

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, March 12, 2014  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA 93455

**CALL TO ORDER** 6:00 P.M.

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report  
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
  1. ASB Report
  2. Robotics

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing – None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, February 12, 2014
- C. Hiring of Additional Charter High School Coaches 2013/2014
- D. Certification of Coaches 2013/2014

It is recommended that the Board of Trustees approve Consent Agenda Items A through D, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. Acceptance of Gifts

The Rosie Chavez Memorial Scholarship Fund received a donation of \$100 from Mary M. Smolley.

It is recommended that the Board of Trustees accept this donation and direct that a letter of acceptance and appreciation be forwarded to Mary M. Smolley.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for 2014/2015

Staff recommends that the Board of Trustees approve the Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for athletic training services for the 2014/2015 school year.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. BUSINESS

1. Second Interim Report 2013/2014

It is recommended that the Board of Trustees approve the Second Interim Report 2013/2014 as presented and authorize the filing of a positive certification with the Santa Barbara County Education Office. A copy of the Second Interim Report 2013/2014 is available for review at the District Office, 500 Dyer Street, Orcutt CA Monday-Friday from 7:30 a.m. to 4:30 p.m.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, April 9, 2014 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Robert Bush.  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of March 12, 2014

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<b>SCHOOL</b>	<b>CLASS/STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Casmalia	Hourly	6/13/2014	Release, Non Re-Election
Ind Study	Hourly	6/13/2014	Release, Non Re-Election
Charter HS	VI-20	2014-15	Permanent
Casmalia	Hourly	6/13/2014	Release, Non Re-Election
Charter HS	V-3	2014-15	Permanent
Charter HS	Stipend	2013-14	Swim Assistant
Charter HS	V-3	6/7/2014	Release, Non Re-Election
Charter HS	Extra Duty	1/14-1/28/14	Detention, 5 hrs
Casmalia	Hourly	6/13/2014	Release, Non Re-Election
Charter HS	Hourly	6/7/2014	Release, Non Re-Election
Charter HS	Extra Duty	1/21-1/30/14	Intervention, 5 hrs
Ind Study	Hourly	6/13/2014	Release, Non Re-Election
Charter HS	Extra Duty	1/14-1/30/14	Intervention, 6 hrs
Ind Study	Hourly	6/13/2014	Release, Non Re-Election

\*To be prorated

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Charter HS	V-1	6/7/2014	Release, Non-Re-Election
Ind Study	Hourly	6/13/2014	Release, Non Re-Election
Casmalia	Hourly	6/13/2014	Release, Non Re-Election
Charter HS	Extra Duty	1/21-1/30/14	Intervention, 5 hrs
Charter	Hourly	1/16-1/31/14	Consultant, 14 hrs
Charter HS	Hourly	1/14-1/29/14 6/7/2014	Accompanist, 11.5 hrs Release, Non Re-Election
Ind Study	Hourly	6/13/2014	Release, Non Re-Election

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
February 12, 2014**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, February 12, 2014 beginning with Dr. Peterson calling Public Session to order at 6:00 p.m. Members Present: Buchanan, Phillips, Peterson, Hatch and Zilli. Absent: None. Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. It was moved by Jan Zilli, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:03 p.m.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:16 p.m. Dr. Peterson reported that no action was taken in Closed Session. The Pledge of Allegiance was led by Bob Hatch.

**SUPERINTENDENT'S REPORT**

The OAHS ASB report was given by Tiana Blake. The ASB will be working with the choir on a dance that will be DJ'd by one of the students. Other upcoming events include the PTSA dance, Talent Show and Mr. Spartan competition.

Joe Dana reported on the results of the recent Orcutt Academy 2014 Enrollment Lottery. Positive changes to the process this year included an online application, verification of all district residents, moving the enrollment deadline up and the use of Charter Draw lottery software. Janet Bertoldi, Matt Barsotti, Christina Samaniego, Kim Domingues, Sherry Keinert, Rhett Carter, Laurel Ciervo and Monica Cedillo were thanked for their help in making the process run smoothly.

Cersten Branquinho was recognized for receiving full ride scholarship offers from Idaho State, Black Hill State University (South Dakota), University of Montana Western and Texas A&M. She also has partial/other offers from Cal Poly San Luis Obispo and Texas Tech.

Principal Carter reported that SPIN (Specialized Instruction) was in "full swing".

