#### ORCUTT UNION SCHOOL DISTRICT Regular Charter Meeting of the Board of Trustees Wednesday, February 12, 2014 Public Session —6:15 p.m. District Office Board Room 500 Dyer Street, Orcutt, CA 93455

#### CALL TO ORDER 6:00 P.M.

#### PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

#### **CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

#### **ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

- 1. Public Employment per Personnel Report.
- 2. Public Employee Employment/Discipline/Dismissal/Release.
- 3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
  - a. OEA
  - b. CSEA
- 4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential. Agency representative – Superintendent.
  - b. Superintendent. Agency representative Board of Trustees
- 5. Student disciplinary/expulsion matters.

#### RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

- 1. ASB Report
- 2. Lottery Recap
- 3. Cersten Branquinho
- 4. SPIN

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#### D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment of the agenda.

#### E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff. Student Essay

#### F. Public Hearing – None

#### **CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, January 15, 2014
- D. Hiring of Additional Charter High School Coaches 2013/2014
- E. Board Policy 0420.41, Charter School Oversight for second reading

It is recommended that the Board of Trustees approve Consent Agenda Items A through E, as submitted.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

#### **ITEMS SCHEDULED FOR ACTION**

- A. GENERAL
  - 1. <u>Acceptance of Gifts</u>

The Rosie Chavez Memorial Scholarship Fund received a donation of \$70 from Kelli Jo and James Woodard.

Orcutt Academy High School Choir received a donation of \$1,500 from the Los Alamos Men's Club to be used toward travel costs.

The OAHS Robotics Team received a donation of \$1,500 from United Launch Alliance and a \$1,000 donation from SOAAR both to be used for material costs.

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> Orcutt Academy High School received a stationary bike valued at \$450 from San Luis Sports Therapy and an additional bike valued at \$450 from Central Coast Cyclery for use in the weight room. Mr. Rick Corbo (OAHS parent) donated (9) treatment tables for use in the weight room by the Athletic Trainer.

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Kelli Jo and James Woodard, San Luis Sports Therapy, Central Coast Cyclery, Mr. Rick Corbo, Los Alamos Men's Club, United Launch Alliance and SOAAR.

Moved		Second	Vote
	2. OAHS College Trip		
	Staff requests that the Board o UC San Diego on Mach 28-29	of Trustees approve the OAHS trip to U , 2014.	CLA, San Diego State and
Moved		Second	Vote
	3. OAHS Dance Team Trip	to the Golden Cup Classic	
		of Trustees approve the OAHS Dance T da Heights, CA on March 7-8, 2014.  Tr Berry Farm.	
Moved		Second	Vote
	4. OAHS Swim/Dive Trip		
		of Trustees approve the OAHS Swim/Di ing the week of May 12-17, 2014 (exac	
Moved		Second	Vote
B.	CURRICULUM		
	1. Safe School Plans		
	K-8 and Orcutt Academy High	ard of Trustees approve the Safe Schoo School, as submitted. Copies of the pla n. at the District Office, 500 Dyer Street	ans are available for review
Moved		Second	Vote
<u>Items</u>	<b>SCHEDULED FOR INFORMA</b> 1. Charter Financial Report 2. Items from the Board	TION/DISCUSSION	
	RAL ANNOUNCEMENTS	gular board meeting is scheduled for We	ednesday, March 12, 2014
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Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, March 12, 2014 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

#### **ADJOURN**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

# ORCUTT ACADEMY CHARTER SCHOOLS

### **ORCUTT UNION SCHOOL DISTRICT**

### **Certificated Personnel Action Report**

TO:Bob Bush<br/>District SuperintendentFROM:Don Nicholson<br/>Assistant Superintendent, Human Resources

**DATE:** Board Meeting of February 12, 2014

### **RE: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Charter HS	Stipend	2014-15	Girls Varsity Tennis Coach
Charter HS	Extra Duty	12/3-12/19/13	Detention, 6 hrs
Charter HS	Stipend	2013-14	JV Baseball Coach
Charter HS	Extra Duty	12/4-12/14/13	Band, 4 hrs
Charter HS	Hourly	12/2-12/16/13 12/3-12/23/13	Webmaster, 3.5 hrs Grant Writer, 28 hrs
Charter HS	Stipend	2013-14	JV Softball Coach
Charter HS	Extra Duty	12/3-12/12/13	Intervention, 4 hrs
Charter HS	Extra Duty	12/2-12/16/13	Intervention, 6 hrs
Charter I/S	Hourly	12/2-12/20/13	Parent Meeting / Classes, 77 hrs
Charter HS	II-4	2014-15	Request Personal Leave of Absence, 60% Contract
Charter HS	Extra Duty	12/2-12/19/13	Intervention, 6 hrs
Charter	Hourly	11/22-12/18/13	Consultant, 9.5 hrs
Charter HS	Stipend	2013-14	Varsity Baseball Coach
Charter HS	Hourly	12/2-12/17/13	Choir Accompanist, 9.5 hrs

