for subsidized child development services
8350-8359.1 Programs for CalWORKS recipients
8420-8428 21st Century After-School Program for Teens
8482-8484.6 After School Education and Safety Program
8484.7-8484.9 21st Century Community Learning Centers
17264 New construction; accommodation of before- and after-school programs
35021.3 After-school physical recreation instructors
45125 Criminal record check
49430-49436 Nutrition standards
49553 Free or reduced-price meals
69530-69547.9 Cal Grant program
UNITED STATES CODE, TITLE 20
6314 Title I schoolwide programs
6319 Program improvement
7171-7176 21st Century community learning centers

Management Resources:

CSBA ADVISORIES

Proposition 49: New Funding for Before and After School Programs, July 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

21st Century High School After School Safety and Enrichment for Teens (ASSETS)

Program Evaluation Guidebook 2005-06, July 2006

COUNCIL OF CHIEF STATE SCHOOL OFFICERS (CCSSO) PUBLICATIONS

Using NCLB Funds to Support Extended Learning Time: Opportunities for Afterschool Programs, August 2005

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Building and Sustaining After-School Programs: Successful Practices in School Board Leadership, 2005

U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

21st Century Community Learning Centers, February 2003

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

After-School Programs: Keeping Children Safe and Smart, June 2000

WEB SITES

CSBA: <http://www.csba.org>

Academy for Educational Development, Promising Practices in Afterschool:

<http://www.afterschool.org>

California Department of Education, After School Partnerships Office:

<http://www.cde.ca.gov/ls/ba>

California School-Age Consortium: <http://calsac.org>

Children Now: <http://www.childrennow.org>

Council of Chief State School Officers: <http://www.ccsso.org>

National School Boards Association, Extended-Day Learning Opportunities Program:

<http://www.nsba.org/edlo>

Policy Adopted: ~~10/15/08~~ 03/13/13

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Bob Bush, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 5144
DISCIPLINE

BACKGROUND: Policy updated to reflect new law (AB 1729) which provides alternative methods of discipline that should be considered before suspension is imposed. Policy adds preventative and positive conflict resolution strategies, such as conferences with students and their parents/guardians; use of study as well as guidance, or other intervention-related teams.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5144

FUNDING: No funding implications.

Students

DISCIPLINE

The Board of Trustees desires to provide a safe, supportive, and positive school environment conducive to student learning and to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline.

The Superintendent or designee shall approve, for each school, a complement of effective, age-appropriate strategies for correcting student behavior. Such strategies may include, but are not limited to, conferences with students and their parents/guardians; use of study, guidance, or other intervention-related teams; enrollment in a program teaching prosocial behavior or anger management; and participation in a restorative justice program. Staff shall use preventative measures and positive conflict resolution techniques whenever possible. ~~In addition, discipline shall be used in a manner that corrects student behavior without intentionally creating an adverse effect on student learning or health.~~ Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as suspension and expulsion, shall be imposed only when required by law and when other means of correction have failed. (Education Code 48900.5)

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 6020 - Parent Involvement)
(cf. 6164.5 - Student Success Teams)

Board policies and administrative regulations shall outline acceptable student conduct and provide the basis for sound disciplinary practices.

(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.2 - Bullying)

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs. However, the rules shall be consistent with law, Board policy, and district regulations. The Board may review, at an open meeting, the approved school discipline rules for consistency with Board policy and state law. (Education Code 35291.5)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct

occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline and attempt to identify and address the causes of the student's behavior. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health and opportunity to learn.