**WRITTEN COMMUNICATION**

OAHS student, Evelyn Alvarez presented the Board members with a copy of an essay she was assigned to complete in her 10<sup>th</sup> grade Honors English class. The students were asked to write about some way to improve the school or community. Miss Alvarez explained that her essay had to do with the paving of the back parking lot at the high school and asked for the Board's consideration of the project.

**CONSENT AGENDA ITEMS**

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, January 15, 2014
- D. Hiring of Additional Charter High School Coaches 2013/2014
- E. Board Policy 0420.41, Charter School Oversight for second reading

It was moved by Liz Phillips, seconded by Jan Zilli and carried to approve Consent Agenda Items A through E, as submitted.

**ITEMS SCHEDULED FOR ACTION**

**Gifts**

It was moved by Bob Hatch, seconded by Liz Phillips and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Kelli Jo and James Woodard, San Luis Sports Therapy, Central Coast Cyclery, Rick Corbo, Los Alamos Men's Club, United Launch and SOAAR.

**Trips**

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the OAHS trip to UCLA, San Diego State and UC San Diego on March 28-29, 2014.

It was moved by Jan Zilli, seconded by Liz Phillips and carried to approve the OAHS Dance Team trip to attend the Golden Cup Classic in Hacienda Heights, CA on March 7-8, 2014.

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve the OAHS Swim/Dive Team trip to CIF perlims and finals in Riverside, CA during the week of May 12-17, 2014.

**Safe School Plans**

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the Safe School Plans for Orcutt Academy K-8 and Orcutt Academy High School, as submitted.

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

The Charter School Financial Report was presented for information/discussion. Marysia reported that all items were within budget.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, March 12, 2014 beginning with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to adjourn the meeting at 6:59 p.m.

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Bob Bush, Board Secretary

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Robert Hatch, Clerk, Board of Trustees

# ***ORCUTT ACADEMY CHARTER HIGH SCHOOL***

## ***ORCUTT UNION SCHOOL DISTRICT***

**TO:** Robert Bush  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** March 12, 2014

**RE:** ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL CHARTER  
HIGH SCHOOL COACHES FOR 2013-14 SCHOOL YEAR***

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***Orcutt Academy Charter High School:***

Immanuel Miguel

Unpaid Volunteer Boys Volleyball Assistant

\*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District





## HUMAN RESOURCES MEMORANDUM

**TO:** Robert Bush  
Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** March 12, 2014

**RE:** Certification of Coaches

**BACKGROUND:** By April 1<sup>st</sup> of each year, local governing school boards shall certify to the State Board of Education that the coaches hired by the district meet the provisions of Article 5, Section 5594, of the California Administrative Code (i.e., first aide, CPR, coursework, etc.).

**RECOMMENDATION:** It is recommended that the Board of Trustees certify that the provisions of Article 5, Section 5594, of the California Administrative Code, have been met by the coaches hired by the district.

**FUNDING:** N/A

# ***ORCUTT ACADEMY CHARTER HIGH SCHOOL***

## ***ORCUTT UNION SCHOOL DISTRICT***

**TO:** Robert Bush  
District Superintendent

**FROM:** Don Nicholson  
Assistant Superintendent, Human Resources

**DATE:** March 12, 2014

**RE:** ***NOTIFICATION TO BOARD  
CERTIFICATION OF COACHES FOR 2013-14 SCHOOL YEAR***

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Article 5, Section 5594, of the California Administrative Code, requires that “the District Superintendent shall certify to the local Board of Trustees that the provisions in Section 5593 have been met” with respect to the selection of temporary athletic team coaches. Section 5594 also requires that “by April 1 of each year, local governing school boards shall certify to the State Board of Education that the provisions of Section 5593 have been met.” Section 5593 applies to any person serving at any grade level as a temporary athletic team coach.

All temporary coaches hired for the 2013-14 school year have been certified as meeting the provisions of Section 5593.

***Orcutt Academy Charter High School:***

Anthony Payne	Varsity Football
Justin Magdaleno	Varsity Football
Danny Avila	Girls Varsity Basketball
Gilbert Fierros	Girls Jr. Varsity Basketball
Darrell Black	Boys Varsity Basketball
Jessy Glazewski	Boys Jr. Varsity Basketball
Stephanie Krouse	Boys and Girls Track
Marc Tosches	Boys and Girls Track Assistant
Roger Fabing	Cross Country
Joe Warrick	Cross Country Assistant
Stephanie Hull	Girls Varsity Tennis
Raymond Kinsey	Girls Jr. Varsity Tennis
John Cartwright	Boys Varsity Tennis
Rick Velasco	Girls Varsity Soccer
Brian Speer	Girls Jr. Varsity Soccer
Manuel Baro	Boys Varsity Soccer
Andrew Crisp	Boys Jr. Varsity Soccer
Annika Walker	Girls Varsity Volleyball
Brenda Sullens	Girls Jr. Varsity Volleyball
Shane Davis	Boys Varsity Volleyball

