

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, February 8, 2012
Closed Session 6:00 p.m.
Public Session —6:15 p.m.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Robert Bush, Superintendent and/or Don Nicholson.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- A. Pledge of Allegiance
- B. Public Report on Action Taken in Closed Session
- C. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 1. ASB President Report – David Sparks
 2. Robotics – Ty Fredericks

D. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a **Request for Public Comment Form** which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

F. Public Hearing – None

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, January 11, 2012

It is recommended that the Board of Trustees approve Consent Agenda Items A and B, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts to the Rosie Chavez Memorial Scholarship

Santa Barbara County Fire Station 22 firefighters Kevin Murray, Craig Hobbs, Paul Christianson and Glenn Ohler donated \$250.00 to the Rosie Chavez Memorial Scholarship Fund.

Other donations:

- Michael & Rebecca McGeary \$100.00
- J. & Rey-Ann Higley \$25.00
- Ruben & Reyes Gonzalez \$25.00

Staff recommends that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Santa Barbara County Fire Station 22, Michael & Rebecca McGeary, J. & Rey-Ann Higley and Ruben & Reyes Gonzales.

Moved _____ Second _____ Vote _____

2. Acceptance of Other Gifts

OAHS received a donation in the amount of \$650.00 from Softec "The Central Coast Software and Technology Association" to be used by the Robotics class.

OAHS received a donation in the amount of \$1,000.00 from FLIR Commercial Systems Division to be used by the Robotics class.

OAHS received a donation in the amount of \$750.00 from the Los Alamos Valley Men's Club to be used by the Swim Team.

It is recommended that the Board of Trustees accept these gifts and direct that a letter of acceptance and appreciation be forwarded to Softec, FLIR Commercial Systems and the Los Alamos Valley Men's Club.

Moved _____ Second _____ Vote _____

3. OAHS Choir Trip to Disneyland Music in the Park Festival

Staff recommends that the Board of Trustees approve the OAHS Choir trip to Disneyland Music in the Park Festival March 30-31, 2012 in Anaheim, CA.

Moved _____ Second _____ Vote _____

4. OAHS Cheerleading Competition

Staff recommends that the Board of Trustees approve the OAHS Cheer Squad Cheerleading Competition trip to Knott's Berry Farm in Buena Park, CA., February 24-25, 2012.

Moved _____ Second _____ Vote _____

5. OAHS Robotics Field Trip – FIRST Regional Competition

Staff recommends that the Board of Trustees approve the OAHS Robotics trip to the FIRST Regional Competition in Long Beach, CA., March 14-17, 2012.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. Charter SchoolinSites Contract

It is recommended that the Board of Trustees approve the SchoolinSites contract for web hosting in the amount of \$2,050.00.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Charter Financial Report
2. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, March 14, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Bob Bush
District Superintendent

FROM: Jan Yanagisako
Assistant Superintendent, Human Resources

DATE: Board Meeting of February 8, 2012

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

SCHOOL	CLASS/ STEP	EFFECTIVE DATE	ACTION INFORMATION
Charter HS	Extra Duty	12/1-12/13/11	Detention, 4 hrs
Charter HS	Extra Duty	12/6/11	Band, 2 hrs
Charter HS	Extra Duty	12/1-12/13/11	Geometry Support, 4 hrs
Charter HS	Extra Duty	12/5-12/8/11	Intervention, 3.666 hrs
Charter	Hourly	12/1/11-1/5/12	Charter Consultant, 14.5 hrs

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING
January 11, 2012**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, January 11, 2012 beginning with Mr. Buchanan calling Public Session to order at 6:02 p.m. It was moved by Jim Peterson, seconded by Bob Hatch and carried to adjourn the meeting to Closed Session at 6:03 p.m. Members Present: Peterson Buchanan Hatch Zilli and Meissner. Absent: None Administrators Present: Bush, Ochej, Edds and Yanagisako. Absent: None.