Persistently disruptive students may be assigned to alternative programs or removed from school in accordance with law, Board policy and administrative regulation.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 3515.3 - District Police/Security Department)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5136 - Gangs)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6164.5 - Student Success Teams)
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6184 - Continuation Education)
(cf. 6185 - Community Day School)

Staff shall enforce disciplinary rules fairly, consistently and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

The Superintendent or designee shall provide professional development as necessary to assist staff in developing consistent classroom management skills, implementing effective disciplinary techniques, and establishing cooperative relationships with parents/guardians.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Corporal Punishment

Corporal punishment shall not be used as a disciplinary measure against any student. Corporal punishment includes the willful infliction of, or willfully causing the infliction of, physical pain on a student. (Education Code 49001)

However, corporal punishment does not include any pain or discomfort suffered by a student as a result of his/her voluntary participation in an athletic or other recreational competition or activity. In addition, an employee's use of force that is reasonable and necessary to protect himself/herself, students, staff, or other persons, to prevent damage to property, or to obtain possession of weapons or other dangerous objects within the control of the student is not corporal punishment. (Education Code 49001)

(cf. 4158/4258/4358 - Employee Security)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 6145.2 - Athletic Competition)

Legal Reference:

EDUCATION CODE

32280-32288 School safety plans

35146 Closed sessions

35291 Rules

35291.5-35291.7 School-adopted discipline rules

37223 Weekend classes

44807.5 Restriction from recess

48900-48926 Suspension and expulsion

48980-48985 Notification of parents or guardians

49000-49001 Prohibition of corporal punishment

49330-49335 Injurious objects

CIVIL CODE

1714.1 Parental liability for child's misconduct

CODE OF REGULATIONS, TITLE 5

307 Participation in school activities until departure of bus

353 Detention after school

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, October 2011

Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009

CDE PROGRAM ADVISORIES

Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000

STATE BOARD OF EDUCATION POLICIES

01-02 School Safety, Discipline and Attendance, March 2001

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

USDOE: <http://www.ed.gov>

Policy Adopted: 9/14/11 03/13/13 ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Bob Bush, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 5148.3
PRESCHOOL/EARLY CHILDHOOD EDUCATION

BACKGROUND: Policy updated to reflect new law (SB 1016) which eliminates full-day preschool programs under the California State Preschool Program.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5148.3

FUNDING: No funding implications. The preschool program continues to receive state funding, however it is less than that received in previous years. Additionally, the state now requires parents to contribute funds based on income to the program to offset costs.

Students

PRESCHOOL/EARLY CHILDHOOD EDUCATION

The Board of Trustees recognizes that high-quality preschool experiences for children ages 3-4 years help them develop knowledge, skills, and attributes necessary to be successful in school and provide for a smooth transition into the elementary education program. Such programs should provide developmentally appropriate activities in a safe, well-supervised, cognitively rich environment.

(cf. 6170.1 – Transitional Kindergarten)

Collaboration with Community Programs

The Superintendent or designee shall collaborate with other agencies, organizations, the county office of education, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a community-wide plan to increase children's access to high-quality preschool programs.

(cf. 1020 – Youth Services)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 – Relations Between Private Industry and the Schools)

Information about preschool options in the community shall be provided to parents/guardians upon request.

The Superintendent or designee shall establish partnerships with feeder preschools to facilitate articulation of the preschool curriculum with the district's elementary education program.

(cf. 6011 – Academic Standards)

(cf. 6143 – Courses of Study)

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools.

The Board shall set priorities for establishing or expanding services as resources become available. In so doing, the Board shall give consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing district schools.

(cf. 0520.1 – High Priority Schools Grant Program)

(cf. 0520.2 – Title I Program Improvement Schools)

~~(cf. 0520.4 - Quality Education Investment Schools)~~
~~(cf. 6171 - Title I Programs)~~

On a case-by-case basis, the Board shall determine whether the district shall directly administer preschool programs or contract with public or private providers to offer such programs.

Facilities for preschool classrooms shall be addressed in the district's ~~comprehensive~~ facilities ~~master~~ plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations.

~~(cf. 7110 - Facilities Master Plan)~~
~~(cf. 7210 - Facilities Financing)~~

~~To enable children of working parents/guardians to participate in the district's preschool program, the Superintendent or designee shall recommend strategies to provide a full-day program and/or to link to other full-day child care programs in the district or community to the extent possible.~~

To encourage participation in the district's preschool program and meet the child care needs of parents/guardians, the Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community.

