

ORCUTT UNION SCHOOL DISTRICT  
Regular Charter Meeting of the Board of Trustees  
Wednesday, February 13, 2013  
Closed Session 6:00 p.m.  
Public Session —6:15 p.m.  
District Office Board Room  
500 Dyer Street, Orcutt, CA. 93455

**CALL TO ORDER** 6:00 P.M.

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. ASB Report – Kaitlin Tilley, ASB President
2. Robotics Presentation – Ted Lyon
3. Lottery Wrap-up – Joe Dana

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing - None

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, January 9, 2013
- C. Hiring of Additional Charter High School Coaches for 2012/2013

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

GENERAL

1. Robotics Competition Tournament Trip to Cal State San Bernardino

Staff requests that the Board of Trustees approve the March 27-30, 2013 Robotics Team trip to the Coussoulis Arena on the campus of Cal State San Bernardino to compete in the FIRST Inland Empire Regional Competition.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Robotics Competition Tournament Trip to Long Beach, CA.

Staff requests that the Board of Trustees approve the March 20-23, 2013 Robotics Team trip to Long Beach, CA. to compete in the FIRST Los Angeles Robotics Regional Competition.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. OAHS Choir Trip to Anaheim, CA.

Staff requests that the Board of Trustees approve the April 12-13, 2013 OAHS Choir trip to Disneyland in Anaheim, CA. to participate in the Music in the Park Festival.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. OAHS Cheer Team

Staff requests that the Board of Trustees approve the February 22-23, 2013 OAHS Cheer Team trip to Buena Park, CA. to participate in the competition at Knotts Berry Farm.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

5. Acceptance of Gifts

OAHS received a donation in the amount of \$2,500 from Melfred Borzall, Inc., a community grant in the amount of \$7,500 from Best Buy Children's Foundation and a community grant of \$1,000 from FLIR Charitable Giving Program to be used by the Robotics class for parts and travel expenses. Orcutt Academy K-8 received a donation of \$450 from San Luis Obispo County Reading Association to purchase library books.

Staff requests that the Board of Trustees accept these generous gifts and direct that a letter of acceptance and appreciation be forwarded to Melfred Borzall, Inc., Best Buy Children's Foundation, FLIR Charitable Giving Program and the San Luis Obispo County Reading Association.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Charter Financial Report
2. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, March 13, 2013 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

# **ORCUTT ACADEMY CHARTER SCHOOLS**

## **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

**TO:** Bob Bush  
District Superintendent

**FROM:** Jan Yanagisako  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of February 13, 2013

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<b>SCHOOL</b>	<b>CLASS/STEP</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Academy HS	Extra Duty	11/8-12/6/12	Intervention, 10 hrs
Academy HS	Stipend	2012-13	Girls JV Softball Coach
Academy HS	Extra Duty	11/1-12/11/12	Detention, 11 hrs
Academy HS	Stipend	2013-14	Girls Varsity Tennis Coach
Academy HS	Extra Duty	11/6-12/6/12	Support Class, 8 hrs
Academy HS	Extra Duty	11/6-11/29/12	Intervention, 9 hrs
Academy	Hourly	11/1-12/11/12	Consultant, 52.5 hrs
Ind. Study	Hourly	1/21/13	Hourly Teacher, 4 hrs

\*To be prorated

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR CHARTER MEETING  
January 9, 2013**

**CALL TO ORDER**

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, January 9, 2013, with Jan Zilli calling Public Session to order at 6:03 p.m. Members Present: Buchanan, Peterson, Hatch, Zilli and Phillips. Absent: None. Administrators Present: Bush, Yanagisako and Ochej. Absent: Edds.

**ADJOURN TO CLOSED SESSION**

It was moved by Bob Hatch, seconded by Jim Peterson and carried to adjourn to Closed Session at 6:05 p.m.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:15 p.m. The Pledge of Allegiance was led by Kaitlin Tilley, OAHS ASB President. Board President Zilli reported that no action was taken in Closed Session.