#### Classified Personnel Action Report Orcutt Academy Charter School February 12, 2014

for

TO: Bob Bush, Superintendent

SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

SITE	CLASSIFICATION	SALARY	EFFECTIVE	ACTION INFORMATION
OAHS	Tutor	\$10.00/hr	01/22/14- 06/06/14	Temporary Assignment

#### ORCUTT UNION SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR CHARTER MEETING January 15, 2013

#### CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, January 15, 2014 beginning with Bob Hatch calling Public Session to order at 6:02 p.m. Members Present: Buchanan, Phillips and Hatch. Absent: Zilli and Peterson. Administrators Present: Bush, Ochej, Nicholson and Edds. Absent: None. It was moved by Liz Phillips, seconded by Rob Buchanan and carried to adjourn to Closed Session at 6:04 p.m. Ayes 3 Absent 2

#### RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:16 p.m. Mr. Hatch reported that no action was taken in Closed Session. The Pledge of Allegiance was led by Rob Buchanan.

#### SUPERINTENDENT'S REPORT

ASB President Zoe Hull reported

- ✓ OAHS will once again participate in Cinderella's Closet. A dress and accessory drive will be held from January 21-March 7. The event will take place on March 8<sup>th</sup>. Last year over 200 items were donated.
- ✓ The Alina Bedford Blood Drive will be held on January 30<sup>th</sup>.
- ✓ Battle of the Bands will be held on February 8<sup>th</sup>. Up to 5 local bands will have the opportunity to "battle it out" with a 20 minute set. Winner of the Judge's Choice will receive \$200 and winner of the Audience Choice \$100. Proceeds benefit supplies and programs that directly benefit students.

Xiaoyan Orozco, OAHS Chinese teacher, explained how her courses (Chinese I and Chinese II) focus on the Mandarin Chinese language and culture. She uses activities and materials to teach the students the use of the language and she shared many examples of her student's work with the Board. Students Emma Bell and Katheryn Vandrey demonstrated their Chinese language skills. Mrs. Orozco is also teaching Chinese culture at the K-8 campus.

Ty Fredriks explained how he is working with junior and senior students to develop a "Freshman Connect Crew" that will assign juniors and seniors to a group of freshman students in order to serve as mentors.

Hayden Downum and Gabriel Oman gave the Board a Robotics Team update. They have just begun their six week "build" deadline for the Long Beach competition on March 20-22. This year's game is "Aerial Assist" and requires the team to build a robot that can work with other robots to toss exercise balls into a goal. Robot Captain Hayden Downum said that they have two designs there are deciding between, or they may even build both. The team has also partnered with Alan Hancock College. A 5-week credit/no credit class is being offered every Friday from 5-9:00 p.m. where students have the use of the CAD shop. Business and Community Outreach Captain Gabriel Oman explained that the facilities at the high school campus have hit their capacity and the team has established a five-year goal to create an adequate build room to meet their needs.

#### CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, December 11, 2013
- C. 2013/2014 Salary Schedules

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to approve Consent Agenda Items A through C, as submitted. Ayes 3 Absent 2

#### **ITEMS SCHEDULED FOR ACTION**

Gifts - Rosie Chavez Memorial Scholarship Fund

It was moved by Liz Phillips, seconded by Rob Buchanan and carried to accept the gift and directed that a letter of acceptance and appreciation be forwarded to Chris and Christie Hurd. Ayes 3 Absent 2

#### Revisions to Orcutt Academy Charter

It was moved by Liz Phillips, seconded by Rob Buchanan and carried to approve the revisions to the Orcutt Academy Charter, as submitted. Ayes 3 Absent 2

#### Board Policy 0420.41, Charter School Oversight

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to adopt Board Policy 0420.41, Charter School Oversight for first reading and that it is placed on the next Consent Agenda for second reading. Ayes 3 Absent 2

#### **ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

The Charter Financial Report was presented for information/discussion. Marysia Ochej reported that the report contained nothing out of the ordinary.

Mr. Hatch reported that he recently had the honor of being one of the judges of the annual American Legion High School Oratorical Scholarship Competition held January 4, 2014 at the Santa Maria Veteran's Memorial Building. The first and second place winners were from the Orcutt Academy High School. 1st place went to Zoe Hull and 2<sup>nd</sup> place to Gabriel Oman. Both students competed in the first year of competition in 2011.

#### GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next Regular Charter Board Meeting is scheduled for Wednesday, February 12, 2014 beginning with Public Session at 7:15 p.m.