~~(cf. 5148 - Child Care and Development)~~
~~(cf. 5148.1 - Child Care Services for Parenting Students)~~
~~(cf. 5148.2 - Before/After School Programs)~~

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning. Program staff shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

~~(cf. 1240 - Volunteer Assistance)~~
~~(cf. 5020 - Parent Rights and Responsibilities)~~
~~(cf. 6020 - Parent Involvement)~~

The district's program shall be aligned with preschool learning foundations ~~and curriculum frameworks published~~ ~~developed~~ by the California Department of Education which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. Program components shall address social-emotional, physical, and cognitive development in key areas that are necessary for kindergarten readiness.

The district's preschool program shall provide appropriate services to support the needs

of English learners and children with disabilities.

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6174 - Education for English Language Learners)

To maximize the ability of children to succeed in the preschool program, program staff shall support children's health through proper nutrition and physical activity and shall provide or make referrals to health and social services as needed.

(cf. 3550 - Food Services/Child Nutrition Program)
(cf. 5030 - Student Wellness)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

(cf. 4112.2 - Certification)
(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.5/4312.5 - Criminal Record Check)
(cf. 4131 - Staff Development)
(cf. 4212.5 - Criminal Record Check)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

The Superintendent or designee shall regularly report to the Board regarding enrollments in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

(cf. 0500 - Accountability)
(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

8200-8499.10 Child Care and Development Services Act, especially:
8200-8209 General provisions for child care and development services
8230-8233 Migrant child care and development program
8235-8239 California state preschool program
8240-8244 General child care and development programs
8250-8252 Programs for children with special needs
8263 Eligibility and priorities for subsidized child development services

8300-8303 *Early Learning Quality Improvement System Advisory Committee*
8360-8370 *Personnel qualifications*
8400-8409 *Contracts*
8493-8498 *Facilities*
8499.3-8499.7 *Local child care and development planning councils*
54740-54749 *Cal-SAFE program for pregnant/parenting students and their children*
HEALTH AND SAFETY CODE

1596.70-1596.895 *California Child Day Care Act*

1596.90-1597.21 *Day care centers*

120325-120380 *Immunization requirements*

CODE OF REGULATIONS, TITLE 5

18000-18434 *Child care and development programs*

80105-80125 *Permits authorizing service in child development programs*

UNITED STATES CODE, TITLE 20

6311-6322 *Title I, relative to preschool*

6319 *Qualifications for teachers and paraprofessionals*

6371-6376 *Early Reading First*

6381-6381k *Even Start family literacy programs*

6391-6399 *Education of migratory children*

UNITED STATES CODE, TITLE 42

9831-9852 *Head Start programs*

9858-9858q *Child Care and Development Block Grant*

CODE OF FEDERAL REGULATIONS, TITLE 22

101151-101239.2 *General requirements, licensed child care centers, including:*

101151-101163 *Licensing and application procedures*

101212-101231 *Continuing requirements*

101237-101239.2 *Facilities and equipment*

CODE OF FEDERAL REGULATIONS, TITLE 45

1301-1310 *Head Start*

Management Resources:

CSBA PUBLICATIONS

Expanding Access to High-Quality Preschool Programs: A Resource and Policy Guide for School Leaders, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Preschool Learning Foundations, Vol. 1, 2008

12-08 Disenrollment Due to 2012-13 Budget Reduction for California State Preschool Programs, Management Bulletin, July 2012

Preschool English Learners: Principles and Practices to Promote Language, Literacy, and Learning, 2007 2nd ed. 2009

Prekindergarten Learning Development Guidelines, 2000

First Class: A Guide for Early Primary Education, 1999

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS

~~08-13 California State Preschool Program, November 2008~~

~~01-06 The Desired Results for Children and Families System, May 31, 2001~~

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Good Start, Grow Smart, April 2002

WEB SITES

CSBA: <http://www.csba.org>

California Association for the Education of Young Children: <http://www.caeyc.org>

California Children and Families Commission: <http://www.ccfc.ca.gov>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education: <http://www.cde.ca.gov>