RECONVENE TO PUBLIC SESSION

The meeting was reconvened to Public Session at 6: 15 p.m. The Pledge of Allegiance was led by David Sparks.

REPORT ON ACTION TAKEN IN CLOSED SESSION

Mr. Buchanan reported that no action was taken in Closed Session.

SUPERINTENDENT'S REPORT

ASB President David Sparks reported on the current events at the high school. The basketball team has won 2 of their 3 games. Awards night will be January 19, 2012. 300 of the students have a 3.5 or above GPA,

The OAHS dedication ceremony will be held on February 9th at 11:25 a.m.

Mr. Lyon introduced Nicole Antles and Karl Cudworth, members of the Crosspoint Church. The membership has been working with OAHS to promote community involvement. Mrs. Antles reported that an after school intervention program was implemented and was proud to report that ½ of the students in the program have graduated. There are also computer classes being offered in the evenings which have resulted in approximately \$200 per session being donated to the high school. Karl Cudworth, former OUSD teacher, is enjoying coaching the OAHS golf team. Mr. Lyon announced that a Blood Drive was scheduled for January 26, 2012 from 9:00 a.m. until 1:00 p.m. The drive was initiated by Alina Bedford, an OAHS student who was recently in need of blood herself and wanted a way to give back to the community. The Orcutt Academy lottery will be held on February 8, 2012. There are currently 221 applications to the high school (all grades) and 107 for the OAK-8.

SOARR (Supporting Orcutt Academy's Academic Resources), a non-profit organization, was recently formed to obtain funds dedicated to providing technology, equipment, supplies, programs and opportunities that support and enrich students academically. SOARR will be holding a breakfast fundraiser at Stinky's Restaurant on January 28th. Tickets are \$7.00.

CONSENT AGENDA ITEMS

- A. Certificated Personnel Action Report
- B. Regular Charter Board Minutes, December 14, 2011
- C. Hiring of Additional Charter High School Coaches 2011/2012

It was moved by Bob Hatch, seconded by Jan Zilli and carried to approve Consent Agenda Items A through C, as submitted.

ITEMS SCHEDULED FOR ACTION

It was moved by Jan Zilli, seconded by Jim Peterson and carried to approve the Safe School Plans for OAHS and OAK-8, as submitted.

It was moved by Bob Hatch, seconded by Jan Zilli and carried to accept the donations to the Rosie Chavez Memorial Scholarship and directed that letters of acceptance and appreciation be forwarded to Carolyn Krantz, Cynthia & George Guggia, Jack Garvin and Richard E. Detty.

Marysia Ochej distributed the bid recommendation for the OAHS serving line improvement. It was moved by Jim Peterson, seconded by Jan Zilli and carried to award the bid for the serving line improvement at Orcutt Academy High School to J & P Construction Company for \$107,370, with an additional 10% for contingencies in the amount of \$10,737, for a grand total of \$118,107.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

The Charter Financial Report was presented for information/discussion.

GENERAL ANNOUNCEMENTS

The next regular board meeting is scheduled for Wednesday, February 8, 2012 with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room.

ADJOURN

It was moved by Jan Zilli, seconded by Rob Buchanan and carried to adjourn the meeting at 6:55 p.m.

Bob Bush, Board Secretary

Kathleen Meissner, Clerk, Board of Trustees



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *MO* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say a special "Thank You" to Fire Station 22 and their donation in the amount of \$250.00. Fire Station 22; Ken Murray, Craig Hobbs, Paul Christiansen and Glenn Ohler were the men that answered the 911 call for Rosie Chavez when she passed away.

To date the total amount donated to the "Rosie Chavez Memorial Scholarship" is \$975.00.