**SUPERINTENDENT'S REPORT**

OAHS ASB President, Kaitlin Tilley reported on the current events at the high school. Planning is underway for a Sadie Hawkins Dance in February. The upcoming Winter Sports Rally will have a circus theme and should be very enjoyable. OAHS has partnered with Righetti High School to form a Cinderella's Closet Club. High school recruiting sessions will be held on January 10<sup>th</sup> at Lakeview Jr. High and January 25<sup>th</sup> at Orcutt Jr. High

Mr. Dana reported that the Independent Study K-8 has a current enrollment of 66 students. The Independent Study Program lets parents choose either home study or a blended program that includes classroom instruction. The program is currently housed in three classrooms on the Alice Shaw School campus. Because Alice Shaw's enrollment has expanded and is in need of additional space for student services, the school will need to reclaim the Independent Study classrooms for the 2013-2014 school year. Marysia and Joe have been researching potential sites for the program and have identified a prospective site at First Christian Church, located at the intersection of Battles Road and College Drive. The new site includes three classrooms with access to restrooms, nearby parking, outdoor tables and playground and possibly a small office space. This would provide a safe and quiet environment for the students. Possible negatives could be the lack of a library or computer lab, limited special education services and a less convenient location for the Orcutt community students.

Mr. Lyon reported that the 2<sup>nd</sup> semester at OAHS was off to a good start regardless of the "Senior Prank". There was discussion with the Board regarding sports league placement.

**CONSENT AGENDA ITEMS**

- A. Regular Charter Board Minutes, December 12, 2012

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve Consent Agenda Item A, as submitted.

**ITEMS SCHEDULED FOR ACTION**

None

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

The Charter Financial Report was presented for information/discussion. Marysia reported that nothing unusual was contained in the report.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, February 13, 2013 with Closed Session at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

It was moved by Bob Hatch, seconded by Jim Peterson and carried to adjourn Public Session at 6:50 p.m.

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Bob Bush, Board Secretary

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Dr. James Peterson, Clerk, Board of Trustees

# ***ORCUTT ACADEMY CHARTER HIGH SCHOOL***

## ***ORCUTT UNION SCHOOL DISTRICT***

***TO:*** Robert Bush  
District Superintendent

***FROM:*** Jan Yanagisako  
Assistant Superintendent, Human Resources

***DATE:*** February 13, 2013

***RE:*** ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL CHARTER  
HIGH SCHOOL COACHES FOR 2012-13 SCHOOL YEAR***

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Orcutt Academy High School:

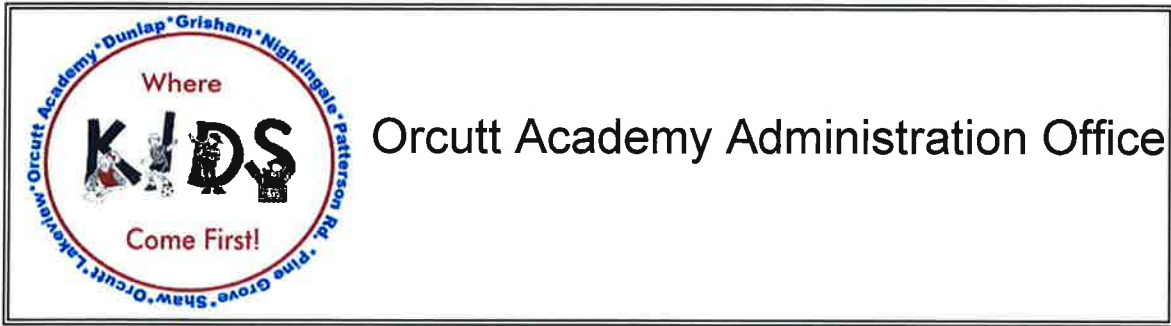
Ulvia Frank

JV Softball Coach

Danielle Fatoorchi

Unpaid Volunteer Coach - Swim

\*Volunteer coaches are required to submit similar paperwork as paid positions. They are not required to hold an ASCC certificate from the CTC but have submitted fingerprints to FBI and DOJ reportable to Orcutt Union School District



## Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: Robotics Competition Tournament

BACKGROUND: March 27-30, 2013, thirty-four Orcutt Academy High School Robotic students, along with 3 Robotic team mentors will travel to the Coussoulis Arena on the campus of Cal State San Bernardino to compete in the FIRST Inland Empire Regional Competition. The OAHS students and mentors will be transported to this event by OAHS parents or a charter bus service. The team will be staying at the Comfort Inn & Suites in Colton, CA from March 27-30, 2013. Funds will be covered by parent donations or previously raised Robotics Team funds.

RECOMMENDATION: Staff recommends this trip be approved as submitted.

