

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, March 9, 2016
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
Olga Reed School Gymnasium
480 Centennial Street
Los Alamos, CA

CALL TO ORDER 6:00 P.M.

- A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- B. Public Report on Action Taken in Closed Session
- C. Adoption of March 9, 2016 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. ASB Report
2. CTE Incentive Grant Update
3. Conflict Resolution Presentation

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a Request for Public Comment Form which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration.

An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Minutes Regular Meeting, February 10, 2016
- D. Hiring of Coaches 2015/2016

It is recommended that the Board of Trustees approve Consent Agenda Items A through D, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. OAHS Dance Team Trip to Hacienda Heights, CA. March 4-5, 2016

Staff requests that the Board of Trustees approve the OAHS Dance Team trip to participate in the Wilson Dance Golden Cup 2016 Competition in Hacienda Heights, CA on March 4-5, 2016.

Moved _____ Second _____ Vote _____

4. Acceptance of Gifts

OAK-8 received a donation of \$500 from Santa Maria Chapter California Women for Agriculture for the OAK-8 garden and a \$500 donation from Creative Waste Solutions, Inc. to defray expenses associated with OAK-8 basketball team expenses.

It is recommended that the Board of Trustees accept these gifts and request that a letter of acceptance and appreciation be forwarded to Santa Maria Chapter California Women for Agriculture and Creative Waste Solutions.

Moved _____ Second _____ Vote _____

5. Memorandum of Understanding for Career Technical Education (CTE) Incentive Grant Consortium

Staff recommends that the Board of Trustees approve the MOU establishing an Orcutt Academy/Orcutt Union School District consortium for the CTE Incentive Grant.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Charter School Special Revenue Fund Second Interim Report 2015/2016

It is recommended that the Board of Trustees approve the 2015/2016 Second Interim Report as presented and authorize the filing of a "positive" certification with the Santa Barbara County Education Office. A copy of the Second Interim Report 2015/2016 is available for review at the District Office, 500 Dyer Street between the hours of 7:30 a.m. – 4:30 p.m. M-F.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, April 13, 2016, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: Board Meeting of March 9, 2016

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

NAME	SCHOOL	CLASS/ STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Andreadakis, Chyelin	Charter K-8	Hourly	\$25	6/10/16	Release from Academic Intervention position
Appel, Jeff	Charter HS	VI-7	\$63,231	2016-17	Prob 2
Barr, Tiffany	Ind Study	Hourly	\$26	06/10/16	Release from I/S teacher position
Bennett, Joshua	Charter HS	VI-7 VI-8	\$63,231 \$65,358	2015-16 2016-17	Prob 2 Permanent
Birdsall, Neeta	Charter K-8	Hourly	\$25	6/10/16	Release from Academic Intervention position
Brand, Diane	Charter K-8	Hourly	\$25	6/10/16	Release from Garden position
Chavez, Alyson	Charter HS	VI-13	\$77,130*	2016-17	Part-Time Contract, 80%
Culbertson, Graham	Charter HS	Extra Duty	\$40/hr	1/19-1/28/16	Intervention, 5 hrs
Dell'Armo, John	Charter HS	V-1 V-2	\$49,512 51,173	2015-16 2016-17	Prob 1 Prob 2
Eubanks, Lauren	Charter HS	Extra Duty	\$40/hr	1/14-1/28/16	Morning Library, 2.5
Gelotti, Scott	Charter HS	Extra Duty	\$40/hr	1/12-1/28/16	Detention, 6 hrs