California Head Start Association: <http://caheadstart.org>

California Preschool Instructional Network: <http://www.cpin.us>

Child Development Policy Institute: <http://www.cdpi.net>

Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>
First 5 Association of California: <http://www.f5ac.org>
National Institute for Early Education Research: <http://nieer.org>
National School Boards Association: <http://www.nsba.org>
Preschool California: <http://www.preschoolcalifornia.org>
U.S. Department of Education: <http://www.ed.gov>

Policy Adopted: ~~12/9/09~~ 03/13/13

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Bob Bush, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 5144.1
SUSPENSION AND EXPULSION/DUE PROCESS

BACKGROUND: Mandated policy updated to reflect new law (AB 1729) which prohibits suspension of a student for certain specified violations unless other means of correction have failed to bring about proper conduct.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5144.1

FUNDING: No funding implications.

SUSPENSION AND EXPULSION/DUE PROCESS

The Board of Trustees desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)

~~*(cf. 5144 - Discipline)*~~

(cf. 5131.1 - Bus Conduct)

(cf. 5131.2 - Bullying)

To correct the behavior of students who are subject to discipline, the Superintendent or designee shall, to the extent allowed by law, ~~shall first~~ use alternative disciplinary ~~measures~~ strategies that ~~keep students in school during the school day~~ specified in AR 5144.1 – Discipline (Education Code 48900.5).

~~*(cf. 1020 - Youth Services)*~~

~~*(cf. 5138 - Conflict Resolution/Peer Mediation)*~~

(cf. 5144 - Discipline)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

Alternatives to suspension or expulsion also shall be used with students who are truant, tardy, or otherwise absent from assigned school activities.

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

Except for single acts of a grave nature or offenses for which suspension or expulsion is required by law, suspension or expulsion shall be used only when the student involved has a history of misconduct and other means of correction have failed to bring about proper conduct or the student's presence causes a continuing danger to himself/herself or others.

(cf. 5131.7 - Weapons and Dangerous Instruments)

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be those specified in law and/or administrative regulation.

Suspended or expelled students shall be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion.

~~(cf. 6145—Extracurricular and Coextracurricular Activities)~~
~~(cf. 6145.2—Athletic Competition)~~

Student Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in administrative regulation and/or law. (Education Code 48911, 48915, 48915.5)

~~(cf. 5119—Students Expelled from Other Districts)~~
~~(cf. 5144.2—Suspension and Expulsion/Due Process (Individuals with Disabilities))~~

Decision Not to Enforce Expulsion Order

On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law and administrative regulation (**Education Code 48917**).

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (re suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48667 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 *Principal of a crime, defined*
240 *Assault defined*
241.2 *Assault fines*
242 *Battery defined*
243.2 *Battery on school property*
243.4 *Sexual battery*
245 *Assault with deadly weapon*
245.6 *Hazing*
261 *Rape defined*
266c *Unlawful sexual intercourse*
286 *Sodomy defined*
288 *Lewd or lascivious acts with child under age 14*
288a *Oral copulation*
289 *Penetration of genital or anal openings*
417.27 *Laser pointers*
422.55 *Hate crime defined*
422.6 *Interference with exercise of civil rights*
422.7 *Aggravating factors for punishment*
422.75 *Enhanced penalties for hate crimes*
626.2 *Entry upon campus after written notice of suspension or dismissal without permission*
626.9 *Gun-Free School Zone Act of 1995*
626.10 *Dirks, daggers, knives, razors or stun guns*
868.5 *Supporting person; attendance during testimony of witness*
WELFARE AND INSTITUTIONS CODE
729.6 *Counseling*
UNITED STATES CODE, TITLE 18
921 *Definitions, firearm*
UNITED STATES CODE, TITLE 20
1415(K) *Placement in alternative educational setting*
7151 *Gun free schools*
COURT DECISIONS
T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267
Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421
Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H., (2001) 85 Cal.App.4th 1321
Garcia v. Los Angeles Board of Education (1991) 123 Cal.App.3d 807
Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182
John A. v. San Bernardino School District (1982) 33 Cal. 3d 301
ATTORNEY GENERAL OPINIONS
84 *Ops.Cal.Atty.Gen 146 (2001)*
80 *Ops.Cal.Atty.Gen. 91 (1997)*
80 *Ops.Cal.Atty.Gen. 85 (1997)*
Management Resources:
CSBA PUBLICATIONS
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Civil Rights Data Collection Summary, Marcy 2012
WEB SITES
CSBA: <http://www.csba.org>
California Attorney General's Office: <http://www.oag.state.ca.us>
California Department of Education: <http://www.cde.ca.gov>
U.S. Department of Education, Office for Civil Rights: <http://ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>
U.S. Department of Education, Office of Safe and Drug-Free Schools: <http://www.ed.gov/about/offices/list/osdfs>