Karl Cudworth	Girls Golf
Karl Cudworth	Boys Golf
Deanna Ayers	Boys and Girls Swim
Danielle Fatoorchi	Boys and Girls Swim Assistant
Alicia Pasko	Boys and Girls Dive
Jim Rose	Varsity Baseball
Jessy Glazewski	Jr. Varsity Baseball
Greg Guerrero	Varsity Softball
John Krasner	Jr. Varsity Softball
Alicia Pasko	Cheerleading
Alicia Penrod	Dance

**Unpaid Volunteer Assistant Coaches at the Charter HS:**

James West	Varsity Football
Nathaniel Sparks	Varsity Football
Nathan Castillo	Varsity Football
Joe McGill	Varsity Football
Jared Hart	Varsity Football
Elias Soto	Girls Varsity Basketball
Tom Sullivan	Girls Varsity Basketball
Art Lopez	Girls Varsity Tennis
Larry Justice	Girls Varsity Soccer
Bill Tjaden	Boys Varsity Soccer
Margaret Elfering	Girls Jr. Varsity Volleyball
Immanuel Miguel	Boys Varsity Volleyball
Erik Verbryke	Varsity Baseball
Marc Verbryke	Varsity Baseball
Robert Hamilton	Jr. Varsity Baseball
Kurt Mason	Jr. Varsity Baseball
Angeli Guerrero	Varsity Softball
Eric Ruelas	Jr. Varsity Softball
Maria DelCarmen	Track
Sara Lougee	Swim

\*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District

***ORCUTT ACADEMY CHARTER HIGH SCHOOL***

***ORCUTT UNION SCHOOL DISTRICT***

**2013-14 CERTIFICATION**  
**TEMPORARY ATHLETIC TEAM COACHES**

**TO STATE BOARD OF EDUCATION:**

Title 5, California Code of Regulations, Section 5594, requires:

By April 1 of each year, each local governing school board shall certify to the State Board of Education that the provisions of Section 5593 have been met.

**LOCAL SCHOOL BOARD CERTIFICATION:**

I hereby certify the school district has met the conditions set forth in Title 5, Sections 5593 and 5594.

Orcutt Academy Charter High School  
500 Dyer Street  
Orcutt, CA 93455

\_\_\_\_\_  
*Dr. James Peterson, President*  
*Board of Trustees*

\_\_\_\_\_  
*(School District)*

\_\_\_\_\_  
*(Date)*

Return to: State Board of Education  
Department of Education  
1430 N. St.  
Sacramento, CA 95814



## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej  
Assistant Superintendent, Business Services

BOARD MEETING DATE: March 12, 2014

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to Mary M. Smolley for their generous donation check to the "Rosie Chavez Memorial Scholarship" in the amount of \$100.00.

RECOMMENDATION: Staff recommends the acceptance of the \$100 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Charter Fund

# Memo



To: Bob Bush, Superintendent  
From: Joe Dana, Director of Charter Programs  
Date: March 12, 2014  
Re: Request for Approval for Athletic Training Services for Orcutt Academy High School

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## Background

Students, parents, coaches, and staff at Orcutt Academy High School have been very pleased to have athletic training services available to OAHS student athletes this school year. Services have been provided by San Luis Sports Therapy, which has assigned Brennon King as the athletic trainer for OAHS. Mr. King has worked under the supervision of Stacey Ritter, San Luis Sports Therapy's director of sports medicine and athletic training, and David Svetich, director of San Luis Sports Therapy's Orcutt clinic.

In his role as athletic trainer, Mr. King has been available on campus each afternoon in the OAHS Weight Room, where he has office space and a training room. He has attended games/competitions and some team practices, treated injuries, implemented treatment and rehabilitation plans established by physicians, and worked with athletes and coaches on measures preventing injuries. He has developed a good rapport with students, parents, coaches, and staff. Principal Rhett Carter and Athletic Director Chad McKenzie have received positive feedback from students, parents, and coaches on both Mr. King's performance and the availability of athletic training services this school year.