*To be prorated


<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Hemphill, Juliann	Charter HS	Hourly	\$25 \$30	6/3/16	Release from Webmaster Webmaster, 3 hrs Grant Writer positions Grant Writer, 25 hrs
Hubbard, Jenny	Charter HS	Extra Duty	\$40/hr	1/12-1/28/16	Intervention, 3 hrs
Mason, Allison	Ind Study	Hourly	\$26	6/10/16	Release from I/S teacher position
Mason, Joshua	Charter HS	Extra Duty	\$40/hr	1/12-1/28/16	Intervention, 6 hrs
Mason, Caryn	Ind Study	Hourly	\$26	6/10/16	Release from I/S teacher position
Matautia, Jewelee	Charter I/S	Hourly	\$26	6/10/16	Release from I/S teacher position
McKenzie, Megan	Charter HS	IV-9 Extra Duty	\$61,570 \$40/hr	2016-17 1/13-1/29/16	Return to Full-Time Library, 3.5 hrs
McManus, James	Charter HS	VI-20	\$88,250	2016-17	Permanent
McCutcheon, Courtney	Charter HS	Hourly	\$30	6/3/16	Release from Tutor position
Miller, Heidi	Charter HS	II-1 III-2	\$43,100 \$46,652	2015-16 2016-17 6/3/16	Prob 1 Prob 2 Release from Accompanist position
Nelson, Margaret	Charter HS	Hourly	\$30	1/12-1/29/16	Accompanist, 12 hrs
Pacheco, Jenna	Charter HS	Extra Duty	\$40/hr	1/19-1/28/16 1/8-1/28/16	Intervention, 3 hrs AD Assistant, 5 hrs
Penk, Heather	Charter HS	VI-7	\$63,231	2016-17	Prob 2
Pirman, Deborah	Charter HS	V-3 Extra Duty	\$52,891 \$40/hr	2016-17 1/28/16 1/19-1/28/16	Prob 2 Worked Prep, 1.5 hrs Intervention, 5 hrs
Sherer, Diana	Ind Study	Hourly	\$26	6/10/16	Release from I/S teacher position
Stadtler, George	Charter HS	IV-4	\$52,191	6/3/16	Release, Non-Re-Election
Sullivan, Leslie	Charter HS	Hourly	\$30	6/3/16	Release from Accompanist position

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Verch, Gregory	Charter HS	II-5	\$49,175	2016-17	Prob 2
Whitney, Lois	Ind Study	Hourly	\$26	6/10/16	Release from I/S teacher position

*To be prorated

Classified Personnel Action Report
Charter Academy
March 9, 2016

TO: Deborah Blow, Ed.D. 
SUBMITTED BY: Don Nicholson, Assistant Superintendent/Human Resources
SUBJECT: Recommendations for Board Approval

	SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
Flanagan Mary	OAHS	Tutor			\$12.00/hr	01/19/16- 06/03/16	Temporary Assignment
Bennett Heather	OAHS	Inst Assistant I	11/1	3.50	\$13.23/hr	02/29/16	Permanent/Probationar

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
February 10, 2016**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, February 10, 2016 beginning with Mrs. Phillips calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Mr. Hatch. Members Present: Buchanan, Phillips, Peterson, Hatch and Zilli. Administrators Present: Blow, Con, Nicholson, Edds and Fell.

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn to Closed Session at 6:01 p.m. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:15 p.m. and Mrs. Phillips reported that no action was taken in Closed Session. It was moved by Rob Buchanan, seconded by Bob Hatch and carried to adopt the February 10, 2016 agenda as presented. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

SUPERINTEDENT'S REPORT

ASB President Theresa Taylor reported that upcoming events include a Sadie Hawkins Dance, Talent Show, Annual Blood Drive and Multi-Cultural Day.

Mr. Dana reported on the 2016/2017 enrollment lottery results.

PUBLIC COMMENT

OAK-8 parent, Hannah Rubalcava spoke in favor of the OAK-8 Reconfiguration. She had been home schooling her 3 children and expressed how difficult it is to teach multiple grade levels along with the challenges of Common Core.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Classified Personnel Action Report
- C. Regular Charter Board Minutes, January 13, 2016
- D. Hiring of Coaches 2015/2016

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A through D, as submitted Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

ACTION AGENDA ITEMS

Trips

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the OAHS Robotics Team trip to compete in the FIRST Robotics Regional Competition in Long Beach, Ca March 9-12, 2016. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the OAHS Robotics Team trip to compete in the FIRST Robotics Regional Competition in Ventura, CA March 23-26, 2016. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the OAHS Robotics Team trip to compete in the FIRST Tech Challenge Work Championship in St. Louis, MO April 27-30, 2016. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Gifts

It was moved by Jim Peterson, seconded by Rob Buchanan and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Thesa Roepke. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

OAK-8 Reconfiguration

OAK-8 teachers Stacey Lovell, Shauna Wilson and Michelle Clayton spoke on teaching in 3 grade level classes and their hope that the Board would approve the 2 grade level reconfiguration. It was moved by Jim Peterson, seconded by Jan Zilli and carried to approve a reconfiguration of the Orcutt

Academy's K-8 campus effective for the 2016-17 school year. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Safe School Plans

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to approve the Safe School Plans for Orcutt Academy K-8, Orcutt Academy Independent Study Program and Orcutt Academy High School, as submitted. Ayes: Buchanan, Peterson, Phillips, Hatch and Zilli.

