

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, February 8, 2012
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. Alice Shaw Student Presentations

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing – None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting of January 11, 2012
- E. Amended Minutes, October 12, 2011
- F. Minutes, Special Meeting of January 31, 2012
- G. Interdistrict Attendance Agreement Requests 2011/2012
- H. Board Policy 1113, District and School Web Sites for second reading

It is recommended that the Board of Trustees approve Consent Agenda Items A through H, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

- 1. Olga Reed Trip to Museum of Tolerance

Staff recommends that the Board of Trustees approve the trip to the Museum of Tolerance in Los Angeles, CA. on March 2, 2012 by the 7th and 8th grade students at Olga Reed School.

Moved _____ Second _____ Vote _____

2. Acceptance of Gifts – Olga Reed School

Driscoll's Berries donated \$990.60 from funds raised by sales at Old Days along with a matching donation from Driscoll's and \$260.00 from volunteer efforts by Driscoll's employees Ranae Robertson and Monica Cordova. The money will be used to expand the series of dance lessons currently enjoyed by the students at Olga Reed School.

It is recommended that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Driscoll's Berries.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. SchoolinSites Contract

It is recommended that the Board of Trustees approve the SchoolinSites Contract for web hosting in the amount of \$18,630.00 and the SchoolinSites contract for e-mailing/archiving in the amount of \$1,260.00 for a total of \$19,890.00.

Moved _____ Second _____ Vote _____

2. Orfalea Grant

Staff recommends that the Board of Trustees approve the grant award as presented.

Moved _____ Second _____ Vote _____

3. Approval of Change Order for Ralph Dunlap Hardcourt Improvements

Staff recommends that the Board of Trustees approve the change order that results in a total project cost of \$152,215.18 with an additional 10% contingency of \$15,221.52 added for further unforeseen conditions for a total of \$167,437.00.

Moved _____ Second _____ Vote _____

C. PERSONNEL

1. Board Policy 5148, Child Care and Development

Staff recommends that the Board of Trustees adopt Board Policy 5148, Child Care and Development for first reading and that it be placed on the next Consent Agenda for second reading.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Board Financial Report
2. Administrative Regulation 5148, Child Care and Development
3. 2012 CSBA Delegate Assembly Election
4. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, March 14, 2012, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special curriculum board meeting will be held on Wednesday, February 29, 2012 beginning at 6:00 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
February 8, 2012

TO: Bob Bush
Superintendent

SUBMITTED BY: Jan Yanagisako
Assistant Superintendent, Human Resources *Jan Y.*

SUBJECT: RECOMMENDATIONS FOR APPROVAL AND RATIFICATION

SITE	CLASSIFICATION	CLASS STEP	HOURS	SALARY	EFFECTIVE	ACTION INFORMATION
OAHS	Custodian			\$140/mo	01/01/12	Add one Professional Growth Increment for a total of 4
Child Nutrition	Child Nutrition Worker			\$125/mo	03/01/12	Longevity – 10 years
Joe Nightingale	Instructional Assistant I	11/6	4.00	\$15.46/hr	01/30/12	Reinstate from layoff and reassign to temporary assignment
Olga Reed	Custodian	15/6 + range differential	4.00	\$17.07/hr	01/25/12	Unpaid Leave of Absence
Campus Connection	Child Care Assistant	6/6		\$13.67/hr	11/29/11	Substitute
Alice Shaw	Office Manager			\$175/mo	03/01/12	Longevity – 20 years
MOT	Temporary Utility Worker	18/6		\$18.38/hr	12/19/11-01/06/12	Temporary Assignment
May Grisham ELC	Preschool Instructor	20/6	8.00	\$19.31/hr	01/30/12	Increase in hours
Olga Reed	ACES Homework Coach	20/3	2.00	\$13.51/hr	01/30/12	Permanent/Probationary
Joe Nightingale	Instructional Assistant/Preschool	11/6	3.50	\$15.46/hr	01/30/12	Reassignment in lieu of layoff
Child Nutrition	Child Nutrition Worker	7/1		\$10.98/hr	01/30/12	Resignation
Patterson Road	Instructional Assistant I				01/16/12-03/31/12	Request extension of Unpaid Leave of Absence

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Bob Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of February 8, 2012