Policy Adopted: 06/13/2012-//13

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Educational Services

Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Bob Bush, Superintendent

FROM: Holly Edds
Assistant Superintendent, Educational Services

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 5113.1
TRUANCY

BACKGROUND: Policy updated to provide information about available tools for tracking attendance, add school health services as a strategy for preventing attendance problems, expand list of agencies and individuals with whom the district might collaborate to identify and address problems, reflect legislative intent to use alternatives to suspension or expulsion with truants, and update representatives on the school attendance review board to reflect current law.

RECOMMENDATION: It is recommended that the Board of Trustees approve the revision to BP 5113.1

FUNDING: No funding implications.

Students

TRUANCY

The Board of Trustees believes that excessive student absenteeism and tardiness, whether caused by excused or unexcused absences, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

(cf. 5113 – Absences and Excuses)

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students classified as chronic absentees and truants, as defined in law and administrative regulation.

~~To improve student attendance, the Superintendent or designee shall implement positive steps to identify the reasons for a student's unexcused absences and to help resolve the problems caused by truancy. Such strategies shall focus on early intervention and may include, but not be limited to, communication with parents/guardians and the use of student study teams.~~

~~(cf. 5113 – Absences and Excuses)~~

~~(cf. 5147 – Dropout Prevention)~~

~~(cf. 5149 – At Risk Students)~~

~~(cf. 6164.5 – Student Success Teams)~~

~~(cf. 6176 – Weekend/Saturday Classes)~~

The Superintendent or designee shall develop strategies that focus on prevention of attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance. The Superintendent or designee also shall develop strategies that enable early outreach to students as soon as they show signs of poor attendance.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5126 - Awards for Achievement)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.6 - School Health Services)

(cf. 5145.3 - Nondiscrimination/Harassment)

~~In addition, The Superintendent or designee shall cooperate work with students, parents/guardians, school staff, and other community agencies, as appropriate, within the community to meet the needs of students who have serious school attendance or behavior problems and to maintain a continuing inventory of community resources, including alternative programs~~ identify factors contributing to chronic absences and truancy. He/she also may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to ensure that alternative educational programs and nutrition, health care, and other support services are available for students and families and to intervene as necessary when students have serious attendance problems.

(cf. 1020 - Youth Services)

~~(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)~~

(cf. 1020 - Youth Services)

(cf. 5030 - Student Wellness)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6158 - Independent Study)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6175 - Migrant Education Program)

(cf. 6179 - Supplemental Instruction)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6183 - Home and Hospital Instruction)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

Students who are identified as truants shall be subject to the interventions specified in law and administrative regulation.

A student's truancy, tardiness, or other absence from school shall not be the sole basis for his/her out-of-school suspension or expulsion. Alternative disciplinary strategies and positive reinforcement for attendance shall be used whenever possible.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent or designee shall regularly analyze data on student absence to identify patterns of absence districtwide and by school, grade level, and student population. Such data shall be used to identify common barriers to attendance, prioritize resources for intervention, and monitor progress over time. The Superintendent or designee shall periodically report this information to the Board for purposes of evaluating the effectiveness of strategies implemented to reduce chronic absence and truancy and making changes as needed. As appropriate, the Superintendent or designee also shall provide this information to key school staff and community agency partners to engage

them in program evaluation and improvement and in identification of how to best allocate available community resources.