#### **ADJOURN**

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to adjourn the meeting at 6:58 p.m. Ayes 3 Absent 2

Bob Bush, Board Secretary

Robert Hatch, Clerk, Board of Trustees

ORCUTT ACADEMY CHARTER HIGH SCHOOL

### **ORCUTT UNION SCHOOL DISTRICT**

 TO: Robert Bush District Superintendent
FROM: Don Nicholson Assistant Superintendent, Human Resources

**DATE:** February 12, 2014

### *RE: NOTIFICATION TO BOARD –HIRING OF ADDITIONAL CHARTER HIGH SCHOOL COACHES FOR 2013-14 SCHOOL YEAR*

#### Orcutt Academy Charter High School:

Jim Rose	Varsity Baseball
John Krasner	JV Softball
Jessy Glazewski	JV Baseball

Kendall Scott Eric Verbryke Mark Verbryke Eric Rulius Jason Neal Maria DelCarmen Varsity Girls Basketball Volunteer Varsity Baseball Volunteer Varsity Baseball Volunteer Softball Volunteer Track Volunteer

\*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District



### BUSINESS SERVICES MEMORANDUM

TO:	Board of Trustees Bob Bush, Superintendent
FROM: MD	Marysia Ochej Assistant Superintendent, Business Services
BOARD MEETING DATE:	February 12, 2014
BOARD AGENDA ITEM:	Acceptance of Gift
BACKGROUND	On behalf of the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to Kelli Jo and James Woodard for their generous donation check to the "Rosie Chavez Memorial Scholarship" in the amount of \$70.00.
RECOMMENDATION:	Staff recommends the acceptance of the \$70 gift to be deposited to the "Rosie Chavez Memorial Scholarship."
FUNDING:	Charter Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: Acceptance of Gift from the Los Alamos Valley Men's Club

BACKGROUND: Our choir recently received a generous donation in the amount of \$1,500.00 from the Los Alamos Valley Men's Club. This donation will be used toward transportation costs as the OAHS choir travels to a variety of events throughout the school year.

RECOMMENDATION: Please join me in accepting this generous gift from the Los Alamos Valley Men's Club



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: Acceptance of Gift from United Launch Alliance

BACKGROUND: Our Robotics Team recently received a generous donation in the amount of \$1,500.00 from United Launch Alliance. This donation will be used toward material costs throughout the 2013-2014 school year for our Robotics.

RECOMMENDATION: Please join me in accepting this generous gift from United Launch Alliance.



TO:Mr. Bob Bush, SuperintendentFROM:Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: Acceptance of Gift from Supporting Orcutt Academy's Academic Resources (SOAAR).

BACKGROUND: Our Robotics Team recently received a generous donation in the amount of \$1,000.00 from SOAAR. This donation will be used toward material costs throughout the 2013-2014 school year for our Robotics program.

RECOMMENDATION: Please join me in accepting this generous gift from SOAAR



TO:	Mr. Bob Bush, Superintendent
FROM:	Mr. Rhett Carter, OAHS Principal
BOARD MEETING DATE:	February 12, 2014
BOARD AGENDA ITEM:	Acceptance of Gift from San Luis Sports Therapy
BACKGROUND:	Our weight room received a stationary bike valued at \$450.00 from San Luis Sports Therapy. This equipment will be for all OAHS athletics to use for exercise and training.
RECOMMENDATION:	Please join me in accepting this generous gift from San Luis Sports Therapy.
FUNDING:	No Impact on General Fund



TO:	Mr. Bob Bush, Superintendent
FROM:	Mr. Rhett Carter, OAHS Principal
BOARD MEETING DATE:	February 12, 2014
BOARD AGENDA ITEM:	Acceptance of Gift from Central Coast Cyclery
BACKGROUND:	Our weight room received a stationary bike valued at \$450.00 from Central Coast Cyclery. This equipment will be for all OAHS athletics to use for exercise and training.
RECOMMENDATION:	Please join me in accepting this generous gift from Central Coast Cyclery
FUNDING:	No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: Acceptance of Gift from Rick Corbo

BACKGROUND: Mr. Rick Corbo (OAHS parent) donated 9 treatment tables to our weight room. These tables will be used by our Athletic Trainer, Brennon King when treating our students with injuries or in need of therapy.

RECOMMENDATION: Please join me in accepting this generous gift from Rick Corbo.



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: OAHS College Trip

BACKGROUND: Monica Cedillo, OAHS Counselor and 3 OAHS Teachers will be taking 50 OAHS AVID students on a college trip to UCLA, San Diego State and UC San Diego. This event takes place on Friday, March 28 & 29, 2014. The students will taking tours at each of the universities.

This will be an overnight trip with reservations at a hotel near the Santa Monica area. Our students and staff will be leaving on the morning of Friday, March 28, 2014 and returning on Saturday, March 29, 2014. Transportation will be provided by a reserved charter bus.