RE: ***RECOMMENDATIONS FOR APPROVAL AND RATIFICATION***

<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Patterson	Hourly	12/5/11	Title 1, 12 hrs wk
Lakeview	Extra Duty	12/6-12/8/11	Intervention, 2 hrs
Patterson	Hourly	1/9/12	Intervention, 12 hrs wk
District	Hourly	12/5-12/12/11	Home & Hospital, 4 hrs
Shaw	Extra Duty	12/1-12/15/11	Intervention, 3 hrs
Patterson	Hourly	1/17/12	Computer Lab, 24 hrs wk
Lakeview	Hourly	12/1-12/15/11	Detention, 4 hrs
District	Hourly	12/1-12/21/11	Tech Support, 27 hrs
District	Extra Duty	12/3/11	Saturday School, 5 hrs
Shaw	Hourly	12/1-12/16/11	Intervention, 8 hrs
District	Extra Duty	12/3/11	Saturday School, 5 hrs
District	Extra Duty	12/5-12/16/11	Home & Hospital, 10 hrs
District	Hourly	12/3/11	Saturday School, 5 hrs
Orcutt	Hourly	12/2/11	Sub "zero period" (Kirby), 1 hr
District	Extra Duty	12/3/11	Saturday School, 5 hrs

*pro-rated

SCHOOL	CLASS/STEP	EFFECTIVE DATE	ACTION INFORMATION
Lakeview	Extra Duty	12/13/11	Intervention, 1hr
District	Extra Duty	12/3/11	Saturday School, 5 hrs
Patterson	Stipend	1/23/12	One Time Stipend for Autism Authorization Completion
Shaw	Extra Duty	12/5-12/13/11	Intervention, 4 hrs
Lakeview	Extra Duty	12/1-12/15/11	Intervention, 2 hrs
Orcutt JH	Hourly	1/13/12	Intervention, 24 hr wk
District	Hourly	12/1-12/15/11	Strings, 8 hrs
Orcutt	Extra Duty	10/25/11-1/12/12	Detention, 20 hrs
District	Hourly	12/1-12/14/11	District Support Services, 13 hrs
Nightingale	Hourly	12/1-12/16/11	Preschool, 20 hrs
Lakeview	Extra Duty	11/3-12/6/11 11/2-12/15/11 9/15-11/4/11	Basketball Supervisor, 6 games Noon-League/Intervention, 12 hrs Administrative Coverage, 13 hrs
Lakeview	Extra Duty	12/2/11	Chaperoned Dance, 3 hrs
Olga Reed	Hourly	12/3/11	Saturday School, 5 hrs
Olga Reed	Extra Duty	12/3/11	Saturday School, 5 hrs
Orcutt	Extra Duty	11/8-12/12/11	Basketball Supervisor, 6 games
District	Extra Duty	12/3/11	Saturday School, 5 hrs
Orcutt	Extra Duty	11/8-12/12/11	Basketball Supervisor, 6 games

*pro-rated

Warrants

The material is not included in your copy of the agenda. A copy may be obtained by arrangement with the District Superintendent's office, during District Office working hours.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
January 11, 2012**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, January 11, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:56 p.m. Members Present: Peterson Buchanan, Hatch Meissner and Zilli. Absent: None. Administrators Present: Bush, Ochej, Yanagisako and Edds. Absent: None. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn the meeting to Closed Session at 6:58 p.m.

RECONVENE TO PUBLIC SESSION

The meeting was reconvened to Public Session at 7:18 p.m. Dr. Jim Peterson led the Pledge of Allegiance.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Mr. Buchanan reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

Janet Bertoldi introduced some of her Campus Connection staff. She explained that the program runs from 6:30 a.m. to 6:00 p.m. at each elementary site and offers snacks, activities as well as homework time in a safe nurturing environment for our students. The Site Coordinators introduced their staff and gave a brief overview of the program.

Marysia Ochej gave an update on the Governor's Budget.

PUBLIC COMMENT

Kimberly Silva, Lakeview Jr. High PTSA President addressed the Board regarding the Vendetta Pro Wrestling event being held at Lakeview Jr. High in March.