FUNDING: No Impact on General Fund





TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

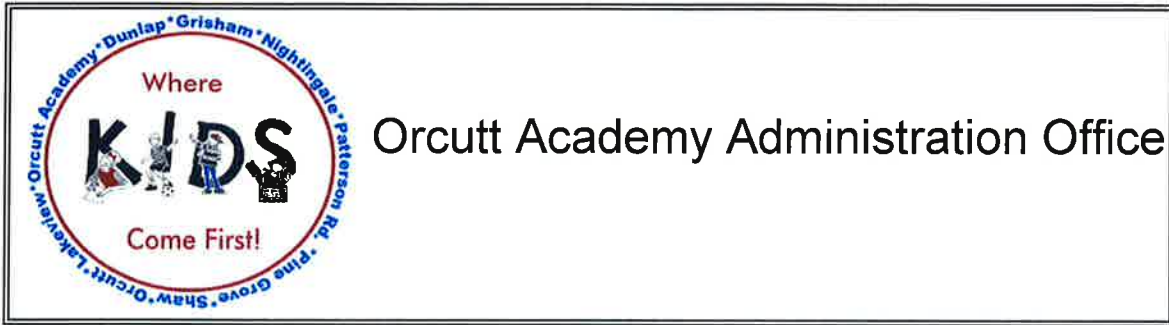
BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: Robotics Competition Tournament

BACKGROUND: March 20-23, 2013, thirty-four Orcutt Academy High School Robotic students, along with 3 Robotic team mentors will travel to the Long Beach Arena to compete in the FIRST Los Angeles Robotics Regional Competition. The OAHS students and mentors will be transported to this event by OAHS parents or a charter bus service. The team will be staying at the Holiday Inn in Long Beach, CA from March 20-23, 2013. Funds will be covered by parent donations or previously raised Robotics Team funds.

RECOMMENDATION: Staff recommends this trip be approved as submitted.

FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: OAHS Choir – Disneyland Music in the Park Festival

BACKGROUND: This year Orcutt Academy High School Choir will be participating in Music in the Park Festival in Disneyland, Anaheim, CA. Dona Kintzi our Choir teacher will be traveling with our choir to this event. This music festival is an incredible experience where music students have a chance to perform for judges who give ratings and encouragement to participating choirs.

This trip will be an overnight trip with reservations at Anaheim Park Hotel in Fullerton, CA. Our choir will depart from OAHS on the morning of Friday, April 12, 2013 and return on the night of Saturday, April 13, 2013.

It is anticipated that the total amount will be paid out of funds raised by the students or paid by the participants. No participant will be denied participation due to cost.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund



## Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: OAHS Cheer Team

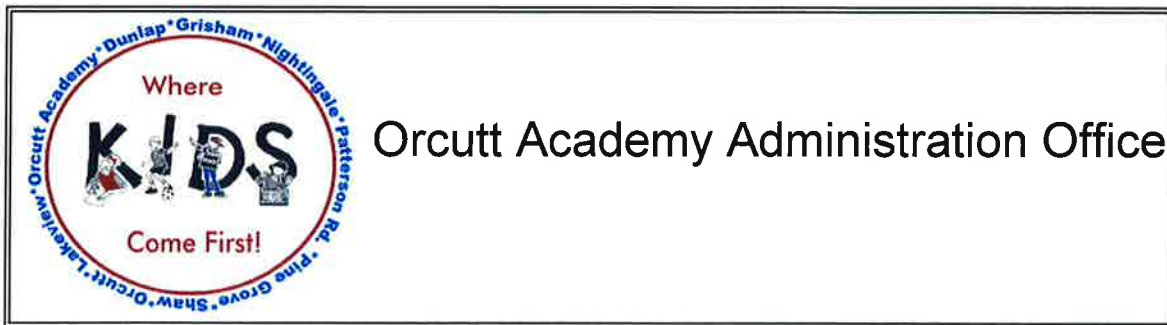
**BACKGROUND:** This year Orcutt Academy High School Cheer Team will be participating in a competition at Knotts Berry Farm on Saturday, February 23, 2013. Cheer Team Coach Alicia Pasko will be traveling with our cheer team to this event. A total of 14 girls and 2 chaperones will be attending this competition.

This trip will be an overnight trip with reservations at the Holiday Inn Express in Buena Park, CA. Our cheer team will depart from OAHS on the morning of Friday, February 22, 2013 at 9:30 am and return on the night of Saturday, February 23, 2013.

Transportation will be provided by a parent and one district vehicle.

**RECOMMENDATION:** Staff recommends that this overnight trip be approved as submitted.

**FUNDING:** No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: Acceptance of Gift from Melfred Borzall, Inc.

BACKGROUND: We recently received a generous check in the amount of \$2,500.00 from Melfred Borzall, Inc. This donation will be used in our Robotics class to help purchase parts for the building of our Robot and travel expenses for our competitions.

RECOMMENDATION: Please join me in accepting this generous gift from Melfred Borzall, Inc.