Dr. Peterson voiced concerns about counseling services at OAK-8 and Olga Reed. Mr. Dana said that they had a counselor assigned through Santa Maria Youth and Family that resigned and a new counselor was just assigned last week. The Board asked that in the future, administration be notified when there is a lapse in services. Also Dr. Peterson wanted to know why no parents were on the Olga Reed Committee and Mr. Dana said that they do have 3 parents that sit on the committee and that it was his error in not including them on the list. Mr. Hatch asked that the gate at the Los Alamos site be locked to prevent people from accessing the campus while students are present. Dr. Blow said that these are the types of things that will be looked at through the facilities study.

ITEMS FOR INFORMATION/DISCUSSION

Liz Phillips suggested that the next regular board meeting be held at Olga Reed School in Los Alamos. The other members were in agreement

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, March 9, 2016 with Closed Session beginning at 6:00 p.m. followed by Public session at 6:15 p.m. at Olga Reed School in Los Alamos

ADJOURN

It was moved by Jim Peterson, seconded by Jan Zilli and carried to adjourn the meeting at 6:53 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Rob Buchanan, Clerk, Board of Trustees

ORCUTT ACADEMY CHARTER HIGH SCHOOL

ORCUTT UNION SCHOOL DISTRICT

TO: Dr. Deborah Blow
District Superintendent

FROM: Don Nicholson
Assistant Superintendent of Human Resources

DATE: March 9, 2016

RE: ***NOTIFICATION TO BOARD –HIRING OF ADDITIONAL CHARTER
HIGH SCHOOL COACHES FOR 2015-16 SCHOOL YEAR***

Orcutt Academy Charter High School:

John Krasner	Varsity Softball
Paul Santiago	Varsity Softball Assistant
Mike Mohler	Varsity Softball Assistant
Deedra Dutra	JV Softball

*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District



Orcutt Academy High School Administration Office

TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: March 9, 2016

BOARD AGENDA ITEM: Orcutt Academy High School Dance Team Competition

BACKGROUND: On Friday, March 4, 2016 our Dance Team will be attending the Wilson Dance Golden Cup 2016 competition in Hacienda Heights, CA. This event will take place March 4 & 5, 2016. This is an overnight trip and our team along with Dance Coach Jennifer Lane and parent chaperones will be staying at the Best Western Hotel in Rowland Heights, CA. Transportation will be provided by coach and parents.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Academy K-8 Date: February 12, 2016

DONOR: Name: Santa Maria Chapter Calif Women For Agriculture
Address: P. O. Box 1898 Santa Maria, CA 93456
Phone No.

GIFT: Item Donated or Cash Donation \$500.00
Designated for: Orcutt Academy K-8 garden for general purposes
General Description: grant check
Model No.: Condition: [X] New [X] Used
Value (estimated):
Purpose of Gift:
Will gift be purchased through Business Services Office? [] Yes [X] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [] Yes [] No
B. What type of installation is required?
C. Will donor pay installation costs? [] Yes [] No
D. Will there be operating costs? [] Yes [] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member):
Acceptance Approved By (Administrator):
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:
Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Academy K-8

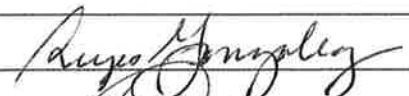

Date: February 11, 2016

DONOR: Name: Creative Waste Solutions, Inc.
Address: 10848 SW Tualatin Sherwood Rd., Tualatin, OR 97062
Phone No. (503) 963-8037

GIFT: Item Donated _____ or Cash Donation \$500.00
(Fill in if money is donated)
Designated for: Orcutt Academy K-8 Basketball Team
General Description: _____
Model No.: _____ Condition: New Used
Value (estimated): _____
Purpose of Gift: to defray expences associated with OAK-8 basketball teams
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs?
If yes, what type? Yes No
- _____

Acceptance Requested By (OUSD Staff Member): 
Acceptance Approved By (Administrator): 
RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)

Memo



To: Dr. Deborah Blow, Superintendent
From: Joe Dana, Director of Charter Programs
Date: March 9, 2016
Re: Memorandum of Understanding for CTE Incentive Grant Consortium

Background

In December, the Orcutt Academy and Orcutt Union School District applied as a consortium for a state Career Technical Education (CTE) Incentive Grant. In our grant application, we proposed to utilize the grant to help fund CTE programming in the industry of engineering/advanced manufacturing at Orcutt Academy High School, Lakeview Junior High School, and Orcutt Junior High School. In January, we learned that our grant will be funded.