RECOMMENDATION: Staff recommends the acceptance of the \$250 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Rosie Chavez Memorial Scholarship Fund



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM: *ymo* Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: February 8, 2012

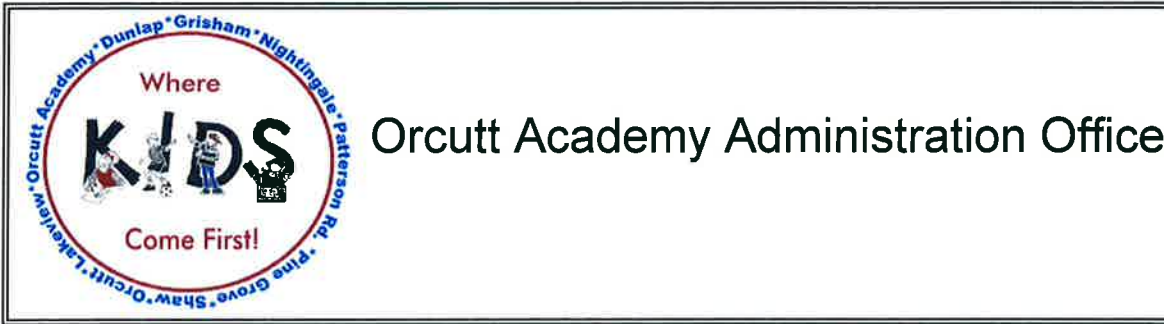
BOARD AGENDA ITEM: Acceptance of Gifts

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to the following individuals and their donation amount:

Michael & Rebecca McGeary	\$100.00
J. & R. Higley	\$ 25.00
Ruben & Reyes Gonzalez	<u>\$ 25.00</u>
	\$150.00

RECOMMENDATION: Staff recommends the acceptance of the \$150 gift to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Rosie Chavez Memorial Scholarship Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

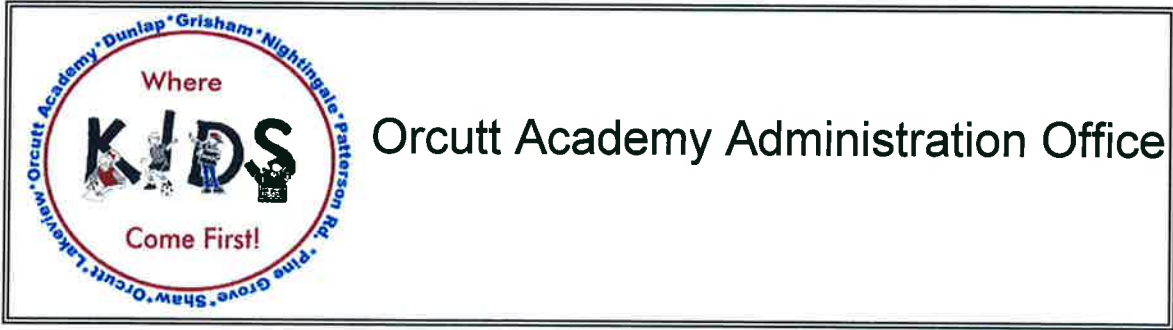
BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: Acceptance of Gift from Softec

BACKGROUND: We recently received a generous check in the amount of \$650.00 from Softec "The Central Coast Software and Technology Association." This donation will be used in our Robotics class to help purchase parts for the building of our Robot and travel expenses for our competitions.

RECOMMENDATION: Please join me in accepting this generous gift from Softec.

FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

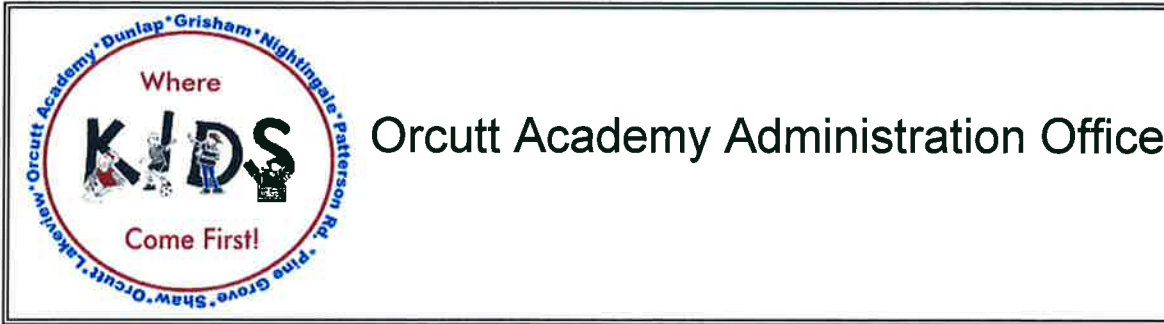
BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: Acceptance of Gift from FLIR Commercial Systems Division

BACKGROUND: We recently received a generous check in the amount of \$1000.00 from FLIR Commercial Systems Division. This donation will be used in our Robotics class to help purchase parts for the building of our Robot and travel expenses for our competitions.

RECOMMENDATION: Please join me in accepting this generous gift from FLIR.

FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: Acceptance of Gift from the Los Alamos Valley Men's Club

BACKGROUND: We recently received a generous check in the amount of \$750.00 from the Los Alamos Valley Men's Club. This donation will be used for our Swim Team to help purchase kickboards and cover travel expenses for our competitions.

RECOMMENDATION: Please join me in accepting this generous gift from the Los Alamos Valley Men's Club.

FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: OAHS Choir – Disneyland Music in the Park Festival

BACKGROUND: This year Orcutt Academy High School Choir will be participating in Music in the Park Festival in Disneyland, Anaheim, CA. Dona Kintzi our Choir teacher will be traveling with our choir to this event. This music festival is an incredible experience where music students have a chance to perform for judges who give ratings and encouragement to participating choirs.

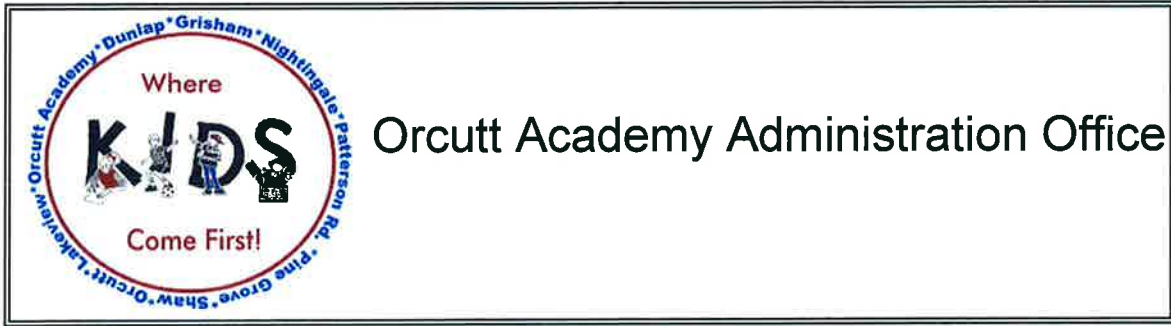
Our choir is raising funds for this trip. Thus far they have raised over \$6,600.00. We are still working on other ways of cutting the costs for our students. Expenses include registration for the trip, transportation, hotel for all students and chaperones, food/admission to the park, after the competition.

This trip will be an overnight trip, departing from OAHS on the morning of Friday, March 30, 2012 and returning on the night of Saturday, March 31, 2012.