FUNDING: No Impact on General Fund



## Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: Acceptance of Gift from Best Buy Children's Foundation

BACKGROUND: We recently received a generous community grant in the amount of \$7,500.00 from the Best Buy Children's Foundation. This donation will be used in our Robotics class to help purchase parts for the building of our Robot and travel expenses for our competitions.

RECOMMENDATION: Please join me in accepting this generous gift from Best Buy.

FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 13, 2013

BOARD AGENDA ITEM: Acceptance of Gift from FLIR Charitable Giving Program

BACKGROUND: We recently received a generous community grant in the amount of \$1000.00 from FLIR Charitable Giving Program. This donation will be used in our Robotics class to help purchase parts for the building of our Robot and travel expenses for our competitions.

RECOMMENDATION: Please join me in accepting this generous gift from FLIR.

FUNDING: No Impact on General Fund



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Academy K-8 Date: 12-1-12

DONOR: Name: San Luis Reading Assoc
Address: 3943 Poinsettia Ave SLO 93401
Phone No.

GIFT: Item Donated or Cash Donation \$ 405.00
Designated for: Library Books
General Description:
Model No.: Condition: [X] New [ ] Used
Value (estimated):
Purpose of Gift: To purchase library books
Will gift be purchased through Business Services Office? [ ] Yes [X] No
Donor Conditions of Acceptance: None

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [ ] Yes [ ] No
B. What type of installation is required?
C. Will donor pay installation costs? [ ] Yes [ ] No
D. Will there be operating costs? [ ] Yes [ ] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): [Signature]
Acceptance Approved By (Administrator): [Signature]
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)

# Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 1/31/2013

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	502,041.62	15,180.11	1,000,577.21	0.00	1,502,618.83
9200 -- Accounts Receivable	1,130,025.20	0.00	(1,130,025.20)	0.00	0.00
9310 -- Due from Other Funds	128,941.00	0.00	(128,941.00)	0.00	0.00
9330 -- Prepaid Expenditures (Expenses)	11,060.70	0.00	(11,060.70)	0.00	0.00
<b>Total Assets</b>	<b>1,772,068.52</b>	<b>15,180.11</b>	<b>(269,449.69)</b>	<b>0.00</b>	<b>1,502,618.83</b>
9500 -- Accounts Payable (Current Liabilities)	16,090.93	3.15	(15,584.26)	0.00	506.67
9610 -- Due to Other Funds	66,618.35	0.00	(66,618.35)	0.00	0.00
<b>Total Liabilities</b>	<b>82,709.28</b>	<b>3.15</b>	<b>(82,202.61)</b>	<b>0.00</b>	<b>506.67</b>
<b>Fund Balance (Beginning Balance/Actual)</b>	<b>1,689,359.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,502,112.16</b>
9791 -- Net Beginning Balance	1,689,359.24	0.00	1,689,359.24	0.00	1,689,359.24
8010 -- Revenue Limit Sources	3,952,073.43	218,795.00	1,492,903.00	0.00	2,459,170.43
8300 -- Other State Revenues	484,073.22	68,207.82	205,003.51	0.00	279,069.71
8600 -- Other Local Revenue	177,725.99	51,094.27	170,038.93	0.00	7,687.06
8910 -- Other Financing Sources	48,000.00	0.00	48,000.00	0.00	0.00
<b>Total Revenues</b>	<b>4,661,872.64</b>	<b>338,097.09</b>	<b>1,915,945.44</b>	<b>0.00</b>	<b>2,745,927.20</b>
1000 -- Certificated Personnel Salaries	2,145,320.85	199,607.19	1,123,000.64	0.00	1,022,320.21
2000 -- Classified Personnel Salaries	414,770.43	27,317.95	194,662.04	0.00	220,108.39
3000 -- Employee Benefits	750,238.55	69,302.48	378,263.55	0.00	371,975.00
4000 -- Books and Supplies	373,024.44	10,298.68	170,713.39	22,435.02	179,876.03
5000 -- Services and Other Operating Expenditures	974,651.31	16,393.83	236,552.90	109,738.33	628,360.08
7000 -- Other Outgo & Transfers Out	71,959.00	0.00	0.00	0.00	71,959.00
<b>Total Expenditures</b>	<b>4,729,964.58</b>	<b>322,920.13</b>	<b>2,103,192.52</b>	<b>132,173.35</b>	<b>2,494,598.71</b>
<b>Fund Balance (Budget/Actual)</b>	<b>1,621,267.30</b>	<b>0.00</b>	<b>1,502,112.16</b>	<b>0.00</b>	<b>0.00</b>

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None