**RECOMMENDATION:** Staff recommends that this overnight trip approved as submitted.







TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: OAHS Dance Team

BACKGROUND: At the December 11, 2013 board meeting the OAHS Dance Team presented a board item asking to attend an overnight trip to Knotts Berry Farm on March 28 & 29, 2014. They will no longer be attending this competition and would like to attend the Golden Cup Classic in its place. This event is hosted by Glen A. Wilson High School in Hacienda Heights, CA. The competition will take place on March 7 & 8, 2014. Dance Coach, Alicia Penrod, OAHS Teacher Dona Kintzi and 8 girls will be traveling to this event.

> This will be an overnight trip with our team, coach and Dona Kintzi staying with Coach Penrod's family in Hacienda Heights. Our team will be departing OAHS on the afternoon of Friday, March 7<sup>th</sup> and returning on Saturday, March 8<sup>th</sup>.

- RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.
- FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: February 12, 2014

BOARD AGENDA ITEM: OAHS Swim/Dive Team Trip

BACKGROUND: Deanna Ayers, OAHS Swim Coach along with 12-20 players will be traveling to Riverside, CA for CIF prelims and finals. This event takes place during the week of May 12-17, 2014 (exact dates TBD).

This will be an overnight trip with reservations at a hotel in the Riverside, CA area. Transportation will be provided by a school vehicle and a parent if needed.

RECOMMENDATION: Staff recommends that this overnight trip approved as submitted.



Holly Edds – Assistant Superintendent, Educational Services hedds@orcutt-schools.net

To: Bob Bush, Superintendent From: Holly Edds, Assistant Superintendent, Educational Services Board Meeting Date: February 12, 2014 Board Agenda Item: Safe Schools Plans for OAK-8, and OAHS Background: California public schools are required to comply with California Education Code, Section 35294, dealing with the preparation of "safe school plans". These plans address violence prevention, emergency preparedness, traffic safety, and crisis intervention. Recommendation: This evening the School Safety Plans for Orcutt Academy's K-8 program along with Orcutt Academy High School are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.

### **Board Report**

District 16 -- Orcutt Union

#### Fund 09 -- Charter School Special RevenueFund

#### As of 1/31/2014

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 Cash in County Treasury	718,836.65	(251,696.76)	759,383.75	0.00	1,478,220.40
9200 Accounts Receivable	743,740.75	0.00	(743,740.75)	0.00	0.00
9310 Due from Other Funds	205,755.62	0.00	(205,755.62)	0.00	0.00
9330 Prepaid Expenditures (Expenses)	10,892.80	0.00	(10,892.80)	0.00	0.00
Total Assets	1,679,225.82	(251,696.76)	(201,005.42)	0.00	1,478,220.40
9500 Accounts Payable (Current Liabilities)	14,277.30	128.16	(13,113.69)	0.00	1,163.61
9610 Due to Other Funds	35,570.28	0.00	(35,570.28)	0.00	0.00
Total Liabilities	49,847.58	128.16	(48,683.97)	0.00	1,163.61
Fund Balance (Beginning Balance/Actual)	1,629,378.24	0.00	0.00	0.00	1,477,056.79
9791 Net Beginning Balance	1,629,378.24	0.00	1,629,378.24	0.00	1,629,378.24
8010 Revenue Limit Sources	4,704,638.59	73,034.00	2,173,550.00	0.00	2,531,088.59
8100 Federal Revenue	2,925.00	2,925.00	2,925.00	0.00	0.00
8300 Other State Revenues	329,256.65	38,217.35	208,369.69	0.00	120,886.96
8600 Other Local Revenue	300,632.97	6,674.08	170,603.97	0.00	130,029.00
Total Revenues	5,337,453.21	120,850.43	2,555,448.66	0.00	2,782,004.55
1000 Certificated Personnel Salaries	2,365,560.41	214,747.91	1,230,927.78	0.00	1,134,632.63
2000 Classified Personnel Salaries	453,350.04	31,198.26	216,602.45	0.00	236,747.59
3000 Employee Benefits	766,615.89	71,856.30	388,352.48	0.00	378,263.41
4000 Books and Supplies	416,207.61	6,387.25	169,804.36	32,544.14	213,859.11
5000 Services and Other Operating Expenditures	1,365,530.65	48,485.63	702,083.04	171,131.58	492,316.03
6000 Capital Outlay	53,000.00	0.00	0.00	12,966.00	40,034.00
7000 Other Outgo & Transfers Out	26,965.00	0.00	0.00	0.00	26,965.00
Total Expenditures	5,447,229.60	372,675.35	2,707,770.11	216,641.72	2,522,817.77
Fund Balance (Budget/Actual)	1,519,601.85	0.00	1,477,056.79	0.00	0.00