School Attendance Review Board

In accordance with law and administrative regulation, habitual truants may be referred to a school attendance review board (SARB), ~~a truancy mediation program operated by the county's district attorney or probation officer, and/or juvenile court in accordance with law.~~

The Superintendent or designee shall appoint members of the a SARB Consortia, who may include, but are not limited to, a parent/guardian as well as representatives of the district, county probation department, county welfare department, county office of education, law enforcement agencies, community-based youth service centers, school guidance personnel, child welfare and attendance personnel, school or county health care personnel, and school, county, or community mental health personnel. (Education Code 48321)

The district's SARB shall operate in accordance with Education Code 48320-48325 and procedures established by the Superintendent or designee.

~~For purposes of California's welfare system (CalWORKS), a student shall be determined to be regularly attending school unless he/she has been referred to the county district attorney or probation office pursuant to Education Code 48263.~~

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)

37223 Weekend classes

41601 Reports of average daily attendance

46000 Records (attendance)

46010-46014 Absences

46110-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48225.5 Work permits, entertainment and allied industries

48240-48246 Supervisors of attendance

48260-48273 Truants

48290-48296 Failure to comply; complaints against parents

48320-48324 School attendance review boards

48340-48341 Improvement of student attendance

48400-48403 Compulsory continuation education

48900 Suspension and expulsion

49067 Unexcused absences as cause of failing grade

60901 Chronic absence

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

PENAL CODE

270.1 Chronic truancy; parent/guardian misdemeanor

272 Parent/guardian duty to supervise and control minor child; criminal liability for truancy

830.1 Peace officers

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

COURT DECISIONS

L.A. v. Superior Court of San Diego County, (2012) 209 Cal.App.4th 976

ATTORNEY GENERAL OPINIONS

~~66 Ops. Cal. Atty. Gen. 245, 249 (1983)~~

Management Resources:

CDE MANAGEMENT ADVISORIES

~~0114.98 School Attendance and CalWORKS, Management Bulletin 98-01~~

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Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

CDE PUBLICATIONS

~~School Attendance Review Board Handbook, 1995~~ 2012

School Attendance Improvement Handbook, 2000

CSBA ADVISORIES

~~0520.97 Welfare Reform and Requirements for School Attendance~~

WEB SITES

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Attendance Works: <http://www.attendanceworks.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

California Healthy Kids Survey: <http://chks.wested.org>

California School Climate, Health, and Learning Survey System: <http://www.cal-schls.wested.org>

OnTrackCA: <http://www.ontrackca.org>

Policy Adopted: ~~10/15/08~~ 03/13/13

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



HUMAN RESOURCES MEMORANDUM

TO: Bob Bush

FROM: Jan Yanagisako

BOARD MEETING DATE: March 13, 2013

BOARD AGENDA ITEM: Board Policy 4030
Nondiscrimination in Employment

BACKGROUND: Policy updated to reflect new law (AB 1964) which prohibits discrimination against an employee or job applicant based on the person's religious beliefs, observances, or dress or grooming practices unless the district can demonstrate that it has explored available reasonable alternative means of accommodating the person but is unable to do so. Policy also updated to reflect new law (AB 2386) which, for purposes of prohibiting discrimination in employment, revises the definition of "religious creed" to include religious dress and grooming practices and defines "sex" to include breastfeeding the related medical conditions.

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Policy 4030, Nondiscrimination in Employment.

FUNDING: No impact

NONDISCRIMINATION IN EMPLOYMENT

The Board of Trustees desires to provide a positive work environment where employees and job applicants are free from harassment and are assured of equal access and opportunities in accordance with law. The Board prohibits any district employee from harassing or discriminating against any other district employee or job applicants on the basis of the person's actual or perceived race, color, national origin, ancestry, ~~religion~~ **religious creed**, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation. The Board also prohibits retaliation against any district employee or job applicant who complains, testifies or in any way participates in the district's complaint procedures instituted pursuant to this policy.