PUBLIC HEARING

None.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting, December 14, 2011
- E. Hiring of Additional Coaches 2011/2012
- F. Board Policy 1313, Interpersonal Respect, for second reading
- G. Board Policy 5030, Student Wellness, for second reading
- H. Board Policy 6111, School Calendar, for second reading
- I. Board Policy 6153.1, Library Media Centers, for second reading
- J. 2011/2012 Interdistrict Attendance Agreements

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve Consent Agenda Items A through J as submitted.

ITEMS SCHEDULED FOR ACTION

It was moved by Jan Zilli, seconded by Kathy Meissner and carried to accept the June 30, 2011 Audit Report, as presented.

Marysia Ochej distributed an amended copy of 2011/2012 Resolution No. 24 for review. It was moved by Bob Hatch, seconded by Kathy Meissner to adopt 2011/2012 Resolution No. 24, Refinancing School Bonds and Resolution No. 25, Refinancing School Bonds for the Former Los Alamos School District, as submitted.

It was moved by Kathy Meissner, seconded by Jan Zilli and carried to ratify the Settlement Agreement as presented in the amount of \$1,715.00.

It was moved by Jan Zilli, seconded by Bob Hatch and carried to approve the Single School Plan for Student Achievement for Patterson Road and Joe Nightingale Schools, as presented.

It was moved by Jim Peterson, seconded by Kathy Meissner and carried to adopt Board Policy 1113, District and School Web Sites, as submitted for first reading and that it be placed on the next Consent Agenda for second reading.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Board Financial Report was presented for information/discussion. The Quarterly Report on Williams Uniform Complaints was presented with no complaints filed. Administrative Regulation 1113, District and School Web Sites was presented for approval.

Kathy Meissner asked if the Board had any objection to moving the February 22, 2012 Curriculum Board Meeting to February 29, 2012. The Board was in agreement.

GENERAL ANNOUNCEMENTS

The next regular board meeting is scheduled for Wednesday, February 8, 2012 beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special Curriculum Board Meeting will be held on February 29, 2012 at 6:00 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Bob Hatch, seconded by Jan Zilli and carried to adjourn the Public Meeting at 8:18 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
October 12, 2011
AMENDED**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 12, 2011 beginning with Mr. Hatch calling Public Session to order at 6:47 p.m. Members Present: Peterson Buchanan, Hatch and Zilli. Absent: Meissner. Administrators Present: Bush, Ochej, Yanagisako and Edds. Absent: None. The meeting was adjourned to Closed Session at 6:52 p.m. Public Session reconvened at 7:15 p.m. The Pledge of Allegiance was led by Jan Zilli

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Mr. Hatch reported that in Closed Session the Board took action to approve the Contract for Employment of Superintendent between The Board of Trustees of the Orcutt Union School District and Robert W. Bush beginning July 1, 2010 through June 30, 2013.

SUPERINTENDENT'S REPORT

Joe Nightingale Principal, Don Nicholson, gave a PowerPoint presentation on the newly implemented Watch D.O.G.S. (Dads of Great Students) program at his school. Schools are positively impacted by the involvement of fathers and father-figures (grandfathers, uncles, etc.) providing male role models for students and enhancing school security.

Marysia Ochej gave an update to the Mileage Allocation Study.

PUBLIC COMMENT

Monique Segura commented on the Health Benefits Presentation.

PUBLIC HEARING

Mr. Hatch opened the Public Hearing on Textbook Sufficiency. There being no discussion, the Public Hearing was closed.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Special Meeting, September 6, 2011
- E. Minutes, Regular Meeting, September 14, 2011
- F. Board Policy 5116.1, Interdistrict Open Enrollment, for second reading
- G. Board Policy 5518, Open Enrollment Act Transfers, for second reading
- H. 2011/2012 Hiring of Coaches
- I. 2011/2012 Resolution No. 21, Sufficiency of Instructional Materials
- J. 2011/2012 Resolution No. 22, May Grisham Early Learning Center

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to approve Consent Agenda Items A through J, as submitted. Vote 4-1 absent

ITEMS SCHEDULED FOR ACTION

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the Lakeview Jr. High 7th grade field trip to the Monterey Peninsula and Monterey Bay Aquarium December 7-9, 2011. Vote 4-1 absent