School districts, county offices, and charter schools that applied for CTE Incentive Grants as a consortium are required to submit to the California Department of Education a Memorandum of Understanding (MOU) establishing their partnerships. Attached is an MOU that names the Orcutt Union School District as the fiscal agent for the CTE Incentive Grant and establishes our superintendent, Dr. Deborah Blow, as the authorized signatory for both the Orcutt Union School District and Orcutt Academy.

Fiscal Impact

In the first year of the three-year grant, the 2016-2017 school year, our consortium is eligible to receive up to \$84,685 in CTE Incentive Grant grant funding. Additionally, the grant requires a proportional dollar-for-dollar match in charter school and district expenditures toward the program as follows: \$1.00 for every \$1.00 received from the grant in the first year, \$1.50 for every \$1.00 received from the grant in the second year, and \$2.00 for every \$1.00 received from the grant in the third year.

Recommendation

Staff recommend that the MOU establishing an Orcutt Academy/Orcutt Union School District consortium for the CTE Incentive Grant be approved.

Memorandum of Understanding (MOU)
for Consortium Participation in the
Career Technical Education Incentive Grant (CTEIG)

Names of participating Local Educational Agencies (LEAs) or charter schools:

- Orcutt Union School District
- Orcutt Academy Charter School

Consortium participation in the CTE Incentive Grant is established to assist multiple LEAs and/or charter schools in a region to provide a more comprehensive Career Technical Education (CTE) program to more students. The MOU is comprised of the LEA and charter school listed above. This agreement will become effective upon receipt of this document with original signatures of the Superintendent or Authorized Designee from each participating consortium member and will extend through the duration of the state CTEIG funding, or until revised or disbanded by the participating members.

As the administrative agency and fiscal lead for the consortium, the **Orcutt Union School District** will receive and administer the consortium's allocated funds, and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). Each of the participants in the consortium will cooperate in the development of these documents and will provide timely responses to the request for information and data.

The Orcutt Union School District and Orcutt Academy Charter School will release the Average Daily Attendance (ADA) of their students in grades 7-12 to determine funding for this specific CTEIG funding structure. The consortium will report only those students' ADA that the member has released for the purpose of determining the grant allocation award. The school district and charter school will submit data on CTE students according to what they are claiming or allocating of ADA for the grant funding structure of ADA, as outlined in Education Code (EC) Section 53071, (B), i-v.

The Orcutt Union School District and Orcutt Academy Charter School will sign all grant assurances and comply with all requirements as a grant recipient for the CTEIG funding, as outlined in EC Section 53071.

In accordance with the CTEIG program, EC Section 53070, (b) Of the amounts appropriated in paragraphs (1) through (3), inclusive, of subdivision (a), 4 percent is designated for applicants with average daily attendance of less than or equal to 140, 8 percent is designated for applicants with average daily attendance of more than 140 and less than or equal to 550, and 88 percent is designated for applicants with average daily attendance of more than 550. For purposes of this section, average daily attendance shall be those figures that are reported at the time of the second principal apportionment for the previous fiscal year for pupils in grades 7 to 12, inclusive. For any applicant consisting of more than one school district, county office of education, charter school, or regional occupational center or program operated by a joint

powers authority, or of any combination of those entities, the sum of the average daily attendance for each of the constituent entities shall be used for purposes of this subdivision.

The Orcutt Union School District may claim indirect costs incurred based on the approved state rate.

In the case of this consortium, the Orcutt Union School District and the Orcutt Academy Charter School are governed by the same entity, the Orcutt Union School District Board of Trustees, and led by the same superintendent, Dr. Deborah Blow. Dr. Blow's signature on behalf of both parties indicates agreement to the conditions set forth in this Memorandum of Understanding:

Orcutt Union School District	Authorized Signature	Date
Orcutt Academy Charter School	Authorized Signature	Date



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: March 9, 2016

BOARD AGENDA ITEM: Charter School Special Revenue Fund Second Interim Report 2015-2016

BACKGROUND: Education Code 42130 provides that the district submit a Second Interim Report to the governing board of the district that covers the financial and budgetary status of the district for the period ending January 31, 2016.

We continue to use the School Services of California dashboard as a tool for our projections. Education Code 42131 (a) (1) further states that “pursuant to the reports required by Section 42130, the governing board of each school district shall certify in writing, within 45 days after the close of the period being reported, whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year, and based on current forecast, for the subsequent year.” In certifying the school year 2015-2016 Second Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and two subsequent fiscal years.

RECOMMENDATION: It is recommended that the Board of Trustees approve the Second Interim Report as presented and authorize the filing of a “positive” certification with the Santa Barbara County Office of Education.

FUNDING: N/A