It is anticipated that the total amount will be paid out of funds raised by the students or paid by the participants. No participant will be denied participation due to cost.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund



Orcutt Academy Administration Office

TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 8, 2012

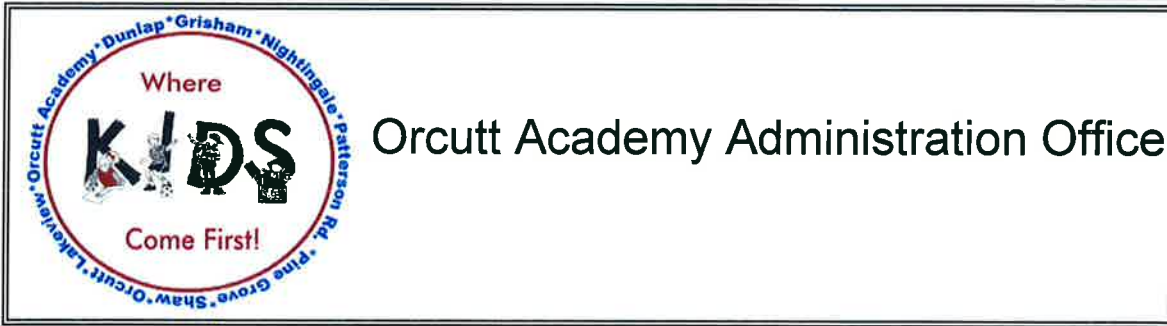
BOARD AGENDA ITEM: OAHS Cheerleading Competition

BACKGROUND: February 24-25, 2012 Jennifer Rosario, Orcutt Academy High School Cheer Coach and 4 adult chaperones will accompany 16 students from our cheer squad on a Cheerleading competition to Buena Park, CA. The competition will take place at Knotts Berry Farm with Sharp International in Buena Park, CA. The OAHS Cheer Team will be transported to this event by OAHS parents.

The team will be staying the night at the Fairfield Inn, Marriott in Buena Park, CA.

RECOMMENDATION: Staff recommends this trip be approved as submitted.

FUNDING: No Impact on General Fund



TO: Mr. Bob Bush, Superintendent

FROM: Mr. Ted Lyon, Jr., OAHS Principal

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: OAHS Robotics Field Trip – FIRST Regional Competition

BACKGROUND: March 14-17, 2012 Ty Fredriks, Orcutt Academy High School Robotics teacher, and the OAHS Robotics Team will be attending the FIRST Regional Competition in Long Beach, CA. Orcutt Academy HS parents and teachers will be transporting our team to this event and the team will be staying 4 nights at the Best Western Hotel of Long Beach.

The purpose of this trip is to compete in the FIRST Regional Competition. A total of 36 OAHS students and 21 mentors will be attending this event.

RECOMMENDATION: Staff recommends this trip be approved as submitted.

FUNDING: No Impact on General Fund



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Bob Bush, Superintendent

FROM:  Marysia Ochej
Assistant Superintendent, Business Services

BOARD MEETING DATE: February 8, 2012

BOARD AGENDA ITEM: Charter SchoolinSites Contract

BACKGROUND: Each year the federal government provides districts with funding for some basic services under the umbrella of ERate. We have gone through the process of selecting our vendors for the 2012-2013 funding year. Many of our vendors are on month-to-month contracts which are automatically renewed. These include *Verizon* (local and long distance calling), *Nextel* (Cell) and *Qwest* (Casmalia Internet).

SchoolinSites (Web Hosting): We are currently in a one year contract with SchoolinSites to provide our web page services. We are asking to approve the contract for \$2,050.00 which is a \$1,800.00 annual hosting fee and a one-time set up fee of \$250.00 for the Orcutt Academy High School.

RECOMMENDATION: It is recommended that the Board of Trustees approve the SchoolinSites Contract web hosting in the amount of \$2,050.00.