For athletic training services in the current school year, the Academy is paying San Luis Sports Therapy \$15,000 plus additional hourly compensation for coverage of games/competitions on weekends and holidays. For the coming 2014-2015 school year, San Luis Sports Therapy has given us a quote of \$18,000 for services for the 2014-2015. Ms. Ritter has indicated that she plans to keep Mr. King assigned to OAHS in 2014-2015.

## Recommendation

Staff recommends that the Board of Trustees approve the Memorandum of Understanding between Orcutt Academy High School and San Luis Sports Therapy for athletic training services for the 2014-2015 school year.

## Fiscal Impact

For athletic training services for 2014-2015, the Orcutt Academy general charter budget will pay San Luis Sports Therapy \$18,000 plus hourly compensation for any games/competitions on weekends or holidays. The OAHS Athletic Boosters will continue to fund supplies for the trainer.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) between Orcutt Academy High School, [610 Pinal Avenue, Orcutt, CA] and San Luis Sports Therapy (SLST) [1106 Walnut Street #210, San Luis Obispo, CA] shall outline the services to be provided by San Luis Sports Therapy for the 2014-2015 school year.

San Luis Sports Therapy is prepared to offer the following:

1. Athletic Trainer Coverage.

Daily practice coverage/injury clinics (after school, M-F); Home athletic event coverage; Away athletic event coverage for JV and Varsity Football. Coverage during school holidays is not included in this contract; if Athletic Trainer coverage is necessary on weekends, and/or during school holidays, OAHS will be invoiced separately by SLST at a rate of \$25 per hour. Contract will cover 10 months, dated August 1, 2014- June 1, 2015.

2. Communication. The ATC will be available to communicate with coaches, physicians and parents regarding status of injured athletes. The ATC will coordinate with directly with the Athletic Director daily.

3. Physical Therapy Services. SLST will provide immediate access to all injured athletes. Physical therapy services are available to any high school athlete, and will be coordinated by the athletic trainer and clinic director.

4. Injury Prevention Education: SLST will offer ongoing injury prevention education to all Orcutt Academy coaches, athletes, and parents of athletes, as requested, including state mandated concussion education for coaches.

5. Independent Contractor. While engaged in providing athletic training services, SLST and all of its employees and staff are independent contractors, and not an officer, employee, agent, partner or joint venturer of the District. SLST will provide malpractice and liability insurance, benefits and Worker Compensation coverage for its aforementioned staff. SLST shall provide Orcutt Union School District (OUSD) a Certificate of Insurance and an Additional Insured Endorsement naming OUSD. General Liability insurance must be at least \$1,000,000 per occurrence. Any staff working with students must be fingerprinted and the District will pay for the fingerprinting.

6. Termination . This agreement may be terminated with 60 day notice by either party.

Orcutt Academy High School will be asked to provide the following:

1. Payment. For the above services, the District shall agree to compensate SLST upon invoicing in three equal installments of \$6,000, on Sept. 1, Dec.1 and April 1. (\$18,000 total) Payment will be sent to: San Luis Sports Therapy, ATTN: Accounting, 1106 Walnut Street #210, San Luis Obispo, CA 93401.
2. Supplies/Equipment. Provide adequate space, supplies and equipment for an athletic training facility from which the ATC can provide the agreed upon services.

Entire Agreement This MOU constitutes the entire agreement between the District and SLST with respect to the subject matter hereof and superseded all previous negotiations, proposals, commitments, writings advertisements, publications and understandings of any nature whatsoever unless expressly included in this MOU.

ORCUTT ACADEMY HIGH SCHOOL

SAN LUIS SPORTS THERAPY &  
ORTHOPEDIC REHABILITATION

\_\_\_\_\_  
Bob Bush  
Superintendent

\_\_\_\_\_  
Stacey J. Ritter, MS, ATC  
Director of Sports Medicine & Athletic Training Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Bob Bush, Superintendent

FROM: *Yub* Marysia Ochej  
Assistant Superintendent, Business Services

BOARD MEETING DATE: March 12, 2014

BOARD AGENDA ITEM: Charter School Special Revenue Fund Second Interim Report, 2013-2014

BACKGROUND:

Education Code 42130 provides that the district submit a Second Interim Report to the governing board of the district that covers the financial and budgetary status of the district for the period ending January 31, 2014.

Education Code 4231 (a) (1) further states that "pursuant to the reports required by Section 42130, the governing board of each school district shall certify in writing, within 45 days after the close of the period being reported, whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year, and based on current forecast, for the subsequent year." In keeping with the provision, the district is providing the enclosed Second Interim Report for the governing board's review and approval.