It was moved by Jim Peterson, seconded by Jan Zilli and carried to accept the gifts and directed that a letter of acceptance and appreciation be forwarded to Rotary Club of Santa Maria and Far West Classic Chevy of Santa Maria. Vote 4-1 absent

It was moved by Rob Buchanan, seconded by Jim Peterson and carried to adopt the District's Initial Contract Proposal to Orcutt Educators' Association (OEA). Vote 4-1 absent

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt the District's Initial Contract Proposal to the California School Employees' Association (CSEA). Vote 4-1 absent

It was moved by Jim Peterson, seconded by Jan Zilli and carried to authorize an immediate payment of \$60,000 to ASI and allow residual amounts to be paid as necessary to close out the self insured dental plan. Vote 4-1 absent

It was moved by Jan Zilli, seconded by Jim Peterson and carried to adopt Board Policy 3412, Post Issuance Compliance for Bond Issues for first reading and that it be placed on the next Consent Agenda for second reading. Vote 4-1 absent

It was moved by Rob Buchanan, seconded by Jan Zilli and carried to approve the contract for student assessment data management services with Illuminate Education and the Orcutt Union School District. Vote 4-1 absent

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the contract for the pilot of Compass Learning Software. Vote 4-1 absent

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

Board Exhibit 4145.6, Parental Notification, the Board Financial Report and Quarterly Report on Williams Uniform Complaint were presented for information/discussion.

GENERAL ANNOUNCEMENTS

The next regular board meeting is scheduled for Wednesday, November 9, 2011 beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special curriculum board meeting will be held on Wednesday, October 26, 2011 beginning at 6:00 p.m. at Olga Reed School, 480 Centennial Street, Los Alamos, CA.

ADJOURN

The meeting was adjourned at 8:10 p.m.

Bob Bush, Board Secretary

Rob Buchanan Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
January 31, 2012**

CALL TO ORDER

A special meeting of the Board of Trustees of the Orcutt Union School District was held on Tuesday, January 31, 2012 beginning with Mr. Buchanan calling Public Session to order at 12:35 p.m. Members Present: Hatch, Peterson, Buchanan, Meissner and Zilli. Administrators Present: Bush, Ochej, Yanagisako, Edds, Nicholson, Majewski, Lyon and Dana. Jan Zilli led the Pledge of Allegiance. It was moved by Kathy Meissner, seconded by Jim Peterson and carried to adjourn to Closed Session at 12:37 p.m. Public Session reconvened at 3:10 p.m. Mr. Buchanan reported that no action was taken in Closed Session.

ADJOURN

The meeting was adjourned at 3:11 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees



ORCUTT UNION SCHOOL DISTRICT

INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS

Current Monthly Requests February 8, 2012

Staff recommends the Board *approve* the following
Inter-District Attendance Agreement Requests for the **2011-12 School Year:**

School	New Students	Students Leaving	Students New YTD
Alice Shaw			5
Joe Nightingale	1		24
Patterson Road			14
Pine Grove		1	4
Ralph Dunlap	1		14
Lakeview Junior High			2
Olga Reed			4
Orcutt Junior High			4
Total	2	1	71

Staff recommends the Board *deny* the following
Inter-District Attendance Agreement Requests:

School	Students Entering	Students Leaving
Alice Shaw		
Joe Nightingale		
May Grisham		
Patterson Road		
Pine Grove		
Ralph Dunlap		
Lakeview Junior High		
Orcutt Junior High		
Total	0	0

Students denied Inter-District Attendance Agreement Requests
to Orcutt Union School District **YTD:**

District	Denials
Blochman Union School District	
Lompoc Unified School District	
Lucia Mar School District	
Santa Maria-Bonita School District	21

February 2, 2012

To: Bob Bush, Superintendent, and
Board of Trustees

From: Joe Dana, Principal

Re: Board Approval of Field Trip to Museum of Tolerance



On behalf of the seventh- and eighth-grade students and staff of Olga Reed School, I am requesting that the Orcutt Union School District Board of Trustees approve a field trip on **Friday, March 2**, to the **Museum of Tolerance** in Los Angeles.

This trip is the brainchild of Nakoamie Saldivar, a noon duty supervisor at Olga Reed who also is the parent of a seventh grader. She felt our school's seventh and eighth graders would benefit from the experience of visiting the Museum. Our staff has wholeheartedly agreed, as has our PTSA. Teacher Lynn Ramos has worked with Mrs. Saldivar to make arrangements for the visit.