FUNDING: Charter Fund 09



TERMS AND CONDITIONS POLICY

Purpose

This document states the terms and conditions that govern the working relationship between **SCHOOLinSITES, LLC** and **Orcutt Union School District, CA**

Terms

This agreement will be in effect from 7/1/2012 to 6/30/2013

Service

Hosting		# of Sites	Gross Price	Discount	Net Price
District		0	\$0	\$0	\$0
School		1	\$1,800	\$0	\$1,800
Athletics		0	\$0	\$0	\$0
Email		# of Boxes	Gross Price	Discount	Net Price
Staff		0	\$0	\$0	\$0
Student		0	\$0	\$0	\$0
Domain Fees		# of Domains:	0	Total Price:	\$0
Barracuda Email Archiving					
Retention		# of Boxes	Gross Price/Year	Discount	Net Price/Year
None		0	\$0	\$0	\$0
Training			One Time Only Fees (Application and Setup)		
Location	# of Days	Price	Site Price	Total	
Onsite	0	\$0	District	-\$500	\$0
Online	0	\$0	School	\$250	\$250
			Athletics	\$500	\$0

Summary

Hosting: \$1,800
 Setup: \$250
 Email: \$0
 Domain: \$0
 Archiving: \$0
 Training: \$0
 Total: \$2,050

 Authorized Signature Date

 1/23/2.12
 SCHOOLinSITES Executive Date

 Print Name Title

Skip Platt
 SCHOOLinSITES Executive

P.O. Box 305
 Saraland, Alabama 36571

CONTRACTUAL
 AGREEMENT

251.471.5482
 Fax: 251.375.2452

Board Report

District 16 -- Orcutt Union

Fund 09 -- Charter School Special Revenue Fund

As of 1/31/2012

	Beginning Bal/ WrkBudget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Encumbrances	Ending Bal/ Remaining Bal
9110 -- Cash in County Treasury	763,346.09	298,368.12	687,459.63	0.00	1,450,805.72
9200 -- Accounts Receivable	672,840.07	0.00	(672,840.07)	0.00	0.00
9310 -- Due from Other Funds	116,922.95	0.00	(116,922.95)	0.00	0.00
Total Assets	1,553,109.11	298,368.12	(102,303.39)	0.00	1,450,805.72
9500 -- Accounts Payable (Current Liabilities)	13,335.15	1.70	(13,088.80)	0.00	246.35
9610 -- Due to Other Funds	200,060.00	0.00	(200,060.00)	0.00	0.00
Total Liabilities	213,395.15	1.70	(213,148.80)	0.00	246.35
Fund Balance (Beginning Balance/Actual)	1,339,713.96	0.00	0.00	0.00	1,450,559.37
9791 -- Net Beginning Balance	1,339,713.96	0.00	1,339,713.96	0.00	1,339,713.96
8010 -- Revenue Limit Sources	3,339,934.00	532,970.00	1,687,718.87	0.00	1,652,215.13
8100 -- Federal Revenue	0.00	0.00	(31,794.00)	0.00	31,794.00
8300 -- Other State Revenues	408,408.00	81,853.67	232,809.54	0.00	175,598.46
8600 -- Other Local Revenue	139,530.67	31,677.35	131,335.12	0.00	8,195.55
Total Revenues	3,887,872.67	646,501.02	2,020,069.53	0.00	1,867,803.14
1000 -- Certificated Personnel Salaries	1,838,764.37	168,661.47	927,538.87	0.00	911,225.50
2000 -- Classified Personnel Salaries	347,415.13	25,974.01	176,575.66	0.00	170,839.47
3000 -- Employee Benefits	651,662.56	60,848.14	324,228.87	0.00	327,433.69
4000 -- Books and Supplies	505,824.68	28,339.78	252,106.63	22,095.87	231,622.18
5000 -- Services and Other Operating Expenditures	480,278.42	(2,249.82)	162,213.07	94,503.28	223,562.07
6000 -- Capital Outlay	77,000.00	66,561.02	66,561.02	0.00	10,438.98
Total Expenditures	3,900,945.16	348,134.60	1,909,224.12	116,599.15	1,875,121.89
Fund Balance (Budget/Actual)	1,326,641.47	0.00	1,450,559.37	0.00	0.00

Selection Criteria: District = 16; Fund = 01,09 Filtered By: None