### Current Year

Attached in this report are budgetary changes to the current year budget that show an increase of \$264,280 in revenues and an increase of expenditures of \$121,601. More than half of the increase in LCFF is attributable to increased students in the independent charter program. It is not expected that there will be any significant changes on the state level in regards to LCFF funding for the current year.

### Multi -Year

On January 9, 2014 Governor Brown proposed his 2014-15 budget which significantly increases charter school funding by 8.91% next year, 1.84% in 2015-16 and 2.04% in 2016-17.

The January budget is a starting point for negotiations with the legislature and it appears that the State is very optimistic regarding their revenue forecasts. In my meeting with the State Department of Finance last week their representative, Mr. Chris Ferguson stated that the LCFF percentages are relatively stable and believes that the DOF numbers are conservative. However, he also strongly indicated that districts should make sure to have LCFF reserves for planning purposes. Much like the "rainy day" fund that the Governor has proposed for the State of California.

We continue to use the School Services of California dashboard as a tool which are the same numbers as DOF in 2014-15, however are more conservative in the out years.

The Board of education shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for two subsequent fiscal years. The certification shall be classified as positive, qualified or negative, pursuant to standards prescribed by the Superintendent of Public Instruction.

In certifying the 2013-14 Second Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and two subsequent fiscal years.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the Second Interim Report as presented and authorize the filing of a "positive" certification with the Santa Barbara County Office of Education.

**FUNDING:** N/A

# Board Report

District 16 -- Orcutt Union

As of 2/28/2014

Fund 09 -- Charter School Special RevenueFund

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	718,836.65	(286,724.30)	691,891.45	0.00	1,410,728.10
9200 -- Accounts Receivable	743,740.75	0.00	(743,740.75)	0.00	0.00
9310 -- Due from Other Funds	205,755.62	0.00	(205,755.62)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	10,892.80	0.00	(10,892.80)	0.00	0.00
<b>Total Assets</b>	<b>1,679,225.82</b>	<b>(286,724.30)</b>	<b>(268,497.72)</b>	<b>0.00</b>	<b>1,410,728.10</b>
9500 -- Accounts Payable (Current Liabilities)	14,277.30	2.75	(13,110.94)	0.00	1,166.36
9610 -- Due to Other Funds	35,570.28	0.00	(35,570.28)	0.00	0.00
<b>Total Liabilities</b>	<b>49,847.58</b>	<b>2.75</b>	<b>(48,681.22)</b>	<b>0.00</b>	<b>1,166.36</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,629,378.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,409,561.74</b>
9791 -- Net Beginning Balance	1,629,378.24	0.00	1,629,378.24	0.00	1,629,378.24
8010 -- Revenue Limit Sources	4,854,231.00	67,191.00	2,459,973.00	0.00	2,394,258.00
8100 -- Federal Revenue	2,925.00	0.00	2,925.00	0.00	0.00
8300 -- Other State Revenues	327,887.84	0.00	208,369.69	0.00	119,518.15
8600 -- Other Local Revenue	177,306.72	5,831.84	176,435.81	0.00	870.91
<b>Total Revenues</b>	<b>5,362,350.56</b>	<b>73,022.84</b>	<b>2,847,703.50</b>	<b>0.00</b>	<b>2,514,647.06</b>
1000 -- Certificated Personnel Salaries	2,366,638.40	212,052.14	1,442,979.92	0.00	923,658.48
2000 -- Classified Personnel Salaries	444,570.36	31,325.11	247,927.56	0.00	196,642.80
3000 -- Employee Benefits	766,113.08	71,430.99	459,783.47	0.00	306,329.61
4000 -- Books and Supplies	439,761.72	7,721.49	177,525.85	33,917.77	228,318.10
5000 -- Services and Other Operating Expenditures	1,376,475.75	24,254.16	726,337.20	112,448.29	537,690.26
6000 -- Capital Outlay	53,000.00	12,966.00	12,966.00	0.00	40,034.00
7000 -- Other Outgo & Transfers Out	26,987.00	0.00	0.00	0.00	26,987.00
<b>Total Expenditures</b>	<b>5,473,546.31</b>	<b>359,749.89</b>	<b>3,067,520.00</b>	<b>146,366.06</b>	<b>2,259,660.25</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,518,182.49</b>	<b>0.00</b>	<b>1,409,561.74</b>	<b>0.00</b>	<b>0.00</b>