- (c.f. 0410 – Nondiscrimination in District Programs and Activities)
- ~~(cf. 4032 – Reasonable Accommodation)~~
- ~~(cf. 4033 – Lactation Accommodation)~~
- (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
- (cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)
- (c.f. 4154/4254/4354 – Health and Welfare Benefits)
- (c.f. 5145.7 – Sexual Harassment)

Prohibited discrimination consists of any adverse employment action **against a person**, including termination or denial of promotion, job assignment, or training, **or in discriminating against the person in compensation, terms, conditions, or other privileges of employment** based on any of the prohibited categories of discrimination listed above.

The prohibition against discrimination based on the religious creed of an employee or job applicant includes any discrimination based on the person's religious dress or grooming practices or any conflict between the person's religious belief, observance, or practice and an employment requirement. The prohibition against discrimination based on the sex of an employee or job applicant shall include any discrimination based on the person's pregnancy, childbirth, breastfeeding, or any related medical conditions. (Government Code 12926, 12940)

Harassment consists of any unwelcome verbal, physical or visual conduct that is based on any of the prohibited categories of discrimination listed above and that it is so severe and pervasive that it adversely affects an individual's employment opportunities, ~~or~~ has the purpose or effect of unreasonably interfering with the individual's work performance, or creates an intimidating, hostile or offensive work environment.

The Board also prohibits retaliation against any district employee or job applicant who complains, testifies, assists, or in any way participates in the district's complaint procedures institute pursuant to this policy.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels or coerces another to engage or attempt to engage in such behavior, in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

- (cf. 4117.4 - Dismissal)
- (cf. 4118 - Suspension/Disciplinary Action)
- ~~(cf. 4218 – Dismissal/Suspension/Disciplinary Action)~~

Any employee or job applicant who believes that he/she has been or is being discriminated against or harassed in violation of district policy or regulation, should, as appropriate, immediately contact his/her supervisor, the Coordinator, or the Superintendent who shall advise the employee or applicant about the district's procedures for filing, investigating and resolving any such complaints.

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with AR 4031, Complaints Concerning Discrimination in Employment.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to the Coordinator or Superintendent as soon as practical after the incident. All employees are encouraged to report such incidents to their supervisor immediately.

Training and Notifications

The Superintendent or designee shall provide training to supervisory or management employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination

(c.f. 4131/42231/4331 – Staff Development)

The Superintendent or designee shall regularly publicize, within the district and in the community, the district's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin or application form that is used in employee recruitment. (34 CFR 100.6, 106.9)

The district's policy and administrative regulation shall be posted in all schools and offices including staff lounges and student government meeting rooms. (5 CCR 4960)

The Board designates the following position as Coordinator for Nondiscrimination in Employment:

Assistant Superintendent of Human Resources
500 Dyer Street
Orcutt, CA 93455
(805) 938-8900

The Superintendent or designee shall provide training to employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination.

(cf. 4131, 4231, 4331 – Staff Development)

Legal Reference:

EDUCATION CODE

200-262.4, *Prohibition of discrimination*

CIVIL CODE

51.7 *Freedom from violence or intimidation*

GOVERNMENT CODE

11135 *Unlawful discrimination*

12900-12996 *Fair Employment and Housing Act*

PENAL CODE

422.56 *Definitions, hate crimes*

CODE OF REGULATIONS, TITLE 2

7287.6 *Terms, conditions and privileges of employment*

CODE OF REGULATIONS, TITLE 5

4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*

UNITED STATES CODE, TITLE 20

1681-1688 *Discrimination based on sex or blindness, Title IX*

UNITED STATES CODE, TITLE 29

621-634 *Age Discrimination in Employment Act*

794 *Section 504 of the Rehabilitation Act of 1973*

UNITED STATES CODE, TITLE 42

2000d-2000d-7 *Title VI, Civil Rights Act of 1964*

2000e-2000e-17 *Title VII, Civil Rights Act of 1964 as amended*

2000ff-2000ff-11 *Genetic Information Nondiscrimination Act of 2008*

2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*

6101-6107 *Age discrimination in federally assisted programs*

12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 *Compliance information*

104.7 *Designation of responsible employee for Section 504*

104.8 *Notice*

106.8 *Designation of responsible employee and adoption of grievance procedures*

106.9 *Dissemination of policy*

110.1-110.39 *Nondiscrimination on the basis of age*

COURT DECISIONS

Thompson v. Noath American Stainless LP, (2011) 131 S. Ct. 863

Shephard v. Loyola Marymount (2002) 102 CalApp.4th 837

Management Resources:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

Questions and Answers: Religious Discrimination in the Workplace 2008

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, March, 1999

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS

Notice of Non-Discrimination, August 2010

WEB SITES

EEOC: <http://www.eeoc.gov>

OCR: <http://www.ed.gov/offices/OCR>

DFEH: <http://www.dfeh.ca.gov>

Policy Adopted: ~~09/12/2012~~ 04/10/2013

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California

Board Report

District 16 -- Orcutt Union

Fund 01 -- General Fund

As of 2/28/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	346,746.16	(2,584,442.01)	2,142,210.62	0.00	2,488,956.78
9130 -- Revolving Cash/Fiscal Agent	13,928.00	0.00	0.00	0.00	13,928.00
9200 -- Accounts Receivable	6,947,163.73	0.00	(6,947,163.73)	0.00	0.00
9310 -- Due from Other Funds	192,331.38	(0.01)	(162,331.38)	0.00	30,000.00
9320 -- Stores	7,094.65	0.00	0.00	0.00	7,094.65
9330 -- Prepaid Expenditures (Expenses)	15,912.05	0.00	(15,912.05)	0.00	0.00
Total Assets	7,523,175.97	(2,584,442.02)	(4,983,196.54)	0.00	2,539,979.43
9500 -- Accounts Payable (Current Liabilities)	601,670.62	322.61	(595,920.43)	0.00	5,750.19
9610 -- Due to Other Funds	745,903.02	0.00	(745,903.02)	0.00	0.00
9650 -- Deferred Revenue	4,319.43	0.00	(4,319.43)	0.00	0.00
Total Liabilities	1,351,893.07	322.61	(1,346,142.88)	0.00	5,750.19
Fund Balance (Beginning Balance/Actual)	6,171,282.90	0.00	0.00	0.00	2,534,229.24
9791 -- Net Beginning Balance	6,171,282.90	0.00	6,171,282.90	0.00	6,171,282.90
8010 -- Revenue Limit Sources	22,795,805.00	(98,820.88)	11,657,576.14	0.00	11,138,228.86
8100 -- Federal Revenue	1,367,746.75	0.00	410,802.75	0.00	956,944.00
8300 -- Other State Revenues	5,470,892.58	566,430.34	2,250,427.55	0.00	3,220,465.03
8600 -- Other Local Revenue	1,442,681.65	198,051.12	992,844.06	0.00	449,837.59
8910 -- Other Financing Sources	459,668.00	1,056.12	450,257.72	0.00	9,410.28
8980 -- Contributions	0.00	0.00	0.00	0.00	0.00
Total Revenues	31,536,793.98	666,716.70	15,761,908.22	0.00	15,774,885.76
1000 -- Certificated Personnel Salaries	16,439,104.56	1,565,652.64	9,962,329.51	0.00	6,476,775.05
2000 -- Classified Personnel Salaries	5,184,647.47	432,442.86	3,247,484.86	0.00	1,937,162.61
3000 -- Employee Benefits	6,625,256.69	613,325.84	3,768,940.65	0.00	2,856,316.04
4000 -- Books and Supplies	2,365,487.30	76,408.66	761,809.36	327,754.54	1,275,923.40
5000 -- Services and Other Operating Expenditures	2,380,103.82	563,166.67	1,495,224.42	839,581.84	45,297.56
6000 -- Capital Outlay	180,000.00	484.66	122,505.72	7,295.00	50,199.28
7000 -- Other Outgo & Transfers Out	554,803.00	0.00	40,667.36	20,333.68	493,801.96
Total Expenditures	33,729,402.84	3,251,481.33	19,398,961.88	1,194,965.06	13,135,475.90
Fund Balance (Budget/Actual)	3,978,674.04	0.00	2,534,229.24	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None