For your reference, the Museum of Tolerance provides multimedia exhibits and activities that help visitors learn about the Holocaust and other historic events that are the manifestation of racism and prejudice. The Museum also has activities that pertain to bullying, name-calling, and other forms of social mistreatment. We believe the Museum will make a very positive impact on our students – not just now, but in their lives. Adding to the experience, several parents will be accompanying our classes on the trip.

As for the trip itself, our schedule will be as follows:

7:00 a.m. – Departure from Olga Reed

10:30 a.m. – Arrival at Museum of Tolerance

2:00 p.m. – Departure from Museum of Tolerance

6:00 p.m. – Arrival back at Olga Reed

From all we know about the Museum of Tolerance, we believe our students' visit there will be an impactful learning experience. Thank you for your consideration.

February 2, 2012

To: Bob Bush, Superintendent, and
Board of Trustees

From: Joe Dana, Principal

Re: Board Acknowledgement of Two Generous Gifts



On behalf of the students and staff of Olga Reed School, I respectfully ask that you accept and acknowledge two generous gifts from **Driscoll's Berries**.

The first gift, a donation in the amount of \$990.60, includes funds raised by an Old Days fruit stand run by Driscoll's employees along with a matching donation from Driscoll's. The second gift, a donation in the amount of \$260.00, recognizes volunteer efforts by Driscoll's employees Renae Robertson and Monica Cordova. Needless to say, we at Olga Reed are more than delighted by these generous contributions! We plan to utilize the \$1,250.60 to expand the series of dance lessons currently enjoyed by our students.

Acknowledgement of this donation can be directed to the following persons:

Lucia de la Torre-Barajas
Philanthropy Coordinator
Driscoll's Berries
334 Westridge Drive
Watsonville, CA 95076

Renae Robertson
Driscoll's Berries
1430 South E Street
Santa Maria, CA 93458

Monica Cordova
Driscoll's Berries
1430 South E Street
Santa Maria, CA 93458



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: SchoolinSites Contract

BACKGROUND: Each year the federal government provides districts with funding for some basic services under the umbrella of ERate. We have gone through the process of selecting our vendors for the 2012-2013 funding year. Many of our vendors are on month-to-month contracts which are automatically renewed. These include *Verizon* (local and long distance calling), *Nextel* (Cell) and *Qwest* (Casmalia Internet). However, we are changing and/or adding services for the coming year.

SchoolinSites (Web Hosting): We are currently in a one year contract with SchoolinSites to provide our web page services. We are asking to renew that contract for \$18,630 of which we pay only 40% (\$7,452).

SchoolinSites (Email): Since 2004, we have used *Gaggle.net* as our email provider. We are asking that you approve a contract with SchoolinSites for our email next year. They have the same protections for spam and filtering as well as the ability to archive and retrieve old emails. The total e-mail contract including the archiving is \$1,260.00 which is not ERate eligible.

RECOMMENDATION: It is recommended that the Board of Trustees approve the SchoolinSites Contract web hosting in the amount of \$18,630.00 and the SchoolinSites Contract for e-mailing/archiving in the amount of \$1,260.00. This is a total of \$19,890.

FUNDING: General Fund



TERMS AND CONDITIONS POLICY

Purpose

This document states the terms and conditions that govern the working relationship between **SCHOOLinSITES, LLC** and **Orcutt Union School District, CA**

Terms

This agreement will be in effect from 7/1/2012 to 6/30/2013

Service

Hosting	# of Sites	Gross Price	Discount	Net Price
District	1	\$1,800	\$0	\$1,800
School	9	\$16,200	\$0	\$16,200
Athletics	0	\$0	\$0	\$0
Email	# of Boxes	Gross Price	Discount	Net Price
Staff	630	\$2,520	\$1,890	\$630
Student	5600	\$22,400	\$22,400	\$0
Domain Fees	# of Domains:	0	Total Price:	\$0
Barracuda Email Archiving				
Retention	# of Boxes	Gross Price/Year	Discount	Net Price/Year
None	0	\$0	\$0	\$0
Training			One Time Only Fees (Application and Setup)	
Location	# of Days	Price	Site Price	Total
Onsite	0	\$0	District	-\$500 Already Purchased
Online	0	\$0	School	\$250 Already Purchased
			Athletics	\$500 Already Purchased

Summary

Hosting: \$18,000
 Setup: \$0
 Email: \$630
 Domain: \$0
 Archiving: \$0
 Training: \$0
 Total: \$18,630

 Authorized Signature Date

 1/23/2012
 SCHOOLinSITES Executive Date

 Print Name Title

Skip Platt
 SCHOOLinSITES Executive

P.O. Box 305
 Saraland, Alabama 36571

CONTRACTUAL
 AGREEMENT

251.471.5482
 Fax: 251.375.2452



TERMS AND CONDITIONS POLICY

Purpose

This document states the terms and conditions that govern the working relationship between SCHOOLinSITES, LLC and Orcutt Union School District, CA for email archiving services.

Terms

This agreement shall be in effect from 7/1/2012 to 6/30/2013.

SCHOOLinSITES, LLC agrees to provide archiving services for the stated period, provided that Orcutt Union School District, CA is a current, active customer.

Service

EMAIL ARCHIVING				
630	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sub Total			\$1,260	
Archiving Total				
<input type="checkbox"/>	<input type="checkbox"/>	\$1,260		

SUMMARY:

Archiving: \$1,260
Total: \$1,260

Authorized Signature Date

Skip Platt 1/23/2012

SCHOOLinSITES Executive Date

Print Name Title

Skip Platt Account Representative

Print Name Title

P.O. Box 305
Saraland, Alabama 36571

CONTRACTUAL
AGREEMENT

251.471.5482
Fax: 251.476.3083



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM:  Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: Orfalea Grant for Child Nutrition

BACKGROUND: Janette Wesch, Director of Child Nutrition applied for a grant with Orfalea Foundation on October 5, 2011 for both the Orcutt Academy High School and the Central Kitchen. The District was recently notified that she has been approved for a grant in the amount of \$32,000 for kitchen equipment (2 tilt skillets known as braziers) for the Central Kitchen. The grant is legally funded by the Orfalea Fund. It is the Orfalea foundation that has been instrumental in supporting districts in innovative efforts to improve nutritional quality and education, with a return to as much scratch cooking as possible.

Attached is the grant award and terms that are required in the acceptance of this grant from the Orfalea Fund, otherwise referred to as the Orfalea Foundation. Janette Wesch will adhere to the terms of the grant award as written in the grant agreement.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the grant award as presented.

FUNDING: Child Nutrition Fund 13

ORFALEA FOUNDATION

January 11, 2012

Janette Wesch
Director of Child Nutrition
Orcutt Union School District
500 Dyer Street
Orcutt, CA 93455

Dear Janette:

I am pleased to inform you that the Orfalea Fund Board of Directors has approved a grant of \$32,000 for the Kitchen Equipment for Orcutt Union School District.

Please find enclosed two copies of the Grant Agreement which are ready for execution, together with a check for \$32,000.

Kindly sign both copies of the Grant Agreement and return one fully executed copy of the Agreement to our office as soon as possible. We also look forward to receiving your Interim Progress Report and Annual Evaluation Report as outlined in the Grant Summary.

Please notify your Board of Trustees and staff (particularly those responsible for conducting said evaluations) about the terms of this grant award. We appreciate your assistance in complying with the Public Acknowledgement clause found in the Grant Agreement. Please note that we collectively refer to ourselves as the Orfalea Foundation and our grantees should also use this term for public recognition. However, for legal and financial purposes, the specific foundation should be properly identified. In this case, the grant award was funded by the Orfalea Fund.

Please remember that grant decisions and the focus areas for the Orfalea Foundation is determined by our Board of Directors. Past granting is not an indication or promise of continued future granting. As an entrepreneurial grantmaking foundation, we encourage your organization to continue to reach into the community for support, to think creatively about your fundraising strategy and to remain open and innovative in identifying other ways to fund your good work.

We wish you great success with this grant. If you have any questions regarding this grant, I can be reached via email at kathleen@orfalea.org. We value our partnership and look forward to working with you.

Kind Regards,



Kathleen de Chadenedes
Director, School Food Initiative

Enclosures